



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**PUBLIC WORKS COMMITTEE AGENDA
MONDAY, SEPTEMBER 22, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Cathy Stoodley; Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Joel Hoiland.

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from July 28, 2025, AMENDED
5. Approval of the minutes from August 25, 2025
6. Written Staff Reports
 - a. Director of Public Works Report
 - b. Street Superintendent Report
 - c. Parking Manager Report
 - d. Engineer Report
7. Update regarding Highway 50 Project
8. Update regarding curb ramping and crosswalks potential policy (Fesenmaier)
9. Update regarding Broad and Dodge intersection (Fesenmaier)
10. Discussion/Recommendation regarding DPW Surplus Items for Auction (DPW)
11. Adjournment

*No official Council action will be taken; however, a quorum of the Council may be present.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance, so the appropriate accommodations can be made.*

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES - AMENDED
MONDAY, JULY 28, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson - Cathy Stoodley; Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Joel Hoiland.

Call to Order by Chairperson Stoodley at 4:00 pm.

Roll Call - Present: Cathy Stoodley, JaNelle Powers, Mary Jo Fesenmaier & Joel Hoiland. Absent: Linda Frame. Others present: Mayor Todd Krause, Alderpersons Sherri Ames & Cindy Yager, City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, DPW Director Tom Earle, DPW Superintendent Neil Waswo, City Engineer Bridget Barry and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda. Andrea Christian spoke regarding item 5 and handed out packets to the committee members. Sherri Ames spoke regarding item 5c, 6 & 11. Peggy Schneider spoke regarding items 11 & 5. Cindy Yager spoke regarding items 11 & 6.

Approval of the minutes from June 23, 2025. Motion by Powers to approve, second by Hoiland. Voice vote, approved, motion carried.

Staff Reports:

Director of Public Works Report - Discussion took place regarding various topics in the report.

Street Superintendent Report - Discussion took place regarding the report.

Parking Manager Report - Discussion took place regarding various topics in the report.

Engineer Report - Discussion took place regarding various topics in the report.

Discussion/Recommendation regarding the installation of regulatory signs throughout the City (Hoiland). Motion by Fesenmaier to continue to the August meeting, second by Powers. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Paid Parking Dates (Fesenmaier/Parking Manager). Motion by Fesenmaier to recommend to FLR to change to the last Wednesday in January, second by Stoodley. Voice vote, 3-approved, 1-no (Powers), motion carried.

Discussion/Recommendation regarding Approval of Payment request No. 5 from Wolf Paving for the 2024 Lake Geneva Street Program (Kapur). City Engineer Bridget Barry reported this item was supposed to be pulled from the agenda. Barry added Kapur no longer recommends approval and asked no action can be taken on this item.

~~Discussion/Recommendation regarding Approval of payment request No. 1 from Wolf Paving for the 2025 Lake Geneva Street Program (Kapur)~~

Discussion/Recommendation regarding Approval of Kapur Task #47 SISP Townline and Edwards Signal Design and Construction Engineering for \$124,996.00 (Kapur). City Engineer Bridget Barry reviewed the process and timeline. Discussion took place. Motion by Hoiland to approve and send to FLR, second by Fesenmaier. Voice vote, approved, motion carried.

Future Agenda Items: Discussion took place regarding the stop sign warrant on Dodge/Broad St. Chair Stoodley requested Administrator De Angelis assist with notifying the public that the city is researching the possibility of a 4-way stop sign at the intersection. The item will be on the August agenda. Other items recommended: crosswalks downtown, curb ramp standards, speed bumps on city streets.

Adjournment - Motion by Hoiland to adjourn, second by Powers. Voice vote, approved, motion carried. Adjourned at 5:42 pm.

Lacey L. Reynolds, City Clerk

Approved as amended August 25, 2025

Amended to include discussion under Future Agenda Items - August 28, 2025 (LR)

Sent for review and final approval September 22, 2025

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, AUGUST 25, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Cathy Stoodley; Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Joel Hoiland.

Call to Order

Meeting called to order at 4:01 pm by Chairperson Stoodley.

Roll Call

Present: Stoodley, Powers, Fesenmaier, Frame, Hoiland

Absent: none

Comments from the public limited to 5 minutes, limited to items on this agenda

Sheri Ames, 603 Center Street, Expressed concerns regarding Item 8

Dennis Loeser, 336 Laurie Street, spoke on item 11

Sarah McConnell, 21 Lake View Drive, spoke on item 5C

Pete Peterson, 1601 Evergreen Lane, spoke on item 11

Approval of the minutes from July 28, 2025

Motion to approve by Hoiland, Second by Powers

Amendment by Fesenmaier to include the discussion of the specific intersection of Broad and Dodge regarding the 4-way stop.

