



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**COMMON COUNCIL AGENDA
MONDAY, SEPTEMBER 22, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. City Administrator's Report
9. Consent Agenda—Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Approve the Regular Council Minutes of September 8, 2025
 - b. Temporary "Class B" Wine License application filed by Geneva Lake Arts Foundation, Inc for an Open House on November 7, 2025, located at 223 Broad St, David McConnell, Agent
 - c. Temporary Class "B" Beer License Application filed by Downtown Lake Geneva Inc. for Oktoberfest on October 11 & 12, 2025, located at Flat Iron Park, Alexandria Binanti, Agent
 - d. Amendment to Public Event Permit for Oktoberfest 2025 allowing for Street Closure of Wrigley Dr and switching of the locations of the children's area and the beer tent
 - e. Public Event Permit Application for Dragon Days™ Fantasy Festival from October 3 to 5, 2025 with updated map
 - f. Firework Permit application filed by the Badger High School Student Council for October 3, 2025 at approximately 9 PM

10. Items removed from the Consent Agenda

11. Ordinances & Resolutions

- a.** Resolution 25-R50: A resolution to Establish an Annual Trick-or-Treat Day and Time in the City of Lake Geneva
- b.** Resolution 25-R51: A resolution designating city property located on Sheridan Springs Rd tax key parcels ZA467900001, ZA467900002, ZA468000001 & ZA468000002 as surplus property

12. Discussion/Action on the recommendations of the Finance, Licensing, and Regulation Committee- Ald. Ames

- a.** Approval of Pay Application No. 6 to Wolf Paving for the 2024 Street Program for \$17,924.82
- b.** Approval of Pre-Paid Checks of \$207,167.00 and Regular Checks of \$312,888.92

13. Discussion/Action regarding Friends of Hillmoor HWY 50 entrance improvements

14. Discussion/Action regarding adding a crosswalk on Center Street adjacent to Brunk Pavilion

15. Discussion/Action regarding approval of honorary 'Pioneers of Baseball' signs by the YMCA at Vet's Park pending the design matching the city colors (*Park Board recommendation*)

16. Review and possible approval of Spectrum proposal for upgrade of services for public access channel 25

17. Review and possible approval of proposal for the creation of a Strategic Plan for the City of Lake Geneva

18. Mayoral Appointment

- a.** Dennis Lyon to the Utility Commission term expiring October 1, 2028
- b.** Betty Volquardsen to the Board of Park Commissioners term to expire May 1, 2026

19. Motion to go into Closed Session pursuant to 1) Wisconsin Statutes Sec. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved with the Town of Bloomfield and the Village of Bloomfield; and pursuant to Wisconsin Statutes Sec.19.85(1)(e) for deliberating or negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a possible Intergovernmental Cooperation Agreement among the Town of Bloomfield, the Village of Bloomfield, and the City of Lake Geneva

20. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

21. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.



Memo:
To: Common Council
From: David De Angelis, City Administrator
Date: September 19, 2025
Re: Council Agenda and Updates

Please find below my comments on agenda items as well as any new information to share with the council.

AGENDA COMMENTS

11a. This policy, if adopted, will carry forward from year to year so everyone will be able to plan well in advance, and the council will not need to establish this annually. If for some reason, there is a desire to change the dates and times that can always be accomplished by establishing passing a new resolution. I recommend approval of this policy.

11b. I have included my memo regarding surplus property designation for the Sheridan Springs Road Properties which includes my recommendation of surplus designation.

14. This item is being brought forward for approval as apparently it was missed being moved for approval by the Council last year when the recommendation was made by the Public Works Committee. As we are doing our year end stripping and this was to be included it was realized this never did get final approval. This placement will require the loss of 4 full parking stalls that will then be replaced by two motorcycle spaces, which will result in an approximate loss of \$7500 in revenue. I have included in your packet the materials from the Public Works meeting for your review as well. If approved, it will take approximately 2-3 weeks to complete dependent on weather.

16. Included in your packets is the proposal from Spectrum for the upgrades to our PEG channel to be back in full service. The total cost will be \$10,475 in a one-time charge. There is no mention of a specific time to complete the project which I believe will not be provided until a project manager has been appointed and they have completed the initial design. I would then have to fall back to the original estimate of six to nine months for completion.

I am recommending approval if the Council wants to continue with channel 25.

17. The Mayor, Renee and I have completed the interviews of the top 4 scoring candidates that have submitted proposals for the strategic plan, and we are recommending that Council consider the two highest scoring proposals. The two consultants under consideration are CP2 and Future IQ. Included in your materials are both of their proposals for your review. During the interview process there was discussion with all of the proposers that while it is possible to complete the plan by December 22nd it would be better if the project was extended into the new year to allow for more time for community engagement and to not rush the development process with the Council. All of the proposers agreed with this idea, and I definitely agree. In hindsight when we moved the timeline back this should have been considered more thoroughly and the schedule adjusted to accommodate the holidays.

I have arranged for up to 15-minute interviews with each firm for this evening. The first firm to be interviewed will be CP2. The second firm to be interviewed will be Future IQ. These

proposals are in your packet for your consideration as well as a copy of the review matrix I used if you would like to use it as well.

I will be prepared to answer questions and make a recommendation at the meeting.

UPDATES:

1. As previously mentioned, we are continuing to work on the upgrade of the phone system. As part of this project, we are creating a new microwave network for some of our buildings that is being built onto the existing one the utility currently uses. This will allow us to more cleanly integrate our internet and file sharing network. In addition, this will assist us with the updating of our camera system moving forward and potentially add areas such as the cemetery.

CITY OF LAKE GENEVA COMMON COUNCIL MINUTES
MONDAY, SEPTEMBER 8, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

Call to Order

by Mayor Krause at 6:00 pm.

Pledge of Allegiance

by Alder Stoodley.

Roll Call

Present: Todd Krause, Sherri Ames, JaNelle Powers (via zoom), Mary Jo Fesenmaier, Linda Frame, Joel Hoiland, Brian Smith, Cynthia Yager and Cathy Stoodley. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, City Attorney Dan Draper, Finance Director Laura Pisarcik and other interested persons.

Awards, Presentations, Proclamations, and Announcements

None.

Re-consider business from previous meeting

None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Karen Clip spoke about item 18, Ann Marlow spoke in favor of item 18, Troy Dyer spoke about various items on the agenda, Betty Volquardsen spoke about various items on the agenda, Tom Hartz spoke about item 18, Gary Millette spoke about city land value, Pete Peterson spoke about city land sales and item 12c, Sarah Hill spoke about item 19c and Spyro Condos spoke about items 18 & 12c .

Acknowledgement of Correspondence

Clerk Reynolds announced all communication received was forwarded to the proper recipient.

Review of the 2024 Annual Financial Report and Management Letter; Lauterbach & Amen, LLP

The City auditor reviewed the 2024 audit. Finance Director Pisarcik spoke regarding the audit. Multiple alders asked questions.

City Administrator's Report

Administrator De Angelis reported he had a video conference with Spectrum regarding Channel 25 and the updates could take 6–9 months. De Angelis also reported 11 companies responded to the Strategic Plan RFP.

CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

Alder Ames requested item g be removed and handled separately. Motion by Frame to approve items A-F, second by Ames. Voice vote, approved, motion carried.

Approve the Regular Council Minutes of August 25, 2025

Declaring DPW items as surplus

Approve moving capital funds from 2026 to 2025 for the museum roof replacement

Approval of Pay Application No. 5 to Wolf Paving for the 2024 Street Program for \$2,964.50

Approval of Pay Application No. 2 to Wolf Paving for the 2025 Street Program for \$190,451.08

Approval of Pay Application No. 1 to Cichinni Asphalt for the 2025 Basketball and Tennis Court Resurfacing for \$105,829.76

Public Event Permit for Dern Bros Demo at the Lake Geneva Skate Park on September 20, 2025, from noon to 3 pm

Items removed from the Consent Agenda

Item 10g Public Event Permit for Dern Bros Demo at the Lake Geneva Skate Park on September 20, 2025, from noon to 3 pm was removed and handled separately. Discussion took place regarding the applicant not applying within the proper time frame. Motion by Hoiland to approve, second by Smith. Voice vote, approved, motion carried.

Ordinances & Resolutions

Resolution 25-R46: A resolution authorizing the increase of the Deceased Transfer fee to \$250.00

Motion by Ames to approve, second by Stoodley. Voice vote, approved, motion carried.

Resolution 25-R47: A resolution authorizing the receipt of the 2024 City of Lake Geneva Annual Financial Report and Management Letter

Motion by Ames authorizing receipt, second by Stoodley. Voice vote, approved, motion carried.

Resolution 25-R48: A resolution authorizing the creation of an additional capital project to purchase a police boat

Motion by Frame to approve, second by Hoiland. Discussion took place and Chief Gritzner answered questions regarding cost. Roll call vote: Frame, yes; Hoiland, yes; Stoodley, yes; Yager, yes; Smith, yes; Fesenmaier, no; Powers, yes; Ames, no. Motion carried 6-2.

Discussion/Action regarding rejecting bids for Project 2025-08 Oak Hill Cemetery Sexton Shed

Motion by Stoodley to reject the bid, second by Frame. Voice vote, approved, motion carried.

Discussion/Action regarding approval of amended Plat of Right-of-Way Required for W. Main Street (STH 50) Construction Project and Relocation Order

Motion by Hoiland to approve, second by Frame. Voice vote, approved, motion carried.

Discussion/Action regarding the Intergovernmental Cooperative Agreement for Phase One STH 50 Road Reconstruction

Motion by Stoodley to approve, second by Frame. Voice vote, approved, motion carried.

Discussion/Action regarding potential City-Owned Land Sale Policy

Administrator De Angelis reported he reviewed and edited the policy. Discussion took place. Motion by Hoiland to approve the policy as edited, second by Smith. Roll call vote: Hoiland, yes; Smith, yes; Frame, yes; Fesenmaier, yes; Powers, yes; Ames, yes; Yager, yes; Stoodley, yes. Motion carried.

Discussion/Action regarding the Offer to Purchase approximately 362 square feet of City owned Property by WP&L for \$550.00

Motion by Hoiland to approve, second by Frame. Voice vote, approved, motion carried.

Discussion/Action regarding the potential sale of city property located on Sheridan Springs Rd tax key parcels ZA467900001, ZA467900002, ZA468000001 & ZA468000002

Motion by Frame to approve, second by Yager. Alder Hoiland asked to implement the land sale policy for this item and discussion took place. Motion by Frame to suspend the rules so Tom Hartz can speak, second by Ames. Voice vote, approved, motion carried. Motion by Fesenmaier to amend and approve the potential sale through the course of surplus property policy just adopted, second by Hoiland. Alders Fesenmaier and Hoiland withdrew the motion and second for amending. Main motion vote: Voice vote, 0-approved, 8-opposed, motion failed.

Motion by Hoiland to instruct staff to conduct a surplus designation for this property. If it is designated surplus, to move on to evaluation of commercial appraisal, second by Smith. Alder Hoiland revised his motion to be for staff to pursue surplus designation for this property and Alder Smith agreed to the revision. Mayor Krause clarified this item will be on the next agenda. Alder Frame asked Alder Hoiland to define surplus - not essential for city operations or future needs. Voice vote, approved, motion carried.

Hillmoor Commission (recommended approval August 21, 2025)

Discussion/Action regarding approval of the Hillmoor Zone 1 Conceptual Plan RFP

Motion by Stoodley to approve, second by Frame. Roll call vote: Stoodley, yes; Frame, yes; Fesenmaier, yes; Powers, yes; Ames, yes; Smith, yes; Hoiland, yes; Yager, yes. Motion carried.

Discussion/Action regarding approval of the Ecological Restoration RFP

Motion by Yager to approve, second by Frame. Roll call vote: Yager, yes; Frame, yes; Stoodley, yes; Hoiland, yes; Smith, yes; Fesenmaier, yes; Powers, yes; Ames, yes. Motion carried.

Discussion and possible action regarding possible future sale of property in Zone 5 of Hillmoor and determination of value for the purpose of sale to a non-profit organization

Discussion took place. Motion by Frame to approve possible future sale of property in Zone 5 of Hillmoor for the purpose of sale to a non-profit organization, second by Stoodley. Discussion took place regarding the land sale policy. Motion by Hoiland to amend to include following the land sale policy just approved, second by Smith. Voice vote, approved, motion carried. Main motion vote - Voice vote, approved, motion carried.

Discussion/Action on the recommendations of the Finance, Licensing, and Regulation Committee- Ald. Ames

Conditional approval of Public Event Permit Application for Dragon Days TM Fantasy Festival from October 3 to 5, 2025

Clerk Reynolds reported the updated map was received just prior to the meeting and staff have not had time to review the updates. Motion by Ames to refer the item back to FLR, second by Yager. Voice vote, approved, motion carried.

Approval of Pre-Paid Checks of \$343,213.05 and Regular Checks of \$128,432.36

Motion by Ames to approve, second by Yager. Voice vote, approved, motion carried.

Discussion/Action regarding Proposed Job Descriptions (*Personnel Committee recommended approval September 2, 2025*)

Assistant Administrator

Motion by Hoiland to approve, second by Smith. Discussion took place regarding creating the job description and the possibility of it not being filled if there aren't funds in the budget. Voice vote, approved, motion carried.

Short Term Rental and Code Enforcement

Motion by Hoiland to approve, second by Smith. Discussion took place regarding job duties, days/hours and funding. Voice vote, approved, motion carried.

Discussion/Action on the recommendation of the Plan Commission- Ald. Hoiland

Resolution 25-R49: A Resolution authorizing approval of an Amended Planned Development - General Development Plan and Precise Implementation Plan to allow the expansion of the building located at 148 W Main Street, Tax Key No. ZOP 00385

Motion by Hoiland to approve, second by Ames. Voice vote, approved, motion carried.

Adjournment

Motion by Ames to adjourn, second by Yager. Voice vote, approved, motion carried. Adjourned at 8:20 pm.

Lacey L. Reynolds
City Clerk

Temporary Alcohol Beverage License

Municipality
Lake Geneva

License(s) Requested	Fees	
☒ Temporary "Class B" Wine ☐ Temporary Class "B" Beer	License Fees	\$ <u>10.00</u>
	Background Check	\$
	Total Fees	\$ <u>10.00</u> <i>pd 8/29</i>

Part A: Organization Information

1. Organization Name <u>Geneva Lake Arts Foundation, Inc</u>		
2. Organization Permanent Address <u>223 Broad St</u>		
3. City <u>Lake Geneva</u>	4. State <u>WI</u>	5. Zip Code <u>53147</u>
6. Mailing Address (if different from permanent address)		
8. Date of Organization/Incorporation <u>2014</u>		
9. State of Organization/Incorporation <u>WI</u>		
12. Organization type (check one) ☒ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☒ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☒ Yes ☐ No		
14. Wisconsin Seller's Permit Number (if applicable) <u>456-1028556507-02</u>		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title
<u>McConnell</u>	<u>Sarah</u>	<u>President</u>
<u>Sutton</u>	<u>Julie</u>	<u>Treasurer</u>
<u>Vail</u>	<u>Robin</u>	<u>V. President</u>
<u>McConnell</u>	<u>David</u>	<u>Agent</u>

Continued →

Part C: Event Information			
1. Name of Event (if applicable) <i>Open House</i>			
2. Dates of Operation <i>Nov 7</i>		3. Hours of Operation <i>6-9 pm</i>	
4. Premises Address <i>223 Broad St</i>			
5. City <i>Lake Geneva</i>		6. State <i>WI</i>	7. Zip Code <i>53147</i>
8. County <i>Walworth</i>	9. Governing Municipality ☒ City ☐ Town ☐ Village of: <i>Lake Geneva</i>		10. Aldermanic District <i>1</i>
11. Organizer of Event (if not the named applicant)			
13. Organizer Website		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <i>Art Gallery on 1st floor of Gallery 223</i>			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>McConnell</i>	First Name <i>Sarah</i>	M.I. <i>T</i>
Title <i>President</i>		
Signature <i>[Signature]</i>		Date <i>Aug 29 2025</i>

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk <i>8/29/2025</i>	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Geneva Lake Arts Foundation Inc

2. Business Trade Name or DBA

Gallery 223

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

McConnell

2. First Name

David

3. M.I.

W

8. State

WI

11. Drivers License/State ID Number

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Mc Connell</i>	First Name <i>Sarah</i>	M.I. <i>T</i>
Title <i>President</i>		
Signature <i>X</i>		Date <i>8/25/25</i>

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Mc Connell</i>	First Name <i>David</i>	M.I. <i>W</i>
Signature <i>MMU</i>		Date <i>8/25/25</i>

License(s) Requested	Fees	
☐ Temporary "Class B" Wine	License Fees	\$ 10
☒ Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10

Part A: Organization Information

1. Organization Name Downtown Lake Geneva Inc.		
2. Organization Permanent Address 626 Geneva Street		
3. City Lake Geneva	4. State WI	5. Zip Code 53147
6. Mailing Address (if different from permanent address)		
[REDACTED]		
8. Date of Organization/Incorporation 12/15/23		9. State of Organization/Incorporation Wisconsin
10. [REDACTED]		
11. [REDACTED]		
12. Organization type (check one) ☐ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☒ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Binanti	Alexandria	Executive Director	[REDACTED]
Osborne	Janine	President	
Tumas	Elizabeth	Vice-President	
Salgado	Alethea	Treasurer	

Continued →

Part C: Event Information

1. Name of Event (if applicable) Lake Geneva Oktoberfest			
2. Dates of Operation 10-11-2025 10-12-2025		3. Hours of Operation 10am-10pm Sa; 10am-6pm Su	
4. Premises Address 201 Wrigley Drive (Flat Iron Park)			
5. City Lake Geneva		6. State WI	7. Zip Code 53147
8. County Walworth	9. Governing Municipality ☒ City ☐ Town ☐ Village of: Lake Geneva		10. Aldermanic District 1
11. Organizer of Event (if not the named applicant) Alexandria Binanti		12. Email and/or Phone Number for Organizer of Event [REDACTED]	
13. Organizer Website downtownlakegeneva.org		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. 40x60 tent in Flat Iron Park houses the designated beer garden. The borders are secured by barricades/fencing and security for consumption only on premises.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Binanti	First Name Alexandria	M.I. M
Title Executive Director	[REDACTED]	
Signature <i>Alexandria Binanti</i>		Date 08/15/25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/8/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Alcohol Beverage
Appointment of AgentDate
4-1-25

Agent Type (check one)

- ☒
- Original (no fee)
- ☐
- Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Downtown Lake Geneva Inc.

2. Business Trade Name or DBA

3. Entity Type (check one)

- ☐
- Limited Liability Company
- ☐
- Corporation
- ☒
- Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒
- Municipal Retail License
- ☐
- State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Binanti

2. First Name

Alexandria

3. M.I.

M

8. State

WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire* (licensee) or
Form AB-300, *Alcohol Beverage Personal Questionnaire* (permittee)? ☒ Yes ☐ No
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Binanti	First Name Alexandria	M.I. M
Title Executive Director		
Signature 		Date 09/08/25

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Binanti	First Name Alexandria	M.I. M
Signature 		Date 09/08/25

From: [Alexandria Binanti](#)
To: [City Clerk](#); [Vanessa Jahns](#); [Katie Tietz](#); [Dennis Detkowski](#); [Mayor](#); [Tom Earle](#); [REDACTED]; [Anthony Silvestri](#)
Subject: Oktoberfest item for review
Date: Monday, September 8, 2025 2:16:36 PM
Attachments: [Oktoberfest map for amended permit.pdf](#)

Hello Everyone and Happy Monday!

I wanted to reach out because our Oktoberfest committee has had offline conversations with various other organizations that host events in Flat Iron Park as well as from some department staff on the best use of Flat Iron Park for events.

One repeating concern was of the opinion that we should be closing Wrigley Drive down for safety of pedestrians and cars during the event.

We were wondering what the feasibility of being able to amend our permit application with an updated map in time for the event? I have the requested changes of the map attached and can submit additional modifications in asap if it can be added to FLR for the 16th? I obviously understand that each department would have to sign off on these changes so want to know if this is doable or if this is in your departments' best interests also. If not, we totally understand. I however would have one other request to flip-flop the beer tent and childrens' activity area from the original map plan to allow for easier beer garden setup like Venetian Fest operates.

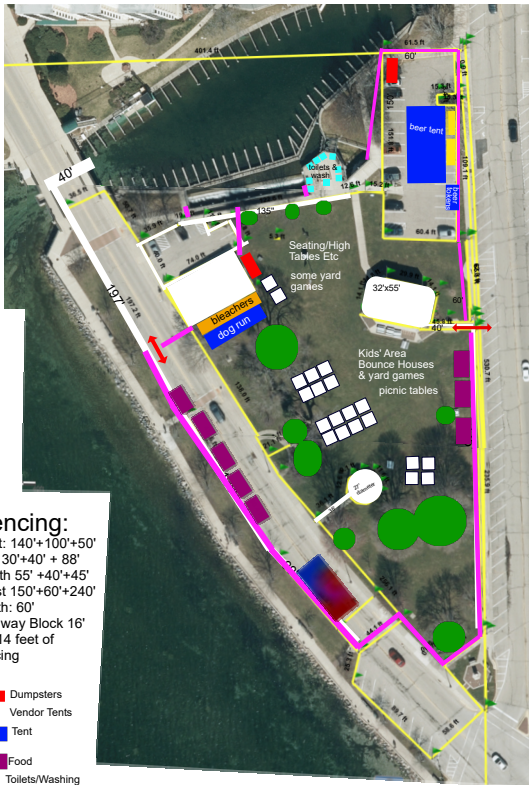
Please let me know your thoughts. I apologize about the last minute nature of this, as it is my first year using Flat Iron for this event and still working through the logistical mapping.

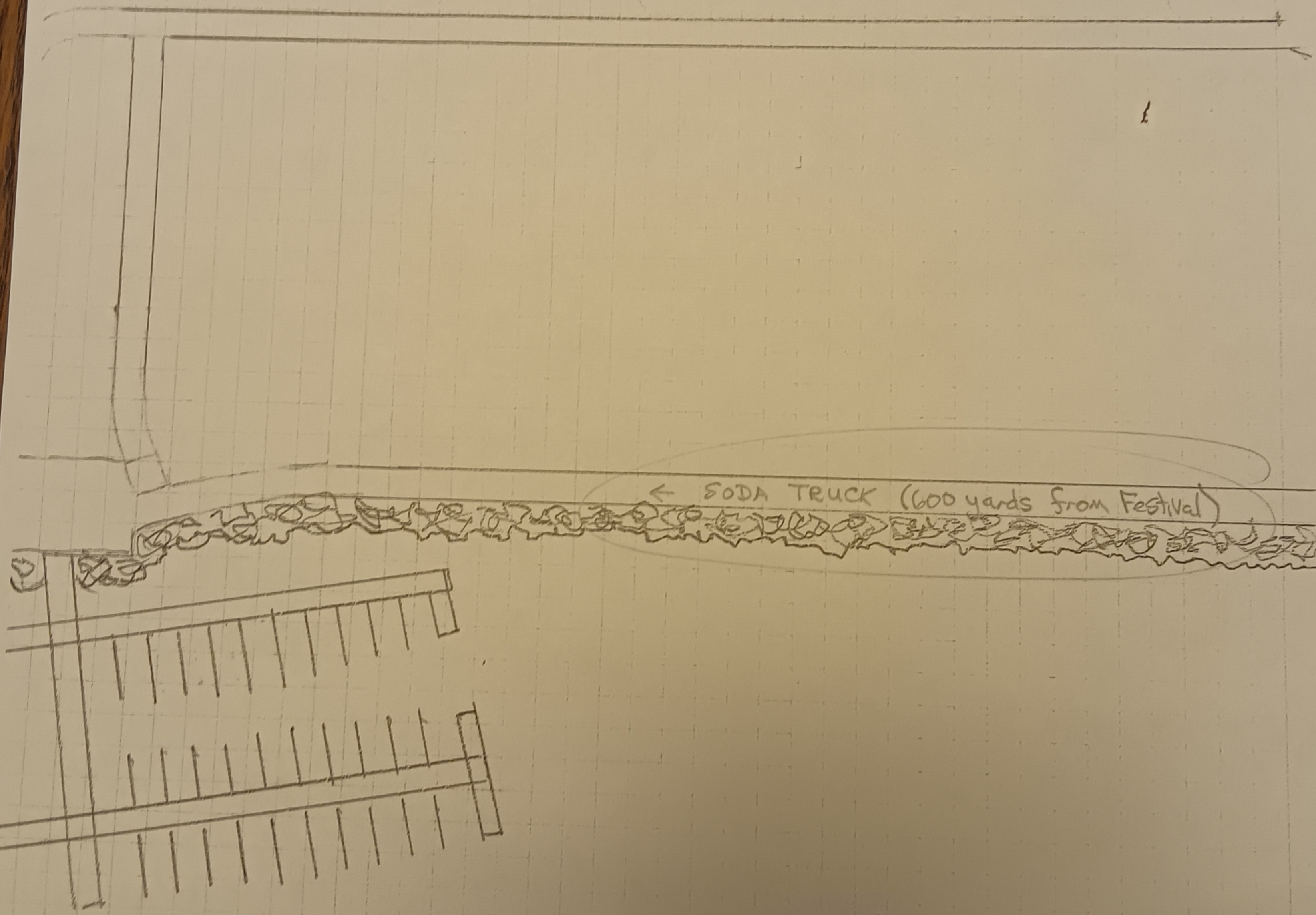
Have a great day,
Alex

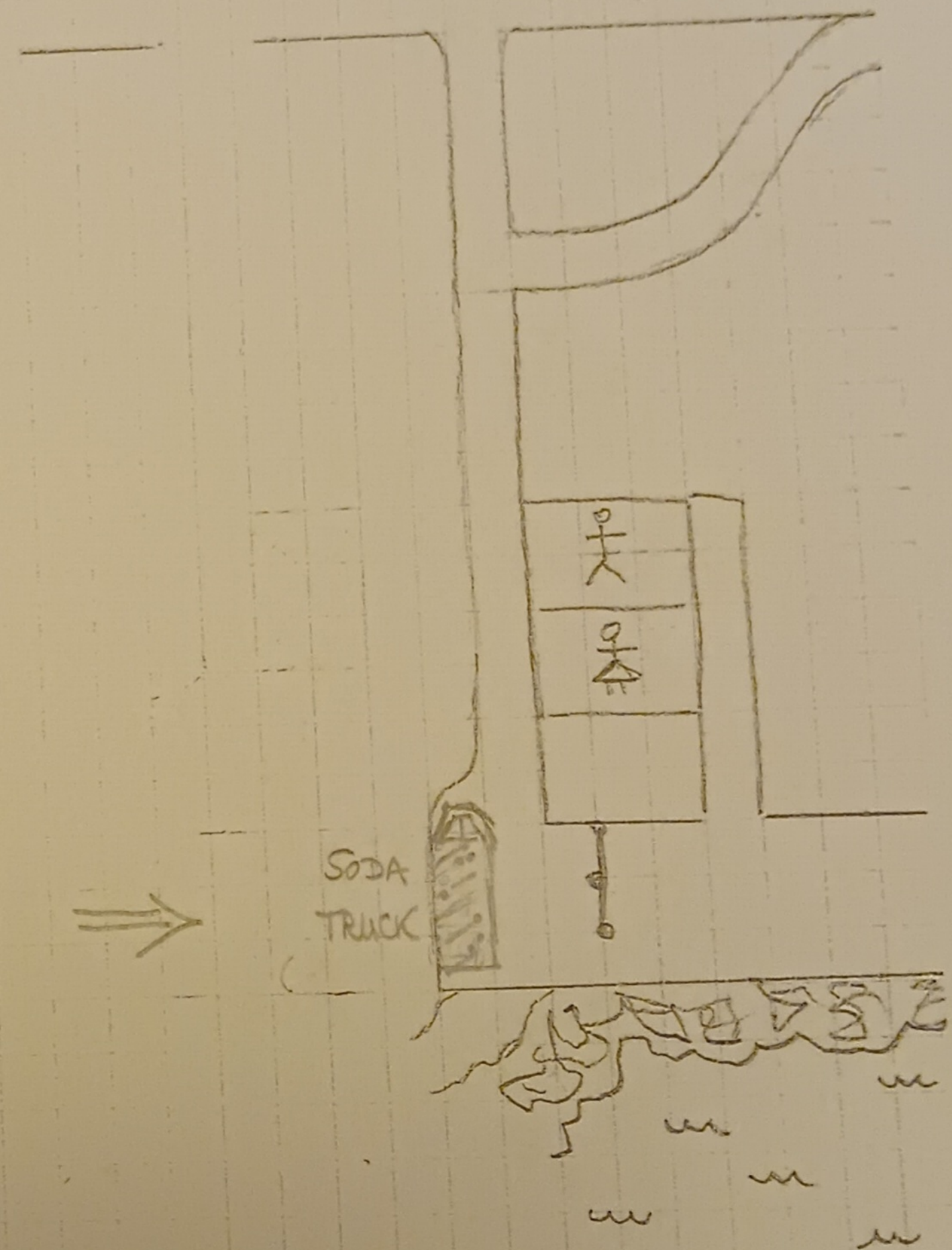
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Alexandria Binanti
Executive Director, Downtown Lake Geneva
Main: 262-220-8916
Cell: 262-716-9529
PO Box 910 | Lake Geneva WI, 53147











**CITY OF LAKE GENEVA
CITY CLERK'S OFFICE**

626 Geneva Street
Lake Geneva, WI 53147
262.248.3673

Date: August 29, 2025

To: Finance, Licensing, & Regulation Committee

Re: Public Event Permit Application for Dragon Days™ Fantasy Festival

The Event Permit Application for the 2025 Dragon Days™ Fantasy Festival event is before you for consideration today. This application was submitted earlier this spring and has subsequently undergone updates. City staff have met multiple times internally as well as once with the applicant to clarify details. This is a newer annually occurring event, having taken place in 2023 and 2024. The scope of this year's application is similar to prior year's applications as well as other festival type events in the City. While the layout of the event has yet to be finalized between the applicant and city staff, timing necessitates that the application begins the process at the Committee level now.

Included in the packet for this item are the originally submitted application, an addendum submitted on August 10th, a map of the applicant's updated layout, and a map of the City's proposed layout for the event. Some topics to consider are as follows:

1. The applicant's proposed use of Library grounds for the event vs the City's proposed layout entirely on the park grounds
2. Placement of the beverage (non-alcoholic) vendor truck
3. Badger Homecoming Parade uses the area of Central Dennison/Maple on October 3rd
4. Various areas not under the jurisdiction of the Event Permitting process are listed in the application: Library Building & Grounds, Horticultural Hall, Central Dennison Parking Lot, Business District

Discussion at the various review meetings centered on the layout of the event in general and safety concerns with proposed archery. In the past this event has been operated on Library Building & Grounds. The Library and city staff will work with the applicant through the event permit process on this year's event; but future events will need to obtain the approval of the Library Board, unless the event is moved entirely into Library Park and/or other city park grounds.

Due to pedestrian congestion and various other public safety concerns with archery being conducted in a city park, staff are requesting that archery not be permitted at this year's event.

Options for the beverage truck location were also discussed. City staff recommended that the best location to park the truck is the paved area near the kayak launch at the west end.

The Committee can recommend this application for approval with various conditions. Below are the clerk's office's suggestions for possible conditions.

1. The applicant, the library, and city staff finalize the layout
2. A final list of vendors including the nature of their business and any required insurance is to be provided to the City no less than 1 week prior to the start of the event.
3. At City Staff request, Archery vendors/performers will not be permitted to participate.
4. Use of Maple Park limited to October 4th & 5th, or omitted entirely

Lastly, the clerk's office would like to clarify that any permit granted through this application will not reference locations that do not fall under the permitting jurisdiction, including but not limited to Horticultural Hall and the Central Dennison Parking Lot.

