



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**COMMON COUNCIL AGENDA
MONDAY, AUGUST 11, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

City of Lake Geneva's live video stream: <https://cityoflakegeneva.gov/319/City-Meetings-Video-Stream>

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
 - a. Proclamation Declaring September 2025 National Service Dog Month
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. City Administrator's Report
9. CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Approve the Regular Council Minutes of July 28, 2025
 - b. Resolution 25-R42: A resolution approving the purchase of a Reserve "Class B" Intoxicating Liquor License from the Town of Sugar Creek for the business GE Geneva LLC dba Gino's East
 - c. Request for Alcohol License premises reduction by Harbor Shores
 - d. Reserve "Class B"/Class "B" Liquor License application filed by GE Geneva LLC dba Gino's East
 - e. Alcohol License Premises Extension filed by Geneva Liquors
 - f. Public Event with Street Use Permit Application for Fat Tire Charity Ride on September 20, 2025

10. Items removed from the Consent Agenda

11. Ordinances

- a.** First Reading of Ordinance 25-14: An ordinance amending Period of Nonenforcement of Parking

12. Discussion/Action regarding approval of the City of Lake Geneva Request for Proposal (RFP) for Strategic Planning

13. Discussion/Action regarding updates to the roadway maintenance agreement between Town of Linn and City of Lake Geneva for Willow Rd and Wilmot Blvd May 12, 2025 through May 9, 2035

14. Discussion/Action on the recommendations of the Finance, Licensing, and Regulation Committee- Ald. Ames

- a.** Acceptance of the Pre-Paid Reports of \$198,574.75 and Regular Check Reports of \$231,389.20
- b.** Transfer of donation funds in the amount of \$1000 to the Kerr County Flood Relief Fund
- c.** Approval of Pay Request #1 to Wolf Paving for the 2025 Street Program in the amount of \$92,394.63
- d.** Approval of Task Order #47 from Kapur for Townline and Edwards Signal Installation for an amount not to exceed \$124,996.00

15. Discussion/Action on the recommendations of the Plan Commission- Ald. Hoiland

- a.** Resolution 25-R43, authorizing the approval of an Amended Planned Development-Precise Implementation Plan (PIP) application filed by Gregory Hughs for 80 Geneva Sq
- b.** Resolution 25-R44, authorizing acceptance of privately owned parcel for dedication of rights-of-way

16. Discussion/Action regarding approval of bid award for the Salt Shed Expansion to Gilbank Construction in the amount of \$309,000.00

17. Discussion/Possible action regarding withdrawal from the GLLEA

18. Discussion/Action regarding approval of amended Plat of Right-of-Way Required for W. Main Street (STH 50) Construction Project and Relocation Order

19. Discussion/Action regarding Proposed Job Descriptions (*Personnel Committee recommended approval of all descriptions on August 4, 2025*)

- a.** Benefits/Payroll Specialist
- b.** Administrative Specialist - Finance
- c.** Election Inspector
- d.** Chief Election Inspector
- e.** High School Election Inspector

20. Presentation regarding the potential sale of city property located on Sheridan Springs Rd tax key

parcels ZA467900001, ZA467900002, ZA468000001 & ZA468000002

21. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA

Proclamation

Proclamation Declaring National Service Dog Month

WHEREAS, We believe in the joyful, transformative power of the human-canine bond and inclusivity of all citizens; and

WHEREAS, In the United States, 70 million adults and children have a disability and only 16,000 service dogs from accredited training programs exist nationwide and the need is growing; and

WHEREAS, Canine Companions is a national nonprofit organization that enhances the lives of people with disabilities by providing expertly trained service dogs and ongoing support free of charge, to ensure quality partnerships; and

WHEREAS, Canine Companions and their service dogs empower people with disabilities to lead life with greater independence, by providing best-in-class training, ongoing follow-up services and a deeply committed community of support; and

WHEREAS, National Service Dog Month aims to educate our community about the benefits of service dogs and the laws protecting them; and

WHEREAS, The City of Lake Geneva continues to work toward becoming an inclusive community in which all citizens, and their service dogs, are embraced.

NOW, THEREFORE, in recognition of service dogs and the adults and children with disabilities in our community, I, Todd Krause, Mayor of the City of Lake Geneva, Walworth County, State of Wisconsin, do hereby proclaim the month of September 2025 as NATIONAL SERVICE DOG MONTH in the City of Lake Geneva, and I encourage all citizens to celebrate task trained service dogs and be respectful of the rights afforded to the adults, children and veterans who lead more independent lives because of their assistance.

In Witness Whereof, I have hereunto set my hand and caused to be affixed, the official seal of the City of Lake Geneva, Walworth County, State of Wisconsin, this 11th day of August 2025.

Proclaimed and adopted this 11th Day of August 2025

Todd Krause, Mayor

Lacey L. Reynolds, City Clerk





Memo:

To: Common Council

From: David De Angelis, City Administrator

Date: August 7th, 2025

Re: Council Agenda and Updates

Please find below my comments on agenda items as well as any new information to share with the council.

AGENDA COMMENTS

12. Included in the packet is the updated RFP as discussed at the COW. I have all the discussed changes highlighted, including all of the dates. The main question regarding dates is the end of the project due to us moving the timeline out as it puts the completion date at the end of December. I currently have the date as either the 22nd of December or January 12th. I would suggest the January 12th date as the end of December is always busy and it would allow for more time for review.

I am recommending approval of the RFP.

13. The Common Council previously approved this agreement this year. However, at the Town of Linn Board approval there was an amendment made to clarify section 3 regarding maintenance to better clarify cost of resurfacing, milling and overlay of existing pavement. The City Attorney has reviewed and approved of this language.

I am recommending approval.

17. This is an item referred from the Police and Fire Commission. The request to withdraw from GLLEA is being put forward in an effort to enhance lake service in the jurisdictional area of the City as well as a long-term cost saving measure. As you can see from the documents included after the initial investment there will be annual savings to the police department and with no additional staff being added. This is being brought forward at this time as GLLEA and the police department both have to complete their respective budgets in September, and we want to make sure both agencies have time to modify their budgets if needed for 2026. The PFC recommended this item be added to their 2026 budget.

I am recommending the Council acknowledge and approve this item for inclusion in the 2026 budget at this time due to cost savings and potentially increased service levels and to allow the GLLEA adequate time to plan their budget for 2026.

19. These 5 job descriptions have been updated or in the case of the elections positions, created using the new format. There have been a couple of minor word changes since the personnel committee that are highlighted in the job descriptions included in the packet.

The Benefits/Payroll Specialist is a renaming and updating of the previous Human Resources/Benefits Specialist which is based on an evaluation of the previous work performed and the desired work to be performed by this position moving forward. The most significant change is the addition of some job duties related to finance, principally accounts receivable and payable. The pay grade for this position will remain the same.

The position of Front Desk Clerk is requested to be renamed to Administrative Assistant/Finance. These two positions would have additional responsibilities related to finance including billing, AR and AP. These positions would be moved up one grade in pay.

The result of these position description changes would result in one less position in the Finance Department and would allow for us to potentially move forward with the creation of an Assistant Administrator position moving forward in 2026 as previously discussed.

I am recommending approval.

UPDATES:

- 1.** We are making significant progress and as of today we have 56 STR properties fully through the process and signed up. We continue to work on citations with 2 citations in process and 10 additional being processed for citations. These STR enforcements are for those not licensed and those we have found to be operating outside the 7-day guidelines. Municipal Code Enforcement did indicate they had additional time they could allocate to us for the STR program, and they will be doing so.
- 2.** As of today's date, I have nothing new on channel 25.

**CITY OF LAKE GENEVA COMMON COUNCIL MINUTES
MONDAY, JULY 28, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

Call to Order

by Mayor Krause at 6:00 pm.

Pledge of Allegiance

by Alder Yager.

Roll Call

Present: Todd Krause, Sherri Ames, JaNelle Powers, Mary Jo Fesenmaier, Joel Hoiland, Brian Smith, Cynthia Yager and Cathy Stoodley. Absent: Linda Frame. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, City Attorney Dan Draper, Finance Director Laura Pisarcik, City Engineer Bridget Barry and other interested persons.

Awards, Presentations, Proclamations, and Announcements

Mayor Krause announced July 31st will be the 10-yr anniversary celebration for Brunk Pavilion.

Re-consider business from previous meeting

None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None.

Acknowledgement of Correspondence

Clerk Reynolds announced all communication received was sent to the proper recipients.

City Administrator's Report

De Angelis reported on STR's, processes and procedures, announced a draft for the Strategic Plan RFP is almost finished, we are still awaiting a response from Spectrum regarding the upgrades to Channel 25 and meeting video is now being streamed/recorded through our civicplus website.

CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Motion by Ames to approve all items, second by Stoodley. Voice vote, approved, motion carried.

Approve the Regular Council Minutes of July 14, 2025

Agent Change for Buona Beef LLC dba Buona

Taxi Company License Renewal Application filed by Senior Cab Plus

Original Massage Establishment License application filed by Kate's Healing Hands LLC for use at Geneva Lofts, 601 W Main St

Items removed from the Consent Agenda

None.

Ordinances

Ordinance 25-08: An ordinance amending Section 62-3, Renamed Development and Dedication of Private Streets, of Article 1, In General of Chapter 62, Streets, Sidewalks and Other Public Places of the City of

Lake Geneva Municipal Code; amending provisions regarding the development and dedication of private streets in the City of Lake Geneva (*second reading*)

Motion by Fesenmaier to approve, second by Ames. Motion by Fesenmaier to amend section B after Ch. 66 to add section 66-96 and under section C, add all of after the word to - the City of Lake Geneva will accept any such dedication provided that the street is improved to "all of" the following specifications, second by Ames. Voice vote, approved, motion carried. Alder Fesenmaier requested two questions be entered into the record. Question 1 for the City Attorney: What happens when a person or property wants to annex? City Attorney's response: If they have a private street and want to annex, it's a consideration the City Council can make. The City Council has the right to ask for the street to be brought up to certain standards and the council also has the right to decline the annexation if the improvements aren't made. Question 2: If the City forces an annexation - what happens? City Attorney response: The street comes in as a private street. It would be up to the homeowner if they want to dedicate it to the City and if so, the homeowner would have to bring it up to standards. The city cannot force them to bring it up to public standards. The statute is designed for development and if someone wants to have a private street it would have to be up to standards. The statute addresses the streets needing to be brought up to public standards under 66-96 and will eliminate non-conforming streets moving forward. There is a list of non-conforming private streets. Main Motion Vote - Voice vote, approved, motion carried.

Ordinance 25-10: An ordinance amending sub-subsection (a) General temporary outdoor sales and adding sub-subsection (i) Residential garage sales of sub-section (9) Temporary land uses of Section 98-206, Detailed land use descriptions and regulations and amending Table 98-203(9) Table of Land Uses Section 98-203, Table of Land Uses of Article 2 Land Use Regulations of Chapter 98 Zoning of the City of Lake Geneva Municipal Code setting forth more specific regulations concerning garage sales (*second reading*)

Motion by Hoiland to approve, second by Smith. Voice vote, approved, motion carried.

Ordinance 25-11: An ordinance amending sub-section (1) Designation and sub-section (2), Duties, adding sub-sub-section (p) of Section 98-932, Zoning Administrator of Article 9, Procedures and Administration of Chapter 98, Zoning of the City of Lake Geneva Municipal Code are hereby amended to designate the Building and Zoning Director or a designee as the Zoning Administrator and authorizing the Zoning Administrator to grant a 1 foot height variance for swimming pool fences where a 4 foot barrier is required (*second reading*)

Motion by Ames to approve, second by Stoodley. Motion by Fesenmaier to send back to staff, second by Yager. Discussion took place. Motion 2, roll call vote: Fesenmaier, no; Yager, no; Stoodley, no; Hoiland, no; Smith, no; Powers, no; Ames, no. Motion carried. Motion by Fesenmaier to amend and delete item (p) under sub (2) - Grant up to a one (1) foot height variation for fences located in the side street yard setback or side rear yard setback when such fence is acting as a required pool barrier, second by Yager. Voice vote, 5-approved, 2-no (Hoiland & Stoodley), motion carried. Main motion vote - Roll call vote: Ames, yes; Stoodley, yes; Powers, yes; Fesenmaier, yes; Smith, yes; Hoiland, yes; Yager, yes. Motion carried.

Ordinance 25-12: An ordinance amending sub-sub-sub-section 4, Fences on residential or nonresidential lots which do not exceed four feet in height, of sub-sub-section (a) Permitted intrusions into required front or street yards, of sub-section (4) Permitted intrusions into required yards, of section 98-405, Intrusions Into Required Yards and amending sub-subsection (c)1 Maximum height of subsection (3) Standards of Section 98-720 Fencing standards of Article 4, Bulk Regulations of Chapter 98, Zoning of the City of Lake Geneva Municipal Code are hereby amended to give the zoning administrator the ability to grant a 1 foot variance for swimming pool fences where a 4 foot barrier is required (*second reading*)

Motion by Hoiland to approve, second by Smith. Motion by Fesenmaier to amend to eliminate under (c) 1 the wording in red, "The zoning administrator may grant a one (1) foot administrative height variance where a four (4) foot tall fence is required as a swimming pool barrier per Section 98-723 (6) a and subsection (3) f of this section, second by Yager. Roll call vote: Fesenmaier, yes; Yager, yes; Ames, yes; Powers, yes; Smith, yes; Hoiland, no; Stoodley, yes. Motion carried 6-1. Motion by Fesenmaier to amend to eliminate in item 4 the last sentence, "The zoning administrator may grant a one (1) foot administrative height variance where a four (4) foot tall fence is required as a swimming pool barrier per Section 98-720 (3) f and Section 98-723 (6) a, second by Yager. Roll call vote: Fesenmaier, yes; Yager, yes; Smith, yes; Stoodley, yes; Powers, yes; Hoiland, yes; Ames, yes. Motion carried. Main motion vote - Roll call vote: Hoiland, yes; Smith, yes; Fesenmaier, yes; Powers, yes; Ames, yes; Yager, yes; Stoodley, yes. Motion carried.

Discussion/Action on the recommendations of the Finance, Licensing, and Regulation Committee- Ald. Ames

Acceptance of the Pre-Paid Reports of \$102,068.00 and Regular Check Reports of \$652,360.01

Motion by Ames to approve, second by Smith. Voice vote, approved, motion carried.

Approval of the 2026 Budget Timeline

Motion by Ames to approve, second by Powers. Voice vote, approved, motion carried.

Approval of bid award for the 2025 Veterans' Park Playground to Kompan California in the amount of \$495,159.00

Motion by Ames to approve, second by Yager. Voice vote, approved, motion carried.

Approval of bid award for the 2025 Basketball and Tennis Courts Resurfacing to Cicchini Asphalt in the amount of \$203,528.00

Motion by Ames to approve, second by Yager. Voice vote, approved, motion carried.

Approval of amendments to the Riviera storefront leases

Motion by Ames to approve, second by Stoodley. Voice vote, approved, motion carried.

Adjournment

Motion by Ames to adjourn, second by Powers. Voice vote, approved, motion carried. Adjourned at 6:59 pm.

Lacey L. Reynolds
City Clerk



CITY CLERK
LACEY L. REYNOLDS
626 GENEVA ST.
LAKE GENEVA, WI 53147

MEMORANDUM

Date: July 29, 2025

To: FLR committee and Common Council members

Re: Reserve "Class B" Intoxicating Liquor License

On May 14, 2025 the City of Lake Geneva Police Department, City of Lake Geneva Clerk and Deputy Clerk and the WI Department of Revenue (DOR) Division of Alcohol Beverages Special Agent Erin Dorn met for the annual City of Lake Geneva Liquor License holder meeting. Prior to the meeting I asked Special Agent Dorn to meet with and review alcohol license applications with myself and the Deputy Clerk. During this meeting Agent Dorn notified us that one of our licensed establishments was not properly reporting their alcohol sales to the State. The license holder - Harbor Shores, alcohol sales reporter - Gino's East.

After this initial meeting I reached out to the City Attorney and Special Agent Dorn to see what the next steps were. After further clarification the answer was for Harbor Shores (license holder) to conduct the sales of alcohol, report the sales and receive all the profits. Harbor Shores and Gino's East complied with this change so they would be in compliance while we moved forward to figure out how they can continue to operate as separate entities.

Harbor Shores currently holds a "Class B"/Class "B" above quota liquor license which are only allowed to be issued in municipalities where there are no more original or reserve licenses and to one who meets the below criteria. Looking at the criteria Gino's East does not qualify for the same type of license that Harbor Shores holds so the option of "transferring" the license from Harbor Shores to Gino's East was not a viable solution as well as Above Quota licenses are not transferrable.

Above-Quota Licenses

A municipality may issue a license above its quota if the applicant meets any of the following requirements:

- A full-service restaurant with a permanent interior seating capacity of 300 or more persons.
- A hotel with 50 or more sleeping rooms and a restaurant seating 150 or a banquet room in which banquets attended by 400 persons may be held.
- An opera house or theater for the performing arts operated by a nonprofit organization.
- A qualifying event venue certified by the Division of Alcohol Beverages between January 1 and August 1, 2026.

Above-quota licenses are issued only to the original applicant. They cannot be transferred and do not become a part of the municipal quota.

As you are all aware the City of Lake Geneva does not currently have any “full liquor” licenses available to issue. I reached out to the clerks in Walworth County to see if any municipalities would be interested in selling a Reserve “Class B” Liquor license to the City so we can issue it to Gino’s East. The Town of Sugar Creek responded they may be willing to sell a Reserve license then the Clerk notified me this item would be on their next agenda. City Administrator De Angelis attended the Town of Sugar Creek Board meeting in case there were any questions and reported back the Town of Sugar Creek Board approved the sale. I followed up with the Town Clerk and she notified me the fee would be \$10,400.00.

The City Clerk’s office is excited that we can help facilitate correcting this license error and thank the Town of Sugar Creek for selling a Reserve “Class B” license to the City of Lake Geneva. The Clerk’s office is recommending approval of Resolution 25-R42, premises reduction for Harbor Shores and Reserve “Class B”/Class “B” liquor license filed by GE Geneva LLC dba Gino’s East.

Lacey L. Reynolds
City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing the purchase and sale of a Reserve “Class B” Intoxicating Liquor license from the Town of Sugar Creek to the City of Lake Geneva for the business GE Geneva LLC dba Gino’s East located at 300 Wrigley Dr., Lake Geneva, WI 53147			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	25-R42	Date:	August 11, 2025

A Resolution Authorizing the Transfer of a Reserve “Class B” Intoxicating Liquor license from the Town of Sugar Creek to the City of Lake Geneva for GE Geneva LLC dba Gino’s East located at 300 Wrigley Dr., Lake Geneva WI 53147

WHEREAS, the City of Lake Geneva is located in the same county as the Town of Sugar Creek;

WHEREAS, the Town of Sugar Creek holds a reserve “Class B” intoxicating liquor license, as defined in Wisconsin Statutes s. 125.51(4)(a)4.;

WHEREAS, the City of Lake Geneva desires to increase the availability of reserve “Class B” intoxicating liquor licenses within its jurisdiction to meet the need of the business GE Geneva LLC dba Gino’s East located at 300 Wrigley Dr., Lake Geneva WI 53147;

WHEREAS, Wisconsin Statutes s. 125.51(4)(e) allows for the transfer of a reserve “Class B” intoxicating liquor license between municipalities located in the same county;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, that:

1. The City of Lake Geneva is authorized to obtain from the Town of Sugar Creek one Reserve “Class B” intoxicating liquor license in accordance with Wisconsin Statutes s. 125.51(4)(e).
2. Upon completion of the transfer, the City of Lake Geneva shall issue the transferred Reserve “Class B” intoxicating liquor license to GE Geneva LLC dba Gino’s East located at 300 Wrigley Dr., Lake Geneva, WI 53147 subject to the fee requirements under Wisconsin Statutes s. 125.51(3)(e)4. including any transfer costs.
3. The Comptroller of the City of Lake Geneva is authorized to remit the issuance fee of \$10,000.00 plus the transfer cost of \$400.00 for a total of \$10,400.00 to the Town of Sugar Creek.
4. The schedule of fees for the City of Lake Geneva lists Reserve “Class B” liquor licenses at \$10,000.00. State statutes require a minimum charge of \$10,000.00. However, since additional costs were incurred in acquiring the additional Reserve “Class B” liquor license, the fee for the Reserve “Class B” liquor license issued to GE Geneva LLC dba Gino’s East shall be \$10,400.00.

Approved this 11th day of August 2025.

Council Action: ☐ Adopted ☐ Failed

Mayoral Action: ☐ Accept ☐ Veto

Todd Krause, Mayor Date

Attest:

Lacey L. Reynolds, City Clerk Date

Change to Premise Description for Harbor Shores Hotel Management, Inc

300 Wrigley Drive

Lake Geneva, WI 53147

Agent: Janine Osborne

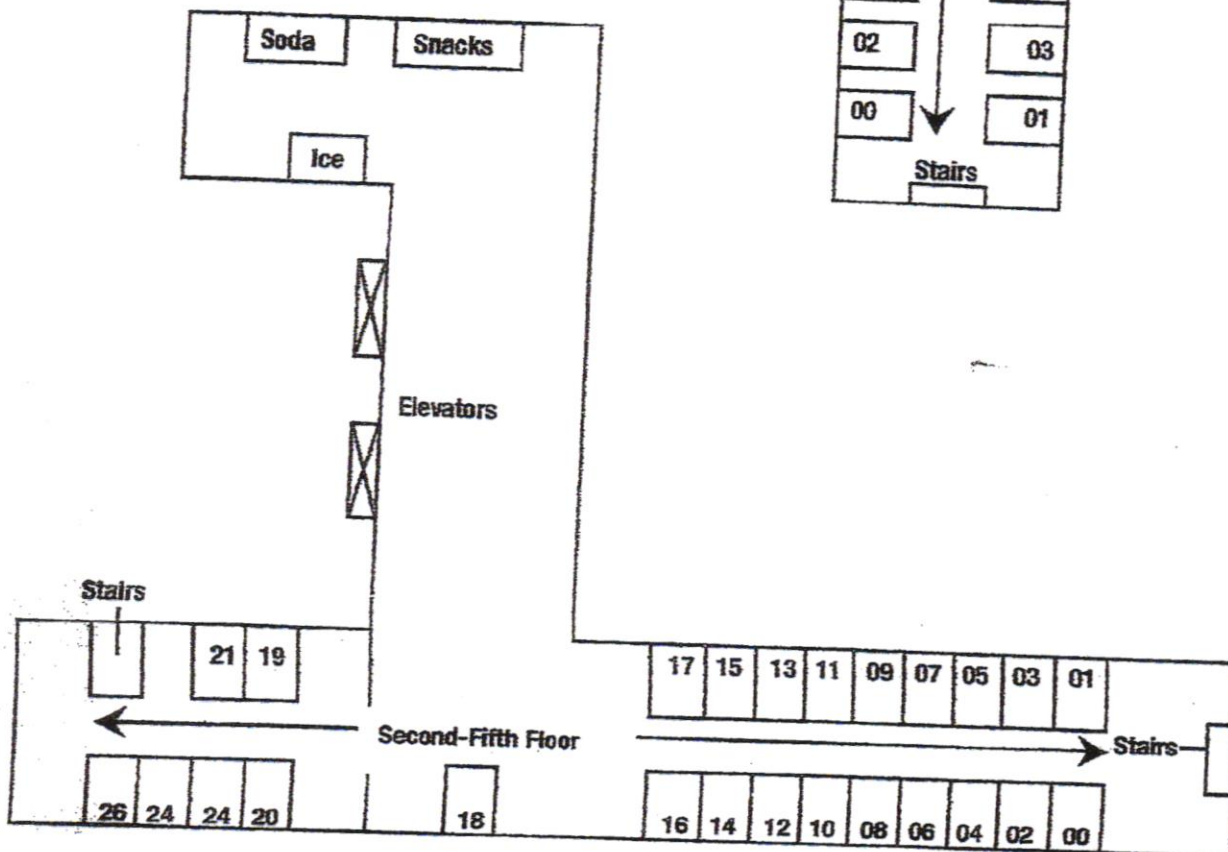
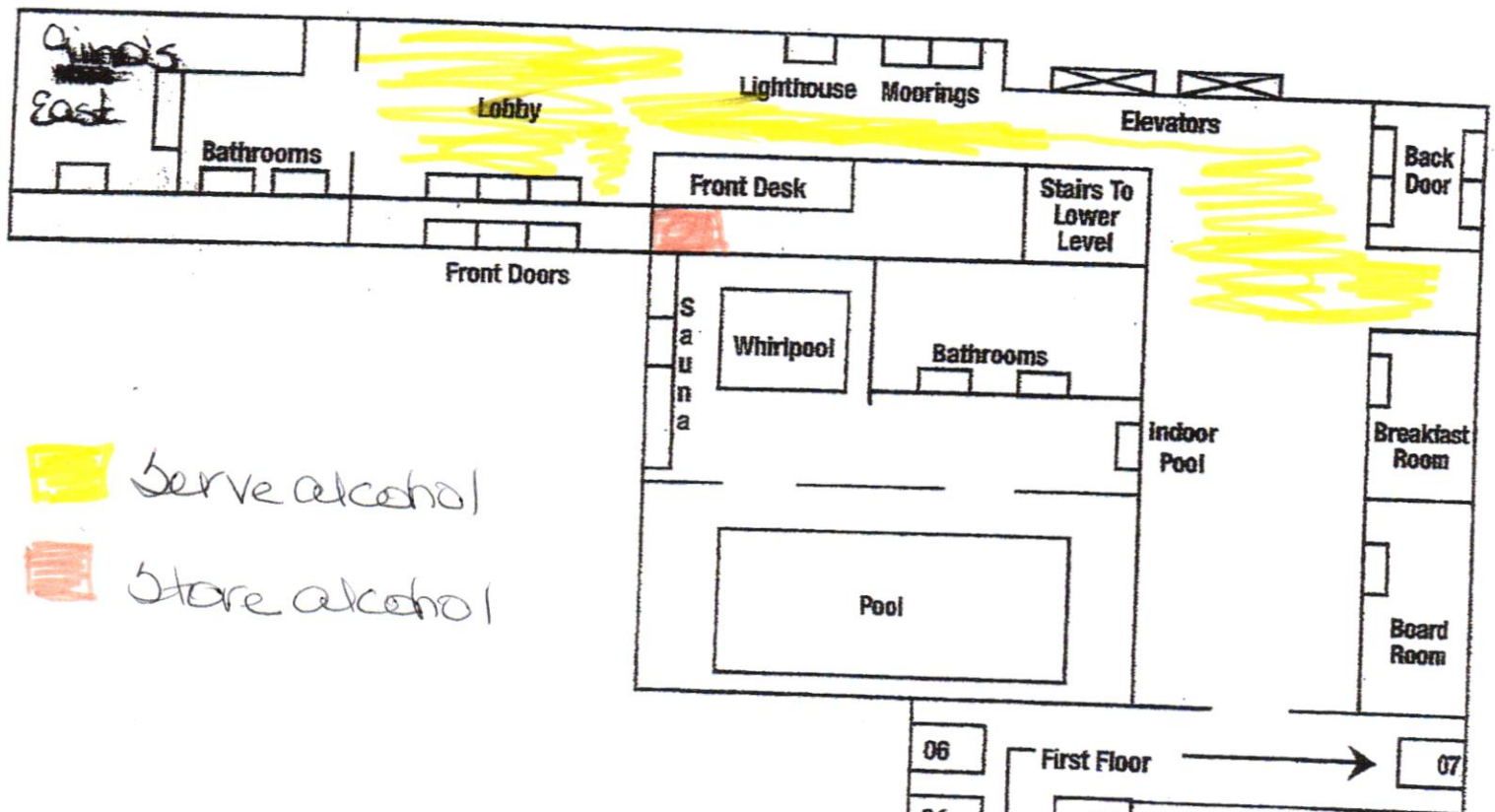
Serving Alcohol in Lobby and Lower Level Lobby

Storage of Alcohol in secured office *GM Office which is locked at all times when GM is not present.

Janine Carstensen

7/29/2025

Property Layout



Form
AB-200

Alcohol Beverage License Application

preferred email Nicole
City of Lake Geneva

For Municipal Use Only	
Municipality	City of Lake Geneva
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ _____
☐ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
☐ "Class A" Liquor (cider only) \$ _____ ☒ Reserve "Class B" Liquor \$ 10,000.
☐ "Class C" Liquor (wine only) \$ _____

plus fee from \$400.00
Town of Sugar Creek

Fees	
License Fees	\$ 10,000.00
Background Check Fee	\$
Publication Fee	\$ 25.00
Total Fees	\$ 10,025.00

\$10,425.00

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

GE Geneva LLC

2. Business Trade Name or DBA

Gino's East

4. Wisconsin Seller's Permit Number

004-0003248917-01

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

02/27/2007

8. Wisconsin DFI Registration Number

G039600

9. Premises Address

300 Wrigley Dr

10. City

Lake Geneva

11. State

WI

12. Zip Code

53147

13. County

Walworth

14. Governing Municipality: ☒ City ☐ Town ☐ Village
of: Lake Geneva

15. Aldermanic District

16. Premises Phone

(262) 248-2525

17. Premises Email

ginoseast@ginoseastlakegeneva.com

18. Website

ginoseastlakegeneva.com

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

SEE ATTACHED

20. Mailing Address (if different from premises address)

7075 Veterans Blvd

21. City

Burr Ridge

22. State

IL

23. Zip Code

60527

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

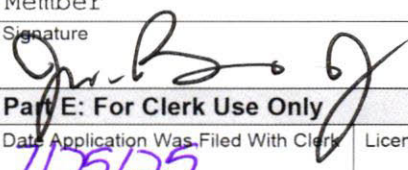
Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.			
3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? ☐ Yes ☒ No If yes, provide the name of the restricted investor and describe the nature of the interest.			
4. Is the applicant business owned by another business entity? ☒ Yes ☐ No If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.			
4a. Name of Business Entity		4b. Business Entity FEIN	
see attached			
5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No			
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No			
7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No			
Part C: Individual Information			
List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary. Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.			
Last Name	First Name	Title	Phone
see attached			
Part D: Attestation			
One of the following must sign and attest to this application: • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC			
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name	First Name	M.I.	
Buonavolanto Jr	Joseph		
Title			
Member			
Signature	Date		
	07/23/25		
Part E: For Clerk Use Only			
Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
7/25/25			
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Form AB-200

Part B #4

GE Geneva LLC
Ownership

Entity	FEIN/SS
Bravo Restaurants Inc	
John Fyfe	
Joan Greco	
Fyfe Children's Trust	
Fyfe Children's Partnership	
J & P Properties LLC	
LJ Restaurant LLC	

Part C

Last Name	First Name	Title	Business Entity	Phone
Armes	Rebecca	Agent - Manager	Gino's East	
Himmel	Jeffrey	President Managing Member	Bravo Restaurants Inc	
Himmel	Jordan	VP Managing Member	Bravo Restaurants Inc	
Greco	Joan	Partner		
Fyfe	John	Partner		
Buonavolanto	Carlo	Managing Member	J & P Properties LLC	
Buonavolanto	John	Member	J & P Properties LLC	
Buonavolanto	Joseph	Member	J & P Properties LLC	
Buonavolanto	Jim	Member	J & P Properties LLC	
Buonavolanto	Don	Member	J & P Properties LLC	
McGinn	James M.	Managing Member	L J Restaurant LLC	
McGinn	Lucia	Member	L J Restaurant LLC	
McGinn	Michael	Member	L J Restaurant LLC	
McGinn	Kari	Member	L J Restaurant LLC	
McGinn	Jonathon	Member	L J Restaurant LLC	
McGinn	Barbara	Member	L J Restaurant LLC	

Premises Description

The premises consist of a multi-level commercial building located at 300 Wrigley Dr, Lake Geneva, WI 53147. The building is constructed of brick/wood/steel, restaurant includes square footage across two floors.

Main Floor:

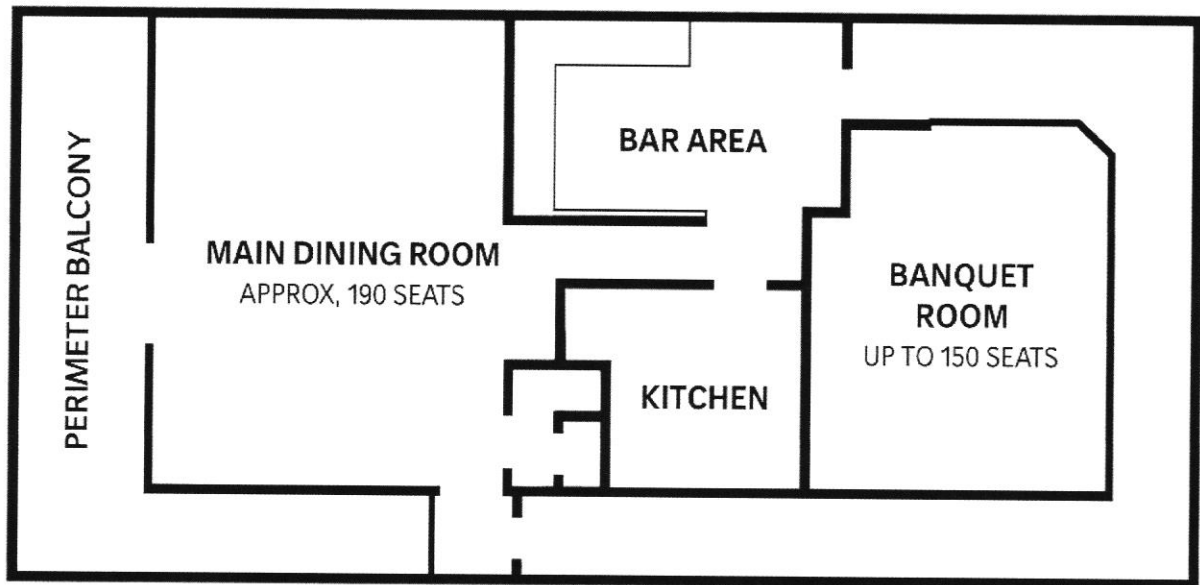
- **Main Dining Room:** The primary customer seating area, accommodating approximately 190 guests, where alcoholic beverages are served and consumed with meals.
- **Bar Area:** A designated bar with a fixed counter, seating, and back bar storage where alcoholic beverages are prepared, sold, and served to patrons for on-premises consumption.
- **Banquet Room:** A reservable event space on the main floor for up to 150 guests, where alcoholic beverages are sold and consumed during private functions.
- **Kitchen:** The main food preparation area. Alcohol is not stored, served, or consumed here
- **Restrooms:** Public restrooms for customer use.
- **Perimeter Balcony:** An exterior, elevated balcony that wraps around part of the building's perimeter, providing additional seating for patrons. Alcoholic beverages may be served and consumed on the balcony during business hours. The balcony is directly accessible from inside the premises and is secured with appropriate barriers to control access.

Basement Level:

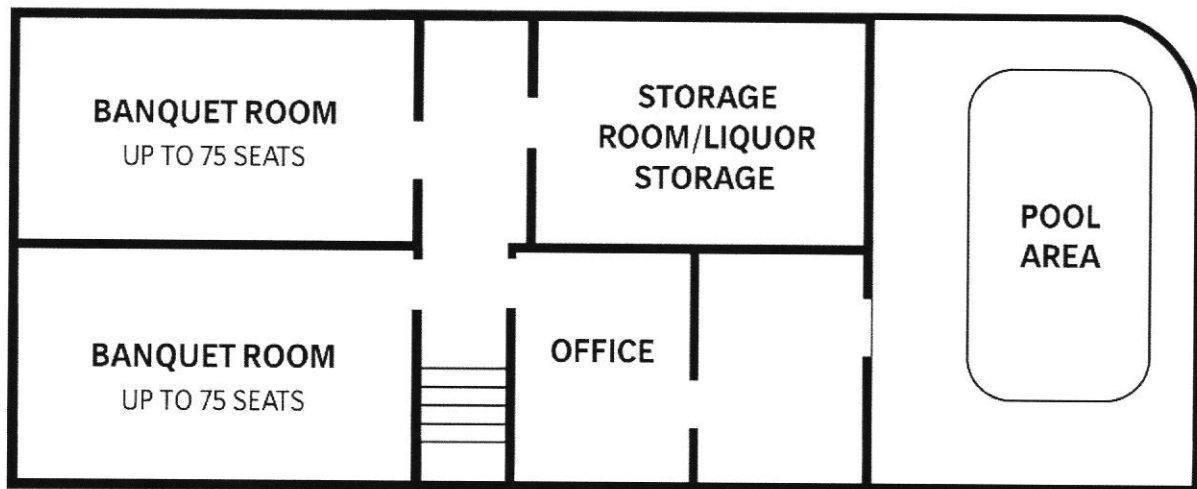
- **Second Banquet Room:** A private banquet/event space located in the basement, accommodating up to 75 guests, where alcoholic beverages are served and consumed during private functions.
- **Third Banquet Room:** A private banquet/event space located in the basement, accommodating up to 75 guests, where alcoholic beverages are served and consumed during private functions.
- **Poolside Area:** An outdoor area adjacent to the building with seating and tables located next to a swimming pool, where alcoholic beverages may be served and consumed during operating hours. The poolside area is directly accessible from the main dining room and bar.
- **Office:** A single enclosed administrative office located in the basement where all alcohol purchase, sales, and inventory records are securely maintained.
- **Storage Room(s)/Liquor Storage:** Secured storage area(s) for alcohol inventory located near the kitchen and/or bar, where unopened bottles and kegs are stored

All alcohol beverage activities — including storage, preparation, sale, service, and consumption — will occur only within these designated areas. All related records will be securely stored in the on-site office in the basement.

A detailed floor plan map is attached, showing the layout and labeled areas for both the main floor and basement, including the poolside area.



BASEMENT LEVEL



Alcohol Beverage
Appointment of Agent

Date 6/16/25

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GE Geneva LLC

2. Business Trade Name or DBA

Gino's East Lake Geneva

3. Entity Type (check one)

- ☒
- Limited Liability Company
- ☐
- Corporation
- ☐
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Armes

2. First Name

Rebecca

3. M.I.

S

8. State

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Arnes	First Name Rebecca	M.I. S
Title Manager	[REDACTED]	
Signature Rebecca Arnes		Date 6/17/25

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Arnes	First Name Rebecca	M.I. S
Signature Rebecca Arnes		Date 6/17/25

Alcohol License Approvals

Business: GE Geneva LLC dba Gino's East

License Type: Reserve "Class B" Combo

Police-Background Checks Completed and Premises Reviewed

☒ Approved ☐ Denied Signature: Chief Edward Gritzner
Chief Edward Gritzner (Jul 30, 2025 14:28:53 CDT)

Notes:

Fire-Premises Reviewed for Violations

☒ Approved ☐ Denied Signature: Dennis Detkowski
Dennis Detkowski (Jul 31, 2025 08:58:22 CDT)

Notes:

Building & Zoning-Premises Reviewed for Violations

☒ Approved ☐ Denied Signature: Renee Hanlon
Renee Hanlon (Jul 31, 2025 10:11:30 CDT)

Notes:

Signature:

City Clerk-Applicant is Qualified and Premises is Lawful

☒ Approved ☐ Denied Signature: J. Reynolds

Notes:

No concerns or issues



Amended
CITY OF LAKE GENEVA
ALCOHOL LICENSE PREMISES EXTENSION
APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

Please Check:

- | | |
|---|---|
| ☐ Request for premises extension to sidewalk café | ☐ Request for temporary (special event) premises extension |
| ☐ Request for premises extension to permanent outdoor area | ☐ Other request for premises extension |

Application Checklist:

- ☐ **Applicant must currently hold a valid alcohol license**
- ☐ **Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)**
- ☐ **Scaled diagram** which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☐ **Application Fee** of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

APPLICANT INFORMATION

Applicant Name: RAJESH SACHIDEVA

Establishment Name: GENEVA LIQUORS

Address: _____

Alcohol License No.: _____ Phone: _____

Describe area of premises extension: #105

Upper and lower level of Townline Road for sales and storage.
Parking lot of premises for transportation between buildings -

SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)

Event Title: _____

Date and Time of Event: _____

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? Yes No

Event Description:

R. Zander

SIGNATURE OF APPLICANT

DATE

July 18 - 2025

For Office Use Only

Date Filed with Clerk: *07/18/2025*

Total Amount: \$ *pd.* Receipt No.: *KA*

Date Forwarded to Police Chief: *07/21/2025*

Police Chief Signature: _____ Approved Denied

Date Forwarded to Zoning Administrator: *07/21/2025* (for non-sidewalk café applications)

Zoning Administrator Signature: _____ Approved Denied

Date of FLR/Council Approval: _____

Copies Provided to: Police Chief

Date: 11th July 2025

TO WHOM IT MAY CONCERN

To: City of Lake Geneva

Subject: Request for Permission to Store Liquor at 105 Townline Road

Dear Sir/Madam,

I, Rajesh Sachdeva, am the owner of two adjacent lots in Lake Geneva with the following details:

1. **Geneva Liquors** (Liquor store holding a liquor license from the City of Lake Geneva)
797 S Wells Street, Lake Geneva, WI 53147
2. **Geneva Smokes** (Cigar, vape, and cigarette store)
105 Townline Road, Lake Geneva, WI 53147

I am seeking permission to store liquor in the basement of **105 Townline Road, Lake Geneva, WI 53147**, which will belong to Geneva Liquors located at 797 S Wells Street, Lake Geneva, WI 53147. Both lots are adjacent to each other.

The reason for this request is that Geneva Liquors is currently facing space constraints due to high inventory turnover and limited storage capacity within the existing licensed premises. Utilizing the basement at the adjacent property will allow us to store inventory safely, efficiently, and in compliance with storage regulations, ensuring proper management of stock and timely fulfillment of customer demand.

I would like to assure the City that the liquor stored in the basement will be exclusively for Geneva Liquors' licensed operations, and all records and controls will be maintained for inventory tracking. We will also ensure that all safety, security, and city code compliance measures are followed for the proposed storage area.

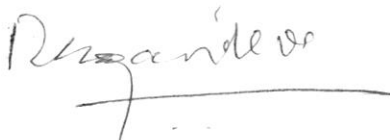
I kindly request the City of Lake Geneva to grant permission for this storage arrangement. Your kind consideration of this request will be highly appreciated, as it will support the continued efficient operation of a local business while maintaining compliance with the City's standards.

Thank you for your attention to this matter. Please let me know if any additional documentation or inspections are required to support this request.

Sincerely,

Rajesh Sachdeva

(312) 848 1401





CITY OF LAKE GENEVA

ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE
REJECTED.

Please Check:

- | | |
|---|---|
| ☐ Request for premises extension to sidewalk café | ☐ Request for temporary (special event) premises extension |
| ☐ Request for premises extension to permanent outdoor area | ☒ Other request for premises extension |

Application Checklist:

- ☒ Applicant must currently hold a valid alcohol license
- ☐ Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- ☐ Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☐ Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

APPLICANT INFORMATION

Applicant Name: RAJESH SACHDEV

Establishment Name: GENEVA LIQUORS

Address: 797 S. Wells Street, and #105 Town line Road.

Alcohol License No.: AGDM8021 Phone: (312) 848 1401

Describe area of premises extension:

Storage of liquor in the basement at #105 Town line Road. We will use exterior door in rear of the building to enter. Entry way and stairs, see path the map attached for transporting products between 797 and 105.

SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)

Event Title: NA

Date and Time of Event: _____

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? Yes No

Event Description:

R. McIndoe July 17 - 2025
SIGNATURE OF APPLICANT DATE

For Office Use Only

Date Filed with Clerk: 07/17/2025
Total Amount: \$ 25.00 Receipt No.: 15.015254

Date Forwarded to Police Chief: 07/17/2025
Police Chief Signature: _____ Approved Denied

Date Forwarded to Zoning Administrator: NA (for non-sidewalk café applications)
Zoning Administrator Signature: _____ Approved Denied

Date of FLR/Council Approval: _____
FUL 08/05/2025
CC 08/11/2025
Copies Provided to: Police Chief

LOCATED IN PART OF THE SE 1/4 OF THE SE 1/4
OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST,
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

LOCATED IN PART OF THE SE 1/4 OF THE SE 1/4
OF SECTION 36, TOWN 2 NORTH, RANGE 17 EAST,
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN



ZOF 003991

S 89°50'50" E 163.12

CURTIS STREET
16.3' WIDE R.O.W.

KLING STIRE
A.Y. WOLFSON

27,060 SQ. FT.
(0.62 ACRES)

TAX ID: ZOP 003990
PROPERTY ADDRESS:
105 TOWNLINE ROAD

SURVEY INFORMATION
TAKEN FROM PETER S.
GORDON SURVEY DATED
09/09/2010

TAX ID: ZOP 00399
PROPERTY ADDRESS:
707 WELLS STREET
18,261 S.F.

PAVEMENT

TOWNLINE ROAD

(50' WIDE R.O.W.)

N 85°49'15" W 166.08'

TOWNLINE ROAD

17

NOTE: COPIES OF THIS MAP TO WHICH THE FOLLOWING CERTIFICATE WILL APPLY SHOW THE SURVEYOR'S ORIGINAL SEAL AND SIGNATURE IN RED INK. COPIES BY ANY OTHER MEANS MAY HAVE ALTERATIONS WHICH DO NOT REPRESENT THE SURVEYOR'S WORK PRODUCT.

I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY HAS BEEN SURVEYED UNDER MY DIRECTION AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY AND ITS EXTERIOR BOUNDARIES. THIS SURVEY IS MADE FOR THE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE THE TITLE THERETO WITHIN ONE YEAR FROM THE DATE HEREOF.