Motion carried: 4-0

No further discussion

Written Staff Reports:

Director of Public Works Report

Report was included in the packet.

Street Superintendent Report

The report was included in the packet.

Stoodley and Waswo discussed speed bumps on private and public property.

Parking Manager Report

Parking Manager report was included in the packet.

Discussion ensued regarding parking placards' revenue impact.

Committee members and Gehris Padro gave an overview of shuttle revenue impact and profitability.

Engineer Report

Engineer report was included in the packet.

Fesenmaier and Bridget Barry from Kapur discussed the installation of RFB on Wells Street near Badger High School.

Discussion/Recommendation regarding declaring items from DPW for Wisconsin Surplus (DPW)

- **John Deere 544 Wheel Loader-Replaced 2025**
- **SnoGO Snow Blower-Replaced 2025**

Motion by Frame to send items listed to auction. Second, by Powers.
Hoiland and Waswo discussed Wisconsin Surplus auction outcomes.

Motion carried 4-0.
No further discussion.

Update regarding Highway 50 Project

Stoodley gave an overview of the Hwy 50 update that was included in the packet.
DeAngelis explained an intergovernmental agreement with the town of Lyons is required for the temporary limited easement on the corner of East and Main Street.
Hoiland recommended hwy 50 project update to be placed on the WisDot website.

Review of potential Traffic Control Device Policy and Resolution (Hoiland)

Hoiland gave an overview of the Traffic Control Device draft policy that was included in the report.
Committee members discussed input on the draft policy and resolution.
Stoodley explained the process to inform the public about changes to an intersection.
Discussion ensued regarding the placement of signs at Broad and Dodge intersection, informing the public of potential changes.

Discussion/Recommendation regarding curb ramping (Fesenmaier)

Fesenmaier discussed curb ramps not aligning with crosswalks within the City.
Barry discussed curb ramps that are and aren't perpendicular to crosswalks.
Fesenmaier recommended drafting a policy or ordinance for guidelines regarding perpendicular and non-perpendicular intersections.
Discussion ensued regarding drafting a policy.
Motion by Fesenmaier to continue to the September meeting with the intent of a sample policy to look at. Second by Hoiland.
Motion carried 4-0.
No further discussion.

Discussion/Recommendation regarding crosswalks (Fesenmaier)

Fesenmaier discussed zebra crosswalks and parallel open crosswalks.
DeAngelis explained in Wisconsin traffic must yield to pedestrians, referring to State Statute 34.01.
Waswo explained specs on crosswalks and stop bar determinations.
Motion by Fesenmaier to continue to next month. Second by Hoiland.
Motion carried 4-0.
No further discussion.

Discussion/Recommendation regarding Speed Bumps in Streets (Fesenmaier)

Fesenmaier discussed the necessity of speed bumps on city streets to reduce speeding.
Hoiland further discussed speed bumps in alleyways.
DeAngelis explained there is a procedure to request speed bumps only in alleyways.
Committee members spoke on the impacts of speed bumps on city streets.
Discussion ensued regarding speed reduction alternatives.
Motion by Stoodley to continue, Second by Fesenmaier.
Motion carried 4-0.
No further discussion.

Adjournment

Motion to adjourn by Frame, Second Hoiland
Motion carried 4-0.
No further discussion.

To: Public Works Committee
From: Tom Earle, Director of Public Works
RE: Sept. 2025 Director's Report

PUBLIC WORKS OFFICE & ADMINISTRATION

DOT.

- Discuss Hwy 50 with LGUC and WisDOT several times, ongoing.
- Research existing documents regarding Main St construction. Ongoing, several located.
- Attend and present information regarding Hwy 50 project to Visit Lake Geneva Partners Group.
- Discuss Real Estate acquisitions for STH 120 project with Admin and Engineer.
- Meet with WisDOT regarding building projects on STH 50.
- STH 120 signal discussions.

DPW

- Meet regarding spillway lighting, ongoing, discuss with LGBC.
- Meet with Parks Director several times.
- Meet with Alder regarding West End.
- Currently working on CIP projects. Oak Hill Chapel Roof. Chapel windows. 1070 Carey Lighting, etc. Sexton shed. Roof should start week of Aug 25. Windows have been ordered.
- Balcony for fuel delivery, monitoring issue begun, CIP, RFP soon. Meet with DOR.
- Meet with designer/engineer on salt shed addition. Project projected start date 22 Sept.
- Begin RFP for 1065 Carey OH doors. Waiting on approval from Admin. 3 of 4 doors installed.
- 1070 break room complete
Discuss operations with Genoa City DPW
- Review ROW permits, meet with B&Z. Attend DRT
- Daily activities, signage, roads, salt allocation, salt application seminars, etc. Signage issues around town.
- Meet with Geneva Town regarding Center St., Forest St.

