



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**BOARD OF PARK COMMISSIONERS AGENDA
TUESDAY, JULY 22, 2025 - 6:30 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President - Adam St. Marie; Members - David Quickel, Peggy Schneider, Dana Furlo, Julie Mulligan, Craig Lambrecht and Jessica Pokorny. Council Liaisons - Alderperson Cindy Yager and Mayor Todd Krause

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the Park Board Minutes from June 17, 2025
5. Discussion regarding the Tree Board Minutes
6. Discussion regarding the Avian Committee Minutes
7. Update regarding the Parks Director Position
8. Update regarding the Dunn Pickleball Court
9. Update regarding the Vet's Park Playground
10. Discussion regarding Vet's Park Baseball Field Naming (continued from May)
11. Discussion/Recommendation regarding Native Plantings (continued from June)
12. Budget Review and Discussion regarding Impact Fees
13. Discussion/Recommendation regarding Piers and Harbor Request for Kayak and Bike Storage
14. Next Meeting Date & Time
15. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

Board of Park Commissioners Minutes

Tuesday, June 17, 2025

City Hall, Meeting Room 2A

1. **Call to order:** Meeting was called to order by President Adam St. Marie at 6:37p.m.
2. **Roll Call:** Present: Adam St. Marie, David Quickel, Peggy Schneider, Dana Furlo, Jessica Pokorny, Alderperson Cindy Yager
Excused: Craig Lambrecht, Jullie Mulligan Absent: Mayor Todd Krause
3. **Approval of Park Board Minutes from May 20, 2025**
Motion to approve minutes as documented by David Quickel.
2nd by Dana Furlo; Motion carries
Alderperson Yager shared that a discussion took place at FLR about the language/ wording concerning the Park's Director and the YMCA Programming contract.
Adam will reach out to the city clerk for clarification.
4. **Discussion of Tree Board Minutes**
No meeting.
5. **Discussion of Avian Minutes**
The minutes were discussed last month.
6. **Comments from the Public**
No comments.
7. **Discussion regarding Vet's Park Baseball Field Naming (continued)**
Motion to continue this item to next month by Adam St. Marie.
2nd by Dana Furlo; Motion carries
8. **Update regarding YMCA Programming**
Motion to continue this item to next month by Adam St. Marie.
2nd by Dana Furlo; Motion carries
9. **Discussion/ Update regarding Vet's Park Playground**
RFP has been put together and it will be posted tomorrow. Will await proposals and hope to discuss the proposals next month.
10. **Discussion/ Update and Action regarding Native Plantings Design**
Discussion took place about possible designs at Hillmoor, Sailboats area and Vet's Park. Discussed who may have planted in these areas in the past. Discussed if the allocated money can be carried over.
Motion to continue this item to next month by Jessica Pokorny.
2nd by Adam St. Marie; Motion carries

11. Discussion/ Action regarding Central-Denison Used Equipment Purchase

Adam and Dana met with George Chironis about the Parks' interest in the old equipment at Cen-Den.

Motion to decline offer of the used playground equipment by Adam St. Marie.

2nd by Jessica Pokorny; Motion carries

12. Discussion/ Update and Action regarding the Tennis and Pickleball Courts for Maple Park and Dunn Park

Discussion about the need to obtain specific drawings of the courts. Adam will reach out to City Administrator, and/ or City Engineer.

Discussion about funds for nets.

Motion to continue discussion to next month by Peggy Schneider.

2nd by Jessica Pokorny; Motion carries

13. Future Agenda Items:

Impact fees

Budget

Maintenance requirement for donations

Vet's Park Update

Comprehensive Park Plan (August)