Questions regarding licensing and permitting in general or specific applications can be directed to the Clerk's office. I would request that questions be directed prior to the meeting so that answers can be researched and provided during the meeting.

Respectfully submitted,

Vanessa Jahns
Deputy City Clerk

LAKE GENEVA

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Section I- APPLICANT INFORMATION

Name of Applicant: DRAGON DAYS™ FANTASY FESTIVAL

Name of Event Organizer/Producer: PAUL STORMBERG

Production Company/Organization: GYGAX MEMORIAL FUND FEIN #: [REDACTED]

Street Address: 315 HASKINS STREET

City: LAKE GENEVA State: WISCONSIN Zip code: 53147

E-mail Address: BREADLOAF BOOKS@OUTLOOK.COM

Daytime Phone: 262-949-1238 Cell Phone: 262-949-1238

Are you a ☐ Business/Individual OR ☒ Non-Profit Organization 501(c) 3

[REDACTED]

Section II- EVENT INFORMATION- Select all that apply

☐ **Private Event/Shelter Reservation**- Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. *Local non-profits exempt from fees

- ☐ Flat Iron Park Brunk Pavilion \$250/day
- ☐ Gazebo-Flat Iron Park \$125/day
- ☐ Seminary Park Shelter \$75/day
- ☐ Cobb Park Shelter \$75/day
- ☐ Park Use (no shelter) \$75/day

Location: _____

☐ **Street Use/Closure** \$75/day

Describe in Section III on page 3 of application

☒ **Public Event**-Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. *Non-profits exempt from fees

Application fee: \$100- submitted at least 60 days prior
\$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

Parks

- ☐ Flat Iron Park
- ☐ Seminary Park
- ☐ Cobb Park

☒ Library Park

☒ Other:

MAPLE PARK + TENNIS COURT

(Tennis Court provides market site for game vendors)

Shelters

- ☐ Brunk Pavilion ☐ Gazebo
- ☐ Seminary Park Shelter
- ☐ Cobb Park Shelter

1. Title of Event: DRAGON DAYS™ FANTASY FESTIVAL
2. Date(s) of Event: OCTOBER 3rd, 4th and 5th, 2025
3. Location(s) of Event: LIBRARY PARK, MAPLE PARK, HORTICULTURAL HALL + BUSINESS DISTRICTS
4. Hours: 10 AM TO 5 PM
Note: Start Time & End Time
5. Event Chair/Contact Person: HAROLD JOHNSON Phone: 262-949-1238
6. Day of Event Contact Name: HAROLD JOHNSON Phone: 262-949-1238
7. Is the event open to the public? ☒ Yes ☐ No
8. Will you charge an admission fee? ☒ Yes ☐ No
9. Estimated Attendance Number: 2,500
10. Basis for estimate: Previous show counts + research of GARY CON + JAMESVILLE RENO FAIR
11. Will you be setting up a tent? ☐ Yes ☒ No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? ☐ Yes ☒ No

If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:

Hired disposal services for dumpster + debris pickup
Clean up by Event crew

15. Description of plan for providing event security (if applicable):

Hiring independent local security service to patrol and
secure booth after hours

16. Will there be fireworks or pyrotechnics at your event?

☐ Yes ☒ No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

☐ Yes ☒ No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

☐ Yes ☐ No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

- still recruiting vendors
- Hope to
- still recruiting vendors

19. Do you intend to use the available picnic tables and benches in the location?

☒ Yes ☐ No

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

2. Will any parking stalls be used or blocked during the event?

☒ Yes ☐ No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: OCTOBER 3, 4, and 5, 2025

Total Number of Parking Stalls being Requested: Four (4) for load-in and load-out of exhibitors
(is it possible to also reserve Dennison Parking Lot for exhibitor parking?)

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: Lamp post banners + Dragon Sculptures + Inflatable and wall hangings

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☒ Electricity; Explain: Library Park

☐ Water; Explain: _____

☐ Traffic Control; Explain: _____

☐ Police Services; Explain: _____

☐ Fire/EMS Services; Explain: _____

☐ Other; Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: _____

Harold Johnson

Date: 2 FEB 2025

For Office Use Only

Date Filed with Clerk: 2/28/25 Payment Amount: \$ *exempt from fees

Receipt #: n/a

City Clerk/Administrator Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: need list of vendors prior to event start

Police Chief Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 3/11/25

☒ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 3/25/25

☒ Approve ☐ Denied Notes: _____

Parking Signature: [Signature] Date: 11 MAR 2025

☒ Approve ☐ Denied Notes: 4 SPACES @ LIBRARY PARK \$480 ~~PAYABLE~~ 4 STALLS 3 DAYS

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Parks & Rec Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Homecoming parade 10/3/2025. Parade uses central Denneson parking lot & surrounding area/streets.

Public Events:

FLR Meeting Date: _____

Council Meeting Date: _____

DRAGON DAYS™ Festival of Fantasy

October 13-15, Lake Geneva, WI

The DRAGON DAYS™ Festival three day event is being created to celebrate Lake Geneva's Legacy of Fantasy from the birthplace of the DUNGEONS & DRAGONS® game – *"The Game That Changed the World!!"*

This legacy did not just create the new category of Role-Playing Games, it impacted all the many faces of fantasy across the entire world for decades, including:

- Adventure, Board, Card and Hobby Games
- Arcade, Video and Computer Games
- Internet Content from Pod casts to original shows and programming
- Television, Film, Animation and Stage
- Art, Graphics, and Fashion
- Literature, from Novels and Anthologies, Reference and Compilations, Comics and Graphic Novels (over 1000 titles)
- Music, Crafts, Costumes and Food

And much, much more, becoming an integral part of everyday popular culture –
not to mention this rich history of Fantasy within the city of Lake Geneva that draws thousands to visit every year.

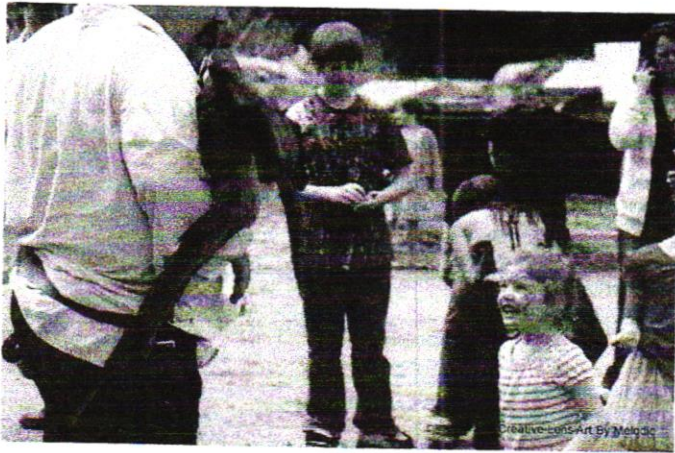
This public event would marry the elements of a fantasy Renaissance Faire with the many facets of this legacy as a cornerstone event to draw fans worldwide to make an annual pilgrimage to our fair city to the benefit of all our businesses.

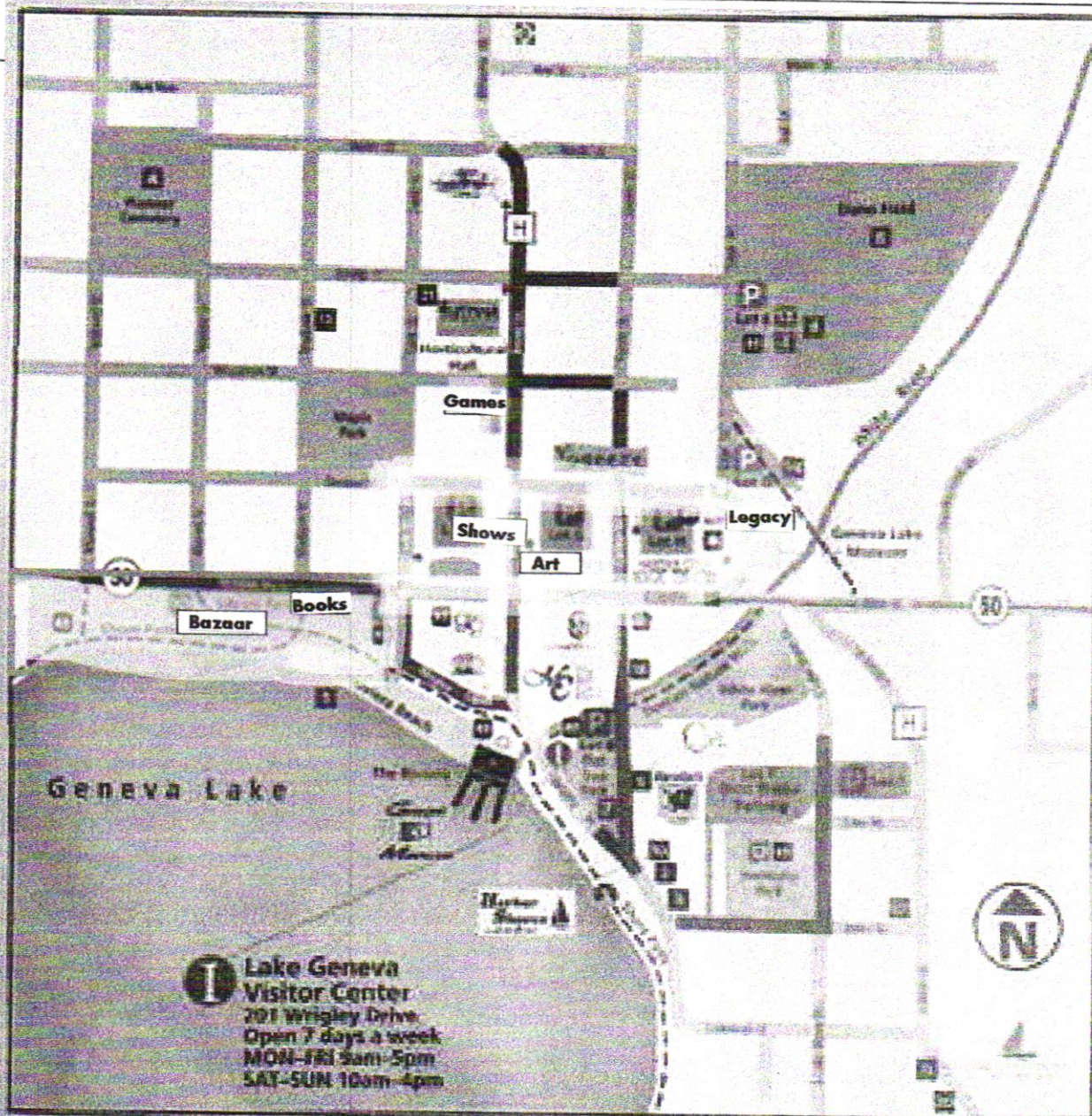
The festival would be divided into several program tracks showcasing these facets:

- Gaming
- Books
- Art
- Fashion
- Entertainment
- Street Performers
- and a celebration of our fair city's History of Fantasy and of Gary Gygax the author of many books, games, and myriad licenses and of creator of "The Game that Changed the World"

All framed with the theme of a Fantasy Fair drawing from Wisconsin's many very successful Renaissance Fairs across the state. In cooperation with local businesses and outside vendors to transform the city of Lake Geneva into a celebration of Fantasy.

And this would be the beginning of an ever evolving event to create a Fun for the Entire Family yearly celebration that would continue to support the many businesses of Lake Geneva.





DOWNTOWN LAKE GENEVA

Lake Geneva

VISIT LAKE GENEVA

800.345.3025

VISITLAKEGENEVA.COM

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Legend:

- | | |
|---------------------|----------------|
| Boat Launch | Free Street |
| Post Office | Parking |
| Fire Department | Metered Street |
| Police Department | Parking |
| Public Restrooms | |
| Metered Parking Lot | |
| Free Parking Lot | |
| Shore Path | |

WRIGLEY DRIVE

MAIN STREET

MAIN STREET

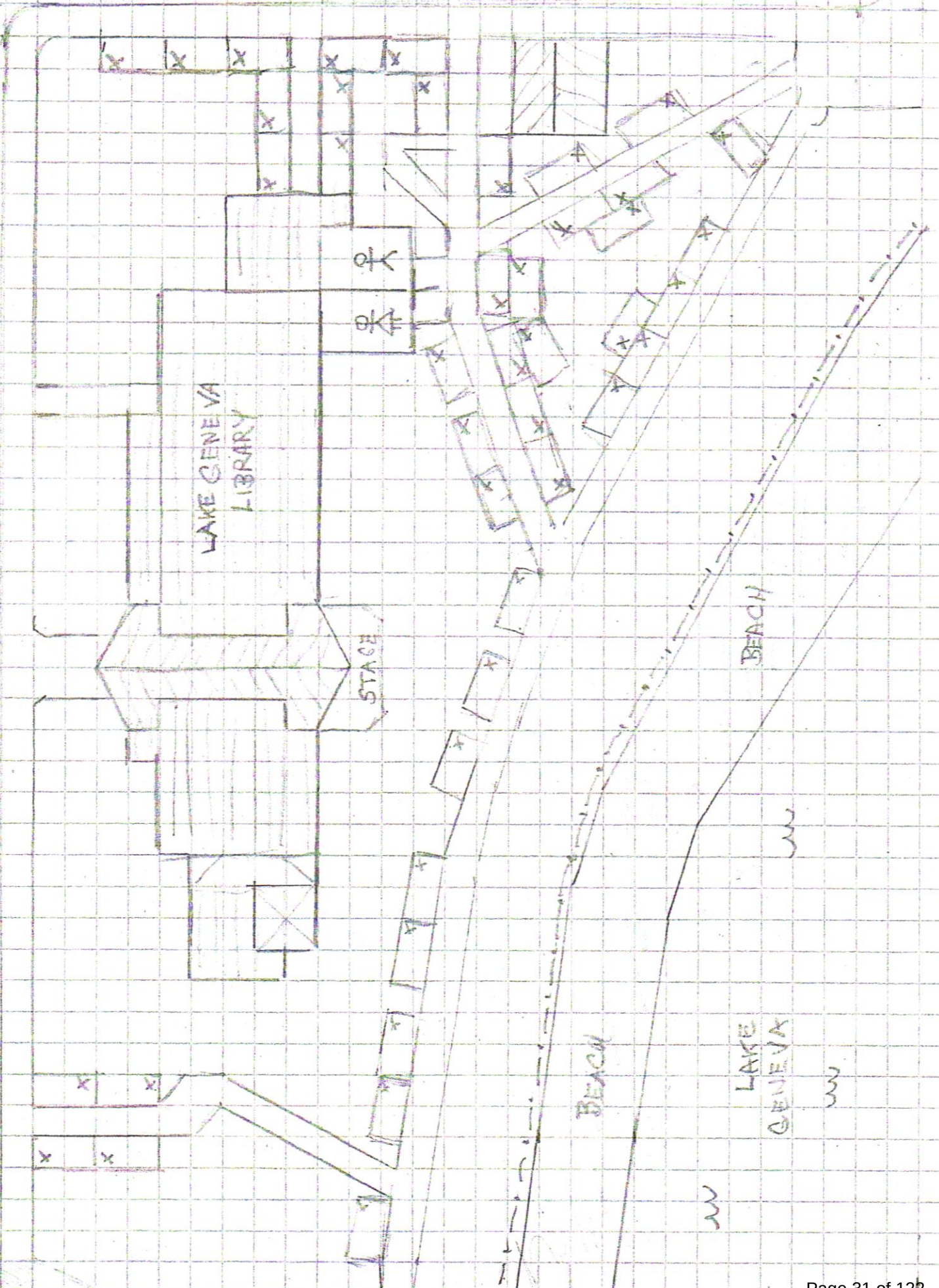
LAKE GENEVA
LIBRARY

STAGE

BEACH

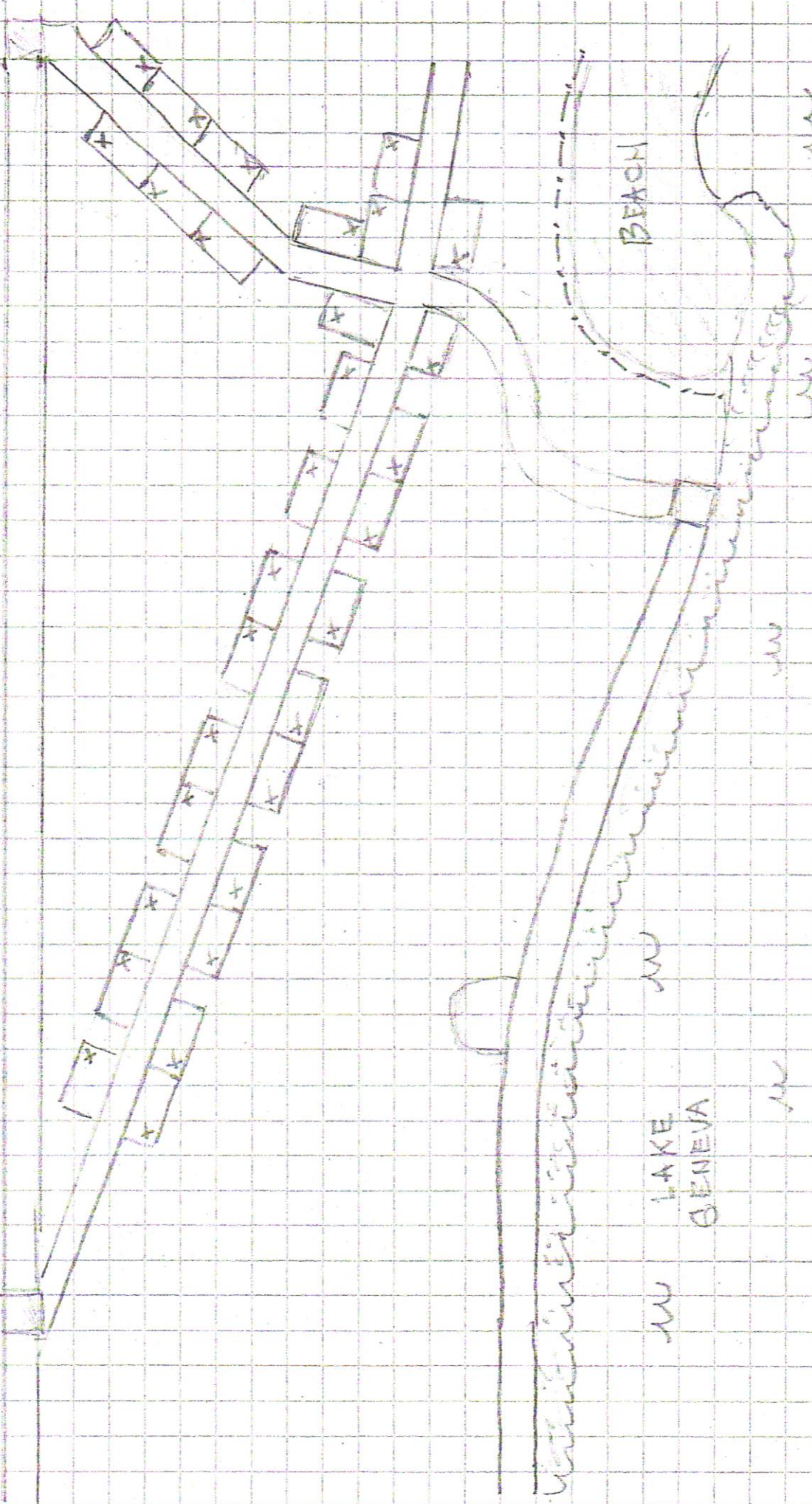
BEACH

LAKE
GENEVA



MAIN STREET

MAIN STREET



City of Lake Geneva-Public Event

Save the Date Form

Public Events held annually have the ability to reserve future dates for that event no more than three years after the current event being applied for.

Completion of this form is not meant to replace the application process for a City of Lake Geneva Event permit. A new event permit application must still be completed for every future event.

Event Name: DRAGON DAYS

Event Date: YR 2025: OCT 3-5

YR 2026: OCT 2-4

YR 2027: OCT 1-3

All Park Facilities: LIBRARY PARK + MAPLE PARK

Name of Sponsoring Organization: GYGAX MEMORIAL FUND

If Non-profit or Not-for-Profit: Tax ID / EIN #: [REDACTED]

Contact First Name: HAROLD Last Name: JOHNSON

Phone/Mobile: 262-949-1238

Email: hal0309@gmail.com

Notes/Request: _____

DRAGON DAYS FANTASY FESTIVAL MERCHANTS

1. Entry Booth

Get your tickets to the 1st annual Dragon Days Fantasy Festival here! If you ordered tickets online, we'll confirm and hand you your wristbands. Enjoy the faire!

2. Gygax Memorial Fund

Learn about the the memorial being planned to honor Gary Gyax, the Master of Gaming, in his home town of Lake Geneva. Limited supply of cool stickers, T-shirts, and maps free with your donations.

3. Potions & Dragons

Stop in to get your free Potions & Dragons! Your "potions" are really small bottles of water—you might not turn invisible but you will be hydrated! Enjoy your potion by munching on a "dragon" sugar cookie! Free!

4. BanjoTurkey Leather Works

Craftsman Bill Ford's attention to detail is evident in each hat he creates as well as his very popular purses, bags, and totes. Enjoy a tarot reading by Esperanza Vence, Sunday only.

5. The Dragon Days Dungeon Maze!

Not your ordinary maze, this one features treasure, magical items—and DRAGONS!

6. Fairy Mary Face Painter

Behold the wondrous talents of Fairy Mary, the Magical Face Painter! Sparked by your imagination, you may be transformed into a princess, pirate, fearsome dragon, or other wondrous creature.

7. Daydream Dragons

Each whimsical polymer clay dragon made by Michael Paul is imbued with her magical artistic vision, given genuine expressions and intricate scales and textures. Each tiny creation is a true work of art.

8. The Dragon Days Photo Opp Spot

Pose as a valiant knight (or dragon!), or put your hand on the magical blade! Strike a pose and have a memento of your first Dragon Days.

9. Dorlemagne's

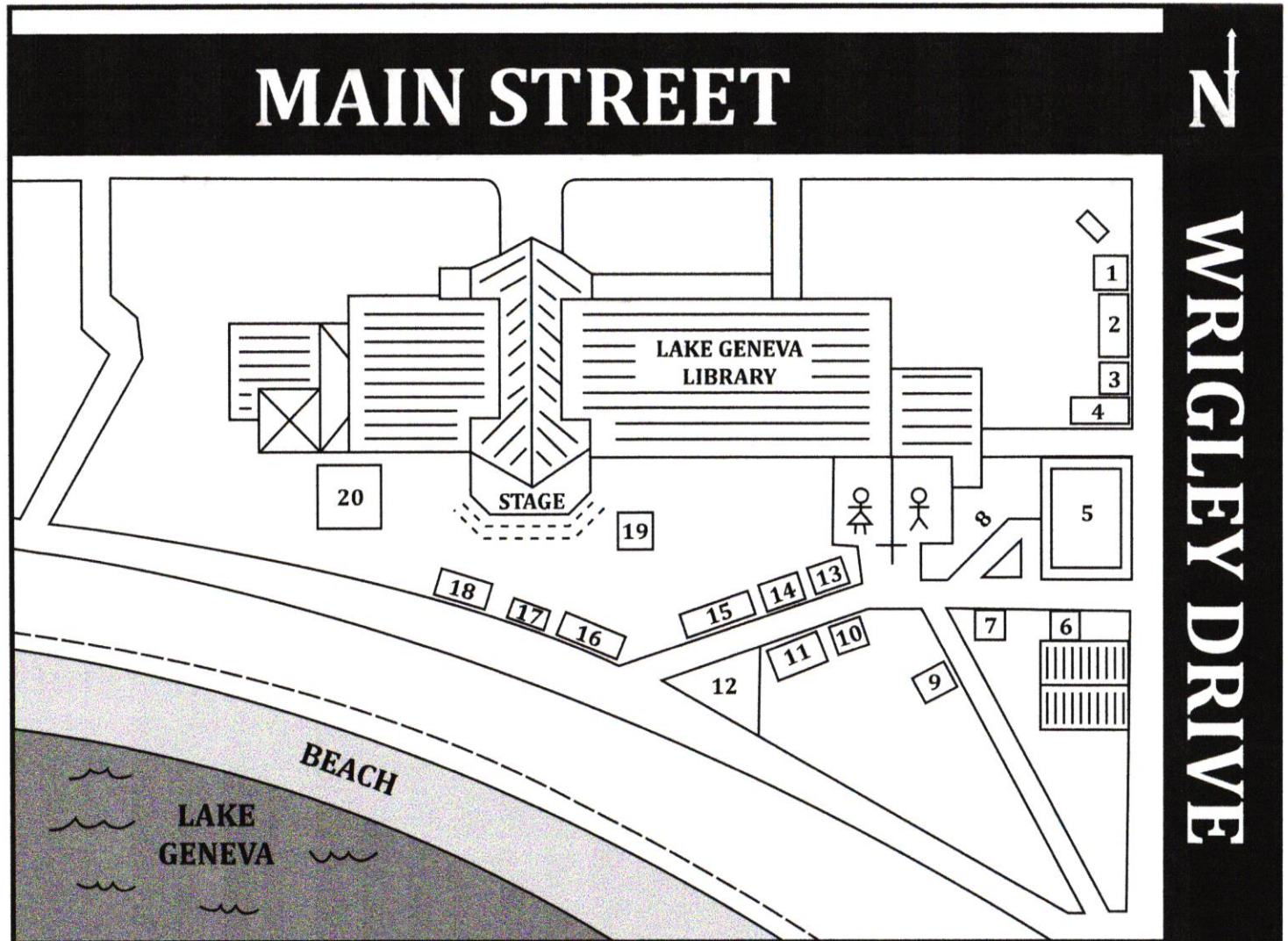
Dori creates handcrafted items, including soap, which she makes in small scent-laden batches. Dori is also the Merchant Coordinator and a Costume Contest Judge for this year's Dragon Days.

10. Kira's Magick Needle

At Kira's booth you'll find a lovely selection of unique, whimsical, and high-quality hats; embroidered tarot and dice bags; and her new line of refillable, reusable embroidered notebooks.

11. Papa's Crafty Crafts

LeRoy Robinson—"Papa" to everyone who knows him—makes electrocuted wooden items 100% from scratch. "I specialize in treasure/dice boxes!" Papa says.



12. Razor's Edge Knife Works

The Medieval Blacksmith offers demos for ages 10 and up all day Saturday and Sunday. Follow the sound of clanging metal, but do respect the safety boundaries!

13. Amalgamated Research Gaming Hub (ARGH)—The Game Pirates

This booth is filled with rustic handcrafted items and gaming treasures!

14. Haven 3D

Find an assortment of 3D-printed resin miniatures and tiles for fantasy games.

15. Scorpius Emporium

Larp quality leather goods with on the spot customs, hand made D&D items and more.

16. Bits and Bobs

Embrace your inner nerd with laser-engraved dice towers and oversized d20s!

17. The Wandering Wire Jeweler

Wire-wrapped jewelry sure to appeal to the Druid or Fae in you.

18. R. Craig Leatherworks

Veteran artisan offering handcrafted leather goods and wood items; will hold demos.

19. Rain Pavilion

Shelter from stray raindrops!

20. Merchant & Entertainer Tent

Please, staff only; no patrons.

Vendors at the American Legion Hall (Saturday) and at Horticultural Hall (Sunday)

Special Guest of Honor Jeff Easley

The renowned TSR fantasy artist will be at the American Legion Hall, Saturday only! He will be selling art prints and will be available for autographs.

Author Christopher D. Schmitz

Christopher D. Schmitz is an author whose major work is based on the Dragon Dice® game.

SFR, Inc.

Producers of Dragon Dice®, a highly successful collectible dice game.

DATE: 10 August 2025

TO: Vanessa Johns

FROM: Harold Johnson (hal0309@gmail.com) (Phone 262-949-1238)

**RE: 2025 DRAGON DAYS Fantasy Festival
OCT 3rd - 5th**

Addendum

As the festival's scheduled performance dates approach festival directors have identified some additional information not originally available at the time of filing the original permit. We would like to therefore append the existing permit so we have time to gain permission for the following additional event features:

- 1.) Beverage Truck – CRITICAL HIT SODA – seek to vend to our faire customers.

Their method of vending is from a food truck. Website: CriticalHitSoda.com

Critical Hit Soda is a D&D-themed beverage brand that offers a variety of unique sodas, lemonade, and energy drinks, all inspired by fantasy elements.

The truck has a footprint of 22 linear feet and we are seeking a parking solution that will allow them to vend to customers on the sidewalk, not in the street. Currently exploring the possibility of working with @properties parking lot which we know would require a Limited Use Permit. Costs for additional parking will be passed on to the vendor. If this does not work out, an alternate parking site would need assigned.

- 2.) SPECIAL USE ABEYANCES – Several of our vendors would require prior approvals and we want to work with the various departments of the City of Lake Geneva to secure these permissions ahead of time. Each special needs vendor will make themselves available and cooperate in modifying their business operation to be in compliance with all safety ordinances and will provide proof of liability insurance.
 - a) Blacksmith – controlled flame forge on site – present at previous 2024 show.
 - b) Pewter smith – contained smelting flame for on site pewter casting
 - c) Arrowsmith Children's Archery Range. –
Copy of business info from 2024 attached.

- 3.) Magic the Dragon – We are being loaned a 16 foot inflatable dragon from Midwest Gaming Classic, a Milwaukee based convention who is providing an interactive display of the evolution of computer and video games due to the creation of D&D. The plan is to use weighted bags to secure this display in place. (picture file)
- 4.) Signage – We have added a variety of signage options to our assets – a freestanding gateway, booth banners, posters, flags and feather flags, as well as several dragon cloth wall hangings (8'x10' and 10'x12') and seek permission to hang these on several business outside walls using Command strips and clamps. In addition, this year we would like to create and hang 4 lamp post banners (which at this time we would need the dimensions and parameters to make sure the final product is compatible with the lamp post hangers). Will submit a request with an art mockup later this week.
- 5.) Parking Stalls – Currently we have requested 4 parking spaces be reserved during the show – 1 on Main Street next to the No Parking Space for load in and load out, and 3 side-by-side on Wrigley Street. Since the food truck may require additional spaces we will work with Parking Authority for locations and fees.

Thank you for your kind attention to these matters. Please let us know any further steps, information, or documentation necessary.



CITY OF LAKE GENEVA

FIREWORKS APPLICATION



\$50.00 Fee

Application to possess and use class B(1.3), C(1.4) fireworks in accordance and compliance with Local, State, and NFPA Codes and Requirements

Applicant: Badger High School Phone: (262) 348-2000 ext. 2602

Group / Agency sponsoring fireworks display (An individual cannot be issued a permit):

Badger High School Student Council

Address of group/agency sponsoring fireworks display (NO P.O. Box):
200 South Street Lake Geneva WI 53147
Street Address City State Zip

Name of Fireworks Company performing display: J S M Displays

Address of Firework Company performing display (NO P.O. Box):
18064 170th Ave. Yarmouth IA 52660
Street Address City State Zip

Date/Time of authorized possession and use: Oct 3rd 2025 Approx 9 PM Rain Delay TBD

Date/Time of Set-Up: Oct 3rd 2025 @ approx 8 AM

SPECIFIC LOCAL REQUIREMENTS

1. Application fee - \$50 per event
2. An itemized list of (label name) and quantity of class B(1.3), C(1.4) fireworks attached with application
3. Proof of liability coverage (copy of policy attached with application)
4. Map of launch site
5. Fireworks must be displayed not less than required by NFPA Standards and must be away from spectators, vehicles and other exposures with a minimum of 300 feet for 1.3 G shows
6. All displays will be aimed away from spectators
7. A test shot will be fired into the air at least 1 hour before scheduled display
8. Fireworks that have been wet at any time prior to the display will NOT be used

NOTE: Permit required Class C fireworks cannot be sold to minors or persons restricted from possession of dangerous weapons due to a criminal conviction record. Certain types of class B or C fireworks shoot multiple projectiles at speeds of 1300 feet per second.

