

**CITY OF LAKE GENEVA PERSONNEL COMMITTEE MINUTES
MONDAY, APRIL 7, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson Cindy Yager, Sherri Ames, Mary Jo Fesenmaier, Linda Frame, and Peg Esposito

Call to Order

by Chairperson Yager at 4:05 pm.

Roll Call

Present: Cynthia Yager, Peg Esposito, Linda Frame, Mary Jo Fesenmaier, Sherri Ames. Others present: Interim City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik, JaNelle Powers, other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda

None.

Approval of the minutes March 3, 2025

Motion by Ames to approve, second by Esposito. Voice vote, approved, motion carried. Chairperson Yager announced the other items from March that were to be continued to this meeting will be on a future agenda.

Discussion/Recommendation regarding the Parks Director Job Description

Alder Yager reviewed the previous updates to the job description. Motion by Esposito to approve the job description as presented, second by Fesenmaier. Alder Fesenmaier asked for the Board of Park Commissioners title to be corrected in the job description to match the ordinance and to add a comma after the added wording. Motion by Fesenmaier to amend by adding financial and environmental before the word sustainability, second by Ames. Voice vote, approved, motion carried. Motion by Fesenmaier to amend under Education and Experience by adding ",preferred", second by Frame. Voice vote, approved, motion carried. Alder Frame made an amendment regarding bullet point 4 under General Duties and there was no second. Discussion took place regarding the General Duties section of the document. Motion by Frame to amend General Duties to use the word "Supervise" instead of "Handle all", second by Esposito. Voice vote, approved, motion carried. Motion by Frame to amend bullet point 4 under Knowledge, Skills and Abilities by adding the words "and implementation" to the end of the sentence, second by Fesenmaier. Voice vote, approved, motion carried. Motion by Frame to amend bullet point 2 under Physical Demands by adding the words "in all types of weather conditions" to the end of the first sentence, second by Ames. Voice vote, approved, motion carried. Main motion vote - Voice vote, approved, motion carried.

Adjournment

Motion by Ames to adjourn, second by Frame. Voice vote, approved, motion carried. Adjourned at 4:52 pm.

Lacey L. Reynolds
City Clerk

Approved May 5, 2025