

Board of Park Commissioners Minutes

Tuesday, March 18, 2025

City Hall, Meeting Room 2A

1. Call to order: Meeting was called to order by President Adam St. Marie at 6:30 p.m.

2. Roll Call: Present: Adam St. Marie, Peggy Schneider, Dana Furlo, Julie Mulligan, Craig Lambrecht, Jessica Pokorny, Alderperson Cindy Yager

Absent: Dave Quickel, Mayor Todd Krause

3. Approval of Park Board Minutes from February 18, 2025

Motion to approve by Julie Mulligan

2nd by Dana Furlo; Motion carries

4. Discussion of Tree Board Minutes

Alderperson Peg Esposito reported that Arbor Day is on April 25, 2025, but the celebration will be held on April 21, 2025. A tree will be planted in Library Park and the tree will be dedicated to Wendy. She also reported that Jon Forster will start sharing reports on what trees will be removed. The health of the tree generally dictates which trees are being removed.

5. Discussion of Avian Minutes

Alderperson Yager reported that the program Tuesdays at 2 will be giving a presentation on April 1, 2025 at the Museum. Three speakers will present on Native Plantings, Migration, and Dark Skies. She also reported that the Birding backpacks are ready for the hotels (10 bags), and a letter has been sent to the hotels within city limits to determine who would like to be involved. Also, we have previously been recognized as a "Bird City". The current application has been completed, received, and are awaiting acceptance.

6. Comments from the Public

Alderperson Peg Esposito requested that the board deny or defer Park Row Native Plantings due to no park board input, and there doesn't appear to be a plan.

Alderperson Mary Jo Fesenmeier reported she is pleased that we are looking at the Parks Budget and commented that the agenda states that the Park Row Native Planting is up for discussion only. The Park Board received a quotation, not an actual bid.

Janelle Powers, candidate for Alderperson of District One, introduced herself to the Board.

Motion to move agenda item 8 to 7 by Adam St. Marie

2nd by Craig Lambrecht; Motion carries

7. Discussion regarding Park Row Native Plantings

Adam discussed that he received an email and spoke with Tom Earle, and Alderperson Fesenmaier. We are receiving the \$20,000 itemized quote Motion to continue this item to next month's agenda by Peggy Schneider 2nd by Craig Lambrecht; motion carries

8. Review and discussion of Parks Budget

Reviewed current budget and request to receive impact fees totals. Viewing the budget details allows us to understand the budget and request line items for specific items for the parks.

9. Veteran's Park Update

Adam St. Marie met with City Administrator about using a purchasing agreement for playground equipment. The City Attorney said we are unable to do this, so the request will go through the RFP process. Kompan is working on the suggestions provided.

10. Discussion/ Action regarding YMCA Concession Agreement and Programming Agreement

Need to clarify whether the YMCA wants a 1- or 2-year contract due to inconsistent wording.

YMCA is not listed in the Park's Budget

Motion to continue this item to next month's agenda by Peggy Schneider 2nd by Craid Lambrecht; motion carries

11. Review and Comment of Proposed Park Director Job Description

Discussion ensued about their role and their vision and what is the Parks Board role. Park Board would like to direct the vision.

City Administrator will oversee this position.

Park Director will coordinate with other areas of the city.

Avian and Tree Board want them to be environmentally knowledgeable.

Give Alderperson Yager any comments about this position. Park Board gives Alderperson Yager permission to move forward with the process.

12. Next Meeting Date & Time

April 8, 2025 at 6:30pm in Room 2D

13. Adjournment

Motion to adjourn at 8:06pm by Julie Mulligan

2nd by Craig Lambrecht; motion carries

Respectfully submitted by Peggy Schneider