RELEASE OF LIABILITY

I, STVCO, am aware of the dangers of fireworks and
(Please Print Name)

am willing to assume full responsibility for any personal or property damage due to the display of fireworks. The applicant/group/agency agrees to indemnify and hold the City of Lake Geneva harmless from any claims or liability, including attorney fees and other defense costs, which may arise from the use, storage, transportation or possession of fireworks.

[Signature]
APPLICANT SIGNATURE

DATE: 7-5-25

For Office Use Only

Amount Paid and Receipt Number \$ 50 21.000854 Date Received 7/14/25
Check Number 127443
Police Chief Approval KMT GLLEA Approval (if applicable) _____
Fire Chief Approval JP
Entered into RMS _____ Fire Engine Standby Required ☒ Yes ☐ No
Date Sent to Council _____ Permit Issued by _____
Mayor Signature _____ Date Issued _____

STATE OF WISCONSIN

Permit to possess and display fireworks class "B" & "C"

This application has been made in accordance with state law.

PERMIT ISSUED TO: Badger High School / J & M Displays, Inc
giving the above the right to exhibit display fireworks.

DATE OF DISPLAY: 10-3-2025

TIME: 9:00 pm, TO: 9:20 pm.

LOCATION: Badger HS Football Field, COUNTY: Walworth

PURPOSE OF EVENT(IF ANY): Badger H.S. Homecoming

ADDRESS OF PERMIT HOLDER: 220 E. South St, Lake Geneva, WI 53147

SIGNATURE (Town Chairman,
Mayor, or Village President): _____

DATE SIGNED: _____

A Copy of this permit must be submitted to the municipal fire or law
enforcement official at least two days prior to the date of authorized use.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS:	FAX (A/C, No): 216-658-7101
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Everest Denali Insurance Company		16044
INSURER B : AXIS Surplus Insurance Company		26620
INSURER C : James River Insurance Company		12203
INSURER D : Arch Specialty Ins Co		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 946139149

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☐ LOC OTHER:		P0000004658	1/15/2025	1/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		S18CA00033-251	1/15/2025	1/15/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$		UXP1057616-00	1/15/2025	1/15/2026	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐ N / A				
B	Excess Liability #2		P-001-000063943-07	1/15/2025	1/15/2026	Each Occ/ Aggregate Total Limits \$5,000,000 \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement or permit.

FIREWORKS DISPLAY DATE: October 3, 2025

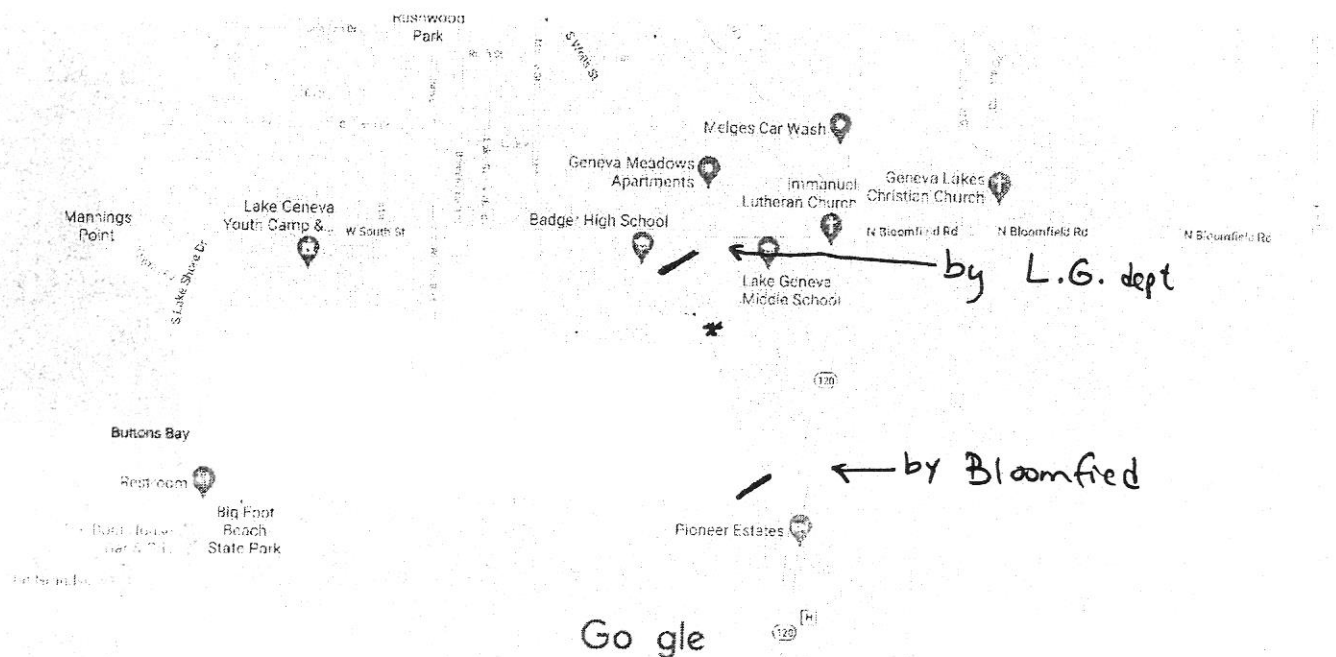
LOCATION OF EVENT: Badger High School Football Stadium, Lake Geneva, Wisconsin

ADD'L INSURED: The City of Lake Geneva, & the Town of Bloomfield, Wisconsin, their employees, volunteers, officers, elected officials, partners, subsidiaries, divisions & affiliates, event sponsors & landowners as their interests may appear in relation to this event; Badger High School (sponsor); Lake Geneva Schools (school district)

CERTIFICATE HOLDER**CANCELLATION**

Badger High School 220 East South Street Lake Geneva WI 53147 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Map data ©2021 1000 ft

road closed

* location of fireworks



J&M Displays Proposal for: Badger High School Homecoming 2025

Opening

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	RWB W/White Glitter - Vertical Finale Cake		0.1	5
2	(UN0431) Neon Airburst (red white and blue with salute) 60 shots		0.1	35

Category Shell Count: 145

Section Shell Count: 145

Main Event

Close proximity multi-shot fans

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	7 shot Fan Slice Red tiger tail with Snowball (30mm)		0.1	2.06
1	1.2" Crackling Crossette, 10 shot		0.1	3.5
1	11 shot fan slice Ghost mines red blue and green (30mm)		0.1	3.7
1	13 shot Fan Slice Red Strobe Mine with snowball (30mm)		0.1	3.23

Category Shell Count: 40

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	3-layer Effects: Howling Tails, Mine to Mid-air to High-air Breaks of Time			
1	Brocade Crown 36 shot		0.1	25
1	Colorful World of Crossettes 49 shot		0.1	25
1	Crackling Comet 36 shot Z cake		0.1	20
1	Rainbow Peony with Rainbow mine Fan 25 shot		0.5	13
1	(UN0431) Wave tail to Red coconut and white pistil and Red mine 25 shot fan		0.1	15

Category Shell Count: 195

2.5 Inch Color Shells

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	Assortment T of 30 different J&M Brand Shells ELECTRIC FIRE	mixed tails	2.32	94

Category Shell Count: 30

3 Inch Color Shells

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	Nishiki kamuro niagara falls		3.55	6.34
1	Assortment K Of 20 different J&M Brand shells ELECTRIC FIRE		2.38	61
1	Assortment R of 20 different J&M Brand Shells		2.91	61

Category Shell Count: 41

Section Shell Count: 306

Finales



J&M Displays Proposal for: Badger High School Homecoming 2025

Finales

2.5 Inch Finales

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	5 Salute with 5 willows 10 Shot finale chain		2.41	5.45
3	Red peony 10 Shot finale chain		2.67	7.4

Category Shell Count: 40

Section Shell Count: 40

Miscellaneous

Ignition Items

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
100	MJG 10' (non-regulated ATF) Igniters with 10' leads (FWI 10 - 30 per box)			
20	MJG 15' (non-regulated ATF) Igniters with 15' leads (FWI15 - 20 per box)			

Category Shell Count: 0

Section Shell Count: 0

8% Free for Early Payment

Close proximity comet

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
14	38mm Red Comet w/Gold Tiger Tail			

Category Shell Count: 14

Section Shell Count: 14

15% Free for Loyalty Program

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	Color, whistles & reports with report finale 49 Shot Cake		0.1	24

Category Shell Count: 49

Close proximity comet

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
2	38mm Red Comet w/Gold Tiger Tail			

Category Shell Count: 2

3 Inch Color Shells

Quantity	Name	Rising Effect	Lift Time	Duration Seconds
1	Color dahlia with silver strobe (Three color)	Crackling tail	2.96	3.43
4	Glittering willow	glitter tail	2.43	5.76
1	White strobe with red dahlia	glitter tail	2.86	4.65
1	Cycas assorted		2.52	2.5

Category Shell Count: 7

Section Shell Count: 58



J&M Displays Proposal for: Badger High School Homecoming 2025

This proposal includes an extension of our \$10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Total Price of Show: **\$3,500.00**

Total Shot Count: 563

Estimated Show Duration: 07:06

Packing Check: 165

Date of Display: 10/03/25

Customer Number: 10140

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.

RESOLUTION OF THE COMMON COUNCIL			
Resolution designating city-owned Tax Parcels ZA467900001, ZA467900002, ZA468000001 & ZA468000002 in the City of Lake Geneva as surplus property pursuant to City-Owned Land Sale Policy adopted by City Council September 8, 2025.			
Committee:	N/A		
Fiscal Impact:	Potential receipt of funds for the general fund and future tax revenue after development.		
File Number:	25-R51	Date:	September 22, 2025



Memo

To: Common Council

From: David De Angelis, Administrator

Date: September 19th, 2025

**RE: Designation of Surplus Property For ZA467900001,
ZA467900002, ZA468000001 & ZA468000002.**

The Council requested at the meeting on September 9th for staff to make a recommendation regarding the properties along Sheridan Springs Road for the purpose of declaring them surplus property. The criteria identified in the policy as adopted refers to the property not being essential for City operations or future needs. In doing this review several considerations are to be taken into consideration, including legal status, potential municipal use, environmental conditions and strategic value.

- 1. Legal status** These properties were purchased in fee by the City for the purpose of extending Edwards Boulevard and thus is owned entirely by the City. There are easements on these properties for the purpose of utility access and use. In addition, one parcel is currently being utilized for stormwater management by the City. There appears to be no legal constraints on the City selling these properties but it should be noted that if the City does sell these properties there will need to be agreements in place to maintain the current stormwater management system or incorporate it into a new facility with guarantees that it will be maintained and the volume of water allocated for our purposes.
- 2. Potential Municipal Use** In reviewing with staff and looking at our comprehensive plan and the new facility plan for police and fire facilities it does not appear to meet the needs of any of the City's department for specific uses for buildings. As this property is adjacent to the recently acquired Hillmoor property it could potentially be utilized for the purpose of parking or a northern access point. However, this property has a significant grade differential and wetland areas that may cause difficulty in any integration for significant use other than access. This, however, could be a condition of sale to any party for the requirement to provide such access and parking.
- 3. Environmental Conditions** These properties since purchase has not undergone any additional environmental survey that I am aware of that would require any conditions of sale or restriction of use. These properties, however, do have extreme grade along their southern edges that do limit their utility for certain uses and would need specific planning review if they were to be utilized. There are also wetlands potentially on the properties in some areas and therefore these areas would also have restricted uses available. Prior to any uses a wetland delineation would need to be completed.
- 4. Strategic Value** These properties are adjacent to the various commercial uses which are hotel, retail and industrial. In the comprehensive plan these properties were previously identified for planned mixed use development which includes, office, multifamily residential, business and institutional and community services. The plan was developed with the intent of highest and best use for the City.

In conclusion, the City has owned this property for approximately 15 years and has identified it in the current comprehensive plan as used for the purposes as stated above and has recently conducted a study for police and fire future building needs which did not indicate this location as being appropriate for their needs.

Based on the review of these criteria and current, potential future needs and highest and best use I believe a designation of surplus status would be appropriate.

Please feel free to contact me if you have any questions.

CITY OF LAKE GENEVA'S SHERIDAN SPRINGS LOTS



MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Neil Waswo, Tom Earle
From: Bridget Barry, Mumangi Nyangureta
CC: Naomi Rauch, Mike Timmers
Date: September 11, 2025
Re: Pay Request #6 for 2024 Lake Geneva Street Program

A review of the Request for **Payment No. 6** from **Wolf Paving** for the **2024 Lake Geneva Street Program** construction contract has been completed.

Payment in the amount of **\$17,924.82** for this payment request has been recommended for approval by the Construction Manager on site.

The Contractor's documents are enclosed for the City's approval.

Payment amounts are as follows:

	New Invoice Amount	Previously Invoiced	Total
Invoiced	-	\$832,390.50	\$832,390.50
Retainage (5% until 50% complete)	\$17,924.82	(\$19,924.82)	(\$2,000.00)
Total Approved for Payment	\$17,924.82	\$812,465.68	\$832,390.50

Contract Base Bid, based on plan quantities:	\$796,992.95
Contract Base Bid, including change orders:	\$876,992.95

Please feel free to contact me if you have any questions.

Please send Payment to: **Wolf Paving**

Attention:

Allan Griffin
1320 Walnut Ridge Dr.
Suite 100
Harland, WI 53029

Contractor's Application for Payment No.

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application Period: 6/20/25-9/11/25	Application Date: 9/11/2025
To (Owner):	City of Lake Geneva 626 Geneva Street, Lake Geneva WI 53147	From (Contractor):	Wolf Paving
Project:	2024 Lake Geneva Street Program	Contract:	2024 Lake Geneva Street Program
Owner's Contract No.:		Contractor's Project No.:	
			Via (Engineer): Kapur & Associates 1224 S. Pine St. Burlington WI 53105
			Engineer's Project No.: 24.0268

Application For Payment
Change Order Summary

Approved Change Orders			Change Order Summary	
	Number	Additions	Deductions	
	CO.1	\$63,506.00		
	CO.2	\$16,500.00		
TOTALS		\$80,006.00		
NET CHANGE BY CHANGE ORDERS				\$80,006.00

- | | | |
|--|----|--------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$796,992.95 |
| 2. Net change by Change Orders..... | \$ | \$80,006.00 |
| 3. Current Contract Price (Line 1 + 2)..... | \$ | \$876,998.95 |
| 4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... | \$ | \$832,390.50 |
| 5. RETAINAGE: | | |
| a. 5% X \$398,496.48 Work Completed..... | \$ | \$7,000.00 |
| b. X _____ Stored Material..... | \$ | |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | \$7,000.00 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$832,390.50 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$812,465.68 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$17,924.82 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... | \$ | |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or

covered by this Application for Payment, will pass to Owner at time of payment free and clear of all

Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrance), or

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents, including the Specifications, and the Work is free from any Liens, security interest, or encumbrances; and the Work is not subject to any other claims, liens, or encumbrances.

(3) All the work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

10-110000-0001 OF 000000

Contractor Signature

By:

9/11/2025

Date:



POND VIEW LN (AT DODGE ST)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0110	Removing Asphaltic Surface (Driveways)	SY	20	\$ 11.00	\$ 220.00	12.00	-	-	-	-	-	12.00	\$ 132.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	1755	\$ 4.35	\$ 7,634.25	1,356.78	403.22	-	-	-	-	1760.00	\$ 7,656.00
204.0150	Removing Curb & Gutter	LF	88	\$ 6.00	\$ 528.00	82.00	-	-	-	-	-	82.00	\$ 492.00
205.0100	Excavation Common - EBS (Undistributed)	CY	120	\$ 15.00	\$ 1,800.00	3.20	84.40	-	-	-	-	87.60	\$ 1,314.00
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	100	\$ 19.00	\$ 1,900.00	4.15	-	-	-	-	-	4.15	\$ 78.85
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	120	\$ 19.00	\$ 2,280.00	4.49	-	-	-	-	-	4.49	\$ 85.31
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	265	\$ 82.00	\$ 21,730.00	-	257.45	-	-	-	-	257.45	\$ 21,110.90
465.0110	Asphaltic Surface Patching	TON	24	\$ 240.00	\$ 5,760.00	3.85	-	-	-	-	-	3.85	\$ 924.00
465.0120	Asphalt Surface Driveways	TON	5	\$ 185.00	\$ 925.00	1.85	-	-	-	-	-	1.85	\$ 342.25
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	88	\$ 63.00	\$ 5,544.00	82.00	-	-	-	-	-	82.00	\$ 5,166.00
611.8105	Adjusting Catch Basin Covers	EACH	1	\$ 750.00	\$ 750.00	-	-	-	-	-	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	3	\$ 900.00	\$ 2,700.00	2.00	-	-	-	-	-	2.00	\$ 1,800.00
628.7020	Inlet Protection Type D	EACH	5	\$ 145.00	\$ 725.00	5.00	-	-	-	-	-	5.00	\$ 725.00
630.0500	Seed Water	MGAL	2	\$ 80.00	\$ 160.00	-	-	-	-	-	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	203	\$ 1.75	\$ 355.25	-	144.00	-	-	-	-	144.00	\$ 252.00
690.0250	Sawing Concrete	LF	30	\$ 2.35	\$ 70.50	-	30.00	-	-	-	-	30.00	\$ 70.50
SPV.0060.01	Adjusting Valve Boxes	EACH	2	\$ 250.00	\$ 500.00	-	-	1.00	-	-	-	1.00	\$ 250.00
SPV.0105.01	Traffic Control	LS	1	\$ 16,000.00	\$ 16,000.00	1.00	-	-	-	-	-	1.00	\$ 16,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	40	\$ 7.80	\$ 312.00	-	-	8.80	-	-	-	8.80	\$ 68.64
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	355	\$ 5.00	\$ 1,775.00	12.00	-	-	-	-	-	12.00	\$ 60.00
POND VIEW LN SUBTOTAL				\$	71,669.00	POND VIEW LN SUBTOTAL - Paid to Date						\$	56,527.45
Subtotal \$ per Estimate - Pond View Ln						\$ 31,755.40	\$ 24,453.41	\$ 318.64	\$ -	\$ -	\$ -		

DODGE ST (BETWEEN POND VIEW LN / MCDONALD RD)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0110	Removing Asphaltic Surface (Driveways)	SY	10	\$ 11.00	\$ 110.00	8.00	-	-	-	-	-	8.00	\$ 88.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	1005	\$ 4.35	\$ 4,371.75	1,016.67	-	-	-	-	-	1016.67	\$ 4,422.51
204.0150	Removing Curb & Gutter	LF	55	\$ 6.00	\$ 330.00	58.00	-	-	-	-	-	58.00	\$ 348.00
205.0100	Excavation Common - EBS (Undistributed)	CY	70	\$ 15.00	\$ 1,050.00	-	-	-	-	-	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	55	\$ 19.00	\$ 1,045.00	-	-	-	-	-	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	70	\$ 19.00	\$ 1,330.00	-	-	-	-	-	-	0.00	\$ -
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	155	\$ 90.00	\$ 13,950.00	-	129.56	-	-	-	-	129.56	\$ 11,660.40
465.0110	Asphaltic Surface Patching	TON	14	\$ 285.00	\$ 3,990.00	1.30	-	-	-	-	-	1.30	\$ 370.50
465.0120	Asphalt Surface Driveways	TON	5	\$ 485.00	\$ 2,425.00	1.25	-	-	-	-	-	1.25	\$ 606.25
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	55	\$ 64.00	\$ 3,520.00	58.00	-	-	-	-	-	58.00	\$ 3,712.00
611.8105	Adjusting Catch Basin Covers	EACH	1	\$ 750.00	\$ 750.00	-	-	-	-	-	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	6	\$ 900.00	\$ 5,400.00	-	-	-	-	-	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	5	\$ 145.00	\$ 725.00	5.00	-	-	-	-	-	5.00	\$ 725.00
630.0500	Seed Water	MGAL	1	\$ 80.00	\$ 80.00	-	-	-	-	-	-	0.00	\$ -
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	630	\$ 5.50	\$ 3,465.00	-	-	624.00	-	-	-	624.00	\$ 3,432.00
646.6120	Marking Stop Line Epoxy 18-Inch	LF	14	\$ 22.00	\$ 308.00	-	-	14.00	-	-	-	14.00	\$ 308.00
690.0150	Sawing Asphalt	LF	153	\$ 1.75	\$ 267.75	-	88.00	-	-	-	-	88.00	\$ 154.00
690.0250	Sawing Concrete	LF	15	\$ 2.35	\$ 35.25	-	10.00	-	-	-	-	10.00	\$ 23.50
SPV.0060.01	Adjusting Valve Boxes	EACH	1	\$ 250.00	\$ 250.00	-	-	1.00	-	-	-	1.00	\$ 250.00
SPV.0105.01	Traffic Control	LS	1	\$ 7,000.00	\$ 7,000.00	1.00	-	-	-	-	-	1.00	\$ 7,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	25	\$ 19.80	\$ 495.00	-	-	3.60	-	-	-	3.60	\$ 71.28
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	200	\$ 5.00	\$ 1,000.00	-	-	-	-	-	-	0.00	\$ -
DODGE ST SUBTOTAL				\$	51,897.75	DODGE ST SUBTOTAL - Paid to Date						\$	33,171.44
Subtotal \$ per Estimate - Dodge St						\$ 17,272.26	\$ 11,837.90	\$ 4,061.28	\$ -	\$ -	\$ -		

CIRCLE DR (AT MILLER RD)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0100	Removing Concrete Pavement (Driveways)	SY	20	\$ 11.00	\$ 220.00	27.00	-	-	-	-	-	27.00	\$ 297.00
204.0110	Removing Asphaltic Surface (Driveways)	SY	25	\$ 11.00	\$ 275.00	18.00	-	-	-	-	-	18.00	\$ 198.00
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	1285	\$ 4.35	\$ 5,589.75	1,356.78	-	-	-	-	-	1356.78	\$ 5,901.99
204.0150	Removing Curb & Gutter	LF	290	\$ 6.00	\$ 1,740.00	290.00	-	-	-	-	-	290.00	\$ 1,740.00
205.0100	Excavation Common - EBS (Undistributed)	CY	90	\$ 15.00	\$ 1,350.00	16.00	-	-	-	-	-	16.00	\$ 240.00
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	75	\$ 19.00	\$ 1,425.00	26.86	-	-	-	-	-	26.86	\$ 510.34
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	85	\$ 19.00	\$ 1,615.00	21.12	-	-	-	-	-	21.12	\$ 401.28
416.0160	Concrete Driveway 6-Inch	SY	20	\$ 78.00	\$ 1,560.00	27.00	-	-	-	-	-	27.00	\$ 2,106.00
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	155	\$ 85.00	\$ 13,175.00	-	171.32	-	-	-	-	171.32	\$ 14,562.20
465.0110	Asphaltic Surface Patching	TON	24	\$ 240.00	\$ 5,760.00	12.73	-	-	-	-	-	12.73	\$ 3,055.20
465.0120	Asphalt Surface Driveways	TON	25	\$ 185.00	\$ 4,625.00	-	-	4.34	-	-	-	4.34	\$ 802.90
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	290	\$ 61.00	\$ 17,690.00	290.00	-	-	-	-	-	290.00	\$ 17,690.00
611.8105	Adjusting Catch Basin Covers	EACH	2	\$ 750.00	\$ 1,500.00	2.00	-	-	-	-	-	2.00	\$ 1,500.00
611.8110	Adjusting Manhole Covers	EACH	2	\$ 900.00	\$ 1,800.00	2.00	-	-	-	-	-	2.00	\$ 1,800.00
628.7020	Inlet Protection Type D	EACH	2	\$ 145.00	\$ 290.00	2.00	-	-	-	-	-	2.00	\$ 290.00
630.0500	Seed Water	MGAL	6	\$ 80.00	\$ 480.00	-	-	-	-	-	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	422	\$ 1.75	\$ 738.50	-	34.00	-	-	-	-	34.00	\$ 59.50
690.0250	Sawing Concrete	LF	66	\$ 2.35	\$ 155.10	-	79.00	-	-	-	-	79.00	\$ 185.65
SPV.0105.01	Traffic Control	LS	1	\$ 7,500.00	\$ 7,500.00	1.00	-	-	-	-	-	1.00	\$ 7,500.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	150	\$ 7.80	\$ 1,170.00	-	-	22.70	-	-	-	22.70	\$ 177.06
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	260	\$ 5.00	\$ 1,300.00	-	-	-	-	-	-	0.00	\$ -
CIRCLE DR SUBTOTAL					\$ 69,958.35	CIRCLE DR SUBTOTAL - Paid to Date						\$ 59,017.12	
Subtotal \$ per Estimate - Circle Dr						\$ 43,229.81	\$ 14,807.35	\$ 979.96	\$ -	\$ -	\$ -		

HENRY ST (BETWEEN WILLIAMS ST / CENTER ST)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	40	\$ 11.00	\$ 440.00	15.60	-	-	-	-	-	15.60	\$ 171.60
204.0150	Removing Curb & Gutter	LF	80	\$ 6.00	\$ 480.00	72.00	-	-	-	-	-	72.00	\$ 432.00
204.0155	Removing Concrete Sidewalk	SY	135	\$ 11.00	\$ 1,485.00	130.00	-	-	-	-	-	130.00	\$ 1,430.00
465.0110	Asphaltic Surface Patching	TON	4	\$ 680.00	\$ 2,720.00	8.37	-	-	-	-	-	8.37	\$ 5,691.60
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	80	\$ 67.00	\$ 5,360.00	72.00	-	-	-	-	-	72.00	\$ 4,824.00
602.0405	Concrete Sidewalk 4-Inch	SF	890	\$ 7.00	\$ 6,230.00	774.00	-	-	-	-	-	774.00	\$ 5,418.00
602.0415	Concrete Sidewalk 6-Inch	SF	290	\$ 8.00	\$ 2,320.00	340.00	-	-	-	-	-	340.00	\$ 2,720.00
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 55.00	\$ 1,100.00	20.00	-	-	-	-	-	20.00	\$ 1,100.00
611.8105	Adjusting Catch Basin Covers	EACH	2	\$ 750.00	\$ 1,500.00	-	-	-	-	-	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	4	\$ 145.00	\$ 580.00	4.00	-	-	-	-	-	4.00	\$ 580.00
630.0500	Seed Water	MGAL	6	\$ 80.00	\$ 480.00	-	-	-	-	-	-	0.00	\$ -
646.6120	Marking Stop Line Epoxy 18-Inch	LF	2	\$ 22.00	\$ 44.00	-	-	2.00	-	-	-	2.00	\$ 44.00
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	30	\$ 18.00	\$ 540.00	-	-	12.00	-	-	-	12.00	\$ 216.00
690.0150	Sawing Asphalt	LF	220	\$ 1.75	\$ 385.00	-	220.00	-	-	-	-	220.00	\$ 385.00
690.0250	Sawing Concrete	LF	120	\$ 2.35	\$ 282.00	-	120.00	-	-	-	-	120.00	\$ 282.00
SPV.0105.01	Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00	1.00	-	-	-	-	-	1.00	\$ 3,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	140	\$ 7.80	\$ 1,092.00	-	-	91.00	-	-	-	91.00	\$ 709.80
HENRY ST SUBTOTAL					\$	HENRY ST SUBTOTAL - Paid to Date						\$	27,004.00
Subtotal \$ per Estimate - Henry St						\$ 25,367.20	\$ 667.00	\$ 969.80	\$ -	\$ -	\$ -		

NORTH ST (BETWEEN WARREN ST / MADISON ST)														
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date	
						#1	#2	#3	#4	#5	#6			
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	45	\$ 11.00	\$ 495.00	20.00	-	-	-	-	-	20.00	\$ 220.00	
204.0150	Remove Curb & Gutter	LF	210	\$ 6.00	\$ 1,260.00	178.00	-	-	-	-	-	178.00	\$ 1,068.00	
204.0155	Remove Concrete Sidewalk	SY	105	\$ 11.00	\$ 1,155.00	99.00	-	-	-	-	-	99.00	\$ 1,089.00	
465.0110	Asphaltic Surface Patching	TON	6	\$ 550.00	\$ 3,300.00	5.87	5.21	-	-	-	-	11.08	\$ 6,094.00	
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	210	\$ 61.00	\$ 12,810.00	178.00	-	-	-	-	-	178.00	\$ 10,858.00	
602.0405	Concrete Sidewalk 4-Inch	SF	1215	\$ 7.00	\$ 8,505.00	850.00	-	-	-	-	-	850.00	\$ 5,950.00	
602.0415	Concrete Sidewalk 6-Inch	SF	25	\$ 8.00	\$ 200.00	365.00	-	-	(365.00)	-	-	0.00	\$ -	
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	80	\$ 55.00	\$ 4,400.00	80.00	-	-	-	-	-	80.00	\$ 4,400.00	
611.8115	Adjusting Inlet Covers	EACH	2	\$ 750.00	\$ 1,500.00	1.00	-	-	-	-	-	1.00	\$ 750.00	
628.7020	Inlet Protection Type D	EACH	2	\$ 145.00	\$ 290.00	2.00	-	-	-	-	-	2.00	\$ 290.00	
630.0500	Seed Water	MGAL	3	\$ 80.00	\$ 240.00	-	-	-	-	-	-	0.00	\$ -	
638.2102	Moving Signs Type II (Stop Sign)	EACH	2	\$ 285.00	\$ 570.00	-	-	1.50	-	-	-	1.50	\$ 427.50	
646.6120	Marking Stop Line Epoxy 18-Inch	LF	5	\$ 22.00	\$ 110.00	-	-	27.00	-	-	-	27.00	\$ 594.00	
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	25	\$ 18.00	\$ 450.00	-	-	123.30	-	-	-	123.30	\$ 2,219.40	
690.0150	Sawing Asphalt	LF	380	\$ 1.75	\$ 665.00	-	380.00	-	-	-	-	380.00	\$ 665.00	
690.0250	Sawing Concrete	LF	100	\$ 2.35	\$ 235.00	-	100.00	-	-	-	-	100.00	\$ 235.00	
SPV.0060.01	Adjusting Valve Boxes	EACH	1	\$ 250.00	\$ 250.00	-	-	-	-	-	-	0.00	\$ -	
SPV.0105.01	Traffic Control	LS	1	\$ 4,000.00	\$ 4,000.00	1.00	-	-	-	-	-	1.00	\$ 4,000.00	
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	55	\$ 7.80	\$ 429.00	-	-	110.90	-	13.50	-	124.40	\$ 970.32	
NORTH ST SUBTOTAL					\$	40,864.00	NORTH ST SUBTOTAL - Paid to Date						\$	39,830.22
Subtotal \$ per Estimate - North St						\$ 34,773.50	\$ 3,765.50	\$ 4,105.92	\$ (2,920.00)	\$ 105.30	\$ -			

