



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- [www.cityoflakegeneva.gov](http://www.cityoflakegeneva.gov)

**POLICE AND FIRE COMMISSION MEETING  
THURSDAY SEPTEMBER 4, 2025– 4:00 P.M.  
CITY HALL, COUNCIL CHAMBERS**

**Members**

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson  
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Scott Williams, Town of Linn Fire Liaison Jim Livingston

**AGENDA**

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report – Items related to Police and Fire Commission
7. Approval of the Regular meeting minutes of August 7, 2025
8. Approval of the Special Budget Workshop minutes of August 28, 2025
9. Discussion/Action – Schedule meeting to discuss Police Department and Fire Department facilities recommendation to City Council
10. Police Department Business
  - a. Discussion/Action - Approval of bills for the month of August 2025, operating in the amount of \$426,358.25, Capital purchases in the amount of \$2,405.00, Equipment Replacement purchases in the amount of \$206.40, for a total of \$428,969.65
  - b. Discussion/Action – Approval of 2026 Police Department Budget
  - c. Discussion/Action – Confirmation of status change of CSO Bradley Potter to Full Time Officer pending successful completion of medical and psychological examinations
  - d. Discussion/Action – Confirmation of status change of CSO Lace Atkinson to Full Time Officer pending successful completion of medical and psychological examinations
  - e. Discussion - Chief’s Report (briefing only – no action will be taken)
  - f. Discussion - Top Five Monthly Incidents
  - g. Discussion – Monthly activity reports -

2025 Dispatch activity for August 2025:	Telephone calls – 2,461	911 calls – 300	Window assists – 1,019
2024 Dispatch activity for August 2024:	Telephone calls – 2,870	911 calls – 255	Window assists – 1,298
2025 Patrol activity for August 2025:	Calls for Service – 2,815	Arrests - 382	
2024 Patrol activity for August 2024:	Calls for Service – 2,819	Arrests - 222	

- h. Discussion/Action – Thank you Notes
  - NGAUS Motorcycle Ride Committee

i. Discussion/Action – Items to be forwarded to City Council

11. Fire Department Business

a. Discussion/Action - Approval of bills for the month of August 2025, operating in the amount of \$354,153.37, Capital purchases in the amount of \$18.04, Equipment Replacement purchases in the amount of \$312,347.10, for a total of \$666,518.51

b. Discussion/Action – Approval of 2026 Fire Department Budget

c. Discussion – EMS Medical Billing/Stark Medical Billing

d. Discussion – Monthly Chief’s Update and Fire Department Report Overview

e. Discussion/Action – Creation of a Youth Apprenticeship Program

f. Discussion/Action- Confirmation and approval of hiring

- Part time Firefighter/EMT Matthew Goncher
- Part time Firefighter/Paramedic Jason McDaniel
- Full time Firefighter/Paramedic Scott DuVault

g. Discussion/Action – Approval of extrication tool purchase in the amount of \$43,481.48 to be funded from 2% monies

h. Discussion- Full time employees starting the Mercy Paramedic Program on 9/2/25

- Firefighter/AEMT Ryan Jolly
- Firefighter/AEMT Michelle Martinez
- Firefighter/AEMT David Schiltz

i. Discussion/Action - Items to be forwarded to City Council

12. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.  
cc: Commission Members, Mayor, Council, Administrator, Attorney