Dunn Pickleball Courts

Next Meeting Date and Time: July 22, 2025 at 6:30 pm in Room 2A

14. Adjournment

Motion to adjourn at 7:47pm by Adam St. Marie

2nd by Dana Furlo; Motion carries

Respectfully submitted by Peggy Schneider

Account Number	Account Title	2025-25 Period Actual	2025-25 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
PARKS						
PARKS						
11-52-00-46740	PARK APPLICATION FEE	.00	.00	.00	.00	.00
11-52-00-46750	PARK USE FEES	2,675.00	3,299.44	10,000.00	6,700.56	32.99
11-52-00-48000	SPONSORSHIPS	.00	.00	2,500.00	2,500.00	.00
11-52-00-48500	PARK DONATIONS	.00	4,133.23	5,000.00	866.77	82.66
11-52-00-48510	PARK DONATIONS-YMCA	.00	.00	.00	.00	.00
11-52-00-48600	PARK FUND GRANTS	.00	.00	5,000.00	5,000.00	.00
11-52-00-48910	PARK FUND COLLECTIONS	.00	.00	1,000.00	1,000.00	.00
Total PARKS:		2,675.00	7,432.67	23,500.00	16,067.33	31.63
PARKS						
11-52-00-51000	PARKS DIRECTOR	.00	.00	114,259.00	114,259.00	.00
11-52-00-51100	PARKS/REC SUPERINTENDENT	.00	.00	.00	.00	.00
11-52-00-51200	PARKS WAGES	18,831.11	38,541.09	109,320.00	70,778.91	35.26
11-52-00-51250	PARKS OVERTIME WAGES	847.86	1,112.73	9,284.00	8,171.27	11.99
11-52-00-51340	PARKS LIFE INSURANCE	6.48	32.18	225.00	192.82	14.30
11-52-00-51345	PARKS HEALTH INSURANCE	6,397.76	15,434.35	49,532.00	34,097.65	31.16
11-52-00-51350	PARKS DENTAL INSURANCE	458.35	958.16	2,120.00	1,161.84	45.20
11-52-00-51355	PARKS VISION INSURANCE	14.08	35.76	225.00	189.24	15.89
11-52-00-51360	PARKS RETIREMENT FUND	1,367.71	2,755.95	16,184.00	13,428.05	17.03
11-52-00-51370	PARKS DISABILITY INS	.00	.00	350.00	350.00	.00
11-52-00-51520	PARKS SOCIAL SECURITY	1,465.00	2,933.27	17,814.00	14,880.73	16.47
11-52-00-52165	PARK PLAN	.00	240.00	50,000.00	49,760.00	.48
11-52-00-52220	PARKS ELECTRICITY	698.33	3,527.36	10,000.00	6,472.64	35.27
11-52-00-52240	PARKS GAS HEAT	42.70	474.95	1,500.00	1,025.05	31.66
11-52-00-52260	PARKS WATER & SEWER EXP	.00	747.76	6,500.00	5,752.24	11.50
11-52-00-52270	FOUNTAINS/STATUES-WATER/SEWER	.00	305.50	3,500.00	3,194.50	8.73
11-52-00-52410	BLDG MAINT&REPAIR-PARKS	.00	5,108.45	6,500.00	1,391.55	78.59
11-52-00-52500	EQUIPMENT REPAIR SERVICES	.00	4,388.38	6,500.00	2,111.62	67.51
11-52-00-53400	PARKS OPERATING SUPPLIES	5.98	150.33	6,500.00	6,349.67	2.31
11-52-00-53500	BLDG MAINT SUPPLIES-PARKS	2,236.77	8,010.15	30,000.00	21,989.85	26.70
11-52-00-53520	GROUND'S MAINT SUPPLIES	2,523.95	10,540.91	22,000.00	11,459.09	47.91
11-52-00-53620	GROUND'S FERTILIZER/WEED CONTR	2,599.44	2,628.44	7,500.00	4,871.56	35.05
11-52-00-53990	PARKS MISCELLANEOUS EXPENSES	.00	6,453.80	10,000.00	3,546.20	64.54
11-52-00-57360	PARK DONATION PURCHASES	.00	.00	.00	.00	.00
11-52-00-57370	PARK DONATION PURCHASES-YMCA	.00	.00	.00	.00	.00
11-52-00-58400	4 SEASON NATURE PRESERVE	.00	.00	7,500.00	7,500.00	.00
11-52-00-59220	DUNN FIELD ELECTRIC	186.91	1,379.10	1,800.00	420.90	76.62
11-52-00-59500	BLDG MAINT SUPPLIES-RECREATION	.00	.00	.00	.00	.00
11-52-00-59510	EQUIP MAINT SUPPL-RECREATION	.00	.00	3,000.00	3,000.00	.00
Total PARKS:		37,682.43	105,758.62	492,113.00	386,354.38	21.49
VETERANS PARK						
11-52-01-51200	VETS PARKS WAGES	4,064.67	16,431.84	57,921.00	41,489.16	28.37
11-52-01-51250	VETS PARKS OVERTIME	.00	.00	4,500.00	4,500.00	.00
11-52-01-51340	VETS PARK LIFE INSURANCE	.00	15.08	250.00	234.92	6.03
11-52-01-51345	VETS PARK HEALTH INSURANCE	2,939.89	8,119.70	19,250.00	11,130.30	42.18
11-52-01-51350	VETS PARK DENTAL INSURANCE	126.05	378.46	1,100.00	721.54	34.41
11-52-01-51355	VETS PARK VISION INSURANCE	8.53	23.56	55.00	31.44	42.84
11-52-01-51360	VETS PARKS RETIREMENT FUND	282.50	1,142.02	4,338.00	3,195.98	26.33
11-52-01-51370	VETS PARKS DISABILITY INS	.00	.00	165.00	165.00	.00