DATED: 10/12/2020

BRIAN M. CARLSON P.L.S. 2039

PLAT OF SURVEY
105 TOWNLINE ROAD
LAKE GENEVA, WI 53147

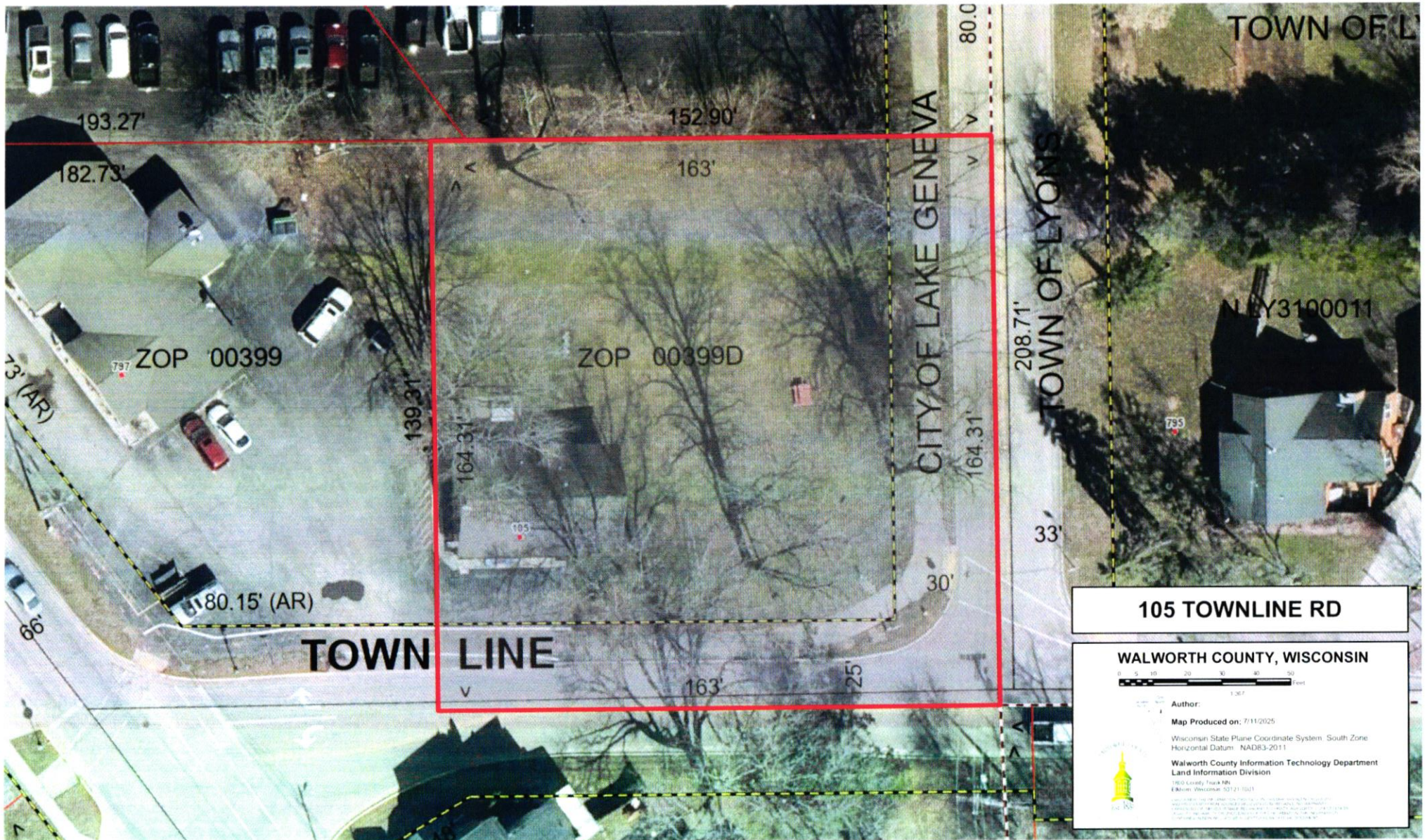
-- WORK ORDERED BY --
GURUSHABAD, LLC
1840 PRESTWICK DRIVE
LAKE GENEVA, WI 53147

FARRIS, HANSEN & ASSOCIATES, INC.
ENGINEERING - ARCHITECTURE - SURVEYING
7 RIDGWAY COURT P.O. BOX 437
ELKHORN, WISCONSIN 53121
OFFICE: (262) 723-2696 FAX: (262) 723-5686

REVISIONS	
10/2/2020	LB
30-0000	

PROJECT NO.	10333
DATE	10/12/2020
SHEET NO.	1 OF 1

MAP SCALE IN FEET - ORIGINAL 1"=20'



ACOMBO21

K. OM711

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	Lake Geneva
License Period	7/1/24 - 6/30/25

License(s) Requested: (up to two boxes may be checked)

- ☒ Class "A" Beer \$ 100 ☐ Class "B" Beer \$ _____
- ☒ "Class A" Liquor \$ 500 ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ <u>600</u>
Background Check Fee	\$ _____
Publication Fee	\$ <u>25</u>
Total Fees	\$ <u>625</u>

Ref
6/14

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

SIMPLE SPIRITS INC

2. Business Trade Name or DBA

GENEVA LIQUORS

4. Wisconsin Seller's Permit Number

4561 029 77191 802

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

6. State of Organization

WISCONSIN

7. Date of Organization

NOV 06 - 2018

8. Wisconsin DFI Registration Number

5120677

9. Premises Address

797 S WELLS STREET

10. City

LAKE GENEVA

11. State

WI

12. Zip Code

53147

13. County

WALWORTH

14. Governing Municipality: ☒ City ☐ Town ☐ Village
of: _____

15. Aldermanic District

LAKE GENEVA

16. Premises Phone

262-248 5000

17. Premises Email

info@genevaliquors.com www.genevaliquors.com

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

2500 SQ FT Building (Invoices are Behind the Counter)
Plus 300 SQ FT Beer cave

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed?	☐ Yes ☐ No



CITY CLERK
LACEY L. REYNOLDS
626 GENEVA ST.
LAKE GENEVA, WI 53147

MEMORANDUM

Date: July 25, 2025

To: FLR committee and Common Council members

Re: Premises extension

Geneva Liquors filed a request for an extension of their premises at 797 S Wells St. to include a section of their parking lot and the property they also own located of 105 Townline Rd. The two properties are contiguous; each have a single-story building and are connected by a parking lot. Included in this memo is the procedure for a change to a premises description and resources for you to read over to aid you in making the decision as to whether the premises extension should or should not be granted.

Procedure - Pub 309 Retail Alcohol License Guide for Municipalities P.23 E. Changes to a Premises Description

The municipality nor the licensee can unilaterally amend the licensed premises description. A licensee may request to change the licensed premises at any time, but the municipality must approve the changes. Follow the process below to consider changes to a premises description.

- ✓ **Written Notice:** A licensee must submit their request in writing, in the manner preferred by the municipality (e.g. email, fax, U.S. mail), and provide any required additional documentation.
- **Governing Body Review:** The licensee will appear before the municipal board or council to review the requested change. If the premises is being expanded, the governing body should ensure that the expanded portions of the premises meet the premises qualifications identified in Part 5.C. The governing body may approve or deny the change. The request should be considered and acted upon by the governing body, not the clerk. If the governing body denies the request, the reason for the denial must be included in the governing body's minutes (written record).
- **Issuance:** If the governing body grants the change, the clerk will issue an updated alcohol beverage license document to the licensee reflecting the premises description change.

Attachments -

- Wi State Statutes section pertaining to "Class A"/Class "A" licensed establishments and premise description requirements. (P.3-4 of this document)

- Pages from the WI DOR publication 309 – Retail Alcohol Beverage Licensing Guide for Municipalities. (P.5 of this document)
- Pages from the LWM – Municipal Licensing and Regulation of Alcohol Beverages. (P.6 of this document)

The City Clerk's office does have concerns about licensing a section of the parking lot and allowing a single license to cover two separate buildings. The clerk's department does wish to help the licensee maintain compliance but feel there are risks in approving this premises extension.

The DOR on Tap is another resource with helpful information. In the latest edition P.4 item 6 reviews municipal governing bodies having control. With business models getting increasingly diverse, municipalities have a lot of things to take into consideration when making a licensing decision.

- Has the municipality issued a Class B license to any other business that may set a precedent?

Geneva Liquors is a "Class A"/Class "A" licensed establishment but the bullet point above is a good question to consider.

Please reach out with any questions.

Lacey L. Reynolds
City Clerk

SUBCHAPTER I
GENERAL PROVISIONS

(14m) “Premises” means the area described in a license or permit, excluding a permit issued under s. [125.175](#).

NOTE: Sub. (14m) is amended eff. 1-1-26 by [2023 Wis. Act 73](#) to read:

(14m) “Premises” means the area described in a license or permit, excluding a permit issued under s. [125.175](#) or [125.24](#).

SUBCHAPTER II
FERMENTED MALT BEVERAGES

125.25 Class “A” licenses.

(1) Every municipal governing body may issue Class “A” licenses for the sale of fermented malt beverages from premises within the municipality. A Class “A” license authorizes retail sales of fermented malt beverages for consumption off the premises where sold and in original packages, containers, and bottles. A Class “A” license also authorizes the licensee to provide, free of charge, to customers and visitors who have attained the legal drinking age fermented malt beverages taste samples that are not in original packages, containers, or bottles and that do not exceed 3 fluid ounces each, for consumption on the Class “A” premises. No Class “A” licensee may provide more than 2 taste samples per day to any one person. Taste samples may be provided under this subsection only between the hours of 11 a.m. and 7 p.m. Any other provision of this chapter applicable to retail sales of fermented malt beverages by a Class “A” licensee also applies to the provision of taste samples, free of charge, of fermented malt beverages by a Class “A” licensee. A license may be issued after July 1. That license shall expire on the following June 30.

(2)

(a) Class “A” licenses may be issued to any person qualified under s. [125.04 \(5\)](#), except a person acting as an agent for or in the employ of another.

(b) Subject to s. [125.20 \(6\)](#), a Class “A” license may not be issued to any person who holds, or has an interest in a permittee holding, any of the following:

1. A wholesaler’s permit issued under s. [125.28](#) or [125.54](#).
2. A brewer’s permit issued under s. [125.29](#).
3. A brewpub permit issued under s. [125.295](#).
4. A winery permit issued under s. [125.53](#).
5. A manufacturer’s or rectifier’s permit issued under s. [125.52](#).
6. An out-of-state shipper’s permit issued under s. [125.30](#) or [125.58](#).

(3) Class “A” licenses shall particularly describe the premises for which issued and are not transferable, except under s. [125.04 \(12\)](#). A Class “A” license is subject to revocation for violation of any of the terms or provisions thereof.

(4) The fee for a Class “A” license shall be determined by the municipal governing body issuing the license. The fee for a license for less than 12 months shall be prorated according to the number of months or fraction thereof for which the license is issued.

History: [1981 c. 79](#); [1989 a. 253](#); [1993 a. 378](#); [2003 a. 250](#); [2005 a. 103](#); [2007 a. 9, 20](#); [2011 a. 32](#); [2023 a. 73](#).

SUBCHAPTER III
INTOXICATING LIQUOR

125.51 Retail licenses and permits.

(1) Municipal authority to issue.

(a) Subject to sub. [\(2\) \(e\) 2.](#), every municipal governing body may grant and issue “Class A” and “Class B” licenses for retail sales of intoxicating liquor, and “Class C” licenses for retail sales of wine, from premises within the municipality to

persons entitled to a license under this chapter as the issuing municipal governing body deems proper and may authorize an official or body of the municipality to issue temporary “Class B” licenses under sub. [\(10\)](#).

(b) No member of the municipal governing body may hold a permit under s. [125.54](#) or, with respect to the issuance or denial of licenses under this section, do any act in violation of s. [19.59 \(1\)](#).

(c)

1. Except as provided in subd. [2.](#), the municipal governing body, or the duly authorized committee of a city council, shall meet not later than May 15 annually, and be in session from day to day thereafter so long as may be necessary, for the purpose of acting upon license applications filed with it on or before April 15. Subject to sub. [\(2\) \(e\) 2.](#), the governing body or committee shall grant, issue, or deny each application not later than June 15 for the ensuing license year. Licenses may be granted for issuance at a later date when the applicant has complied with all requirements for the issuance of the license. The governing body or committee may accept and act upon any application filed at any other time. The governing body or committee may not deny an application for renewal of an existing license unless a statement of the reason for the denial is included in its clerk’s minutes.

2. The governing body of a 1st class city shall establish and publish notice of the dates on which it, or its duly authorized committee, will meet and act on license applications.

(2) Retail “Class A” license.

(a) A “Class A” license authorizes the retail sale of intoxicating liquor for consumption off the premises where sold and in original packages and containers.

(am) In addition to the authorization under par. [\(a\)](#), a “Class A” license authorizes the licensee to provide, free of charge, to customers and visitors who have attained the legal drinking age, taste samples of intoxicating liquor that are not in original packages or containers for consumption on the “Class A” premises. Taste samples may be provided under this paragraph only between the hours of 11 a.m. and 7 p.m. and may not exceed the quantities specified in s. [125.69 \(9\) \(b\)](#). Any representative of a manufacturer, rectifier, winery, or out-of-state shipper issued a permit under s. [125.52](#), [125.53](#), or [125.58](#) may assist the “Class A” licensee in dispensing or serving the taste samples. No “Class A” licensee may provide as taste samples under this paragraph intoxicating liquor that the “Class A” licensee did not purchase from a wholesaler.

(b) Except as provided under s. [125.69](#), “Class A” licenses may be issued to any person qualified under s. [125.04 \(5\)](#), except a person acting as an agent for or in the employ of another.

(c) “Class A” licenses shall particularly describe the premises for which issued and are not transferable, except as provided in s. [125.04 \(12\)](#).

(d)

1. The annual fee for a “Class A” license shall be determined by the municipal governing body and shall be the same for all “Class A” licenses, except that the minimum fee is \$50 and the maximum fee is \$500.

2. Notwithstanding subd. [1.](#), there is no annual fee or initial issuance fee for a “Class A” license issued under par. [\(e\) 2.](#)

(e)

1. In this paragraph, “cider” means any alcohol beverage that is obtained from the fermentation of the juice of apples or pears and that contains not less than 0.5 percent alcohol by volume and not more than 7.0 percent alcohol by volume. “Cider” includes flavored, sparkling, and carbonated cider.

2. Notwithstanding s. [125.68 \(3\)](#), upon application, a municipal governing body shall grant and issue a “Class A” license to the applicant if all of the following apply:

a. The application is made for a “Class A” license containing the condition that retail sales of intoxicating liquor are limited to cider.

b. The applicant holds a Class “A” license issued under s. [125.25](#) for the same premises for which the “Class A” license application is made.

3. Notwithstanding pars. [\(a\)](#) and [\(am\)](#) and s. [125.69 \(9\)](#), a person issued a “Class A” license under subd. [2.](#) may not make retail sales, or provide taste samples, of any intoxicating liquor other than cider, and may not allow a winery, manufacturer, or rectifier to provide taste samples of any intoxicating liquor other than cider, on the “Class A” premises.

Pub 309 Retail Alcohol License Guide for Municipalities - P.14 C. Premises Description

What is a premises? The premises of an alcohol beverage license is the area identified in the license document where alcohol beverages are sold, served, consumed, or stored and related records are kept. This is the only location where alcohol beverages are authorized to be sold, served, consumed, or stored when a license is granted. Peace officers, including DAB Special Agents, have inspection authority over all licensed premises in the state.

What are the qualifications of a lawful premises?

Real Property – The premises is a fixed location describing land, buildings, or both. A premises is not mobile.

Particularly Described – A premises must be specifically described. The description of the premises must describe the land or buildings, or both, to be licensed, including detailed descriptions of the rooms within such buildings. The premises may include outdoor patios, yards, or other outdoor spaces, subject to municipal ordinances and procedures.

Complete Control – A retail license may be granted only to a person that owns the premises or has written permission from the owner (lease). Further, the premises cannot be shared by another person.

No Overlap – The premises may not overlap with or be connected to any other separately licensed or permitted premises or with any prohibited business activity. A premises does not overlap or connect to another premises if the areas are separated by floor-to-ceiling walls and each have their own separate entrance. To determine if two licenses may be issued for the same or a connecting premises, see Appendix B, *Allowable Alcohol Beverage License Combinations*. No more than two licenses may be issued for the same premises.

Contiguous – All real property included in the licensed premises must be physically connected.

Acceptable Premises Description Examples

Standalone building: The premises is located at 1234 Main St., Realtown, WI 12345 and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000 square foot building.

Building including living quarters: The premises is located at 1234 Main St., Realtown, WI 12345 and includes the first-floor bar room, dining room, kitchen, north storage room, and the north closet of the second floor apartment of the 5,000 square foot building.

Shared building: The premises is located at 1234 Main St., Ste 101, Realtown, WI 12345 and includes the entire 1,000 square foot suite, back storage room, four parking spaces located at the north end of the parking lot, and a 20 square foot fenced in outdoor patio to the east.

Festival or community event 1: The premises is located at PDQ Park (7890 Main St., Realtown, WI, 12345). A 5,000 square foot tent will be constructed in the northeast corner of the park bordering the tree line and northern fence. All alcohol beverage sales and consumption will occur at this tent. Premises includes the adjacent north park office and the space between the tent and the office. Beverages and records will be securely stored in the north park office for the duration of the event.

Festival or community event 2: The premises is the 1,000 square foot tent within the southwest corner of the parking lot located at XYZ Church at 3456 Main St., Realtown, WI, 12345. All sales and storage of alcohol beverages and records will occur within the 1,000 square foot tent in the southwest corner of the parking lot.

Festival or community event 3: The premises is the 20 square foot tent and 20 square foot section of parking lot behind it within the southwest corner of the parking lot located at PDQ Park (7890 Main St., Realtown, WI 12345). Alcohol beverages will be stored on a refrigerated truck behind the tent. Sales and record retention will occur within the tent.

LWM – Municipal Licensing and Regulation of Alcohol Beverages P.30-31 G. Premises

1. Premises description required

a. The applicant must “particularly describe the premises” - the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored.

Wis. Stat. §§ 125.25(3) (Class “A” Licenses), 125.26(3) (Class “B” Licenses), 125.28(3) (Wholesalers’ Permits), 125.51(2)(c) (“Class A” Licenses) and 125.51(3)(d) (“Class B” Licenses). However, a license with a broad premise description is not void because it fails to “particularly describe” the premises because a broad description is not statutorily prohibited. *Wisconsin Dolls, LLC v. Town of Dell Prairie*, 2012 WI 76. But a municipality is not required to accept a broad premises description on initial application and permit activity in such an area. *Id.* A municipality may attach conditions, including limitations to the described premises, when the license is initially granted. *Id.*

b. Any questions about the extent of the described premises should be clarified with the applicant before the license is granted.

c. The municipal official must issue the license with a premises description identical to that shown on the application and approved by the governing body.

2. Changing the description

a. If the request is made for a new license year, the applicant may add to the description on the application any change from the previous year.

b. For any revision during the license year, the licensee must file a written request with the municipal official to amend the premises description. It is within the discretion of the governing body to approve or disapprove the change. *Alberti v. City of Whitewater*, 109 Wis. 2d 592, 327 N.W.2d 150 (1982); Wis. Stat. § 125.04(3)(h).

c. If the change is approved, the municipal official must amend the license and the license must be posted on the premises.

d. Premises modifications after initial issuance, especially those that disadvantage the licensee, must be accomplished by enactment of a valid local regulation under Wis. Stat. § 125.10(1), by following the procedures outlined in Wis. Stat. § 125.12 for revocation, suspension or renewal, or by negotiating the consent of the licensee. A municipality that unilaterally reduces the description of the premises on a renewal exceeds its authority. *Wisconsin Dolls, LLC v. Town of Dell Prairie*, 2012 WI 76.

3. Use of street address to describe the premises

a. Use of a city or village street address is possible only if the applicant has been granted a license to cover the entire location, i.e., the building(s) and land area at that address.

If the license is to cover the building or a part of the building only, then the applicant must describe the building or portion of the building at the appropriate street address as shown on the license application.

b. If an applicant has a town address that pinpoints the location of the premises, the same procedure would be followed as above.

The use of a route number, a highway number (or the legal description) in itself does not properly identify the area under the control of the applicant where the alcohol beverages will be sold, served, consumed, or stored.

4. Exterior sale, service, or consumption

a. Sale, service, or consumption of alcohol beverages outside the barroom is permissible only if the area in question (e.g., a porch, outdoor volleyball court, terrace, “beer garden” or lawn area) is described in the license as being part of the licensed premises.

Interoffice Memo

Date: 07/25/2025

To: Lacey Reynolds

From: Glen Nettesheim

RE: Premise extension

Hi Lacey, per your request, I am sending this memo in regard to the premise extension of 797 Wells St, Geneva Liquors, to include the premise of 105 Townline Rd. The Wisconsin Department of Revenue advises that since the properties are adjoining, that there is no issue with extending the premise description from 797 Wells St to include the building of 105 Townline Rd.

I have also spoken to the owner of Geneva Liquors, Raj, and have discussed his premise description. I assisted him with writing the new description to help avoid any future issues concerning storage and sales of alcohol at both addresses. Raj has made it clear that the parking area between the two buildings will be for transportation between buildings only and he has also been made aware that he will have to have someone with an operator's license at each building while they are open to the public.

Det Sgt Glen Nettesheim

Lake Geneva Police Department



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: Dawn Marie Mancuso

Name of Event Organizer/Producer: same as above

Production Company/Organization: Fat Tire Charity Ride FEIN #: [REDACTED]

Street Address: PO Box 1375

City: Williams Bay State: WI Zip code: 53191

E-mail Address: [REDACTED]

Daytime Phone: [REDACTED]

Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) _____

EIN # (Tax Exempt Number): [REDACTED]

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- ☐ Flat Iron Park Brunk Pavilion \$250/day
- ☐ Gazebo-Flat Iron Park \$125/day
- ☐ Seminary Park Shelter \$75/day
- ☐ Cobb Park Shelter \$75/day
- ☐ Park Use (no shelter) \$75/day

Location: N/A

☒ **Street Use/Closure** \$75/day
Describe in Section III on page 3 of application

N/A

☒ **Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: ☐ \$100- submitted at least 60 days prior
☐ \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- Parks
- ☐ Flat Iron Park
 - ☐ Seminary Park
 - ☐ Cobb Park
 - ☐ Library Park
 - ☐ Other:

- Shelters
- ☐ Brunk Pavilion
 - ☐ Seminary Park Shelter
 - ☐ Cobb Park Shelter
 - ☐ Gazebo

1. Title of Event: Fat Tire Charity Ride
2. Date(s) of Event: 9/20/2025
3. Location(s) of Event: Registration @ Champs Sports Bar & Grill
4. Hours: 8:30 - 11:30
Note: Start Time & End Time
5. Event Chair/Contact Person: Dawn Marie Maruso Phone: [REDACTED]
6. Day of Event Contact Name: " " " Phone: " "
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☒ Yes ☐ No
9. Estimated Attendance Number: 1200
10. Basis for estimate: past 28 years
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

N/A

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☒ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location?

☐ Yes ☒ No

Continue to next page...

Section III- STREET USE

☒ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: 9/20/2025

Total Number of Parking Stalls being Requested: The parking lot is marked off for bike parking behind Champs.

Parking Stall Number(s) and Location: 2 parking stalls in front of Champs for unloading purposes from 8-Noon on 9/20.

3. Description of Signage to be used during event: Prof. made signs "no bikes on side walk" "Bike Parking In" + "Bike Parking Out"

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

Please see previous applications on file for pending stall #.

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

- ☐ **Electricity;** Explain: N/A
- ☐ **Water;** Explain: _____
- ☐ **Traffic Control;** Explain: _____
- ☐ **Police Services;** Explain: _____
- ☐ **Fire/EMS Services;** Explain: _____
- ☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Dawn Marie Mancuso Date: 7/11/2025

June 4th, 2025

Greetings Fat Tire Charity Ride Sponsor,

Our event is 9/20/2025, we have selected this date to avoid conflict with other local events.

Once again, we will travel south around the lake per our local Police Department's request. The PD thinks this keeps the roads safer for both riders and drivers. Riders will begin their departure from Champs at 9 a.m. (approximately 1200 riders) as a staggered start to ease the flow of riders in and out of your establishment.

Your \$500.00 sponsor fee is due by July 1st. This ensures your business will be featured on the registration website, social media, and t-shirts. Please issue your check to Fat Tire Charity Ride and mail to P.O. Box 1375, Williams Bay, WI 53191.

Our Fat Tire Liaison, Lylla, will be dropping off registration forms and posters in mid-June and will plan with you to pick up your raffle donation for our day of raffle.

We thank you for your continued support and want you to know how you are helping our local community. We donate over \$35K every year to the following local charities: Tree House Child & Family Center, Open Arms Free Clinic, The Bridge Food & Diaper Bank, Agape Home, LG Special Olympics, LG Museum, Water Safety Patrol, Holiday Home Camp, Geneva Lake & Kishwaukee Conservancy, YMCA, Lakeland Animal Shelter, and many more local organizations in financial need.

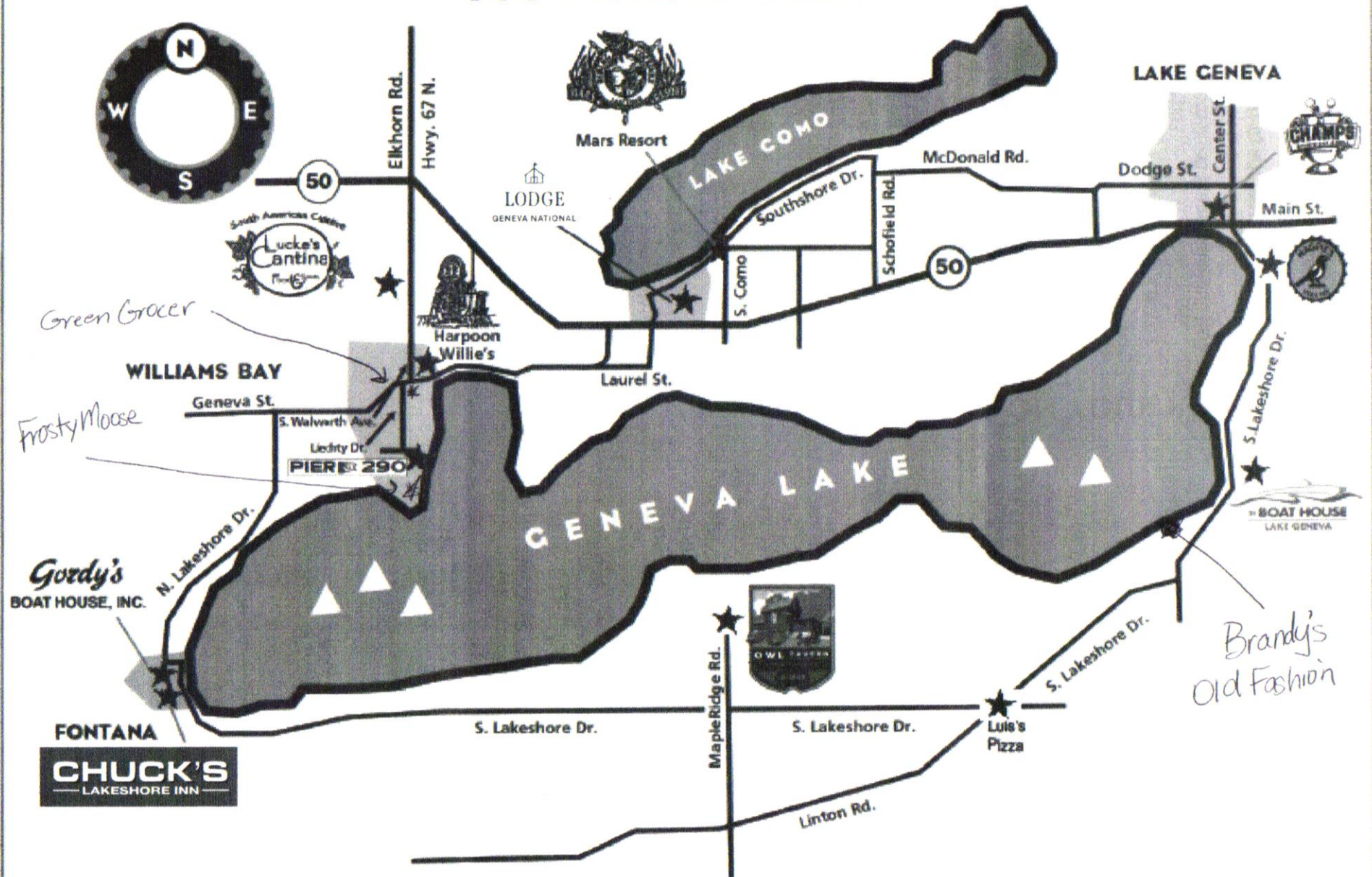
Should you have any questions please feel free to contact me at 262-215-0616 or dmmancuso@icloud.com

Kind Regards,

Dawn Marie Mancuso Licht

P.S. Lenn Township is a go with
Brandy's as a stop on F.T. Charity Ride!
Dawn Marie

SOUTHSHORE ROUTE



Fat Tire Charity Ride 2025 Registered Riders Only

2025 IMPORTANT FAT TIRE INFORMATION!

- THIS IS A CHARITY RIDE-REGISTERED RIDERS ONLY
- Raffle pick up for registered riders at Champs beer garden
At 2pm five tickets drawn and posted every 15 minutes until all 60 prizes are gone
Must be present to win
- Park bikes in designated areas only & not on the road.
- Bikes left over night in public space will be picked up by local Police Departments.
- It is illegal to have open intoxicants in public parks and ride while intoxicated.
- Ride with helmets & single file.
- Sag Wagon Support for registered riders only Noon-4pm. Call
- ALL RIDERS MUST RIDE CLOCKWISE AROUND THE LAKE Carefully following the map/directions due to construction & safety concerns.
- Call 911 to report emergencies.

Pig Roast (*not all you can eat*) at Champs served from 2-7pm

Our Gold Benefactor (\$12K) is the Tree House Child & Family Center. A not-for-profit program dedicated to our local children assisting them through the devastating experience of physical and sexual abuse and neglect.

Our Silver Benefactor (\$10K) is the Open Arms Free Clinic, located in Elkhorn, WI which serves the health needs of the uninsured, low income and under-served residents of Walworth County.

Our Bronze Benefactors (\$250-\$1,200) are Lake Geneva Museum, Geneva Lake Water Safety Patrol, Walworth County Special Olympics, Geneva Lake Conservancy and Kishwaukee Conservancy, Lake Geneva YMCA, Agape House, Salvation Army, Lakeland Animal Shelter, LG Youth Bike Program, GL Environmental Ed., Walworth County Food & Diaper Bank

SOUTHSHORE ROUTE

KEEP LAKE ON YOUR RIGHT

First Stop
Magpies 642 W. Main Street
Next to the Post Office
From **Champs to The Boat House 3 miles**
East out of alley
Right on Center Street going south to Lakeshore Drive
Left on S. Lakeshore Drive
Follow signs for South Lakeshore to The Boat House

From **The Boat House to Luis's Pizza 1.5 miles**
Right on S. Lakeshore Drive at stop sign
Right on Maple Ridge Road to The Owl
5.5 miles to The Owl

From **The Owl to Chuck's, Gordy's Boathouse 5 miles**
South on Maple Ridge Road
Right on S. Lakeshore Drive becomes Fontana Blvd.
Chuck's & Gordy's Boathouse on Lake Street

From **Fontana to Williams Bay/Harpoon Willie's, Pier 290, and Lucke's Cantina 3.3 miles**
North on Lake St. becomes Kinzie Ave.
Right on N. Lakeshore Drive
Right on Geneva Street to Hwy 67
and **Harpoon Willie's** on main corner or...
Left on Walworth Avenue to **Lucke's Cantina 0.3 miles** or...

Right on S. Walworth Avenue
Left on Liechty Drive to **Pier 290 0.3 miles**

From **Williams Bay to Lodge Resort and Bar 55 1.9 miles**
Continue East on Geneva St
Right on Laurel St
Left on Knollwood to cross Hwy 50
Follow signs through resort property to **Bar 55**

From **Lodge Resort and Bar 55 to Mars Resort 0.8 miles**
Follow signs through **Lodge Resort** down hill,
stay on main road (Interlaken Dr)
Turn left past tennis courts
Becomes West End Road to **Mars Resort**

From **Mars Resort to Champs 4 miles**
Left on South Shore Dr.
Right on Schofield Road
Left on McDonald Road
Left at Forest quick right becomes Dodge Street
Right on Center Street
Cross Geneva Street turn right into alley and **Champs**

For Office Use Only

exempt from
fees

Date Filed with Clerk: 7/11/2025

Payment Amount: \$

Receipt #:

City Clerk/Administrator Signature:

J. Reynolds

Date: 07/29/2025

☒ Approve ☐ Denied Notes:

Police Chief Signature:

Lt. Katie Tutz

Date: 7-29-2025

☒ Approve ☐ Denied Notes:

Fire Chief Signature:

[Signature]

Date: 7/29/2025

☒ Approve ☐ Denied Notes:

DPW Signature:

[Signature]

Date: 7/29/2025

☒ Approve ☐ Denied Notes:

Parking Signature:

BHP

Date: 7.29.2025

☒ Approve ☐ Denied Notes:

est. - \$1200 PARKING IMPACT

Harbormaster Signature:

[Signature]

Date: 7/29/2025

☒ Approve ☐ Denied Notes:

Parks & Rec Signature:

N/A

Date:

☐ Approve ☐ Denied Notes:

Public Events:

FLR Meeting Date:

8/5/2025

Council Meeting Date:

8/11/2025

ORDINANCE OF THE COMMON COUNCIL			
An ordinance amending sub-subsection (1) Exceptions, of subsection (e) Hours of Section 74-221, Parking Meters of Article VI, Traffic Code of Chapter 74, Traffic and Vehicles, of the Municipal Code of the City of Lake Geneva, Wisconsin is amended regarding the period of non-enforcement.			
Committee	N/A		
Fiscal Impact	N/A		
File Number	25-14	First Reading Second Reading	

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

That sub-subsection (1) Exceptions, of subsection (e) Hours of Section 74-221, Parking Meters of Article VI, Traffic Code of Chapter 74, Traffic and Vehicles, of the Municipal Code of the City of Lake Geneva, Wisconsin, is hereby amended to read as follows:

Sec. 74-221 Parking Meters

(e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m., Monday through Sunday.

(1) Exceptions. Each year from November 15 until the end of **last Tuesday of** January of the following year, free parking shall be established for all parking station zones except in the following zones where parking is free all year long.

- a. Sage Street Municipal Parking Lot D.
- b. Dunn Field Parking Lot E.

Approved by the City of Lake Geneva Common Council on this _____ day of August 2025.

Council Action: ☐ Adopted ☐ Failed Vote _____

Mayoral Action: ☐ Accept ☐ Veto

Todd Krause, Mayor

Date

Attest:

Lacey L. Reynolds, City Clerk

Date

City of Lake Geneva

Request for Proposals for Strategic Planning Services

RFP Issuance Date: August 12, 2025

RFP Due Date: August 29, 2025

Please submit to:

City of Lake Geneva
City Administrator: David De Angelis
cityadmin@cityoflakegeneva.gov

Section 1 SUMMARY

The City of Lake Geneva is seeking proposals for Strategic Planning services for the development of a five-year Strategic Plan and the development of a governance framework that adheres to best practices for efficient, effective, and inclusive operations with a focus on community engagement. All proposals should clearly define how consultants will work with the City to assist in a comprehensive and participatory process.

Section 2 BACKGROUND

The City of Lake Geneva (pop. 8,764) is located in Walworth County. Census data demonstrates the residents are generally highly educated with incomes above Dane County and State averages.

The City operates under a Mayor/Council form of government where an eight-member Common Council determines policy and legislative direction, while the City Administrator oversees day-to-day operations. The City provides a range of services including police and fire services, sewer and water utilities, public works, planning and building inspections, Library public facilities including a public beach, boat docks, event space, parks and natural areas, parking services and a municipal cemetery. (not sure if you want to include Library)

The City has had several transitions over the last two years including newly elected mayor and alders, department head level staff, including a new City Administrator. The City also finds itself with many new opportunities and challenges related to the redevelopment of a 180-acre golf course they recently purchased, new development pressures and the reconstruction of Main Street through downtown in 2027. Given these transitions and the fact that the City has never had a strategic plan, the City finds it an appropriate time to create a strategic plan to help guide the City's future and assist the Common Council with assessing and prioritizing needs and projects to ensure the most efficient and effective use of City time and resources as well as the development of a governance process that is reflective of current best practices for municipal operations.

Section 2 SCOPE OF WORK

The City is seeking a consultant to lead them and the City Staff through the process of developing a five-year strategic plan with the deliverables outlined below. The City desires an inclusive process involving input from the Council members, City Staff, residents, and businesses, as well as input that can be derived from historical planning efforts, such as the Comprehensive Plan.

The City encourages the consultant to utilize their own model for providing these strategic planning services but anticipates the following activities to be an integral part of this assignment:

- Interviews with the Mayor and Council members
- Interviews with the City Administrator and Department Heads
- Facilitation of workshops with the Council and staff
- Facilitation of public input from stakeholders including residents, businesses and associations
- Preparation of a draft report and draft findings
- Preparation of a final report and presentation to the Common Council
- Development of a Work Plan to accompany the Strategic Plan

Section 3 DELIVERABLES

The City desires the following deliverables in the process and document:

- A. Mission Statement – Development of a mission statement that is relevant to the community it serves.
- B. Vision Statement – Development of a vision of what the Common Council members and other community members perceive the City will look like in the future.
- C. Statement of Values – A statement of the values that are important for the fulfillment of the City’s mission.
- D. SWOT Analysis – A review of the City’s strengths, weaknesses, opportunities, and threats.
- E. Goals, Objectives, & Strategies – An outline and prioritization of what the City hopes to achieve over the next five years with measurable outcomes provided for the sustainable and equitable delivery of programs and services to City residents.
- F. Environmental Scan – A review of the City’s external environment including assessment of local, regional, state, and national trends that may impact the goals, objectives, and strategies of the City; local, state, and national best practices, fiscal implications, innovations of similar municipalities, as well as opportunities for collaboration as needed to define the timeline, responsible parties, and costs.
- G. Timeline, Responsible Parties, & Costs – An overview of when the City’s strategies are to be started and completed, a listing of individuals who take responsibility for making sure each strategy is addressed, and estimated financials costs of implementation for each strategy. Identify potential funding sources to implement adopted goals, objectives, and strategies.
- H. Monitoring Success & Key Performance Indicators – A strategy for identifying key performance indicators used regularly to monitor progress on the strategic plan. Implementation roadmap for carrying out the strategic plan that includes processes for keeping it updated and evaluating processes.
- I. Considerations for the Next Strategic Planning Process – An overview of the successes and challenges of the strategic planning process. This section may include advice on linking strategic plans to budget priorities and capital/operational plans.

Section 4 PROPOSAL CONTENT

Proposals should include the following information, presented in a clear, comprehensive, and concise manner, to illustrate the firm’s capabilities and technical approach to the work.

- Firm name, business address, telephone, email contact, and other relevant contract information
- Description of the firm
- Summary of the proposal
- Description of the recommended planning activities including proposed public engagement process and number of sessions
- Work plan & Timeline, including proposed completion date

- Staffing plan, including short resume synopsis
- References (3)
- Examples (2) adopted strategic planning documents from other similar communities the firm has assisted with developing a strategic plan.

Pricing must be in a separate document, using the included pricing sheet, and include a “not to exceed” cost for all work needed to complete the requested services. The “not to exceed” pricing must be an all-inclusive cost to include all elements of this assignment, including travel, meetings, document preparation, and printing costs. The pricing should also include any limitations on the scope of work as well as any potential work not defined within the proposed scope of services or not mentioned in this RFP. Pricing should be given for adding additional stakeholder engagement if desired by the City.

Section 5 SUBMISSION OF PROPOSALS

The City will be accepting written questions from August 5th to August 13th. Please submit questions via email to David De Angelis, City Administrator, cityadmin@cityoflakegeneva.gov. Written responses will be distributed to those submitting questions no later than August 13, 2025.

Final proposals shall be delivered as two separate documents via email to cityadmin@cityoflakegeneva.gov. One file shall be labeled Strategic Plan Proposal and the second file shall be labeled Proposal Cost. All submissions shall be received by August 19th at 8:00am.

Section 6 ESTIMATED PROJECT TIMELINE

- August 12th: City issues RFP
- August 13th to August 22nd: City accepting questions
- August 23rd: City issues responses to questions
- August 29th: Deadline for proposals (8:00am CST)
- September 2nd to September 5th: Proposals reviewed/scored
- September 8th: Firms interviewed if needed (virtually)
- September 22nd: Contract awarded by City Council (top 3 consultants may be asked to attend for questions from the Board)
- September 23rd: Project begins
- December 22nd or January 12th: Project completed and presented to the Common Council (unless otherwise agreed upon during contract negotiation)

Section 7 EVALUATION AND AWARD

Based on the proposals submitted, City Staff, Mayor and one Alder shall review the proposals. The group shall then recommend firms to the Common Council for final selection, which may include a presentation to the Council. The Common Council will select a proposer that will serve the best interests of the City and meet its objectives as outlined in the RFP. The City will negotiate a contract with the selected proposer. The City will be the sole and exclusive judge of quality and compliance with proposal specifications in any of the matters pertaining to the RFP. The City reserves the right to award

the contract in any manner it deems to be in the best interest of the City and make the selection based on its sole discretion, including rejection of all proposals.

The City will consider the following factors, in no particular order:

- Prior experience performing similar work
- Ability, capacity, and skill to fulfill the services as specified
- References from prior or current clients
- City's prior experience with Consultant, if applicable
- Compliance with RFP specifications

Section 8 OTHER TERMS

All costs incurred with the submission of proposals are solely those of the proposer. The City will not reimburse any expenses of those proposers. Costs must be valid for at least 90 days from the due date.

Proposers must note any items which the proposer cannot perform or intends to subcontract. Information on any subcontractors must be included in the proposal.

Pricing Proposals

City of Lake Geneva Strategic Plan and Governance Structure RFP

Company Name: _____

Strategic Plan: _____ (not to exceed)

Cost Breakdown:

By signing this document, I am acknowledging that my firm understands the project is to be completed by **December 22, 2025**, unless otherwise agreed upon during contract negotiations.

Signature Date

ROADWAY MAINTENANCE AGREEMENT BETWEEN THE TOWN OF LINN AND THE CITY OF LAKE GENEVA

WHEREAS, The Town of Linn (hereinafter the "Town") and the City of Lake Geneva (hereinafter the "City") wish to enter into an agreement into a mutually beneficial maintenance agreement for the maintenance of roads in the Town and the City; and

WHEREAS, the Town and the City believe each municipality's resources will be best utilized by entering into this Maintenance Agreement; and

WHEREAS Section 66.0301, Stats, allows municipalities to contract with other municipalities for the receipt or furnishing of services required or authorized by law; and

NOW, THEREFORE, the Town of Linn, Wisconsin, and the City of Lake Geneva, Wisconsin, hereby agree as follows:

1. Term. Except as otherwise provided herein, the term of this agreement shall be from May 12, 2025, to May 9, 2035.
2. The Town of Linn hereby agrees to maintenance of Willow Road as shown on the Attached Exhibit A. The City of Lake Geneva shall be responsible for the maintenance of Wilmot Blvd. as shown on the Attached Exhibit A. The speed limits, weight restrictions and postings of the roads shall be controlled by the governing entity of the road.
3. Maintenance. Maintenance shall include but not be limited to the following items: maintenance and repairs of roads , including seal coating, crack sealing, partial depth asphalt replacement and patching, snow removal from the road, snow plowing of the road, street cleaning, posting of weight restrictions, and maintenance of signs. The cost of road resurfacing or milling and overlay of existing pavement shall remain the responsibility of the governing entity of the road.
4. Access. Access by the Town of Linn by means of existing and future driveways or streets will not be restricted by the terms of this agreement.
5. Tree Maintenance. The City will continue all tree maintenance along the north side of Willow Road. The Town will be responsible for all tree maintenance on Wilmot Road.
6. Mowing. The Town and the City will coordinate and agree upon mowing of shoulders along the designated roads as depicted on the Attached Exhibit A.

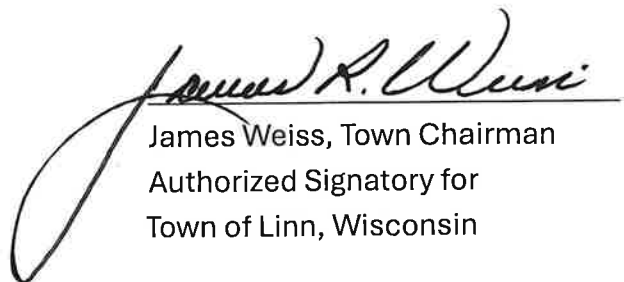
7. Insurance Coverage. The Town and City will assume all risks and responsibility for the maintenance of their portion of the roads designated on the attached Exhibit A, and agree to indemnify and hold the other party harmless for any liability incurred as a result of each municipalities maintenance of the respective roads. Said indemnity shall include all damages and reasonable attorney fees incurred by the other party for claims as a result of such maintenance.
8. Opt Out. The parties to this agreement may terminate this agreement at any time by giving the other party 60 days' notice in writing. In no event shall such termination be effective unless the roads being maintained are of equal quality in terms of condition and repair.
9. Arbitration of Differences. If the parties have a disagreement regarding the implementation or interpretation of any aspect of this agreement, either party may elect to arbitrate said differences, using the arbitration procedures of Chapter 788, Wis. Stats. However, rather than using a panel of three arbitrators, the parties, if they agree, may jointly select a single arbitrator to decide the dispute. Each party shall pay their own attorney fees and costs related to said arbitration, but costs for the arbitrator and court reporter shall be divided equally between the parties. Specific procedures regarding preparation and conduct for arbitration proceedings shall be determined by the parties, or as ordered by the arbitrator. Any right to seek relief in a court of record, shall be governed pursuant to the provisions of Ch. 788, Wis. Stats.
10. Each party covenants and agrees that all necessary approvals have been duly authorized and adopted by their respective governing bodies according to law.