WELLS ST (BETWEEN CASS ST / CAMPBELL ST)														
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date	
						#1	#2	#3	#4	#5	#6			
204.0100	Removing Concrete Pavement (Driveways)	SY	20	\$ 11.00	\$ 220.00	3.80	-	-	-	-	-	3.80	\$ 41.80	
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	70	\$ 11.00	\$ 770.00	-	-	-	-	-	-	0.00	\$ -	
204.0150	Removing Curb & Gutter	LF	210	\$ 6.00	\$ 1,260.00	189.00	-	-	-	-	-	189.00	\$ 1,134.00	
204.0155	Remove Concrete Sidewalk	SY	65	\$ 11.00	\$ 715.00	8.00	-	62.00	-	-	-	70.00	\$ 770.00	
205.0100	Excavation Common - EBS (Undistributed)	CY	2	\$ 100.00	\$ 200.00	-	-	65.00	(35.00)	-	-	30.00	\$ 3,000.00	
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	3	\$ 100.00	\$ 300.00	-	-	20.00	-	-	-	20.00	\$ 2,000.00	
460.5223	HMA Pavement Type 3LT 58-28 S	TON	40	\$ 145.00	\$ 5,800.00	-	-	-	-	-	-	0.00	\$ -	
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	50	\$ 140.00	\$ 7,000.00	-	-	-	-	-	-	0.00	\$ -	
465.0110	Asphaltic Surface Patching	TON	5	\$ 590.00	\$ 2,950.00	4.90	-	-	-	-	-	4.90	\$ 2,891.00	
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	30	\$ 77.00	\$ 2,310.00	-	-	-	-	-	-	0.00	\$ -	
601.0410	Concrete Curb & Gutter 24-Inch Type D	LF	40	\$ 72.00	\$ 2,880.00	60.00	-	-	-	-	-	60.00	\$ 4,320.00	
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	165	\$ 67.00	\$ 11,055.00	129.00	-	-	-	8.30	-	137.30	\$ 9,199.10	
602.0405	Concrete Sidewalk 4-Inch	SF	1680	\$ 7.00	\$ 11,760.00	32.00	-	1,686.50	-	11.80	-	1730.30	\$ 12,112.10	
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	50	\$ 55.00	\$ 2,750.00	-	-	50.00	-	-	-	50.00	\$ 2,750.00	
611.8110	Adjusting Manhole Covers	EACH	1	\$ 900.00	\$ 900.00	-	-	-	-	-	-	0.00	\$ -	
628.7020	Inlet Protection Type D	EACH	4	\$ 145.00	\$ 580.00	4.00	-	-	-	-	-	4.00	\$ 580.00	
630.0500	Seed Water	MGAL	4	\$ 80.00	\$ 320.00	-	-	-	-	-	-	0.00	\$ -	
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	20	\$ 18.00	\$ 360.00	-	-	15.00	-	-	-	15.00	\$ 270.00	
690.0150	Sawing Asphalt	LF	350	\$ 1.75	\$ 612.50	-	350.00	-	-	-	-	350.00	\$ 612.50	
690.0250	Sawing Concrete	LF	120	\$ 2.35	\$ 282.00	-	120.00	-	-	-	-	120.00	\$ 282.00	
SPV.0105.01	Traffic Control	LS	1	\$ 7,000.00	\$ 7,000.00	1.00	-	-	-	-	-	1.00	\$ 7,000.00	
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100). Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	140	\$ 7.80	\$ 1,092.00	-	-	285.30	-	-	-	285.30	\$ 2,225.34	
DODGE ST SUBTOTAL					\$	61,116.50	WELLS ST SUBTOTAL - Paid to Date						\$	49,187.84
Subtotal \$ per Estimate - Dodge St						\$ 24,921.80	\$ 894.50	\$ 26,232.84	\$ (3,500.00)	\$ 638.70	\$ -			

GEORGE ST / WHEELER ST ALLEYWAY (BETWEEN CTH H / TOLMAN ST)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	30	\$ 15.00	\$ 450.00	23.00	-	-	-	-	-	23.00	\$ 345.00
204.0150	Removing Curb & Gutter	LF	30	\$ 15.00	\$ 450.00	31.00	-	-	-	-	-	31.00	\$ 465.00
204.0155	Removing Concrete Sidewalk	SY	20	\$ 15.00	\$ 300.00	19.00	-	-	-	-	-	19.00	\$ 285.00
416.0180	Concrete Driveway 8-Inch	SY	25	\$ 84.00	\$ 2,100.00	24.00	-	-	-	-	-	24.00	\$ 2,016.00
465.0110	Asphaltic Surface Patching	TON	4	\$ 750.00	\$ 3,000.00	6.79	-	-	-	-	-	6.79	\$ 5,092.50
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	30	\$ 84.00	\$ 2,520.00	31.00	-	-	-	-	-	31.00	\$ 2,604.00
602.0415	Concrete Sidewalk 6-Inch	SF	160	\$ 7.00	\$ 1,120.00	19.00	-	146.20	-	-	-	165.20	\$ 1,156.40
630.0500	Seed Water	MGAL	1	\$ 80.00	\$ 80.00	-	-	-	-	-	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	50	\$ 1.75	\$ 87.50	-	50.00	-	-	-	-	50.00	\$ 87.50
690.0250	Sawing Concrete	LF	15	\$ 2.35	\$ 35.25	-	15.00	-	-	-	-	15.00	\$ 35.25
SPV.0105.01	Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00	-	1.00	-	-	-	-	1.00	\$ 3,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	10	\$ 19.80	\$ 198.00	-	-	17.40	-	-	-	17.40	\$ 344.52
GEORGE ST / WHEELER ST ALLEYWAY SUBTOTAL				\$	13,340.75	GEORGE ST / WHEELER ST ALLEYWAY SUBTOTAL - Paid to Date						\$	15,431.17
Subtotal \$ per Estimate - George St / Wheeler St Alleyway						\$ 10,940.50	\$ 3,122.75	\$ 1,367.92	\$ -	\$ -	\$ -		

NORTH ST / DODGE ST ALLEYWAY (BETWEEN COOK ST / BROAD ST)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0100	Removing Concrete Pavement (Driveways)	SY	25	\$ 15.00	\$ 375.00		31.70	-	-	-	-	31.70	\$ 475.50
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	7	\$ 15.00	\$ 105.00		-	-	-	-	-	0.00	\$ -
204.0150	Removing Curb & Gutter	LF	30	\$ 15.00	\$ 450.00		21.70	-	-	-	-	21.70	\$ 325.50
204.0155	Removing Concrete Sidewalk	SY	12	\$ 15.00	\$ 180.00		10.60	-	-	-	-	10.60	\$ 159.00
416.0180	Concrete Driveway 8-Inch	SY	25	\$ 84.00	\$ 2,100.00		31.70	-	-	-	-	31.70	\$ 2,662.80
465.0110	Asphaltic Surface Patching	TON	1	\$ 2,250.00	\$ 2,250.00		1.00	-	-	-	-	1.00	\$ 2,250.00
601.0110	Concrete Curb Type D	LF	30	\$ 84.00	\$ 2,520.00		30.00	-	-	-	-	30.00	\$ 2,520.00
602.0415	Concrete Sidewalk 6-Inch	SF	100	\$ 7.00	\$ 700.00		95.00	-	-	-	-	95.00	\$ 665.00
630.0500	Seed Water	MGAL	1	\$ 80.00	\$ 80.00		-	-	-	-	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	65	\$ 1.75	\$ 113.75		26.00	-	-	-	-	26.00	\$ 45.50
690.0250	Sawing Concrete	LF	10	\$ 2.35	\$ 23.50		15.00	-	-	-	-	15.00	\$ 35.25
SPV.0105.01	Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00		1.00	-	-	-	-	1.00	\$ 3,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	10	\$ 19.80	\$ 198.00		-	8.10	-	-	-	8.10	\$ 160.38
NORTH ST / DODGE ST ALLEYWAY SUBTOTAL				\$	12,095.25	NORTH ST / DODGE ST ALLEYWAY SUBTOTAL - Paid to Date						\$	12,298.93
Subtotal \$ per Estimate - North St / Dodge St Alleyway						\$ -	\$ 12,138.55	\$ 160.38	\$ -	\$ -	\$ -		

LAKE GENEVA BOAT PARKING LOT F															
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date		
						#1	#2	#3	#4	#5	#6				
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	2775	\$ 10.00	\$ 27,750.00	-	2,805.11	-	-	-	-	2805.11	\$ 28,051.10		
204.0150	Removing Curb & Gutter	LF	360	\$ 6.00	\$ 2,160.00	-	-	468.00	-	-	-	468.00	\$ 2,808.00		
204.0155	Remove Concrete Sidewalk	SY	135	\$ 11.00	\$ 1,485.00	-	-	147.80	-	-	-	147.80	\$ 1,625.80		
205.0100	Excavation Common	CY	1317	\$ 15.00	\$ 19,755.00	-	-	810.60	-	-	-	810.60	\$ 12,159.00		
205.0100	Excavation Common - EBS (Undistributed)	CY	640	\$ 15.00	\$ 9,600.00	-	-	393.90	-	-	-	393.90	\$ 5,908.50		
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	1615	\$ 19.00	\$ 30,685.00	-	-	1,293.61	-	-	-	1293.61	\$ 24,578.59		
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	1280	\$ 19.00	\$ 24,320.00	-	-	620.00	-	-	-	620.00	\$ 11,780.00		
416.0180	Concrete Driveway 8-Inch	SY	30	\$ 84.00	\$ 2,520.00	-	-	30.10	-	-	-	30.10	\$ 2,528.40		
460.5223	HMA Pavement Type 3LT 58-28 S	TON	391	\$ 81.00	\$ 31,671.00	-	453.42	40.23	-	-	-	493.65	\$ 39,985.65		
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	309	\$ 87.00	\$ 26,883.00	-	280.03	-	-	-	-	280.03	\$ 24,362.61		
530.0110	Culvert Pipe Corrugated Polyethylene 10-Inch	LF	18	\$ 165.00	\$ 2,970.00	-	-	18.00	-	-	-	18.00	\$ 2,970.00		
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	360	\$ 66.00	\$ 23,760.00	-	-	468.00	-	-	-	468.00	\$ 30,888.00		
602.0405	Concrete Sidewalk 6-Inch	SF	1700	\$ 8.00	\$ 13,600.00	-	-	1,549.37	-	-	-	1549.37	\$ 12,394.96		
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	10	\$ 55.00	\$ 550.00	-	-	22.00	-	-	-	22.00	\$ 1,210.00		
628.2004	Erosion Mat Urban Class I Type B (NON-NETTED)	SY	215	\$ 2.00	\$ 430.00	-	-	1,626.60	-	-	-	1626.60	\$ 3,253.20		
628.7020	Inlet Protection Type D	EACH	1	\$ 145.00	\$ 145.00	-	-	2.00	-	-	-	2.00	\$ 290.00		
630.0500	Seed Water	MGAL	15	\$ 80.00	\$ 1,200.00	-	-	-	-	-	-	0.00	\$ -		
638.2102	Moving Signs Type II	EACH	1	\$ 285.00	\$ 285.00	-	-	3.00	-	-	-	3.00	\$ 855.00		
646.1020	Marking Line Epoxy 4-Inch (White)	LF	1280	\$ 5.50	\$ 7,040.00	-	-	1.90	-	-	-	1.90	\$ 10.45		
646.5020	Marking Arrow Epoxy	EACH	1	\$ 310.00	\$ 310.00	-	-	-	-	-	-	0.00	\$ -		
646.5120	Marking Word Epoxy "ONLY"	EACH	1	\$ 325.00	\$ 325.00	-	-	-	-	-	-	0.00	\$ -		
690.0150	Sawing Asphalt	LF	115	\$ 1.75	\$ 201.25	-	101.00	-	-	-	-	101.00	\$ 176.75		
690.0250	Sawing Concrete	LF	32	\$ 2.35	\$ 75.20	-	56.00	-	-	-	-	56.00	\$ 131.60		
SPV.0105.01	Traffic Control	LS	1	\$ 22,000.00	\$ 22,000.00	-	0.50	0.50	-	-	-	1.00	\$ 22,000.00		
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	363	\$ 7.80	\$ 2,831.40	-	-	1,737.10	-	-	-	1737.10	\$ 13,549.38		
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	1375	\$ 5.00	\$ 6,875.00	-	-	2,408.00	-	-	-	2408.00	\$ 12,040.00		
BOAT PARKING LOT F SUBTOTAL				\$	259,426.85	BOAT PARKING LOT F SUBTOTAL - Paid to Date								\$	253,556.99
Subtotal \$ per Estimate - Lake Geneva Boat Parking Lot F						\$	-	#####	#####	\$	-	\$	-	\$	-

TOWNLINe ROAD BIKE PATH (BETWEEN HUDSON TRL / EDWARDS BLVD)													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0120	Removing Asphaltic Surface Milling (Full Depth 3"	SY	485	\$ 16.00	\$ 7,760.00	1,380.00	-	-	-	-	-	1380.00	\$ 22,080.00
205.0100	Excavation Common	CY	210	\$ 15.00	\$ 3,150.00	-	-	-	-	-	-	0.00	\$ -
205.0100	Excavation Common - EBS (Undistributed)	CY	32	\$ 15.00	\$ 480.00	-	-	104.10	-	-	-	104.10	\$ 1,561.50
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	200	\$ 19.00	\$ 3,800.00	-	-	440.00	-	-	-	440.00	\$ 8,360.00
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	64	\$ 19.00	\$ 1,216.00	-	-	305.29	-	-	-	305.29	\$ 5,800.51
460.5224	HMA Pavement Type 4 LT 58-28 S (LIGHT LOAD - 12 TON MAX. PER TRUCK). Item also includes tack coat	TON	250	\$ 109.00	\$ 27,250.00	-	240.35	-	-	-	-	240.35	\$ 26,198.15
628.1504	Silt Fence	LF	1575	\$ 1.80	\$ 2,835.00	-	-	-	-	-	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	2	\$ 145.00	\$ 290.00	-	-	-	-	-	-	0.00	\$ -
630.0500	Seed Water	MGAL	36	\$ 40.00	\$ 1,440.00	-	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 4,000.00	\$ 4,000.00	-	1.00	-	-	-	-	1.00	\$ 4,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	840	\$ 7.80	\$ 6,552.00	-	-	843.90	-	-	-	843.90	\$ 6,582.42
TOWNLINe ROAD BIKE PATH SUBTOTAL					\$ 58,773.00	TOWNLINe ROAD BIKE PATH SUBTOTAL - Paid to Date						\$ 74,582.58	
Subtotal \$ per Estimate - Townline Road Bike Path						\$ 22,080.00	\$ 30,198.15	\$ 22,304.43	\$ -	\$ -	\$ -		

GINO'S DRIVEWAY APRON - COMBINED														
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date	
						#1	#2	#3	#4	#5	#6			
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	195	\$ 11.00	\$ 2,145.00	-	-	-	160.40	-	-	160.40	\$ 1,764.40	
204.0150	Removing Curb & Gutter	LF	20	\$ 15.00	\$ 300.00	-	-	-	20.00	-	-	20.00	\$ 300.00	
204.0155	Remove Concrete Sidewalk	SY	41	\$ 15.00	\$ 615.00	-	-	-	39.40	-	-	39.40	\$ 591.00	
205.0100	Excavation Common - EBS (Undistributed)	CY	40	\$ 25.00	\$ 1,000.00	-	-	-	-	-	-	0.00	\$ -	
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	45	\$ 25.00	\$ 1,125.00	-	-	-	-	-	-	0.00	\$ -	
416.0180	Concrete Driveway 8-Inch	SY	35	\$ 84.00	\$ 2,940.00	-	-	-	15.80	-	-	15.80	\$ 1,327.20	
460.5223	HMA Pavement Type 3LT 58-28 S	TON	16	\$ 195.00	\$ 3,120.00	-	11.10	-	-	-	-	11.10	\$ 2,164.50	
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	13	\$ 225.00	\$ 2,925.00	-	8.70	-	-	-	-	8.70	\$ 1,957.50	
465.0110	Asphaltic Surface Patching	TON	9	\$ 960.00	\$ 8,640.00	-	11.30	-	-	-	-	11.30	\$ 10,848.00	
601.0411	Concrete Curb & Gutter 30-Inch	LF	100	\$ 79.00	\$ 7,900.00	-	-	-	90.00	24.00	-	114.00	\$ 9,006.00	
601.0600	Concrete Curb Pedestrian	LF	5	\$ 54.00	\$ 270.00	-	-	-	5.00	-	-	5.00	\$ 270.00	
602.0405	Concrete Sidewalk 4-Inch	SF	30	\$ 7.00	\$ 210.00	-	-	-	119.00	-	-	119.00	\$ 833.00	
602.0405	Concrete Sidewalk 6-Inch	SF	335	\$ 8.00	\$ 2,680.00	-	-	-	359.20	-	-	359.20	\$ 2,873.60	
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	10	\$ 55.00	\$ 550.00	-	-	-	10.00	-	-	10.00	\$ 550.00	
611.8115	Adjusting Inlet Covers	EACH	1	\$ 750.00	\$ 750.00	-	-	-	1.00	-	-	1.00	\$ 750.00	
628.7020	Inlet Protection Type D	EACH	1	\$ 145.00	\$ 145.00	-	-	-	-	-	-	0.00	\$ -	
630.0500	Seed Water	MGAL	1	\$ 80.00	\$ 80.00	-	-	-	-	-	-	0.00	\$ -	
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	40	\$ 5.50	\$ 220.00	-	-	-	-	18.00	-	18.00	\$ 99.00	
646.1020	Marking Line Epoxy 4-Inch (White)	LF	5	\$ 5.50	\$ 27.50	-	-	-	-	5.00	-	5.00	\$ 27.50	
690.0150	Sawing Asphalt	LF	160	\$ 1.75	\$ 280.00	-	142.00	-	-	-	-	142.00	\$ 248.50	
690.0250	Sawing Concrete	LF	30	\$ 2.35	\$ 70.50	-	27.00	-	-	-	-	27.00	\$ 63.45	
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100). Fertilizer Type A (629.0205). Seeding Mix No. 40	SY	10	\$ 19.80	\$ 198.00	-	-	-	26.10	10.00	-	36.10	\$ 714.78	
SPV.0105.01	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	-	1.00	-	-	-	-	1.00	\$ 4,500.00	
GINO'S DRIVEWAY APRON SUBTOTAL				\$	40,691.00	GINO'S DRIVEWAY APRON SUBTOTAL - Paid to Date						\$	38,888.43	
Subtotal \$ per Estimate - Gino's Driveway Apron						\$	-	\$ 19,781.95	\$	-	\$ 16,885.98	\$ 2,220.50	\$	-

SPRING ST / GROVE ST ALLEY													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0100	Removing Concrete Pavement (Driveways)	SY	25	\$ 11.00	\$ 275.00	5.10	-	20.00	-	-	-	25.10	\$ 276.10
204.0120	Removing Asphaltic Surface Milling (Full Depth 3"	SY	720	\$ 11.00	\$ 7,920.00	745.30	-	-	-	-	-	745.30	\$ 8,198.30
204.0150	Removing Curb & Gutter	LF	80	\$ 15.00	\$ 1,200.00	76.00	-	-	-	-	-	76.00	\$ 1,140.00
204.0155	Removing Concrete Sidewalk	SY	20	\$ 15.00	\$ 300.00	16.00	-	-	-	-	-	16.00	\$ 240.00
205.0100	Excavation Common - EBS (Undistributed)	CY	2	\$ 100.00	\$ 200.00	100.00	0.20	-	-	-	-	100.20	\$ 10,020.00
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	3	\$ 100.00	\$ 300.00	89.42	-	-	-	-	-	89.42	\$ 8,942.00
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	3	\$ 100.00	\$ 300.00	83.37	-	-	-	-	-	83.37	\$ 8,337.00
416.0180	Concrete Driveway 8-Inch	SY	25	\$ 84.00	\$ 2,100.00	26.00	-	-	-	-	-	26.00	\$ 2,184.00
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605)	TON	3	\$ 550.00	\$ 1,650.00	3.70	-	-	-	-	-	3.70	\$ 2,035.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	80	\$ 72.00	\$ 5,760.00	76.00	-	-	-	-	-	76.00	\$ 5,472.00
602.0415	Concrete Sidewalk 6-Inch	SF	160	\$ 8.00	\$ 1,280.00	84.00	-	-	-	-	-	84.00	\$ 672.00
630.0500	Seed Water	MGAL	2	\$ 40.00	\$ 80.00	-	-	-	-	-	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	270	\$ 1.75	\$ 472.50	-	82.00	-	-	-	-	82.00	\$ 143.50
690.0250	Sawing Concrete	LF	270	\$ 2.35	\$ 634.50	-	253.00	-	-	-	-	253.00	\$ 594.55
SPV.0105.01	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	-	1.00	-	-	-	-	1.00	\$ 4,500.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	45	\$ 7.80	\$ 351.00	-	-	230.30	-	-	-	230.30	\$ 1,796.34
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	150	\$ 5.00	\$ 750.00	238.00	62.70	-	-	-	-	300.70	\$ 1,503.50
SPRING ST / GROVE ST ALLEY SUBTOTAL					\$ 28,073.00	SPRING ST / GROVE ST ALLEY SUBTOTAL - Paid to Date						\$ 56,054.29	
Subtotal \$ per Estimate - Spring St / Grove St Alley						\$ 48,466.40	\$ 5,571.55	\$ 2,016.34	\$ -	\$ -	\$ -		

EDWARDS BLVD SIDEWALK													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
204.0155	Removing Concrete Sidewalk	SY	4	\$ 25.00	\$ 100.00	-	-	-	-	-	-	0.00	\$ -
205.0100	Excavation Common	CY	145	\$ 25.00	\$ 3,625.00	-	-	141.20	-	-	-	141.20	\$ 3,530.00
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	145	\$ 22.00	\$ 3,190.00	-	-	100.00	-	-	-	100.00	\$ 2,200.00
602.0405	Concrete Sidewalk 4-Inch	SF	5825	\$ 7.00	\$ 40,775.00	-	-	5,775.00	-	-	-	5775.00	\$ 40,425.00
628.7020	Inlet Protection Type D	EACH	3	\$ 145.00	\$ 435.00	-	-	-	-	-	-	0.00	\$ -
630.0500	Seed Water	MGAL	35	\$ 40.00	\$ 1,400.00	-	-	-	-	-	-	0.00	\$ -
638.2102	Moving Signs Type II (Stop Sign)	EACH	3	\$ 285.00	\$ 855.00	-	-	3.00	-	-	-	3.00	\$ 855.00
690.0250	Sawing Concrete	LF	10	\$ 2.35	\$ 23.50	-	5.00	-	-	-	-	5.00	\$ 11.75
SPV.0060.01	Adjusting Valve Boxes	EACH	1	\$ 250.00	\$ 250.00	-	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 4,000.00	\$ 4,000.00	-	-	1.00	-	-	-	1.00	\$ 4,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40	SY	820	\$ 7.80	\$ 6,396.00	-	-	1,093.00	-	-	-	1093.00	\$ 8,525.40
EDWARDS BLVD SIDEWALK SUBTOTAL				\$	61,049.50	EDWARDS BLVD SIDEWALK SUBTOTAL - Paid to Date						\$	59,547.15
Subtotal \$ per Estimate - Edwards Blvd Sidewalk						\$ -	\$ 11.75	\$ 59,535.40	\$ -	\$ -	\$ -		

CO1													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
CO 1.1	Mill Patches 4" Deep (W. Main Street)	SY	214	\$ 78.00	\$ 16,692.00	-	64.20	-	-	-	-	64.20	\$ 5,007.60
CO 1.2	HMA Pavement Type 4LT 58-28 S 4" (Asphaltic Patching)	TON	50	\$ 305.00	\$ 15,250.00	-	12.00	-	-	-	-	12.00	\$ 3,660.00
CO 1.3	Mill 4" Deep for approximately 667 SY (from Maxwell st. 200 Ft East on W.Main St.)	SY	667	\$ 12.00	\$ 8,004.00	-	687.00	-	-	-	-	687.00	\$ 8,244.00
CO 1.4	HMA Pavement Type 4LT 58-28 S 4" (From Maxwell st. 200 Ft East on W.Main St)	TON	155	\$ 152.00	\$ 23,560.00	-	127.90	-	-	-	-	127.90	\$ 19,440.80
CO1 SUBTOTAL				\$ 63,506.00		CO1 - Paid to Date						\$ 36,352.40	
Subtotal \$ per Estimate - CO1						\$ -	\$ 36,352.40	\$ -	\$ -	\$ -			

CO2													
Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate						Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5	#6		
CO 2.1	HMA Pavement Type 4 LT 58-28 S	TON	125	\$ 132.00	\$ 16,500.00	-	158.64	-	-	-	-	158.64	\$ 20,940.48
CO2 SUBTOTAL				\$ 16,500.00		CO2 - Paid to Date						\$ 20,940.48	
Subtotal \$ per Estimate - CO2					\$ -	\$ 20,940.48	\$ -	\$ -	\$ -	\$ -			

		Subtotal \$ per Estimate	\$258,806.88	\$284,992.32	\$275,160.82	\$ 10,465.98	\$ 2,964.50	\$ -
		Retainage per Estimate	\$ (12,940.34)	\$ (6,984.48)				\$ 17,924.82
		Total Paid per Estimate	\$245,866.54	\$278,007.84	\$275,160.82	\$ 10,465.98	\$ 2,964.50	\$ 17,924.82
TOTAL - BASE BID			\$ 796,992.95	TOTAL - Paid to Date				\$ 832,390.50
				Less Retainage Held				\$ (2,000.00)
				TOTAL - Paid to Date, Less Retainage				\$ 830,390.50

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "09052025","09122025"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY/WPL				
AUG 2025	08/22/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	27.23
AUG2025	08/22/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	72.57
Total ALLIANT ENERGY/WPL:				99.80
ARBOLEDA, CAROLINA				
08/30/25	09/10/2025	RIVIERA DEPOSIT REFUND-08/	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total ARBOLEDA, CAROLINA:				1,000.00
AURORA MEDICAL GROUP				
50649	08/17/2025	SCHAITEL-DOT DRUG SCREEN	62-00-00-92600 EMPLOYEE PENSIONS & BENEFITS	53.00
50649	08/17/2025	DRUG SCREEN-WAHLSTEDT, C	11-32-10-52050 DRUG AND MEDICAL TESTING	85.00
50649	08/17/2025	PHYSICAL EXAM- WINGER, D	11-32-10-52050 DRUG AND MEDICAL TESTING	69.00
50649	08/17/2025	DRUG SCREEN-WINGER, D	11-32-10-52050 DRUG AND MEDICAL TESTING	42.00
50649	08/17/2025	DRUG SCREEN-DIAZ, O	11-32-10-52050 DRUG AND MEDICAL TESTING	53.00
50649	08/17/2025	DRUG SCREEN-BURTON, A	11-32-10-52050 DRUG AND MEDICAL TESTING	53.00
50649	08/17/2025	DRUG SCREEN- BEHRENS, B	11-32-10-52050 DRUG AND MEDICAL TESTING	53.00
50649	08/17/2025	DRUG, ALCOHOL SCREEN-MEN	11-32-10-52050 DRUG AND MEDICAL TESTING	85.00
50649	08/17/2025	DRUG & ALCOHOL SCREEN-FO	11-32-10-52050 DRUG AND MEDICAL TESTING	85.00
Total AURORA MEDICAL GROUP:				578.00
CULLIGAN OF BURLINGTON				
404474	08/04/2025	SOLAR SALT- AUG 2025	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	198.00
500X03322209	08/31/2025	DRINKING WATER-SEPT 2025	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	48.00
Total CULLIGAN OF BURLINGTON:				246.00
DESMOND, DOTTIE				
04/18/26	09/04/2025	RIVIERA REFUND-CANCELLATI	11-00-00-24210 SALES TAX PAYABLE	151.18
04/18/26	09/04/2025	RIVIERA REFUND-CANCELLATI	40-00-00-21400 DEFERRED REVENUE-UPPER RIVIER	2,748.82
Total DESMOND, DOTTIE:				2,900.00
EWALD HARTFORD LLC				
50751	07/25/2025	BOOKMOBILE-2025 FORD TRA	43-99-00-17010 LIBRARY CAPITAL PROJECTS	68,401.50
Total EWALD HARTFORD LLC:				68,401.50
KRAJOVIC, MICHAEL W.				
09/15/25	09/09/2025	HILMOOR CONSULTANT-09/15/2	11-62-01-59900 OTHER PROFESSIONAL SERVICES	1,500.00
Total KRAJOVIC, MICHAEL W.:				1,500.00
LAKE GENEVA CONVENTION				
VISIT-090325	09/03/2025	2025 ROOM TAX SHARE-JAN-A	47-00-00-57100 HOTEL/MOTEL ASSN-CHAM OF COMM	92,716.74
Total LAKE GENEVA CONVENTION:				92,716.74

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
LAUTERBACH & AMEN LLP				
107808	08/22/2025	FINAL BILL-AUDIT 2024	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	525.00
107808	08/22/2025	FINAL BILL-AUDIT 2024	61-00-00-52120 ACCTG CONSULTANT REES/AUDITING	525.00
107808	08/22/2025	FINAL BILL-AUDIT 2024	11-15-10-52130 INDEPENDENT AUDIT FEES	3,520.00
Total LAUTERBACH & AMEN LLP:				4,570.00
LINDNER, SKYLAH				
09/05/25	09/09/2025	RIVIERA DEPOSIT REFUND 09/0	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
09/05/25	09/09/2025	RIVIERA SETUP CHARGE 09/05/	40-55-10-46740 UPPER RIVIERA REVENUE	100.00
Total LINDNER, SKYLAH:				900.00
MUTUAL OF OMAHA				
001941861979	08/19/2025	LTD-AUG2025	11-00-00-21555 LT DISABILITY INS PAYABLE	2,167.03
001941861979	08/19/2025	STD-AUG 2025	11-00-00-21562 ST DISABILITY DEDUCTIONS	1,723.04
001941861979	08/19/2025	ACC-AUG 2025	11-00-00-21564 ACCID INS DEDUCTIONS	594.18
Total MUTUAL OF OMAHA:				4,484.25
SECURIAN FINANCIAL GROUP INC				
LIFE OCT 2025	09/01/2025	OCT LIFE 2025	11-00-00-21340 LIFE INSURANCE DEDUCTION	4,122.88
LIFE OCT 2025	09/01/2025	OCT LIFE 2025	11-10-00-51330 LIFE INSURANCE POLICY FEES	300.80
OCT LIFE 2025	09/01/2025	OCT LIFE 2025	61-00-00-92630 LIFE INSURANCE EXPENSE	12.87
OCT LIFE 2025	09/01/2025	OCT LIFE 2025	62-00-00-92630 LIFE INSURANCE EXPENSE	17.24
OCT LIFE 2025	09/01/2025	OCT LIFE 2025	11-00-00-21340 LIFE INSURANCE DEDUCTION	284.20
Total SECURIAN FINANCIAL GROUP INC:				4,737.99
SPRINGHORN, KARL				
09/09/25	09/09/2025	DIFFERENCE CARD MEDICAL R	11-10-20-51335 EBC/DIFFERENCE CARD CLAIMS	976.83
Total SPRINGHORN, KARL:				976.83
THE BOAT HOUSE OF LAKE GENEVA				
2026 BOSTON	09/09/2025	POLICE BOAT-10% DOWN PAY	43-21-00-17010 PD CAPITAL PROJECTS	17,552.00
Total THE BOAT HOUSE OF LAKE GENEVA:				17,552.00
TIETZ, KATIE				
09/04/25	09/04/2025	REIMB TUITION/BOOKS-TIETZ	11-21-00-54150 TUITION & BOOKS PER CONTRACT	4,236.00
Total TIETZ, KATIE:				4,236.00
TOM EARLE				
09/08/25	09/08/2025	MILEAGE REIMB-CEMETERY C	48-00-00-53320 CEM CONFERENCE	294.00
Total TOM EARLE:				294.00
US BANK				
3341-July-Aug	08/09/2025	NATIONAL TACTICAL OFFICER-	11-21-00-54100 PD TRAINING EXPENSES	319.00
3341-July-Aug	08/09/2025	SCHEEL	11-21-00-51380 PD UNIFORM ALLOWANCE	129.99
3341-July-Aug	08/09/2025	MIDWAY USA-PRESSURE SWIT	11-21-00-53420 PD SPECIAL EQUIPMENT	92.82
3341-July-Aug	08/09/2025	BOULAND	11-21-00-51380 PD UNIFORM ALLOWANCE	107.54
3341-July-Aug	08/09/2025	MENARDS-GUN SAFE	11-21-00-53420 PD SPECIAL EQUIPMENT	421.99
3341-July-Aug	08/09/2025	AMAZON-FLASH DRIVES	11-21-00-53100 PD OFFICE SUPPLIES	71.95
3341-July-Aug	08/09/2025	PIGGLY WIGGLY-CANDY NAT NI	11-21-00-53160 CRIME PREVENTION PROGRAM	55.94

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
3341-July-Aug	08/09/2025	HOME DEPOT	11-21-00-53420 PD SPECIAL EQUIPMENT	10.72
3341-July-Aug	08/09/2025	USPS-MAIL BLOOD	11-21-00-53120 PD POSTAGE	60.60
3341-July-Aug	08/09/2025	USPS-MAIL BLOOD	11-21-00-53120 PD POSTAGE	20.20
3341-July-Aug	08/09/2025	REVEAL-HILLMOOR CAMERA	11-21-00-53800 PD SPECIAL INVESTIGATIONS	10.00
3341-July-Aug	08/09/2025	AMAZON BATTERY TENDER CH	11-21-00-53420 PD SPECIAL EQUIPMENT	269.69
3341-July-Aug	08/09/2025	WALMART MEDICAL SUPPLIES	11-21-00-53700 PD MEDICAL SUPPLIES	7.98
3341-July-Aug	08/09/2025	WALMART-MISC	11-21-00-53990 PD MISCELLANEOUS EXP	65.10
3341-July-Aug	08/09/2025	USPS-MAIL BLOOD	11-21-00-53120 PD POSTAGE	40.40
3341-July-Aug	08/09/2025	AVANT-BIKE REPAIR, TIRE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	169.96
3341-July-Aug	08/09/2025	AMAZON SUPPLIES VEHICLE B	11-21-00-53420 PD SPECIAL EQUIPMENT	40.01
Total US BANK:				1,893.89
WALWORTH COUNTY MEDICAL EXAMINER				
09/10/25	09/10/2025	TRAINING-DEATH INVESTIGATI	11-21-00-54100 PD TRAINING EXPENSES	80.00
Total WALWORTH COUNTY MEDICAL EXAMINER:				80.00
Grand Totals:				207,167.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "09052025","09122025"

City Clerk

From: Mayor
Sent: Friday, September 5, 2025 11:35 AM
To: City Clerk
Subject: FW: Friends of Hillmoor project request
Attachments: garden layout v1b.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Include in Hillmoor

Get Outlook for Mac

From: Peg Esposito <pegespo@sbcglobal.net>
Date: Friday, September 5, 2025 at 7:45 AM
To: Mayor <mayor@cityoflakegeneva.com>, Michael Krajovic <mkrajovic.projecthillmoor@gmail.com>
Cc: Donna FoH Gygax <d20dragonland@gmail.com>
Subject: Friends of Hillmoor project request

Todd & Michael,
Summer is over... time to get some work done!

