

**CITY OF LAKE GENEVA PERSONNEL COMMITTEE MINUTES
MONDAY, MAY 5, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Joel Hoiland; Members - JaNelle Powers, Mary Jo Fesenmaier, Brian Smith and Cindy Yager.

Call to Order

by Chairperson Hoiland at 4:01 pm.

Roll Call

Present: Joel Hoiland, JaNelle Powers, Mary Jo Fesenmaier, Brian Smith (via zoom) and Cynthia Yager. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik, Alderperson Linda Frame and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda

None.

Approval of the minutes April 7, 2025

Motion by Yager to approve, second by Fesenmaier. Voice vote, approved, motion carried.

Review Personnel Committee Action Plan 2025-2026

Chairperson Hoiland reviewed the 2025-2026 Committee Action Plan. City Administrator De Angelis explained his transition timeframe for full time employment and announced the Park Director job is posted.

Update on Staff Searches

City Administrator

The search is complete and Interim Dave De Angelis is moving into the full time position.

Parks Director

The Parks Director position is posted.

Discussion/Recommendation regarding revisions of Municipal Code Sec. 2-49 (3): Personnel Committee Ordinance

Discussion took place and Administrator De Angelis asked to review the previous modifications and new document from Alder Hoiland. De Angelis will report to the Council with a recommendation.

Review Municipal Government Policy Manual: Chapter 1 - Role and Authority

The committee reviewed chapter 1, discussed multiple sections of the chapter and updates they would like to make.

Future topics

Alder Hoiland suggested volunteer services, recruiting, placement, training and rewarding volunteers. Other topics suggested were internal/external communications and ADA compliance.

Next Meeting Date: June 2, 2025 at 4:00 pm

Alder Hoiland announced the next meeting.

Adjournment

Motion by Yager to adjourn, second by Powers. Voice vote, approved, motion carried. Adjourned at 5:20 pm.

Lacey L. Reynolds
City Clerk

Approved June 2, 2025