IN WITNESS WHEREOF, the undersigned having lawful authority from their respective municipalities have set their hand and seal on the dates set forth below.

7/14/2025

Date

Date


James Weiss, Town Chairman
Authorized Signatory for
Town of Linn, Wisconsin

Todd Krause, City Mayor

Authorized Signatory for
City of Lake Geneva, Wisconsin



- Pavement Area (11,037 SY)
- Lines
- Parcels
- Roadways
- City Limits



Willow Road
Town of Linn and City of Lake Geneva Maintenance Agreement
2025

290 580
Feet

Date: 3/17/2025



LAKE GENEVA

kapur

Wilmot Boulevard

Town of Linn and City of Lake Geneva Maintenance Agreement
2025



75 150
Feet

Date: 3/17/2025

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "07172025","07242025","07252025","07282025","07302025","08012025"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY/WPL				
JUL 2025	07/24/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	28.96
JUL2025	07/24/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	76.76
JUN 2025-05	07/01/2025	GENEVA SQUARE-TRAFFIC LIG	11-34-10-52220 ELECTRICITY-FLASHERS	59.46
JUN 2025-05	07/01/2025	HAVENWOOD FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.41
JUN 2025-05	07/01/2025	SOUTH/WELLS FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.10
JUN 2025-05	07/01/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	18.00
JUN 2025-05	07/01/2025	MAIN STREET LIGHTS	11-34-10-52230 STREET LIGHTS ELECTRICITY	122.95
JUN 2025-05	07/01/2025	1055 CAREY	11-32-10-52220 ST DEPT BLDG ELECTRICITY	123.64
JUN 2025-05	07/01/2025	BROAD ST TRAFFIC SIGNAL	11-34-10-52230 STREET LIGHTS ELECTRICITY	73.15
JUN 2025-05	07/01/2025	HWY 50/HWY 12 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.82
JUN 2025-05	07/01/2025	WEST COOK SIREN	11-29-00-52220 SIRENS ELECTRICTY	18.00
JUN 2025-05	07/01/2025	RIVIERA ELECTRIC	40-55-30-52220 PIER ELECTRIC	4,290.03
JUN 2025-05	07/01/2025	BEACH HOUSE	40-54-10-52220 BEACH ELECTRIC	574.96
JUN 2025-05	07/01/2025	INTERCHANGE N TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	48.89
JUN 2025-05	07/01/2025	HWY 120/BLOOMFIELD RD TRA	11-34-10-52230 STREET LIGHTS ELECTRICITY	84.70
JUN 2025-05	07/01/2025	LIBRARY PARK OUTSIDE	11-52-00-52220 PARKS ELECTRICITY	43.12
JUN 2025-05	07/01/2025	EDWARDS BLVD/WALMART TR	11-34-10-52230 STREET LIGHTS ELECTRICITY	73.73
JUN 2025-05	07/01/2025	HAVENWOOD DR/MAIN STREE	11-34-10-52230 STREET LIGHTS ELECTRICITY	70.67
JUN 2025-05	07/01/2025	SAGE ST/DUNN SIREN	11-29-00-52220 SIRENS ELECTRICTY	6.11
JUN 2025-05	07/01/2025	STREET LIGHTS MS-2 LIGHTIN	11-34-10-52230 STREET LIGHTS ELECTRICITY	338.62
JUN 2025-05	07/01/2025	DUNN FIELD	11-52-00-59220 DUNN FIELD ELECTRIC	64.19
JUN 2025-05	07/01/2025	SNAKE RD/HWY 50 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.82
JUN 2025-05	07/01/2025	VETS PARK/TOWNLINE RD	11-52-01-52220 VETS PARKS ELECTRICITY	703.92
JUN 2025-05	07/01/2025	1067 CAREY-STORAGE BUILDI	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	23.93
JUN 2025-05	07/01/2025	1067 CAREY-STORAGE BUILDI	11-22-00-52220 FIREHOUSE ELECTRICITY	23.93
JUN 2025-05	07/01/2025	N BLOOMFIELD RD & HARMON	11-34-10-52230 STREET LIGHTS ELECTRICITY	3.15
JUN 2025-05	07/01/2025	MUSEUM-256 MILLS STREET	11-51-10-52220 MUSEUM-ELECTRICITY	1,096.39
JUN 2025-05	07/01/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.21
JUN 2025-05	07/01/2025	HOST DRIVE WATER TOWER	11-22-00-52220 FIREHOUSE ELECTRICITY	152.41
JUN 2025-05	07/01/2025	LIBRARY-918 MAIN STREET	99-00-00-52220 LIBRARY UTILITIES	1,073.97
JUN 2025-05	07/01/2025	LOT LITE-GENEVA ST	11-34-10-52230 STREET LIGHTS ELECTRICITY	135.23
JUN 2025-05	07/01/2025	WELLS STREET LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	73.04
JUN 2025-05	07/01/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	152.99
JUN 2025-05	07/01/2025	W HWY 50 BLOCK FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	17.82
JUN 2025-05	07/01/2025	LIBRARY PARK RESTROOM	11-52-00-52220 PARKS ELECTRICITY	98.13
JUN 2025-05	07/01/2025	724 WILLIAMS STREET	11-34-10-52230 STREET LIGHTS ELECTRICITY	35.51
JUN 2025-05	07/01/2025	S LAKE SHORE DRIVE FLASHE	11-34-10-52220 ELECTRICITY-FLASHERS	13.87
JUN 2025-05	07/01/2025	S LAKE SHORE DRIVE	11-52-00-52220 PARKS ELECTRICITY	23.34
JUN 2025-05	07/01/2025	COOK ST/HWY 50 TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	40.09
JUN 2025-05	07/01/2025	SIREN-730 MARSHALL STREET	11-29-00-52220 SIRENS ELECTRICTY	26.48
JUN 2025-05	07/01/2025	TENNIS COURTS	11-52-00-52220 PARKS ELECTRICITY	40.95
JUN 2025-05	07/01/2025	389 EDWARDS TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	84.41
JUN 2025-05	07/01/2025	HWY 50/HWY 12 STOP LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	37.64
JUN 2025-05	07/01/2025	RUSHWOOD PARK	11-52-00-52220 PARKS ELECTRICITY	25.50
JUN 2025-05	07/01/2025	700 GENEVA STREET PARKING	11-34-10-52230 STREET LIGHTS ELECTRICITY	132.92
JUN 2025-05	07/01/2025	1065 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	625.43
JUN 2025-05	07/01/2025	VETS PARK SCOREBOARD	11-52-01-52220 VETS PARKS ELECTRICITY	395.55
JUN 2025-05	07/01/2025	BAKER/SEMINARY RESTROOM	11-52-00-52220 PARKS ELECTRICITY	23.20
JUN 2025-05	07/01/2025	HWY 50 TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	65.21
JUN 2025-05	07/01/2025	GEORGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.87

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
JUN 2025-05	07/01/2025	1070 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	152.09
JUN 2025-05	07/01/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	17.85
JUN 2025-05	07/01/2025	DODGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	13.87
JUN 2025-05	07/01/2025	IMPOUND-1070 CAREY ST	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	20.16
JUN 2025-05	07/01/2025	FIRE HOUSE-730 MARSHALL	11-22-00-52220 FIREHOUSE ELECTRICITY	1,343.09
JUN 2025-05	07/01/2025	HWY 120/TOWNLINE RD STOP	11-34-10-52220 ELECTRICITY-FLASHERS	42.39
JUN 2025-05	07/01/2025	CITY HALL	11-16-10-52220 CITY HALL ELECTRICITY	4,426.24
JUN 2025-05	07/01/2025	VETS PARK PAVILION	11-52-01-52220 VETS PARKS ELECTRICITY	227.17
JUN 2025-05	07/01/2025	DONIAN PK	11-52-00-52220 PARKS ELECTRICITY	99.50
JUN 2025-05	07/01/2025	COBB PARK	11-52-00-52220 PARKS ELECTRICITY	47.87
Total ALLIANT ENERGY/WPL:				17,728.41

AMAZON CAPITAL SERVICES

89C4-JUN2025	07/01/2025	TONER CARTRIDGE-AMANDA	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	66.32
89C4-JUN2025	07/01/2025	COPY PAPER -VANESSA	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	36.69
89C4-JUN2025	07/01/2025	MICROFIBER CLEANING CLOT	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	15.01
89C4-JUN2025	07/01/2025	BATTERIES-ROBIN R	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	40.94
89C4-JUN2025	07/01/2025	BATTERIES, STICKY NOTES, T	11-16-10-53100 CITY HALL OFFICE SUPPLIES	30.23
89C4-JUN2025	07/01/2025	HDMI CABLE, SPOLITTER, POR	50-00-00-58000 MISC/COMP EQUIP PURCHASES	46.79
89C4-JUN2025	07/01/2025	2-24" MONITORS	50-00-00-58000 MISC/COMP EQUIP PURCHASES	177.98
89C4-JUN2025	07/01/2025	LEGAL PADS. STENO PADS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	42.98
89C4-JUN2025	07/01/2025	DYMO FILE FOLDER LABELS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	17.10
89C4-JUN2025	07/01/2025	FLUORESCENT ?-AMANDA	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	7.29
89C4-JUN2025	07/01/2025	ETHERNET COUPLER	50-00-00-58000 MISC/COMP EQUIP PURCHASES	5.68
89C4-JUN2025	07/01/2025	COPY PAPER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	359.28
89C4-JUN2025	07/01/2025	OFFICE CHAIR-DAVE	11-14-20-53990 CITY ADMIN MISC EXPENSE	131.19
89C4-JUN2025	07/01/2025	COPY PAPER, SHIPPING TAPE,	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	56.89
89C4-JUN2025	07/01/2025	MESH FILE ORGANIZER	62-00-00-67600 MAINT OF METERS	14.79
89C4-JUN2025	07/01/2025	STORAGE BIN	62-00-00-90300 RECORDS & COLLECTION EXPENSE	18.50
89C4-JUN2025	07/01/2025	PEN HOLDER, SCISSORS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	4.77
89C4-JUN2025	07/01/2025	PEN HOLDER, SCISSORS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	4.76
89C4-JUN2025	07/01/2025	BATTERY CHARGER-PLANT GE	61-00-00-93700 MAINT-VEHICLES & EQUIP	339.95
89C4-JUN2025	07/01/2025	PRESSURE WASHER WATER P	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	89.99
89C4-JUN2025	07/01/2025	UNIVERSAL GARAGE DOOR OP	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	10.80
89C4-JUN2025	07/01/2025	RETURN COMPACT INFLATOR	99-00-00-55170 LIBRARY OUTREACH	68.28
89C4-JUN2025	07/01/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	648.77
89C4-JUN2025	07/01/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	300.65
89C4-JUN2025	07/01/2025	MISC SUPPLIES	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	511.06
89C4-JUN2025	07/01/2025	OFFICE SUPPLIES	99-00-00-53100 LIBRARY OFFICE SUPPLIES	58.02
89C4-JUN2025	07/01/2025	ADULT MATERIALS	99-00-00-54100 LIBRARY ADULT MATERIALS	90.07
89C4-JUN2025	07/01/2025	ADULT MATERIALS	99-00-00-54100 LIBRARY ADULT MATERIALS	230.82
89C4-JUN2025	07/01/2025	YOUTH MATERIALS	99-00-00-54110 LIBRARY YOUTH MATERIALS	279.47
89C4-JUN2025	07/01/2025	PAINT FOR BOOKCARTS	99-00-00-55110 CIRCULATION SUPPLIES & SERVICE	49.50
89C4-JUN2025	07/01/2025	BOOKMOBILE SUPPLIES	43-99-00-17010 LIBRARY CAPITAL PROJECTS	833.99
89C4-JUN2025	07/01/2025	MISC PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	356.27
89C4-JUN2025	07/01/2025	SUPPLIES	99-00-00-53500 LIBRARY MAINT SUPPLIES	55.30
89C4-JUN2025	07/01/2025	MISC PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	593.06
89C4-JUN2025	07/01/2025	BOOKMOBILE SUPPLIES	43-99-00-17010 LIBRARY CAPITAL PROJECTS	759.18
89C4-JUN2025	07/01/2025	PROCESSING SUPPLIES	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	39.35
89C4-JUN2025	07/01/2025	UTILITY CART	99-00-00-52110 GENERAL ADMIN EXPENSES	184.99
89C4-JUN2025	07/01/2025	CIRCULATING GAME	99-00-00-54100 LIBRARY ADULT MATERIALS	138.59
89C4-JUN2025	07/01/2025	FLEXIBLE HOSES	99-00-00-54150 LIBRARY PROGRAMS	53.95
89C4-JUN2025	07/01/2025	MISC PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	48.49
89C4-JUN2025	07/01/2025	MISC PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	137.40
89C4-JUN2025	07/01/2025	COMPACT INFLATOR	99-00-00-55170 LIBRARY OUTREACH	68.28
89C4-JUN2025	07/01/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	10.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
89C4-JUN2025	07/01/2025	BUCKET AND SPONGES	99-00-00-52110 GENERAL ADMIN EXPENSES	61.42
89C4-JUN2025	07/01/2025	MISC PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	29.69
89C4-JUN2025	07/01/2025	YOUTH MATERIALS	99-00-00-54110 LIBRARY YOUTH MATERIALS	103.58
89C4-JUN2025	07/01/2025	EAR PIECE HEAD SET-RETURN	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	27.61-
89C4-JUN2025	07/01/2025	EAR PIECE HEAD SET-RETURN	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	9.20-
89C4-JUN2025	07/01/2025	WHITE BOARDS	11-22-00-53100 OFFICE SUPPLIES	13.20
89C4-JUN2025	07/01/2025	FF SKILLS & HAZARDOUS MAT	11-22-00-54100 FIRE TRAINING PAY	94.98
89C4-JUN2025	07/01/2025	10 PK WIRED HEADPHONES	11-22-00-55100 EMS TRAINING PAY	19.98
89C4-JUN2025	07/01/2025	BATTERIES	11-22-00-52175 2% FIRE DUES EXPENSES	274.77
89C4-JUN2025	07/01/2025	EAR PIECE HEAD SET	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	43.80
89C4-JUN2025	07/01/2025	HIT TOOL HINGE PIN REMOVAL	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	45.12
89C4-JUN2025	07/01/2025	EAR PIECE HEADSET	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	120.74
89C4-JUN2025	07/01/2025	MISC SUPPLIES	11-22-00-53100 OFFICE SUPPLIES	73.32
89C4-JUN2025	07/01/2025	MISC SUPPLIES	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	75.66
89C4-JUN2025	07/01/2025	MISC SUPPLIES	11-22-00-51380 FIRE DEPT UNIFORMS	208.05
89C4-JUN2025	07/01/2025	BINDERS	11-29-00-53400 EMER MGMT SUPPLIES	117.87
89C4-JUN2025	07/01/2025	STAMP-AMANDA	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	13.29
89C4-JUN2025	07/01/2025	CREDIT MEMO	99-00-00-55170 LIBRARY OUTREACH	.01-
Total AMAZON CAPITAL SERVICES:				8,156.50
AT&T				
25182-July	07/01/2025	ETHERNET-JULY	11-21-00-52210 PD TELEPHONE EXPENSE	343.08
262248210207	07/13/2025	RIVIERA ELEVATOR	40-55-20-52210 RIVIERA ELEVATOR PHONE EXPENSE	205.08
262248226407	07/13/2025	FIRE DEPT	11-22-00-52210 FIRE TELEPHONE EXPENSE	417.96
262248456707	07/13/2025	POLICE-911 MODEM	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	423.46
262248471507	07/13/2025	CITY HALL-PORTS	11-16-10-52210 CITY HALL TELEPHONE	417.96
262248491307	07/13/2025	STREET FAX	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	208.98
262248567107	07/13/2025	RIVIERA ELEVATOR	40-55-20-52210 RIVIERA ELEVATOR PHONE EXPENSE	208.98
262249529907	07/16/2025	LIBRARY - 6 LINES	99-00-00-52210 LIBRARY TELEPHONE EXP	496.44
262249529907	07/16/2025	STREET - 1 LINE	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	82.74
262249529907	07/16/2025	COURT FAX	11-12-00-52210 MUNICIPAL CT TELEPHONE	82.74
262249529907	07/16/2025	CITY HALL-ALARM LINES	11-16-10-52210 CITY HALL TELEPHONE	82.74
262249529907	07/16/2025	CEMETERY - 1 LINE	48-00-00-52210 CEM TELEPHONE EXP	82.74
262249529907	07/16/2025	LOWER RIVIERA - 1 LINE	40-55-20-52210 RIVIERA ELEVATOR PHONE EXPENSE	82.74
262249529907	07/16/2025	UPPER RIVIERA - 2 LINES	40-55-10-52210 TELEPHONE EXPENSE	165.48
262249529907	07/16/2025	FIRE DEPT - 2 LINES	11-22-00-52210 FIRE TELEPHONE EXPENSE	165.48
262249529907	07/16/2025	POLICE - 3 LINES	11-21-00-52210 PD TELEPHONE EXPENSE	248.29
262R72091107	07/01/2025	911-JULY	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	2,600.00
Total AT&T:				6,314.89
AT&T LONG DISTANCE				
816988240-06	07/04/2025	262-248-8617	61-00-00-53110 TELEPHONE EXPENSE	.42
816988240-06	07/04/2025	262-248-2789	48-00-00-52210 CEM TELEPHONE EXP	35.90
816988240-06	07/04/2025	262-248-6644	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	27.33
816988240-06	07/04/2025	262-248-6075	11-22-00-52210 FIRE TELEPHONE EXPENSE	126.50
816988240-06	07/04/2025	262-249-5282	99-00-00-52210 LIBRARY TELEPHONE EXP	78.37
816988240-06	07/04/2025	262-248-4809	11-21-00-52210 PD TELEPHONE EXPENSE	15.98
Total AT&T LONG DISTANCE:				284.50
AT&T MOBILITY				
287305036061	06/23/2025	CELL PHONES JUNE	11-21-00-52210 PD TELEPHONE EXPENSE	1,545.46
287305350776	06/23/2025	CELL- JUNE25	11-22-00-52210 FIRE TELEPHONE EXPENSE	673.93

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AT&T MOBILITY:				2,219.39
AT&T WISCONSIN				
3583644014	07/11/2025	CITY HALL-LINES- .45	11-16-10-52210 CITY HALL TELEPHONE	213.58
3583644014	07/11/2025	POLICE MAIN-LINES- .45	11-21-00-52210 PD TELEPHONE EXPENSE	213.58
3583644014	07/11/2025	COURT MAIN-LINES- .05	11-12-00-52210 MUNICIPAL CT TELEPHONE	23.74
3583644014	07/11/2025	METER-LINES- .05	42-34-50-52210 TELEPHONE EXPENSE	23.73
9269225011	07/11/2025	CITY HALL-PORTS- .45	11-16-10-52210 CITY HALL TELEPHONE	320.43
9269225011	07/11/2025	POLICE MAIN-PORTS- .45	11-21-00-52210 PD TELEPHONE EXPENSE	320.43
9269225011	07/11/2025	COURT MAIN-PORTS .05	11-12-00-52210 MUNICIPAL CT TELEPHONE	35.60
9269225011	07/11/2025	METER-PORTS- .05	42-34-50-52210 TELEPHONE EXPENSE	35.60
Total AT&T WISCONSIN:				1,186.69
BREDESON, BEN				
06/19/25	07/14/2025	RIVIERA DEPOSIT REFUND 06/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total BREDESON, BEN:				1,000.00
BRINEK, MILAN				
07/18/25	07/25/2025	RIVIERA DEPOSIT REFUND 07/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total BRINEK, MILAN:				1,000.00
CAPITAL ONE				
1663932374	07/19/2025	BUDGET SAVER	11-22-00-51155 FIRE SAFETY/PUBLIC ED EXP	27.24
Total CAPITAL ONE:				27.24
CHARTER COMMUNICATIONS				
152473401070	07/01/2025	INTERNET SERV- JUL 2025	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	100.00
152474001072	07/21/2025	INTERNET SVC AUG 2025	11-22-00-52210 FIRE TELEPHONE EXPENSE	119.99
152474201071	07/14/2025	INTERNET SVC JUL 2025	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	119.99
152474301071	07/14/2025	INTERNET SERV- JUL 2025	11-21-00-52210 PD TELEPHONE EXPENSE	359.99
152474401071	07/14/2025	INTERNET SVC JUL 2025	11-16-10-52210 CITY HALL TELEPHONE	219.99
Total CHARTER COMMUNICATIONS:				919.96
CITY OF LAKE GENEVA POLICE DEPT				
07/28/25	07/28/2025	PETTY CASH-POSTAGE	11-21-00-53120 PD POSTAGE	100.55
Total CITY OF LAKE GENEVA POLICE DEPT:				100.55
CK CONTRACTORS LLC				
230152.11PYM	07/08/2025	LAGOON SEA WALL	43-40-00-17015 LAKEFRONT CAPITAL PROJECTS	131,019.63
Total CK CONTRACTORS LLC:				131,019.63
COOK, KRISTEN				
06/20/25	07/14/2025	RIVIERA DEPOSIT REFUND 06/2	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total COOK, KRISTEN:				1,000.00
CRESCENT MOON MASSAGE THERAPY LLC				
CRESCENTM	07/11/2025	PARTNERED THAI MASSAGE	99-00-00-54150 LIBRARY PROGRAMS	300.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CRESCENT MOON MASSAGE THERAPY LLC:				300.00
DE LAGE LANDEN FINANCIAL SERVICES INC				
591013894	08/01/2025	COPIER--AUGUST 2025	11-22-00-53400 OPERATING SUPPLIES	291.81
Total DE LAGE LANDEN FINANCIAL SERVICES INC:				291.81
DUNN LUMBER				
2061665	06/27/2025	NO PARKING SIGNS	11-21-00-53420 PD SPECIAL EQUIPMENT	9.94
Total DUNN LUMBER:				9.94
ELAN FINANCIAL SERVICES				
1459-0626202	06/26/2025	50 YEARLY EVENTS, MONTHLY	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	109.00
1459-0626202	06/26/2025	DEKIND-ADOBE STANDARD DC	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	138.48
1459-0626202	06/26/2025	WIX-YEARLY PMNT	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	708.00
1459-0626202	06/26/2025	5 GAL WATERS FOR BEACH	40-54-10-53100 BEACH OFFICE SUPPLIES	21.76
1459-0626202	06/26/2025	BEACH MAINTANCE SUPPLY-CL	40-54-10-53100 BEACH OFFICE SUPPLIES	9.98
1459-0626202	06/26/2025	5 GAL WATER W/EXCHANGE F	40-54-10-53100 BEACH OFFICE SUPPLIES	16.96
1459-0626202	06/26/2025	CLEANING DISINFECTANT SUP	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	34.29
1459-0626202	06/26/2025	SLING-MONTHLY-JUNE	42-34-50-53100 OFFICE SUPPLIES	24.00
1459-0626202	06/26/2025	SLING-MONTHLY-JUNE	40-54-10-53100 BEACH OFFICE SUPPLIES	33.29
1459-0626202	06/26/2025	SLING-MONTHLY-JUNE	40-52-11-53990 LAUNCH RAMP MISCELLANEOUS	8.00
1459-0626202	06/26/2025	RIV SLING-MONTHLY-JUNE	40-55-20-53990 MISCELLANEOUS EXPENSES	8.00
1459-0626202	06/26/2025	5GAL WATER ONLY	40-54-10-53100 BEACH OFFICE SUPPLIES	16.96
2474-JUNE202	06/26/2025	FLOWERS	11-52-00-53520 GROUNDS MAINT SUPPLIES	79.78
2474-JUNE202	06/26/2025	BIT SKT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	17.08
2474-JUNE202	06/26/2025	KITCHEN FAUCET, CABINETS-	43-32-10-17020 DPW CAPITAL PROJECTS	378.42
2474-JUNE202	06/26/2025	2X10 8 FT - BREAKROOM	43-32-10-17020 DPW CAPITAL PROJECTS	327.24
2474-JUNE202	06/26/2025	STAPLES- OFFICE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	8.28
2474-JUNE202	06/26/2025	POST REMOVAL	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	59.99
2474-JUNE202	06/26/2025	POST REMOVAL- ONE WAS RE	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	59.99
2474-JUNE202	06/26/2025	FILTER- TREE CREW	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	17.99
2474-JUNE202	06/26/2025	TRIMMER LINE-VETS	11-52-01-53400 VETS PARK OPERATING SUPPLIES	70.28
2474-JUNE202	06/26/2025	MOISTURE METER-TREE CRE	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	67.99
2474-JUNE202	06/26/2025	WELDING GLOVES, DRIVE ROL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	36.36
2474-JUNE202	06/26/2025	PARTS KIT - WELDING GUN	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	22.53
2474-JUNE202	06/26/2025	FORD TRANSIT REAR LAMP-GA	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	48.49
2474-JUNE202	06/26/2025	CUTTING TORCH, RETAINING CA	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	161.74
2474-JUNE202	06/26/2025	STREAM SIDE JOHN F TRAININ	11-32-13-51200 TREE & BRUSH WAGES	113.59
2474-JUNE202	06/26/2025	ADOBE PRO SUB	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	21.09
2474-JUNE202	06/26/2025	VERIZON MONTHLY CHARGE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	472.53
2474-JUNE202	06/26/2025	LUNCH	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	43.73
2474-JUNE202	06/26/2025	REGIONAL NEWS SUB	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	14.99
2474-JUNE202	06/26/2025	AMAZON POST REMOVAL RET	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	59.99
4007-JUNE202	06/26/2025	GRAMMERLY SUBSCRIPTION -	99-00-00-52110 GENERAL ADMIN EXPENSES	144.00
4007-JUNE202	06/26/2025	FACEBOOK AD	99-00-00-54155 LIBRARY MARKETING	3.99
4007-JUNE202	06/26/2025	FACEBOOK AD	99-00-00-54155 LIBRARY MARKETING	17.37
4007-JUNE202	06/26/2025	OUTREACH COLLECTION SUP	99-00-00-55170 LIBRARY OUTREACH	532.00
4007-JUNE202	06/26/2025	GOOGLE SUITE	99-00-00-52110 GENERAL ADMIN EXPENSES	134.40
4007-JUNE202	06/26/2025	CANVA - SRP BANNER	99-00-00-54155 LIBRARY MARKETING	76.50
4007-JUNE202	06/26/2025	MAGIC KIT - CIRCULATING	99-00-00-54110 LIBRARY YOUTH MATERIALS	40.00
4007-JUNE202	06/26/2025	LIBRARY BUMPER STICKERS	99-00-00-54155 LIBRARY MARKETING	40.00
4007-JUNE202	06/26/2025	1000 BOOKS SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	197.00
4007-JUNE202	06/26/2025	CANVA APPAREL ORDER	99-00-00-52110 GENERAL ADMIN EXPENSES	25.00
4007-JUNE202	06/26/2025	ADOBE LICENSE	99-00-00-52110 GENERAL ADMIN EXPENSES	164.45

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
4007-JUNE202	06/26/2025	PROGRAM REFRESHMENTS	99-00-00-54150 LIBRARY PROGRAMS	149.39
4007-JUNE202	06/26/2025	FRIENDS BROCHURES (REIMB	99-00-00-52110 GENERAL ADMIN EXPENSES	205.00
4416-JUNE 20	06/26/2025	BEACH OFFICE	40-54-10-53100 BEACH OFFICE SUPPLIES	51.07
4416-JUNE 20	06/26/2025	CHAIR/COOLER	40-52-10-53990 BUOY/STALL MISC. EXPENSES	31.85
4416-JUNE 20	06/26/2025	BEACH FOOD/BEV	40-54-10-53100 BEACH OFFICE SUPPLIES	49.92
4416-JUNE 20	06/26/2025	RET-BEACH OFFICE	40-54-10-53100 BEACH OFFICE SUPPLIES	51.07-
5921-JUNE202	06/26/2025	CANVA APPAREL ORDERS	99-00-00-52110 GENERAL ADMIN EXPENSES	100.00
5921-JUNE202	06/26/2025	PROCESSING SUPPLIES	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	220.37
5921-JUNE202	06/26/2025	USPS	99-00-00-53120 LIBRARY POSTAGE	47.51
5921-JUNE202	06/26/2025	PROGRAM SUPPLIES	99-00-00-54150 LIBRARY PROGRAMS	438.72
5921-JUNE202	06/26/2025	DOMES PASS	99-00-00-54150 LIBRARY PROGRAMS	500.00
5921-JUNE202	06/26/2025	CREDIT-LIBRARY JOURNAL	99-00-00-54120 LIBRARY MAGAZINES & NEWSPAPER	179.99-
7126-JUN 202	06/26/2025	WCMA SUMMER CONFERENCE	11-14-20-53320 CITY ADMIN CONFR/SCHOOLS	275.00
7498-JUNE 20	06/26/2025	MARTINEZ-TRANSCRIPTS	11-22-00-55100 EMS TRAINING PAY	11.40
7498-JUNE 20	06/26/2025	2872 DOOR CABLE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	41.06
7498-JUNE 20	06/26/2025	UNIFORM-CHIEF PETERS	11-22-00-51380 FIRE DEPT UNIFORMS	289.98
7498-JUNE 20	06/26/2025	CTC STARTER	11-22-00-54100 FIRE TRAINING PAY	1,400.00
7498-JUNE 20	06/26/2025	HOME DEPOT-WATER SOFTER	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	474.01
7498-JUNE 20	06/26/2025	HELMET PROTECTION	11-22-00-51380 FIRE DEPT UNIFORMS	146.78
7498-JUNE 20	06/26/2025	HOME DEPOT-4X8 OSB	11-22-00-54100 FIRE TRAINING PAY	169.80
7498-JUNE 20	06/26/2025	HOME DEPOT-4 CYCLE FUEL-L	11-22-00-53410 FD FUEL EXPENSE	71.91
7498-JUNE 20	06/26/2025	DUNKIN DONUTS-PUB ED	11-22-00-51155 FIRE SAFETY/PUBLIC ED EXP	41.97
Total ELAN FINANCIAL SERVICES:				8,950.21
GEHRIS-PADRO, BETH				
REIM-0725202	07/25/2025	REIMB. HEAT RELIEF PARKING	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	89.95
Total GEHRIS-PADRO, BETH:				89.95
GENEVA ONLINE INC				
1173100	07/01/2025	INTERNET	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
JONES, HEATHER				
08/01/25	08/01/2025	RIVIERA EVENTS COORDINATO	47-00-00-57212 RIVIERA MARKETING COORDINATOR	5,833.34
Total JONES, HEATHER:				5,833.34
KRAJOVIC, MICHAEL W.				
07/30/25	07/30/2025	HILMOOR CONSULTANT-07/30/2	11-62-01-59900 OTHER PROFESSIONAL SERVICES	1,500.00
Total KRAJOVIC, MICHAEL W.:				1,500.00
MEYERHOFER, LINDSAY				
07/11/25	07/25/2025	RIVIERA DEPOSIT REFUND 07/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total MEYERHOFER, LINDSAY:				1,000.00
MUTUAL OF OMAHA				
001926971138	07/01/2025	LTD-AUG 2025	11-00-00-21555 LT DISABILITY INS PAYABLE	2,152.57
001926971138	07/01/2025	STD-AUG 2025	11-00-00-21562 ST DISABILITY DEDUCTIONS	1,723.04
001926971138	07/01/2025	ACC-AUG 2025	11-00-00-21564 ACCID INS DEDUCTIONS	580.88
Total MUTUAL OF OMAHA:				4,456.49

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
PEAK, SHANEKA				
07/10/25	07/25/2025	RIVIERA DEPOSIT REFUND 07/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total PEAK, SHANEKA:				1,000.00
SCHNEIDER, MICHAEL A				
08012025	08/01/2025	POLKA PROGRAM-2025	99-00-00-54150 LIBRARY PROGRAMS	375.00
Total SCHNEIDER, MICHAEL A:				375.00
SLOTTERBECK, VICTORIA				
REFUND MAY	08/01/2025	REFUND MAY ROOM TAX	11-00-00-41210 ROOM TAX	235.14
REFUND MAY	08/01/2025	REFUND MAY ROOM TAX	11-00-00-41820 ROOM TAX INTEREST	.15
Total SLOTTERBECK, VICTORIA:				235.29
STATHAKIS, MITCH				
07/19/25	07/25/2025	RIVIERA DEPOSIT REFUND 07/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total STATHAKIS, MITCH:				1,000.00
SUGRUE, ANNE				
07/12/25	07/25/2025	RIVIERA DEPOSIT REFUND 07/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total SUGRUE, ANNE:				1,000.00
VERIZON WIRELESS				
6116859678	06/23/2025	PHONE - JUN25	11-22-00-52210 FIRE TELEPHONE EXPENSE	38.01
Total VERIZON WIRELESS:				38.01
WALWORTH CO CHIEFS OF POLICE ASSN				
07/24/25	07/24/2025	2025-2026 DUES	11-21-00-54100 PD TRAINING EXPENSES	100.00
Total WALWORTH CO CHIEFS OF POLICE ASSN:				100.00
WE ENERGIES				
5548414333	07/11/2025	UNIT B LIBRARY RESTROOMS	99-00-00-52220 LIBRARY UTILITIES	30.71
5548579960	07/14/2025	UNIT A LIBRARY RESTROOMS	99-00-00-52220 LIBRARY UTILITIES	11.22
5549017522	07/14/2025	1067 CAREY ST STORAGE BLD	11-22-00-52240 FIREHOUSE GAS HEAT	5.61
5549017522	07/14/2025	1067 CAREY ST STORAGE BLD	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	5.61
5549844289	07/14/2025	UNIT A RESTROOMS	11-52-00-52240 PARKS GAS HEAT	11.22
5557688181	07/18/2025	CITY HALL GAS/HEAT	11-16-10-52240 CITY HALL GAS HEAT	342.85
5557688181	07/18/2025	FIREHOUSE GAS/HEAT	11-22-00-52240 FIREHOUSE GAS HEAT	50.16
5557688181	07/18/2025	UPPER RIVIERA GAS/HEAT	40-55-10-52240 UPPER RIVIERA GAS HEAT	78.83
5557688181	07/18/2025	HOST DRIVE WATER TOWER	11-22-00-52240 FIREHOUSE GAS HEAT	16.12
5557688181	07/18/2025	MUSEUM GAS/HEAT	11-51-10-52240 MUSEUM-GAS HEAT	25.50
5557688181	07/18/2025	1055 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	11.96
5557688181	07/18/2025	1065 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	30.71
5557688181	07/18/2025	1070 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	11.22
5557688181	07/18/2025	VETS PARK GAS/HEAT	11-52-01-52240 VETS PARK GAS HEAT	11.22
5557688181	07/18/2025	CEMETERY GAS/HEAT	48-00-00-52240 CEM GAS HEAT EXP	19.00
Total WE ENERGIES:				661.94
WISCONSIN HISTORICAL SOCIETY				
245-00000017	04/18/2025	ARCHAEOLOGY SERVICES-MO	11-70-00-57220 HISTORICAL GRANT-(PASS THRU)	736.01

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WISCONSIN HISTORICAL SOCIETY:				736.01
Grand Totals:				198,574.75

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "07172025","07242025","07252025","07282025","07302025","08012025"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "08062025","08062025A","08062025B"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
A+ GRAPHICS & PRINTING				
48689	07/08/2025	SMALL MENU/TABLOID 20 QTY	99-00-00-54110 LIBRARY YOUTH MATERIALS	55.00
Total A+ GRAPHICS & PRINTING:				55.00
ADAMS PLUMBING LLC				
327492084	07/22/2025	BREAKROOM KITCHEN PLUMBI	43-32-10-17020 DPW CAPITAL PROJECTS	2,331.54
Total ADAMS PLUMBING LLC:				2,331.54
ALL PRO CLEANING SYSTEMS				
4811	07/15/2025	6X WEEK CLEANING -JUNE 23-	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2,293.00
Total ALL PRO CLEANING SYSTEMS:				2,293.00
ALLL AMERICAN FLAG COMPANY				
7958	07/08/2025	FLAGPOLES - CONVERT 3	11-16-10-52400 CITY HALL BUILDING REPAIRS	2,217.74
Total ALLL AMERICAN FLAG COMPANY:				2,217.74
ASSOCIATED APPRAISAL CONSULTANTS INC				
181603	08/01/2025	AUG 2025 ASSMT SRVCS	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	3,645.83
Total ASSOCIATED APPRAISAL CONSULTANTS INC:				3,645.83
AURORA HEALTH CARE INC				
CINV000861	07/16/2025	EMP CLINIC JUNE 25	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,700.00
Total AURORA HEALTH CARE INC:				2,700.00
BATZNER PEST CONTROL				
80104742	07/14/2025	PEST CONTROL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	183.41
Total BATZNER PEST CONTROL:				183.41
BUMPER TO BUMPER				
662-502602	07/21/2025	TRUCK #20 OIL	11-32-10-53410 VEHICLE-FUEL & OIL	23.89
662-502643	07/22/2025	IGNITION COIL, IRIIDIUM PLUG	48-00-00-53400 CEM OPERATING SUPPLIES	139.20
662-502643	07/22/2025	IGNITION COIL, IRIIDIUM PLUG	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	93.13
662-502645	07/22/2025	SPARK PLUGS , UNIVERSAL J	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	20.47
Total BUMPER TO BUMPER:				276.69
CINTAS FIRE PROTECTION				
2500014832	05/06/2025	INSP DETECTOR SENSITIVITY	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	242.74
Total CINTAS FIRE PROTECTION:				242.74

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CINTAS FIRST AID & SAFETY				
5282000905	07/22/2025	FIRST AID CABINET RESTOCK	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	157.37
Total CINTAS FIRST AID & SAFETY:				157.37
CITY ELECTRIC SUPPLY-MA				
LKG/107205	07/16/2025	LIGHT BULBS	11-34-10-52610 STREET LIGHTS REPAIRS	127.18
LKG/107452	07/24/2025	JUNCTION BOX	11-34-10-52610 STREET LIGHTS REPAIRS	14.48
Total CITY ELECTRIC SUPPLY-MA:				141.66
CIVIC SYSTEMS LLC				
INV-07501	06/11/2025	1 MONTH PRORATED SEMI-AN	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	75.00
Total CIVIC SYSTEMS LLC:				75.00
COLUMN SOFTWARE PBC				
3343CED0-001	07/07/2025	SALT SHED ADDENDUM	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	17.86
C2330076-006	06/25/2025	ALC LIC-PINE HILL	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	18.70
C2330076-006	07/15/2025	ORD 25-13	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	17.86
C2330076-007	07/15/2025	CC MIN 07.07.25	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	68.43
C2330076-007	07/15/2025	CC MIN 06.23.25	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	126.59
C2330076-007	07/24/2025	148 W MAIN ST	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	64.12
C2330076-007	07/24/2025	140 BROAD ST	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	59.61
Total COLUMN SOFTWARE PBC:				373.17
DEKIND COMPUTER CONSULTANTS				
42553	07/14/2025	CUSTOM SOFTWARE PKG-JUL	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	2,958.15
42566	07/16/2025	LAPTOP-PARKS DIR	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	2,305.85
Total DEKIND COMPUTER CONSULTANTS:				5,264.00
DEMCO INC.				
7674331	07/25/2025	PROTECTORS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	117.50
Total DEMCO INC.:				117.50
DUNN LUMBER				
2080018	07/14/2025	MARKING SPRAY	11-34-10-53700 MARKING PAINT	7.18
2080018	07/14/2025	HOOK GRAB CLEVIS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	10.99
2088396	07/21/2025	HOSE CLAMP SS/ SCRW NO, B	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	20.97
2089947	07/22/2025	NUTS & BOLTS, CUT OFF WHE	48-00-00-53400 CEM OPERATING SUPPLIES	49.06
2092613	07/24/2025	HAMMER DRILL BIT	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	16.99
2092913	07/24/2025	1/2 CONNECTOR	11-34-10-52610 STREET LIGHTS REPAIRS	7.17
Total DUNN LUMBER:				112.36
ELKHORN NAPA AUTO PARTS				
367935	06/02/2025	OIL	11-32-10-53410 VEHICLE-FUEL & OIL	111.36
371831	07/14/2025	CORE DEPOSIT JOHN DEER	11-52-01-53400 VETS PARK OPERATING SUPPLIES	134.93
372095	07/16/2025	LUC STOP LEAK	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	34.41
372262	07/17/2025	MOTOR OIL	11-32-10-53410 VEHICLE-FUEL & OIL	45.88
372588	07/21/2025	ENGINE OIL FILTER #20	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	13.65
Total ELKHORN NAPA AUTO PARTS:				340.23

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ENTRANCE SYSTEMS LLC				
61749	07/23/2025	GATE REPAIR	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	646.36
Total ENTRANCE SYSTEMS LLC:				646.36
ENTRANCE TECHNOLOGIES I LLC				
33540	07/23/2025	PREVENTATIVE DOOR SERVIC	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	600.00
Total ENTRANCE TECHNOLOGIES I LLC:				600.00
EQUIPARTS				
347889	07/14/2025	BREAKROOM FILLER	43-32-10-17020 DPW CAPITAL PROJECTS	1,900.00
Total EQUIPARTS:				1,900.00
FLOW CALIBRATION & PROTECTION SERVICES				
1505	06/17/2025	BACKFLOW TESTING	11-52-00-52500 EQUIPMENT REPAIR SERVICES	200.90
Total FLOW CALIBRATION & PROTECTION SERVICES:				200.90
GENEVA LAKE ENVIRONMENTAL AGCY				
AUG 2025	08/01/2025	AUGUST PAYMENT 2025	40-54-10-57300 GLAKE ENVIRONMENTAL AGENCY	11,250.00
Total GENEVA LAKE ENVIRONMENTAL AGCY:				11,250.00
GENEVA LAKE WATER SAFETY				
2025	08/01/2025	2025 CONTRIBUTION	40-54-10-57200 WATER SAFETY PATROL	41,758.00
Total GENEVA LAKE WATER SAFETY:				41,758.00
GFL ENVIRONMENTAL				
V20000016670	07/15/2025	MALLARD RIDGE WASTE	11-36-00-52960 SOLID WASTE-STREET DEPT	3,211.21
Total GFL ENVIRONMENTAL:				3,211.21
GORDON FLESCH COMPANY INC				
I01037760	07/17/2025	INK FOR PRINTER CONTRACT-	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	247.81
IN15223002	07/05/2025	RICHOH IM IMAGE FEE-JUNE 2	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	151.68
Total GORDON FLESCH COMPANY INC:				399.49
GROUND PENETRATING RADAR SYSTEMS LLC				
887970	06/10/2025	LG HISTORIC PRESERV. COMM	11-70-00-57200 HISTORIC PRESERVATION	2,500.00
Total GROUND PENETRATING RADAR SYSTEMS LLC:				2,500.00
HAGEN, JUDY				
07302025	07/30/2025	REFUND ON DUPLICATE PAYM	42-34-50-46340 PARKING STALL TICKETS	20.00
Total HAGEN, JUDY:				20.00
INGRAM BOOK COMPANY				
89061868	07/08/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	74.48
89061868	07/08/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	12.06
89061869	07/08/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.32
89061869	07/08/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.42
89061870	07/08/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	1,472.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
89061870	07/08/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	112.20
89091874	07/09/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	49.79
89091874	07/09/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	5.53
89091875	07/09/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.33
89091875	07/09/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	21.21
89091876	07/09/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	10.84
89091876	07/09/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.33
89091877	07/09/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	18.15
89097566	07/09/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	15.09
89097566	07/09/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.58
89097567	07/09/2025	SMITH DONATION	43-99-00-17010 LIBRARY CAPITAL PROJECTS	47.58
89097567	07/09/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.74
89097568	07/09/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.88
89097569	07/09/2025	YOUTH BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	4.77
89097570	07/09/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	27.95
89174118	07/14/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	45.56
89174118	07/14/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.80
89197845	07/15/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	57.69
89197845	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	8.43
89197846	07/15/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.95
89197846	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
89197847	07/15/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	69.64
89197847	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.14
89197848	07/15/2025	ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	15.41
89197848	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
89197849	07/15/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	48.42
89197849	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.71
89197850	07/15/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	21.60
89197850	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
89197851	07/15/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	136.43
89197851	07/15/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	17.85
89197852	07/15/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	106.25
89197853	07/15/2025	BOOK MOBILE- YOUTH	43-99-00-17010 LIBRARY CAPITAL PROJECTS	3,243.76
89197854	07/15/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	408.62
89197855	07/15/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	108.41
89207170	07/15/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.58
89207170	07/15/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	37.76
89247692	07/17/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	29.07
89247692	07/17/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.72
89247693	07/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	193.31
89247693	07/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	17.84
89247694	07/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	29.34
89247694	07/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.32
89247695	07/17/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	122.30
89247695	07/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	13.53
89247696	07/17/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.33
89247696	07/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	18.68
89247697	07/17/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	223.38
89247698	07/17/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	75.01
89247699	07/17/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	29.34
89247700	07/17/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	36.73
89270762	07/18/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	75.52
89270762	07/18/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.44
89270763	07/18/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	16.41
89270764	07/18/2025	YOUTH BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	10.30
89329863	07/22/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	31.53
89329863	07/22/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
89329864	07/22/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	117.31
89329864	07/22/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	9.99
89329865	07/22/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	48.25
89329865	07/22/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.97
89329866	07/22/2025	YOUTH BOOKS (DONATED FUN	99-00-00-54110 LIBRARY YOUTH MATERIALS	21.52
89329867	07/22/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	61.86
89329867	07/22/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.93
89329868	07/22/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	181.92
89329869	07/22/2025	YOUTH BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	11.40
89329870	07/22/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	37.77
89376596	07/24/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.92
89376596	07/24/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
89376597	07/24/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	7.68
89376597	07/24/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	65.36
89376598	07/24/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.33
89376598	07/24/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	32.83
89376599	07/24/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	17.25
89376600	07/24/2025	BOOK MOBILE- YOUTH	43-99-00-17010 LIBRARY CAPITAL PROJECTS	9.96
89376601	07/24/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	17.12
89397590	07/25/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	99.57
89397590	07/25/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	9.42
89397591	07/25/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	10.48
89397591	07/25/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.57
89397592	07/25/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.58
89397592	07/25/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	12.66
89397593	07/25/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	71.91
89397594	07/25/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	39.20
89397595	07/25/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	325.62
89397595	07/25/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	22.11
89397596	07/25/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	59.01
89397596	07/25/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.99
89458349	07/29/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	70.35
89458349	07/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	5.87
89458350	07/29/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	29.07
89458350	07/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.15
89458352	07/29/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	.58
89458352	07/29/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	20.48
89458353	07/29/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	81.54
89458354	07/29/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	18.39
89458356	07/29/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	28.17
89458356	07/29/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	2.15
89458358	07/29/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	24.54
89458359	07/29/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	18.51
89468926	07/29/2025	BOOK MOBILE -BOOKS	43-99-00-17010 LIBRARY CAPITAL PROJECTS	15.27
89468927	07/29/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	190.52
89468928	07/29/2025	BOOKMOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	297.52
Total INGRAM BOOK COMPANY:				9,329.60
ITU ABSORBTech INC				
8562136	07/03/2025	MAT SERVICE-RIV	40-55-10-53600 UPPER RIVIERA MAINTENANCE	81.64
8569727	07/18/2025	MAT SERVICE	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	103.73
8569728	07/18/2025	MAT SERVICES-JULY2025	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	140.53
Total ITU ABSORBTech INC:				325.90