The Friends of Hillmoor would like to work on the front of Hillmoor as an example of native plants as a lovely garden. We've come up with a rough idea of our idea. See the attached.

Our plan is to take the circular garden where the sign once resided and move the rocks and dirt to both sides of the entryway. We are working with some local Master Gardeners as well as our group of interested folks to plan something beautiful for next spring and beyond.

We realize that this is a temporary garden. If all goes well we will have plants to move to other locations on Hillmoor or taken elsewhere in yards or parks when your plans for Hillmoor's entrance are formalized.

We would like your approval to do this work. If we need to make a short presentation to the Hillmoor Commission we are requesting that we have a bit of time at your upcoming meeting. Time is of the essence. We'd like to be able to plant yet this fall.

Please let me know if you like the idea of this project, if you can approve it without the group, or if we should plan our presentation for the meeting on the 11th.

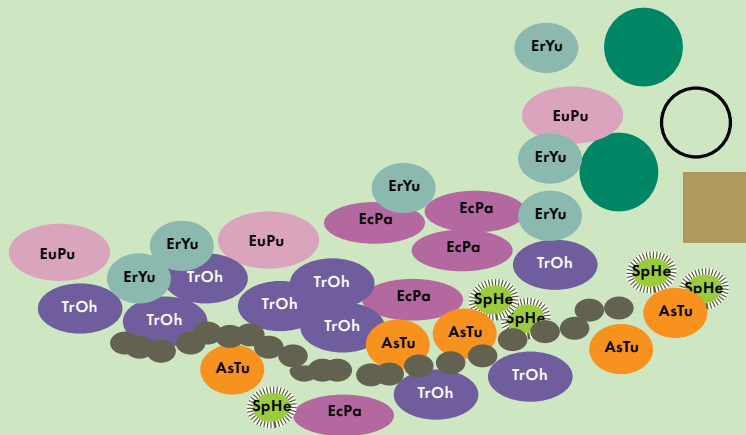
Thanks!
Peg

Peg Esposito
847-922-9669

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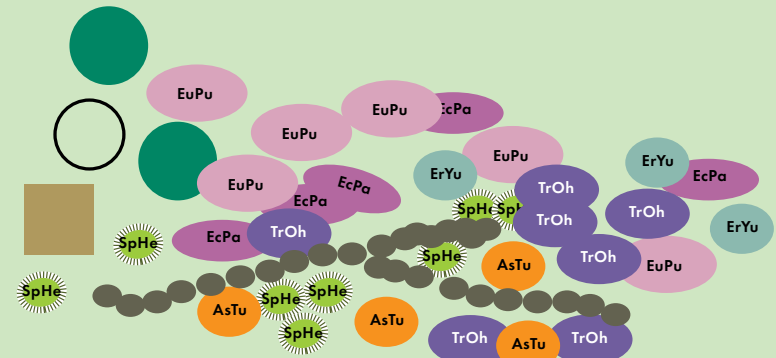


FRONT GARGEN PLAN v1



- Pillar
- Rock
- Concolor Fir Tree
- EuPu Joe Pye
- ErYu Rattlesnake Master
- EcPa Coneflower
- TrOh Spiderwort
- AsTu Butterflyweed
- SpHe Prairie Dropseed

PARKING LOT



HWY 50 / MAIN STREET

Item Number	Item Description	Unit	Qty.	Unit Price	Total
Center Street Mid-Block Crossing					
204.0155	Removing Concrete Sidewalk	SY	3	\$ 50.00	\$ 150.00
602.0405	Concrete Sidewalk 4-inch	SF	27	\$ 35.00	\$ 945.00
637.2210	Signs Type II Reflective H (Crossing R9-8)(2)	SF	4	\$ 75.00	\$ 300.00
637.2230	Signs Type II Reflective F (Crossing W11-15)(2)	SF	8	\$ 75.00	\$ 600.00
637.2230	Signs Type II Reflective F (Crossing R1-6)(2)	SF	6	\$ 75.00	\$ 450.00
638.2602	Removing Signs Type I	EACH	2	\$ 50.00	\$ 100.00
646.1020	Marking line Paint 4-Inch (Dashed)	LF	100	\$ 1.50	\$ 150.00
646.1020	Marking line Paint 4-Inch	LF	115	\$ 1.00	\$ 115.00
646.5220	Marking Symbol Epoxy - Motorcycle	EACH	4	\$ 200.00	\$ 800.00
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	105	\$ 10.00	\$ 1,050.00
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch	LF	80	\$ 20.00	\$ 1,600.00
646.8320	Marking Removal Line 4-inch	LF	190	\$ 10.00	\$ 1,900.00
690.0250	Sawing Concrete	LF	20	\$ 4.00	\$ 80.00
SPV	Sign Post V-LOC Sign Support & Square Post	EACH	2	\$ 400.00	\$ 800.00
SPV	Compact Car Signs	EACH	2	\$ 150.00	\$ 300.00
SPV	Motorcycle Signs	EACH	4	\$ 150.00	\$ 600.00
SUB TOTAL					\$ 9,940.00
20% CONSTRUCTION CONTINGENCY					\$ 1,988.00
TOTAL					\$ 11,928.00

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, NOVEMBER 25, 2024 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson Mary Jo Fesenmaier, Alderpersons: Shari Straube, Joel Hoiland, Peg Esposito, and Cindy Yager

Meeting called to order by Chairperson Fesenmaier

Meeting called to order by chairperson Fesenmaier at 4:00 PM.

Roll Call

Present: Fesenmaier, Hoiland, Esposito, Yager

Absent: Straube

Comments from the public limited to 5 minutes, limited to items on this agenda

Sherri Ames- 603 Center Street, expressed concerns regarding item #12.

Luke Pfeiffer- 1091 South Lake Shore Drive expressed concerns regarding item #14 and Item #15.

Linda Frame- 940 Lake Geneva Blvd.- spoke on item #8 & #13, and expressed concerns regarding item #9.

Approval of the minutes from October 28,2024

Motion by Hoiland to approve, Second by Esposito.

Motion carried 4-0. No Further Discussion.

Staff Reports:

Director of Public Works Report

Director of Public Works Tom Earle gave an overview of his report that was included in the packet.

Street Superintendent Report

Superintendent Neil Waswo absent.

No report in packet.

Parking Manager Report

Parking Manager Beth Gehris Padro discussed her report that was included in the packet.

Gehris-Padro explained various topics included in her report on committee members requests.

Engineer Report

Noami Rauch of Kapur gave an overview of her memorandum that was included in the packet.

Discussion regarding EV Charging Stations (Yager/Parking Manager)

Yager gave an overview of EV charging station companies suggestions.

Hoiland explained the cost of maintenance and installation depending on voltage level.

Discussion followed by committee members and Gehris-Padro regarding grant possibilities, and beneficial EV charging locations.

Discussion on South Street crossings Preliminary layout (Kapur)

Committee members and Rauch discussed the sidewalk layout designs that were included in the packet.

Discussion/ Recommendation for Approval of Pay Request #3 2024 Street Program (Kapur)

Rauch gave an overview of the memorandum of Pay Request # 3 that was included in the packet.

Motion by Esposito to approve Pay Request #3 in the amount of \$275,160.82, Second by Yager.

Motion carried 4-0. No further discussion.

Discussion on Lake Geneva Blvd sidewalk layout (Kapur)

Committee members and Kapur discussed the Lake Geneva Blvd sidewalk designs that was included in the packet.

Administrator Dave and Earle explained public opinion poll and engineer task order procedures.

Continued to next month with an update from the Administrator.

Discussion on Sidewalk Evaluation Report and Draft Map (Kapur)

Rauch explained pacer rating determination and priority areas referring to the sidewalk assessment that was included in the packet.

Committee members and Earle discussed sidewalk in front of Kentucky Fried Chicken.

Discussion/Recommendation regarding parking on North street. (Ames)

Sherri Ames Alderperson District 1 discussed parking only on the south side on the 700 block of North Street.

Dave and Earle explained the procedures to modify ordinance 74-210.

Fesenmaier stated ordinance number and map of North Street should be included in January Agenda.

Motion by Fesenmaier to continue to January meeting with packet materials, Second by Esposito.

Motion carried 4-0. No further discussion.

Discussion/ Recommendation regarding crosswalk on Center Street adjacent to Brunk Pavilion (Hoiland/Kapur)

Rauch and Gehris-Padro discussed parking reconfiguration referring to the diagram that was included in the packet.

Discussion followed between Earle and Gehris-Padro regarding compact car ordinance.

Fesenmaier requested for clarification and update on small cars parking stalls vs the ordinance.

Motion by Hoiland to direct Department of Public Works to paint crosswalk and realign parking stalls needed, Second by Yager.

Committee members and Earle further discussed safety regulations and cost.

Motion carried 4-0.

Discussion/Recommendation regarding Brush Drop Off (Hoiland/DPW)

Earle discussed the process and misuse of the brush drop off referring to the pictures that were included in the packet.

Committee members and Earle further discussed the closure of brush drop off.

Continue to January with a solution plan to be included.

Discussion/Recommendation regarding Wells Street -Hwy 50 Sidewalk (Kapur/DPW)

Committee members still looking for solutions.

Discussion/Recommendation regarding Wells Street Sidewalk (Kapur)

Fesenmaier and Earle discussed potential sidewalk placement on S Wells Street.

It was requested for Rauch to create a plan indicating sidewalk placement between Paradise Mini Golf and Timber Courts.

Discussion/Recommendation regarding Curtis Street Sidewalk (Esposito)

Committee members and Earle discussed potential sidewalk addition on Curtis Street.

Earle and Rauch explain Curtis Street will be include on the next sidewalk evaluation.

Straube present.

Discussion regarding ADA recommendations and our safer towns(Dave)

Committee members and Rauch discussed sidewalk crossings that are not 90 degrees.

Future Meeting Date: December 23, 2024**Agenda and packet published on the website: December 18, 2024**

The December Public Works Committee meeting has been canceled. The next meeting is January 27, 2024.
Agenda and Packet will be posted on the website January 22, 2025.
Next Public Works meeting is January 27, 2024.

Future Agenda Items

- Discussion regarding Native Plantings
- Discussion on sidewalk Evaluation report and draft map
- Discussion/Recommendation regarding Brush Drop Off
- Discussion on Lake Geneva Blvd sidewalk layout

Adjournment

Motion to adjourn at 5:53 pm by Hoiland, Second by Yager.
Motion carried 4-0.
No further discussion.

PIONEER OF

CITY OF LAKE GENEVA & YMCA BASEBALL

**DAVID
QUICKEL**

PIONEER OF

CITY OF LAKE GENEVA & YMCA BASEBALL

**DAVID
QUICKEL**

SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Business - Enterprise Commercial Terms of Service posted at, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Contact Information
Contact: Christopher Rowe
Telephone: 4147580788
Email: christopher.rowe@charter.com

Customer Information		
Customer Name CITY OF LAKE GENEVA	Order # 14768068	
Address 626 GENEVA ST LAKE GENEVA WI 53147		
Telephone (262) 249-4098	Email: cityadmin@cityoflakegeneva.gov	
Contact Name David De Angelis	Telephone (262) 249-4098	Email: cityadmin@cityoflakegeneva.gov
Billing Address 626 GENEVA ST LAKE GENEVA WI 53147		
Billing Contact Name	Telephone	Email:

NEW AND REVISED SERVICES AT 626 Geneva St Unit PEG, Lake Geneva WI 53147				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Fiber Internet 50Mbps	36 Months	1	\$0.00	\$0.00
PEG Video Service	36 Months	1	\$0.00	\$0.00
TOTAL*				\$0.00

ONE TIME CHARGE(S) AT 626 Geneva St Unit PEG, Lake Geneva WI 53147			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
PEG Video Encoder Install	1	\$85.00	\$85.00
FIA Installation	1	\$9,390.00	\$9,390.00
PEG Setup SD	1	\$1,000.00	\$1,000.00
TOTAL*			\$10,475.00





1. **TOTAL CHARGE(S).** TOTAL MONTHLY RECURRING CHARGES AND TOTAL ONE-TIME CHARGES ARE DUE IN ACCORDANCE WITH THE MONTHLY INVOICE.
2. **TAXES.** PLUS APPLICABLE TAXES, FEES, AND SURCHARGES AS PRESENTED ON THE RESPECTIVE INVOICE(S).
3. **SPECIAL TERMS.**

By signing below, the signatory represents they are duly authorized to execute this Service Order.

CUSTOMER SIGNATURE

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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9/18/25

David De Angelis

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147

David,

Providing a Scope of Work Statement and total one-time cost for the Channel 25 PEG Circuit upgrade that includes Standard Definition - Serial Digital Interface via a 50Mbps/50Mbps IP Multi-cast Internet underlay service.

Scope of Work Statement for City of Lake Geneva- Channel 25 PEG Circuit upgrade Service

The cost includes:

- Material and labor for fiber splicing.
- Provision a 50Mbps/50Mbps IP Multi-cast Internet underlay service, and a PEG service Drake encoder device for Video Transport and Hand-Off. Device supports Standard Definition with a Serial Digital Interface.
- Full Installation, provisioning, and testing of upgraded PEG Channel circuit and encoding equipment.
- Enterprise Technical Support of 50Mbps/50Mbps IP Multi-cast Internet underlay service and encoder.



Total One-Time Cost (as supported by State of Wisconsin Franchise requirements):

For PEG Channel Upgrade: \$10,475 One-time Cost

Upon review and approval, Spectrum would generate a service order for signature showing the One-Time Cost. A Project Manager would be assigned to work with you on the implementation of the services.

City of Lake Geneva

Strategic Planning Services



August 28, 2025

Proposal contact:

Cory Poris Plasch, President/CEO
CP2 Consulting, Inc.
25 N River Ln, Suite 25431
Geneva, IL 60134
cory@CP2-consulting.com
262-362-8841



Table of Contents

Cover Letter	3
Firm Description	4
Proposal Summary.....	4
Scope of Work	4
Phase 1: Project Launch	4
Phase 2: Stakeholder Engagement	5
Phase 3: Understanding the Operating Environment.....	6
Phase 4: Strategic Planning Workshops.....	6
Phase 5: Implementation Strategy and Plan	7
Project Outline, Time Frame, & Deliverables	9
Staffing Plan	10
References.....	12

Cover Letter

August 28, 2025

David De Angelis, City Administrator
City of Lake Geneva
626 Geneva St.
Lake Geneva, WI 53147

RE: Strategic Planning Services

Dear Dave and the Strategic Planning Services Selection Committee,

CP2 Consulting is pleased to submit our proposal to assist the City of Lake Geneva with strategic planning services. As a women-owned consulting firm, we focus exclusively on strategic planning and implementation. This is not simply one of our services; it represents the core of our work. We specialize in helping public sector and nonprofit clients develop clear direction, engage stakeholders, and turn goals into measurable outcomes.

Cory Poris Plasch, the lead consultant, has built her career in local government and related roles, starting as a 911 dispatcher and later working in City Manager's offices across several communities. She holds an MPA with a specialization in public leadership and strategic management and is certified in Strategic Planning through George Washington University Center for Excellence in Public Leadership.

We are fully prepared to meet the City's expectations, including the following scope of work:

- Interviews with the Mayor and Council members
- Interviews with the City Administrator and Department Heads
- Facilitation of workshops with the Council and staff
- Facilitation of public input from stakeholders including residents, businesses and associations
- Preparation of a draft report and draft findings
- Preparation of a final report and presentation to the Common Council
- Development of a Work Plan to accompany the Strategic Plan

As reflected in the attached proposal, we have extensive experience facilitating strategic planning and stakeholder engagement processes like the one envisioned for the City of Lake Geneva.

We look forward to the possibility of working together. Thank you for the opportunity to provide these services to the City of Lake Geneva.

Sincerely,



Cory Poris Plasch, President/CEO
CP2 Consulting, Inc.
cory@CP2-consulting.com
262-362-8841

Firm Description

CP2 Consulting was founded in 2021 by Cory Poris Plasch, an experienced local government and 501(c)3 nonprofit leader passionate about helping the public sector and nonprofits realize measurable impact and results. As a small woman-owned firm, our approach incorporates foundational strategic planning best practices combined with forward-thinking, data-based solutions that enable organizations to actively engage stakeholders, define future outcomes with significant impact and implement result-oriented strategies to meet significant goals. We incorporate leading performance management practices and embrace new approaches to help our clients measure and analyze performance data and implement strategies to achieve results that can be clearly seen in our communities.

Proposal Summary

We understand that Lake Geneva is at a pivotal moment, with recent changes in elected leadership, department heads, and major community initiatives such as the redevelopment of the recently acquired golf course. These changes present both opportunities and challenges that make this an ideal time to develop a focused and forward-looking strategic plan. Our approach will incorporate and align with the City's existing Comprehensive Plan to ensure consistency between long-term land use goals and the strategic direction set by the Council. We are committed to facilitating a process that brings together input from elected officials, staff, residents, and businesses to create a clear and actionable roadmap for the City's next five years.

Scope of Work

Strategic planning, at its core, is establishing a clear direction forward for the organization in alignment with its mission and vision.

At CP2 Consulting, our place in the strategic planning ecosystem is clear- our firm is one of the very few that specializes in strategic planning and our time is devoted to the development of excellent strategy and collaboratively creating actionable plans with our clients. The CP2 Consulting strategic planning methodology is based upon leading practices in strategic planning, refined and continually updated based upon emerging industry trends and knowledge gained through client engagements. Our methodology is comprehensive and thorough, while remaining flexible enough to meet the specific needs of our clients.

In the following proposal, CP2 Consulting recommends a multi-phased, participative format to engage the City Council and staff to shape the desired future direction of the City.

Phase 1: Project Launch

This phase involves project start-up activities, including:

- Project review meetings with key City project staff to confirm the scope of work and expected outcomes;
- Provide an overview of the strategic planning process;
- Review history and current fit of mission and vision;

- Identify and confirm internal and external stakeholder involvement and the overall environmental scanning process elements; and,
- Discuss current organizational culture.

The purpose of this phase is to confirm the overall project scope and intended outcomes and make any necessary refinement to the project plan and budget.

Phase 2: Stakeholder Engagement

Stakeholder engagement is a key component of the strategic planning effort as it allows you to understand your organization from a variety of perspectives. This effort seeks to understand community needs and expectations as well as the needs and expectations of internal stakeholders, who have an “insider view” of the organization.

➤ **Internal stakeholders**—refers to individuals or groups who are within the organization by virtue of being elected to or employed/appointed by the organization. This includes employees or groups at all levels, the City Council, leadership, and staff. Internal stakeholders are essential to successful implementation of the strategic plan and their input should be considered and incorporated into the strategic planning process.

➤ **External stakeholders**—refers to individuals or groups who are outside the organization but are affected by the actions of the organization and the quality of life in the community. These include, but are not limited to, residents of all ages, historically marginalized populations, special interest groups, educational facilities including K-12 schools and higher education, businesses, and other taxing jurisdictions.

There are several avenues for collecting stakeholder data proposed for this project, including:

➤ **Invitational Focus groups.** These groups are facilitated by the consulting team with groups identified and invited by the client. Focus groups are facilitated by trained facilitators to ensure that they run smoothly and are a positive experience for participants. The sessions run approximately 90 minutes and consist of 8 to 12 individuals from each of the selected stakeholder groups. Groups can be either internal or external stakeholders. *For this project, six focus groups are recommended, with at least one consisting of City staff, and other groups consisting of additional key stakeholders including residents, businesses, associations, high school students, and other stakeholders from within the City.*

➤ **Online survey of stakeholders.** These surveys can be targeted to internal or external stakeholder groups, a subsection of internal or external stakeholder groups, and/or the entire community. A semi-custom survey is developed collaboratively between the Administrator and/or other key staff and the consultant. The survey is administered by the consultant and the raw data is owned by the consultant but upon request will be anonymized and shared with the client. *For this project, an internal stakeholder survey and external stakeholder survey are recommended.*

➤ **Interviews.** Interviews with members of the City Council will be conducted to introduce the consultant(s) and acquire the perspective of the elected officials regarding the current environment, challenges, and issues.

All stakeholder engagement activities include:

- Discussion and finalization of methods to be used (e.g., focus groups – number and types, type of survey, etc.).
- Facilitation of the process with selected approaches.
- Summarization and presentation of thematic results derived from the raw data.

It is the responsibility of the City to secure any facilities or meeting rooms as well as coordinate invites needed for stakeholder engagement. The City will coordinate with CP2 Consulting for room arrangements/set-up, participant list, and refreshments for all workshops and project sessions. The City should check with its legal counsel to make sure all meeting postings are consistent with any open meetings act or similar procedures.

Phase 3: Understanding the Operating Environment

The introductory step in the strategic planning process is to understand the operating environment. This is accomplished in three ways: (1) an Environmental Scan; (2) an Organizational Profile; and (3) a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis.

➤ **Conduct Environmental Scan.** An environmental scan is a thoughtful analysis and evaluation of the strategic environment facing the organization. Environmental factors affecting the organization's operative environment should be reviewed, including financial and economic conditions, demographics, political and intergovernmental relations, citizen and stakeholder issues, technology changes, environmental sustainability, and the regulatory environment. This will be generated by the consultant with guidance from staff.

➤ **Develop Organizational Profile.** An organizational profile is a snapshot of your organization, the key influences on how it operates and the key challenges it faces. It is prepared by staff with guidance from the consultant as much of the pertinent information is internal to the organization. Specifics regarding governance, organizational structure, work processes, staff capacity and capabilities, and the strategic environment are included.

➤ **SWOT Analysis and Leadership Survey.** A SWOT questionnaire is administered in advance of the strategic planning retreat to all strategic planning participants. This provides a leadership perspective on the current internal and external environments. The SWOT is administered by the consultant to ensure anonymity; candor by participants is encouraged to uncover and understand strategic issues. The data generated is used at the strategic planning retreat (Sessions #2 and #3).

Phase 4: Strategic Planning Workshops

4.1 Strategic Planning Session #1 – Review Stakeholder Feedback, Environmental Scan, and Organizational Profile

This session includes the governing Board and leadership team and is dedicated to reviewing the results of internal and external stakeholder feedback, the environmental scan, and the organizational profile. The consultants will present focus group and survey results (if applicable) in addition to the organizational profile

and environmental scan. The session concludes with a facilitated discussion amongst the governing Board regarding issues raised. (This session is typically less than an hour in length and can be combined with a regularly scheduled Council meeting or work session)

4.2 Strategic Planning Session #2 – Facilitate Strategic Discussion of the Future, Mission and Vision Review, and Strategic Goal Development

This session includes the governing Board and leadership team and focuses on examining the operating environment and establishing strategic goals. The draft mission and vision will be presented and discussed. A facilitated process is held to generate a list of organizational challenges and a resulting set of strategic goals. The group's effort will be informed by the results of the information generated by the scan, profile, and results of the SWOT questionnaire. (This session is typically 3.5 hours and is the morning session of a one-day retreat, combined with Session #3)

4.3 Strategic Planning Session #3 – Establish Objectives/Outcomes, Key Indicators, Targets

This session includes the City Council and leadership team and is dedicated to defining a set of objectives/outcomes, key performance indicators, and targets to measure progress towards the strategic goals established in Session #2. Measures are established with the priority of establishing clear alignment between all measures, resulting in buy-in throughout all levels of the organization. Work is done in small groups comprised of elected officials and staff with subject matter expertise, guided in a structured manner through the process by the consultant(s). Artificial Intelligence (AI) may be incorporated into the session using consultant-provided laptops. (This session is typically 3.5 hours and is the afternoon session of a one-day retreat, combined with Session #2)

Phase 5: Implementation Strategy and Plan

Achieving strategic goals can be challenging without clear deadlines and accountability. To address this, CP2 Consulting, in collaboration with the City, will focus on fostering buy-in across the organization and developing an implementation strategy that actively engages employees in advancing the strategic plan over the next five-plus years.

CP2 Consulting will assist in forming an Implementation Team with staff from various levels and job functions. While some initiatives may be department-specific, a cross-departmental team ensures better integration, accountability, and sustained momentum. This approach allows for seamless coordination of projects spanning multiple departments while promoting overall organizational alignment.

The Implementation Plan development process will ensure departments work together toward measurable progress on shared goals. Additionally, we will explore resources for tracking progress, from spreadsheets to software, depending on the organization's preferences.

5.1 Strategic Plan Implementation Session #1 – Develop Strategic Initiatives/Project Plans

This session is conducted with the Implementation Team and focuses on cascading the strategic plan throughout the organization through the development of initiatives and project plans. Project plans will be developed to include milestones to measure progress on initiatives, providing accountability. Options to manage the Strategic Plan progress, including internal tracking or using external software, will be determined with the leadership team.). Artificial Intelligence (AI) may be incorporated into the session using consultant-provided laptops. **A Strategic Plan Final Report that includes an Executive Summary will be submitted to the Administrator once initiatives are established.**

5.2 Strategic Plan Implementation Session #2 – Project Plan refinement and integration

This session is conducted with the Implementation Team and focuses on further cascading of the strategic plan throughout the organization to achieve integration of effort across service areas. It includes development of the first year's workplan, including deadlines and task responsibilities. Development of a Learning Culture will be introduced via a facilitated conversation and key elements incorporated in the Implementation Plan.

5.3 Final Report Presentation

CP2 Consulting will prepare a final report summarizing the process and outcomes. We will present this report to the Common Council

5.4 Quarterly Check-ins

Three sessions are conducted remotely with the Implementation Team to discuss progress on strategic goals and building of organizational culture. The sessions are generally 30-60 minutes, conducted remotely via Zoom with the Implementation Team and focus on sharing successes and finding solutions for obstacles. Progress on Strategic Plan Implementation will be discussed.

Project Outline, Time Frame, & Deliverables

The strategic planning meeting activities and workshops will be held on dates that are mutually convenient for both the City of Lake Geneva's participants and CP2 Consulting. The completion date will be dependent on the timing and sequence of the various planning components and leadership workshops. The following is a sample timeline for the recommended multi-phased approach:

Sample Project Outline/Time Frame

Phase	Potential Dates*	Task & Activities
1	September 23 rd	Project Initiation: Project planning, kick-off senior management session
2	Sept 30 th to Oct 30 th	Stakeholder Engagement: Internal and external interviews, focus groups, surveys
3	Sept 30 th to Oct 30 th	Evaluation of Operating Environment: Development of environmental scan, organizational profile, SWOT analysis and leadership survey
4	Strategic Planning Workshops	
4.1	November 13 th	SP Session #1: Review stakeholder feedback, environmental scan, organizational profile
4.2 4.3	November 20 th	SP Sessions #2 and #3: Meeting preparation, strategic planning session including review and updating of mission, vision, and values as appropriate, determine goals; establishing outcomes, key indicators, targets
5	Implementation Strategy and Plan	
5.1	December 9 th	Implementation Session #1: Meeting preparation, management & staff session, finalize outcomes, key indicators, targets; develop initiatives
5.1	December 9 th	Deliverable: Summary report including executive summary submitted for client review
5.2	December 22 nd	Implementation Session #2: Meeting preparation, project plan refinement
5.3	January 12 th	**Deliverable: Presentation of Final Report to the Common Council
5.4	March, June, Sept	Quarterly Check-Ins: Meeting preparation, consultant-client review, strategy session, follow up.

**Dates to be confirmed after initial project meeting between the City project staff and CP2 Consulting.*

***The following Deliverables are in alignment with Section 4 of the RFP and will be included in the process and final report:*

- | | |
|-----------------------------------|---|
| A. Mission Statement | F. Environmental Scan |
| B. Vision Statement | G. Timeline, Responsible, Parties & Costs |
| C. Statement of Values | H. Monitoring Success & Key Performance Indicators |
| D. SWOT Analysis | I. Considerations for the Next Strategic Planning Process |
| E. Goals, Objectives & Strategies | |

Staffing Plan

Role: Project Lead

Cory Poris Plasch, MPA
President/CEO
CP2 Consulting

Cory Poris Plasch, CEO of CP2 Consulting, will serve as the lead consultant and primary point of contact for this strategic planning process. She brings more than 15 years of leadership experience in the public, private, and nonprofit sectors, with a strong background in stakeholder engagement, performance measurement, and strategic development. Cory is a trained facilitator and a sought-after speaker on topics including community engagement, innovation, and implementation of strategic plans, having presented at national and regional conferences such as ICMA, ILCMA, WCMA, and NLC.

