



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY MAY 8, 2025– 4:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Scott Williams

MINUTES

1. Call meeting to order
The meeting was called to order by Commissioner Fairbanks at 4:01 p.m.
2. Pledge of Allegiance
The Pledge of Allegiance was held by Police Lieutenant Keller, followed by a moment of silence.
3. Roll Call
Commissioners Clausen, Condos, Fairbanks, Jegerski and Soley-Johnson were present. Also present: Police and Fire Liaison Alderperson Hoiland, Town of Geneva Fire Liaison Williams, Town of Linn Fire Liaison Livingston, Police Lieutenant Keller, Fire Chief Peters, Fire Captain Detkowski, Mayor Krause, City Administrator De Angelis and Administrative Specialist Papenfus.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
Spyro Condos commended the Detective Bureau for doing a great job with a situation that he had at his business.
5. Acknowledge Correspondence – None
6. City Council Report
Police and Fire Liaison Alderman Hoiland noted that the Interim City Administrator Dave De Angelis has been hired as the new City Administrator. He also reviewed several other updates from the City Council including short term rentals, Highway 50 construction, code enforcement changes and various other projects.
7. Election of Officers:
 - a. President
Fairbanks nominated Commissioner Clausen as President. Soley-Johnson nominated Commissioner Fairbanks. Fairbanks denied the nomination. Administrative Specialist Papenfus handed out ballots. Clausen was elected President with a vote of 4-0-1 with Clausen abstaining.
 - b. Vice President
Fairbanks nominated Commissioner Condos for Vice President. Soley-Johnson asked Fairbanks if he would accept a Vice President nomination and he declined. No further nominations. Condos was elected Vice-President.

Fairbanks stated it was his honor and privilege working with the Commission and the Chiefs.
Clausen took over the meeting as President.
8. Approval of the regular meeting minutes of April 10, 2025
Soley-Johnson motioned to approve the regular meeting minutes of April 10, 2025. Fairbanks seconded. Motion carried 5-0.
9. Approval of special workshop meeting minutes of April 21, 2025
Fairbanks motioned to approve the special workshop meeting minutes of April 21, 2025. Condos seconded. Motion carried 5-0.

10. Discussion/Action – Schedule workshop date for Operational and Facility Assessment and Concept Study
Chief Peters advised that no further workshop was needed. No date was scheduled at this time.

11. Fire Department Business

a. Discussion/Action - Approval of bills for the month of April 2025, operating in the amount of \$345,458.66, Equipment Replacement purchases in the amount of \$169.50, for a total of \$345,628.16

Clausen motioned to approve the bills for the month of April 2025. Soley-Johnson seconded. Roll call vote: Clausen-Y, Condos-Y, Jegerski-Y, Soley-Johnson-Y, Fairbanks-Y. Motion carried 5-0.

b. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action

c. Discussion – Monthly Chief’s Update and Fire Department Report Overview

Chief Peters reviewed personnel introductions at the Town of Linn Fire Department. He also reviewed department and community events and notable calls for service,. Calls for service are up approximately 20% and stated there were multiple days with multiple calls at the same time.

d. Discussion/Action- Approval of purchasing three Lucas CPR devices

Fairbanks made a motion to approve purchasing three Lucas CPR devices not to exceed \$54,795.09. Jegerski seconded. Roll call vote: Clausen-Y, Condos-Y, Jegerski-Y, Soley-Johnson-Y, Fairbanks-Y. Motion carried 5-0.

Captain Detkowski requested approval to purchase three Lucas CPR devices. The devices will take the place of a person performing chest compressions. The current devices are almost 20 years old and the technology has significantly improved. The cost includes a credit for the current equipment for scrap value. The department received an increase in State Grant funds and there is money within the EMS FAP fund so the devices will be purchased with those funds.

e. Discussion/Action- Approval of disposal of obsolete equipment

- Stortz hard suction hose
- Unimac industrial washer
- Old radio equipment
- Expired turn out gear

Soley-Johnson motioned to approval disposal of the obsolete equipment per policy. Fairbanks seconded. Motion carried 5-0.

Captain Detkowski reviewed the items that need to be disposed of. Some of the items will go to auction and some will be sent to underfunded companies in other countries. Most of the items have already been replaced.

f. Discussion/Action –Posting Assistant Chief position

Condos motioned to approve the posting of the Assistant Chief Position. Soley-Johnson seconded. Motion carried 5-0.