Account Number	Account Title	2025-25 Period Actual	2025-25 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-52-01-51520	VETS PARKS SOCIAL SECURITY	296.22	1,206.68	4,775.00	3,568.32	25.27
11-52-01-52220	VETS PARKS ELECTRICITY	1,022.51	3,370.37	9,000.00	5,629.63	37.45
11-52-01-52240	VETS PARK GAS HEAT	63.35	618.88	1,000.00	381.12	61.89
11-52-01-52260	VETS PARK WATER & SEWER	.00	390.00	2,400.00	2,010.00	16.25
11-52-01-53400	VETS PARK OPERATING SUPPLIES	426.14	2,175.89	6,500.00	4,324.11	33.48
11-52-01-53500	BLDG MAINT & REPAIR	.00	.00	2,000.00	2,000.00	.00
11-52-01-59520	GROUPS MAINTENANCE SUPPLIES	.00	.00	5,000.00	5,000.00	.00
Total VETERANS PARK:		9,229.86	33,872.48	118,254.00	84,381.52	28.64
Total PARKS:		49,587.29	147,063.77	633,867.00	486,803.23	23.20
HILLMOOR						
HILLMOOR						
11-62-01-51200	HILLMOOR WAGES	175.92	175.92	7,500.00	7,324.08	2.35
11-62-01-51250	HILLMOOR OVERTIME	.00	.00	300.00	300.00	.00
11-62-01-51340	HILLMOOR LIFE INSURANCE	.00	.00	20.00	20.00	.00
11-62-01-51345	HILLMOOR HEALTH INSURANCE	128.13	128.13	500.00	371.87	25.63
11-62-01-51350	HILLMOOR DENTAL INSURANCE	7.54	7.54	115.49	107.95	6.53
11-62-01-51355	HILLMOOR VISION INSURANCE	.33	.33	10.00	9.67	3.30
11-62-01-51360	HILLMOOR RETIREMENT FUND	12.23	12.23	542.00	529.77	2.26
11-62-01-51370	HILLMOOR DISABILITY INS	.00	.00	20.00	20.00	.00
11-62-01-51520	HILLMOOR SOCIAL SECURITY	13.08	13.08	597.00	583.92	2.19
11-62-01-53400	HILLMOOR OPERATING SUPPLIES	.00	123.82	5,000.00	4,876.18	2.48
11-62-01-53500	BLDG MAINT & REPAIR	.00	.00	.00	.00	.00
11-62-01-59520	GROUPS MAINTENANCE SUPPLIES	.00	.00	3,500.00	3,500.00	.00
11-62-01-59900	OTHER PROFESSIONAL SERVICES	3,000.00	12,750.00	25,000.00	12,250.00	51.00
Total HILLMOOR:		3,337.23	13,211.05	43,104.49	29,893.44	30.65
Total HILLMOOR:		3,337.23	13,211.05	43,104.49	29,893.44	30.65
GENERAL FUND Revenue Total:		2,675.00	7,432.67	23,500.00	16,067.33	31.63
GENERAL FUND Expenditure Total:		50,249.52	152,842.15	653,471.49	500,629.34	23.39
Net Total GENERAL FUND:		47,574.52-	145,409.48-	629,971.49-	484,562.01-	23.08
Net Grand Totals:		47,574.52-	145,409.48-	629,971.49-	484,562.01-	23.08