Education

- Master of Public Administration, Strategic Public Management and Leadership, Northern Illinois University
- Bachelor of Arts in Political Science, Northern Illinois University
- Certification in Strategic Planning from George Washington University Center for Excellence in Public Leadership
- Certification in Strategic Foresight through the Baldrige Foundation: Institute for Performance Excellence

Experience

- Cory has served in variety of leadership positions in the public and private sector including at Northern Illinois University where she served as the Executive Director of the Wisconsin City/County Management Association (2014-2017); Membership Director for the Alliance for Innovation (2017-2018); and as Vice President of Strategic Development at POLCO/National Research Center (2018-2022).
- Her local government experience ranges from 911 Dispatcher for both a city and a county to the City Manager's Office in several communities. She brings an extensive skill set in training, building rapport with individuals and facilitating groups tackling difficult topics.
- Cory is a sought-after speaker on topics including the use of data, implementation of strategic plans, engaging historically underengaged populations, and innovation in local government.
- While at Polco/National Research Center Cory led a capstone project with the National League of Cities and three local governments (Broadview, IL; Dublin, OH, and New Orleans, LA) to measure and build trust among residents in their local government. This effort has grown to include Arizona State University, ICMA, the Alliance for Innovation, Envisio, and others and continues to collect data on resident trust in local government.

- She has been assisting local governments with stakeholder engagement, developing performance measures, and establishing a learning culture since 2015. She is an active member of several associations including the International Association of Strategy Professionals.

Role: Focus Group Facilitator

Allyson Brunette, MPA CP2 Consulting Subcontractor

Supporting this effort, Allyson Brunette, MPA, will serve as a facilitator for the focus groups. With more than a decade of experience guiding boards, leadership teams, and community groups through complex and high-stakes discussions, Allyson brings a calm, skilled presence to conversations that often involve differing perspectives. Her background in city planning, economic development, and community engagement equips her to help participants uncover shared priorities, address challenges, and build consensus. Allyson's national speaking and writing work further demonstrates her expertise in helping communities navigate important decisions, making her a valuable resource in ensuring inclusive and productive focus group sessions. Allyson lives in Green Bay, Wisconsin.

Education:

- Master of Public Administration, Marist College
- Bachelor of Arts in Economics and Political Science, Rider University

Experience:

- Allyson Brunette is a seasoned group facilitator with more than a decade of experience helping communities and organizations navigate complex decisions. She specializes in guiding boards, focus groups, and leadership teams through high-stakes conversations – whether about land use, business direction, or long-range government priorities. Known for her calm presence and the ability to ask the right questions, Allyson helps groups uncover strengths, address challenges, and build consensus even in high-emotion settings.
- Prior to starting her consulting practice, Allyson worked in city planning and economic development, as well as in downtown redevelopment and as a community Extension educator for local government. These roles gave her firsthand insight into how local governments and community organizations operate, the pressures they face, and the opportunities they have to build stronger places.
- Allyson's work and writing have been featured nationally, and she has shared her insights on leadership, culture, and community building through organizations, including the Thomson Reuters Institute, Engaging Local Government Leaders, Wisconsin City/County Management Association, Wisconsin League of Municipalities, Michigan Municipal League, Wisconsin Downtown Summit, and National Main Street Conference.

References

CP2 Consulting has worked with or is currently working with numerous clients on strategic plans and strategic plan implementation. **References include:**

Reference 1 :

Diana Dykstra
Village Administrator
Village of Mukwonago
ddykstra@villageofmukwonago.gov
262-363-6420 x 2100 (O)

Mukwonago, WI needed to develop consensus about future priorities, so they enlisted CP2 Consulting to work with them on their strategic plan. Economic development had been a contentious subject for the board, and the lack of agreement was impacting potential development opportunities. The Village was able to find clarity and develop a vision for economic development through the facilitated discussions facilitate by CP2 Consulting at their strategic planning retreat. (adopted strategic plan attached)

Reference 2:

Brian Mooney
Village Administrator
Village of Shorewood Hills
bmooney@shorewood-hills.org
608-267-2680 (O)

Shorewood Hills is a highly educated, engaged community near Madison, WI that wanted to involve residents in a meaningful way while identifying priorities for its first strategic plan. As a small community with limited staff, they needed a plan that aligned their aspirations with the resources available for successful implementation. CP2 Consulting worked with the board and staff leadership to define attainable goals and performance metrics, then partnered with staff to create an implementation plan that ensures their strategic vision translates into measurable progress.

Reference 3:

Phil Kiraly
Village Manager
Village of Glencoe, IL
Email: pkiraly@villageofglencoe.org
Phone: 847-461-1101 (O)

Glencoe, IL is a high-performing local government that adopted an ambitious strategic plan in FY 2019. With their team over-extended, in 2024 they worked with CP2 Consulting to develop a right-sized strategic plan with a clear implementation strategy to ensure successful accomplishment of the Village's long-term goals. (adopted strategic plan attached)

Pricing Proposals

City of Lake Geneva Strategic Plan and Governance Structure RFP

Company Name: CP2 Consulting, Inc.

Strategic Plan: \$31,050 (not to exceed)

Cost Breakdown:

Phase 1: \$ 675	1. Travel Expenses are included in the above project cost for Strategic Planning Sessions #1-3 and Implementation Sessions #1-2. Any additional in-person visits requested by the client will be billed at actual transportation and lodging costs only.
Phase 2: \$ 4,050	
Phase 3: \$ 7,020	2. All proposed costs are inclusive. There are no additional expenses anticipated - travel costs, facilitation materials, and standard project resources are all included in the total project fee.
Phase 4: \$ 5,400	
Phase 5: \$ 13,725	3. Any adjustments to scope or cost will be discussed and agreed upon in advance, ensuring full transparency throughout the process.
	4. Additional Stakeholder Sessions: \$2,000 each
	Payment Terms: Payment Due upon receipt • 25% due upon execution of this agreement • 25% due 60 days following the agreement's execution • 25% due 90 days following the agreement's execution • 25% due upon submission of the final report

By signing this document, I am acknowledging that my firm understands the project is to be completed by December 22, 2025, unless otherwise agreed upon during contract negotiations.



Signature

August 28, 2025

Date

CITY OF LAKE GENEVA, WISCONSIN
RFP FOR STRATEGIC PLANNING SERVICES

AUGUST 27, 2025
PROPOSAL

**STRATEGIC
ACTION
PLAN**

future→iQ
Create Future Intelligence™



Submitted by:
Future iQ, Inc.
P.O. Box 24687
Minneapolis, MN 55424
www.future-iq.com

David Beurle
david@future-iq.com
612-757-9190



Future iQ, Inc.
P.O. Box 24687
Minneapolis, MN 55424

August 27, 2025

David De Angelis
City Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Re: RFP for Strategic Planning Services

Dear Mr. De Angelis,

Future iQ is pleased to submit this proposal to serve as the consultant team to facilitate the development of the City of Lake Geneva's new five-year Strategic Action Plan.

Our project team delivers personal, innovative, and customized projects. Our hands-on approach, as well as the effectiveness of our methodology, will assist Lake Geneva's stakeholders to achieve an ambitious, realistic and actionable strategic plan. Our goal is to produce original insight, and an agreed-upon, defensible roadmap for the City's future. Future iQ has a strong track record of designing and implementing visioning and strategic planning projects across North America, Europe and Australia. We recently worked with the Cities of Traverse City in Michigan, and Sugar Land in Texas to complete their strategic planning process and are currently completing the development of the Strategic Action Plan for Abbeville County in South Carolina.

It would be our privilege to work with the City of Lake Geneva on this initiative. Please contact me for clarifications. Thank you for your consideration.

Yours sincerely,

David Beurle, CEO
Future iQ, Inc.
Tel: 612-757-9190
Email: david@future-iq.com

TABLE OF CONTENTS

1.0	RELEVANT CONTACT INFORMATION.....	1
2.0	DESCRIPTION OF THE FIRM	2
3.0	SUMMARY OF THE PROPOSAL	3
4.0	RECOMMENDED PLANNING ACTIVITIES AND ENGAGEMENT.....	4
4.1	METHODOLOGICAL APPROACH – OVERVIEW	4
4.2	ENGAGEMENT PLAN	5
4.3	SCENARIO-BASED THINK-TANK METHODOLOGY.....	8
4.4	DATA VISUALIZATION	10
4.5	PROJECT PORTAL AND COMMUNICATIONS	11
5.0	WORK PLAN & TIMELINE	12
5.1	PROPOSED PROJECT TIMELINE	12
5.2	WORK PLAN DETAILS	13
5.2.1	<i>Phase 1: Initial Planning and Project Set-Up.....</i>	<i>13</i>
5.2.2	<i>Phase 2: Stakeholder Engagement</i>	<i>14</i>
5.2.3	<i>Phase 3: Plan Development</i>	<i>15</i>
6.0	STAFFING PLAN	16
7.0	REFERENCES	17
8.0	EXAMPLES OF STRATEGIC PLANNING DOCUMENTS	18
8.1	HIGHLIGHT STRATEGIC PLANNING PROJECTS.....	18
8.2	ADDITIONAL STRATEGIC PLANNING PROJECTS.....	20
9.0	COMPLETE TEAM RESUMES	21

1.0 Relevant Contact Information

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Minneapolis, MN 55424
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Email: heather@future-iq.com
Website : www.future-iq.com

2.0 Description of the Firm

[Future iQ](#) is a small, privately owned global research and consulting company headquartered in Minneapolis, Minnesota. Founded in 2003, Future iQ's global footprint brings a broad perspective and delivers transformational customized solutions to our clients. With nine staff members and four strategic partners, Future iQ's clients span North America, Europe, and Australia. Please click on the links in the Snapshot to explore Future iQ's specializations.

Snapshot of Future iQ

Expertise

- [City and Urban Planning](#)
- [Organizational and Corporate Planning](#)
- [Regional Planning](#)
- [Tourism Destination Development](#)
- [Economic and Workforce Development](#)
- [Defense Sector Engagement](#)
- [Industry Planning and Analysis](#)

Methodology

- [Scenario-Based Strategic Planning and Visioning](#)
- [Stakeholder and Community Engagement](#)
- [Data Visualization](#)
- [Customized Foresight Research](#)
- [FutureiQ Mapper – Network & Supply Chain Mapping](#)
- [The Future Game](#)
- [Future iQ Creative](#)

Foresight Research

- [Cities of the Future](#)
- [Future of Urban Living](#)
- [The Future of Food](#)
- [Future of Tourism](#)
- [The Next Industrial Revolution](#)
- [Future of Manufacturing](#)
- [The Future of Wellbeing](#)

For more information, please visit Future iQ's website at:
<http://future-iq.com>

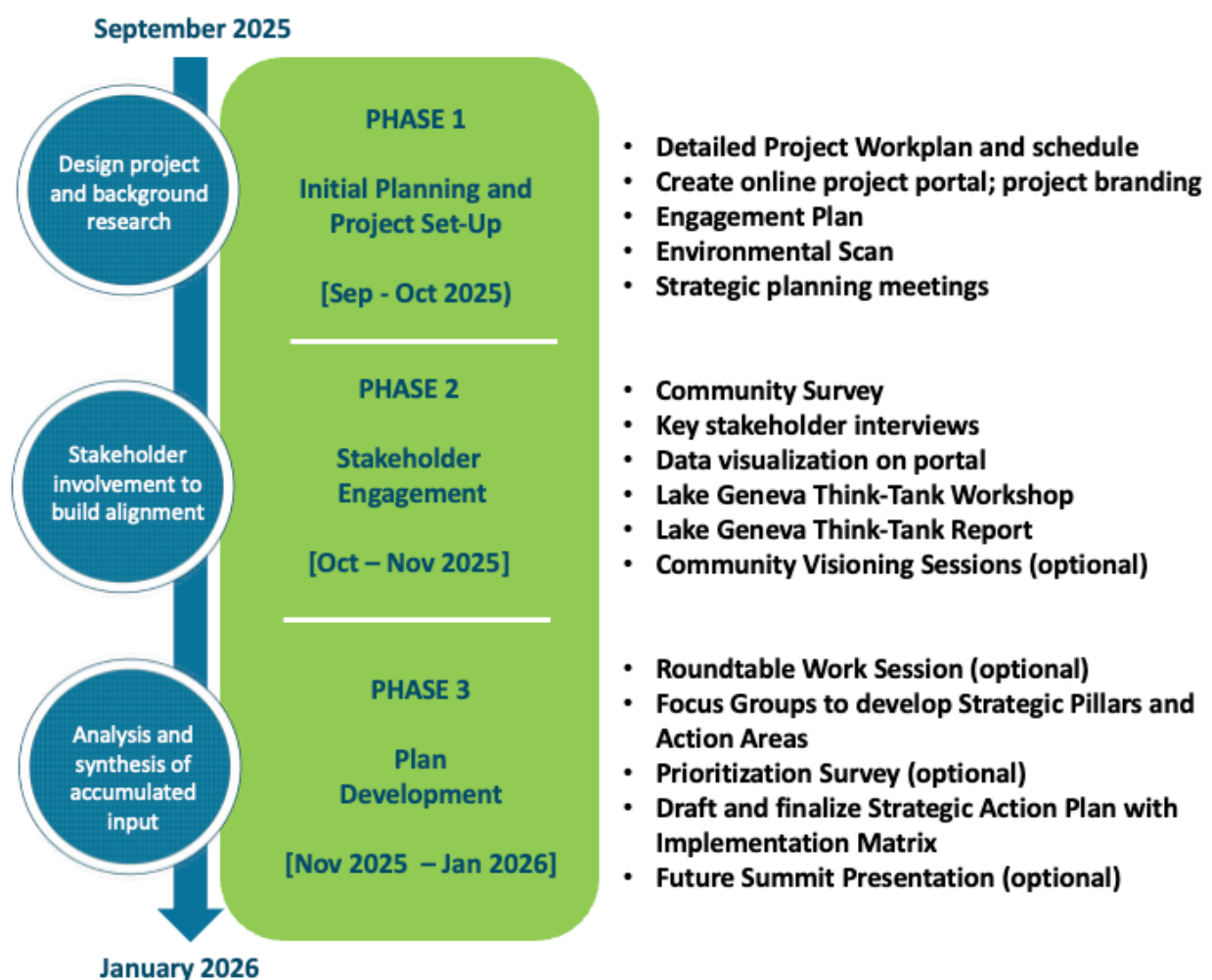
Address:
Future iQ, Inc.
P.O. Box 24687
Minneapolis, MN
55424

Phone:
612.757.9121
Email:
david@future-iq.com

3.0 Summary of the Proposal

The proposed project plan is implemented in three phases that build momentum around a new five-year Strategic Action Plan for the City of Lake Geneva. We understand that the City has undergone several transitions in the last two years and that this is the City’s first ever strategic plan. The new Strategic Action Plan is intended to be inclusive and sustainable. It will unify stakeholders, build sustainability and resiliency, and align resources throughout the City. The scope of work will be included in the proposed project plan and incorporated into the three phases outlined below.

Proposed Project Plan



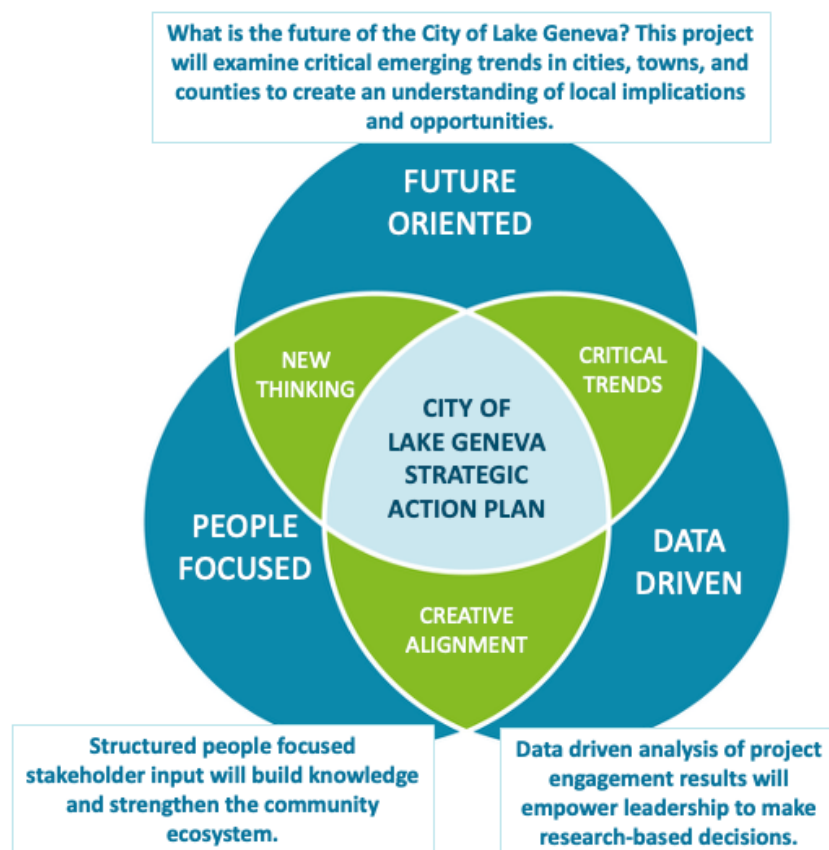
Note: As requested in the RFP, items indicated as optional may be added to the planning process to strengthen the outcome of the project. The addition of some of these items could potentially lengthen the strategic planning timeframe.

4.0 Recommended Planning Activities and Engagement

4.1 Methodological Approach – Overview

Future iQ brings a global perspective to strategic planning that is invaluable to local interests. For the City of Lake Geneva, this means access to a wealth of knowledge and experience in strategic planning for cities, counties, regions, organizations, and nonprofits. Future iQ will use this experience to guide and inform this project and will work with the Common Council, staff, stakeholders, and community members to develop comprehensive, future-oriented, sustainable, and implementable recommendations to support the new Lake Geneva Strategic Action Plan. The plan will balance priorities across the important dimensions specific to Lake Geneva and incorporate innovative global and local best practices. Future iQ's strategic planning methodology is based on three primary principles:

- A **'future orientation' principle** is particularly important to take account of rapidly emerging environmental, technological, and societal trends.
- The **'data driven' principle** ensures the plan is built on solid research and information. Presentation of the quantitative survey and Think-Tank findings are presented using data visualization platform where results can be filtered and viewed in a myriad of ways.
- The **'people focused' principle** is important to build support for the recommendations, and to harness the best possible input into plan formulation.

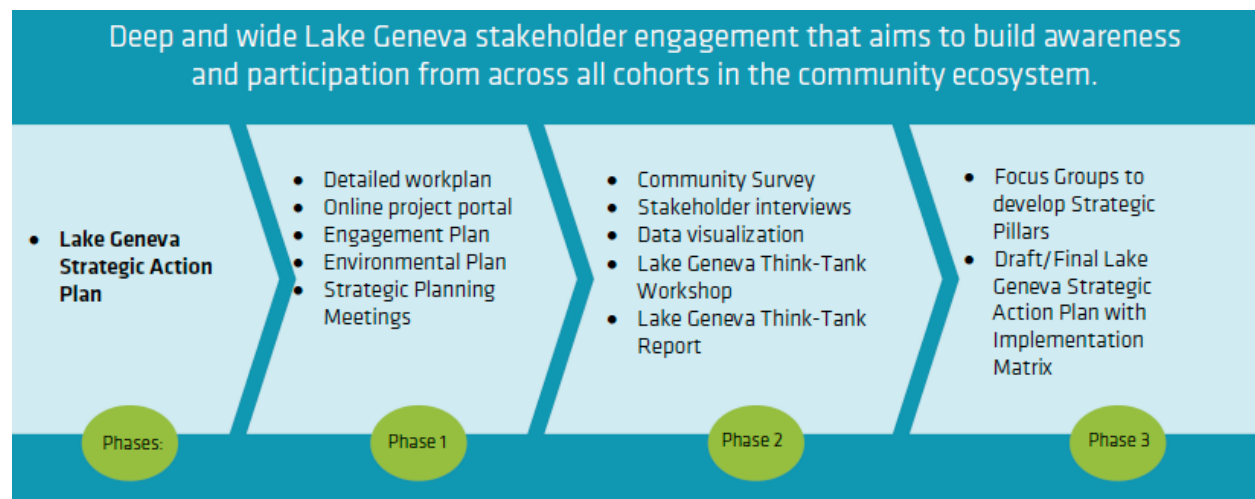


4.2 Engagement Plan

[Engagement](#) and transparent communication are cornerstones of Future iQ’s strategic planning methodology. Our firm has facilitated strategic planning projects for over 20 years on a global scale, and has led the development of several innovative engagement tools and techniques such as [scenario-planning](#), [data visualization](#), [customized foresight research](#), and [The Future Game](#). We have used our methodologies across multiple settings and have built a reputation for a hands-on, people-focused, and highly customized approach to our projects.

The **Engagement Plan** for this project will be tailored and highly customized to fit the unique needs of the City of Lake Geneva. Future iQ will ensure the strategic planning process is open and accessible to stakeholders, and that multiple opportunities exist to provide input in a variety of formats. We will work closely with Lake Geneva staff to design a variety of engagement and outreach approaches to ensure participation by a broad and deep cross section of the City’s community members and stakeholders, including those who don’t usually participate in the civic process.

Below is a schematic of the engagement activities that will be included with this project. Additional methodologies may be added throughout the project as needed.



The following two sections outline and highlight the broad range of Future iQ’s engagement methodologies and approaches.

PEOPLE-FOCUSED, HANDS-ON ENGAGEMENT METHODOLOGIES

Future iQ maintains a range of innovative proprietary project engagement methodologies. Not all methodologies are used with every project. We tailor the methodologies used to the unique needs of each of our clients.

Methodology	Description	Project Examples
Community and Stakeholder Surveys	Surveys typically gather quantitative and qualitative data that is used to drive our stakeholder data-visualization. Surveys are offered in Spanish and English, hard copy, and digital formats to reach as many cohorts as possible.	- VT Future Forests Stakeholder Survey - Falmouth, ME Community Survey - Littleton, CO Spanish and English Stakeholder Surveys
Listening Sessions & Interviews	These important initial public engagement interactions gather stakeholder input on concerns and aspirations for the future of communities or organizations. Virtual and in-person listening session allow exploration of local issues and concerns.	- University City Community Vision 2040 Listening Sessions - Middle Georgia Innovation Project – stakeholder interviews
Project Portal & Discussion Boards	Project Portals are the ‘go to’ place for stakeholders to find project information. Discussion Boards are a moderated on-line discussion methodology. These are effective for more complex discussions on topics to creatively explore ideas and issues.	- Future iQ Project Portals - Traverse City, MI Project Portal - Sugar Land, TX Project Portal - Smithville, MO Comprehensive Plan Discussion Boards
Future Game	The Future Game is a unique future planning simulation tool that rewards collaboration, innovation and teamwork. Playing the game allows stakeholders to apply the learning from the game to their own decision making and planning.	National Congress of American Indians Future Game
Data Visualization	Future iQ’s data visualization of survey data on the project portal provides a fun and interactive way to give transparent feedback to stakeholders while at the same time exploring issues of importance.	- Greater Mankato 2040 Data Visualization - Traverse City, MI Data Visualization - Keene, NH Data Visualization
Think-Tank	Think-Tanks are a scenario-based strategic planning methodology. This is very powerful way to create plausible futures and explore concepts of Preferred and Expected Futures. Typically, 50-150 people take a deep dive into future exploration.	- Sugar Land, TX Think-Tank - Romulus, MI Think-Tank - University City, MO Think-Tank - Greenwood, MO Think-Tank - PlanKCK, KS Vision Summit
Vision/Strategy Workshops	Community or Stakeholder Vision and Strategy Workshops take place after the scenario-development at the Think-Tank. The aim of these workshops is to build a deeper understanding of the preferred future and to gather wide input on preliminary strategies.	- Coppell Vision 2040 Community Visioning Workshops - Smithville, MO Community Visioning Workshops
Focus Groups	Future iQ developed a Focus Group methodology that is used to build out the detail of the strategic pillars that are the foundation of a community vision. These are smaller, topic-dedicated expert groups.	- Falmouth Vision and Values Focus Groups - The Future of Wellbeing Focus Group summaries
Future Summits	Future Summits are large scale stakeholder events, that are often capstone events to present project results. Future iQ also utilizes rapid polling and final survey work to gather stakeholder input at these events.	- Greenwood, MO Future Summit - Traverse City, MI Future Summit - Keene, NH Future Summit

PEOPLE-FOCUSED ENGAGEMENT APPROACHES TO STAKEHOLDER COHORTS

Future iQ's people-focused engagement is welcoming and inclusive of all stakeholder cohorts. We strive to include those who don't usually participate in the public process.

Cohort	Approach	Project Examples
Youth	Future iQ strongly supports incorporating the youth voice into visioning and planning processes. We work with high school and university cohorts, recreation groups, and plenary sessions with 500+ students.	- Smithville, MO Youth sessions - Mitchell, SD Youth Sessions & Survey
Seniors	Populations are aging in many communities and as a result, Seniors are an important demographic impacting infrastructural and programmatic community needs. Future iQ seeks out Senior input at living places, Senior Centers, faith centers, Homeowner Associations, etc.	- Park City, UT Senior Center - Wayzata, MN Engagement - Hilton Head Island, SC Engagement
Minority Groups	Significant barriers exist that prevent underrepresented groups from participating in civic processes. Future iQ breaks down these barriers by translating materials and going to gathering places such as faith places, workplaces, multi-cultural and community centers, and community eating places.	- Moab, UT Spanish Speaking Community - Park City, UT Latinos in Action - Coppell, TX Community Fabric - UG Wyandotte County-KCK Vision Summit
Business and Industry	Planning for economic development requires the input from business and industries. Future iQ gathers this important input by facilitating online and in-person focus groups at individual businesses, chambers of commerce, rotary, industry and trade associations events.	- VT Forests Industry Roundtables - Middle Georgia Charrette Process - IMEC Stakeholder Group Sessions - IDNR Industry Focus Group Survey - NERDIC Industry 4.0 Readiness
Working Parents	Future iQ recognizes that working parents are a cohort that is stretched thin with responsibilities. We hold project activities in suitable timeslots, and particularly in the evenings to accommodate this cohort. We also reach out through PTOs, school newsletters, and events.	- University City, MO Evening Sessions - Waseca, MN Engagement Sessions
Young Professionals	We understand that young professionals have very little time for extra activities in their lives. Future iQ goes directly to this cohort through young professional organizations, networking, and training events.	- Middle Georgia Engagement - Moab, UT Young Professionals - Wayzata, MN Engagement
Officials and Community Leaders	Elected officials and community leaders are critical advisors to any project. Future iQ provides information to this cohort through Council briefings and gathers input at City-sponsored and project events, professional conferences, and speaking opportunities.	- Trotwood, OH Fostering Leadership - NADO Training Conference - VT Future Forests Industry Roundtables
General Public	Future iQ provides transparency and multiple avenues for input from the public. We do this through means such as emails, social media, newsletters, open forums, Town Hall meetings, workshops at community centers and libraries.	- University City, MO Community Centers - Mitchell, SD Community Sessions - Falmouth, ME Online Summits

4.3 Scenario-Based Think-Tank Methodology

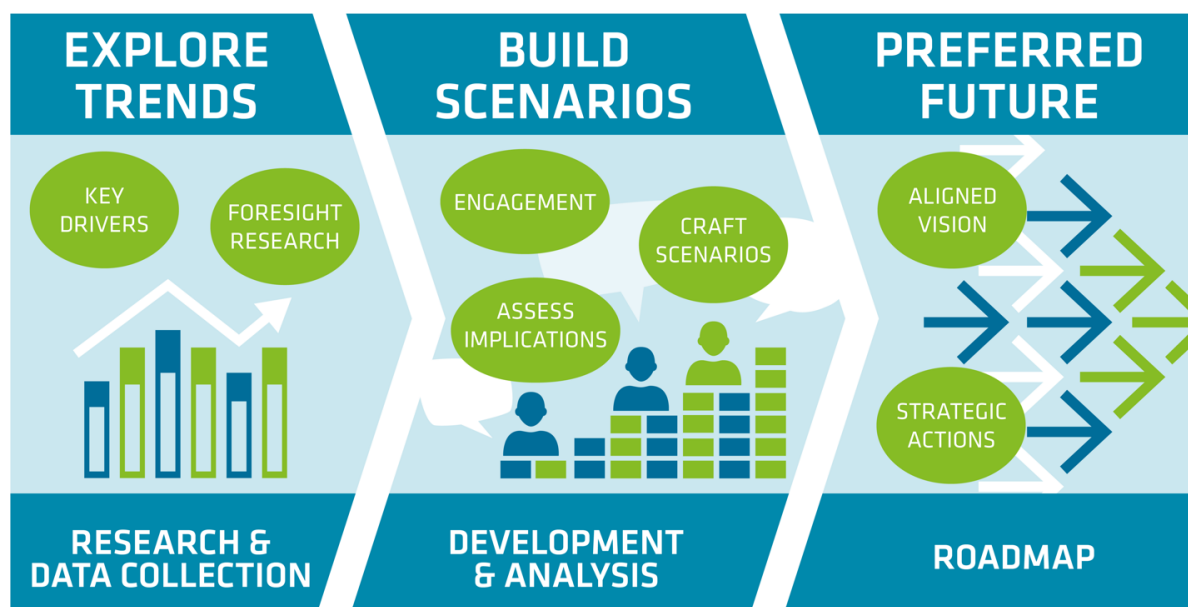
Future iQ uses a [scenario planning](#) approach to strategic planning, with a dedicated two-session Think-Tank workshop. The Think-Tank creates scenarios that are not predictions but will, through the Think-Tank process, produce four plausible futures for the City of Lake Geneva. Key aspects and features of the approach include:

- The Think-Tank results will be instrumental to the end of the project. The process is inclusive, easily scalable, and can draw input from all cohorts of the City's community ecosystems.
- It is front loaded with a presentation of key future trends that relate to Lake Geneva and the results from the Community Survey.
- Participants discuss the key drivers that are important to the City's strategic planning process. These key drivers are then ranked with the Think-Tank participants relating to importance and urgency.
- The Scenario Matrix is developed by Future iQ from the first part of the Think-Tank.
- Four plausible scenarios are developed in the later stages of the Think-Tank. This allows stakeholders to visualize different possible futures for Lake Geneva.
- Scenario names and descriptions are described by the Think-Tank participants.
- The expected, preferred, and least desired futures are produced and uploaded to the Lake Geneva project portal.
- The scenario-planning process illustrates the interconnectedness of planning processes and encourages more holistic planning.
- The journey from the expected future to the preferred future is then pursued by building out the steps to get there.

There are several important design principles to the proposed strategic planning approach, including:

- **Strong collaborative and inclusive people-focused approach.** The long-term success of this project will be dependent on building strong collaboration among the City's various stakeholders. The development of this type of 'eco-system' needs to be built in upfront in the planning stages of the project with a conscious effort to build on points of consensus to create a common vision for Lake Geneva.
- **Future oriented.** Building a City-wide shared vision will be critical for Lake Geneva. To develop an agreed upon vision and plan, stakeholders will need clarity and a common understanding of the drivers impacting the City's operations.
- **Data driven approach, including data visualization.** Our experience suggests that projects like this are most successful when built on transparent data driven approaches, inclusive of as many stakeholder voices as possible.
- **Project management and communication strategy.** Building the systems and communication methods to ensure compliance and timely delivery are important features of our project management.

Below is the visual outline of how Future iQ's [scenario-based strategic planning](#) process works.