Chief Peters indicated that Peter Jones is currently the interim Assistant Chief. He requested permission to post the Assistant Chief position. It is a part time position.

g. Discussion- Maintenance of Center Street water tower

Chief Peters reported that the water tower on Center Street needs to be cleaned and possibly repainted. The system will be maintained as a backup so the antenna has to be taken down temporarily and then it will be replaced. The cost \$13,490.00 and the funds will be taken from the excess radio money. The Fire Department will be the first fire department to be put on the system, then all the police departments in the County and finally the remaining Fire Departments.

h. Discussion/Action – Thank you notes – No discussion/action

- Agape House

i. Discussion/Action - Items to be forwarded to City Council

April expenditures and Chief’s monthly report

12. Police Department Business

a. Discussion/Action - Approval of bills for the month of April 2025, operating in the amount of \$480,442.64, Equipment Replacement purchases in the amount of \$1,552.72, for a total of \$481,995.36
Clausen motioned to approve the bills for the month of April 2025. Jegerski seconded. Roll call vote: Clausen-Y, Condos-Y, Jegerski-Y, Soley-Johnson-Y, Fairbanks-Y. Motion carried 5-0.

b. Discussion/Action – Confirmation of Community Service Officer eligibility list
Fairbanks motioned to approve the Community Service Officer eligibility list. Condos seconded. Motion carried 5-0.
Lieutenant Keller presented the Community Service Officer eligibility list. He stated that 16 applicants are on the list and 6 total applicants were hired from the list.

c. Discussion/Action – Confirm hiring of Community Service Officers Isha Kinard and Jacob Annesser pending background and medical examination
Clausen confirmed hiring of Community Service Officers Isha Kinard and Jacob Annesser pending background and medical examination. Soley-Johnson seconded. Motion carried 5-0.
Lieutenant Keller noted that the two applicants were from the last hiring round and were taken from the eligibility list.

d. Discussion/Action – Confirmation of Telecommunicator eligibility list
Soley-Johnson motioned to confirm the Telecommunicator eligibility list. Fairbanks seconded. Motion carried 5-0.
Lieutenant Keller noted that ten applicants tested, six applicants were interviewed and the eligibility list consists of three applicants.

e. Discussion/Action – Confirm hiring of Full Time Telecommunicator Morgan Stollenwerk pending background and medical examination
Condos motioned to confirm hiring of Full Time Telecommunicator Morgan Stollenwerk pending background and medical examination. Fairbanks seconded. Motion carried 5-0.
Lieutenant Keller reviewed the hiring process. He stated that Morgan Stollenwerk has a communication degree and has done a ride-along in dispatch a few times.

f. Discussion/Action – Confirm hiring of Part Time Telecommunicator Darius Martinez Coleman pending background and medical examination
Soley-Johnson motioned to confirm hiring of Part Time Telecommunicator Darius Martinez Coleman pending background and medical examination. Fairbanks seconded. Motion carried 5-0.
Lieutenant Keller indicated that Darius Martinez Coleman works part time as a dispatcher and is familiar with the department's system.

g. Discussion - Chief's Report (briefing only – no action will be taken)
Lieutenant Keller noted that the Awards Ceremony is scheduled for May 15, 2025 at 6:00 p.m. at the Riviera. The ceremony will also include unveiling of retiree bricks and many retirees will be in attendance. The Flock camera installation has started. Training and deployment of the updated body worn cameras has started. There will be increased foot patrol in the BID district between 1:00 and 2:00 p.m. during the summer months. Three new squads have been received and Lieutenant Keller gave an update on each vehicle regarding equipment installation.

h. Discussion - Top Five Monthly Incidents
Lieutenant Keller briefly reviewed the top monthly incidents.

i. Discussion – Monthly activity reports -

2025 Dispatch activity for April 2025:	Telephone calls – 2,135	911 calls – 224	Window assists – 920
2024 Dispatch activity for April 2024:	Telephone calls – 2,156	911 calls – 241	Window assists – 803
2025 Patrol activity for April 2025:	Calls for Service – 1,965	Arrests - 222	
2024 Patrol activity for April 2024:	Calls for Service – 1,867	Arrests - 123	

Arrest citations are up about 45% from last year. Calls for service are up from last year. Most of this is due to new officers being out of training and on patrol.

j. Discussion/Action – Items to be forwarded to City Council
April expenditures, Top monthly incidents and Monthly activity reports.

13. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session and Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee specifically:

a) Police Department – Lake Geneva School Resource Officer Memorandum of Understanding

b) Police Department Personnel

Soley-Johnson motioned to go into closed session to include the Fire Department and City Administrator De Angelis for agenda item 13a only. Fairbanks seconded. Motion carried 5-0 at 4:53 p.m.

14. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

Fairbanks motioned to return to open session. Soley-Johnson seconded. Motion carried 5-0 at 5:18 p.m.

15. Adjourn

Condos motioned to adjourn the meeting. Fairbanks seconded. Motion carried 5-0 at 5:18 p.m.

Cindy Papenfus
Administrative Specialist

c: Police Chief/Fire Chief
Commissioners-file/Commission Liaisons
City Administrator/City Clerk
Council Members - Mayor