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
JFTCO INC				
169920-01	07/11/2025	RENTAL MINI EXCAVATOR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	1,540.50
MK40401	07/21/2025	MINI EXCAVATOR REPAIR	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	2,825.29
Total JFTCO INC:				4,365.79
KAPUR & ASSOCIATES INC				
132619CREDI	05/28/2025	INVOICE CREDIT-DOUBLE CHA	11-00-00-13910 A/R BILL OUTS	1,168.30-
133155	06/17/2025	SUMMERHAVEN PH 3	11-30-00-52160 CITY ENGINEERING FEES	188.60
133156	06/17/2025	VISTAS SHODEEN	11-30-00-52160 CITY ENGINEERING FEES	961.50
133182	06/18/2025	SYMPHONY BAY PH 7	11-00-00-13910 A/R BILL OUTS	9,811.40
133183	06/18/2025	STONE RIDGE PH 3	11-30-00-52160 CITY ENGINEERING FEES	492.70
133184	06/18/2025	SYMPHONY BAY PH 6	11-00-00-13910 A/R BILL OUTS	129.50
133186	06/18/2025	ADMIN & COORDIN	11-30-00-52160 CITY ENGINEERING FEES	135.00
133205	06/23/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	67.50
133206	06/23/2025	31 ACRES E OF STONE RIDGE	11-00-00-13910 A/R BILL OUTS	337.50
133207	06/23/2025	302 TOWNLINE RD	11-00-00-13910 A/R BILL OUTS	270.00
133208	06/23/2025	STR SHAPEFILES	11-30-00-52160 CITY ENGINEERING FEES	113.00
133209	06/23/2025	HOUSE # MAP	11-30-00-52160 CITY ENGINEERING FEES	904.00
133978	07/24/2025	VISTAS SHODEEN	11-00-00-13910 A/R BILL OUTS	350.00
133979	07/24/2025	SYMPHONY BAY PH 6	11-00-00-13910 A/R BILL OUTS	313.50
133980	07/24/2025	STONE RIDGE PH 3	11-00-00-13910 A/R BILL OUTS	1,652.00
133981	07/24/2025	SYMPHONY BAY PH 7	11-00-00-13910 A/R BILL OUTS	5,232.40
133991	07/24/2025	GIS UPDATES	11-30-00-52160 CITY ENGINEERING FEES	113.00
133992	07/24/2025	SOUTH STREET CROSSWALKS	43-32-10-17010 STREET IMP PROGRAM	892.50
133994	07/24/2025	STREET IMPROVEMENT	43-32-10-17010 STREET IMP PROGRAM	7,359.77
133995	07/24/2025	MEETINGS	11-30-00-52160 CITY ENGINEERING FEES	67.50
133996	07/24/2025	VETS PK RFP-BBALL/TENNIS C	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	984.00
133997	07/24/2025	SPEED LIMIT HWY 50	11-30-00-52160 CITY ENGINEERING FEES	270.00
133998	07/24/2025	SISP APPLICATION	11-30-00-52160 CITY ENGINEERING FEES	238.00
134000	07/24/2025	MANNING WAY PROPERTY EXH	11-30-00-52160 CITY ENGINEERING FEES	67.50
134001	07/24/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	2,025.00
134002	07/24/2025	240 N EDWARDS BLVD	11-00-00-13910 A/R BILL OUTS	67.50
134004	07/24/2025	NW CORNER US 12 & ST HWY 1	11-00-00-13910 A/R BILL OUTS	67.50
134005	07/24/2025	1624 LSD	11-00-00-13910 A/R BILL OUTS	270.00
134006	07/24/2025	148 W MAN ST	11-00-00-13910 A/R BILL OUTS	67.50
134007	07/24/2025	930 BAYVIEW DR	11-00-00-13910 A/R BILL OUTS	202.50
134008	07/24/2025	STR SHAPEFILES	11-30-00-52160 CITY ENGINEERING FEES	56.50
134009	07/24/2025	MUNICIPAL BOUNDARY MAP	11-30-00-52160 CITY ENGINEERING FEES	654.50
134011	07/24/2025	FINAL TOUCHES ON 2024 STRE	43-32-10-17010 STREET IMP PROGRAM	111.00
Total KAPUR & ASSOCIATES INC:				33,304.57
KEHOE HENRY & ASSOCIATES INC				
2409-2	07/24/2025	SALT SHED EXPANSION	43-32-10-17020 DPW CAPITAL PROJECTS	17,837.08
Total KEHOE HENRY & ASSOCIATES INC:				17,837.08
LAKE GENEVA UTILITY				
187263	07/23/2025	SEMINARY PARK BATHRROOM M	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	309.28
Total LAKE GENEVA UTILITY:				309.28
LASER ELECTRIC SUPPLY				
1498456-00	06/25/2025	LED BALLAST BI-PASS DIRECT	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	262.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total LASER ELECTRIC SUPPLY:				262.50
MCGRATH CONSULTING GROUP INC				
2247	07/12/2025	WAGE STUDY	43-16-10-17010 CITY HALL CAPITAL PROJECTS	3,000.00
Total MCGRATH CONSULTING GROUP INC:				3,000.00
MID-STATE EQUIPMENT				
V12727	07/16/2025	SEALERD PTO SWITCH	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	73.88
V12728	07/16/2025	ELECTRONIC CONT	11-52-01-53400 VETS PARK OPERATING SUPPLIES	115.98
Total MID-STATE EQUIPMENT:				189.86
MIDWEST TAPE LLC				
507491273	07/23/2025	AUDIO ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	65.98
507519183	07/28/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	655.91
Total MIDWEST TAPE LLC:				721.89
MUNICIPAL CODE ENFORCEMENT LLC				
1575	07/01/2025	JUNE 2025-CODE ENFORCE	11-24-00-53350 OTHER PROFESSIONAL FEES	8,168.68
Total MUNICIPAL CODE ENFORCEMENT LLC:				8,168.68
MUNICIPAL LAW & LITIGATION GRO S.C.				
15312	07/23/2025	MISC. ATTY FEES-JUNE 2025	11-13-10-52140 OUTSIDE ATTORNEYS FEES	1,450.00
Total MUNICIPAL LAW & LITIGATION GRO S.C.:				1,450.00
NEI-TURNER MEDIA				
241186	05/13/2025	DIGITAL MEDIA ADS	47-70-00-57150 PROMOTIONAL GRANT	7,500.00
Total NEI-TURNER MEDIA:				7,500.00
NORTHWIND PERENNIAL FARM				
11508	07/18/2025	GARDEN CARE JULY 2025	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	550.00
11532	07/29/2025	GARDEN CARE 07/28/2025	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	247.50
Total NORTHWIND PERENNIAL FARM:				797.50
OFFICE PRO INC				
734723-0	07/08/2025	GARBAGE BAGS	11-52-00-53520 GROUNDS MAINT SUPPLIES	2,134.50
737582-0	07/11/2025	TOWEL ROLL, TISSUE PAPER, C	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	202.85
737817-0	07/14/2025	TOWEL ROLL, GLOVES	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	42.17
738772-0	07/23/2025	TOLIET PAPERS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	799.75
Total OFFICE PRO INC:				3,179.27
PFI FASHIONS INC				
115549	07/10/2025	UNIFORM THAT WAS ON BACK	42-34-50-51380 PARKING UNIFORMS	74.01
Total PFI FASHIONS INC:				74.01
PITNEY BOWES GLOBAL LEASE				
3321058065	07/21/2025	CONTRACT -0041537040-MAY-A	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	413.10

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total PITNEY BOWES GLOBAL LEASE:				413.10
POMP'S TIRE SERVICE INC				
60371233	07/25/2025	DUMP TRUCK #19 TIRES	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	1,678.00
Total POMP'S TIRE SERVICE INC:				1,678.00
PRAIRIE LAKES LIBRARY SYSTEM				
2999	07/17/2025	RFID TAGS -2 ROLLS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	468.00
Total PRAIRIE LAKES LIBRARY SYSTEM:				468.00
QUALITY STATE OIL				
100002064	07/24/2025	96 GAL ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	314.50
10002065	07/24/2025	210.8 GAL OFF RD	11-32-10-53410 VEHICLE-FUEL & OIL	630.29
10002124	07/24/2025	441.3 ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	1,445.71
251960607	07/15/2025	387.1 GAL OFF RD	11-32-10-53410 VEHICLE-FUEL & OIL	1,157.43
251960608	07/15/2025	824.6 GAL ON RD	11-32-10-53410 VEHICLE-FUEL & OIL	2,701.39
Total QUALITY STATE OIL:				6,249.32
QUILL LLC				
44841037	07/10/2025	FOAM SOAP QTY 2	99-00-00-53500 LIBRARY MAINT SUPPLIES	74.24
Total QUILL LLC:				74.24
R.N.O.W. INC				
2025-75929	07/17/2025	CABLE REEL TENSIONING-MAN	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	440.86
Total R.N.O.W. INC:				440.86
RHYME BUSINESS PRODUCTS				
39641737	07/09/2025	PRINTER	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	206.18
39731564	07/22/2025	B&Z SHARP COPIER	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	117.41
39731564	07/22/2025	BLK IMG OVG	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	5.41
Total RHYME BUSINESS PRODUCTS:				329.00
RYDIN				
PS-INV130582	07/08/2025	RESIDENT PERMITS-2025 500C	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	603.66
Total RYDIN:				603.66
SAFEBUILT LLC				
2017619	06/30/2025	BLDG INSP/PLAN REVIEWS-JU	11-24-00-52190 CONTRACT BUILDING INSPECTOR	10,407.63
2017619	06/30/2025	BLDG INSP/PLAN REVIEWS-JU	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	496.75
Total SAFEBUILT LLC:				10,904.38
SHRED-IT				
8010904630	05/25/2025	SHRED SERV. MAY 2025	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	31.65
8011505186	07/25/2025	SHREDDING SVC-JUNE2025	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	98.76
Total SHRED-IT:				130.41

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
SIGNATURE SIGNS LLC				
6239	06/28/2025	AUTHORIZED VEHICLE PARKIN	11-32-10-53990 ST DEPT MISCELLANEOUS EXP	82.00
6240	07/03/2025	FRONT END LOADER WORDIN	50-32-00-58000 DPW EQUIPMENT PURCHASES	138.00
Total SIGNATURE SIGNS LLC:				220.00
SMART SPACES LLC				
S4717	06/11/2025	SERVICE RENEWAL 9-14-25-8-2	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	4,590.04
Total SMART SPACES LLC:				4,590.04
SYSTEMS DESIGN				
27716	07/10/2025	IRRIGATION TUBING - RIVIERA	11-52-00-59510 EQUIP MAINT SUPPL-RECREATION	833.20
Total SYSTEMS DESIGN:				833.20
THE STARK COLLECTION AGENCY INC				
29581	04/30/2025	COLLECTION FEES-APRIL2025	42-34-50-52160 CALE CC AND COLLEC FEES	2,618.50
29855	05/30/2025	COLLECTION FEES-MAY 2025	42-34-50-52160 CALE CC AND COLLEC FEES	1,040.00
30133	06/30/2025	COLLECTION FEES-JUN 2025	42-34-50-52160 CALE CC AND COLLEC FEES	764.00
Total THE STARK COLLECTION AGENCY INC:				4,422.50
TIM'S TAP LINE CLEANING INC				
29896	07/24/2025	LINE CLEANING RIV	40-55-10-53600 UPPER RIVIERA MAINTENANCE	100.00
Total TIM'S TAP LINE CLEANING INC:				100.00
TOTAL PARKING SOLUTIONS INC				
107465	07/24/2025	SEPT. 2025-1MONTH FEE WEB	42-34-50-54500 SUPPORT CONTRACTS	3,710.00
TOTAL PARKING SOLUTIONS INC:				3,710.00
TRUGREEN PROCESSING CTR				
212011162	06/30/2025	FERTILIZER SVC	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	932.63
Total TRUGREEN PROCESSING CTR:				932.63
ULTIMATE WINDOW LLC				
949865	07/15/2025	CLEAN EXTERIOR & ENTRYWA	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	1,150.00
Total ULTIMATE WINDOW LLC:				1,150.00
UNITED LABORATORIES				
INV439106	07/09/2025	URNIAL CLEANER	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	259.20
Total UNITED LABORATORIES:				259.20
V & F ROOF CONSULTING & SERVICE				
2025-32545	07/10/2025	ROOF MAINTENANCE	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	1,900.00
Total V & F ROOF CONSULTING & SERVICE:				1,900.00
VANDEWALLE & ASSOCIATES INC				
202507054	07/17/2025	CITY ZONING	11-69-30-52180 ZONING CODES	680.00
202507054	07/17/2025	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	800.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total VANDEWALLE & ASSOCIATES INC:				1,480.00
VON BRIESEN & ROPER SC				
499381	07/18/2025	CALL - PERSONNEL MATTER W	11-13-10-52140 OUTSIDE ATTORNEYS FEES	50.50
Total VON BRIESEN & ROPER SC:				50.50
WELDERS SUPPLY CO				
3213904	07/17/2025	PROPANE,	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	98.72
Total WELDERS SUPPLY CO:				98.72
WESTENN MECHANICAL CONTRACTORS				
5421	07/21/2025	OFFICE FURNANCE	43-32-10-17020 DPW CAPITAL PROJECTS	8,408.00
Total WESTENN MECHANICAL CONTRACTORS:				8,408.00
WESTSIDE LANDSCAPE PRODUCTS				
23112	07/22/2025	SUN/SHADE MIX	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	201.00
Total WESTSIDE LANDSCAPE PRODUCTS:				201.00
WI DEPARTMENT OF TRANSPORTATION				
395-00004028	07/01/2025	MAIN ST DESIGN-WIS DOT	43-32-10-17010 STREET IMP PROGRAM	2,270.96
395-00004028	07/01/2025	W MAIN ST	43-32-10-17010 STREET IMP PROGRAM	1,379.46
395-00004028	07/01/2025	C LAKE GENEVA, EDWARDS BL	43-32-10-17010 STREET IMP PROGRAM	1,662.52
Total WI DEPARTMENT OF TRANSPORTATION:				5,312.94
WITTE SUPPLY COMPANY				
171362	07/23/2025	PULVERIZED TOPSOIL	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	645.00
Total WITTE SUPPLY COMPANY:				645.00
WT COX INFORMATION SERVICES				
3151453	07/28/2025	2025-2026- THE WEEK PRINT	99-00-00-54100 LIBRARY ADULT MATERIALS	147.67
Total WT COX INFORMATION SERVICES:				147.67
ZIEN SERVICE				
29689	07/15/2025	BUILDING REPAIR-REPLACED F	99-00-00-53500 LIBRARY MAINT SUPPLIES	1,050.65
30190	07/29/2025	A/C REPAIR	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	757.05
Total ZIEN SERVICE:				1,807.70
Grand Totals:				231,389.20

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "08062025","08062025A","08062025B"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"



[Funds](#) > Kerr County Flood Relief Fund



Kerr County Flood Relief Fund

The Kerr County Flood Relief Fund supports urgent relief and long-term rebuilding after the devastating floods of July 4, 2025. Your generosity helps neighbors across our region recover and rebuild.

The Community Foundation of the Texas Hill Country—a 501(c)(3) public charity based in Kerrville—will **directly distribute funds to vetted local organizations** providing rescue, relief, recovery services and flood assistance. The Fund will support impacted communities including Boerne, Hunt, Ingram, Kerrville, Center Point and Comfort.

All donations are tax-deductible, and you will receive a receipt for your gift.

Grants from the Fund will support nonprofit and civic organizations actively involved in response, relief, and recovery efforts. The Community Foundation is committed to helping local families rebuild and recover. By partnering with trusted nonprofit organizations, we are directing resources to those providing emergency assistance, essential services, rebuilding efforts, and long-term support for our neighbors in need. Together, we're ensuring that help reaches the families and communities who need it most. Together, we can make a meaningful difference during this challenging time.

Donations can also be mailed to our office at 241 Earl Garrett Street,

[Privacy](#) - [Terms](#)

Kerrville, Texas 78028.

Please make checks to the *Community Foundation of the Texas Hill Country w/Kerr County Flood Relief Fund* in the memo line.

Donate

☒ One-time Donation Amount

☐ \$250

☐ \$500

☐ \$1,000

☐ Other Amount

\$

☐ Recurring Donation Amount

Notes:

Tribute Information (optional)

Search Existing Tributes

☐ Other Tribute

DONATE

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Neil Waswo, Tom Earle
From: Bridget Barry, Mumangi Nyangureta
CC: Naomi Rauch, Mike Timmers
Date: June 26, 2025
Re: Pay Request #1 for 2025 Lake Geneva Street Program

A review of the Request for **Payment No. 1** from **Wolf Paving** for the **2025 Lake Geneva Street Program** construction contract has been completed.

Payment in the amount of **\$92,394.63** for this payment request has been recommended for approval by the Construction Manager on site.

The Contractor's documents are enclosed for the City's approval.

Payment amounts are broken up as follows:

	<u>New Invoice Amount</u>	<u>Previously Invoiced</u>	<u>Total</u>
Invoiced	\$97,257.50	\$0.00	\$97,257.50
Retainage (5% until 50% complete)	(\$4,862.88)	(\$0.00)	(\$4,862.88)
Total Approved for Payment	\$92,394.63	\$0.00	\$92,394.63

Contract Base Bid, based on plan quantities: \$846,152.20

Contract Base Bid plus Change Order 1, based on plan quantities: \$867,432.20

Please feel free to contact me if you have any questions.

Please send Payment to: **Wolf Paving**

Attention:

Allan Griffin
1320 Walnut Ridge Dr.
Suite 100
Harland, WI 53029

Contractor's Application for Payment No.

1

Application Period: 6/10/25-6/23/25		Application Date: 6/26/2025	
To (Owner): City of Lake Geneva 626 Geneva Street, Lake Geneva WI 53147	From (Contractor): Wolf Paving	Via (Engineer): Kapur & Associates 1224 S. Pine St. Burlington WI 53105	
Project: 2025 Lake Geneva Street Program	Contract: 2025 Lake Geneva Street Program		
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 25.0249	

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
CCO 1	\$21,280.00	
TOTALS	\$21,280.00	
NET CHANGE BY CHANGE ORDERS	\$21,280.00	

Contractor's Certification

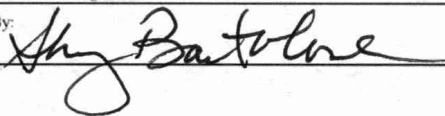
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

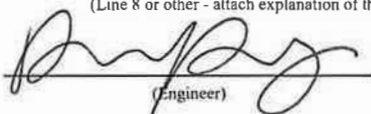
By:  Date: 6/26/2025

1. ORIGINAL CONTRACT PRICE..... \$ **\$846,152.20**
2. Net change by Change Orders..... \$ **\$21,280.00**
3. Current Contract Price (Line 1 + 2)..... \$ **\$867,432.20**
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ **\$97,257.50**
5. RETAINAGE:
 - a. 5% X \$97,257.50 Work Completed..... \$ **\$4,862.88**
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ **\$4,862.88**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ **\$92,394.63**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$
8. AMOUNT DUE THIS APPLICATION..... \$ **\$92,394.63**
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ **\$4,862.88**

Payment of: \$ NINETY-TWO THOUSAND, THREE HUNDRED NINETY-FOUR DOLLARS, AND SIXTY-THREE CENTS

(Line 8 or other - attach explanation of the other amount)

is recommended by:

 6/26/25
(Engineer) (Date)

Payment of: \$

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding or Financing Entity (if applicable)

(Date)

Item #	Description	Bid Qty.	UM	Quantity
	A. Broad Street (Main To Wrigley)			
1	204.0100 Removing Concrete Pavement (Crosswalk)	70	SY	
2	204.0100 Removing Concrete Pavement (Driveways)	40	SY	
3	204.0120 Removing Asphaltic Surface Milling (Partial Depth 2")	2475	SY	
4	204.0150 Removing Curb & Gutter	320	LF	
5	204.0155 Removing Concrete Sidewalk	275	SY	
6	205.0100 Excavation Common - EBS (Undistributed)	275	CY	
7	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	290	TON	
8	311.0110 Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	290	TON	
9	405.0200 Coloring Concrete Custom	15	CY	
10	415.0080 Concrete Pavement 8-Inch	70	SY	
11	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	300	TON	
12	601.0411 Concrete Curb & Gutter 30-Inch Type D	320	LF	
13	602.0405 Concrete Sidewalk 4-Inch	1310	SF	
14	602.0415 Concrete Sidewalk 6-Inch	560	SF	
15	602.0505 Curb Ramp Detectable Warning Field Yellow	20	SF	
16	611.8105 Adjusting Catch Basin Covers	5	EACH	
17	611.8110 Adjusting Manhole Covers	6	EACH	
18	628.7020 Inlet Protection Type D	5	EACH	
19	638.2102 Moving Signs Type II	1	EACH	
20	646.1020 Marking Line Epoxy 4-Inch (White)	1800	LF	
21	646.1020 Marking Line Epoxy 4-Inch (Yellow)	735	LF	
22	646.5020 Marking Arrow Epoxy (White)	3	EACH	
23	646.5120 Marking Word Epoxy "NO PARKING" (Yellow)	2	EACH	
24	646.5120 Marking Word Epoxy "ONLY" (White)	2	EACH	
25	646.5220 Marking Symbol Epoxy, ADA Accessible (Blue)	3	EACH	
26	646.5220 Marking Symbol Epoxy, Motorcycle (White)	1	EACH	
27	646.6120 Marking Stop Line Epoxy 18-Inch (White)	35	LF	
28	646.8105 Marking Curb Paint (Yellow)	60	LF	
29	690.0150 Sawing Asphalt	160	LF	
30	690.0250 Sawing Concrete	800	LF	
31	SPV.0060.01 Adjusting Valve Boxes	8	EACH	

32	SPV.0060.02 Sanitary Manhole Frame And Cover (R-1580 Neenah)	4	EACH	
33	SPV.0105.01 Traffic Control	1	LS	
34	SPV.0180.02 Geotextile NX750 (Undistributed)	825	SY	
	B. Lakewood Dr (Orchard To Evergreen)			
35	204.0120 Removing Asphaltic Surface Milling (Partial Depth 2")	1175	SY	
36	205.0100 Excavation Common - EBS (Undistributed)	200	CY	
37	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	200	TON	
38	311.0110 Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	200	TON	
39	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	145	TON	
40	611.8105 Adjusting Catch Basin Covers	3	EACH	
41	628.7020 Inlet Protection Type D	3	EACH	
42	690.0150 Sawing Asphalt	80	LF	
43	SPV.0060.01 Adjusting Valve Boxes	1	EACH	
44	SPV.0060.02 Sanitary Manhole Frame And Cover (R-1580 Neenah)	3	EACH	
45	SPV.0105.01 Traffic Control	1	LS	
46	SPV.0180.02 Geotextile NX750 (Undistributed)	585	SY	
	C. Edgewood Dr			
47	204.0110 Removing Asphaltic Surface - FULL DEPTH	320	SY	
48	204.0150 Removing Curb & Gutter	15	LF	
49	205.0100 Excavation Common - EBS (Undistributed)	215	CY	
50	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	215	TON	
51	311.0110 Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	215	TON	
52	460.5223 HMA Pavement Type 3 LT 58-28 S	42	TON	
53	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	33	TON	
54	601.0407 Concrete Curb & Gutter 18-Inch Type D	125	LF	
55	606.0100 Riprap Light	10	CY	
56	611.8110 Adjusting Manhole Covers	2	EACH	
57	628.7020 Inlet Protection Type D	2	EACH	
58	690.0150 Sawing Asphalt	90	LF	
59	690.0250 Sawing Concrete	6	LF	
60	SPV.0105.01 Traffic Control	1	LS	
61	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	40	SY	
62	SPV.0180.02 Geotextile NX750 (Undistributed)	310	SY	

	D. Alley NS George WE Tolman-Madison			
63	204.0100 Removing Concrete Pavement (Driveways)	11	SY	
64	204.0110 Removing Asphaltic Surface - FULL DEPTH	495	SY	
65	204.0150 Removing Curb & Gutter	30	LF	
66	204.0155 Removing Concrete Sidewalk	15	SY	
67	205.0100 Excavation Common	70	CY	
68	205.0100 Excavation Common - EBS (Undistributed)	80	CY	
69	305.0120 Base Aggregate Dense 1 1/4-Inch	8	TON	
70	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	170	TON	
71	460.5223 HMA Pavement Type 3 LT 58-28 S	66	TON	
72	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	51	TON	
73	601.0411 Concrete Curb & Gutter 30-Inch Type D	30	LF	
74	602.0415 Concrete Sidewalk 6-Inch	125	SF	
75	690.0150 Sawing Asphalt	185	LF	
76	690.0250 Sawing Concrete	15	LF	
77	SPV.0105.01 Traffic Control	1	LS	
78	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	50	SY	
79	SPV.0180.02 Geotextile NX750 (Undistributed)	245	SY	
	E. Alley WE Broad-Center NS Geneva-Main			
80	204.0110 Removing Asphaltic Surface - FULL DEPTH	650	SY	
81	204.0100 Removing Concrete Pavement (Driveways)	17	SY	
82	204.0150 Removing Curb & Gutter	215	LF	
83	204.0155 Remove Concrete Sidewalk	20	SY	
84	205.0100 Excavation Common	40	CY	
85	205.0100 Excavation Common - EBS (Undistributed)	215	CY	
86	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	225	TON	
87	311.0110 Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	225	TON	
88	460.5223 HMA Pavement Type 3 LT 58-28 S	90	TON	
89	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	70	TON	
90	601.0110 Concrete Curb Type D	20	LF	
91	601.0411 Concrete Curb & Gutter 30-Inch Type D	175	LF	
92	602.0415 Concrete Sidewalk 6-Inch	175	SF	
93	602.0820 Concrete Driveway 8-Inch	17	SY	

94	611.8110 Adjusting Manhole Covers	1	EACH	
95	611.8115 Adjusting Inlet Covers	1	EACH	
96	627.0200 Mulching	15	SY	
97	628.7020 Inlet Protection Type D	2	EACH	
98	690.0150 Sawing Asphalt	250	LF	
99	690.0250 Sawing Concrete	40	LF	
100	SPV.0105.01 Traffic Control	1	LS	
101	SPV.0180.02 Geotextile NX750 (Undistributed)	325	SY	
	F. Alley WE Center-Mill NS Geneva-Main			
102	204.0110 Removing Asphaltic Surface - FULL DEPTH	805	SY	
103	204.0150 Removing Curb & Gutter	35	LF	
104	204.0155 Remove Concrete Sidewalk	10	SY	
105	205.0100 Excavation Common	30	CY	
106	205.0100 Excavation Common - EBS (Undistributed)	540	CY	
107	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	540	TON	
108	311.0110 Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	540	TON	
109	460.5223 HMA Pavement Type 3 LT 58-28 S	110	TON	
110	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	86	TON	
111	601.0407 Concrete Curb & Gutter 18-Inch Type D	100	LF	
112	601.0600 Concrete Curb Pedestrian	15	LF	
113	602.0415 Concrete Sidewalk 6-Inch	76	SF	
114	611.8110 Adjusting Manhole Covers	1	EACH	
115	611.8115 Adjusting Inlet Covers	1	EACH	
116	628.7020 Inlet Protection Type D	2	EACH	
117	690.0150 Sawing Asphalt	460	LF	
118	690.0250 Sawing Concrete	40	LF	
119	SPV.0105.01 Traffic Control	1	LS	
120	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	30	SY	
121	SPV.0180.02 Geotextile NX750 (Undistributed)	400	SY	
	G. South And Wells St Crossings			
122	204.0110 Removing Asphaltic Surface (FULL DEPTH)	210	SY	
123	204.0150 Removing Concrete Curb & Gutter	165	LF	
124	204.0155 Removing Concrete Sidewalk	56	SY	

125	205.0100 Excavation Common	50	CY	
126	305.0120 Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	50	TON	
127	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	28	TON	
128	601.0411 Concrete Curb & Gutter 30-Inch Type D	170	LF	
129	602.0405 Concrete Sidewalk 4-Inch	2680	SF	
130	602.0505 Curb Ramp Detectable Warning Field Yellow	100	SF	
131	628.1504 Silt Fence	560	LF	
132	646.6120 Marking Stop Line Epoxy 18-Inch	60	LF	
133	646.7420 Marking Crosswalk Epoxy Transverse Line 6- Inch	300	LF	
134	646.9000 Marking Removal Line (Stop Line & Pedestrian)	430	LF	
135	690.0150 Sawing Asphalt	310	LF	
136	690.0250 Sawing Concrete	40	LF	
137	SPV.0105.01 Traffic Control	1	LS	
138	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	475	SY	
	I. S Lake Shore Drive (Town Of Lynn)			
139	646.2020 Marking Line Epoxy 6-Inch (White)	2180	LF	2042.00
140	646.2020 Marking Line Epoxy 6-Inch (Double Yellow)	2190	LF	2164.00
141	646.7520 Marking Crosswalk Epoxy Block Style 24- Inch (White)	200	LF	100.00
142	SPV.0180.03 Seal Coating	5200	SY	5108.00
	J. S Lake Shore Drive (City Of Lake Geneva)			
143	646.2020 Marking Line Epoxy 6-Inch (White)	4330	LF	4400.00
144	646.2020 Marking Line Epoxy 6-Inch (Double Yellow)	4170	LF	4156.00
145	646.7520 Marking Crosswalk Epoxy Block Style 24- Inch (White)	200	LF	220.00
146	SPV.0180.03 Seal Coating	9800	SY	9489.00
	K. Utility Commission Lot			
147	646.1020 Marking Line Epoxy 4-Inch (Yellow)	810	LF	723.00
148	646.2020 Marking Line Epoxy 6-Inch (White)	78	LF	80.00
149	646.5020 Marking Arrow Epoxy (White)	5	EACH	5.00
150	646.5220 Marking Symbol Epoxy, ADA Accessible (Yellow)	2	EACH	1.00
151	646.6120 Marking Stop Line Epoxy 18-Inch (White)	14	LF	12.00
152	SPV.0180.03 Seal Coating	2800	SY	2757.00
153	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	570	SY	
	L. Additional Bid 1, SW Corner Wells/South Pedestrian Improvemen			

154	204.0110 Removing Asphaltic Surface (FULL DEPTH)	140	SY	
155	204.0150 Removing Concrete Curb & Gutter	40	LF	
156	204.0155 Removing Concrete SideWalk	15	SY	
157	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	27	TON	
158	601.0411 Concrete Curb & Gutter 30-Inch Type D	125	LF	
159	602.0405 Concrete Sidewalk 4-Inch	90	SF	
160	602.0505 Curb Ramp Detectable Warning Field Yellow	20	SF	
161	628.1504 Silt Fence	115	LF	
162	646.1020 Marking Line Epoxy 4-Inch (Yellow)	15	LF	
163	646.6120 Marking Stop Line Epoxy 18-Inch	30	LF	
164	646.7420 Marking Crosswalk Epoxy Transverse Line 6- Inch	115	LF	
165	646.9000 Marking Removal Line (Stop Line & Pedestrian)	120	LF	
166	690.0150 Sawing Asphalt	230	LF	
167	690.0250 Sawing Concrete	15	LF	
168	SPV.0105.01 Traffic Control	1	LS	
169	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	90	SY	
	M. Additional Bid 2,Grading Along S Lake Shore Drive			
170	205.0100 Excavation Common	40	CY	
171	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	300	SY	
	N. Additional Bid 3, Utility Patches			
172	204.0110 Removing Asphaltic Surface (FULL DEPTH)	350	SY	
173	204.0150 Removing Concrete Curb & Gutter	20	LF	
174	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605).	85	TON	
175	601.0411 Concrete Curb & Gutter 30-Inch Type D	20	LF	
176	690.0150 Sawing Asphalt	600	LF	
177	690.0250 Sawing Concrete	15	LF	
	O. Additional Bid 4-Wells/School Pedestrian Improvements			
178	204.0110 Removing Asphaltic Surface (Full Depth)	220	SY	
179	204.0150 Removing Concrete Curb & Gutter	215	LF	
180	204.0155 Removing Concrete Sidewalk	50	SY	
181	460.5223 HMA Pavement Type 3 LT 58-28 S	10	TON	
182	460.5224 HMA Pavement Type 4 LT 58-28 S. Item Also Includes Tack Coat (455.0605)	24	TON	
183	601.0411 Concrete Curb & Gutter 30-Inch Type D	240	LF	

184	602.0405 Concrete Sidewalk 4-Inch	1255	SF	
185	602.0505 Curb Ramp Detectable Warning Field Yellow	100	SF	
186	628.1504 Silt Fence	240	LF	
187	637.2230 Signs Type II Reflective F	44	SF	
188	646.7420 Marking Crosswalk Epoxy Transverse Line 6-Inch	180	LF	
189	646.7520 Marking Crosswalk Epoxy Block Style 24-Inch	105	LF	
190	646.9000 Marking Removal Line (Stop Line & Pedestrian)	360	LF	
191	690.1050 Sawing Asphalt	305	LF	
192	690.0250 Sawing Concrete	20	LF	
193	SPV.0060.03 Sign Post V-LOC Sign Support & Square Post	4	EACH	
194	SPV.0105.01 Traffic Control	1	LS	
195	SPV.0180.01 Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.020	350	SY	

**2025 Lake Geneva Street Program - PAYMENT TAB****Payment Tab Dated:****6/26/2025**

City of Lake Geneva, Walworth County, Wisconsin

Quantities Through Date:

6/23/2025

Base Bid Section - BROAD ST (MAIN TO WRIGLEY)

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0100	Removing Concrete Pavement (Crosswalk)	SY	70	\$ 36.50	\$ 2,555.00	-	0.00	\$ -
204.0100	Removing Concrete Pavement (Driveways)	SY	40	\$ 27.50	\$ 1,100.00	-	0.00	\$ -
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2475	\$ 4.00	\$ 9,900.00	-	0.00	\$ -
204.0150	Removing Curb & Gutter	LF	320	\$ 11.50	\$ 3,680.00	-	0.00	\$ -
204.0155	Removing Concrete Sidewalk	SY	275	\$ 27.50	\$ 7,562.50	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	275	\$ 26.00	\$ 7,150.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	290	\$ 27.30	\$ 7,917.00	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	290	\$ 28.00	\$ 8,120.00	-	0.00	\$ -
405.0200	Coloring Concrete Custom	CY	15	\$ 100.00	\$ 1,500.00	-	0.00	\$ -
415.0080	Concrete Pavement 8-Inch	SY	70	\$ 108.00	\$ 7,560.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	300	\$ 92.00	\$ 27,600.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	320	\$ 63.00	\$ 20,160.00	-	0.00	\$ -
602.0405	Concrete Sidewalk 4-Inch	SF	1310	\$ 8.65	\$ 11,331.50	-	0.00	\$ -
602.0415	Concrete Sidewalk 6-Inch	SF	560	\$ 9.80	\$ 5,488.00	-	0.00	\$ -
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 50.00	\$ 1,000.00	-	0.00	\$ -
611.8105	Adjusting Catch Basin Covers	EACH	5	\$ 850.00	\$ 4,250.00	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	6	\$ 550.00	\$ 3,300.00	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	5	\$ 110.00	\$ 550.00	-	0.00	\$ -
638.2102	Moving Signs Type II	EACH	1	\$ 160.00	\$ 160.00	-	0.00	\$ -
646.1020	Marking Line Epoxy 4-Inch (White)	LF	1800	\$ 3.25	\$ 5,850.00	-	0.00	\$ -
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	735	\$ 4.50	\$ 3,307.50	-	0.00	\$ -
646.5020	Marking Arrow Epoxy (White)	EACH	3	\$ 250.00	\$ 750.00	-	0.00	\$ -
646.5120	Marking Word Epoxy "NO PARKING" (Yellow)	EACH	2	\$ 260.00	\$ 520.00	-	0.00	\$ -
646.5120	Marking Word Epoxy "ONLY" (White)	EACH	2	\$ 275.00	\$ 550.00	-	0.00	\$ -
646.5220	Marking Symbol Epoxy, ADA Accessible (Blue)	EACH	3	\$ 185.00	\$ 555.00	-	0.00	\$ -
646.5220	Marking Symbol Epoxy, Motorcycle (White)	EACH	1	\$ 250.00	\$ 250.00	-	0.00	\$ -
646.6120	Marking Stop Line Epoxy 18-Inch (White)	LF	35	\$ 16.00	\$ 560.00	-	0.00	\$ -
646.8105	Marking Curb Paint (Yellow)	LF	60	\$ 8.00	\$ 480.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	160	\$ 1.39	\$ 222.40	-	0.00	\$ -
690.0250	Sawing Concrete	LF	800	\$ 2.10	\$ 1,680.00	-	0.00	\$ -
SPV.0060.01	Adjusting Valve Boxes	EACH	8	\$ 450.00	\$ 3,600.00	-	0.00	\$ -
SPV.0060.02	Sanitary Manhole Frame and Cover (R-1580 Neenah)	EACH	4	\$ 900.00	\$ 3,600.00	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 17,500.00	\$ 17,500.00	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	825	\$ 7.50	\$ 6,187.50	-	0.00	\$ -
Base Bid Section - BROAD ST (MAIN TO WRIGLEY) SUBTOTAL					\$ 176,496.40	PAID TO DATE	\$	-
SUBTOTAL \$ PER ESTIMATE - Base Bid Section - BROAD ST (MAIN TO WRIGLEY)						\$	-	

LAKEWOOD DR (ORCHARD TO EVERGREEN)

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	1175	\$ 4.57	\$ 5,369.75	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	200	\$ 30.00	\$ 6,000.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	200	\$ 26.85	\$ 5,370.00	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	200	\$ 26.85	\$ 5,370.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	145	\$ 95.00	\$ 13,775.00	-	0.00	\$ -
611.8105	Adjusting Catch Basin Covers	EACH	3	\$ 850.00	\$ 2,550.00	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	3	\$ 110.00	\$ 330.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	80	\$ 1.39	\$ 111.20	-	0.00	\$ -
SPV.0060.01	Adjusting Valve Boxes	EACH	1	\$ 550.00	\$ 550.00	-	0.00	\$ -
SPV.0060.02	Sanitary Manhole Frame and Cover (R-1580 Neenah)	EACH	3	\$ 900.00	\$ 2,700.00	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 6,500.00	\$ 6,500.00	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	585	\$ 8.00	\$ 4,680.00	-	0.00	\$ -
LAKEWOOD DR (ORCHARD TO EVERGREEN) SUBTOTAL					\$ 53,305.95	PAID TO DATE	\$	-
SUBTOTAL \$ PER ESTIMATE - LAKEWOOD DR (ORCHARD TO EVERGREEN)						\$	-	

EDGEWOOD DR

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	320	\$ 15.05	\$ 4,816.00	-	0.00	\$ -
204.0150	Removing Curb & Gutter	LF	15	\$ 100.00	\$ 1,500.00	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	215	\$ 26.85	\$ 5,772.75	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	215	\$ 28.28	\$ 6,080.20	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	215	\$ 29.00	\$ 6,235.00	-	0.00	\$ -
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	42	\$ 145.00	\$ 6,090.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	33	\$ 165.00	\$ 5,445.00	-	0.00	\$ -
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	125	\$ 52.50	\$ 6,562.50	-	0.00	\$ -
606.0100	Riprap Light	CY	10	\$ 75.00	\$ 750.00	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	2	\$ 550.00	\$ 1,100.00	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	2	\$ 110.00	\$ 220.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	90	\$ 1.39	\$ 125.10	-	0.00	\$ -
690.0250	Sawing Concrete	LF	6	\$ 2.10	\$ 12.60	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	40	\$ 35.00	\$ 1,400.00	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	310	\$ 7.50	\$ 2,325.00	-	0.00	\$ -
EDGEWOOD DR SUBTOTAL				\$ 53,934.15	PAID TO DATE	\$ -		
SUBTOTAL \$ PER ESTIMATE - EDGEWOOD DR						\$ -		

ALLEY NS GEORGE WE TOLMAN-MADISON

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0100	Removing Concrete Pavement (Driveways)	SY	11	\$ 27.50	\$ 302.50	-	0.00	\$ -
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	495	\$ 13.00	\$ 6,435.00	-	0.00	\$ -
204.0150	Removing Curb & Gutter	LF	30	\$ 11.50	\$ 345.00	-	0.00	\$ -
204.0155	Removing Concrete Sidewalk	SY	15	\$ 27.50	\$ 412.50	-	0.00	\$ -
205.0100	Excavation Common	CY	70	\$ 28.00	\$ 1,960.00	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	80	\$ 30.50	\$ 2,440.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	8	\$ 56.25	\$ 450.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	170	\$ 28.65	\$ 4,870.50	-	0.00	\$ -
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	66	\$ 115.00	\$ 7,590.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	51	\$ 125.00	\$ 6,375.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	30	\$ 90.00	\$ 2,700.00	-	0.00	\$ -
602.0415	Concrete Sidewalk 6-Inch	SF	125	\$ 9.80	\$ 1,225.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	185	\$ 1.39	\$ 257.15	-	0.00	\$ -
690.0250	Sawing Concrete	LF	15	\$ 2.10	\$ 31.50	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 4,800.00	\$ 4,800.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	50	\$ 35.00	\$ 1,750.00	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	245	\$ 7.50	\$ 1,837.50	-	0.00	\$ -
ALLEY NS GEORGE WE TOLMAN-MADISON SUBTOTAL				\$ 43,781.65	PAID TO DATE	\$ -		
SUBTOTAL \$ PER ESTIMATE - ALLEY NS GEORGE WE TOLMAN-MADISON						\$ -		

ALLEY WE BROAD-CENTER NS GENEVA-MAIN								
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	650	\$ 12.50	\$ 8,125.00	-	0.00	\$ -
204.0100	Removing Concrete Pavement (Driveways)	SY	17	\$ 27.50	\$ 467.50	-	0.00	\$ -
204.0150	Removing Curb & Gutter	LF	215	\$ 11.50	\$ 2,472.50	-	0.00	\$ -
204.0155	Remove Concrete Sidewalk	SY	20	\$ 27.50	\$ 550.00	-	0.00	\$ -
205.0100	Excavation Common	CY	40	\$ 50.00	\$ 2,000.00	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	215	\$ 30.00	\$ 6,450.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	225	\$ 28.25	\$ 6,356.25	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	225	\$ 30.00	\$ 6,750.00	-	0.00	\$ -
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	90	\$ 110.00	\$ 9,900.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	70	\$ 120.00	\$ 8,400.00	-	0.00	\$ -
601.0110	Concrete Curb Type D	LF	20	\$ 67.00	\$ 1,340.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	175	\$ 53.00	\$ 9,275.00	-	0.00	\$ -
602.0415	Concrete Sidewalk 6-Inch	SF	175	\$ 9.80	\$ 1,715.00	-	0.00	\$ -
602.0820	Concrete Driveway 8-Inch	SY	17	\$ 82.90	\$ 1,409.30	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	1	\$ 550.00	\$ 550.00	-	0.00	\$ -
611.8115	Adjusting Inlet Covers	EACH	1	\$ 600.00	\$ 600.00	-	0.00	\$ -
627.0200	Mulching	SY	15	\$ 10.00	\$ 150.00	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	2	\$ 110.00	\$ 220.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	250	\$ 1.39	\$ 347.50	-	0.00	\$ -
690.0250	Sawing Concrete	LF	40	\$ 2.10	\$ 84.00	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	325	\$ 7.50	\$ 2,437.50	-	0.00	\$ -
ALLEY WE BROAD-CENTER NS GENEVA-MAIN SUBTOTAL				\$	75,099.55	PAID TO DATE	\$ -	
SUBTOTAL \$ PER ESTIMATE - ALLEY WE BROAD-CENTER NS GENEVA-MAIN						\$	-	