Cemeteries

- Survey complete, data compilation for design started
- Attend Cemetery Board in Sept.. Updates on projects
- Several issues at Oak Hill are being resolved and ongoing. Many ownership issues lately, assisted numerous families for ownership issues. This is ongoing and ramping up.
- Address past errors in record keeping at Oak Hill, ongoing. Many new issues found.
- Attend Wisc Alliance of Cemeteries Conference. Many items discussed at Cemetery Board



DPW September Operational Report

Streets

Crews have been out, filling potholes.

Staff are out cleaning and inspecting Storm drain inlets.

Superintendent has been working with a contractor for some storm drain replacement.

I have been working with city Engineer on the 2025 street program.

The 2025 street program is well underway.

Crews are out painting yellow curbs.

Sweepers have been out 5 days a week cleaning the downtown and residential areas.

Staff have been replacing street signs and traffic signs.

Staff are working on streetlight repairs.

Staff have been also doing repairs to traffic signals that have been damaged by vehicles.

Staff have been out doing utility locates daily.

Staff are doing downtown garbage pickup Mondays, Wednesdays, Fridays, Saturdays and Sundays.

DPW office have been getting a lot of visitors for the brush drop off.

Staff have been out repairing some streetlights.

Staff also have been completing needed repairs to equipment.

New radios have been installed in the fleet.

Parks

Staff have been repairing and replacing benches downtown and in the Parks.

Crews are out every week mowing, weed eating the parks and green spaces.

Parks have been very busy; there were 6 shelter reservations and 6 events.

Crews are out emptying garbage cans in parks 5 days a week.



City of Lake Geneva

Department of Public Works

1065 Carey St.

Lake Geneva, WI 53147

262.248.6644

Seasonal help is maintaining the park restrooms and grounds daily. Hrs. 10am to 6pm.

Staff have been working on some repairs to mowing equipment.

Forestry

Staff have been out watering trees as needed.

Staff have been attending online Trainings.

The crew is out trimming trees.

Riviera

Very busy, we hosted 7 events in the month of August.

Working on refinishing the exterior doors.

Parking Operations Report September 2025

Current Parking Permits:

- 6,526 (6,036 Resident - 270 WalCo Resident - 220 Business)
- 32/40 Parking Lot Permits

2025 Revenue:

Month	Parkmobile-App	Flowbird-Kiosks
2025-01	\$ -	\$ 1,016.72
2025-02	\$ 59,369.00	\$ 89,258.76
2025-03	\$ 69,120.00	\$ 105,650.17
Total Q1	\$ 128,489.00	\$ 195,925.65
	Q1 Grand Total	\$ 324,414.65
2025-04	\$ 65,362.00	\$ 101,188.91
2025-05	\$ 122,054.00	\$ 187,317.80
2025-06	\$ 156,953.00	\$ 270,242.27
Total Q2	\$ 344,369.00	\$ 558,748.98
	Q2 Grand Total	\$ 903,117.98
2025-07	\$ 200,932.00	\$ 314,618.55
2025-08	\$ 205,748.00	\$ 326,490.72
2025-09	\$ 61,760.00	\$ 106,616.39
Total Q3	\$ 468,440.00	\$ 747,725.66
	Q3 Grand Total	\$ 1,216,165.66
2025-10	\$ -	\$ -
2025-11	\$ -	\$ -
2025-12	\$ -	\$ -
Total Q4	\$ -	\$ -
	Q4 Grand Total	\$ -
	2025 Grand Total	\$ 2,443,698.29

2024 Revenue for Comparison:

Month	Parkmobile-App	Flowbird-Kiosks
2024-01	\$ -	\$ 97.00
2024-02	\$ 67,431.00	\$ 126,532.78
2024-03	\$ 60,018.50	\$ 113,719.92
Total Q1	\$ 127,449.50	\$ 240,349.70
	Q1 Grand Total	\$ 367,799.20
2024-04	\$ 64,882.00	\$ 118,852.59
2024-05	\$ 110,678.50	\$ 199,156.91
2024-06	\$ 153,494.50	\$ 288,422.88
Total Q2	\$ 329,055.00	\$ 606,432.38
	Q2 Grand Total	\$ 935,487.38
2024-07	\$ 180,583.00	\$ 332,667.45
2024-08	\$ 170,377.00	\$ 321,336.20
2024-09	\$ 117,130.00	\$ 230,428.99
Total Q3	\$ 468,090.00	\$ 884,432.64
	Q3 Grand Total	\$ 1,352,522.64
2024-10	\$ 103,868.50	\$ 203,696.06
2024-11	\$ 38,060.50	\$ 52,493.68
2024-12	\$ -	\$ 17.70
Total Q4	\$ 141,929.00	\$ 256,207.44
	Q4 Grand Total	\$ 398,136.44
	2024 Grand Total	\$ 3,053,945.66