Account Number	Account Title	2025-25 Period Actual	2025-25 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
PARKS						
PARKS						
11-52-00-46740	PARK APPLICATION FEE	.00	.00	.00	.00	.00
11-52-00-46750	PARK USE FEES	225.00	10,129.39	10,000.00	129.39-	101.29
11-52-00-48000	SPONSORSHIPS	.00	.00	2,500.00	2,500.00	.00
11-52-00-48500	PARK DONATIONS	4,122.09	8,255.32	5,000.00	3,255.32-	165.11
11-52-00-48510	PARK DONATIONS-YMCA	.00	.00	.00	.00	.00
11-52-00-48600	PARK FUND GRANTS	.00	.00	5,000.00	5,000.00	.00
11-52-00-48910	PARK FUND COLLECTIONS	.00	.00	1,000.00	1,000.00	.00
Total PARKS:		4,347.09	18,384.71	23,500.00	5,115.29	78.23
PARKS						
11-52-00-51000	PARKS DIRECTOR	.00	.00	114,259.00	114,259.00	.00
11-52-00-51100	PARKS/REC SUPERINTENDENT	.00	.00	.00	.00	.00
11-52-00-51200	PARKS WAGES	20,180.00	64,801.96	109,320.00	44,518.04	59.28
11-52-00-51250	PARKS OVERTIME WAGES	1,739.71	3,573.08	9,284.00	5,710.92	38.49
11-52-00-51340	PARKS LIFE INSURANCE	6.48	60.29	225.00	164.71	26.80
11-52-00-51345	PARKS HEALTH INSURANCE	2,856.79	21,460.72	49,532.00	28,071.28	43.33
11-52-00-51350	PARKS DENTAL INSURANCE	206.72	1,396.26	2,120.00	723.74	65.86
11-52-00-51355	PARKS VISION INSURANCE	7.06	50.14	225.00	174.86	22.28
11-52-00-51360	PARKS RETIREMENT FUND	1,523.41	4,752.06	16,184.00	11,431.94	29.36
11-52-00-51370	PARKS DISABILITY INS	.00	.00	350.00	350.00	.00
11-52-00-51520	PARKS SOCIAL SECURITY	1,643.80	5,085.98	17,814.00	12,728.02	28.55
11-52-00-52165	PARK PLAN	.00	240.00	50,000.00	49,760.00	.48
11-52-00-52220	PARKS ELECTRICITY	650.12	4,749.93	10,000.00	5,250.07	47.50
11-52-00-52240	PARKS GAS HEAT	9.24	484.19	1,500.00	1,015.81	32.28
11-52-00-52260	PARKS WATER & SEWER EXP	.00	1,735.96	6,500.00	4,764.04	26.71
11-52-00-52270	FOUNTAINS/STATUES-WATER/SEWER	175.00	1,010.66	3,500.00	2,489.34	28.88
11-52-00-52410	BLDG MAINT&REPAIR-PARKS	.00	5,662.15	6,500.00	837.85	87.11
11-52-00-52500	EQUIPMENT REPAIR SERVICES	180.39	4,769.67	6,500.00	1,730.33	73.38
11-52-00-53400	PARKS OPERATING SUPPLIES	74.75	522.45	6,500.00	5,977.55	8.04
11-52-00-53500	BLDG MAINT SUPPLIES-PARKS	4,367.20	14,901.85	30,000.00	15,098.15	49.67
11-52-00-53520	GROUNDNS MAINT SUPPLIES	3,314.29	19,835.70	22,000.00	2,164.30	90.16
11-52-00-53620	GROUNDNS FERTILIZER/WEED CONTR	927.30	4,964.23	7,500.00	2,535.77	66.19
11-52-00-53990	PARKS MISCELLANEOUS EXPENSES	3,535.00	9,988.80	10,000.00	11.20	99.89
11-52-00-57360	PARK DONATION PURCHASES	.00	.00	.00	.00	.00
11-52-00-57370	PARK DONATION PURCHASES-YMCA	.00	.00	.00	.00	.00
11-52-00-58400	4 SEASON NATURE PRESERVE	169.13	169.13	7,500.00	7,330.87	2.26
11-52-00-59220	DUNN FIELD ELECTRIC	138.39	1,581.68	1,800.00	218.32	87.87
11-52-00-59500	BLDG MAINT SUPPLIES-RECREATION	.00	.00	.00	.00	.00
11-52-00-59510	EQUIP MAINT SUPPL-RECREATION	.00	.00	3,000.00	3,000.00	.00
Total PARKS:		41,704.78	171,796.89	492,113.00	320,316.11	34.91
VETERANS PARK						
11-52-01-51200	VETS PARKS WAGES	6,802.31	25,485.13	57,921.00	32,435.87	44.00
11-52-01-51250	VETS PARKS OVERTIME	.00	602.75	4,500.00	3,897.25	13.39
11-52-01-51340	VETS PARK LIFE INSURANCE	.00	24.72	250.00	225.28	9.89
11-52-01-51345	VETS PARK HEALTH INSURANCE	2,659.01	12,369.29	19,250.00	6,880.71	64.26
11-52-01-51350	VETS PARK DENTAL INSURANCE	114.01	601.66	1,100.00	498.34	54.70
11-52-01-51355	VETS PARK VISION INSURANCE	7.71	34.75	55.00	20.25	63.18
11-52-01-51360	VETS PARKS RETIREMENT FUND	472.76	1,813.11	4,338.00	2,524.89	41.80
11-52-01-51370	VETS PARKS DISABILITY INS	.00	.00	165.00	165.00	.00