ALLEY WE CENTER-MILL NS GENEVA-MAIN								
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	805	\$ 12.50	\$ 10,062.50	-	0.00	\$ -
204.0150	Removing Curb & Gutter	LF	35	\$ 11.50	\$ 402.50	-	0.00	\$ -
204.0155	Remove Concrete Sidewalk	SY	10	\$ 27.50	\$ 275.00	-	0.00	\$ -
205.0100	Excavation Common	CY	30	\$ 35.00	\$ 1,050.00	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	540	\$ 28.00	\$ 15,120.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	540	\$ 28.50	\$ 15,390.00	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	540	\$ 29.50	\$ 15,930.00	-	0.00	\$ -
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	110	\$ 110.00	\$ 12,100.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	86	\$ 115.00	\$ 9,890.00	-	0.00	\$ -
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	100	\$ 53.00	\$ 5,300.00	-	0.00	\$ -
601.0600	Concrete Curb Pedestrian	LF	15	\$ 50.00	\$ 750.00	-	0.00	\$ -
602.0415	Concrete Sidewalk 6-Inch	SF	76	\$ 9.80	\$ 744.80	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	1	\$ 500.00	\$ 500.00	-	0.00	\$ -
611.8115	Adjusting Inlet Covers	EACH	1	\$ 750.00	\$ 750.00	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	2	\$ 110.00	\$ 220.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	460	\$ 1.39	\$ 639.40	-	0.00	\$ -
690.0250	Sawing Concrete	LF	40	\$ 2.10	\$ 84.00	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	30	\$ 35.00	\$ 1,050.00	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	400	\$ 8.00	\$ 3,200.00	-	0.00	\$ -
ALLEY WE CENTER-MILL NS GENEVA-MAIN SUBTOTAL				\$	98,958.20	PAID TO DATE	\$ -	
SUBTOTAL \$ PER ESTIMATE - ALLEY WE CENTER-MILL NS GENEVA-MAIN						\$	-	

SOUTH AND WELLS ST CROSSINGS

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	210	\$ 19.50	\$ 4,095.00	-	0.00	\$ -
204.0150	Removing Concrete Curb & Gutter	LF	165	\$ 11.50	\$ 1,897.50	-	0.00	\$ -
204.0155	Removing Concrete Sidewalk	SY	56	\$ 27.50	\$ 1,540.00	-	0.00	\$ -
205.0100	Excavation Common	CY	50	\$ 28.00	\$ 1,400.00	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	50	\$ 29.00	\$ 1,450.00	-	0.00	\$ -
460.5224	Hot Mix Asphalt Type 4 LF 36-28 3. Item also includes tack coat (455.0605)	TON	28	\$ 225.00	\$ 6,300.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	170	\$ 55.00	\$ 9,350.00	-	0.00	\$ -
602.0405	Concrete Sidewalk 4-Inch	SF	2680	\$ 8.65	\$ 23,182.00	-	0.00	\$ -
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	100	\$ 50.00	\$ 5,000.00	-	0.00	\$ -
628.1504	Silt Fence	LF	560	\$ 5.00	\$ 2,800.00	-	0.00	\$ -
646.6120	Marking Stop Line Epoxy 18-Inch	LF	60	\$ 18.00	\$ 1,080.00	-	0.00	\$ -
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	300	\$ 13.00	\$ 3,900.00	-	0.00	\$ -
646.9000	Marking Removal Line (Stop line & Pedestrian)	LF	430	\$ 4.50	\$ 1,935.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	310	\$ 1.39	\$ 430.90	-	0.00	\$ -
690.0250	Sawing Concrete	LF	40	\$ 2.10	\$ 84.00	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	475	\$ 25.00	\$ 11,875.00	-	0.00	\$ -
SOUTH AND WELLS ST CROSSINGS SUBTOTAL				\$	81,319.40	PAID TO DATE	\$ -	
SUBTOTAL \$ PER ESTIMATE - SOUTH AND WELLS ST CROSSINGS						\$	-	

S LAKE SHORE DRIVE (TOWN OF LYNN)

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
646.2020	Marking Line Epoxy 6-Inch (White)	LF	2180	\$ 1.00	\$ 2,180.00	2,042.00	2042.00	\$ 2,042.00
646.2020	Marking Line Epoxy 6-Inch (Double Yellow)	LF	2190	\$ 1.00	\$ 2,190.00	2,164.00	2164.00	\$ 2,164.00
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch (White)	LF	200	\$ 23.00	\$ 4,600.00	100.00	100.00	\$ 2,300.00
SPV.0180.03	Seal Coating	SY	5200	\$ 3.00	\$ 15,600.00	5,108.00	5108.00	\$ 15,324.00
S LAKE SHORE DRIVE (TOWN OF LYNN) SUBTOTAL				\$	24,570.00	PAID TO DATE	\$ 21,830.00	
SUBTOTAL \$ PER ESTIMATE - S LAKE SHORE DRIVE (TOWN OF LYNN)						\$	21,830.00	

S LAKE SHORE DRIVE (CITY OF LAKE GENEVA)

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
646.2020	Marking Line Epoxy 6-Inch (White)	LF	4330	\$ 1.00	\$ 4,330.00	4,400.00	4400.00	\$ 4,400.00
646.2020	Marking Line Epoxy 6-Inch (Double Yellow)	LF	4170	\$ 1.00	\$ 4,170.00	4,156.00	4156.00	\$ 4,156.00
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch (White)	LF	200	\$ 23.00	\$ 4,600.00	220.00	220.00	\$ 5,060.00
SPV.0180.03	Seal Coating	SY	9800	\$ 3.00	\$ 29,400.00	9,489.00	9489.00	\$ 28,467.00
S LAKE SHORE DRIVE (CITY OF LAKE GENEVA) SUBTOTAL				\$	42,500.00	PAID TO DATE	\$ 42,083.00	
SUBTOTAL \$ PER ESTIMATE - S LAKE SHORE DRIVE (CITY OF LAKE GENEVA)						\$	42,083.00	

UTILITY COMMISSION LOT

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	810	\$ 4.50	\$ 3,645.00	723.00	723.00	\$ 3,253.50
646.2020	Marking Line Epoxy 6-Inch (White)	LF	78	\$ 11.00	\$ 858.00	80.00	80.00	\$ 880.00
646.5020	Marking Arrow Epoxy (White)	EACH	5	\$ 250.00	\$ 1,250.00	5.00	5.00	\$ 1,250.00
646.5220	Marking Symbol Epoxy, ADA Accessible (Yellow)	EACH	2	\$ 175.00	\$ 350.00	1.00	1.00	\$ 175.00
646.6120	Marking Stop Line Epoxy 18-Inch (White)	LF	14	\$ 18.00	\$ 252.00	12.00	12.00	\$ 216.00
SPV.0180.03	Seal Coating	SY	2800	\$ 10.00	\$ 28,000.00	2,757.00	2757.00	\$ 27,570.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	570	\$ 25.00	\$ 14,250.00	-	0.00	\$ -
UTILITY COMMISSION LOT SUBTOTAL				\$	48,605.00	PAID TO DATE	\$ 33,344.50	
SUBTOTAL \$ PER ESTIMATE - UTILITY COMMISSION LOT						\$	33,344.50	

ADDITIONAL BID 1, SW CORNER WELLS/SOUTH PEDESTRIAN IMPROVEMENTS

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	140	\$ 35.00	\$ 4,900.00	-	0.00	\$ -
204.0150	Removing Concrete Curb & Gutter	LF	40	\$ 11.50	\$ 460.00	-	0.00	\$ -
204.0155	Removing Concrete SideWalk	SY	15	\$ 27.50	\$ 412.50	-	0.00	\$ -
460.5224	Remove Pavement Type 4 LF 30-20 S. Item also includes tack coat (455.0605)	TON	27	\$ 205.00	\$ 5,535.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	125	\$ 51.00	\$ 6,375.00	-	0.00	\$ -
602.0405	Concrete Sidewalk 4-Inch	SF	90	\$ 8.65	\$ 778.50	-	0.00	\$ -
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 50.00	\$ 1,000.00	-	0.00	\$ -
628.1504	Silt Fence	LF	115	\$ 50.00	\$ 5,750.00	-	0.00	\$ -
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	15	\$ 6.00	\$ 90.00	-	0.00	\$ -
646.6120	Marking Stop Line Epoxy 18-Inch	LF	30	\$ 24.00	\$ 720.00	-	0.00	\$ -
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	115	\$ 20.00	\$ 2,300.00	-	0.00	\$ -
646.9000	Marking Removal Line (Stop line & Pedestrian)	LF	120	\$ 9.00	\$ 1,080.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	230	\$ 1.39	\$ 319.70	-	0.00	\$ -
690.0250	Sawing Concrete	LF	15	\$ 2.10	\$ 31.50	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	90	\$ 35.00	\$ 3,150.00	-	0.00	\$ -
ADDITIONAL BID 1, SW CORNER WELLS/SOUTH PEDESTRIAN					\$ 37,902.20	PAID TO DATE	\$ -	
SUBTOTAL \$ PER ESTIMATE - ADDITIONAL BID 1, SW CORNER WELLS/SOUTH PEDESTRIAN IMPROVEMENTS						\$ -		

ADDITIONAL BID 2, GRADING ALONG S LAKE SHORE DRIVE

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
205.0100	Excavation Common	CY	40	\$ 55.00	\$ 2,200.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	300	\$ 35.00	\$ 10,500.00	-	0.00	\$ -
ADDITIONAL BID 2, GRADING ALONG S LAKE SHORE DRIVE SUBTOTAL					\$ 12,700.00	PAID TO DATE	\$ -	

ADDITIONAL BID 3, PATCHES

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	350	\$ 20.00	\$ 7,000.00	-	0.00	\$ -
204.0150	Removing Concrete Curb & Gutter	LF	20	\$ 50.00	\$ 1,000.00	-	0.00	\$ -
460.5224	Remove Pavement Type 4 LF 30-20 S. Item also includes tack coat (455.0605)	TON	85	\$ 175.00	\$ 14,875.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	20	\$ 123.00	\$ 2,460.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	600	\$ 1.39	\$ 834.00	-	0.00	\$ -
690.0250	Sawing Concrete	LF	15	\$ 2.10	\$ 31.50	-	0.00	\$ -
ADDITIONAL BID 3, PATCHES SUBTOTAL					\$ 26,200.50	PAID TO DATE	\$ -	
SUBTOTAL \$ PER ESTIMATE - ADDITIONAL BID 3, PATCHES						\$ -		

ADDITIONAL BID 4, WELLS/SCHOOL PEDESTRIAN IMPROVEMENTS

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	220	\$ 30.00	\$ 6,600.00	-	0.00	\$ -
204.0150	Removing Concrete Curb & Gutter	LF	215	\$ 11.50	\$ 2,472.50	-	0.00	\$ -
204.0155	Removing Concrete SideWalk	SY	50	\$ 27.50	\$ 1,375.00	-	0.00	\$ -
460.5223	HMA Pavement Type 3 LT 58-28 S.	TON	10	\$ 283.00	\$ 2,830.00	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	24	\$ 195.00	\$ 4,680.00	-	0.00	\$ -
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	240	\$ 53.00	\$ 12,720.00	-	0.00	\$ -
602.0405	Concrete Sidewalk 4-Inch	SF	1255	\$ 8.65	\$ 10,855.75	-	0.00	\$ -
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	100	\$ 50.00	\$ 5,000.00	-	0.00	\$ -
628.1504	Silt Fence	LF	240	\$ 5.00	\$ 1,200.00	-	0.00	\$ -
637.2230	Signs Type II Reflective F	SF	44	\$ 40.00	\$ 1,760.00	-	0.00	\$ -
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	180	\$ 12.00	\$ 2,160.00	-	0.00	\$ -
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch	LF	105	\$ 24.00	\$ 2,520.00	-	0.00	\$ -
646.9000	Marking Removal Line (Stop line & Pedestrian)	LF	360	\$ 4.75	\$ 1,710.00	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	305	\$ 1.39	\$ 423.95	-	0.00	\$ -
690.0250	Sawing Concrete	LF	20	\$ 2.10	\$ 42.00	-	0.00	\$ -
SPV.0060.03	Sign Post V-LOC Sign Support & Square Post	EA	4	\$ 295.00	\$ 1,180.00	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	350	\$ 25.00	\$ 8,750.00	-	0.00	\$ -
ADDITIONAL BID 4, WELLS/SCHOOL PEDESTRIAN IMPROVEMENTS				\$	70,779.20	PAID TO DATE	\$	-
SUBTOTAL \$ PER ESTIMATE - ADDITIONAL BID 4, WELLS/SCHOOL PEDESTRIAN IMPROVEMENTS						\$	-	

CC01

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate	Qty to Date	\$ Paid to Date
						#1		
CC01.1	Concrete Curb & Gutter 18-Inch	LF	85	\$ 48.00	\$ 4,080.00	-	0.00	\$ -
CC01.2	R1-1 Stop Sign Traffic Flashing Beacon System, Solar	EA	4	\$ 4,300.00	\$ 17,200.00	-	0.00	\$ -
CC01 SUBTOTAL				\$	21,280.00	PAID TO DATE	\$	-
SUBTOTAL \$ PER ESTIMATE - CC01						\$	-	

				Subtotal \$ per Estimate	\$	97,257.50		
				Retainage per Estimate	\$	(4,862.88)		
				Total Paid per Estimate	\$	92,394.63		
TOTAL - BASE BID				\$	846,152.20	PAID TO DATE	\$	97,257.50
				Less Retainage Held		\$	(4,862.88)	
				TOTAL - Paid to Date, Less Retainage		\$	92,394.63	

TASK ORDER NUMBER #47

ENGINEERING SERVICES

This task order is made as of July 17, 2025, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (OWNER)** and **Kapur & Associates, Inc. (ENGINEER)**. This Task Order is made for the following purpose:

Provide civil engineering services for the topographic survey, design, plan preparation, construction layout, and construction management for the City of Lake Geneva Townline Road and STH 120 (Edwards Boulevard) Signal Installation.

Section A. – Scope of Services

Engineer shall perform the following Services:

Survey

1. Collect topographic survey and mapping to prepare area for construction plans. Topographic survey to include elevation and location of features including utilities at the intersection.
2. Existing Right-of-Way mapping will be shown based on GIS linework for visual reference.
3. The following are NOT included in this CONTRACT:
 - a. Monumentation of Right-of-Way points
 - b. Title searches, real estate acquisition, appraisals, negotiations, coordination with appraisers, and the Acquisition Stage Relocation Plan
 - c. Construction permits and exhibits
 - d. Preparing exhibits for right-of-way documents, easements, and permits

Signal Plan Preparation Activities

Prepare plans, specifications, and estimates for a permanent traffic signal installation at the intersection of Townline Road and STH 120 (Edwards Boulevard) according to Wisconsin Department of Transportation (DEPARTMENT) standards as contained in the Facilities Development Manual and the Traffic Signal Design Manual.

4. Perform a field visit to the project intersection listed above to determine the following items:
 - a. Locations of existing lighting equipment (poles, pullboxes, controller)
 - b. Salvageability of any lighting equipment
 - c. Curb ramp locations
 - d. Location of overhead obstructions and sight distance restrictions
5. Design of intersection lighting powered from the traffic signal cabinet is included in this scope. Luminares shall be installed per guidance in the Traffic Engineering, Operations and Safety Manual (TEOpS). ENGINEER shall complete photometric calculations to support proposed intersection lighting design powered by the signal cabinet. The DEPARTMENT will review luminaire placements and provide revised locations, if necessary. Luminaire type, luminaire arm length, and wiring sizes will be incorporated into the plans.
6. Submit preliminary traffic signal plans to the WisDOT Signal Operations group two (2) weeks prior to the 60% submittal. The ENGINEER shall revise the plans for up to two (2) rounds of comments from the OWNER and DEPARTMENT. The Preliminary plans will include:
 - a. Lighting Removal Plans





- b. Traffic Signal Layout Sheets
 - c. Sequence of Operations Sheets
 - d. Cable Routing
 - e. Miscellaneous Quantities Sheets will not be included.
7. The final traffic signal design will be based on the traffic signal infrastructure locations determined while developing the Preliminary plans. Any changes to the traffic signal infrastructure locations after commencing final design shall be considered additional work.
8. Submit 90% and Final traffic signal plans to the Signal Operations group two (2) weeks prior to the 90% and Final submittals. The ENGINEER shall revise the plans for up to one (1) round of comments from the OWNER and DEPARTMENT for each pre-submittal for a total of two (2) revisions. The traffic signal plan will consist of the following:
- a. List of required Standard Detail Drawings
 - b. Removal Plans
 - c. Traffic Signal Layout Sheets
 - d. Sequence of Operations Sheets
 - e. Traffic Signal Cable Routing Sheets
 - f. Construction Detail Sheets
 - g. Miscellaneous Quantities Sheets
 - h. Specifications
9. Attendance at up to one in person City council meeting and up to (2) virtual meetings with the DEPARTMENT are included in this task. One ENGINEER staff member will attend these meetings.

Traffic Simulation and Modelling Activities

10. Use existing traffic counts used in the SISP Application for the preparation of a traffic simulation model using the current version of Synchro approved by the DEPARTMENT to determine queue lengths for AM and PM Peak Hours
11. Document Queue Lengths and recommended turn-bay lengths in a traffic memo that will be submitted to the DEPARTMENT for concurrence.

Roadway Design and Plan Preparation Activities

12. Provide utility coordination of all private utilities for the intersection including utility location for survey of street improvements requiring grading or utility improvements/repairs.
13. Based on recommendations in the traffic memo, prepare roadway plans that show neutral offset left turn lanes on Townline Road. No widening or turn lane storage length changes are included in the contract for Edwards Boulevard.
14. The plan shall provide detailed roadway plan set for anticipated intersection improvements on Townline Road. No widening or geometric changes will occur on STH 120/Edwards Boulevard. Plans shall include:
- a. Title Sheet
 - b. General Notes/Utility Contacts
 - c. Project Overview - Schematic Drawing
 - d. Existing and Finished Typical Sections
 - e. Construction Details
 - f. Removal Plan
 - g. Plan Details
 - h. Curb Ramp Detail Plans (assumed to be 4 ramps)
 - i. Erosion Control Plan
 - j. Storm Sewer Plan (Townline Road)
 - k. Signing Plan base sheets (Removal and Permanent)
 - l. Traffic Signal Plan



- m. Pavement Marking Plan
- n. Traffic Control/Construction Staging Plans (include earthwork quantities for each stage) – Assumes one side of Townline Road (East or West of STH 120/Edwards Boulevard) is closed at a time-lane of traffic is maintained on Edwards Boulevard during construction.
- o. Alignment Plan
- p. Miscellaneous Quantities
- q. Plan & Profile
- r. Earthwork
- s. Cross Sections (in 50-foot intervals and at driveways)
- t. Traffic Signal Plans
- u. The following are NOT included in this CONTRACT
 - i. Paving Grades Plan
 - ii. Detour Plans (vehicular, pedestrian, bicycle)
 - iii. Traffic Signal Timings
 - iv. Storm Water Pond Plans
 - v. Fencing Plans
 - vi. Landscaping Plans

Project Manual and Bidding Administration

- 15. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
- 16. Review Bids, make a recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
- 17. Attend meetings as required and provide update memos to the Department of Public Works.

WisDOT Coordination and SISP Grant Administration

- 18. Coordinate state furnished items with the DEPARTMENT and OWNER.
- 19. Complete and submit a right of entry permit to the DEPARTMENT prior to final plans.

Construction Management Activities

- 20. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
- 21. Provide construction survey staking for necessary items within the construction contract. This survey provides for a "one time" staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
- 22. Coordinate and complete necessary material testing services for work completed.
- 23. Process payment requests from the contractor for their work and prepare recommendations for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis for all work approved for the prior month.)**
- 24. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
- 25. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
- 26. Attend meetings as needed and coordinate with adjacent property owners and business as needed.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:



This contract assumes Survey to take place during Fall 2025 and Construction to begin in Spring 2027.

Section C. – Compensation

In return for the performance of the foregoing obligations, OWNER shall pay to Engineer an amount not-to-exceed One Hundred Twenty-Four Thousand Nine Hundred and Ninety-Six dollars (\$124,996.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by OWNER to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the OWNER and Engineer have executed the Task Order.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By:

By:

Naomi Rauch

Signature:

Signature:

Naomi Rauch

Title:

Title:

Project Engineer/ Associate

Date:

Date:

7/17/2025

Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs for the City of Lake Geneva



Task Order 47: SISP Townline and Edwards Engineering and Construction

Classification	Project Manager		Project Engineer III		Project Engineer II		Staff Engineer II		Technician III		Project Surveyor		Survey Crew		Total Labor	
Average Hourly Wage (2025)	\$184.00		\$163.00		\$135.00		\$119.00		\$113.00		\$136.00		\$124.00			
Average Hourly Wage (2026)	\$197.00		\$175.00		\$142.00		\$131.00		\$120.00		\$169.00		\$153.00			
Average Hourly Wage (2027)	\$203.00		\$180.00		\$146.00		\$135.00		\$124.00		\$174.00		\$158.00			
	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Task Description																
Task 1 - Data Collection																
Topo/Underground and Overhead Utilities		\$ -		\$ -		\$ -		\$ -		\$ -	2	\$ 272.00	24	\$ 2,976.00	26	\$ 3,248.00
Horizontal/Vertical Control		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	9	\$ 1,116.00	9	\$ 1,116.00
Diggers Hotline Coordination		\$ -		\$ -		\$ -		\$ -	8	\$ 904.00	4	\$ 544.00		\$ -	12	\$ 1,448.00
Base Mapping		\$ -		\$ -		\$ -		\$ -	10	\$ 1,130.00	12	\$ 1,632.00	8	\$ 992.00	30	\$ 3,754.00
Gather & Review Existing Traffic Counts		\$ -	2	\$ 326.00		\$ -	2	\$ 238.00		\$ -		\$ -		\$ -	4	\$ 564.00
Field Review		\$ -	6	\$ 978.00		\$ -		\$ -		\$ -		\$ -		\$ -	6	\$ 978.00
Subtotal		\$ -	8	\$ 1,304.00		\$ -	2	\$ 238.00	18	\$ 2,034.00	18	\$ 2,448.00	41	\$ 5,084.00	87	\$ 11,108.00
Task 2 - Intersection Geometry Modification																
Synchro Model to Determine Queue Lengths		\$ -	2	\$ 326.00		\$ -	5	\$ 595.00		\$ -		\$ -		\$ -	7	\$ 921.00
Traffic Memo		\$ -	3	\$ 489.00		\$ -	8	\$ 952.00		\$ -		\$ -		\$ -	11	\$ 1,441.00
Sheet Set up - Plan Detail, Erosion Control, Pavement Marking, Traffic Control, Alignment		\$ -		\$ -		\$ -		\$ -	8	\$ 904.00		\$ -		\$ -	8	\$ 904.00
Sidewalk/Curb Ramps/Crosswalks		\$ -	2	\$ 326.00		\$ -	20	\$ 2,380.00		\$ -		\$ -		\$ -	22	\$ 2,706.00
AutoTurn Templates		\$ -		\$ -		\$ -	12	\$ 1,428.00		\$ -		\$ -		\$ -	12	\$ 1,428.00
Construction Details		\$ -	2	\$ 326.00		\$ -		\$ -	2	\$ 226.00		\$ -		\$ -	4	\$ 552.00
Erosion Control		\$ -		\$ -		\$ -	4	\$ 476.00		\$ -		\$ -		\$ -	4	\$ 476.00
Signing Plan		\$ -		\$ -		\$ -	4	\$ 476.00		\$ -		\$ -		\$ -	4	\$ 476.00
Drainage		\$ -	10	\$ 1,630.00		\$ -	30	\$ 3,570.00		\$ -		\$ -		\$ -	40	\$ 5,200.00
Intersection Widening - Modelling		\$ -	5	\$ 815.00		\$ -	20	\$ 2,380.00		\$ -		\$ -		\$ -	25	\$ 3,195.00
Cross Sections		\$ -		\$ -		\$ -	12	\$ 1,428.00		\$ -		\$ -		\$ -	12	\$ 1,428.00
Pavement Marking Plan		\$ -		\$ -		\$ -	4	\$ 476.00		\$ -		\$ -		\$ -	4	\$ 476.00
Traffic Control Details		\$ -		\$ -		\$ -	8	\$ 952.00	4	\$ 452.00		\$ -		\$ -	12	\$ 1,404.00
Alignment Diagram Sheets		\$ -		\$ -		\$ -		\$ -	4	\$ 452.00		\$ -		\$ -	4	\$ 452.00
Generate Plan Set		\$ -		\$ -		\$ -	3	\$ 357.00	8	\$ 904.00		\$ -		\$ -	11	\$ 1,261.00
Final Quantities		\$ -		\$ -		\$ -	20	\$ 2,380.00	2	\$ 226.00		\$ -		\$ -	22	\$ 2,606.00
Final Cost Estimate		\$ -		\$ -		\$ -	8	\$ 952.00		\$ -		\$ -		\$ -	8	\$ 952.00
QA/QC Deliverables		\$ -	12	\$ 1,956.00		\$ -		\$ -		\$ -		\$ -		\$ -	12	\$ 1,956.00
Subtotal		\$ -	36	\$ 5,868.00		\$ -	158	\$ 18,802.00	28	\$ 3,164.00		\$ -		\$ -	222	\$ 27,834.00
Task 3 - Signal Design																
Traffic Signal Design		\$ -	12	\$ 2,100.00		\$ -	40	\$ 5,240.00	4	\$ 480.00		\$ -		\$ -	56	\$ 7,820.00
Plan Preparation - Utility		\$ -	4	\$ 700.00		\$ -	4	\$ 524.00	8	\$ 960.00		\$ -		\$ -	16	\$ 2,184.00
Plan Preparation - Draft PS&E		\$ -	4	\$ 700.00		\$ -	4	\$ 524.00	8	\$ 960.00		\$ -		\$ -	16	\$ 2,184.00
Plan Preparation - Final PS&E		\$ -	4	\$ 700.00		\$ -	4	\$ 524.00	8	\$ 960.00		\$ -		\$ -	16	\$ 2,184.00
Plan Preparation - Construction Details		\$ -	4	\$ 700.00		\$ -	2	\$ 262.00	6	\$ 720.00		\$ -		\$ -	12	\$ 1,682.00
Sequence Of Operations & Cable Routing		\$ -	6	\$ 1,050.00		\$ -	8	\$ 1,048.00		\$ -		\$ -		\$ -	14	\$ 2,098.00
Special Provisions		\$ -	12	\$ 2,100.00		\$ -	2	\$ 262.00		\$ -		\$ -		\$ -	14	\$ 2,362.00
Cost Estimates		\$ -	2	\$ 350.00		\$ -	8	\$ 1,048.00		\$ -		\$ -		\$ -	10	\$ 1,398.00
Miscellaneous Quantities		\$ -	3	\$ 525.00		\$ -	16	\$ 2,096.00		\$ -		\$ -		\$ -	19	\$ 2,621.00
QA/QC Deliverables		\$ -	6	\$ 1,050.00		\$ -		\$ -		\$ -		\$ -		\$ -	6	\$ 1,050.00
Subtotal		\$ -	57	\$ 9,975.00		\$ -	88	\$ 11,528.00	34	\$ 4,080.00		\$ -		\$ -	179	\$ 25,583.00
Task 4 - Project Manual/Administration																
Administration	15	\$ 2,955.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	15	\$ 2,955.00
Advertisement/Project Manual		\$ -	3	\$ 525.00		\$ -	20	\$ 2,620.00		\$ -		\$ -		\$ -	23	\$ 3,145.00
Attend Bid Opening		\$ -		\$ -		\$ -	2	\$ 262.00		\$ -		\$ -		\$ -	2	\$ 262.00
Post Bid Opening Activities		\$ -		\$ -		\$ -	6	\$ 786.00		\$ -		\$ -		\$ -	6	\$ 786.00
Subtotal	15	\$ 2,955.00	3	\$ 525.00		\$ -	28	\$ 3,668.00		\$ -		\$ -		\$ -	46	\$ 7,148.00
Task 5- Construction Management																
Construction Inspection/Management		\$ -		\$ -	80	\$ 11,680.00	160	\$ 21,600.00		\$ -		\$ -		\$ -	240	\$ 33,280.00
Construction Administration	8	\$ 1,624.00		\$ -	40	\$ 5,840.00		\$ -		\$ -		\$ -		\$ -	48	\$ 7,464.00
Construction Survey Staking		\$ -		\$ -		\$ -		\$ -		\$ -	7	\$ 1,218.00	23	\$ 3,634.00	30	\$ 4,852.00
Subtotal	8	\$ 1,624.00		\$ -	120	\$ 17,520.00	160	\$ 21,600.00		\$ -	7	\$ 1,218.00	23	\$ 3,634.00	318	\$ 45,596.00
Task 6 -Project Administration/Coordination																
Internal meetings	10	\$ 2,030.00		\$ -		\$ -	8	\$ 1,080.00		\$ -		\$ -		\$ -	18	\$ 3,110.00
Right of Entry Permit		\$ -	3	\$ 540.00		\$ -		\$ -		\$ -		\$ -		\$ -	3	\$ 540.00
Meeting With WisDOT		\$ -	4	\$ 720.00		\$ -		\$ -		\$ -		\$ -		\$ -	4	\$ 720.00
Attend Public Works Committee Meeting		\$ -	5	\$ 900.00		\$ -		\$ -		\$ -		\$ -		\$ -	5	\$ 900.00
Utility Coordination		\$ -	3	\$ 540.00		\$ -	5	\$ 675.00		\$ -		\$ -		\$ -	8	\$ 1,215.00
Public Involvement		\$ -		\$ -		\$ -		\$ -	8	\$ 992.00		\$ -		\$ -	8	\$ 992.00
Subtotal	10	\$ 2,030.00	15	\$ 2,700.00		\$ -	13	\$ 1,755.00	8	\$ 992.00		\$ -		\$ -	46	\$ 7,477.00
TOTALS	33	\$ 6,609.00	119	\$ 20,372.00	120	\$ 17,520.00	449	\$ 57,591.00	88	\$ 10,270.00	25	\$ 3,666.00	64	\$ 8,718.00	898	\$ 124,746.00

Summary of Expenses	
Estimated Expenses / Mileage (LS)	
Totals	

Cost	Total
\$250.00	\$ 250.00
	\$ 250.00

Expenses:	\$ 250.00
Project Total:	\$ 124,996.00

\\msnrm-ca\new\GenSec_City\03\2023\2023 Lake Geneva General Engineering 03\03\23 Application Materials\GenSec\Layouts and Easements\Regulatory Sign Layout_03-03-23.dwg





7711 N. Port Washington Road
Milwaukee, Wisconsin 53217
kapurinc.com

PROJECT:

TOWNLIN RD AND
EDWARDS BLVD
NEW SIGNAL

LOCATION:

CITY OF LAKE
GENEVA,
WALWORTH
COUNTY

CLIENT:

RELEASE:

PRELIMINARY PLAN

REVISIONS:

#	DATE	DESCRIPTION
#	#	#
#	#	#
#	#	#
#	#	#
#	#	#
#	#	#
#	#	#

NORTH ARROW:



SCALE:



SEAL:

all in

SHEET:

TOWNLIN AND
EDWARDS
PRELIM

PROJECT MANAGER: NRS
PROJECT NUMBER: 250257.03
DATE: 03/31/2025

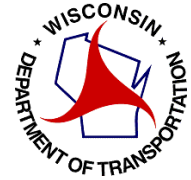
SHEET NUMBER:

1

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Project Award Letter

Signals and ITS Standalone Program



Spring 2025 Award

June 16, 2025

To:

Neal Styka
City of Lake Geneva
nstyka@kapurinc.com

From:

Jarrett Gates
SE Region
Wisconsin Department of Transportation
jarrett.gates@dot.wi.gov

Dear Neal Styka:

The Wisconsin Department of Transportation (WisDOT) Signals and ITS Standalone Program (SISP) has awarded the City of Lake Geneva the following project starting in FY26:

Project Name	Award Total
SE2606L STH 120 Signal Installation	Total: \$ 967,000 90% State: \$870,300 10% Local: \$96,700

The project will be funded 90% State/10% City of Lake Geneva. Per current program policy any amount over the project application award shall be funded by the Lake Geneva. WisDOT Region Staff will contact you prior to the award year to establish a State Municipal Financial Agreement (SMFA) between WisDOT and Lake Geneva to determine financial, invoicing, reporting, and contracting responsibilities for both parties.

Please contact me if you have questions.

Sincerely,
Jarrett Gates

Attachment: PDF Application submitted by Municipality

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing the approval of an Amended Planned Development—Precise Implementation Plan (PIP) application filed by Gregory Hughs, GS Outlot 3, LLC, 2737 Central Street, Evanston, IL to allow flexibility in the placement of wall signs on the multitenant building located at 80 Geneva Square, Tax Key No. ZYUP 00137C1.			
Committee:	Plan Commission approved July 21, 2025		
Fiscal Impact:	N/A		
File Number:	25-R43	Date:	August 11, 2025

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on July 21, 2025.

Tax Key No. ZYUP 00137C1

1. Substantial compliance with Sign Plan drawn by Signworx and dated 4.08.25 revised 4.25.25.
2. Owner shall secure Sign Permits from the City of Lake Geneva prior to installation of signs.

Council Action:	☐	Adopted	☐	Failed	Vote _____
------------------------	--------------------------	----------------	--------------------------	---------------	-------------------

Mayoral Action: ☐ Accept ☐ Veto

Date

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Lacey L. Reynolds, City Clerk

Date

RESOLUTION OF THE PLAN COMMISSION			
Resolution recommending to the Common Council an Amended Planned Development – Precise Implementation Plan (PIP) application filed by Gregory Hughs, GS Outlot 3, LLC, 2737 Central Street, Evanston, IL to allow flexibility in the placement of wall signs on the multitenant building located at 80 Geneva Square, Tax Key No. ZYUP 00137C1.			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	PC-028	Date:	July 21, 2025

WHEREAS, the City of Lake Geneva Plan Commission has considered an Amended Planned Development – Precise Implementation Plan application filed by Gregory Hughs, GS Outlot 3, LLC, 2737 Central Street, Evanston, IL to allow flexibility in the placement of wall signs on the multitenant building located at 80 Geneva Square, Tax Key No. ZYUP 00137C1, and

WHEREAS, the Plan Commission held a Public Hearing thereon pursuant to proper notice given on July 21, 2025, and

WHEREAS, the Plan Commission made the following findings of fact:

1. In general, the proposed amended PIP is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed amended PIP is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed amended PIP in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed amended PIP maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed amended PIP is located in an area that will be adequately served by and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed amended PIP outweigh all potential adverse impacts of the proposed PIP after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts, and

WHEREAS, the Plan Commission has recommended the following conditions:

1. Substantial compliance with Sign Plan drawn by Signworx and dated 4.08.25 revised 4.25.25.
2. Owner shall secure Sign Permits from the City of Lake Geneva prior to installation of signs.

NOW, THEREFORE, BE IT RESOLVED, that the Plan Commission hereby recommends approval to the Common Council of the Amended Planned Development – Precise Implementation Plan application filed by Gregory Hughs, GS Outlot 3, LLC, 2737 Central Street, Evanston, IL to allow flexibility in the placement of wall signs on the multitenant building located at 80 Geneva Square, Tax Key No. ZYUP 00137C1, per the findings of fact and additional conditions stated above.

Recommended to the Common Council of the City of Lake Geneva this 21st day of July 2025.

PC Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Todd Krause, Plan Commission Chair Date

Attest:

Amanda Rotondi, Building & Zoning Clerk Date

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date: July 21, 2025

Agenda Item #8

Applicant:

Greg Hughs
2737 Central Street
Evanston, IL

Request:

80 Geneva Square
Tax Key No. ZYUP00137C1
Amended PD-Precise Implementation Plan

Summary Description:

The parcel in question is improved with a multitenant building still under construction. Precise Implementation Plan approval was granted by the Common Council in November 2024. The existing PIP was not specific to the wall signage placement or allowance. This application is for the precise size and placement of signage on the north façade of the building that does not otherwise comply with section 98-801 Signs of the City of Lake Geneva Zoning Ordinance.

Project Details from Amended PIP Request:

The City of Lake Geneva Zoning Ordinance Section 98-811 provides that each business in a multitenant building is permitted one (1) wall sign per building façade that their space occupies. The maximum square footage of sign area is determined at a rate of one (1) square foot of sign area per one (1) linear foot of space width occupied by the business.

The sign regulation would limit the north façade to:

- One (1) wall sign and a maximum surface area of forty (40) square feet.

This Amended PIP request is asking to waive the above requirements to allow:

- Two (2) wall signs on the north façade with a total surface area of one hundred six (106) square feet.

The unique location of this building is the justification given for requesting this flexibility. The tenant space which will be occupied by Jersey Mikes does not have frontage oriented toward the public street. The applicant maintains that the visibility from that street is important to the success of this business. For that reason, this request was submitted to allow Jersey Mikes visibility from Interchange North.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Amended Precise Implementation Plan (PIP):

As part of the consideration of the requested Amended PIP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Amended PIP;

- Include *findings* required by the Zoning Ordinance for PIPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

The proposed Amended PIP provides for the installation of two (2) wall signs on the north building facade which is permitted only one (1) wall sign by Zoning Ordinance standards. The proposed Amended PIP also provides for more total surface area of wall signage on the north facade than permitted by the Zoning Ordinance. The approval of this request would solve the current problem of street visibility for the tenant space on the south side of the building.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
- a. In general, the proposed Amended PIP is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed Amended PIP is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed Amended PIP in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed Amended PIP maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed Amended PIP is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed Amended PIP outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend approval of the proposed Amended PIP as submitted.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

3. Finally, staff recommends that *the following additional conditions of approval* be attached to the approval:
 - a. Substantial conformance to the Sign Plan drawn by Signworx dated 4.08.25 revised 4.25.25.
 - b. Owner shall secure sign permits from the City of Lake Geneva prior to installation of signs.

RECEIVED

MAY 30 2025

- JUNE 6TH
- JULY 21 PLANNING
- AUGUST 11TH

APPLICATION TO INITIATE PLANNED DEVELOPMENT PROCESS

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

80 EAST GENEVA SQUARE

Name and Address of Current Owner:

GS OUTLOT 3, LLC

2737 CENTRAL STREET, EVANSTON.

Telephone No. with area code & Email of Current Owner:

847-869-4200

GREG@SCHERMERHORN-REALTY.COM

Owner Signature:

[Signature] - MANAGING AGENT

Name and Address of Applicant:

GS OUTLOT 3, LLC - GENEVA SQUARE

BRECON HUBERS - MANAGING AGENT

2737 CENTRAL STREET, E

Telephone No. with area code & Email of Applicant:

SAME AS ABOVE

Proposed Use:

COMMERCIAL RETAIL BUILDING

Zoning District in which land is located:

PLANNED DEVELOPMENT

Names and Addresses of architect, professional engineer and contractor of project:

RYAN HUNDT - ARCHITECT - 3058 NORTH NEWHALL MILWAUKEE
INNOVATIVE CONSTRUCTION - N19W24101 RIVERVIEW DRIVE
WILKESHA

Short statement describing activities to take place on site:

LOOKING TO HAVE THE EXTERIOR FACADE STEPS
APPROVE LIKE PRESENTED IN THE APPROVAL PROCESS.

PLEASE SEE ATTACHED.

Date

5-22-2025

Signature of Applicant

[Signature]

Hughes, Greg 80 E. Geneva Sq Cost Recovery # 25-445
Petitioner Name Project Address AR # 3777
OFFICE USE ONLY Description of Request DRT

Agreement for Services

REIMBURSABLE BY THE PETITIONER / APPLICANT. The city may retain the services of the professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposals coming before the Plan commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any financing charges that may accrue. The City applies the charges for these services to the Petitioner. The City Administrator at any time may require an applicant to submit an advance deposit of \$500 to \$5,000 depending on the complexity and anticipated involvement of the City's consultants or continuing advance deposits against future billings by the City for recovery of costs provide by this ordinance 98-935(4). An advanced deposit shall be required for the application related to Extraterritorial matters. Surplus deposits shall be returned to the Applicant at the conclusion of the project.

GREGORY HUGHES, as applicant/petitioner for
Project: GS OUTLOT 3, LLC
Project Address: 80 EAST GENEVA SQUARE
Parcel No. ZYUP00137C1
Name: GS OUTLOT 3
Address: 80 EAST GENEVA SQUARE
OR 2737 CENTRAL STREET, ELANSTON
Cell Phone: (817) - 869 - 4200 Phone: (817) - 869 - 4200
Email: GREG@SCHIRMERHORN-REAL ESTATE.COM
Dated this 22 Day of MAY, 2025

Printed Name of Applicant / Petitioner

GREGORY HUGHES

Signature of Applicant/Petitioner



Applicant/Petitioner agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof

Section 98-935 Fees:

(1) Fees for Procedures or Permits Requested by a Private Party: The fees for the procedures and permits established by this Chapter shall be established by resolution of the Common Council of the City of Lake Geneva

(2) Fees for Procedures Requested by the City of Lake Geneva: There shall be no fee in the case of applications filed in the public interest by the Common Council or the Plan Commission, other agency, or official of the City of Lake Geneva.

(3) Payment of Fees: Fees shall be payable at the time applications are filed with the appropriate officer of the City (per the requirements of this Chapter), and are not refundable.

(4) Professional Consultant Review Services: The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission. The City may apply the charges for these services to the Petitioner. The City will require the Petitioner to sign a professional consultant review services form. The City Administrator at any time may require an applicant to submit an advance deposit of **\$500 to \$5,000 depending on the complexity and anticipated involvement of the City's consultants** or continuing advance deposits against future billings by the City for recovery of costs provide by this ordinance 98-935(4). **An advanced deposit shall be required for the application related to Extraterritorial matters.** The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until such fees are paid by the Petitioner. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal. Review fees which are applied to a Petitioner, but which are not paid, may be assigned by the City as a special assessment to the subject property.

Development Review Committee (DRC) Application

Complete as much detailed information as possible to allow for a comprehensive departmental review prior to a Development Review Committee meeting. This application must be returned to the Building Inspector, with all conceptual plans, designs and other information prior to the scheduling a DRC meeting.

Applicant Information

Property Address 80 EAST GENEVA SQUARE
Applicant name RS OPILOT 3, LLC
Applicant email GREG@SCHERMCHORN-KENNEL-ESTATE.COM Phone Number 847-869-4200
Architect/Contractor/Designer Name HUNT ARCHITECTURE
Architect/Contractor/Designer Email RYAN HUNT Phone Number 414-854-3853
Type of Construction: New ☒ Addition _____ Remodel _____
Type of Development: Single-family _____ Multi-family _____ Commercial ☒ Industrial _____
Type of Business RETAIL

Engineering

Site Plans should include the following: Project title and owner's/developer's name and address noted, architect's and/or engineer's name and address noted, property boundaries and dimensions, abutting property zoning classifications, general description of building materials, façade and roof detail, setback lines indicated, easements for access, if any, 100-year floodplain identification, existing and proposed topography shown at a contour interval of one foot, indicating proposed grade and location of improvements, signage and outdoor lighting, number of parking spaces provided, type, size and location of all structures with all building dimensions shown, location of existing and general location of proposed sanitary sewers, storm sewers, water-mains, and any proposed stormwater management facilities, location, extent and type of proposed landscaping and landscaping plantings and buffers to adjacent property, including fencing or other screening, location of pedestrian sidewalks and walkways, graphic outline of any development staging that is planned, driveway locations and sizes, handicap accessibility, environmental concerns (odor, smoke, noise, graphic scale and north arrow).

- Storm water management provisions provided? YES / NO
 - As-built/certification notification
- Erosion control plan provided? YES / NO
- Wetlands, floodplains, environmental corridors, groundwater Identified. YES / NO
- Utility Plans Provided
 - Watermain
 - Sanitary Sewer
 - Storm Water
- Is a Land Division required? YES / NO
- Access points and dimensions shown? YES / NO
 - WISDOT Right-of-way?
 - County Right-of-way?

- Estimated Traffic impacts _____
 - Traffic Study Required YES/NO
 - Traffic Control Plan Required YES/NO
 - Will construction affect street parking or intersections? YES / NO
- Paving Materials, Typical Sections? YES / NO
- WDNR Notice of Intent required? (Land disturbance more than 1 acre)? YES / NO
- Watermain extension required? YES / NO
- Sanitary sewer extension required? YES / NO
- SEWRPC Service Area Amendment needed? YES / NO
- Is a Chapter 30 Permit (wetland/waterway) required? YES / NO
- Proposed building/expansion dimensions _____
- Will there be signage? YES / NO type (mounted, freestanding) _____
- Exterior lighting plans? YES / NO
- What kind of noise or level of noise will the business have? _____
- Detailed property Site Plan? YES / NO Date of Plan: _____
- Green Space Calculations (Existing vs. Proposed) YES / NO
- Are landscape plans provided? YES / NO
- Is a Land Division required? YES / NO

Water/Sewer Utilities

If an existing structure please circle the following:

- Will existing sewer & water connections be used? YES / NO
- Will your project require the installation of a grease interceptor? YES / NO

If the development is Commercial or Industrial, please provide the following:

- Water service size requirement _____
- Estimated daily water usage in gallons per day _____
- Estimated maximum water flow in gallons per minute _____
- Number of bathrooms _____
- Brief description of process (if Industrial) _____

If the development is a multi-family dwelling, please provide the following:

- Number of units _____
- Number of bedrooms in each unit _____
- Water service size requirement _____

GENEVA SQUARE
GS OUTLOT 3 – New Building

Proposed Signage

Total linear feet of frontage 217'

-North 40'

-East 63' + 35' + 44' = 142'

-South 35'

.....
-Summer Moon 103' of frontage

-Jersey Mike's 79' of frontage

-Middle space 35'

Total Proposed Signs 191 sq.ft.

