



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY JUNE 5, 2025– 4:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Scott Williams, Town of Linn Fire Liaison Jim Livingston

MINUTES

1. Call meeting to order
The meeting was called to order by Commissioner Clausen at 4:03 p.m.
2. Pledge of Allegiance
The Pledge of Allegiance was led by Commissioner Fairbanks.
3. Roll Call
Commissioners Clausen, Jegerski, Soley-Johnson, Fairbanks and Condos were present. Also present: Police and Fire Liaison Alderperson Hoiland, Town of Geneva Fire Liaison Williams, Town of Linn Fire Liaison Livingston, Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Fire Chief Peters, Fire Captain Detkowski, Mayor Krause, and Administrative Specialist Papenfus.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes - NONE
5. Acknowledge Correspondence – NONE
6. City Council Report
Alderman Hoiland congratulated Chief Gritzner and Lieutenant Keller for a great awards ceremony and he felt that having the event at the Riviera made it extra special. He noted that Code Enforcement is around to assist law enforcement if needed.
7. Approval of the Regular meeting minutes of May 8, 2025
Fairbanks motioned to approve the regular meeting minutes of May 8, 2025. Soley-Johnson seconded. Motion carried 5-0.
8. Fire Department Business
 - a. Discussion/Action - Approval of bills for the month of May 2025, operating in the amount of \$433,437.34, Equipment Replacement purchases in the amount of \$1,995.84, for a total of \$435,433.18
Condos motioned to approve the bills for the month of May 2025. Jegerski seconded. Roll Call Vote: Clausen-Y, Jegerski-Y, Soley-Johnson-Y, Fairbanks-Y, Condos-Y. Motion carried 5-0.
 - b. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action
 - c. Discussion – Monthly Chief’s Update and Fire Department Report Overview
Chief Peters reviewed the monthly report including personnel anniversaries, Department and Community events, EMS week celebrations, and calls for service.

d. Discussion/Action – Approval of Lexipol Policy

- 1033 Temporary Modified – Duty Assignments

Soley-Johnson motioned to approve Lexipol 1033 Temporary Modified-Duty Assignments. Fairbanks seconded. Motion carried 5-0.

Captain Detkowski reviewed the policy changes.

e. Discussion/Action – Approval of hiring FF/EMT Matthew Lacher, pending background and medical examination.

Fairbanks motioned to approve hiring of FF/EMT Matthew Lacher pending background and medical examination. Soley-Johnson seconded. Motion carried 5-0.

Chief Peters indicated that FF/EMT Lacher will be completing paramedic tech school as a part time employee and then Chief Peters will move for change of status to hire him full time once the classes are completed.

f. Discussion/Action- Accept letter of resignation from Gianna Hernandez

Soley-Johnson motioned to accept letter of resignation from Gianna Hernandez. Fairbanks seconded. Motion carried 5-0.

g. Discussion/Action – Thank you notes – no discussion/action

- Woods School 2nd grade
- Jeanie Newsome

h. Discussion/Action - Items to be forwarded to City Council

May expenditures, Chief's monthly report and thank you notes.

9. Police Department Business

a. Discussion/Action - Approval of bills for the month of May 2025, operating in the amount of \$458,379.43, Equipment Replacement purchases in the amount of \$23,105.50, for a total of \$481,484.93

Clausen motioned to approve the bills for the month of May 2025. Condos seconded. Chief Gritzner noted that the budget is at 40% for May, which is where the department should be at this time of year.

b. Discussion/Action – Accept letter of resignation from Officer Cody Worth

Soley-Johnson motioned to accept letter of resignation from Officer Cody Worth. Fairbanks seconded. Motion carried 5-0.

c. Discussion/Action – Approve estimate with Neal Aspinall Design for Department Seal and Challenge Coin

Clausen motioned to approve the estimate with Neal Aspinall Design for Department Seal brand. Jegerski seconded. Motion carried 5-0.

Chief Gritzner stated the department was seeking Neal Aspinall's services to help design the Department Seal. The seal will then be used for the Department Challenge Coin. The cost is a one-time purchase.

d. Discussion – 2024 Lexipol Connect Gold Standard Recognition

Chief Gritzner noted that the department received the Lexipol Connect Gold Standard Recognition Award for policy and daily training for the 5th year in a row

e. Discussion - Chief's Report (briefing only – no action will be taken)

Chief reported that Officer Laskowski completed field training and is doing a good job on his own. Officer Scheel is in training and is currently ahead of schedule. Telecommunicator Stollenwerk will be starting June 7, 2025. The Part Time Telecommunicator applicant did not pass the background examination. Squad installation has been slow due to technical difficulties.

f. Discussion - Top Five Monthly Incidents – No discussion

g. Discussion – Monthly activity reports - No discussion

2025 Dispatch activity for May 2025:	Telephone calls – 2,597	911 calls – 242	Window assists – 966
2024 Dispatch activity for May 2024:	Telephone calls – 2,609	911 calls – 241	Window assists – 960
2025 Patrol activity for May 2025:	Calls for Service – 2,475	Arrests - 282	
2024 Patrol activity for May 2024:	Calls for Service – 2,247	Arrests - 205	

h. Discussion/Action – Thank you notes – No discussion/action

- Don and Jeanie Newsome-3rd shift Crew

i. Discussion/Action – Items to be forwarded to City Council
 May expenditures, Lexipol Gold Standard, Top Five monthly incidents and monthly activity reports.

10. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically:
 Police Department - Lake Geneva School Resource Officer Memorandum of Understanding
 Soley-Johnson motioned to go into closed session to include Mayor Krause. Fairbanks seconded. Roll Call Vote: Clausen-Y, Jegerski-Y, Soley-Johnson-Y, Fairbanks-Y, Condos-Y. Motion carried 5-0. Motion carried 5-0 at 4:34 p.m.

11. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.
 Soley-Johnson motioned to go into open session. Fairbanks seconded. Roll Call Vote: Clausen-Y, Jegerski-Y, Soley-Johnson-Y, Fairbanks-Y, Condos-Y. Motion carried 5-0. Motion carried 5-0 at 5:31 p.m.

12. Adjourn
 Fairbanks motioned to adjourn the meeting. Soley-Johnson seconded. Motion carried 5-0 at 5:31 p.m.

Cindy Papenfus
 Administrative Specialist