Account Number	Account Title	2025-25 Period Actual	2025-25 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-52-01-51520	VETS PARKS SOCIAL SECURITY	496.08	1,915.31	4,775.00	2,859.69	40.11
11-52-01-52220	VETS PARKS ELECTRICITY	1,098.52	5,795.53	9,000.00	3,204.47	64.39
11-52-01-52240	VETS PARK GAS HEAT	.00	657.68	1,000.00	342.32	65.77
11-52-01-52260	VETS PARK WATER & SEWER	.00	1,072.05	2,400.00	1,327.95	44.67
11-52-01-53400	VETS PARK OPERATING SUPPLIES	53.12	2,479.92	6,500.00	4,020.08	38.15
11-52-01-53500	BLDG MAINT & REPAIR	330.46	330.46	2,000.00	1,669.54	16.52
11-52-01-59520	GROUNDS MAINTENANCE SUPPLIES	.00	.00	5,000.00	5,000.00	.00
Total VETERANS PARK:		12,033.98	53,182.36	118,254.00	65,071.64	44.97
Total PARKS:		58,085.85	243,363.96	633,867.00	390,503.04	38.39
HILLMOOR						
HILLMOOR						
11-62-01-51200	HILLMOOR WAGES	7,720.49	8,212.57	7,500.00	712.57-	109.50
11-62-01-51250	HILLMOOR OVERTIME	.00	.00	300.00	300.00	.00
11-62-01-51340	HILLMOOR LIFE INSURANCE	.00	.30	20.00	19.70	1.50
11-62-01-51345	HILLMOOR HEALTH INSURANCE	1,994.61	2,122.74	500.00	1,622.74-	424.55
11-62-01-51350	HILLMOOR DENTAL INSURANCE	100.76	112.42	115.49	3.07	97.34
11-62-01-51355	HILLMOOR VISION INSURANCE	5.66	5.99	10.00	4.01	59.90
11-62-01-51360	HILLMOOR RETIREMENT FUND	522.54	551.81	542.00	9.81-	101.81
11-62-01-51370	HILLMOOR DISABILITY INS	.00	.00	20.00	20.00	.00
11-62-01-51520	HILLMOOR SOCIAL SECURITY	573.26	610.52	597.00	13.52-	102.26
11-62-01-53400	HILLMOOR OPERATING SUPPLIES	6.62	130.44	5,000.00	4,869.56	2.61
11-62-01-53500	BLDG MAINT & REPAIR	.00	.00	.00	.00	.00
11-62-01-59520	GROUNDS MAINTENANCE SUPPLIES	.00	.00	3,500.00	3,500.00	.00
11-62-01-59900	OTHER PROFESSIONAL SERVICES	3,000.00	17,250.00	25,000.00	7,750.00	69.00
Total HILLMOOR:		13,923.94	28,996.79	43,104.49	14,107.70	67.27
Total HILLMOOR:		13,923.94	28,996.79	43,104.49	14,107.70	67.27
GENERAL FUND Revenue Total:		4,347.09	18,384.71	23,500.00	5,115.29	78.23
GENERAL FUND Expenditure Total:		67,662.70	253,976.04	653,471.49	399,495.45	38.87
Net Total GENERAL FUND:		63,315.61-	235,591.33-	629,971.49-	394,380.16-	37.40
Net Grand Totals:		63,315.61-	235,591.33-	629,971.49-	394,380.16-	37.40