-Summer Moon 56 sq.ft

12 sq.ft.

21 sq.ft.

89 sq.ft. total (14 sq.ft. less than allowed)

-Jersey Mike's 17 sq.ft.

50 sq.ft.

67 sq.ft. total (12 sq.ft. less than allowed)

Space B – TBD **35 sq.ft. total**

OPTION #1

93.55 TOTAL SQ FT



THIS IS ONLY AN ARTIST RENDERING. FINISHED PROJECT MAY VARY SLIGHTLY IN SIZE AND COLOR.

PROJECT

2025 GENEVA ROAD | HOUSTON, TX 77055
T: 713.964.2010 | F: 713.964.1792

CLIENT: SUMMER MOON • GENEVA SQUARE
ADDRESS: 80 E GENEVA SQUARE
CITY/STATE: LAKE GENEVA, WI 53147
DATE: 04.07.25
SALES REP: RA
DRAWN BY: KR

PROJECT INFO

DRAWING NUMBER
PRO25-0380-6

W/0.021 NUMBER

#	DATE	REV	REVISIONS	KR	CLIENT APPROVAL	SIGNATURES	ESTIMATION	SPECIFICATION
1	04.08.25	REV		KR	DATE		APPROVAL	☐ ILLUMINATED THIS DRAWING IS INTENDED TO BE USED FOR ESTIMATION PURPOSES ONLY. IT IS NOT TO BE USED FOR CONSTRUCTION. ANY CHANGES TO THE DESIGN MUST BE APPROVED BY THE CLIENT. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO PRODUCTION. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO PRODUCTION. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO PRODUCTION.
2	04.11.25	REV		KR	DATE		APPROVAL	
3	04.21.25	REV		KR	DATE		APPROVAL	
4	04.25.25	ADDED OPTIONS		KR	DATE		APPROVAL	
5				KR	DATE		APPROVAL	
6				KR	DATE		APPROVAL	

PAGE 4 OF 9



2022 PCH ROAD HOUSTON, TX 77055
T. 713.984.2010 F. 713.984.1972

PROJECT INFO

CLIENT: SUMMER MOON - GENEVA SQUARE
ADDRESS: 80 E GENEVA SQUARE
CITY, STATE: LAKE GENEVA, WI 53147
DATE: 04.07.25
SALES REP: RA
DRAWN BY: KR

DRAWING NUMBER

PRO25-0380-6

W.O. / E23 NUMBER

REVISIONS

#	DATE	REV	REVISIONS	KR
1	04.08.25	REV		KR
2	04.11.25	REV		KR
3	04.12.25	REV		KR
4	04.26.25	ADDED OPTIONS		KR
5				
6				

SIGNATURES

CLIENT APPROVAL	DATE	APPROVAL

FOR ACTUAL COLORS OF ITEMS SPECIFIED IN THIS DESIGN, REFER TO SAMPLES AS MONITORED & PRINTED VARI.

CLIENT IS RESPONSIBLE FOR SUPPLYING VECTOR ARTWORK. HIGH-RES TYPICAL BRANDING FILES PRIOR TO PRODUCTION TO AVOID A SET-UP FEE.

ESTIMATION

☒ SPECIFICATION ☐ ILLUMINATED

THE ABOVE QUOTED TO BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR THE NATIONAL ELECTRICAL CODE. CLIENT IS RESPONSIBLE FOR PROVIDING ALL NECESSARY PERMITS AND/OR INSURANCE. THIS INCLUDES PROPER GROUNDING AND PROTECTION OF THE WORK.

120 or 277 VOLT ELECTRICAL SERVICE
ELECTRICAL LOAD
20 AMP CIRCUITS
CLIENT TO PROVIDE ALL NECESSARY PERMITS AND/OR INSURANCE.

PAGE 4 OF 9

THIS IS ONLY AN ARTIST RENDERING. FINISHED PROJECT MAY VARY SLIGHTLY IN SIZE AND COLOR.

PROJECT



APPROVED

PROPOSED

GENEVA SQUARE

GS OUTLOT 3 – New Building

Proposed Signage

Total linear feet of frontage 217'

-North 40'

-East 63' + 35' + 44' = 142'

-South 35'

-Summer Moon 103' of frontage

-Jersey Mike's 79' of frontage

-Middle space 35'

Approved Signs – East Side

Summer Moon 21 sq.ft.

12 sq.ft.

Jersey Mike's 44 sq.ft.

Proposed Signs – North Side (for meeting 7/21/25)

Summer Moon 56 sq.ft.

Jersey Mike's 17 sq.ft.

Total Approved & Proposed 150 sq.ft.

Total Allowed 217 sq.ft.

RESOLUTION OF THE COMMON COUNCIL			
A resolution authorizing acceptance of privately owned parcel for dedication of rights-of-way, shown on Exhibit A required for 2025 Lake Geneva Street Program.			
Committee:	Plan Commission approved on July 21, 2025		
Fiscal Impact:	N/A		
File Number:	25-R44	Date:	August 11, 2025

WHEREAS, the City of Lake Geneva Common Council recognizes the importance of providing safe and accessible pedestrian pathways for the residents and visitors of Lake Geneva; and

WHEREAS, the construction of bike paths and ADA ramps enhances public safety, promotes walkability, and contributes to the overall quality of life in the community; and

WHEREAS, the City of Lake Geneva as a governmental entity in the State of Wisconsin desires to accept said dedication on behalf of the public; and

WHEREAS, on June 23, 2025 the City of Lake Geneva Public Works Committee has recommended the acceptance of the public Right-of-Way; and

WHEREAS, on July 21, 2025 the City of Lake Geneva Plan Commission has recommended the acceptance of the public Right-of-Way,

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, the following parcels or portions of parcels are hereby offered for dedication as Right of Way as shown in the attached Exhibit A and as described herein:

Fee Title in and to the following tract of land located in the City of Lake Geneva, Walworth County, State of Wisconsin, described as:

That part of the Southwest $\frac{1}{4}$ of Section 6, Township 1 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Southwest $\frac{1}{4}$; thence North 88°39'53" East along the North line of said Southwest $\frac{1}{4}$, 1488.58 feet; thence South 01°20'07" East 33.00 feet to the South line of South Street and the Point of Beginning; thence South 66°32'14" West 39.82 feet; thence South 88°39'53" West 18.00 feet to the East line of South Wells Street (County Trunk Highway "H"); thence North 20°08'57" West along said East line, 15.85 feet to the South line of South Street; thence North 88°39'53" East along said South line 60.00 feet to the Point of Beginning.

This fee taking area contains **585 sq ft**, more or less.

Granted by action of the Common Council of the City of Lake Geneva this 11th day of August, 2025.

Council Action:

Adopted

Failed

Vote

Mayoral Action:

Accept

11

Veto

Todd Krause, Mayor

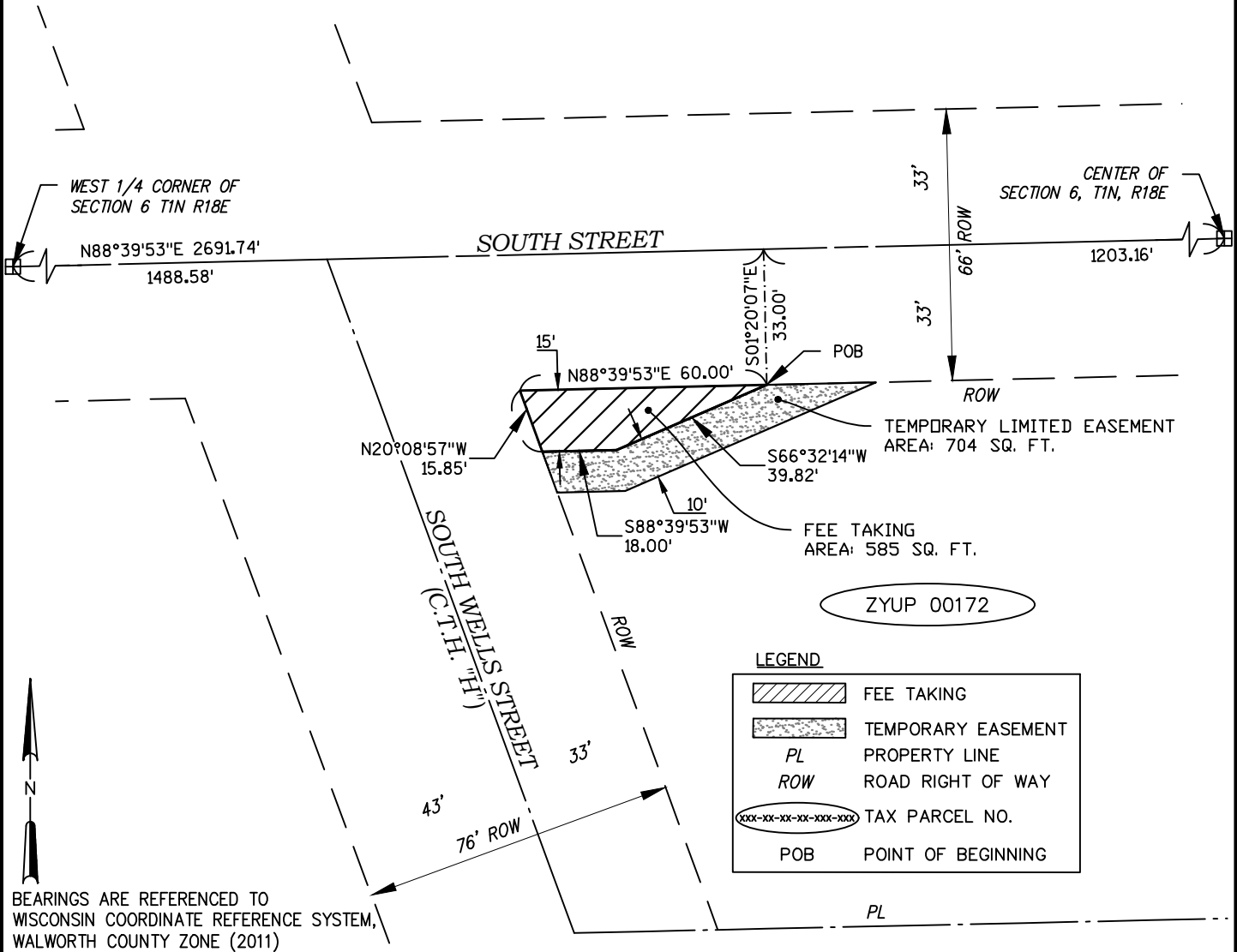
Date

Attest:

Lacey L. Reynolds, City Clerk

Date

EXHIBIT A



FEE TAKING DESCRIPTION

That part of the Southwest 1/4 of Section 6, Township 1 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Southwest 1/4; thence North 88°39'53" East along the North line of said Southwest 1/4, 1488.58 feet; thence South 01°20'07" East 33.00 feet to the South line of South Street and the Point of Beginning; thence South 66°32'14" West 39.82 feet; thence South 88°39'53" West 18.00 feet to the East line of South Wells Street (County Trunk Highway "H"); thence North 20°08'57" West along said East line, 15.85 feet to the South line of South Street; thence North 88°39'53" East along said South line 60.00 feet to the Point of Beginning.

The Fee Taking Area contains 585 square feet, more or less

And, a Temporary Limited Easement in the part of the Southwest 1/4 of Section 6, Township 1 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin, more particularly described as follows:

A 10 foot strip of land, lying adjacent to and South of the above described Fee Taking.

kapur



		REVISIONS:	DATE: 03/26/2025
			SCALE: 1" = 40'
DRAWN BY:	CWW		SHEET NUMBER: 2 of 2
CHECKED:	GRS		
APPROVED:	GRS		

RESOLUTION OF THE PLAN COMMISSION			
Resolution recommending to the Common Council authorizing the acceptance of privately owned parcel for dedication of rights-of-way, shown on Exhibit A required for 2025 Lake Geneva Street Program.			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	PC-036	Date:	July 21, 2025

WHEREAS, the City of Lake Plan Commission recognizes the importance of providing safe and accessible pedestrian pathways for the residents and visitors of Lake Geneva; and

WHEREAS, the construction of bike paths and ADA ramps enhances public safety, promotes walkability, and contributes to the overall quality of life in the community; and

WHEREAS, the City of Lake Geneva as a governmental entity in the State of Wisconsin desires to accept said dedication on behalf of the public.

WHEREAS, on June 23, 2025 the City of Lake Geneva Public Works Committee has recommended the acceptance of the public Right-of-Way

NOW, THEREFORE, BE IT RESOLVED, that the Plan Commission of the City of Lake Geneva, Walworth County, Wisconsin, hereby recommends the acceptance of the following parcels or portions of parcels for dedication as Right of Way as shown in the attached Exhibit A and as described herein:

Fee Title in and to the following tract of land located in the City of Lake Geneva, Walworth County, State of Wisconsin, described as:

That part of the Southwest ¼ of Section 6, Township 1 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Southwest ¼; thence North 88°39'53" East along the North line of said Southwest ¼, 1488.58 feet; thence South 01°20'07" East 33.00 feet to the South line of South Street and the Point of Beginning; thence South 66°32'14" West 39.82 feet; thence South 88°39'53" West 18.00 feet to the East line of South Wells Street (County Trunk Highway "H"); thence North 20°08'57" West along said East line, 15.85 feet to the South line of South Street; thence North 88°39'53" East along said South line 60.00 feet to the Point of Beginning.

This fee taking area contains **585 sq ft**, more or less.

Recommended by action of the Plan Commission of the City of Lake Geneva this 21st day of July, 2025.

PC Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Todd Krause, Plan Commission Chair

Date

Attest:

Amanda Rotondi, Building & Zoning Clerk

Date

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
July 2025

Agenda Item: 6

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request: Real estate acquisition of a portion of private property for dedication to public right of way for bike path realignment

Description:

This request is to approve a recommendation for a Fee taking of 585 SF of the northwest corner of parcel ZYUP 00172 for relocation of the existing ADA ramp and bike path with access to South Wells Street. This area is recommended to be dedicated to the city for public Right-of-Way as shown in the attached exhibit.

Action by the Plan Commission:

Recommendation of resolution PC-0036 to the Common Council accepting privately owned parcel for dedication as right-of-way, required for the 2025 Lake Geneva Street Program.

As part of the consideration, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Right-of-Way dedication.

Staff Recommendation on the proposed

1. Staff recommends that the Plan Commission recommend *approval* of the Right-of-way dedication as submitted per Exhibit A dated March 26, 2025.

August 5, 2025

City of Lake Geneva
Public Works Department
1065 Carey Street
Lake Geneva, WI 53147

Attn: Mr. Tom Earle
Director of Public Works

Re: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
PUBLIC WORKS DEPARTMENT
Lake Geneva, Wisconsin
K-H Job No. 2409
City Project No. 2025-07

Dear Mr. Earle:

Attached is the Bid Tally Sheet from the July 24th bid opening for the salt shed expansion. There was a very good response, with six companies submitting bids.

The lowest three base bids are within the range of construction costs we expected, so it does not appear that the city would need to consider either of the alternate bids requested. Gilbank Construction is the apparent low bidder, and its Base Bid of \$309,000.00 gives you the most complete project. Gilbank Construction has done several projects for the city and our firm has worked with them on many projects over the years. We have no hesitation in recommending that the construction contract for the salt shed expansion be awarded to Gilbank Construction in the Base Bid amount of \$309,000.00.

Upon approval of the contract award by the Common Council at its August 11, 2025 meeting, we shall prepare the AIA construction contract for review and execution. Please let me know if you would like me to attend Monday's Council Meeting.

Very truly yours,

KEHOE-HENRY & ASSOCIATES, INC.

William R. Henry

William R. Henry
Architect-P.E.

cc: File

Enc.: Bid Tally Sheet



25 NORTH WISCONSIN STREET
ELKHORN, WI 53121
DANIEL R. KEHOE
Architect
262-723-2680
WILLIAM R. HENRY
Architect - P.E.
262-723-4399

July 25, 2025

Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
K-H Job No. 2409
City Project No. 2025-07

B I D T A L L Y S H E E T

(Bids Opened July 24, 2025 at 2:00 P.M.)

B I D D E R	BID	Bidder Qualification		BASE BID	ALT. BID NO. 1	ALT. BID NO. 2	TOTAL	TOTAL	TOTAL
BRANCH "A" - GENERAL CONSTRUCTION WORK	BOND	Rcvd	Apprvd		Exist'g Sliding Doors to Remain	Exist'g Building Roof to Remain	with Alt Bid 1 only	with Alt Bid 2 only	with Alt Bids 1 & 2
Gilbank Construction, Inc. Clinton, WI	Yes	On File	Yes	\$ 309,000.00	\$ (800.00)	\$ (7,700.00)	\$ 308,200.00	\$ 301,300.00	\$ 300,500.00
Absolute Construction Enterprises Racine, WI	Yes			\$ 316,000.00	\$ (3,000.00)	\$ (1,000.00)	\$ 313,000.00	\$ 315,000.00	\$ 312,000.00
Glen Fern Construction Lake Geneva, WI	Yes			\$ 338,100.00	\$ (3,700.00)	\$ (5,500.00)	\$ 334,400.00	\$ 332,600.00	\$ 328,900.00
JH Hassinger, Inc. Menomonee Falls, WI	Yes	Yes		\$ 371,197.00	\$ (2,222.00)	\$ (10,837.00)	\$ 368,975.00	\$ 360,360.00	\$ 358,138.00
Scherrer Construction Company Burlington, WI	Yes			\$ 389,965.00	\$ (4,180.00)	\$ 9,408.00	\$ 385,785.00	\$ 399,373.00	\$ 395,193.00
Corporate Contractors, Inc. (CCI) Beloit, WI	Yes			\$ 419,475.00	\$ (5,700.00)	\$ (10,750.00)	\$ 413,775.00	\$ 408,725.00	\$ 403,025.00
Klobucar Construction Beloit, WI				No Bid					\$ -
Architect-Engineer's Estimate - Low to High Range				\$ 282,620.00 \$ 360,620.00					

Respectfully submitted,

KEHOE - HENRY & ASSOCIATES, INC.

William R. Henry

William R. Henry
Architect - P.E.

PROPOSAL

TO: CITY OF LAKE GENEVA
Lake Geneva, Wisconsin

CONTRACTOR'S NAME AND ADDRESS: _____

GILBANK CONSTRUCTION, INC.

301 SCOT DRIVE, PO BOX 718, CLINTON, WI 53525

CONTRACTOR'S PHONE NO.: 608-676-2261

PROPOSAL FOR: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
Lake Geneva, Wisconsin
Job No. 2409

BIDS DUE: July 24, 2025

1. The undersigned, having familiarized itself with the local conditions affecting the cost of the Work, and with the Contract Documents, including Invitation for Bids, Instructions to Bidders, Agreement, Proposal, Performance Bond, Labor and Material Payment Bond, Plans and Specifications, including any or all Addenda thereto, as prepared by Kehoe-Henry & Associates, Inc., hereby proposes to perform and to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the Work of:

Branch A: General Construction Work

for the Base Bid sum of:

three hundred nine thousand Dollars
(amount written in words)
(\$ 309,000.00)
(amount written in numbers)

Job No. 2409
PROP-1

All Bidders shall include below all applicable alternate prices requested as (add to), (deduct from), or (no change) in Base Bid price. *(Cross out terms that do not apply.)*

for the existing sliding doors to remain in lieu of replacement as described on the Plans.

for the existing building roof to remain in lieu of replacement as described on the Plans.

10% of bid amount _____ – Bid Bond
 _____ ~~Certified Check Amount \$~~

Addendum #1: July 15, 2025 GG

Addendum #2: July 22, 2025 TE

Addendum #3:

PLEASE INITIAL ADDENDA RECEIVED!

Page 130 of 228

5. UNIT PRICES

A. Only one price may be submitted for each unit price requested.

1) **Branch A:** Contractors to provide unit prices for:

None required.

6. It is understood that the Owner reserves the right to reject any or all Bids. If written notice of acceptance of this Bid is mailed or delivered to the undersigned within thirty (30) days after the opening thereof, the undersigned agrees to execute and deliver a Contract in a prescribed form and furnish a Performance Bond and a Labor and Material Payment Bond within ten (10) days after the Contract is presented to them for signature.

7. SUBCONTRACTOR LISTINGS

List one (1) name for each Division of Work. After Bid opening, this list cannot be altered without written consent of the Owner. Pursuant to the requirements of the Instructions to Bidders, this Bid is based on the following Subcontractors:

Class of Work

Subcontractor

A. **Branch A** shall submit the following:

Demolition and Removals

Gilbank Construction

Concrete Work

Gilbank Construction

Carpentry

Gilbank Construction

Roofing

Doyle Exteriors

Architectural Sheet Metal

Doyle Exteriors

Sealants and Caulking

Gilbank Construction

8. If a Corporation, state correct legal title:

Wisconsin

State in which Incorporated: 1965 / WISCONSIN

Job No. 2409
PROP-3

NAMES AND TITLES OF OFFICERS authorized to sign Contracts: Attach a certified Corporate resolution naming persons authorized to sign Contracts and/or submit Bids on behalf of the Corporation.

~~9.~~ If a Partnership, name the Partners:

10. I hereby certify that all statements herein are made on behalf of:

GILBANK CONSTRUCTION, INC.

(Name of Corporation, Partnership)

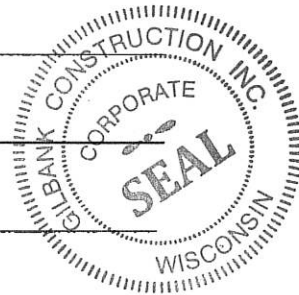
Gary Gilbank, President

(or Person Submitting)

By:



(Signature)



Title, if any: President

Date: July 24, 2025

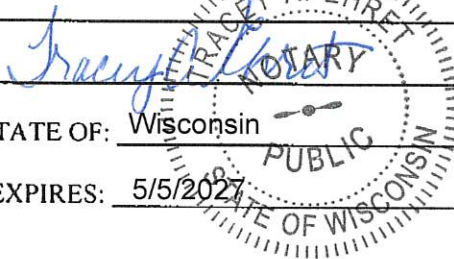
Address: 301 SCOT DRIVE, PO BOX 718, CLINTON, WI 53525

Phone: 608-676-2261

11. Subscribed and sworn to before me this _____ 24th day of

_____, 20 25.

NOTARY PUBLIC:



IN AND FOR THE STATE OF: Wisconsin

MY COMMISSION EXPIRES: 5/5/2027

12. MATERIAL SELECTION LIST

Wherever more than one material or product is specified by name in the Specifications or added by Addendum, the Contractor shall state in the space provided below which particular

Job No. 2409
PROP-4

CORPORATE RESOLUTION

Adopted at Board of Directors meeting on January 31, 2024

be it resolved that Gary Gilbank the President of the
Corporation, be and is hereby authorize and empowered to execute contracts
on behalf of the Corporation, and that this resolution shall continue in force
and effect until modified or rescinded by subsequent action for the
Stockholders or of the Board of Directors of the Corporation.

GILBANK CONSTRUCTION, INC

Witnessed by:

Gary Gilbank

John Williams
Vice-President

Subscribed and sworn to before me

This 24th day of July, 2025.

Jacyn A. Ehret
Notary Public

My commission expires: 5/5/27

If the Bidder does not list one of the materials or products in the Proposal form, the Owner shall have the right to select any of the materials or products named without a change in the Bid or Contract Price. Contractor may, at its own option, submit the following Material Selection List with its Bid at the time of submission, or submit the following Material Selection List by 4:00 p.m. local time on the day after Bids are due, to the office of the Architect-Engineer. List will be required of the three (3) low Bidders on each Branch of Construction.

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Page 134 of 228

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

**PROPOSED SALT SHED EXPANSION
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
1065 CAREY STREET
LAKE GENEVA, WISCONSIN**

Job No. 2409

Contractor shall, upon receipt of the enclosed Addendum, fill out and mail or email this form to the Architect-Engineer's office.

KEHOE-HENRY & ASSOCIATES, INC.

Architecture & Engineering
25 North Wisconsin Street
Elkhorn, Wisconsin 53121
wrh@kehoe-henry.com

We hereby acknowledge receipt of the enclosed Addendum No. 1.

CONTRACTOR:

Name: Gilbank Construction, Inc.
Address: 301 Scot Drive
Clinton, WI 53525
Phone: 608-676-2261
Email: tracye@gilbankconstruction.com
Signature: Tracye Christ

NOTE: Also acknowledge receipt of Addendum on Proposal Form in space provided.

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

**PROPOSED SALT SHED EXPANSION
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
1065 CAREY STREET
LAKE GENEVA, WISCONSIN**

Job No. 2409

Contractor shall, upon receipt of the enclosed Addendum, fill out and mail or email this form to the Architect-Engineer's office.

KEHOE-HENRY & ASSOCIATES, INC.

Architecture & Engineering
25 North Wisconsin Street
Elkhorn, Wisconsin 53121
wrh@kehoe-henry.com

We hereby acknowledge receipt of the enclosed Addendum No. 2.

CONTRACTOR:

Name: Gilbank Construction Inc
Address: 301 Scot Drive
Clinton, WI
Phone: 608-676-2261
Email: tracey@gilbankconstruction.com
Signature: Tracey Enns

NOTE: Also acknowledge receipt of Addendum on Proposal Form in space provided.

Bid Bond

CONTRACTOR:

(Name, legal status and address)

**Gilbank Construction, Inc.
301 Scot Dr., PO Box 718
Clinton, WI 53525**

SURETY:

(Name, legal status and principal place of business)

**Ohio Farmers Insurance Company
PO Box 5001
Westfield Center, OH 44251**

OWNER:

(Name, legal status and address)

**City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147**

BOND AMOUNT: Ten Percent (10%) of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

**Salt Shed Expansion Project
1065 Carey Street
Lake Geneva, WI**

Project 2025-07

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of July, 2025.


(Witness) John Williams, Vice President

Gilbank Construction, Inc.

(Principal)



(Title)

President

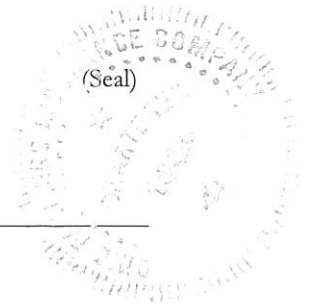



Gabe Ankla (Witness)

Ohio Farmers Insurance Company

(Surety)


Jack Anderson, Attorney-in-Fact



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____ }
County of _____ }

On this _____ day of _____, in the year _____, before me personally comes _____, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same.

Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____ }
County of _____ }

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same as the act and deed of the said co-partnership.

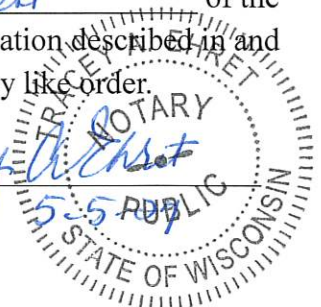
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation/LLC)

State of Wisconsin }
County of Rock. }

On this 24th day of July, in the year 2025, before me personally come(s) Gary Gilbank, to me known, who being duly sworn, deposes and says that he/she resides in the City of Clinton that he/she is the President of the Gilbank Construction, Inc., the corporation described in and which executed the foregoing instrument, and that he/she signed his/her name thereto by like order.

Tracy A. Chis
Notary Public



General
Power
of Attorney

CERTIFIED COPY

POWER NO. 2265322 03

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
JACK ANDERSON, RITA JORGENSON, BRENDA RISA, JOINTLY OR SEVERALLY

of MONTEVIDEO and State of MN its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 04th day of NOVEMBER A.D., 2020.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:
Gary W. Stumper, National Surety Leader and
Senior Executive

State of Ohio
County of Medina ss.:

On this 04th day of NOVEMBER A.D., 2020, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Hartford, CT; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 14th day of July A.D., 2025



Frank A. Carrino, Secretary



ACKNOWLEDGEMENT OF SURETY

STATE OF MINNESOTA

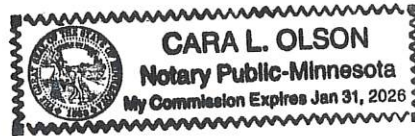
COUNTY OF CHIPPEWA



On this 14th day of July, 2025, before me, a Notary Public within and for said County, personally appeared **Jack Anderson** to me personally known, who being by me duly sworn he/she did say that he/she is the attorney-in-fact of **Ohio Farmers Insurance Company**, the corporation named in the foregoing instrument, and the seal affixed to said instrument is the corporation seal of said corporation, and sealed on behalf of said corporation by authority of its Board of Directors and said **Jack Anderson** acknowledged said instrument to be the free act and deed of said corporation.

NOTARY PUBLIC

My Commission Expires 1/31/2026



PROPOSAL

TO: CITY OF LAKE GENEVA
Lake Geneva, Wisconsin

CONTRACTOR'S NAME AND ADDRESS: _____

Absolute Construction Enterprises, Inc. 6618 6 Mile Road Racine, WI 53402

262-456-6802

CONTRACTOR'S PHONE NO.: _____

PROPOSAL FOR: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
Lake Geneva, Wisconsin
Job No. 2409

BIDS DUE: July 24, 2025

1. The undersigned, having familiarized itself with the local conditions affecting the cost of the Work, and with the Contract Documents, including Invitation for Bids, Instructions to Bidders, Agreement, Proposal, Performance Bond, Labor and Material Payment Bond, Plans and Specifications, including any or all Addenda thereto, as prepared by Kehoe-Henry & Associates, Inc., hereby proposes to perform and to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the Work of:

Branch A: General Construction Work

for the Base Bid sum of:

Three hundred and sixteen thousand — Dollars
(amount written in words)

(\$ 316000.00)
(amount written in numbers)

Job No. 2409
PROP-1

2. ALTERNATE BIDS

All Bidders shall include below all applicable alternate prices requested as (add to), (deduct from), or (no change) in Base Bid price. *(Cross out terms that do not apply.)*

A. **Alternate Bid No. 1:** (~~Add~~, ~~deduct~~, no change) to the Base Bid the sum of
Three thousand Dollars
(3000.00)
(amount written in words)
(amount written in numbers)

for the existing sliding doors to remain in lieu of replacement as described on the Plans.

B. **Alternate Bid No. 2:** (~~Add~~, ~~deduct~~, no change) to the Base Bid the sum of
One thousand Dollars
(1000.00)
(amount written in words)
(amount written in numbers)

for the existing building roof to remain in lieu of replacement as described on the Plans.

3. BID SECURITY ATTACHED *(check one)*

✓ – Bid Bond
____ – Certified Check, Amount \$ _____

4. By submitting this Bid, we acknowledge the receipt and inclusion of the following Addenda:

Addendum #1: T.S July 16th, 2025

Addendum #2: T.S. July 22nd, 2025

Addendum #3: _____

PLEASE INITIAL ADDENDA RECEIVED!

5. UNIT PRICES

A. Only one price may be submitted for each unit price requested.

1) **Branch A:** Contractors to provide unit prices for:

None required.

6. It is understood that the Owner reserves the right to reject any or all Bids. If written notice of acceptance of this Bid is mailed or delivered to the undersigned within thirty (30) days after the opening thereof, the undersigned agrees to execute and deliver a Contract in a prescribed form and furnish a Performance Bond and a Labor and Material Payment Bond within ten (10) days after the Contract is presented to them for signature.

7. SUBCONTRACTOR LISTINGS

List one (1) name for each Division of Work. After Bid opening, this list cannot be altered without written consent of the Owner. Pursuant to the requirements of the Instructions to Bidders, this Bid is based on the following Subcontractors:

Class of Work

Subcontractor

A. **Branch A** shall submit the following:

Demolition and Removals

Absolute Construction

Concrete Work

Absolute Construction

Carpentry

Absolute Construction

Roofing

JT Rams

Architectural Sheet Metal

JT Rams

Sealants and Caulking

Absolute Construction

8. If a Corporation, state correct legal title:

Absolute Construction Enterprises, Inc.

State in which Incorporated: Wisconsin

NAMES AND TITLES OF OFFICERS authorized to sign Contracts: Attach a certified Corporate resolution naming persons authorized to sign Contracts and/or submit Bids on behalf of the Corporation.

9. If a Partnership, name the Partners:

N/A

10. I hereby certify that all statements herein are made on behalf of:

Absolute Construction Enterprises, Inc.

(Name of Corporation, Partnership)

Tracy J. Stacy

By:

Tracy J Stacy
(for Person Submitting)
(Signature)

Title, if any: President

Date: 7/24/25

Address: 6618 Six Mile Road

Phone: 262-456-6802



11. Subscribed and sworn to before me this 24th day of

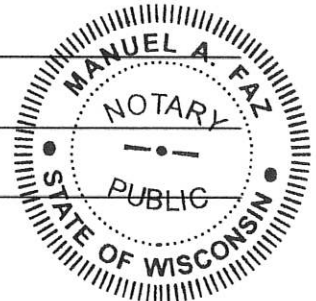
July, 2025.

NOTARY PUBLIC: Alex Faz

an [Signature]

IN AND FOR THE STATE OF: Wisconsin

MY COMMISSION EXPIRES: January 29, 2028



12. MATERIAL SELECTION LIST

Wherever more than one material or product is specified by name in the Specifications or added by Addendum, the Contractor shall state in the space provided below which particular

Job No. 2409
PROP-4

If the Bidder does not list one of the materials or products in the Proposal form, the Owner shall have the right to select any of the materials or products named without a change in the Bid or Contract Price. Contractor may, at its own option, submit the following Material Selection List with its Bid at the time of submission, or submit the following Material Selection List by 4:00 p.m. local time on the day after Bids are due, to the office of the Architect-Engineer. List will be required of the three (3) low Bidders on each Branch of Construction.

Trade Name

N/A

Informal Action of The Directors of
Absolute Construction Enterprises, Inc.
In Lieu of a Meeting

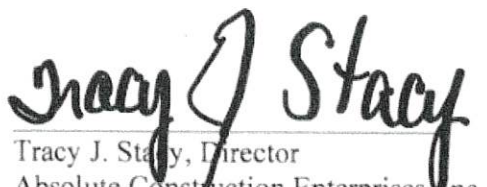
The undersigned, being the only director of Absolute Construction Enterprises, Inc., a Wisconsin corporation ("Corporation"), takes the following action by her written consent in lieu of a meeting.

Resolved, that the President of the Corporation, Tracy J. Stacy, is authorized and directed to enter a bid on behalf of the Corporation to, The City of Lake Geneva, Proposed Salt Shed Expansion.

Further Resolved, that the President of the Corporation may take all appropriate action to satisfy The City of Lake Geneva, pursuant to the subject bid.

Dated: July 24, 2025




Tracy J. Stacy, Director
Absolute Construction Enterprises, Inc.
6618 Six Mile Road
Racine, WI 53402

Contractor Certification No. 996007
Contractor Qualifier Number 994930

BID BOND

Travelers Casualty and Surety Company of America Hartford, Connecticut 06183

CONTRACTOR:

(Name, legal status and address)

Absolute Construction Enterprises, Inc.
6618 Six Mile Road
Racine, WI 53402

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

OWNER:

(Name, legal status and address)

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Project 2025-07; Salt Shed Expansion Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 Edition



Signed and sealed this 24th day of July, 2025

nmz Jay
(Witness)

[Signature]
(Witness)

Absolute Construction Enterprises, Inc.
(Principal) _____ (Seal)

By: Tracy J. Stacy
(Title) Tracy J. Stacy - President

Travelers Casualty and Surety Company of America
(Surety) _____ (Seal)

By: BSL
(Title) Bradley S. Babcock Attorney-in-Fact



The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 Edition

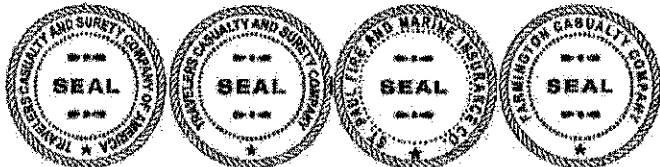


Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company
Farmington Casualty Company

POWER OF ATTORNEY

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint Bradley S. Babcock of Grafton, WI, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 4th day of March, 2024.



State of Connecticut

City of Hartford ss.

By: 
 Bryce Grissom, Senior Vice President

On this the 4th day of March, 2024, before me personally appeared Bryce Grissom, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

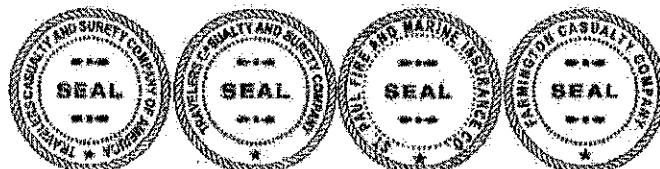
FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this July 24, 2025




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

PROPOSAL

TO: CITY OF LAKE GENEVA
Lake Geneva, Wisconsin

CONTRACTOR'S NAME AND ADDRESS: GLEN FEEN CONSTRUCTION
705 MADISON STREET, #101
LAKE GENEVA, WI 53147

CONTRACTOR'S PHONE NO.: 262-203-7034

PROPOSAL FOR: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
Lake Geneva, Wisconsin
Job No. 2409

BIDS DUE: July 24, 2025

1. The undersigned, having familiarized itself with the local conditions affecting the cost of the Work, and with the Contract Documents, including Invitation for Bids, Instructions to Bidders, Agreement, Proposal, Performance Bond, Labor and Material Payment Bond, Plans and Specifications, including any or all Addenda thereto, as prepared by Kehoe-Henry & Associates, Inc., hereby proposes to perform and to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the Work of:

Branch A: General Construction Work

for the Base Bid sum of:

THREE HUNDRED, THIRTY EIGHT THOUSAND, ONE HUNDRED Dollars
(amount written in words)
(\$ 338,100=)
(amount written in numbers)

Job No. 2409
PROP-1

2. ALTERNATE BIDS

All Bidders shall include below all applicable alternate prices requested as (add to), (deduct from), or (no change) in Base Bid price. *(Cross out terms that do not apply.)*

A. **Alternate Bid No. 1:** (Add, deduct, no change) to the Base Bid the sum of
THREE THOUSAND, SEVEN HUNDRED Dollars
(amount written in words)
(\$ 3700⁰⁰)
(amount written in numbers)

for the existing sliding doors to remain in lieu of replacement as described on the Plans.

B. **Alternate Bid No. 2:** (Add, deduct, no change) to the Base Bid the sum of
FIVE THOUSAND, FIVE HUNDRED Dollars
(amount written in words)
(\$ 5500⁰⁰)
(amount written in numbers)

for the existing building roof to remain in lieu of replacement as described on the Plans.

3. BID SECURITY ATTACHED (check one)

✓ — Bid Bond
_____ — Certified Check, Amount \$ _____

4. By submitting this Bid, we acknowledge the receipt and inclusion of the following Addenda:

Addendum #1: ✓ [Signature] 7/15/2025
Addendum #2: ✓ [Signature] 7/22/2025
Addendum #3: _____

PLEASE INITIAL ADDENDA RECEIVED!

5. UNIT PRICES

A. Only one price may be submitted for each unit price requested.

1) **Branch A:** Contractors to provide unit prices for:

None required.

6. It is understood that the Owner reserves the right to reject any or all Bids. If written notice of acceptance of this Bid is mailed or delivered to the undersigned within thirty (30) days after the opening thereof, the undersigned agrees to execute and deliver a Contract in a prescribed form and furnish a Performance Bond and a Labor and Material Payment Bond within ten (10) days after the Contract is presented to them for signature.

7. SUBCONTRACTOR LISTINGS

List one (1) name for each Division of Work. After Bid opening, this list cannot be altered without written consent of the Owner. Pursuant to the requirements of the Instructions to Bidders, this Bid is based on the following Subcontractors:

Class of Work

Subcontractor

A. **Branch A** shall submit the following:

Demolition and Removals

ALLEN FERN CONSTRUCTION

Concrete Work

ALLEN FERN CONSTRUCTION

Carpentry

ALLEN FERN CONSTRUCTION

Roofing

ALLEN FERN CONSTRUCTION

Architectural Sheet Metal

ALLEN FERN CONSTRUCTION

Sealants and Caulking

ALLEN FERN CONSTRUCTION

8. If a Corporation, state correct legal title:

N/A

State in which Incorporated: _____

NAMES AND TITLES OF OFFICERS authorized to sign Contracts: Attach a certified Corporate resolution naming persons authorized to sign Contracts and/or submit Bids on behalf of the Corporation.

9. If a Partnership, name the Partners:

N/A

10. I hereby certify that all statements herein are made on behalf of:

(Name of Corporation, Partnership)
Glen Fern Construction, LLC
(or Person Submitting)

By: Gregory B. Odden
(Signature)

Title, if any: Owner/Sole Member

Date: 7-24-25

Address: 705 Madison St. #101, Lake Geneva, WI

Phone: 262.203-7034

11. Subscribed and sworn to before me this 24th day of July, 2025.

NOTARY PUBLIC: [Signature]

IN AND FOR THE STATE OF: WISCONSIN

MY COMMISSION EXPIRES: July 9, 2026

12. MATERIAL SELECTION LIST

Wherever more than one material or product is specified by name in the Specifications or added by Addendum, the Contractor shall state in the space provided below which particular

If the Bidder does not list one of the materials or products in the Proposal form, the Owner shall have the right to select any of the materials or products named without a change in the Bid or Contract Price. Contractor may, at its own option, submit the following Material Selection List with its Bid at the time of submission, or submit the following Material Selection List by 4:00 p.m. local time on the day after Bids are due, to the office of the Architect-Engineer. List will be required of the three (3) low Bidders on each Branch of Construction.

Trade Name

[illegible]

Bond No. _____

BID BOND

The American Institute of Architects,
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we Glen Fern Construction, LLC
705 Madison Street, #101
Lake Geneva, WI 53147

as Principal hereinafter called the Principal, and Old Republic Surety Company
a corporation duly organized under the laws of the state of Wisconsin as Surety, hereinafter called the Surety,
are held and firmly bound unto City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

as Obligee, hereinafter called the Obligee, in the sum of Ten Percent (10%) of Principal's Bid

Dollars (\$ _____), for the payment of which sum well and truly to be made, the said Principal and the
said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly
by these presents.

WHEREAS, the Principal has submitted a bid for City of Lake Geneva Salt Shed Expansion
Concrete, Excavation, Carpentry

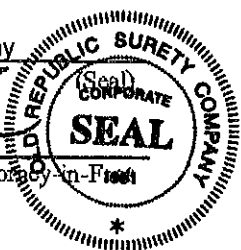
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract
with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the
bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for
the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the
Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference
not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the
Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 23rd day of July, 2025

[Signature]
Witness

Glen Fern Construction, LLC
Principal (Seal)
By: [Signature] OWNER
Name/Title

[Signature]
Witness

Old Republic Surety Company
Surety
By: [Signature] Terence R. Geszvain, Attorney-in-Fact




OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: **RANDY L. BREHMER, CYNTHIA J BREHMER, TERENCE R. GESZVAIN, JASON A. BRAATZ, MELISSA BABIAK, CHRIS BREHMER, LINDA MENGEL** of BUTLER, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 24th day of February, 2023.

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 24th day of February, 2023, personally came before me, Alan Pavlic and Karen J Haffner to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

24-4544



Signed and sealed at the City of Brookfield, WI this 23rd day of July, 2025.

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

THE BREHMER AGENCY, INC.

PROPOSAL

TO: CITY OF LAKE GENEVA
Lake Geneva, Wisconsin

CONTRACTOR'S NAME AND ADDRESS: J.H. Hassinger, Inc.
160 W1689 Kohler Lane
Menomonee Falls, WI 53051

CONTRACTOR'S PHONE NO.: 262-252-4701

PROPOSAL FOR: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
Lake Geneva, Wisconsin
Job No. 2409

BIDS DUE: July 24, 2025

1. The undersigned, having familiarized itself with the local conditions affecting the cost of the Work, and with the Contract Documents, including Invitation for Bids, Instructions to Bidders, Agreement, Proposal, Performance Bond, Labor and Material Payment Bond, Plans and Specifications, including any or all Addenda thereto, as prepared by Kehoe-Henry & Associates, Inc., hereby proposes to perform and to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the Work of:

Branch A: General Construction Work

for the Base Bid sum of:

Three hundred seventy-one thousand-one hundred and Dollars
371,197.00 (amount written in numbers) ninety seven & 10/100 (amount written in words)

2. ALTERNATE BIDS

All Bidders shall include below all applicable alternate prices requested as (add to), (deduct from), or (no change) in Base Bid price. *(Cross out terms that do not apply.)*

A. **Alternate Bid No. 1:** (Add, deduct no change) to the Base Bid the sum of
two thousand two hundred & twenty-two Dollars
(amount written in words)
(\$ 2,222.00)
(amount written in numbers)

for the existing sliding doors to remain in lieu of replacement as described on the Plans.

B. **Alternate Bid No. 2:** (Add, deduct no change) to the Base Bid the sum of
ten thousand eight hundred & thirty seven Dollars
(amount written in words)
(\$ 10,837.00)
(amount written in numbers)

for the existing building roof to remain in lieu of replacement as described on the Plans.

3. BID SECURITY ATTACHED (check one)

X — Bid Bond
_____ — Certified Check, Amount \$ _____

4. By submitting this Bid, we acknowledge the receipt and inclusion of the following Addenda:

Addendum #1: July 15 25

Addendum #2: July 22 25

Addendum #3: _____

PLEASE INITIAL ADDENDA RECEIVED!

5. UNIT PRICES

A. **Only one price may be submitted for each unit price requested.**

1) **Branch A:** Contractors to provide unit prices for:

None required.

6. It is understood that the Owner reserves the right to reject any or all Bids. If written notice of acceptance of this Bid is mailed or delivered to the undersigned within thirty (30) days after the opening thereof, the undersigned agrees to execute and deliver a Contract in a prescribed form and furnish a Performance Bond and a Labor and Material Payment Bond within ten (10) days after the Contract is presented to them for signature.

