



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**TREE BOARD AGENDA
TUESDAY, AUGUST 12, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President - Candy Kirchberg; Members - Alexander Leonard, Sonya Dailey, Alderperson Sherri Ames

1. Call to Order
2. Roll Call
3. Approval of the minutes from April 8, 2025
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Annual Election of Officers
 - a. President
6. Review of City Ordinances pertaining to the Tree Board
7. Arborist Report: Jon Foster
 - a. Approval of Tree Removal List and forward to Park Board
 - b. Discussion regarding education of extremely toxic, poisonous invasives and their effects - Wild Parsnip
8. Discussion regarding Spongy Moth
9. Discussion regarding Shodeen tree replacement
10. Discussion regarding Symphony Bay
11. Discussion regarding Code Enforcement
12. Hillmoor Update
13. Discussion regarding Museum and PowerPoint Presentation Tuesday September 9 at 2:00PM
14. Next Meeting Date & Time
15. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

TREE BOARD MEETING MINUTES

TUESDAY APRIL 8th 2025

1. **CALL TO ORDER: 4:02 PM**
2. **Roll Call:** Candy Kirchberg, Sonya Dailey, Alexander Leonard, Peg Esposito, **Staff:** Jonathan Foster, Blake Salek **Guests:** Mark Mozuch, Dennis Louser, Jennell Powers, Chuck Griffin.
3. **Minutes-** Alexander Leonard made a motion to approve the minutes from last meeting and Sonya Dailey seconded the motion, all voted unanimously to approve the minutes.
4. **Public Comments-** Mark Mozuch from Bartlet Tree commented on current forestry pests that they are dealing with and their treatments. Spotted Lantern Flys and Viburnum Leaf Beetles.
5. **Arborist Report-** Jon Foster mentioned current and future projects the Forestry Department are involved including stumping, trimming, dead tree removals in wooded areas and boulder placement around Donian Park culverts in the near future.
6. **Arbor Day-** Will be observed April 25th at 10:00AM in front of the Library building and we will be honoring Wendy Finley who will give us a short personal history and a poem. Mayor Todd Krause will be giving us a short address, and Jon Foster will be telling us about the Bur Oak that we have planted. There will likely be some snacks and chats with all invited from the public.
7. **Museum-** There will be an educational seminar at the museum on Tuesday May 6th at 2:00PM around the Hidden History of Hillmoor, public welcome but must register for the event.
8. **Next Meeting-** August 12th 2025
9. **Adjournment-** Sonya Dailey made motion to adjourn at 4:57 PM and Alexander Leonard seconded the motion, all voted unanimously.

Sec. 54-68. Board powers and duties. [Ord. No. 08-02, 3-10-2008; amended 7-13-2009 by Ord. No. 09-14; 12-10-2012 by Ord. No. 12-26; 8-24-2020 by Ord. No. 20-11; 9-9-2024 by Ord. No. 24-09]

The Board of Park Commissioners shall have the duties and powers set forth below:

- (1) Meeting. The Board of Park Commissioners shall meet at least quarterly. The Board may meet as necessary, or as called by the Chairman or as called by a majority of the Board. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Board members and the public at least 48 hours prior to such meeting. All meetings shall be at City Hall. The Acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the minutes.
- (2) Duties. The Board of Park Commissioners shall serve as an advisory board to the Common Council. The Board of Park Commissioners shall advise the Council on all matters pertaining to parks, recreation, and forestry. Areas of responsibility shall include, but are not limited to:
 - a. Creation of subcommittees to effectively monitor and advise on specific issues regarding parks, recreation, or forestry, including the City Tree Board;
 - b. The management, improvement, and care of public parks, parkways, boulevards, and pleasure drives of the City;
 - c. The development of policies, procedures, rules, and regulations pertaining to the use of public parks, City-sponsored recreation programs, and forestry;
 - d. The development of the annual operating and capital budgets for parks, recreation, and forestry;
 - e. The development of a broad variety of recreational programs and services to meet the needs and demands of the community;
 - f. The development of a master plan for the City's park system;
 - g. Advising the Council on issues of land acquisition, use of park impact fees, and leasing and/or land sales or exchanges affecting the City's park system; and
 - h. Advising the Council on levels of staffing required by the City's park system.
- (3) Tree Board. The Board of Park Commissioners shall oversee a Tree Board who shall carry out provisions of Wisconsin Statutes and Chapter 82 of the Municipal Code for the City of Lake Geneva, Wisconsin, and such other duties as required to report to the Board of Park Commissioners. There shall be seven members, inclusive of the Mayor and an Alderman, on the Tree Board. All members shall be residents of the City. The Mayor and an Alderman shall be appointed as non-voting members. The resident members shall each serve three-year terms. The terms of the resident members shall be staggered to have approximately one-third of the members' terms expire each year. Appointment of members to the Tree Board shall be recommended by the Mayor and shall be confirmed by the Common Council.

(4) Powers. The Board of Park Commissioners shall, in accordance with the state law established in W.S.A., § 27.08, exercise the powers granted it, including:

- a. Govern and maintain all public parks and other natural enjoyment areas in the City; improve those areas; secure the quiet and orderly enjoyment of the areas; and create rules and regulations to facilitate the above purposes.
- b. Acquire property, money, trusts, rights, and privileges through gift, devise, bequest, or condemnation for the City parks.

Gifts shall only be accepted after the Board of Park Commissioners has recommended the gift to the Common Council and the Common Council has approved acceptance by a resolution.

- c. Buy or lease lands in the name of the areas under the control of the Board of Park Commissioners, in accordance with W.S.A., § 27.08(2)(c).
- d. Change or improve all areas under the Board's control.



255 Mill St, Lake Geneva, WI 53147 | 262.248.6060 | staff@GenevaLakeMuseum.org

2025 Parade of Trees Participant Information

Business / Organization: _____

Contact Person: _____

Phone: _____

Email: _____

Tree Dimensions:

Hight: _____

Width: _____

Proposed Theme: _____

Form must be completed and submitted to qualify for registration.



You're Invited To Participate!

PARADE OF TREES



Once again, we are excited to extend an invitation to you,
our local businesses & organizations to partner with us in
our

7th Annual "Parade of Trees"

November 22nd — January 5th

Please join us in spreading holiday cheer by showing
your support for the museum and our community.

More on next page....



Reserve Now as space is limited!

- Reservations via email only
- Set up & decorate your tree on November 18th or 19th
- Trees & decorations to be supplied & decorated by your business/organization with your choice of theme
- Trees must be artificial & LED lights (we suggest pre-lit)
 - We provide signage with your business name & logo
- Participants & their families are invited to the 7th Parade of Trees Reveal Reception the evening of Friday November 21st.
Details to follow.

- Take down will be January 6th and 7th
- Guests of all ages will be given a ballot for the

Peoples Choice Award