CITY OF LAKE GENEVA

626 Geneva Street

Lake Geneva, WI 53147

(262) 248-3673

www.cityoflakegeneva.com



MEMORANDUM

TO: Pier, Harbor and Lakefront Committee & Board of Park Commissioners

FROM: Erick Nicia, Harbormaster

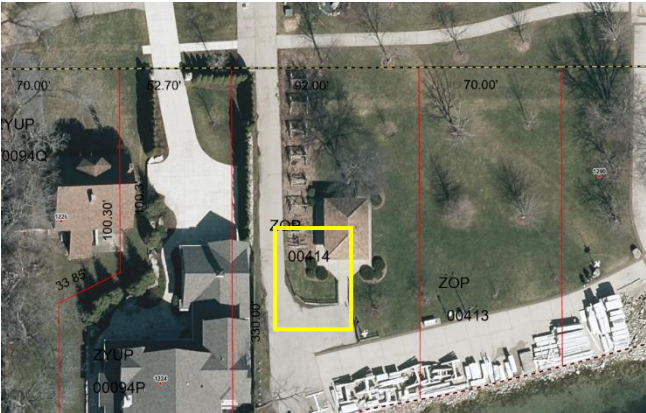
RE: Expansion of Kayak Rack Area

DATE: July 2nd, 2025

Overview:

Following an evaluation of current storage, waitlist numbers and access needs at the waterfront area, I am proposing the expansion of kayak rack space into the green space shown in the attached photos. This area, located adjacent to the existing kayak racks, is currently unused and presents a valuable opportunity to address growing storage and mobility needs.

Proposal Details:



Primary Use Option:

- **Expanded Kayak Rack Space:**
The area could accommodate additional 3 kayak racks, giving us an additional 9-12 spaces. This will help meet rising demand and reduce waitlist crowding. This would increase accessibility to the lake for residents.

CITY OF LAKE GENEVA

626 Geneva Street

Lake Geneva, WI 53147

(262) 248-3673

www.cityoflakegeneva.com



Additional Use Option:

- **Non-Vehicle Parking:**

Additionally, the space could be partially designated as a parking area for non-motorized transportation such as scooters, mopeds and bicycles. This would encourage eco-friendly transit options and reduce congestion in nearby vehicle parking areas.

Benefits:

- Improves shoreline management and user experience
 - Makes efficient use of underutilized green space
 - Supports long-term planning for non-vehicle mobility infrastructure
-

Recommendation:

I recommend we review and approve the use of this green space for one or both proposed purposes. A formal assessment and site visit can be scheduled as needed to assist in the decision-making process.

A handwritten signature in black ink, appearing to read "Erick Nicia".

Erick Nicia, Harbormaster