Citations to date:

Issued:29,902

Paid:19,477

Dismissed/Closed: 4,374

Sent to Collection: 1,185

Warning: 156

In Dispute: 181

Outstanding: 3,108

Information pulled 9/16/2025

Ongoing Plan for 2025:

- City of Lake Geneva Department Placard Review
 - Discussion with Dept, Heads/Mgrs. for use of placards ongoing
- Sign Survey-
 - Identification of areas requiring more signs or signposts
 - Lake Shore Drive
 - Compact Spaces on Cook St-need signposts
 - Compact Car signs-review language to include description
- Staff discussion of No Parking Zone on Broad Street at Geneva Theatre
 - Discussion ongoing with Fire Department
- Ongoing participation in Hwy 50 Construction Task Group
- Begin Building Budget list for Enforcement Office Needs and Replacement List 2026

2025-Revenue Impact

- Winterfest Jan 29-Feb 2, Impact -\$6,360 +Shuttle
- Sunday Parking Placards, Impact -\$44,280 (retail value)
- YMCA 5k April 26, Impact -\$640
- Lake Geneva Food Pantry, Mon-Wed-Fri 9am-11:30a, Impact -\$4320 (retail value)
- Farmer's Market, Thursday's May 1-Oct 30, Impact -\$11,016
- Concerts in the Park, Thursdays Jun 26-Aug 7, Impact -\$560
- MYA Concert, Jul 19, Impact -\$200
- Art in the Park Aug 8-Aug 10, Impact -\$12,810 +Shuttle
- Venetian Festival Aug 12-Aug 18, Impact -\$39,120 +Shuttle
- The Lemonade Crawl, August 20, Impact -\$40

Upcoming Events/Waived Fees:

- Fat Tire Charity Ride, Sept 13, Impact -est. \$1,000
- Walk to End Alzheimer's, Sept 20, Impact -\$400
- Dragon Days, Oct 3-5, Impact -est. \$480
- Oktoberfest, Oct 11-12 est. \$4,236 +Shuttle
- Shuttle-Events (Winterfest, Art in the Park, Venetian Fest, Oktoberfest) TBD

2024-Total Impact

- **-\$148,022 of Parking Revenue from Waiver of Parking Fees**
- **Shuttle Fees Total -\$10,317.60**
 - Winterfest \$3953.66, Art in the Park \$1212.66, Venetian Fest \$2836.19, Oktoberfest \$2315.09

HIGHWAY 50 UPDATE

The reconstruction of WIS 50 through the City of Lake Geneva is on schedule to take place in 2027 and 2028. Construction is anticipated to start as early as possible in the spring of 2027 and go through the end of calendar year 2028. The project is split up into two segments; the “westerly segment” (Forest to Cook) is a reconstruction project while the “easterly segment” (Cook to Grand Geneva Way) is a resurfacing project. The timing of the segments has not been finalized, but it is anticipated the westerly segment will begin construction in 2027 and the easterly segment will start in 2028.

Per the City’s request, the WisDOT project will also incorporate the City’s water and sanitary improvements into the final plan set and Let with the WisDOT project.

Upcoming milestones/events:

- Real estate acquisition and utility coordination has started
- WisDOT to schedule constructability/staging workshop with City of Lake Geneva fall of 2025. This is anticipated to be a very small group with City engineers to iron out the constructability concerns, traffic staging, and times of restricted work.
- Public information meeting #2 anticipated early 2026 (will have a meeting with Local officials and B.I.D. prior to PIM #2)

The link below should take you to the 1078 plans, these are the latest and greatest. They are post 60% plans but not quite 90%, we’ll see what we get back from the utilities.

[Project 3170-09-70/71 Materials](#)

Thank you,

Jason Dahlgren, PE

Project Manager

WisDOT SE Region

Major Projects PDS-Unit 2

Cell: 414-750-3278

jason.dahlgren@dot.wi.gov

DPW Auction Items

- Pressure Washer
- Riviera Tables
- Misc Items from City Hall
- Misc Electronic Equipment
- Misc Traffic Signs