7. SUBCONTRACTOR LISTINGS

List one (1) name for each Division of Work. After Bid opening, this list cannot be altered without written consent of the Owner. Pursuant to the requirements of the Instructions to Bidders, this Bid is based on the following Subcontractors:

Class of Work

Subcontractor

A. **Branch A** shall submit the following:

Demolition and Removals

JH Hassinger

Concrete Work

JH Hassinger

Carpentry

JH Hassinger

Roofing

JT Rams

Architectural Sheet Metal

JT Rams

Sealants and Caulking

JH Hassinger

8. If a Corporation, state correct legal title:

J.H. Hassinger, Inc.

State in which Incorporated:

Wisconsin

NAMES AND TITLES OF OFFICERS authorized to sign Contracts: Attach a certified Corporate resolution naming persons authorized to sign Contracts and/or submit Bids on behalf of the Corporation.

9. If a Partnership, name the Partners:

10. I hereby certify that all statements herein are made on behalf of:

J. H. Hassinger, Inc.

(Name of Corporation, Partnership)

Jeffrey Hassinger

(or Person Submitting)

By: _____

(Signature)

Title, if any: _____

President

Date: _____

7/18/2005

Address: _____

N60 W16289 Hohler Lane

Phone: _____

Menomonee Falls, WI 53051

11. Subscribed and sworn to before me this 18th day of

July

, 20 05.

NOTARY PUBLIC: _____

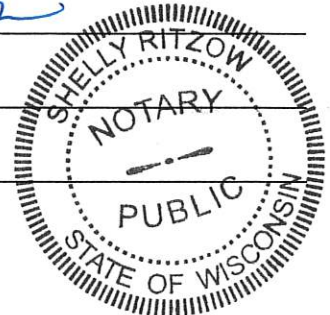
Shelley Ritzow

IN AND FOR THE STATE OF: _____

Wisconsin

MY COMMISSION EXPIRES: _____

8/1/2007



12. MATERIAL SELECTION LIST

Wherever more than one material or product is specified by name in the Specifications or added by Addendum, the Contractor shall state in the space provided below which particular

manufacturer, brand, make, or kind they intend to provide. The list shall follow the order of the Specifications and shall be labeled by Article, Number, Material, or Product and Manufacturer's Name, Brand, or Catalog Reference. Attach additional sheets, if necessary.

If the Bidder does not list one of the materials or products in the Proposal form, the Owner shall have the right to select any of the materials or products named without a change in the Bid or Contract Price. Contractor may, at its own option, submit the following Material Selection List with its Bid at the time of submission, or submit the following Material Selection List by 4:00 p.m. local time on the day after Bids are due, to the office of the Architect-Engineer. List will be required of the three (3) low Bidders on each Branch of Construction.

<u>Section No.</u>	<u>Item</u>	<u>Trade Name</u>
03300	Ready mix	Schmitz
03200	Rebar (Epoxy)	Harris
06100	Lumber	Eastside
06170	Truss	Eastside
07600	Sheet metal	JT Rams
07800	Roof access. Cupola	Good Direction
07900	Sealants	Tremco
09900	Paint	Sherwin Williams
13000	Roofing	JT Rams



The Hanover Insurance Company
Citizens Insurance Company of America
Massachusetts Bay Insurance Company

BID BOND

CONTRACTOR:

(Name, legal status and address)

J.H. Hassinger, Inc.
N60 W16289 Kohler Lane
Menomonee Falls, WI 53051

SURETY:

(Name, legal status and principal place of business)

The Hanover Insurance Company
440 Lincoln Street
Worcester, MA 01653

OWNER:

(Name, legal status and address)

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project Number, if any)

Project 2025-07; Salt Shed Expansion Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

The Hanover Insurance Company vouches that the original text of this document conforms exactly to the text in AIA Document A310 (2010 Edition) Bid Bond.

Signed and sealed this 24th day of July 2025

Witness

By: Shelley Ritzen

Name: Shelley Ritzen

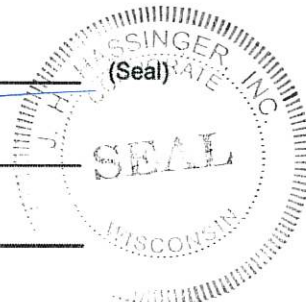
J.H. Hassinger, Inc.

(Contractor as Principal)

By: [Signature]

Name: Jeff Hassinger

Title: President



Witness

By: [Signature]

Name: Sara Grover

The Hanover Insurance Company

By: [Signature]

Name: Bradley S. Babcock

Title: Attorney-in-fact



The Hanover Insurance Company vouches that the original text of this document conforms exactly to the text in AIA Document A310 (2010 Edition) Bid Bond.

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Bradley S. Babcock

Of Grafton, WI individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

Any such obligations in the United States, not to exceed Forty Million and No/100 (\$40,000,000) in any single instance

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

Surety Bond Number: Bld Bond
Principal: J.H. Hassinger, Inc.
Obligee: City of Lake Geneva

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America and affirmed by each Company on March 24, 2014)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 6th day of April, 2023



The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

James H. Kawecki
James H. Kawecki, Vice President

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

Joellen M. Mendoza
Joellen M. Mendoza, Vice President

STATE OF CONNECTICUT)
COUNTY OF HARTFORD) ss.

On this 6th day of April 2023 before me came the above named Executive Vice President and Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



Wendy Latourne
Wendy Latourne, Notary Public
My commission expires July 31, 2025

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 24th day of July 2025.

CERTIFIED COPY

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John Rowdeder
John Rowdeder, Vice President

PROPOSAL

TO: CITY OF LAKE GENEVA
Lake Geneva, Wisconsin

CONTRACTOR'S NAME AND ADDRESS: _____

Scherrer Construction Company, Inc.

601 Blackhawk Drive, Burlington, WI 53105

CONTRACTOR'S PHONE NO.: 262-539-3100 Ex.1226 - Larry Robers

PROPOSAL FOR: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
Lake Geneva, Wisconsin
Job No. 2409

BIDS DUE: July 24, 2025

1. The undersigned, having familiarized itself with the local conditions affecting the cost of the Work, and with the Contract Documents, including Invitation for Bids, Instructions to Bidders, Agreement, Proposal, Performance Bond, Labor and Material Payment Bond, Plans and Specifications, including any or all Addenda thereto, as prepared by Kehoe-Henry & Associates, Inc., hereby proposes to perform and to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the Work of:

Branch A: General Construction Work

for the Base Bid sum of:

THREE HUNDRED EIGHTY NINE THOUSAND, NINE HUNDRED SIXTY FIVE Dollars
(amount written in words)
(\$ 389,965.00)
(amount written in numbers)

Job No. 2409
PROP-1

2. ALTERNATE BIDS

All Bidders shall include below all applicable alternate prices requested as (add to), (deduct from), or (no change) in Base Bid price. *(Cross out terms that do not apply.)*

A. **Alternate Bid No. 1:** (~~Add~~, deduct, ~~no change~~) to the Base Bid the sum of
Four Thousand One Hundred and Eighty _____ Dollars
(amount written in words)
(\$ 4,180.00)
(amount written in numbers)

for the existing sliding doors to remain in lieu of replacement as described on the Plans.

B. **Alternate Bid No. 2:** (~~Add~~, ~~deduct~~, ~~no change~~) to the Base Bid the sum of
Nine Thousand Four Hundred Eight _____ Dollars
(amount written in words)
(\$ 9,408.00)
(amount written in numbers)

for the existing building roof to remain in lieu of replacement as described on the Plans.

3. BID SECURITY ATTACHED *(check one)*

_____ X _____ – Bid Bond

_____ – Certified Check, Amount \$ _____

4. By submitting this Bid, we acknowledge the receipt and inclusion of the following Addenda:

Addendum #1: LR - 7-15-25 _____

Addendum #2: _____

Addendum #3: _____

PLEASE INITIAL ADDENDA RECEIVED!

5. UNIT PRICES

A. Only one price may be submitted for each unit price requested.

1) **Branch A:** Contractors to provide unit prices for:

None required.

6. It is understood that the Owner reserves the right to reject any or all Bids. If written notice of acceptance of this Bid is mailed or delivered to the undersigned within thirty (30) days after the opening thereof, the undersigned agrees to execute and deliver a Contract in a prescribed form and furnish a Performance Bond and a Labor and Material Payment Bond within ten (10) days after the Contract is presented to them for signature.

7. SUBCONTRACTOR LISTINGS

List one (1) name for each Division of Work. After Bid opening, this list cannot be altered without written consent of the Owner. Pursuant to the requirements of the Instructions to Bidders, this Bid is based on the following Subcontractors:

Class of Work

Subcontractor

A. **Branch A** shall submit the following:

Demolition and Removals

Scherrer Construction Co.

Concrete Work

Scherrer Construction Co.

Carpentry

Scherrer Construction Co.

Roofing

JT RAMS

Architectural Sheet Metal

JT RAMS

Sealants and Caulking

Scherrer Construction Co.

8. If a Corporation, state correct legal title:

Scherrer Construction Company, Inc.

State in which Incorporated: Wisconsin

NAMES AND TITLES OF OFFICERS authorized to sign Contracts: Attach a certified Corporate resolution naming persons authorized to sign Contracts and/or submit Bids on behalf of the Corporation.

9. If a Partnership, name the Partners:

10. I hereby certify that all statements herein are made on behalf of:

Scherrer Construction Company, Inc.

(Name of Corporation, Partnership)

Steven Richard

(or Person Submitting)

By:



(Signature)

Title, if any: Vice President of Construction

Date: 7-24-25

Address: 601 Blackhawk Drive, Burlington, WI 53105

Phone: 262-539-3100

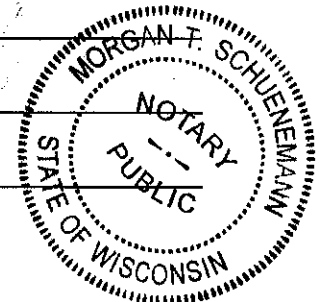
11. Subscribed and sworn to before me this 24th day of

July, 20 25.

NOTARY PUBLIC: Morgan T. Schuenemann

IN AND FOR THE STATE OF: Wisconsin

MY COMMISSION EXPIRES: July 2, 2028



12. MATERIAL SELECTION LIST

Wherever more than one material or product is specified by name in the Specifications or added by Addendum, the Contractor shall state in the space provided below which particular

If the Bidder does not list one of the materials or products in the Proposal form, the Owner shall have the right to select any of the materials or products named without a change in the Bid or Contract Price. Contractor may, at its own option, submit the following Material Selection List with its Bid at the time of submission, or submit the following Material Selection List by 4:00 p.m. local time on the day after Bids are due, to the office of the Architect-Engineer. List will be required of the three (3) low Bidders on each Branch of Construction.

Sheet A202 Sliding Door Hardware Pro-Trac

Bid Bond

CONTRACTOR:

Scherrer Construction Co., Inc.
601 Blackhawk Drive
Burlington, WI 53105

OWNER:

City of Lake Geneva
1065 Carey Street
Lake Geneva, WI

BOND AMOUNT: 10 % of accompanying Bid (\$ 10% of Bid)

PROJECT: Proposed Salt Shed Expansion

1065 Carey Street, Lake Geneva, WI

Project # : 2025-07

SURETY:

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

This Document has important legal consequence. Consultation with an attorney is encouraged with respect to its completion or modification.

Any Singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

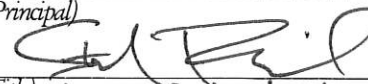
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 24th day of July, 2025


(Witness)

Scherrer Construction Co., Inc.

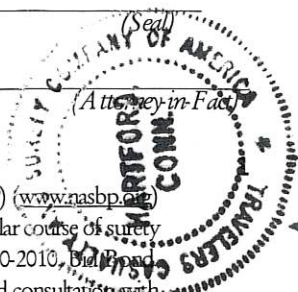
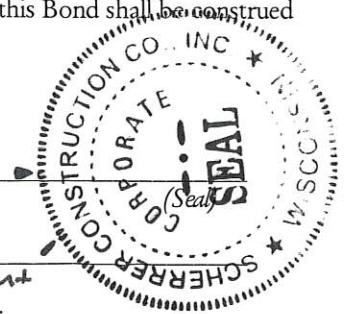
(Principal)


(Title) Steven Richard, Vice President

Travelers Casualty and Surety Company of America

(Surety)


(Title) Becky Jo Sawall, Attorney-in-Fact



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, and that subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

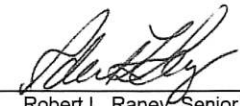
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Becky Jo Sawall** of **MADISON**, **Wisconsin**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

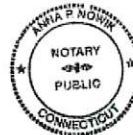
City of Hartford ss.

By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

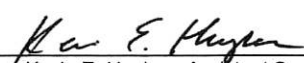
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **24th** day of **July**, 2025




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

PROPOSAL

TO: CITY OF LAKE GENEVA
Lake Geneva, Wisconsin

CONTRACTOR'S NAME AND ADDRESS: Corporate Contractors, Inc.
3800 Milwaukee Rd Suite 200
Beloit, WI 53511

CONTRACTOR'S PHONE NO.: (608)207-0055

PROPOSAL FOR: Proposed Salt Shed Expansion
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
Lake Geneva, Wisconsin
Job No. 2409

BIDS DUE: July 24, 2025

1. The undersigned, having familiarized itself with the local conditions affecting the cost of the Work, and with the Contract Documents, including Invitation for Bids, Instructions to Bidders, Agreement, Proposal, Performance Bond, Labor and Material Payment Bond, Plans and Specifications, including any or all Addenda thereto, as prepared by Kehoe-Henry & Associates, Inc., hereby proposes to perform and to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility, transportation, and services necessary to complete the Work of:

Branch A: General Construction Work

for the Base Bid sum of:

Four hundred nineteen thousand four hundred Seventy five Dollars
(\$ 419,475 —) (amount written in numbers) (amount written in words)

Job No. 2409
PROP-1

2. ALTERNATE BIDS

All Bidders shall include below all applicable alternate prices requested as (add to), (deduct from), or (no change) in Base Bid price. *(Cross out terms that do not apply.)*

A. **Alternate Bid No. 1:** (Add, deduct, no change) to the Base Bid the sum of
FIVE Thousand Seven hundred & NO/100 Dollars
(\$ - \$5,700) *(amount written in numbers)*
(amount written in words)

for the existing sliding doors to remain in lieu of replacement as described on the Plans.

B. **Alternate Bid No. 2:** (Add, deduct, no change) to the Base Bid the sum of
Ten thousand Seven hundred fifty & NO/100 Dollars
(\$ - \$10,750) *(amount written in numbers)*
(amount written in words)

for the existing building roof to remain in lieu of replacement as described on the Plans.

3. BID SECURITY ATTACHED *(check one)*

X — Bid Bond
_____ — Certified Check, Amount \$ _____

4. By submitting this Bid, we acknowledge the receipt and inclusion of the following Addenda:

Addendum #1: TA
Addendum #2: TA
Addendum #3: '

PLEASE INITIAL ADDENDA RECEIVED!

5. UNIT PRICES

A. **Only one price may be submitted for each unit price requested.**

1) **Branch A:** Contractors to provide unit prices for:

None required.

6. It is understood that the Owner reserves the right to reject any or all Bids. If written notice of acceptance of this Bid is mailed or delivered to the undersigned within thirty (30) days after the opening thereof, the undersigned agrees to execute and deliver a Contract in a prescribed form and furnish a Performance Bond and a Labor and Material Payment Bond within ten (10) days after the Contract is presented to them for signature.

7. SUBCONTRACTOR LISTINGS

List one (1) name for each Division of Work. After Bid opening, this list cannot be altered without written consent of the Owner. Pursuant to the requirements of the Instructions to Bidders, this Bid is based on the following Subcontractors:

<u>Class of Work</u>	<u>Subcontractor</u>
A. <u>Branch A</u> shall submit the following:	
Demolition and Removals	To be furnished upon award
Concrete Work	To be furnished upon award
Carpentry	To be furnished upon award
Roofing	To be furnished upon award
Architectural Sheet Metal	To be furnished upon award
Sealants and Caulking	To be furnished upon award

8. If a Corporation, state correct legal title:

Corporate Contractors, Inc.

State in which Incorporated: Wisconsin

NAMES AND TITLES OF OFFICERS authorized to sign Contracts: Attach a certified Corporate resolution naming persons authorized to sign Contracts and/or submit Bids on behalf of the Corporation.

9. If a Partnership, name the Partners:

10. I hereby certify that all statements herein are made on behalf of:

Corporate Contractors, Inc.

(Name of Corporation, Partnership)

Homer Auge

(or Person Submitting)

By: _____

(Signature)

Title, if any: President

Date: July 23, 2025

Address: 3800 Milwaukee Rd Suite 200 Beloit, WI 53511

Phone: (608)207-0055

11. Subscribed and sworn to before me this 23rd day of

July

, 20 25

NOTARY PUBLIC: _____

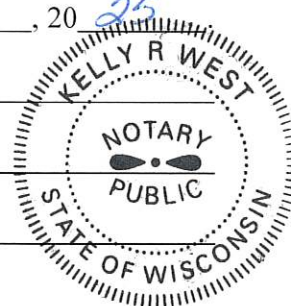
Kelly R West

IN AND FOR THE STATE OF: _____

Wisconsin

MY COMMISSION EXPIRES: _____

04/26/29



12. MATERIAL SELECTION LIST

Wherever more than one material or product is specified by name in the Specifications or added by Addendum, the Contractor shall state in the space provided below which particular

If the Bidder does not list one of the materials or products in the Proposal form, the Owner shall have the right to select any of the materials or products named without a change in the Bid or Contract Price. Contractor may, at its own option, submit the following Material Selection List with its Bid at the time of submission, or submit the following Material Selection List by 4:00 p.m. local time on the day after Bids are due, to the office of the Architect-Engineer. List will be required of the three (3) low Bidders on each Branch of Construction.

[illegible]

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Corporate Contractors, Inc.
3800 Milwaukee Road, Ste. 200
Beloit, WI 53511

OWNER:

(Name, legal status and address)

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

SURETY:

(Name, legal status and principal place of business)

Berkley Insurance Company
475 Steamboat Road
Greenwich, CT 06830
Mailing Address for Notices
1411 Opus Place, Suite 450
Downers Grove, Illinois 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Proposed Salt Shed Expansion -CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
1065 Carey Street
Lake Geneva, Wisconsin

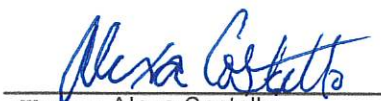
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 24th day of July, 2025


(Witness)


(Witness) Alexa Costello

Corporate Contractors, Inc.
(Principal) (Seal)

By: 
(Title)

Berkley Insurance Company
(Surety) (Seal)

By: 
(Title) James I. Moore Attorney-in-Fact

State of Illinois

County of DuPage

SURETY ACKNOWLEDGEMENT (ATTORNEY-IN-FACT)

I, Cynthia A Schwinn Notary Public of DuPage County, in the State of Illinois,

do hereby certify that James I. Moore Attorney-in-Fact, of the Berkley Insurance

Company who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the Berkley Insurance Company for the uses and purposes therein set forth.

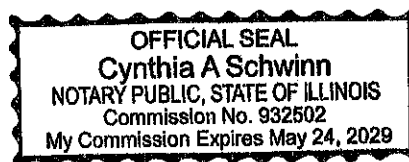
Given under my hand and notarial seal at my office in the City of Downers Grove in said County, this 24th day of July, 2025.



Notary Public

Cynthia A Schwinn

My Commission expires: May 24, 2029



**POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE**

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: *James I. Moore; Kelly A. Gardner; Jennifer J. McComb; Melissa Schmidt; Tariese M. Pisciotto; Diane M. Rubright; Sinem Nava; Martin Moss; or Maria A. Gonzalez of HUB International Midwest Limited of Downers Grove, IL* its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed **One Hundred Million and 00/100 U.S. Dollars (U.S.\$100,000,000.00)**, to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 2nd day of May, 2024.



Attest:

By

Philip S. Welt

Executive Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafer

Senior Vice President

STATE OF CONNECTICUT)

) ss:

COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 2nd day of May, 2024, by Philip S. Welt and Jeffrey M. Hafer who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA G. RUNDBAKEN
NOTARY PUBLIC
CONNECTICUT

MY COMMISSION EXPIRES 04-30-2020

Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 24th day of July, 2025.



Vincent P. Forte

CORPORATE AUTHORIZATION RESOLUTION

Corporate Contractors, Inc. 3800
Milwaukee Blvd, Suite 200
Beloit, WI 53511

I, Diane M. Hendricks, certify that I am Sole Director of the above named corporation organized under the laws of Wisconsin, Federal Employer I.D. Number 62-1533991, engaged in the business under the trade name of Corporate Contractors, Inc., and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of directors of the Corporation duly and properly called on August 10, 1998.

These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

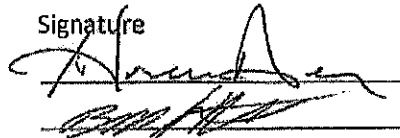
The agent(s) listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title

Homer Auge, President

Brad Austin, Chief Executive Officer

Signature



Description of Power and resolution of Authorization to exercise stated Power:

Enter into and sign construction proposals and contracts for the performance of work by the corporation and for the sub-contracting of construction work.

Limitations of Power:

None

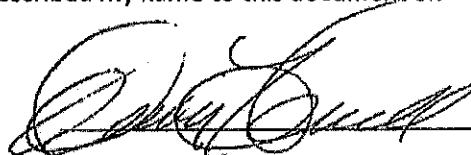
Effect on Previous Resolutions:

All previous resolutions remain in effect

Certification of Authority.

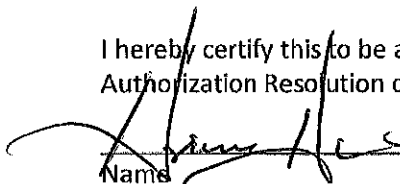
I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and authority to adopt the resolution stated above and to confer the power granted above to the persons named who have full power to exercise the same.

In witness whereof, I have subscribed my name to this document on
September 17, 2024



Diane M. Hendricks, Sole Director

I hereby certify this to be a true copy of the original Corporate
Authorization Resolution dated September 17, 2024.

 President 7/24/2025
Name Title Date

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

**PROPOSED SALT SHED EXPANSION
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
1065 CAREY STREET
LAKE GENEVA, WISCONSIN**

Job No. 2409

Contractor shall, upon receipt of the enclosed Addendum, fill out and mail or email this form to the Architect-Engineer's office.

KEHOE-HENRY & ASSOCIATES, INC.

Architecture & Engineering
25 North Wisconsin Street
Elkhorn, Wisconsin 53121
wrh@kehoe-henry.com

We hereby acknowledge receipt of the enclosed Addendum No. 2.

CONTRACTOR:

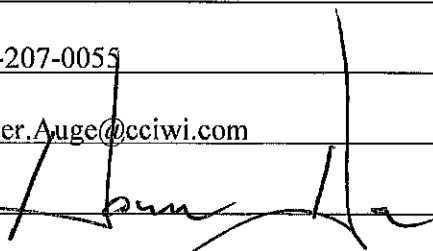
Name: Corporate Contractors, Inc.

Address: 3800 Milwaukee Rd., Suite 200

Beloit, WI 53511

Phone: 608-207-0055

Email: Homer.Auge@cciwi.com

Signature: 

NOTE: Also acknowledge receipt of Addendum on Proposal Form in space provided.

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

**PROPOSED SALT SHED EXPANSION
CITY OF LAKE GENEVA
DEPARTMENT OF PUBLIC WORKS
1065 CAREY STREET
LAKE GENEVA, WISCONSIN**

Job No. 2409

Contractor shall, upon receipt of the enclosed Addendum, fill out and mail or email this form to the Architect-Engineer's office.

KEHOE-HENRY & ASSOCIATES, INC.

Architecture & Engineering
25 North Wisconsin Street
Elkhorn, Wisconsin 53121
wrh@kehoe-henry.com

We hereby acknowledge receipt of the enclosed Addendum No. 1.

CONTRACTOR:

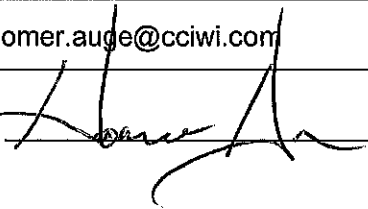
Name: Corporate Contractors, Inc.

Address: 3800 Milwaukee Rd Suite 200

Beloit, WI 53511

Phone: (608)207-0055

Email: homer.auge@cciwi.com

Signature:  President

NOTE: Also acknowledge receipt of Addendum on Proposal Form in space provided.

MARINE UNIT COST ANALYSIS

	LGPD*	GLLEA*	Difference	Savings
2026	\$210,000	\$75,000	(\$135,000)	(\$135,000)
2027	\$32,000	\$75,000	\$43,000	(\$92,000)
2028	\$32,000	\$75,000	\$43,000	(\$49,000)
2029	\$32,000	\$75,000	\$43,000	(\$6,000)
2030	\$32,000	\$75,000	\$43,000	\$37,000
2031	\$32,000	\$75,000	\$43,000	\$80,000
2032	\$32,000	\$75,000	\$43,000	\$123,000
2033	\$32,000	\$75,000	\$43,000	\$166,000
2034	\$32,000	\$75,000	\$43,000	\$209,000
2035	\$32,000	\$75,000	\$43,000	\$252,000
2036	\$32,000	\$75,000	\$43,000	\$295,000

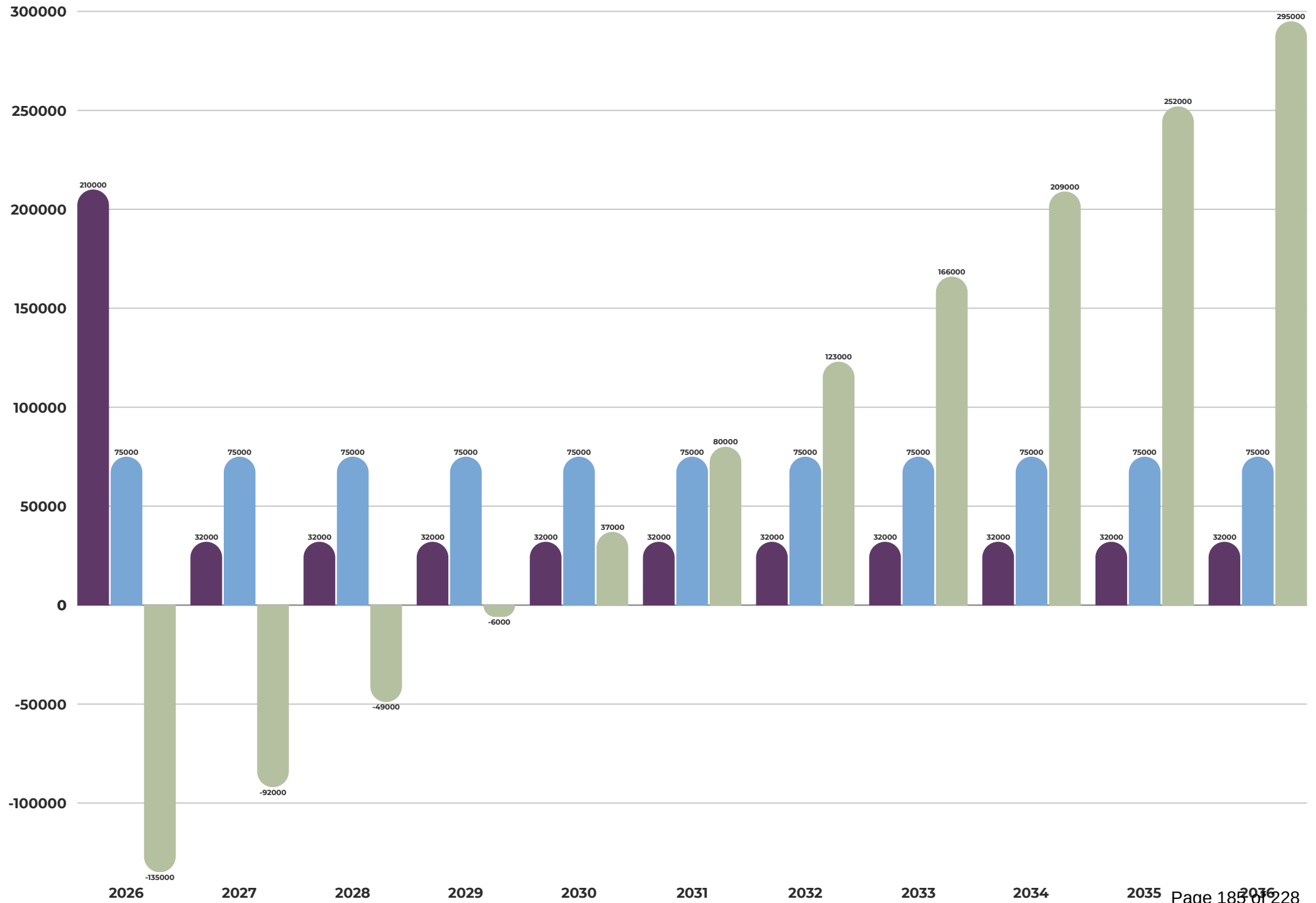
TOTAL SAVINGS 2030-2036 IS \$295,000

*In 2025, the annual cost to GLLEA was \$75,000. The figures in the table are illustrative, comparing projected costs for LGPD versus GLLEA.

While LGPD shows a significant initial investment in 2026, the ongoing annual cost drops to \$32,000 starting in 2027. The cumulative savings begin to appear in 2030, with increasing annual and cumulative savings through 2036.

MARINE UNIT COST ANALYSIS

● LGPD ● GLLEA ● SAVINGS



MEMORANDUM

TO: City Council, City Administrator, City Clerk
FROM: City Attorney, Daniel S. Draper
DATE: August 8, 2025

It has been proposed that the City of Lake Geneva withdraw from the Geneva Lake Law Enforcement Agency (hereinafter "GLLEA.") The GLLEA is composed of municipalities abutting Geneva Lake. The Town of Walworth is also a member. A presentation will be made outlining the reasons for withdrawing from the consortium. I have been asked to prepare an opinion on whether this is legally permitted.

The documents outlining the responsibilities of the GLLEA are somewhat scattered and sketchy. Attached is an ordinance amending Section 90-34 subsection (b) of our municipal code (Sec. 90-34 no longer exists) meeting minutes approving the intergovernmental agreement establishing the GLLEA and the intergovernmental agreement, the Geneva Lake Law Enforcement Agency Bylaws, and sections of the Lake Geneva Municipal Code referencing the GLLEA.

The Intergovernmental Agreement and Geneva Lake Law Enforcement Agency Bylaws allude to withdrawal of a member from the Geneva Lake Law Enforcement Agency.

In the Intergovernmental Agreement, paragraph 5 states as follows:

"This Agreement shall be effective immediately upon approval by the last party and will remain in effect indefinitely on the same terms and provisions contained herein, unless written notice is provided by the terminating party to the other parties, of the terminating party's election to terminate this Agreement and such notice shall be submitted at least ninety (90) days prior to the termination taking effect."

In the bylaws, it states that the "Agency is organized and authorized under WI State 66.0301 and approved by ordinance at the following jurisdictions: the Village of Fontana on Geneva Lake, the City of Lake Geneva, the Township of Linn, the Village of Williams Bay and the Township of Walworth." WI State [statute] is the state statute that authorizes intergovernmental cooperation. The ordinance establishing the city's participation in the GLLEA is attached.

The bylaws contain no specific provisions on withdrawing from the Geneva Lake Law Enforcement Agency; however, it does acknowledge that a municipality can withdraw from the GLLEA and the rights the municipality retains after withdrawal. Those provisions are found in ARTICLE XVII PROPERTY AND FUNDS. Therein it specifically states:

"All property and funds of the GLLEA shall be considered to be equally owned by each funding jurisdiction. Should any funding jurisdiction withdraw from the GLLEA, they shall retain the right to their share of the asset value of the GLLEA at the time of their withdrawal."

The operating budget is prepared in September of each year. (See ARTICLE XVI Budget.) It would therefore be considerate to submit a letter of withdrawal before the remaining jurisdictions prepare their budget. Our withdrawal would be effective 90 days after our written notification. This would be after a budget is to be prepared in September but prior to the first billing in January.

Therefore based upon the attached documents, the City of Lake Geneva can withdraw from the GLLEA by providing 90 days written notice.

Based upon the language Secs. 90-31 and 90-243, the City of Lake Geneva Police Department will have authority to enforce the provisions of the lake use ordinances.

If you have any questions, please contact me.

ORDINANCE 11-27

**AN ORDINANCE AMENDING CHAPTER 90, WATERWAYS,
OF THE LAKE GENEVA MUNICIPAL CODE**

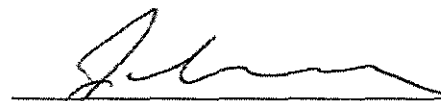
The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article II, Section 90-34, subsection (b), of Chapter 90 of the Lake Geneva Municipal Code is repealed and recreated as follows:

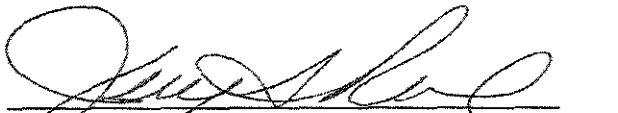
(b) Geneva Lake Law Enforcement Agency. The Geneva Lake Law Enforcement Agency shall be governed by a Board of Administrators to consist of the respective Town Board Chairperson, Village President and Mayor from each of the municipalities. Each Administrator may appoint one alternate elected official from his or her municipality to act on his or her behalf in the event of his or her absence at meetings of the Board of Administrators. The alternate elected official so designated shall be kept on file with the Board of Administrators. The Board of Administrators shall have the power to hire any personnel necessary for the operation of the unit. It shall also have the power to establish any staff to directly supervise the operation of this unit. Such staff shall be directly responsible to the Board of Administrators.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this 10th day of October, 2011.


JAMES R. CONNORS, Mayor

Attest:


JEREMY A. REALE, City Clerk

First Reading: 09/26/2011
Second Reading: 10/10/2011
Adoption: 10/10/2011
Published: 10/20/2011

REGULAR CITY COUNCIL MEETING

MONDAY, JANUARY 14, 2013 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:03 p.m.

The Pledge of Allegiance was led by Alderman Kehoe.

Roll Call. Present: Aldermen Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar. Absent: Alderman Krohn (excused). Also present: Administrator Jordan, DPW Winkler, City Attorney Draper and City Clerk Hawes.

Awards, Presentations, and Proclamations.

Mayor Connors presented a proclamation to John Nish for his years of service as City Electrician.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 Goerge St., Lake Geneva, addressed the Council about item #14A regarding the Riviera seawall inspection. Mr. O'Neill said there appears to be a discrepancy with whether the inspection will be above or below the waterline.

Acknowledgement of Correspondence.

City Clerk Hawes acknowledged a letter from Joyce and James Iding, 101 Applewood Ct. NW, Marietta, GA, dated January 1, 2013 regarding an increase to their property tax bill for 2012.

Approval of Minutes

Wall/Tolar motion to approve the regular meeting minutes of December 10, 2012, as prepared and distributed. Motion carried by vote of 7 to 0.

Consent Agenda

Original Class "B"/Class "C" fermented malt beverage license and wine license application filed by Delish Corporation d/b/a Delish Pizzeria, 150 Center St., Lake Geneva, Jessica Regester, Agent

Temporary Class "B" License application submitted by Jessica Pacholczak on behalf of St. Francis Parish Life for the sale of fermented malt beverages at St. Francis Parish Life, 148 W. Main Street, Lake Geneva, for Chili Cook Off on February 2, 2013

Temporary Class "B" License application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees for the sale of fermented malt beverages at Flat Iron Park parking lot, 100 block of Center St., Lake Geneva, for Venetian Festival on August 13-19, 2013

Park Permit Application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees to use Flat Iron, Library and Seminary Parks for Venetian Festival on August 12-19, 2013 (*recommended by Board of Park Commissioners 1/2/13*)

Street Use Permit Application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees to use Wrigley Dr. from Center St. to Broad St. and parking stalls on west side of Center St. from Wrigley Dr. to 150 Center St. for Venetian Festival on August 12-20, 2013

Original 2012-2013 Operator License applications filed by Brandee L. Walton, Kristina A. Conlin, Kayla J. Skomski, Tallulah L. McKimmy and Theodore Harig

Hougen/Wall motion to approve. Motion carried by vote of 7 to 0.

Items Removed from the Consent Agenda

Street Use Permit Application submitted by William Thornborough on behalf of Genoa City Lions Club to use a parking stall on the northwest corner of Main St. and Broad St. for Harley-Davidson Raffle on April 6, 2013 through July 28, 2013, from 7 a.m. to 6 p.m.

Alderman Hill said the applicant is requesting to use the parking stall on weekends and holidays only. She said last year the applicant paid an additional fee of \$272.00 to cover the lost revenue from the parking stall they used. Mayor Connors said it would come out to 36 days in 2013, which would be \$360.00 in lost parking revenue. Alderman Hill expressed concern with whether it was acceptable for the City to rent out parking stalls in this manner. She said the Parking Commission has been working on improving visibility near the corners of intersections and having a trailer there may impede visibility at this intersection. Alderman Kupsik said he was under the impression that the applicant would consider a new location this year. He suggested the item be continued to the next meeting and the applicant be asked to consider a different location.

Kupsik/Hougen motion to continue to the January 28th meeting and recommend the applicant request a less congested location. Alderman Kupsik suggested the applicant consider a parking stall west of the Library. Alderman Tolar agreed the raffle shouldn't be held on a main intersection. Alderman Wall said he has never heard of any issues with the applicant using the requested location in the past. He added that the Genoa City Lions Club is a fine organization and they deserve to continue their raffle at the same location.

Roll Call: Hougen, Hill, Kehoe, Kupsik and Tolar voted "yes." Wall and Mott voted "no." Krohn was absent. Motion carried by vote of 5 to 2.

Second reading of Ordinance 12-27, amending Chapter 2, Administration, Article V, Board and Commissions, Division 1, Generally regarding the Communications Committee (continued 12/10/12)

Mayor Connors said the Council discussed removing the word "all" under (m)(1). Administrator Jordan suggested adding "or matters as referred by staff and Council" at the end of the (m)(1).

Hill/Hougen motion to approve. Hill/Mott motion for an amendment, deleting the word "all" under (m)(1) and adding "or as referred by City staff or Council" at the end of (m)(1). Amendment carried by vote of 7 to 0.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Resolution 13-R01, combining polling locations for February 19, 2013 Spring Primary Election

City Attorney Draper said **Resolution 13-R01** appears to conflict with an existing ordinance that designates two polling places for elections. Item failed for lack of motion.

Resolution 13-R03, a resolution for the City of Lake Geneva to become a primary wireless 9-1-1 Public Safety Answering Point (PSAP) (recommended by the Police and Fire Commission 1/10/13)

Hougen/Hill motion to suspend the rules and allow Police Chief Rasmussen to address Council. Motion carried by vote of 7 to 0. Chief Rasmussen said that according to a recent study, 60% of 9-1-1 calls in Walworth County are made on cell phones. When a 9-1-1 call is made from a cell phone, it goes to the County where it then gets redirected to Lake Geneva. Chief Rasmussen suggested establishing Lake Geneva as a primary wireless 9-1-1 Public Safety Answering Point (PSAP) so cell phone calls within certain boundaries in the city limits would go straight to the Lake Geneva dispatch. He said this would avoid the delay of having to be transferred from the County.

Hougen/Wall motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Finance, License and Regulation Committee Recommendations – Alderman Hill

Discussion/Action on agreement with Crispell-Snyder for Riviera Seawall Inspection services in the amount of \$5,500.00 (recommended by Public Works Committee 12/17/12)

Hill/Kupsik motion to approve the agreement with Crispell-Snyder for Riviera Seawall Inspection services in the amount of \$5,500.00 funded by TIF. DPW Winkler said the inspection would be for the concrete section of the wall located above the water line. He said the below-water portion of the wall is covered in thick steel sheeting and is in good shape. Alderman Mott expressed concern with the inspection not including the steel, below-water portion of the wall.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Discussion/Action on agreement with Crispell-Snyder for Cook Street Traffic Signal Analysis and Design (Items 1 and 2) in the amount not to exceed \$2,000.00 (recommended by Public Works Committee 12/17/12)

Hill/Kupsik motion to approve the agreement with Crispell-Snyder for Cook Street Traffic Signal Analysis and Design (Items 1 and 2) in the amount not to exceed \$2,000.00 funded by TIF. Alderman Hill said this is strictly for the initial study to determine if the City would qualify for traffic signals at this intersection. Mayor Connors asked when the traffic study would be conducted. Administrator Jordan said it would be conducted during a normal day and time, not during an usually slow or busy time. Alderman Wall asked why the study wasn't conducted while the engineering was being done for the other downtown traffic signals. Mayor Connors said this study was actually included with the original engineering agreement for the Main St. traffic signals project but it was struck by the Public Works Committee. DPW Winkler said the cost for the Cook St. study has not changed since the original quote for the Main St. project.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Discussion/Action on award of bid to Humphreys Contracting for Riviera Counter Top Replacements project (in quartz) in the amount of \$24,050.00 (recommended by Public Works Committee 12/17/12)

Hill/Mott motion to approve the award of bid to Humphreys Contracting for Riviera Counter Top Replacements project (in quartz) in the amount of \$24,050.00 funded by TIF. Alderman Mott expressed support for completing the project.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Discussion/Action on revised intergovernmental agreement with the Geneva Lake Law Enforcement Agency

Hill/Kupsik motion to approve. Alderman Hill said this is an update to the current agreement which was established in 1998. She said it does not include any substantive changes from the current agreement. Mayor Connors added that the revised agreement gives procedures for the creation of bylaws.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Discussion/Action on revised emergency services agreement with the Town of Geneva for the term of January 1, 2013 to December 31, 2013 (recommended by Police & Fire Commission 1/10/13)

Hill/Wall motion to approve. Alderman Hill noted that the revised agreement includes two typographical corrections with regard to the agreed payment installment dates.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Discussion/Action on directing staff to issue a Request for Proposals (RFP) to design a disc golf course on the City-owned portion of the former Hillmoor golf course (recommended by Committee of the Whole 1/7/13)

Hill/Kupsik motion to direct staff to issue a Request for Proposals (RFP) to design a disc golf course on the City-owned portion of the former Hillmoor golf course. Alderman Wall expressed support with the project, noting that he

has received positive feedback on it. Alderman Kehoe asked if dogs will be running onto the disc golf course from the dog park area. Mayor Connors said the dog park area will be fenced in. Alderman Kupsik said the Board of Park Commissioners recommended this project because it was believed the subject site provides perfect terrain for this use. Mayor Connors added that the disc golf course would be a low impact project that could be removed or relocated at little cost at a future time. Alderman Wall asked about how the disc golf course would be maintained. Alderman Kupsik said the City would just need to mow the grass periodically; it would not require as much up-keep as a regular golf course. Alderman Kehoe asked where visitors would park. Mayor Connors said they would park in the Dunn Field parking lot.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Discussion/Action on disallowance of claim filed by Karen Steiner for alleged injury caused by a trip and fall in Flat Iron Park on August 16, 2012, pursuant to Wis. Stat. 893.80(1g)

Hill/Kupsik motion to disallow the claim. Alderman Hill said the insurance carrier investigated the claim and determined the City was not negligent. Alderman Hougen asked about the details of the claim. City Clerk Hawes said he did not have the details of the claim, but it was reviewed by the insurance carrier.

Roll Call: Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Hougen voted "no." Krohn was absent. Motion carried by vote of 6 to 1.

RESOLUTIONS

Resolution 13-R02, establishing wages, salaries and benefits for non-represented and part-time (non-seasonal) employees for the 2013 budget year

Hill/Mott motion to approve. Alderman Hill said the resolution includes a 2% raise for non-represented and part-time (non-seasonal) employees as reflected in the 2013 budget.

Roll Call: Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Hougen voted "no." Wall abstained. Krohn was absent. Motion carried by vote of 6 to 0.

Plan Commission Recommendations – Alderman Hougen

Discussion/Action on an amendment to the existing General Development Plan filed by Jodeen Mikkelsen, N1595 E Lakeside Lane, Lake Geneva, WI53147, to allow for division of the property and to establish additional permitted uses at 942 Maxwell St. and 1200 La Salle St., Tax Key numbers ZCL2 00014A and ZCL2 00014 respectively including appropriate accommodations to be made for traffic flow and deliveries and to also include all staff recommendations

Hougen/Wall motion to approve. Alderman Hougen said the purpose of the amendment is to split the parcel to accommodate a redevelopment project. Mayor Connors said the applicant would also need to apply for a Precise Implementation Plan.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Presentation of Accounts – Alderman Hill

Hill/Mott motion to approve Prepaid Bills in the amount of \$14,562.82.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Hill/Wall motion to approve Regular Bills in the amount of \$330,471.70.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Hill/Mott motion to accept monthly Treasurer's Report through October 31, 2012. Motion carried by vote of 7 to 0.

Mayoral Appointments – Mayor Connors

Discussion/Action on appointment of C. Andrew Fritz, IV to fill a vacated term on the Communications Committee

Kupsik/Hill motion to appoint C. Andrew Fritz, IV to fill a vacated term on the Communications Committee. Motion carried by vote of 7 to 0.

Discussion/Action on appointment of Shane Morelock to fill a vacated term on the Communications Committee

Hill/Kupsik motion to appoint Shane Morelock to fill a vacated term on the Communications Committee. Motion carried by vote of 7 to 0.

Closed Session

Hougen/Mott motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body re: Police Lieutenant (City Attorney Draper)

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

The Council entered into Closed Session at 8:24 p.m.