For Lake Geneva, the Think-Tank process can further examine circumstances including:

- What makes Lake Geneva unique and how can the City use these characteristics to prepare for the future?
- How will stakeholder preferences fit into this vision and how will their evolving demographics be incorporated into the new vision?
- How should funds be invested and leveraged to build resiliency for the City?
- How does Lake Geneva fit into the larger statewide ecosystem?
- What are the specific strategic gap and growth areas for Lake Geneva and does previous planning address those areas?
- How may financial/budgetary issues on the state level impact Lake Geneva and how can the City prepare for potential budget challenges?
- What unique hurdles might the City face, and how do we build collaborative approaches and structures to ensure continued successful programs and services for its community members and stakeholders?
- Where is there opportunity or need to evolve or change? Where is there an appetite for change, and where might there be resistance to change?
- What is the story stakeholders want to tell, and what future do they want for Lake Geneva?

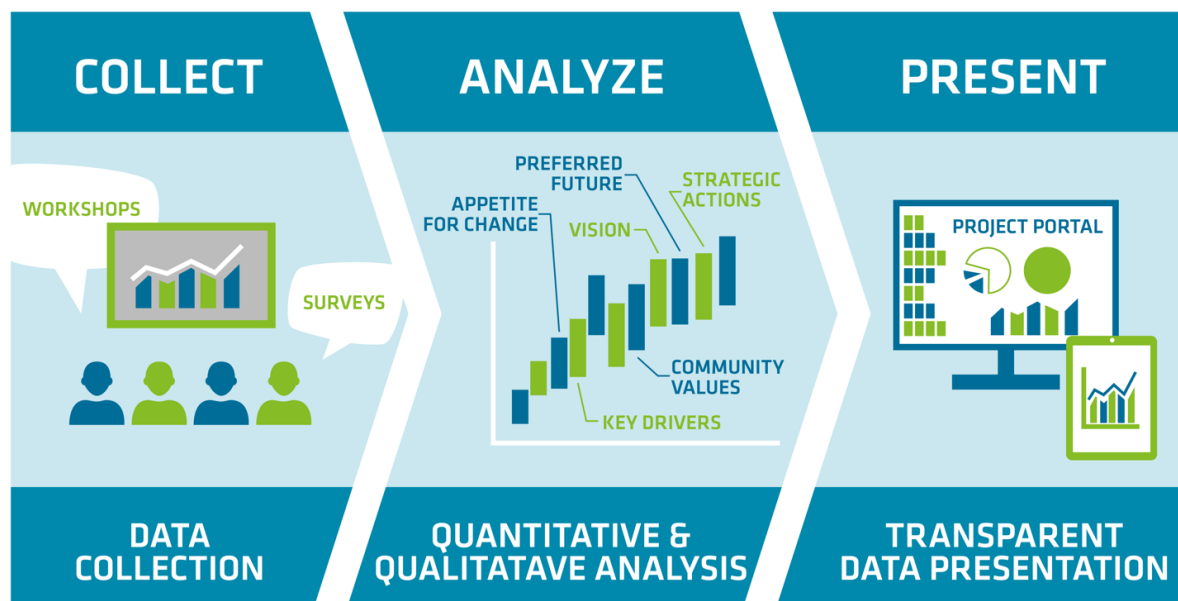
The methodology being proposed by Future iQ in this proposal is more in-depth than a SWOT analysis and will allow community members and stakeholders to tackle these questions in an engaging and thought-provoking manner. Following the Think-Tank, Future iQ will produce an in-depth **Lake Geneva Think-Tank Report**. This will then lead to the clarification of the emerging vision and focus areas that will serve as a foundation for the Lake Geneva Strategic Action Plan.

4.4 Data Visualization

Data collection and development from surveys provides an inclusive process and a comprehensive understanding of community and stakeholder views and where points of consensus lie. Future iQ will use an online Lab Portal to collect and display community survey results. For examples, please see <http://lab.future-iq.com>. This approach provides a fun and interactive way to give transparent feedback to participants while at the same time exploring issues and views across community ecosystems.

Data visualization allows individual stakeholders to see where they fit into community perspectives.

The strategic planning process for Lake Geneva includes surveys that will reach as many community members and stakeholders as possible. Future iQ's data visualization allows viewers to sort and filter the data by cohort group, revealing sentiments by cohort filters such as City affiliation, neighborhood, age, etc. The Lab also serves as a central location where stakeholders can go to find updated project information and notices.



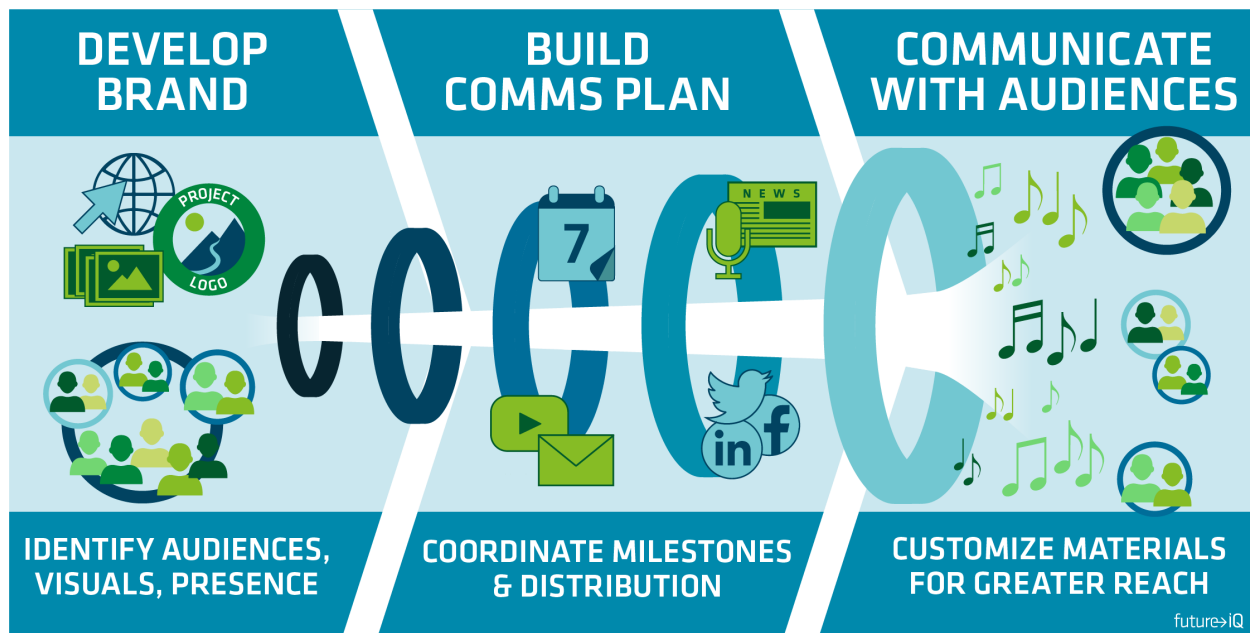
Future iQ prioritizes ensuring our content, analysis, and findings are easy to understand and approachable for all audience types. This helps make sure that our engagement reaches a wide variety of community members and conversations can dive deep regardless of participants' familiarity on the topic. The strategic planning process is an important time for Lake Geneva. By leveraging data visualization and easy-to-follow content, we draw higher participation rates and more meaningful conversations.

4.5 Project Portal and Communications

Communications are integral parts of Future iQ’s methodologies. We take care to provide project information to stakeholders that is approachable, accurate, and sensitive to local concerns. Our communications involve both digital and traditional methods to include as broad an audience as possible. We work closely with our clients to maintain regular communications for the duration of the project. It is our experience that consistent and easily accessible project communications add to the transparency of the process and encourage active participation.

Effective communications support the storytelling of a project and builds trust within the community.

A key part of our communications is the distribution of information via the associated customized project portal. The **project portal** serves as a central location where community members and stakeholders can go to find updated project information, take surveys, view survey results and data visualization, reports, and notices. The portal provides a fun and interactive way to give transparent feedback to participants while at the same time exploring issues and views across a community ecosystem. Visit lab2.future-iq.com for examples. Note the project portal has a translation feature that may be turned on by users to translate the portal into many languages including Spanish.



5.0 Work Plan & Timeline

5.1 Proposed Project Timeline

The following chart outlines key tasks and suggested periods of activities for this project's Work Plan. This timeline reflects the relative emphasis of activity. Work on several of the key deliverables will occur in parallel to allow the phases to be completed within the project timeline. We will work with Lake Geneva staff to create a timeline that incorporates the specific needs of the City and remains flexible over the course of the project.

Key Phases	Key Deliverables	S	O	N	D	J
Phase 1: Initial Planning and Project Set- Up	Detailed Project Work Plan and schedule					
	Create online project portal; project branding					
	Engagement Plan					
	Environmental Scan					
	Strategic planning meetings					
Phase 2: Stakeholder Engagement	Community Survey					
	Key stakeholder interviews					
	Data visualization on portal					
	Lake Geneva Think-Tank Workshop					
	Lake Geneva Think-Tank Report					
Phase 3: Plan Development	Focus Groups to develop Strategic Pillars and Action Areas					
	Draft and finalize Lake Geneva Strategic Action Plan with Implementation Matrix					
Ongoing	Weekly meetings with client liaison					
	Project portal updates					
	Engagement and Communication Plans ongoing delivery					

Note: As stated in the RFP, we understand that the Common Council would like the project to be completed and presented on December 22 (2025) or January 12 (2026). We would select the January option to allow more time for engagement and plan development.

As requested in the RFP, additional optional stakeholder engagement activities are itemized in our cost proposal and include:

- Community Visioning Sessions
- Roundtable Work Session with City Council and Staff
- Prioritization Survey
- Future Summit Presentation

5.2 Work Plan Details

Future iQ works hard to deliver our projects on-time and on-budget. Below is a detailed description of the three phases of our proposed Work Plan for this project.

5.2.1 Phase 1: Initial Planning and Project Set-Up

This project will begin with meetings with City staff to establish a final **Work Plan and schedule** that provides a detailed explanation of the overall project design and more clearly defines roles, tasks, timelines, and responsibilities throughout the life of the project. Additionally, the project's **Engagement Plan** will be a detailed plan outlining the specific engagement activities to occur throughout the project. The Engagement Plan for this project will be flexible and tailored to fit the broad needs of the City's community members and stakeholders.

To familiarize ourselves with the City environment, the project team will conduct background research consisting of a **review of existing documents** and materials exploring impacting trends and the current City environment and plans. This will be undertaken to understand those strategic directions already established and to identify progress made towards those objectives. This situational analysis will help team members to build a firm understanding of local accomplishments, challenges, goals, and priorities. This information will be compiled into an **Environmental Scan Report** for reference throughout the strategic planning process.

During Phase 1, Future iQ will create a unique [project portal](#). The **project portal** serves as a central location where stakeholders can go to find updated project information, take surveys, view survey results and data visualization, reports, and notices. Communications will involve both digital and traditional methods to reach as broad an audience as possible. This project team will schedule **weekly strategic planning calls** with our City staff contact throughout the duration of the project. It is our firm belief that regular communications keep communication lines open and add to the transparency of the planning process.

The initial planning and project set-up invites participation, creates anticipation, and sets the tone for the planning process.

Deliverables from Phase 1 will include:

- Detailed Project Work Plan and schedule
- Create online project portal; project branding
- Engagement Plan
- Environmental Scan
- Strategic planning meetings

RFP requirements addressed by deliverables in Phase 1:

- Design of an inclusive planning process that involves input from Council members, City Staff, residents, businesses, and input from historical planning efforts such as the Comprehensive Plan.
- Environmental Scan



5.2.2 Phase 2: Stakeholder Engagement

The project team will begin Phase 2 with the launch of a **Community Survey** that will analyze stakeholder sentiment and appetite for change and future readiness. The results of the Community Survey will be posted on the project portal using a **data visualization platform**.

Future iQ will also conduct **key stakeholder interviews** with key stakeholders to gather personal insights and thoughts on the current conditions and the future for Lake Geneva. This is intended to provide background information for the project team, and to promote the strategic planning process. This will familiarize stakeholders with the project team and ensure ‘buy in’ on the strategic planning process from the start.

Future iQ specializes in studying and understanding larger emergent trends and influences that are re-shaping both rural and urban areas. This future-oriented lens guides Phase 2 as it creates the building blocks of the preferred vision for Lake Geneva using a scenario-based planning methodology. Using trend research and expectations about cities and counties, this methodology will enable stakeholders to explore the impacts and consequences of a range of different future paths as they participate in a two-session in-person **Lake Geneva Think-Tank Workshop**.

The methodology being proposed is more in-depth than a SWOT analysis and will lead to the clarification of a preferred vision and preliminary strategic action areas for the City that will serve as the foundation for the Lake Geneva Strategic Action Plan. The results from the survey and Think-Tank will be compiled in the **Lake Geneva Think-Tank Report** and posted on the project portal.



Deliverables from Phase 2 will include:

- Community Survey
- Key stakeholder interviews
- Data visualization on project portal
- Lake Geneva Future Think-Tank Workshop
- Lake Geneva Future Think-Tank Report

RFP requirements addressed by deliverables in Phase 2:

- Development of Mission, Vision, and Values Statements.
- SWOT Analysis (Think-Tank).
- Development of initial framework for goals, objectives and strategies for the plan.



5.2.3 Phase 3: Plan Development

After the Think-Tank, the project team will then conduct **Focus Groups** with specified stakeholder groups to build out the Strategic Pillars of the Strategic Action Plan. These Focus Groups will explore the goals and actions needed to get to the preferred future for Lake Geneva. The project team will develop action areas for each of the Strategic Pillars in the new Strategic Action Plan.

The Strategic Action Plan will articulate clear guidance on the steps needed to achieve the preferred future for Lake Geneva.

After the development of the Strategic Pillars and Action Areas at the Focus Groups, Future iQ team members will work closely with Lake Geneva staff to craft a detailed framework for the Strategic Action Plan including a timeline with responsible parties and an **Implementation Matrix** for ongoing monitoring and reporting. This will involve careful synthesis of all research, engagement results, surveys, reports and analyses. The project team will produce a **draft of the Lake Geneva Strategic Action Plan** and seek input from the Common Council and City Staff. The final draft will provide feedback mechanisms and a systematic approach to future review and adjustments to the plan.

Measuring Effectiveness

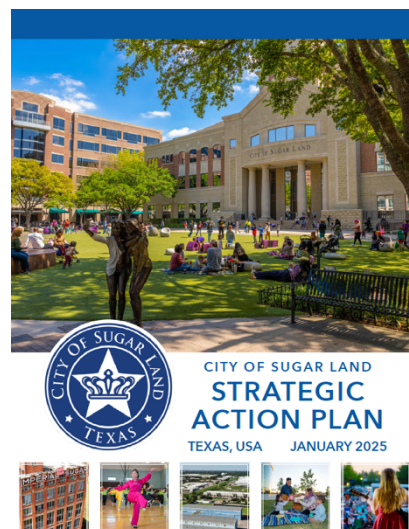
Understanding and measuring progress in key performance areas will be an important part of implementing the Lake Geneva Strategic Action Plan. Used correctly, metrics provide a powerful feedback loop to understanding the effectiveness of resource development strategies and investment in programs and in identifying emerging gaps. Phase 3 of this project plan includes the development of measurements to support periodic review and adjustment of strategic action plan over time.

Deliverables for Phase 3 include:

- Focus Groups with specified stakeholder groups to develop Strategic Pillars and Action Areas
- Draft and finalize Strategic Action Plan with Implementation Matrix

RFP requirements addressed by deliverables in Phase 3:

- Final development of goals, objectives and strategies for the Strategic Action Plan.
- Development of timeline, responsible parties and costs in an Implementation Matrix that will identify key performance indicators and allow for monitoring of success and consideration for the next strategic planning process.
- Final Strategic Action Plan document.



6.0 Staffing Plan

The client-facing Future iQ team members presented in this proposal have significant experience working on visioning, strategic planning, and economic development projects in both rural and urban settings. We recognize that this project requires significant periods for intensive workloads and our team availability will allow sufficient team resources to be deployed, both on-site and/or virtually, and for data analysis and report preparation.

The proposed team members are an experienced and reliable team, with a complementary mix of required skills in:

- Highly developed critical thinking capacity in the areas of visioning, strategic planning, economic development, and foresight research
- Knowledge and experience with cities, counties, state agencies, municipalities, corporations, regional entities, and non-profit organizations
- Project management, stakeholder engagement, and workshop facilitation
- Communications, graphic design, data visualization, and project branding

Project Director David Beurle will be the primary contact person for this project. Below are the respective team member roles for this project.

Team Member	Title	Role
David Beurle	CEO, Future iQ	Project Director, Facilitation, Strategy Development
Adam Bentley	Research Strategist	Research and strategy development
Celine Beurle	COO, Future iQ	Project Coordinator
Heather Branigin	VP, Foresight Research	Foresight Research
Brittany Rempe	Creative Director	Graphic design and branding
Tobiloba Adaramati	Data Analyst	Data Analysis
Walter Paixao-Cortes	Data Engineer	Data Visualization

For complete project team resumes, please see **Appendix A**.

7.0 References

Below are four recent references for Future iQ's work on strategic planning. Additional references are available upon request.

City of Traverse City, Michigan (2024-2025) Strategic Action Plan	Elizabeth Vogel City Manager City of Traverse City 400 Boardman Avenue Traverse City, MI 49684 Tel: 231-922-4700 Email: evogel@traversecitymi.gov
City of Romulus, Michigan (2022-2023) Vision Romulus – Our Community, Our Future	Julie A. Wojtylko, CPM Chief of Staff City of Romulus Office of the Mayor Tel: 734-955-4501 Email: jwojtylko@romulusgov.com
City of Smithville, Missouri (2019) Vision and Strategic Action Plan ; Smithville Comprehensive Plan (2019-2020) Smithville Parks & Recreation Master Plan (2021) Smithville Transportation Master Plan (2021-2022)	Cynthia Wagner City Administrator City of Smithville Smithville, MO 64089 Tel: 816-532-3897 Email: cwagner@smithvillemo.org
Sugar Land, Texas (2024-2925) Strategic Action Plan	Brittaney P. Sinclair, Assistant Director Strategic and Government Affairs City of Sugar Land 2700 Town Center Blvd N Sugar Land, TX 77479 Tel: 281-302-8885 Email: bsinclair@sugarlandtx.gov

8.0 Examples of Strategic Planning Documents

This project will explore complex issues to develop a forward-thinking strategic plan that unifies, strengthens, and advocates for the City of Lake Geneva in new ways. Examples of our [project reports](#) and various [foresight research reports](#) can be found on the [Future iQ website](#) and on Future iQ's stakeholder [Research Laboratory](#). Please click on the links below to access reports and materials for each strategic planning project.

8.1 Highlight Strategic Planning Projects

- **City of Traverse City, MI** [Strategic Action Plan](#)
This recent project created a strategic plan for Traverse City looking out to 2030. The objective of the strategic planning process is to build on Traverse City's current success and incorporate new actions to maintain this success over the next 5 years. The process involved key stakeholder interviews, two surveys, a Think-Tank, Focus Groups, a Roundtable Session, and a Community Dashboard/Balanced Scorecard.
- **City of Essex Junction, VT** [Vision and Strategic Action Plan](#)
Future iQ recently completed this visioning and strategic planning project. The visioning included transparent, deep and robust community engagement as a focus of the strategic planning process. The Strategic Action Plan defines priorities and will guide decision making over the next five years.
- **City of Romulus, MI** [Community Vision and Action Plan](#)
Romulus is a diverse community situated around the Detroit Metropolitan Airport. Recently completed, this community-wide effort brought the community together through extensive engagement methods to identify a realistic vision for the future of the City. The intention of the process was to create a unified Community Vision plan that would inform decision-making on planning, land use, and policy making for the City.
- **Lorain County, OH** [Loraine County Strategic Action Plan](#)
The Lorain County Board of Commissioners recently embarked on a comprehensive and sustainable 5-year Strategic Action Plan for the County. The objective of this strategic planning project was to build on Lorain County's current success and incorporate new actions to maintain and enhance this success over the next 5 years.
- **City of Sugar Land, TX** [Strategic Action Plan](#)
To continue its current success, the City of Sugar Land aspires to be even more ambitious, innovative, and forward-thinking with a commitment to improvement and a continuation of being a 'Trailblazing' city. The outcome of this process, running July 2024 through January 2025, produced a robust, comprehensive and sustainable Strategic Action Plan.
- **City of Coppell, TX** [Community Vision and Strategic Action Plan](#)
Coppell is a community that has a growing Asian population, currently almost a third of the population. Future iQ worked closely with stakeholders to create a vision and action plan that was welcoming and inclusive of all new community members.
- **City of Pflugerville, TX** [Strategic Action Plan](#)
The strategic planning process for this recent project aimed to build on Pflugerville's current success and incorporate new actions to maintain this success over the next 5 years.

- **City of Smithville, MO** [Comprehensive Plan](#)
Facilitated by Future iQ and JS&A, this original comprehensive planning project was built on the community's [visioning and strategic planning](#) process that Future iQ also facilitated. The plan involved the strategic economic development of unique character areas and StoryMaps of each identified area of the City. The strategic pillars that emerged from the original strategic planning process were instrumental building blocks of the Comprehensive Plan. Two areas for further study that emerged from the comprehensive planning process were the need for a [Parks and Recreation Master Plan](#), as well as a [Transportation Master Plan](#).
- **University City, MO** [Community Vision and Strategic Roadmap](#)
Future iQ completed the community visioning and planning for University City, a diverse community with significant economic disparities. Led by a Task Force comprised solely of community members, the roadmap that emerged from this process celebrated the rich diversity of the community and incorporated this strength into its vision for the future.
- **City of Edina, MN** [Vision Edina](#) and [Nodes and Modes Bridging to Comprehensive Plan](#)
After facilitating the Edina's strategic visioning process, Future iQ led a bridging planning process that coupled together neighborhood development with multimodal transport connections. The concept guided the city's comprehensive planning process as the community sought to enhance the city's characteristics and community fabric, while at the same time embracing urban renewal and targeted redevelopment.
- **City of Moab, UT** [Moab – Tomorrow Together](#)
Future iQ recently completed the community visioning and strategic planning for the City of Moab. The results of this process set the framework for future land use, economic, social and environmental decisions. A key goal of this process was to help the community articulate tangible and intangible elements that, if lost, would fundamentally change the character of Moab.
- **Park City, UT** [Community Vision and Action Plan](#)
The visioning and strategic action planning for this project engaged approximately 1,700 people in a series of surveys, engagement sessions, focus groups and two key Future Summits. The process was designed to provide an open, inclusive and transparent platform for community members to help create a shared vision and board action plan for Park City.
- **Town of Falmouth, ME** [Vision and Values](#) The community of Falmouth developed a Town Vision and Values statement through a robust visioning process prior to embarking on the update of its latest Comprehensive Plan. The engagement process was designed to provide an open, inclusive, and transparent platform for community members to help create a shared community vision and values for the future.
- **City of Mitchell, SD** [Community Vision and Strategic Action Plan](#)
The Forward 2040 project brought the community together with a large-scale visioning and strategic planning process to meet the future challenges facing the community. The work was built on open and transparent public participation and thoughtful and constructive dialogue. The final plan includes a strategic roadmap for community decision-making looking out to 2040.

8.2 Additional Strategic Planning Projects

The majority of Future iQ's experience is working with public agencies and municipalities in the United States. Our national reach enables us to provide clients with insights from cities, counties and organizations in both urban and rural areas. We specialize in visioning and strategic planning and provide highly customized plans that are tailored to each of our clients. Below are additional examples of Future iQ's visioning and strategic planning projects. Work products and project summaries are available in the embedded links below.

- U.S. Department of Defense, [Madison F35 Community Connection Project](#)
- New North Inc., WI [Business Intelligence Strategic Planning](#)
- Oshkosh Initiative, WI [Regional Collaborative Action Plan](#)
- East Central WI Regional Planning Commission, WI [Fox Valley Regional Planning](#)
- McHenry County College, IL [Strategic Foresight Project](#)
- City of Trotwood, OH [Organizational Strategic Plan](#)
- City of Wayzata, MN [Wayzata 2040 Community Vision](#)
- B.E.S.T. of Waseca County, MN [Community Vision and Strategic Action Plan](#)
- Town of Hilton Head Island, SC [Vision and Strategic Action Plan](#)
- City of Keene, NH [Vision Keene 20-Forward Comprehensive Master Plan \(CMP\)](#)
- City of Greenwood, MO [Vision Greenwood Comprehensive Master Plan](#)
- Abbeville County, SC [Strategic Plan](#)
- Lower Savannah Council of Governments, GA [Strategic Action Plan](#)
- Flint Hills Regional Council, KS [Sustainability Plan and Roadmap](#)
- Greater Mankato 2040, MN [Regional strategic visioning project](#)
- City of Littleton, CO [Comprehensive Economic Development Strategic Plan](#)
- UG of Wyandotte County-Kansas City, KS [Economic Development Strategy](#)
- State of Vermont, VT [Vermont Forest Future Strategic Roadmap](#)
- Iowa Department of Natural Resources, IA [Strategic Vision for Iowa](#)
- Denton, TX [Comprehensive Solid Waste Management Strategy](#)
- McKinney, TX [Solid Waste Management Strategy](#)
- Middle Georgia [Creating an Innovation Corridor](#)
- Greater Bemidji, MN [Strategic Action Plan Update](#)
- Smithville School District, MO [Organizational Strategic Plan](#)
- Greater Lima Region, OH [Collaborative Action Plan](#)
- Tillamook County, OR [Tourism Investment Strategic Vision Action Plan](#)
- Moosehead Lake Region, ME, [Regional Vision and Strategic Action Plan](#)
- Snohomish County, WA [Regional Destination Visioning and Planning](#)
- Scott County, MN [Visioning and Planning](#)
- Kewaunee County, WI [Regional Planning](#)
- National Association of Development Organizations (NADO), DC [Strategic Action Plan](#)
- Council of State Community Development Agencies (COSFDA), DC [Strategic Action Plan](#)
- New Hampshire Aerospace and Defense Consortium (NHADEC), DC [Strategic Action Plan](#)

9.0 Complete Team Resumes

9.1 Project Director, David Beurle, CEO, Future iQ

RÉSUMÉ



david@future-iq.com

David Beurle is a world-renowned strategist, futurist, researcher and practitioner. As founder and CEO of Future iQ, David is a pioneer and expert in creating new and innovative future planning approaches for use in community, regional, industry, organizational and government settings. David has pioneered the application of scenario planning within regions, industry and corporations around the world. David created the Future Game™, a global planning and workshop tool that has been used in over 600 workshops across 10 countries. As CEO of Future iQ, David has led global projects across 4 continents and has written a number of foresight papers: future-iq.com/foresight-research.

Having worked in the field of organizational and regional economic and community planning for over 20 years, his work has won numerous awards. David has the major role in all of Future iQ's projects as lead project manager. More details on David's work can be seen at davidbeurle.com.

EDUCATION

Bachelor Degree in Agricultural Science, University of Sydney, 1984

EMPLOYMENT

Founder & CEO Future iQ, USA & Europe, 2003 – Present

Principal Adviser, Minister for Primary Industries, Western Australia, 1991 – 2000

Rangeland Scientist, Western Australian Department of Agriculture, 1985-1991

PHILANTHROPIC WORK

Board Director, Western Australian Community Foundation, 2003-2005

Founding member, Plant-Based Product Council, USA, 2019

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DAVID BEURLE B.SC. AGR

CHIEF EXECUTIVE OFFICER

RECENT PROJECT EXPERIENCE

- Abbeville County Strategic Action Plan, South Carolina, 2024-2025
- Greenwood Comprehensive Master Plan, MO, 024-2025
- City of Sugarland Strategic Action Plan, Texas, 2024-2025
- City of Traverse City Strategic Action Plan, Michigan, 2024-2025
- Lower Savannah Council of Governments, South Carolina, 2024-2025
- Keene Comprehensive Master Plan, New Hampshire, 2024-2025
- New England Regional Defense Industry Collaboration, New England, 2019-2025
- Lorain County Strategic Action Plan, Ohio, 2023 – 2024
- Madison F35 Community Connection, Wisconsin, 2023-2024
- City of Essex Junction Strategic Action Plan, Vermont, 2023 – 2024
- COSCDA Strategic Action Plan, Washington DC, 2023 – 2024
- Age Friendly MNTAP Grant, Minnesota, 2023-2024
- Trotwood Community Communications, Ohio, 2023-2024
- Park City Bonanza Park Planning, Utah, 2023-2024
- Littleton Comprehensive Economic Development Strategy, Colorado, 2023
- Unified Government Economic Development Strategic Plan, Kansas, 2023
- Vermont Future Forest Strategic Action Roadmap, Vermont, 2023-2024
- Transforming Tomorrow Together – Greater Mankato 2040, Minnesota, 2022-2023
- Flint Hills Regional Council Sustainability Plan and Roadmap, Kansas, 2023
- Smithville Schools District Strategic Plan, Missouri, 2023
- Florida Network Mapping, Florida, 2022
- Vision Romulus, Our Community, Our Future, Michigan, 2022
- Transforming Together Tomorrow – Greater Mankato, Minnesota, 2022
- Moab - Tomorrow Together, Utah, 2022
- The Future of Well Being Foresight Project, Minnesota, 2021-2022
- Envision East Central Iowa, Iowa, 2021-2022
- University City Community Vision, Missouri, 2021-2022
- Northern Forest Rural Tourism Academy, New England, 2021-2022
- City of Smithville Transportation Plan, Missouri, 2021-2022
- Town of Falmouth Vision & Values, Maine, 2020-2021
- The Middle Georgia Innovation Project, Georgia, 2020-2021
- City of Smithville Comprehensive Plan, Missouri, 2020
- Park City Community Vision & Strategic Action Plan, UT, 2019-2020
- NOHOA Community Survey 2019-2020
- ECC Medical/Well-Being Strategic Marketing Plan & Economic Development Plan, Minnesota, 2016-2019
- Tillamook County Strategic Vision & Action Plan, Oregon, 2018-2019
- National Association of Development Organizations, Washington, D.C., 2018-2019
- Future of Urban Living Think Tank, St Georges House, Windsor Castle, UK, 2018-2019
- Middle Georgia Regional Defense Industry Economic Diversification Project 2017-2018
- City of Coppell, TX, Community Visioning, 2018-2019
- Maine Woods, Tourism Impact Study, 2017-2018
- City of San Diego Defense Industry Economic Development Plan, California, US, 2016-2018
- North Coast, Oregon, Tourism Destination Management, 2018-2019
- New Hampshire Aerospace & Defense Consortium, Strategic Action Plan, 2017-2018
- Hilton Head Island, South Carolina, Community Visioning Project, 2016-2017
- University of MN, Future of Midwest Agriculture, 2016-2017
- Task Force LIMA Defense Initiative, Ohio, US, 2015-2017

RECENT PUBLICATIONS

- Vision Keene 20-Forward Think-Tank Report, 2024
- City of Essex Junction Strategic Plan, 2024
- City of Trotwood Community Communications Report, Plan and Toolkit, 2024
- The Future of the Vermont Forest Industry Strategic Plan, 2024
- COSCDA Strategic Action Plan, 2024
- Littleton CEDS Plan, 2024
- Lorain County Strategic Action Plan, 2024
- PlanCKK Economic Development Strategy, 2023
- City of Essex Junction Think-Tank Report, 2023
- Vermont Forest Future Think-Tank Report, 2023
- Flint Hills Regional Council Think-Tank Report, 2023
- Vision Romulus Strategic Action Plan Report, 2023
- Moab Vision & Strategic Action Plan, 2023
- Florida Adventure Travel Network Final Report, 2022
- Vision Romulus Think-Tank Report, 2022
- The Future of Wellbeing, Minnesota, 2022
- The Future of Manufacturing in Illinois, 2022
- Envision East Central Iowa Final Report, 2022
- University City Community Vision Report, 2023
- Final Report, 2022
- Town of Falmouth Vision & Values Final Report, 2022
- The Middle Georgia Innovation Corridor Report, 2021
- City of Smithville Parks & Recreation Master Plan, 2021
- The Holding Space: A Guide for Partners in Tribal Research, 2020
- The Future of Urban Living, 2019
- The Future of Tourism, 2018
- The Next Industrial Revolution, 2018
- The Future of Midwest Agriculture, 2017-2018
- The Future of Manufacturing, 2016
- The Future of Food, 2016
- Economics of Collaboration, 2015
- Cities of the Future, 2015

RECENT KEYNOTE PRESENTATIONS

- County Commissioners Association of Ohio Summer Symposium, August 2024
- SMART Manufacturing Conference, Pennsylvania, October 2022
- ITB Berlin Travel Trade Show, Berlin, March 2022
- The Mahoosuc Way Summit, Maine, February 2022
- Aggregate Producers of Wisconsin Annual Convention, Wisconsin, December 2021
- Ohio Food Summit, Ohio, USA, March 2020
- Greater Mankato Annual Summit, Minnesota, USA, March 2020
- New North Regional Summit, Wisconsin, USA, December 2019
- New Hampshire PTAC Conference, NH, USA, December 2019
- Institute of Directors (IoD) Annual Conference, Gleneagles, Scotland, October 2019
- E.P.I.R.C Manufacturing Conference, PA, USA, October 2019
- City of Smithville Youth, Missouri, USA, September 2019
- AgFutures 2035 Conference, Perth, Australia, August 2019
- Agricultural Symposium keynote, Emmetsburg, Iowa, USA, March 2019
- Wisconsin Integrated Resource Management Conference, Stevens Point, Wisconsin, USA, February 2019
- The Future of Urban Living Consultation, St George's House, Windsor Castle, UK, December 2018

9.2 Adam Bentley, Research Strategist, Future iQ

RÉSUMÉ



adam@future-iq.com

EDUCATION

Bachelor of Arts in Political Science,
University of Northern Iowa

Master of Public Policy, University of
Northern Iowa

Master of Business Administration, Texas
A&M-Commerce

EMPLOYMENT

Senior Planner/Economic Development
Specialist - East Central Iowa Council of
Governments, 2019-2022

Assistant Village Administrator -
Waunakee, WI, 2016-2019

Adjunct Faculty - Buena Vista University,
2016-Present

Assistant City Manager - Manhattan,
Kansas, 2013-2014

Administrative Assistant to the City
Manager - Iowa City, IA, 2011-2013,

Management Fellow, Wichita, KS, 2010-2011

AWARDS / CERTIFICATIONS

Young Professional of the Year 2019-
Waunakee Chamber of Commerce

International City/County Management
Association (ICMA) Essential Management
Skills Certificate

Heartland Economic Development Course
(HEDC) Certified

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ADAM BENTLEY B.A., M.P.P., M.B.A.