Kupsik/Wall motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0. The Council reconvened in open session at 8:40 p.m.

Hill/Wall motion to approve Police Lieutenant Ed Gritzner compensation at \$70,000.00 per year.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik and Tolar voted "yes." Krohn was absent. Motion carried by vote of 7 to 0.

Adjournment

Mott/Kupsik motion to adjourn at 8:41 pm. Motion carried by vote of 7 to 0.

/s/ Michael D. Hawes, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

1 INTERGOVERNMENTAL AGREEMENT,
2 PURSUANT TO WIS. STAT.
3 §66.0301, TO ALLOW THE GENEVA LAKE
4 LAW ENFORCEMENT AGENCY TO
5 EMPLOY CERTIFIED POLICE OFFICERS
6 BY THE CITY OF LAKE GENEVA, THE
7 VILLAGES OF FONTANA-ON-GENEVA
8 LAKE AND WILLIAMS BAY, AND THE
9 TOWN OF LINN.

10
11 THIS INTERGOVERNMENTAL AGREEMENT, PURSUANT TO WIS.
12 STAT. § 66.0301, TO ALLOW THE GENEVA LAKE LAW ENFORCEMENT
13 AGENCY TO EMPLOY CERTIFIED POLICE OFFICERS WHO HAVE BEEN
14 APPOINTED POLICE OFFICERS BY THE CITY OF LAKE GENEVA, THE
15 VILLAGES OF FONTANA-ON-GENEVA LAKE AND WILLIAMS BAY, AND
16 THE TOWN OF LINN ("Agreement"), is made and entered by and between the City of
17 Lake Geneva, the Village of Fontana-on-Geneva Lake, the Village of Williams Bay, and
18 the Town of Linn (collectively "Municipalities"), the Town of Walworth; and the Geneva
19 Lake Law Enforcement Agency ("Agency").

20 **RECITALS**

21 WHEREAS, the Agency, otherwise referred to by Wis. Stat. § 30.79 (1995-96)
22 as a "water safety patrol unit", is lawfully established to enforce Wis. Stat. §§ 30.50-
23 30.80 (1995-96), as well as ordinances enacted pursuant to Wis. Stat. § 30.77; and

24 WHEREAS, the Municipalities, the Town of Walworth, and the Agency have
25 determined that, in the interest of public health, and welfare, some of the certified police
26 officers employed by this Agency should have the additional authority to enforce state
27 criminal statutes, as well as ordinances adopted by the Municipalities; and

28 **WHEREAS**, the Municipalities, the Town of Walworth, and the Agency agree
29 that some certified police officers employed by the Agency should also be police officers
30 jointly appointed by the Municipalities.

31 **NOW, THEREFORE**, in consideration of the mutual benefits to be derived from
32 the joint appointment of police officers to be employed by the Agency, the
33 Municipalities, the Town of Walworth, and the Agency agree as follows, to-wit:

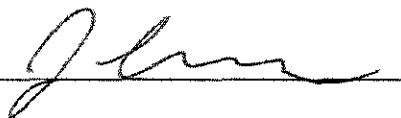
- 34 1. The Recitals set forth above are incorporated herein by reference as if set forth at
35 length herein.
- 36 2. The Board of Directors shall have the authority to promulgate bylaws, policies
37 and procedures regarding the hiring and authority of the police officers for the
38 Agency.
- 39 3. Any police officer jointly appointed by the Municipalities must be a law
40 enforcement officer, as defined in Wis. Stat. § 165.85(2)(c) (1995-96), and said
41 officer must be currently certified or certifiable as required by
42 Wis. Stat. § 165.85.
- 43 4. This agreement shall not, in any way, be construed to create any additional
44 liability on the part of the Municipalities and the Town of Walworth for any costs
45 or liabilities incurred which relate, in any way, to the actions of a jointly
46 appointed police officer when working on behalf of the Agency. A jointly
47 appointed police officer, as employed by the Agency, is employed solely by and
48 on behalf of the Agency.
- 49 5. This Agreement shall be effective immediately upon approval by the last party
50 and will remain in effect indefinitely on the same terms and provisions contained
51 herein, unless written notice is provided by the terminating party to the other
52 parties, of the terminating party's election to terminate this Agreement and such
53 notice shall be submitted at least ninety (90) days prior to the termination taking
54 effect.

Geneva Lake Law Enforcement Agency
Intergovernmental Agreement Signature Pages

Approved and Adopted this 14th day of January, 2013.

City of Lake Geneva

City Council

By: 

James R. Connors, Mayor

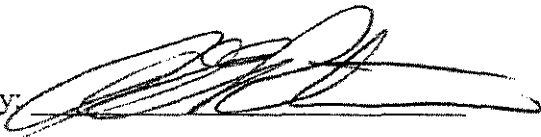
Attest: 

Michael Hawes, Clerk

Approved and Adopted this 5th day of November, 2012.

Village of Fontana on Geneva Lake

Board of Trustees

By: 

Arvid Petersen, President

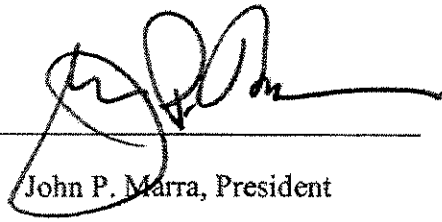
Attest: 

Dennis Martin, Clerk

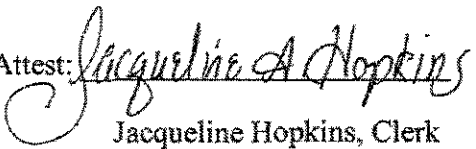
85 Approved and Adopted this 21st day of JANUARY, 2013.
86

87 Village of Williams Bay

88 Board of Trustees

89
90 By: 

John P. Marra, President

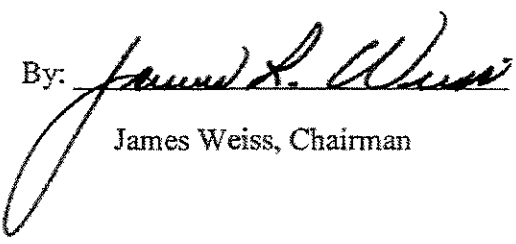
91
92 Attest: 

93 Jacqueline Hopkins, Clerk
94

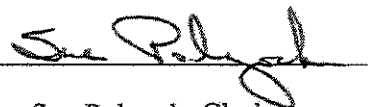
95
96 Approved and Adopted this 12 day of November, ²⁰¹²~~2013~~.
97

98 Town of Linn

99 Board of Supervisors

100
101 By: 

James Weiss, Chairman

102
103 Attest: 

104 Sue Polyock, Clerk
105

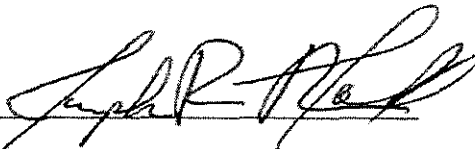
113 Approved and Adopted this 12th day of April, 2013.
114

115 Town of Walworth

116 Board of Supervisors

117

118

By: 
Joseph Abell, Chairman

119

120 Attest: 

121 Marie Baker, Clerk

Geneva Lake Law Enforcement Agency

Bylaws

ARTICLE I Authority

The GLLEA (hereafter referred to as the Agency) is organized and authorized under WI State 66.0301 and approved by ordinance at the following jurisdictions: the Village of Fontana on Geneva Lake, the City of Lake Geneva, the Township of Linn, the Village of Williams Bay and the Township of Walworth.

ARTICLE II Structure

The GLLEA shall be operated by the following entities and personnel:

- Board of Directors. (hereafter referred to as the Board)
- Chief in Charge
- Operations Committee
- Commander
- Sergeant
- Officers
- Treasurer

ARTICLE III Board of Directors

The Board of Directors shall consist of the senior Village President, Town Chairman or City Mayor from each of the five participating jurisdictions or, in their absence, an elected official substitute based on local ordinance. Each Board member shall have the authority to vote and the Board shall have overall authority over the GLLEA. The Board shall have the authority to create/amend by-laws, policies and procedures as they see fit regarding the operations of the Agency.

ARTICLE IV Chairperson of the Board

Term- The Chairperson shall serve a two year term from May 1st through April 30th of the second year.

Appointment – Beginning January 1st 2011, the Chairperson shall be the Village President of the Fontana. The Chairperson shall rotate continuously every odd numbered year clockwise around the lake to each of the five participating jurisdictions (Fontana, Williams Bay, Lake Geneva, Linn and Walworth)

In the absence of the Chairperson, the most senior board member shall assume the duties of the Chair.

The Chairperson shall;

- Set the meeting location, date and time (traditionally the second Wednesday of each month)
- Develop the agenda with the Chief in Charge and Commander
- Preside over Board Meetings

Geneva Lake Law Enforcement Agency Bylaws

ARTICLE V Chief in Charge

Term – The Chief in Charge shall serve a two year term from May 1st through April 30th of the second year.

Appointment – Beginning January 1st 2011, the Chief in Charge shall be the Chief of Police for the Village of Williams Bay. The Chief in Charge shall rotate continuously every even numbered year, clockwise around the lake, to each of the four funding jurisdictions (Linn, Fontana, Williams Bay, and Lake Geneva). In the event the Chief in Charge is not available, the duties shall pass to the previous Chief in Charge.

The Chief in Charge shall:

- Be the direct supervisor of the Commander and carry out the directions of the Board and the Operations Committee.
- Chair the Operations Committee and set the location, date and time of the meetings.

ARTICLE VI Operations Committee

Shall consist of the Chief of Police from each participating jurisdiction, shall oversee the operations of the sworn personnel and make recommendations to the Board. The Committee shall meet as needed, with or without the sworn personnel. The committee, by unanimous vote, shall recommend to the Board, individuals approved for all sworn staff positions.

ARTICLE VII Commander

Appointment - The Board shall appoint or remove a Commander of the Agency for a term from March 1st through February 28th. The Commander's job description shall be approved by the Board, based on the recommendations of the Operations Committee.

ARTICLE VIII Sergeant

Appointment - The Board may appoint or remove a sergeant, based on the recommendation of the Operations Committee and the Commander, and shall be for term from March 1st through February 28th.

ARTICLE IX Police Officers

Appointment – The Board shall approve the hiring and number of certified or certifiable police officers needed for operations to serve a term of not more than one year from April 1st until November 1st based on the approval of the Operations Committee.

ARTICLE X Enforcement Authority and Discipline of Sworn Personnel

All sworn personnel must be approved by each jurisdiction's granting authority. Refusal by any jurisdiction to approve any of the sworn personnel only restricts that officer's authority to enforce that jurisdiction's municipal ordinances within that jurisdiction. Termination, suspension or reduction in rank of any sworn personnel shall be done in accordance with established policies, procedures and state law.

Geneva Lake Law Enforcement Agency

Bylaws

ARTICLE XI Treasurer

Appointment - Shall be appointed or removed by the Board on an annual basis responsible for the accounting, collection, and disbursement of all funds of the GLLEA. The Treasurer's appointment or removal requires a majority vote of the Board. Duties and compensation shall be designated by the Board.

Disbursement of Funds - The Board shall appoint at least two individuals authorized to sign checks to disburse funds. Checks shall have two signatures.

ARTICLE XII Meetings

The Board may meet with the Commander, Operations Committee and Treasurer once a month. Additional meetings may be required as needed. Meetings shall be conducted under Robert's Rules of Order and Wisconsin state law.

ARTICLE XIII Records

All official records of the current and previous year shall be maintained at the GLLEA office with earlier records stored at a location approved by the Board (currently the Town of Linn Municipal Building). Copies shall be provided to each jurisdiction upon request or by direction of the Board. The Chief in Charge and the Commander shall be the designated custodians of all records pursuant to state law.

ARTICLE XIV GLLEA Office

The physical location of the GLLEA office shall be located as approved by a majority vote of the Board.

ARTICLE XV Court

The Court where the GLLEA prosecutions are performed shall be selected at the time that the GLLEA annual budget is approved by the Board. The jurisdiction holding the Court shall submit to the Board, by December 1st, a detailed accounting of prosecution/court costs and revenues received from the GLLEA citations. If the Court realizes a loss from handling the GLLEA, reimbursement of the net expenses will be paid upon Board approval by December 31st each year. If the Court realizes a net profit, this sum will be divided equally and paid out to the funding municipalities by the Court before December 31st each year.

ARTICLE XVI Budget

An annual operating budget shall be prepared by the Board in September of each year and submitted to their respective jurisdictions for approval. The Treasurer will submit a bill to each jurisdiction for their share of the budget biannually in January and July of each fiscal year. Payments are to be made within thirty days upon receipt.

Should any jurisdiction refuse to pay all or part of their share of the operating budget then that jurisdiction shall, upon majority vote of the other Board representatives, lose all voting rights and be removed from any Chairmanship/Chief in Charge duties until such time as payment is made. In the event of removal from the Chairmanship/Chief in

Geneva Lake Law Enforcement Agency Bylaws

Charge, these duties will rotate clockwise to the next jurisdiction. If a jurisdiction cannot pay the full amount of their portion due to economic necessity, the other representatives may waive the amount, upon majority vote, and that jurisdiction may remain in good standing. Any reimbursement funds from the Department of Natural Resources or forfeitures from the GLLEA court to any jurisdiction which did not make a full payment shall be prorated as set by the Board.

Failure to have a majority vote on the operating budget shall result in the termination of operations of the GLLEA until such time as a budget is approved or dissolution of the organization is made in accordance with state law. Should the GLLEA be dissolved, the sale of all assets and cash will be divided equally between all funding jurisdictions in good standing

ARTICLE XVII Property and Funds

All property and funds of the GLLEA shall be considered to be equally owned by each funding jurisdiction. Should any funding jurisdiction withdraw from the GLLEA, they shall retain the right to their share of the asset value of the GLLEA at the time of their withdrawal.

The sale or disposal of any GLLEA property including unclaimed/seized property that the GLLEA comes into possession of, shall be done with the approval of the Board and those funds placed in the GLLEA operating budget..

Chapter 90. Waterways

ARTICLE II. LAKES AND BEACHES

DIVISION 1. GENERALLY

Sec. 90-31. Applicability and enforcement.

- (a) The provisions of this article are adopted in the interest of public health and safety and shall apply to persons, boats and other objects upon, in and under the waters and ice of Geneva Lake within the jurisdictions of the City, villages and towns above named, which are all such municipalities surrounding, riparian to, and having jurisdiction over said lake.
- (b) This article shall be enforced by the officers, employees and agents of the Geneva Lake Law Enforcement Agency, and by the properly designated and authorized officers and agents of said municipalities.

Chapter 90. Waterways

ARTICLE II. LAKES AND BEACHES

DIVISION 3. LAKE SHORE AND BEACHES

Sec. 90-243. Enforcement of subdivision.

[Code 1992, § 20.33(9)]

The provisions of this subdivision may be enforced by:

- (1) City officials and issuance of a municipal citation.
- (2) City Police Department.
- (3) Geneva Lake law enforcement agency law officers.

Benefits/Payroll Specialist

Department: Finance

FLSA Status: Exempt

Reports to: Finance Director/Comptroller

Salary Grade: I

General Definition of Work

Under limited supervision, performs technical payroll accounting functions, administers employee benefits programs and ACA reporting, and maintains technical and accounting records for the City; researches, reconciles, and assures the accuracy of the ledgers and accounts and general HR functions.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below represent the knowledge, skills, and/or abilities required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Processes payroll, benefits, and technical transactions for the City, in compliance with all applicable Federal, State, and City rules, regulations, and procedures.
- Enters payroll, benefits, and related data into computer systems, and maintains information system database; enters data, processes transactions, validates data, compiles documentation, and maintains employee records.
- Responsible for the coordination and completion of health insurance compliance with the ACA.
- Reviews source documents for compliance with rules and regulations; determines proper handling of payroll and technical transactions within designated limits; reports discrepancies.
- Reconciles transactions and records according to policies; reviews payroll records and corrects errors as required; assures the accuracy of the payroll and accounting records.
- Collects payroll, benefits, and administrative information and compiles data for reports; identifies and researches payroll issues and recommends solutions; prepares and distributes required reports.
- Prepares payrolls for review, approval and submittal to the Comptroller; generates technical payroll reports for government agencies; tracks and updates employee information for taxes and benefit deductions, wage assignments, retirement, and other payments.
- Provides information and assistance to employees as authorized; responds to requests for information and attempts to resolve them by researching files and records within the scope of authority; refers matters requiring policy interpretation to the supervisor for resolution.

- Assures that all reports and paperwork are completed promptly; updates, corrects, retrieves, and releases information according to procedures.
- Processes FMLA requests and FMLA timecard tracking; assists departments and employees with the ADA process.
- Coordinates and plans open enrollment and benefits.
- Manage and oversee all pre-employment physical, background checks, and employee orientation.
- Maintain the Department of Labor employer posters for compliance.
- Develop and maintain positive working relationships with internal departments.
- Maintains technical and accounting records for the city.
- Serves as back-up for servicing customers at the front desk, or as assigned.

Strategic & Long-Range Planning

- Evaluate the City's overall recruitment and hiring process, recommending and implementing changes to processes to improve efficiency and effectiveness.

Supervision

- None

Budget

- None

Knowledge, Skills, and Abilities

- City policies and procedures.
- General Accounting standards, policies, procedures, and regulations.
- Payroll accounting rules, regulations, methods, and procedures
- ACA compliance and process
- Applicable state and Federal statutes, rules, codes, and regulations governing payroll and taxes
- Principles of record keeping and records management.
- General ledger reconciliation procedures.
- Business and personal computers, and spreadsheet software applications.
- Ability to work within time limits efficiently and effectively.
- Maintain confidentiality as required by job functions.
- Conduct mathematical operations and calculate figures and analyze simple financial data.

Education and Experience

- Associate degree or certificate with coursework in accounting, finance, human resources, or related field and moderate experience, or equivalent combination of education and experience preferred.
- Strong oral and written communication skills.
- Strong interpersonal and problem-solving skills for employee relations.
- Government accounting experience.
- Proficiency in a variety of computer programs, including Microsoft Office.
- SPRM preferred or ability to obtain certification.

Physical Demands

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and frequently requires reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas using the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data; work has no exposure to environmental conditions; work is generally in a quiet location (e.g. business office, light traffic).

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential function.

Special Requirements

- None

The City of Lake Geneva is an Equal Opportunity Employer.

Human Resources/Benefits Specialist

Posting Date: 09-16-2022

Location: City of Lake Geneva, 626 Geneva St., Lake Geneva, WI 53147

Hours: Monday-Friday 8:30 am – 5:00 pm

Salary range: \$74,609.60-\$78,395.20/yr.- Depending on Qualifications-Exempt Position

Qualifications: A bachelor's degree with a concentration in Human Resources or a closely related field is required. A SHRM and/or HRCI certification is preferred. Strong oral and written communication skills. Strong organizational and analytical skills, and attention to detail. Strong interpersonal and problem-solving skills for employee relations and disciplinary administration.

Duties: Under the direction and supervision of the Comptroller/Finance Director, the Human Resources/Benefits Specialist is primarily responsible for managing the onboarding and offboarding processes of human resources, including administering personnel policies. The position is also responsible for personnel recruitment, compensation and benefit administration, Wisconsin Retirement System (WRS), employee orientation, job description development, compliance with FLSA, payroll processing, and coordination of training administration and compliance. This is an at-will position.

Essential Functions: Gain knowledge and understanding of the City's policies and procedures and ensure that they are always adhered to. Assist in the development and implementation of personnel policies and procedures; administer and maintain the employee personnel manual.

-Manage and implement human resources software solutions in a Team environment, converting all manual processes to digital, while ensuring efficiency and effectiveness.

-Develop an employee-oriented organizational culture that emphasizes quality, continuous improvement, teamwork, and high performance.

-Coordinate the development of HR management improvements, analyze personnel operating issues and suggest adjustments to policies as needed.

-Serve as liaison with external agencies concerning the City's involvement with WRS, health insurance, unemployment insurance, deferred compensation, and other benefit programs; submit required information, records, and reports per compliance.

-Serve as liaison with Wisconsin State insurance for accident reporting, training, and audit review.

-Manage leave of absence administration, including but not limited to FMLA, disability leave, military leave, and unpaid personal leaves absence, etc.

-Evaluate the City's overall recruitment and hiring process; recommend and implement changes to processes in order to improve efficiency and effectiveness.

-Manage and oversee all pre-employment physicals and background checks as defined by the City's policies.

-Develop and maintain positive working relationships with internal departments.

- Manage benefits administration, to include open enrollment, change reporting, approving invoices for payment, and communicating benefit information to employees.
- Manage unemployment claims processing and maintain an orderly system of all claims. Administer the required reporting for hearings.
- Manage training requirements and track employee compliance.
- Maintain and monitor changes in employment law and compliance with federal and state employment regulations.
- Maintain human resources records, digital and paper-based, and archival storage following federal and state regulations.
- Maintain Department of Labor employer posters for compliance.
- Conduct periodic internal audits to ensure compliance with all applicable laws and regulations.
- Perform all job tasks within the rules and guidelines of the City's personnel policy manual, maintaining confidentiality of human resources and payroll data.
- Overall management of payroll processing for up to 225 employees using Caselle. Maintain personnel information in the payroll system. Process bi-weekly payroll. Prepare employee payroll deductions, including but not limited to pension (WRS), AFLAC, insurance, and garnishments. Other tasks include responding to employment verifications and unemployment claims. Review quarterly and annual state and federal tax returns and unemployment reports. Review the process and assist Caselle in preparing employee W-2 forms. Prepare documents and reports relating to Affordable Care Act Compliance.

Physical Requirements: This work requires the occasional exertion of up to 10 pounds of force; work regularly requires sitting, speaking or hearing and frequently requires reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data; work has no exposure to environmental conditions; work is generally in a quiet location (e.g. business office, light traffic).

Administrative Specialist-Finance

Department: Finance

FLSA Status: Non-Exempt

Reports to: Finance Director/Comptroller

Salary Grade: D

General Definition of Work

The Administrative Specialist's primary role is to provide excellent customer service through various front-counter tasks, including the entry of Accounts Payable and Accounts Receivable, as well as assisting the Clerk and Finance Offices. The position performs intermediate administrative support work, assisting with basic bookkeeping and accounting tasks, clerical services, and related duties as needed or assigned. Also performs intermediate administrative support work answering telephones, assisting citizens at the front counter, answering and researching inquiries, assisting the Clerk's office with licensing, permits, and election duties, and related work as apparent or assigned. Work is performed under the direct supervision of the Comptroller.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below represent the knowledge, skills, and/or abilities required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs general office work, including maintaining files, records, and electronic documents, including confidential information as assigned
- Answers telephone; greets visitors; responds to requests and complaints; forwards visitors and callers to appropriate party for disposition
- Input invoicing for Accounts Payable and Accounts Receivable
- Issues beach tags, parking stickers, dog/cat licenses, and processes payments
- Assists with parking issues regarding payments, suspensions, parking rules, and parking stall/lot location
- Processing Cash Receipts and credit card payments
- Assists the Clerk's Office with license renewals
- Election-related duties involving voter registration and absentee voting.
- Assist with any other duties as assigned by the Comptroller

Strategic & Long-Range Planning

- None

Supervision

- None

Budget

- None

Knowledge, Skills, and Abilities

- Knowledge of City of Lake Geneva ordinances, public meeting laws, election laws, and processes
- Ability to understand and follow oral and written directions
- Ability to establish and follow work procedures
- Skills in using a variety of office machines and computer equipment, and some typing ability

Education and Experience

- Associates/Technical degree or certificate with coursework in general business, or related field, or equivalent combination of education and experience
- Strong interpersonal and problem-solving skills for customer relations
- Proficiency in a variety of computer programs, including Microsoft Office
- Strong oral and written communication skills and bilingual skills are desired

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and frequently requires reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas using the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data; work has no exposure to environmental conditions; work is generally in a quiet location (e.g. business office, light traffic).

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential function.

Special Requirements

- Notary

The City of Lake Geneva is an Equal Opportunity Employer.

Front Counter Clerk

Dept/Div:
Department
Non-Exempt

Clerk's Office/Finance
FLSA Status:

General Definition of Work

Counter Clerk's primary role is to provide excellent customer service through a number of front counter tasks as well as assist the Clerk and Finance Offices. Position performs intermediate administrative support work assisting with basic bookkeeping and accounting work, clerical services, and related work as apparent or assigned. Also performs intermediate administrative support work answering telephones, assisting citizens at the front counter, answering and researching inquiries, assisting Clerk's office with licensing, permits and election duties, and related work as apparent or assigned. Work is performed under the direct supervision of the Comptroller.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

Performs general office work including maintaining files and records; answers telephone; greets visitors; responds to requests and complaints; forwards visitors and callers to appropriate party for disposition

Issues beach tags, parking stickers, work permits, dog/cat licenses, and processes payments

Assists with parking issues regarding payments, suspensions, parking rules, parking stall/lot location, and troubleshooting phone calls regarding kiosk

Processes accounts payable; verifies requests for payments comply with policies and procedures and codes for payment. Processes accounts receivable, cash receipts, and credit card payments

Assists Clerk's Office with license renewals and processing insurance claims

Election related duties involving data entry of voter registration and absentee ballot processing

Provides backup for Parking Counter Clerk, Assistant City Clerk and Financial Analysts

Ability to become a notary and must be bondable.

Completes other duties as assigned

Knowledge, Skills and Abilities

General knowledge of bookkeeping terminology, methods, procedures; general knowledge of standard and special office procedures, practices and equipment; ability to understand and follow oral and written directions; ability to establish and follow work procedures; ability to post accounts and to perform mathematical computations; skill in using a variety of office machines and computer equipment and some typing ability; and ability to establish and maintain effective working relationships with associates, vendors and the general public. Knowledge of City of Lake Geneva ordinances, public meeting laws, election laws and processes

Education and Experience

Associates/Technical degree with coursework in general business, or related field and moderate experience in accounting, or equivalent combination of education and experience

Physical Requirements

This work requires the occasional exertion of up to 10 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling and reaching with hands and arms; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data; work has no exposure to environmental conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

Last Revised: 10-2-2017 Lake Geneva, Wisconsin

City of Lake Geneva Election Inspector

Department: Clerk/Elections

FLSA Status: Non - Exempt

Reports to: City Clerk/Deputy City Clerk

Salary Grade: 45

General Definition of Work

Performs duties related to the conduct of an election as dictated by Wisconsin Statutes chapters 5-12. Election Inspectors perform a very important public service by enhancing the high quality and integrity of Wisconsin's elections. Election Inspectors must be nominated by either a political party or the City Clerk and then appointed to a two-year term by the City Council. Terms run from January 1 of an even-numbered year through December 31 of the subsequent odd-numbered year. Wis. Stat. § 7.31 (4). Work is performed under the supervision of the Chief Election Inspector, and limited supervision of the City Clerk and Deputy City Clerk.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Inspectors may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

General Duties

- Greet and be courteous to voters
- Administer election procedures
- Assist with pre-election tasks, including in person absentee voting
- Monitor voting equipment
- Organize the polling place before the polls open and after the polls close
- Register voters and issue ballots to registered voters
- Provide instructions and assistance to voters
- Explain how to mark the ballot and/or use voting equipment
- Process absentee ballots
- Count votes
- Process election day paperwork, reconciling poll lists, required forms and reports
- Provide municipal clerk, county clerk and school district clerk with proper materials
- Protect voter information and keep voter data confidential
- Ensure that a balance is maintained between the two political parties when any Election Day task requires completion by two inspectors, whenever possible. Wis. Stat. § 7.30 (2)(a)

Strategic & Long-Range Planning

- None

Supervision

- None

Budget

- None

Knowledge, Skills, and Abilities

- Have strong clerical skills
- Be able to solve problems and be an effective communicator
- Work well in a team environment and enjoy people and service to others
- Be willing to work a long day as a service to your community
- Be able to function in a fast-paced environment while multi-tasking, maintaining professionalism, and providing excellent customer service
- Be efficient and effective with basic computer programs and technology-the City uses an electronic poll book system

Education and Experience

- Must be able to speak, read, write, and understand the English language
- Inspectors are required to receive training from the municipal clerk within the two years preceding the election event at which the inspector intends to work.

Physical Demands

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and frequently requires reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas using the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data; work may have some exposure to environmental conditions; work is generally in a busy and high volume location.

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential function.

Special Requirements

- Cannot be a candidate for any office to be voted on at the polling place at that election
- Must be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 28 consecutive days and is not otherwise disqualified to vote). Wis. Stat. § 7.30 (2)(a)
- The municipal clerk should identify any election inspectors appointed by one of the two major political parties. The chief inspector must ensure that any Election Day tasks which require completion by two election inspectors are represented by each party, whenever possible. Wis. Stat. § 7.30 (2)(a).
- Must be willing and able to work at all elections during their appointed term
- Election Inspectors are required to take an Oath of Office within 10 days of notification of their appointment

The City of Lake Geneva is Equal Opportunity Employer.

City of Lake Geneva Chief Election Inspector

Department: Clerk/Elections

FLSA Status: Non - Exempt

Reports to: City Clerk/Deputy City Clerk

Salary Grade: 50

General Definition of Work

Performs duties related to the conduct of an election as dictated by Wisconsin Statutes chapters 5-12. Election Inspectors perform a very important public service by enhancing the high quality and integrity of Wisconsin's elections. Election Inspectors must be nominated by either a political party or the City Clerk and then appointed to a two-year term by the City Council. Chief Inspectors are chosen by the City Clerk from the appointed Election Inspectors. Terms run from January 1 of an even-numbered year through December 31 of the subsequent odd-numbered year. Wis. Stat. § 7.31 (4). Work is performed under the supervision of the City Clerk and Deputy City Clerk.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Inspectors may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

General Duties

- Oversee and manage election activities in the polling location
- Supervise Election Inspectors and assign duties as needed
- Greet and be courteous to voters
- Administer election procedures
- Assist with pre-election tasks, including in person absentee voting
- Monitor voting equipment
- Organize the polling place before the polls open and after the polls close
- Register voters and issue ballots to registered voters
- Provide instructions and assistance to voters
- Explain how to mark the ballot and/or use voting equipment
- Process absentee ballots
- Count votes
- Process election day paperwork, reconciling poll lists, required forms and reports
- Ensure election day paperwork is accurately completed
- Provide municipal clerk, county clerk and school district clerk with proper materials
- Protect voter information and keep voter data confidential
- Ensure that a balance is maintained between the two political parties when any Election Day task requires completion by two inspectors, whenever possible. Wis. Stat. § 7.30 (2)(a)

Strategic & Long-Range Planning

- None

Supervision

- Regular Election Inspectors & High School Election Inspectors

Budget

- None

Knowledge, Skills, and Abilities

- Have strong clerical skills
- Be able to solve problems and be an effective communicator
- Work well in a team environment and enjoy people and service to others
- Be willing to work a long day as a service to your community
- Be able to function in a fast-paced environment while multi-tasking, maintaining professionalism, and providing excellent customer service
- Be efficient and effective with basic computer programs and technology-the City uses an electronic poll book system
- Be a quick thinker and be able to effectively assess and adjust to situations accordingly

Education and Experience

- Must be able to speak, read, write, and understand the English language
- Baseline Chief Inspector Training prior to acting as Chief during an election
- At least 6 hours of approved election training required every two years
- Some manner of supervisory/management experience preferred

Physical Demands

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and frequently requires reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas using the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data; work may have some exposure to environmental conditions; work is generally in a busy and high volume location.

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential function.

Special Requirements

- Cannot be a candidate for any office to be voted on at the polling place at that election
- Qualified elector of the City of Lake Geneva; if no resident that is a qualified candidate for chief inspector is available, then must be a qualified elector of the county in which the polling place is established (i.e., an adult citizen of the United States who has resided in the election district for 28 consecutive days and is not otherwise disqualified to vote). Wis. Stat. § 7.30 (2)(a)
- Must be willing and able to work at all elections during their appointed term
- Election Inspectors are required to take an Oath of Office within 10 days of notification of their appointment

The City of Lake Geneva is Equal Opportunity Employer.

City of Lake Geneva High School Election Inspector

Department: Clerk/Elections

FLSA Status: Non - Exempt

Reports to: City Clerk/Deputy City Clerk

Salary Grade: 45

General Definition of Work

Performs duties related to the conduct of an election as dictated by Wisconsin Statutes chapters 5-12. Election Inspectors perform a very important public service by enhancing the high quality and integrity of Wisconsin's elections. Students may decide for themselves to serve as election inspectors or in response to a school sponsored initiative. Civics, government or political science teachers or administrators may see this as an opportunity for a real-life learning experience. Student organizations may find this to be an attractive form of community service and an interesting learning opportunity. High School Election Inspectors must be nominated by either a political party or the City Clerk and then appointed to a two-year term by the City Council. Terms run from January 1 of an even-numbered year through December 31 of the subsequent odd-numbered year. Wis. Stat. § 7.31 (4). Work is performed under the supervision of the Chief Election Inspector, and limited supervision of the City Clerk and Deputy City Clerk.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Inspectors may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

General Duties

- Greet and be courteous to voters
- Administer election procedures
- Assist with pre-election tasks, including in person absentee voting
- Monitor voting equipment
- Organize the polling place before the polls open and after the polls close
- Register voters and issue ballots to registered voters
- Provide instructions and assistance to voters
- Explain how to mark the ballot and/or use voting equipment
- Process absentee ballots
- Count votes
- Process election day paperwork, reconciling poll lists, required forms and reports
- Provide municipal clerk, county clerk and school district clerk with proper materials
- Protect voter information and keep voter data confidential
- Ensure that a balance is maintained between the two political parties when any Election Day task requires completion by two inspectors, whenever possible. Wis. Stat. § 7.30 (2)(a)

Strategic & Long-Range Planning

- None

Supervision

- None

Budget

- None

Knowledge, Skills, and Abilities

- Have strong clerical skills
- Be able to solve problems and be an effective communicator
- Work well in a team environment and enjoy people and service to others
- Be willing to work a long day as a service to your community
- Be able to function in a fast-paced environment while multi-tasking, maintaining professionalism, and providing excellent customer service
- Be efficient and effective with basic computer programs and technology-the City uses an electronic poll book system

Education and Experience

- Must be able to speak, read, write, and understand the English language
- Inspectors are required to receive training from the municipal clerk within the two years preceding the election event at which the inspector intends to work.

Physical Demands

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and frequently requires reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas using the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data; work may have some exposure to environmental conditions; work is generally in a busy and high volume location.

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential function.

Special Requirements

- Are 16 or 17 years of age
- Are enrolled in grades 9 to 12, in a public, private, or tribal school or a home-based private educational program
- Have at least a 3.0 grade point average or the equivalent
- Have the written approval of their parent or guardian
- Have the written approval of the principal of the school in which they are enrolled, if the student has less than a 3.0 grade point average
- Reside in the City of Lake Geneva
- May only serve at polling places that serve their residence
- Must be willing and able to work at the election(s) for which they were appointed. Wis. Stat. § 7.30 (6)(am)
- Election Inspectors are required to take an Oath of Office within 10 days of notification of their appointment

The City of Lake Geneva is Equal Opportunity Employer.

DRAFT

Simple Food Group

CITY COUNCIL PRESENTATION

*To the Lake Geneva City Council
and our community neighbors,*

As longtime residents of Lake Geneva and founders of Simple Food Group, we want to begin by expressing our deep respect for this city — its people, its history, and its natural beauty. It's not just where we've built a business. It's where we've built a life. And it's with this sense of personal and civic responsibility that we present to you a vision for the Sheridan Springs parcel at the edge of the Hillmoor property.

What we're proposing is not just a development project. It's a place — to gather, to learn, to work, to eat, to explore. A space where the values of community, stewardship, and shared experience come to life through food, education, and access to the land. We believe this can become a true destination — not in the commercial sense, but in the most human one: a place people feel drawn to, return to, and carry with them.

Our intention is to build something that feels wholly of Lake Geneva — something that reflects the character of this place and the care of its people. We envision a mixed-use campus that blends our bakery operations and café with a farm-forward food market, an education and ecology center, and an event space that welcomes field trips, community programming, and creative exploration.

We're committed to honoring this land not just with words, but with action. From the use of low-impact materials and native landscaping to the design of open spaces that connect gently to Hillmoor's nature area, our goal is to build with care, to tread lightly, and to leave something better in our wake.

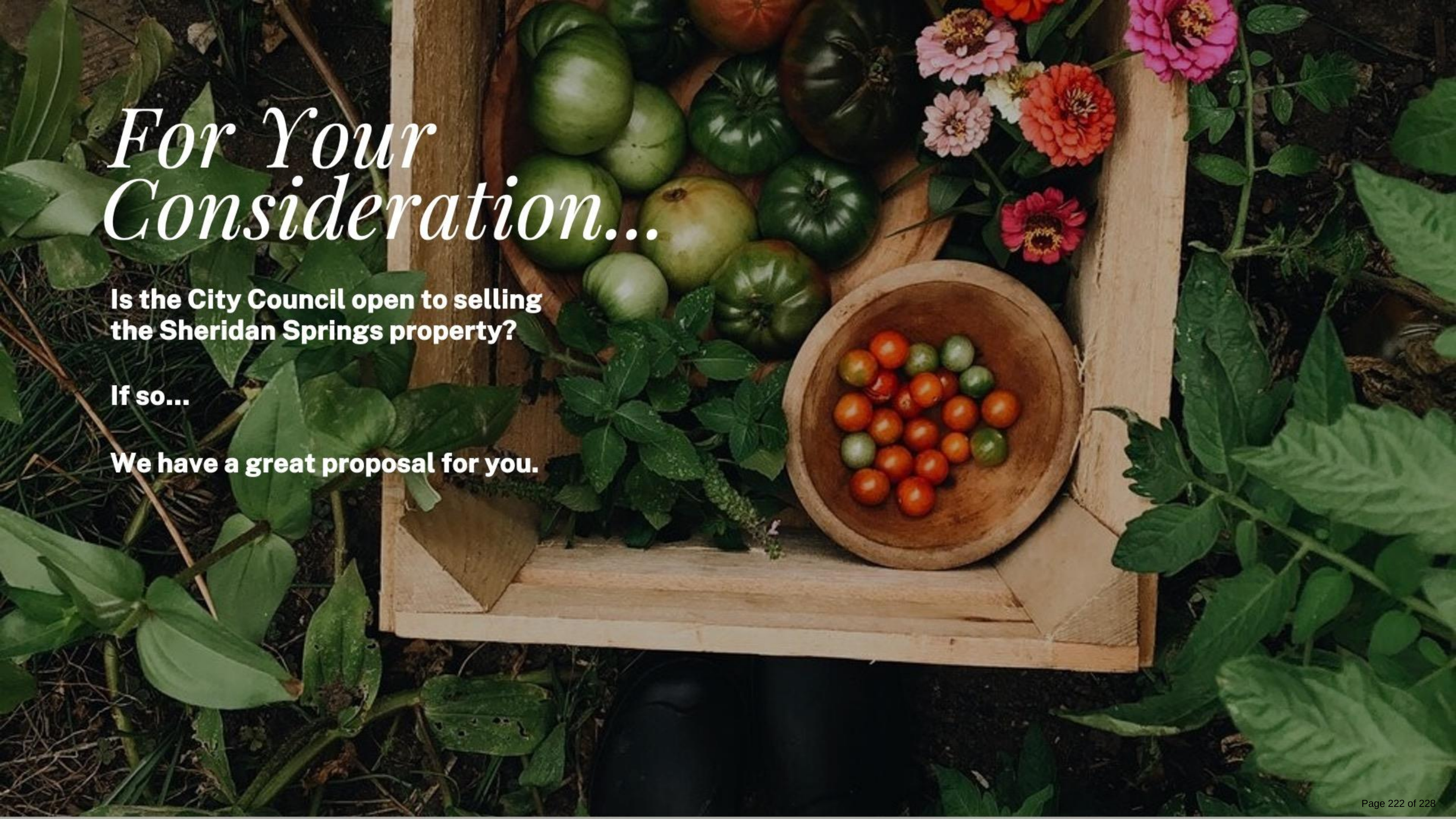
This is a project for our neighbors — for the families who live here year-round, for the visitors who make Lake Geneva part of their story, and for the generations who will inherit what we shape now. We see this as a place where good work and good food meet good people. A place that reflects who we are and what we value.

Thank you for considering our proposal. We look forward to continuing this conversation and to working together to build something that belongs here — and uplifts us all.

Warmly,

Tom Hartz, Young Cho and Lori Hartz

Founders. Simple Food Group
Lake Geneva Residents



For Your Consideration...

**Is the City Council open to selling
the Sheridan Springs property?**

If so...

We have a great proposal for you.

CITY OF LAKE GENEVA'S SHERIDAN SPRINGS LOTS

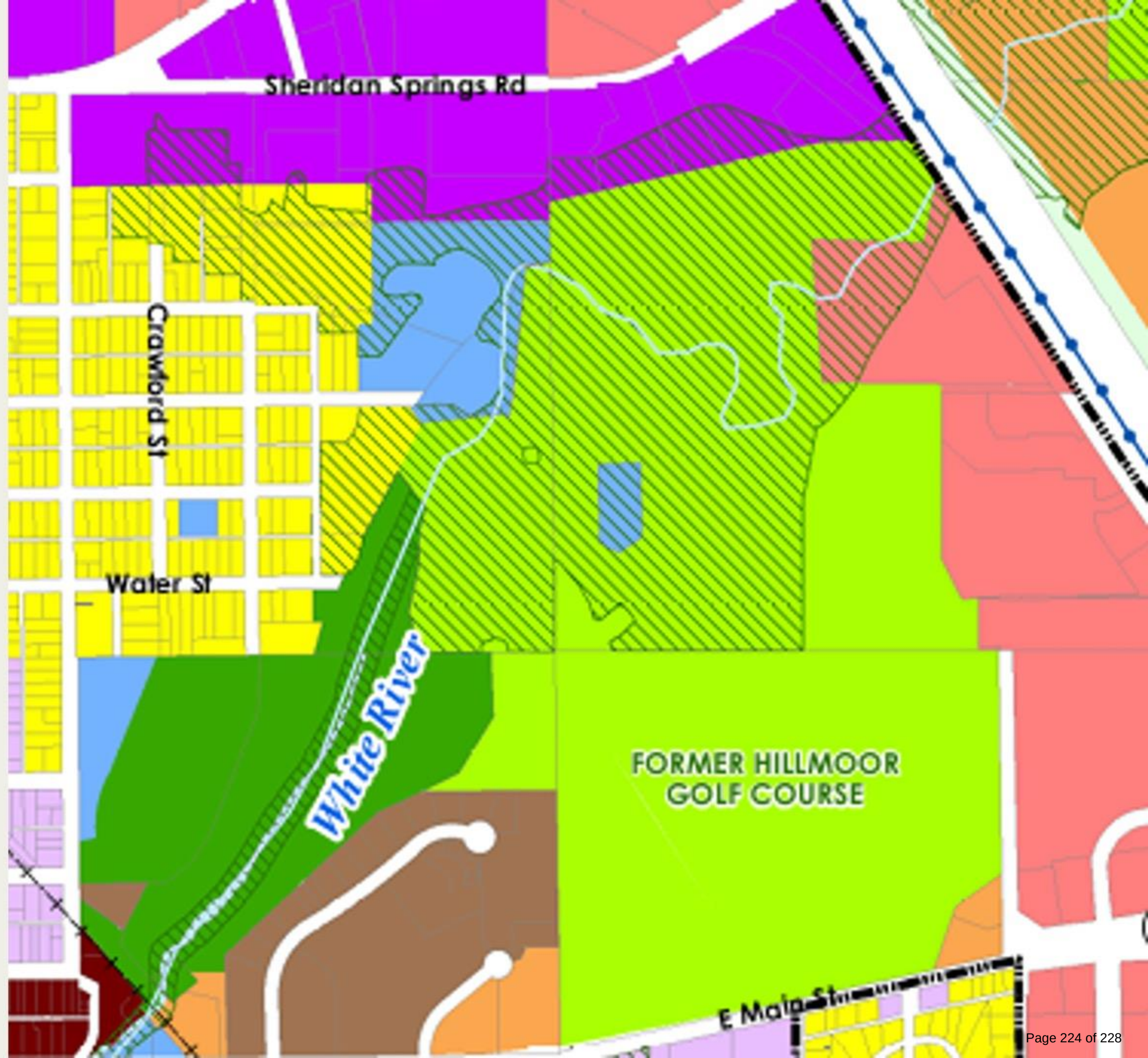


A Vision Aligned with the Comprehensive Plan.

From the Comprehensive Plan:

“Planned Mixed Use areas are intended as vibrant urban spaces that should function as community gathering spots.”

- | | |
|---|---|
|  PLANNED OFFICE |  INSTITUTIONAL & COMMUNITY SERVICES |
|  MULTI-FAMILY RESIDENTIAL |  PLANNED BUSINESS |



BENEFIT TO THE CITY



OUR PLAN/WHAT WE ARE PROPOSING

Bakery Production Facility

Food Market

Bakery Retail

Breakfast & Lunch Cafe

Coffee Shop

Education/Business Training Facility and Test Kitchen/Bakery

Event Space

Hillmoor North Trailhead

COMMUNITY IMPACT



- **Connects directly to our schools** through Culinary ProStart, FFA, School Sponsored Apprenticeships, Classroom Teaching, Fund Raisers, DECA
- **Connects directly to the community through organizations:** Side by Side, Rotary, Treadheads, Special Olympics, Lake Geneva Public Library, Safe Families, WC Food and Diaper Bank, WC Housing Authority
- **Creates a public gathering place** centered on food, service, education, and nature
- **Becomes a center for culture** with speakers, exhibits, and classes
- **Promotes family activities**
- **Privately Owned Public Open Spaces**



Thank You

FOR MORE INFORMATION CONTACT:

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