RESEARCH STRATEGIST

Adam Bentley works for Future iQ as Research Strategist. Adam's background includes experiences working with local and regional governments across the American Midwest. He has a broad background which includes government administration, economic development, strategic planning, human resources, and grant writing. Adam holds a master's degree in public policy from the University of Northern Iowa and a master's degree in business administration from Texas A&M-Commerce. He also serves as an adjunct faculty member for Buena Vista University teaching courses in government, management, and liberal arts.

Adam has a passion for public service and continues to volunteer in local city and non-profit organizations to help improve his community.

RECENT PROJECT EXPERIENCE

- Traverse City Strategic Action Plan, Michigan, 2024 - 2025
- City of Sugarland Strategic Action Plan, Texas, 2024-2025
- Lorain County Strategic Action Plan, Ohio, 2023-2024
- Madison F35 Community Connection, Wisconsin, 2023-2024
- City of Essex Junction Strategic Action Plan, Vermont, 2023-2024
- Cornell College Strategic Roadmap Development, Iowa, 2023

RELEVANT PUBLICATIONS

- Madison F35 Community Connections Situational Analysis, 2024
- Lorain County Strategic Action Plan Benchmark Report, 2024
- City of Essex Junction Benchmark Report, 2024
- City of Cornell Strategic Roadmap Development Think-Tank Report, 2023

9.3 Celine Beurle, COO, Future iQ

RÉSUMÉ



celine@future-iq.com

EDUCATION

Masters Degree in Sociology

University College Cork, 1998

B.A. Hons Degree in Sociology/
Philosophy

University College Cork, 1996

B.A. Hons Degree Sociology

University of Warwick, 1995

EMPLOYMENT

C.O.O. Future iQ

USA and Europe, 2012 – Present

Managing Director Future iQ Europe,
Ltd

Europe, 2012 - Present

Manager, Govt. Employment Service

Ireland, 2003 – 2012

Animal Welfare Policy Chair

Green Party Ireland, 2003 – 2009

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CELINE BEURLE B.A., M.A.

CHIEF OPERATING OFFICER

Celine Beurle is Chief Operating Officer (COO) of Future iQ. Celine is the key project co-ordinator within Future iQ and works as the main point person from Future iQ with clients on the co-ordination and details of many of the larger projects from start to finish.

As Joint Owner and Managing Director of Future iQ, Celine has expanded the company since 2012 across Europe (including South America, Italy, Spain, Portugal and the UK). Celine had an academic background to Masters level in both Sociology and Philosophy. As Future iQ's COO, Celine works with the CEO on the overall strategic direction of Future iQ. The academic background that Celine has excelled in, has enabled her to provide the often needed "societal lens" for many of Future iQ's projects.

RECENT PROJECT EXPERIENCE

- Abbeville County Strategic Action Plan, South Carolina, 2024 - 2025
- Lorain County Strategic Action Plan Task Force and Actions, Ohio, 2024
- City of Sugarland Strategic Action Plan, Texas, 2024-2025
- City of Traverse City Strategic Action Plan, Michigan, 2024-2025
- Lower Savannah Council of Governments, South Carolina, 2024-2025
- New England Regional Defense Industry Collaboration, New England, 2019-2025
- Lorain County Strategic Action Plan, Ohio, 2023-2024
- Madison F35 Community Connection, Wisconsin, 2023-2024
- City of Essex Junction Strategic Action Plan, Vermont, 2023 - 2024
- Trotwood Community Communications, Ohio, 2023-2024
- Park City Bonanza Park Planning, Utah, 2023-2024
- Vermont Future Forest Strategic Roadmap, Vermont, 2023-2024
- Flint Hills Regional Council Sustainability Plan and Roadmap, Kansas, 2023
- Cornell College Strategic Roadmap Development, Iowa, 2023
- Moab - Tomorrow Together, Utah, 2022
- Vision Romulus - Our Community, Our Future, Michigan, 2022
- Florida Adventure Network Mapping, Florida, 2022
- The Middle Georgia Innovation Project, Georgia, 2020 - 2021
- Park City Vision 2020, Utah, 2019-2020
- City of Smithville Strategic Planning, Missouri, 2019
- Tillamook County Strategic Planning, Oregon, 2019
- The Future of Urban Living consultation, Windsor Castle, UK, 2018
- Middle Georgia Charrette and Regional Planning Initiative, Georgia, 2018
- Coppell Vision 2040, Texas, 2018
- Hilton Head Island Visioning, South Carolina, 2017
- La Laguna Regional Planning, Tenerife, Spain, 2017
- Greater Lima Region, Ohio, 2016-2017
- Griffith Foods Scenario Planning, Chicago, USA, 2016
- Mediterranean PORTS EU Projects, Italy/France, 2015
- Fox Valley Defense Industry Adjustment, Wisconsin, 2014-2015
- Australian Grain Research and Development Corporation, Western Australia, 2008-2015
- Vadinia Project, Leon, Northern Spain, 2014
- Agriparco Montespertoli, Tuscany, Italy, 2014
- Govt. of Alberta Small Business Strategy, Canada, 2013
- Global Think Tank, Windsor Castle, UK, 2012

RELEVANT PUBLICATIONS

- Lorain County Task Force Actions Report, 2024
- LSCOG Strategic Action Plan Think-Tank Report, 2024
- City of Sugar Land Strategic Action Plan Think-Tank Report, 2024
- City of Essex Junction Strategic Action Plan, 2024
- The Future of the Vermont Forest Industry Strategic Plan, 2024
- Lorain County Strategic Action Plan, 2024
- City of Essex Junction Think-Tank Report, 2023
- Cornell College Strategic Roadmap Think-Tank Report, 2023
- Vermont Forest Future Think-Tank Report, 2023
- Flint Hills Regional Council Think-Tank Report, 2023
- Vision Romulus Strategic Action Plan Report, 2023
- Moab Vision & Strategic Action Plan, 2023
- Florida Adventure Travel Network Final Report, 2022
- Vision Romulus Think-Tank Report, 2022
- Moab - Tomorrow Together Think-Tank Report, 2022
- Park City Vision 2020 Final Vision and Strategic Action Report, 2021
- Middle Georgia Innovation Framework and Ecosystem Report, 2021
- Middle Georgia Innovation Roadmap Report, 2021
- Middle Georgia Innovation Corridor Report, 2021
- Park City Vision 2020 Think-Tank Report, 2019
- Vision 2040 Community Engagement Report, 2018
- Middle Georgia Charette and Regional Planning Stakeholder Engagement Report, 2018
- Hilton Head Island - Our Future Think Tank Report, 2018
- Hilton Head Island - Our Future Stakeholder Engagement Report, 2018
- Vision 2040 Think Tank Report, 2018
- Middle Georgia Charette and Regional Planning Think Tank Report, 2018
- Future iQ Project Communication Plan - Framework and Approach, 2017
- Greater Lima Region Stakeholder Ecosystem Analysis, 2017
- Economic Development in Edina Stakeholder Analysis, 2017
- Griffith Foods Stakeholder Analysis Report, 2017
- An Exploration of Focus Group Methodology, 2016
- The Future of Food, 2016
- Grains Industry Network Mapping Report, 2015
- Agriparco Monterspertoli Scenario Planning Report, 2014

9.4 Heather Branigin, Vice President, Foresight Research, Future iQ

RÉSUMÉ



heather@future-iq.com

EDUCATION

Master of Arts in Teaching
Secondary Level, Social Studies

University of St. Thomas, MN
Bachelor of Arts in Political Science/
International Relations
Advanced Language Certificate:
French Literature
Carleton College, MN
Honours Degree, Neuchâtel Jr.
College, Neuchâtel, Switzerland

EMPLOYMENT

Vice President, Foresight Research,
Future iQ, 2016-present
City of Edina, MN, 2013-2016
NCCA-National Model United
Nations, Minneapolis, MN, 2010-2013
UNA-MN, St. Paul, MN, 2007-2010

PHILANTHROPIC WORK

Volunteer Judge, Future City
Competition, 2017
Co-President (2011-2013); Board
Member (2010, 2014) UNA-MN
Board Member and Secretary, Caring
for Cats, 2019-2021
Advisory Council Member,
UNA-MN, 2014-present

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HEATHER BRANIGIN B.A., M.A.T.

VICE PRESIDENT, FORESIGHT RESEARCH

Heather leads Future iQ's research projects and proposal writing, most recently co-authoring *The Future of Wellbeing* and *The Future of Urban Living*. She has extensive experience in local government and the nonprofit sector and is an accomplished project manager. Heather has a well-developed ability to assimilate information into thoughtful and coherent report and proposal writing. She applies the integration of future trends, data analysis and public engagement into implementable strategy development for clients. Through her work, Heather provides critical resourceful guidance needed to empower communities and organizations to make decisions that build sustainability and resiliency as they face a future of accelerated change. Originally from Canada, Heather has pursued her international interests through her philanthropic work with the United Nations Association of Minnesota.

RECENT PROJECT EXPERIENCE

- Jasper Comprehensive Plan, IN 2025-2026
- NH Community Dev. Finance Authority Community Dev. Block Grant (CDBG) Update, 2025
- Greenwood Comprehensive Master Plan, MO, 2024-2025
- Keene Comprehensive Master Plan, NH 2024-2025
- Pflugerville Strategic Action Plan, TX 2025
- Sugar Land Strategic Action Plan, TX, 2025
- COSCDA Strategic Action Plan and Implementation Assistance, Washington, DC, 2023-2025
- Littleton Comprehensive Economic Development Strategy, CO, 2023-2024
- Unified Government of WYCO-KCK Economic Development Strategic Plan, KS 2023
- MN Dept. of HHS, Age-Friendly MN TAP Grant, 2023-2026
- Smithville School District Strategic Action Plan, MO, 2022-2023
- The Future of Wellbeing, MN, 2022
- Transforming Tomorrow Together - Greater Mankato 2030, MN, 2022-2024
- University City Community Vision 2040 Strategic Roadmap, MO, 2022
- ECICOG Comprehensive Economic Development Strategy, IA, 2022
- Falmouth Vision and Values, ME, 2022
- Greater Bemidji Strategic Action Plan Update, MN, 2022
- IMEC Future of Manufacturing in Illinois, 2022
- The Middle Georgia Innovation Project, 2021
- Smithville Parks & Rec Master Plan 2030, MO, 2021
- Denton Comp. Solid Waste Management Strategy, TX, 2021
- The Future of Chiropractic Strategic Visioning, OR 2021
- Smithville Comprehensive Plan, MO, 2020
- Kinship Fellows and Food: Land: Opp. Grantees Summit, IL, 2020
- Trotwood Organizational Strategic Plan, OH 2019
- New North Business Intelligence Strategic Action Plan, WI, 2019
- Mitchell Community Vision and Action Plan, SD, 2019
- Future of Urban Living, Windsor Castle, UK, 2018
- IDNR Sustainable Materials Management - Vision for Iowa, Iowa DNR, 2019
- Tillamook Co. Strategic Action Plan, OR, 2019
- ECC Medical/Well-Being Strategic Marketing Plan and Econ Dev Plan, MN, 2016-2019
- NADO Strategic Action Plan, Washington, D.C., 2019
- Coppell Vision 2040, TX, 2019
- San Diego, OEA Grant Facilitation, CA, 2016-2019
- Snohomish Co Regional Tourism Destination Dev., WA, 2018
- McHenry County College Strategic Foresight, IL, 2018
- NHADEC Strategic Plan, 2018
- Waseca Vision 2030, MN, 2018
- Univ. of Minnesota, Future of Midwest Agriculture, MN, 2017
- City of Edina, Vision Edina, MN, 2015

RECENT PUBLICATIONS

- Greenwood Community Vision, 2025
- Keene 2025 Comprehensive Master Plan, 2025
- Vision Keene Community Vision, 2024
- COSCDA Strategic Action Plan, 2024
- Littleton Comprehensive Economic Strategic Plan, 2024
- PlanKCK Economic Dev. Strategic Plan, 2023
- Smithville School District Strategic Action Plan, 2023
- Greater Mankato Think-Tank Report, 2023
- The Future of Wellbeing in Minnesota, 2022
- Envision East Central Iowa CEDS Plan, 2022
- University City Community Vision 2040, 2022
- Greater Bemidji Strategic Action Plan Report, 2022
- Town of Falmouth Vision and Values Final Report, 2022
- The Future of Manufacturing in Illinois, 2022
- The Future of Chiropractic, 2021
- Smithville Parks and Recreation Master Plan, 2021
- Middle Georgia Innovation Performance and Gap Analysis Report Part 1: Case Studies, 2021
- Smithville Comprehensive Plan, 2020
- Kinship Fdtn. Future of Local Food Systems & Sust. Ag, 2020
- IDNR Sustainable Materials Management - Vision for Iowa, 2019
- NADO Strategic Action Plan, 2019
- Trotwood Organizational Strategic Plan, 2019
- The Future of Urban Living, 2019
- The Future of Tourism - Maine Woods, 2018
- NHADEC Strategic Action Plan, 2018
- The Next Industrial Revolution, 2018
- The Future of Midwest Agriculture, 2017
- The Future of Food, 2016

9.5 Brittany Rempe, Creative Director, Future iQ

RÉSUMÉ



brittany@future-iq.com

EDUCATION

Bachelor of Arts in Public Relations -
Simpson College, 2015

EMPLOYMENT

Creative Director - Future iQ, 2022-present
Communications Specialist - East Central
Iowa Council of Governments 2020-2022
Marketing Communications Coordinator -
Herzog Technologies, Inc., 2015-2020

AWARDS/RECOGNITION

Summa Cum Laude
Simpson College Outstanding Senior,
Integrated Marketing Communications

LEADERSHIP EXPERIENCE

Photo Editor, Simpsonian
Co-Founder, Smoky Room Films
Alumnae Advisory Council - Pi Beta Phi

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BRITTANY REMPE B.A. PUBLIC RELATIONS

CREATIVE DIRECTOR

Brittany Rempe is Future iQ's Creative Director. Alongside a degree in Public Relations and nine years in communications and design, Brittany has a love of branding and a creative heart. These combine well with a multi-faceted skillset, including graphic design, photography, videography, copy writing and web design. Brittany uses experience and an imaginative eye to strengthen Future iQ's projects, delighting in the buildout of project identities and accounting for client personality and existing brands. Throughout each project, Brittany offers communications planning, event capture, web design and strong, clear visuals.

RECENT PROJECT EXPERIENCE

- Abbeville County Strategic Action Plan, South Carolina, 2024-2025
- Greenwood Comprehensive Master Plan, MO, 024-2025
- City of Sugarland Strategic Action Plan, Texas, 2024-2025
- City of Traverse City Strategic Action Plan, Michigan, 2024-2025
- Lower Savannah Council of Governments, South Carolina, 2024-2025
- Keene Comprehensive Master Plan, New Hampshire, 2024-2025
- New England Regional Defense Industry Collaboration, New England, 2019-2025
- Lorain County Strategic Action Plan, Ohio, 2023-2024
- Madison F35 Community Connection, Wisconsin, 2023-2024
- City of Essex Junction Strategic Action Plan, Vermont, 2023-2024
- COSCDA Strategic Action Plan, Washington DC, 2023-2024
- Age Friendly MNTAP Grant, Minnesota, 2023-2024
- Trotwood Community Communications, Ohio, 2023-2024
- Park City Bonanza Park Planning, Utah, 2023-2024
- Vermont Future Forest Strategic Roadmap, Vermont, 2023-2024
- Transforming Tomorrow Together - Greater Mankato 2040, Minnesota, 2022
- Flint Hills Regional Council Sustainability Plan and Roadmap, Kansas, 2023
- Florida Adventure Network Mapping, Florida, 2022
- Moab - Tomorrow Together, Utah, 2022
- Vision Romulus - Our Community, Our Future, Michigan, 2022
- East Central Iowa Council of Governments Comprehensive Economic Development Strategy Update, Iowa, 2022
- The Future of Wellbeing Foresight Project, Minnesota, 2022
- University City Community Vision 2040, Missouri, 2021-2022
- Northern Forest Rural Tourism Academy; New England, USA
- Town of Falmouth Vision and Values; Falmouth, ME
- Vision Romulus - Our Community, Our Future, Michigan, 2022
- Florida Adventure Network Mapping, Florida, 2022
- Park City Vision 2020, Utah USA

RELEVANT PUBLICATIONS

- Lorain County Task Force Actions Report, 2024
- Vision Keene 20-Forward Think-Tank Report, 2024
- City of Essex Junction Strategic Plan, 2024
- City of Trotwood Community Communications Report, Plan and Toolkit, 2024
- The Future of the Vermont Forest Industry Strategic Plan, 2024
- COSCDA Strategic Action Plan, 2024
- Littleton CEDS Plan, 2024
- Lorain County Strategic Action Plan, 2024
- PlanKCK Economic Development Strategy, 2023
- City of Essex Junction Think-Tank Report, 2023
- Vermont Forest Future Think-Tank Report, 2023
- Flint Hills Regional Council Think-Tank Report, 2023
- Vision Romulus Strategic Action Plan Report, 2023
- Moab Vision & Strategic Action Plan, 2023
- Florida Adventure Travel Network Final Report, 2022
- Vision Romulus Think-Tank Report, 2022
- The Future of Wellbeing, Minnesota, 2022
- University City Community Vision Final Report, 2022

9.6 Tobiloba Adaramati, Data Analyst, Future iQ

RÉSUMÉ



tobiloba@future-iq.com

EDUCATION

B.Tech. (First Class) Degree in
Mathematics Education

Federal University of Technology, Minna,
2015 N.C.E Degree in Computer and
Mathematics

Federal College of Education (Technical),
Akoka, 2011

EMPLOYMENT

Data Analyst. Future iQ

USA and Europe, 2017 – Present

Results Measurement Expert. JMSF
Agribusiness, Nigeria, 2018 – Present

CEO. Growth Analytics Consulting Nigeria,
2017 – Present

Monitoring and Evaluation Analyst.

Solina Group, Nigeria, 2016 – 2017

Research Analyst. Solina Group Nigeria,
2015 – 2016

TOBILOBA ADARAMATI

DATA ANALYST

Tobiloba Adaramati is a mathematician who sees the beauty in data. She is an expert in data processing, opinion mining, sentiment and reputation analysis. Through her unique perspective, Tobiloba sees each data point as a unique part of a puzzle which put together correctly, creates a clear picture. She uses various forms of data to provide valuable insights and reveal underlying trends. Her background includes a first-class degree in mathematics and experience providing monitoring and evaluation services for international development programs. Tobiloba has worked with Future iQ since 2017, providing data and analytics expertise.

RECENT PROJECT EXPERIENCE

- City of Greenwood Comprehensive Master Plan, Missouri, 2024-2025
- City of Sugar Land Strategic Action Plan, Texas, 2024-2025
- Town of Falmouth Vision and Values, Maine, 2020 - 2021
- The Middle Georgia Innovation Project, Georgia, 2020 - 2021
- Mitchell Forward 2040, South Dakota, 2019
- City of Smithville Visioning, Missouri, 2019
- Edina Medical and Well-Being Destination Strategic Marketing Plan, Minnesota, 2018
- Coppell Vision 2040, Texas, 2018

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9.7 Walter Paixao-Cortes, Data Engineer, Future iQ

RÉSUMÉ



walter@future-iq.com

EDUCATION

Doctorate in Computer Science
(Bioinformatics/Natural Language
Processing)

Pontifical Catholic University of Rio
Grande do Sul, 2015 to present

Masters Degree in Computer Science
(Bioinformatics)

Pontifical Catholic University of Rio
Grande do Sul 2013 – 2015

Bachelors Degree in Computer Science

Pontifical Catholic University of Rio
Grande do Sul, 1995 – 2002

EMPLOYMENT

Data Engineer – Future IQ, 2017 – present

Senior Software Engineer – Dell
Computers, Brazil, 2000 – present

Software Engineer – Accenture, Brazil,
2003 – 2005



www.future-iq.com

WALTER R. PAIXÃO-CÔRTEZ M.A., B.A.

DATA ENGINEER

Walter is a senior software engineer with 24 years of experience in the software development industry, working across different domains including Human Resources, Finance and Product Engineering. He has expertise in data analysis, creating ETL pipelines, building data visualizations in many different technologies (SAP Business Objects, Oracle BI Enterprise Edition, QlikView and Tableau), and has experience in working with high data volumes to extract insights. Walter has an academic background in Computer Science with a Masters in Bioinformatics, and a Doctorate (in progress) in Bioinformatics with a minor in Natural Language Processing. Walter has been working with Future iQ since 2017 on every project, turning every survey result into filterable data visualization platforms which ensures clients and stakeholders can view survey results and filter and manipulate them in a meaningful way.

RECENT PROJECT EXPERIENCE

- Pflugerville Strategic Action Plan, Texas, 2025
- Greenwood Comprehensive Master Plan, Missouri, 2024-2025
- Abbeville County Strategic Action Plan, South Carolina, 2024-2025
- LSCOG Strategic Action Plan, South Carolina, 2024
- City of Sugar Land Strategic Action Plan, Texas, 2024
- Keene Comprehensive Master Plan, New Hampshire, 2024-2025
- Lorain County Strategic Action Plan, Ohio, 2023-2024
- Madison F35 Community Connection, Wisconsin, 2023-2024
- City of Essex Junction Strategic Action Plan, Vermont, 2023-2024
- COSCDA Strategic Action Plan, Washington DC, 2023- 2024
- Age Friendly MNTAP Grant, Minnesota, 2023-2024
- Trotwood Community Communications, Ohio, 2023-2024
- Park City Bonanza Park Planning, Utah, 2023-2024
- Vermont Future Forest Strategic Roadmap, Vermont, 2023-2024
- New England Regional Defense Industry Collaboration, New England, 2019-2024
- Flint Hills Regional Council Sustainability Plan and Roadmap, Kansas, 2023
- Transforming Tomorrow Together - Greater Mankato 2040, 2022-2023
- Florida Adventure Network Mapping, 2022
- Romulus- Our Community, Our Future, Michigan, 2022
- Moab - Tomorrow Together, Utah, 2022
- East Central Iowa Council of Governments, Iowa, 2021-2022
- University City Community Vision 2040, Missouri, 2021-2022
- City of Smithville Transportation Master Plan, Missouri, 2021 - 2022
- Town of Falmouth Vision and Values, Maine, 2020 - 2021
- The Middle Georgia Innovation Project, Georgia, 2020 - 2021
- Mitchell Forward 2040, South Dakota, 2019
- Park City Vision 2020, Utah, 2019
- New England Regional Defense Industry Collaboration Initiative, New England, 2019-2023
- City of Smithville Visioning and Strategic Action Plan project, Missouri, 2019
- Tillamook County Strategic Planning, Oregon, 2019
- Snohomish County Regional Tourism Destination Development, WA. 2018
- McHenry County College, Crystal Lake, IL. 2018
- Middle Georgia Charrette and Regional Planning, Georgia. 2018
- Coppell Vision 2040, Coppell, Texas. 2018
- Rural Community Assistance Partnership, Washington D.C. 2018
- Wayzata Community Vision, Wayzata, MN. 2017-2018
- Hilton Head Island Our Future, South Carolina. 2017-2018

CITY OF LAKE GENEVA, WISCONSIN
RFP FOR STRATEGIC PLANNING SERVICES

AUGUST 27, 2025
COST PROPOSAL

STRATEGIC
ACTION
PLAN
PRICING



Submitted by:
Future iQ, Inc.
P.O. Box 24687
Minneapolis, MN 55424
www.future-iq.com

David Beurle
david@future-iq.com
612-757-9190

Pricing Proposals

City of Lake Geneva Strategic Plan and Governance Structure RFP

Company Name: Future iQ, Inc.

Strategic Plan: \$35,000 (not to exceed)

Cost Breakdown:

Phase 1: Initial Planning and Project Set-Up	\$ 7,000
(Workplan/Project Portal/Engagement Plan/Environmental Scan/Meetings)	
Phase 2: Stakeholder Engagement	\$ 14,000
(Community Survey/Interviews/Data Visualization/Think-Tank/Think Tank Report)	
Phase 3: Plan Development	\$ 14,000
(Focus Groups/Draft and Final Strategic Action Plan with Implementation Matrix)	
(See optional items on next page for additional costs)	
Total:	\$35,000

By signing this document, I am acknowledging that my firm understands the project is to be completed by December 22, 2025, unless otherwise agreed upon during contract negotiations.

Heather Branigin

August 26, 2025

Signature

Date

Future iQ – Cost Proposal with Additional Options for Stakeholder Engagement

Future iQ operates on a fixed-price delivery. The fees below include all travel, accommodation costs and overheads for the Project Director and all staff. We assume that the City of Lake Geneva will provide venues for workshop sessions and presentations, as required. Please note that our fees and project plan are flexible and easily scalable depending on the needs of Lake Geneva. As requested in the RFP, this Cost Proposal also includes pricing for additional stakeholder engagement if desired by the City.

Key Phases	Key Deliverables	Core Tasks	Optional Tasks
Phase 1: Initial Planning and Project Kickoff	- Detailed work plan and schedule - Create online project lab portal; project branding - Engagement Plan - Environmental Scan - Strategic planning meetings	\$0 \$2,000 \$1,000 \$1,000 \$2,000 \$1,000	
Phase 2: Community Engagement	- Community Survey - Key stakeholder interviews - Data visualization on portal - Lake Geneva Think-Tank Workshop - Lake Geneva Think-Tank Report - Community Visioning Sessions*	\$2,000 \$1,000 \$2,000 \$7,000 \$2,000	\$10,000
Phase 3: Plan Development	- Roundtable Session with City Council and Staff* - Focus Groups to develop Strategic Pillars and Action Areas - Prioritization Survey* - Draft, develop and finalize Lake Geneva Strategic Action Plan with Implementation Matrix - Future Summit Presentation*	\$8,000 \$6,000	\$3,000 \$2,000 \$3,000
TOTAL	FIXED PRICE PROPOSAL	\$35,000	\$18,000

Includes ongoing project management work, including weekly/bi-weekly meetings with client liaison, Board meetings, project portal updates and management to a detailed work plan.

*Indicates optional tasks that may be added to the planning process to strengthen the outcome of the project. It should be noted that addition of some of these items could potentially lengthen the strategic planning timeframe.

Proposed payment schedule:

- 25% on signing of contract
- 25% on completion of phases 1, 2, and 3

City of Lake Geneva

Resident Volunteer Application for: Boards, Committees, and Commissions



Date: Aug 26, '25 Aldermanic District: 2 Years in Lake Geneva 4

Last name: VOLQUARDSEN First name: Betty

Residential street address: [REDACTED]

E-mail address: [REDACTED] Phone number: [REDACTED]

Please prioritize your first choice 1-3 of the committees you would like to serve on:

- | | |
|--|--|
| <u>2</u> Avian Committee (2-year term) | ___ City Plan Commission (3-year term) |
| ___ Cemetery Board (2-year term) | ___ Police and Fire Commission (5-year term) |
| ___ Geneva Lake Environmental Agency (1-year term) | ___ Tourism Commission (1-year term) |
| ___ Historic Preservation Committee (3-year term) | ___ Tree Board (3-year term) |
| ___ Hillmoor Commission (3-year term) | ___ Utility Commission (3-year term) |
| ___ Library Board (3-year term) | ___ Zoning Board of Appeals 3-year term) |
| <u>1</u> Park Board (3-year term) | ___ Other _____ |

Please answer the following questions:

Why are you interested in serving on the above indicated committees?

Avian - Lifelong love of birds & nature and recent research and practicing habitat restoration → also fun projects for Bird City

Park Board → Want to make our parks work for all residents, especially children & young families and interested in funding, budgets, and resource allocation for parks

List any specific qualifications you have to serve on your selections.

Have been creating native plant gardens and researching habitat restoration in general

Have researched playground equipment, splash pads, and other amenities for parks as part of Hillman Ad Hoc Comm

Describe any prior experience with Public Service or Civic Involvement.

Hillman Ad Hoc Committee in Lake Geneva

Decades of experience on non profit boards and civic groups in Dane County

What are your goals for your chosen boards/committees/commissions, or the City in general?

Since moving here 4 years ago, I have seen what works well, and also what we don't have or do that works well elsewhere. With a "fresh eye" I'd like to make Lake Geneva the best it can be for our residents, including my kids and grand children.

Thank you for your interest! The Mayor may request an interview.

Signature Betty Volzharder Date 8/24/25

Submit completed forms to the City Clerk's Office:

626 Geneva St, Lake Geneva WI 53147

cityclerk@cityoflakegeneva.gov

Office Use:

Date Received: 08/28/2025
Employee: City Clerk - (U)