



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**COMMITTEE OF THE WHOLE AGENDA
MONDAY, OCTOBER 6, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Council President: Mary Jo Fesenmaier

Council Vice-President: Cindy Yager

Alderspersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

1. Call to Order
2. Pledge of Allegiance — Yager
3. Roll Call
4. Approval of the Committee of the Whole Minutes from August 4, 2025
5. Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. Discussion/Referral to the Plan Commission: Proposed changes to zoning ordinance 98-706(b)2, in order to extend the allowable time period of outside parking of recreational vehicles and equipment from Memorial Day until Labor Day to Memorial Day until October 15th (agenda item request form submitted by Alders Fesenmaier and Frame)
7. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
 - a. Finance, License, and Regulation Committee-Chair Ames
 - b. Personnel Committee-Chair Hoiland
 - c. Public Works Committee-Chair Stoodley
 - d. Piers, Harbor, and Lakefront Committee-Chair Yager
8. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

- a. Utility Commission-Fesenmaier and Smith
- b. Tree Board-Ames
- c. Police and Fire Commission-Hoiland
- d. Plan Commission-Hoiland
- e. Board of Park Commissioners-Yager
- f. Library Board-Ames
- g. Historic Preservation Commission-Powers
- h. Avian Committee-Powers
- i. Tourism Commission-Fesenmaier and Frame
- j. Cemetery Board-Stoodley and Frame
- k. Hillmoor Commission-Yager

9. COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

*No meeting or materials posted on the City website.

- a. *VISIT Lake Geneva-Yager
- b. *Geneva Lake Museum-Powers
- c. *Lake Geneva Economic Development Corporation-Hoiland and Smith
- d. Geneva Lake Environmental Agency-Fesenmaier
- e. *Geneva Lakes Family YMCA-Stoodley
- f. *Geneva Lake Use-Frame
- g. Business Improvement District-Stoodley
- h. Geneva Lake Law Enforcement Agency-Mayor Krause

10. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA COMMITTEE OF THE WHOLE MINUTES
MONDAY, AUGUST 4, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Council President: Mary Jo Fesenmaier
Council Vice-President: Cindy Yager
Alderspersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

Call to Order

Aldersperson Fesenmaier called the meeting to order at 6:00 pm.

Pledge of Allegiance - Hoiland

Aldersperson Hoiland led the Committee in the Pledge of Allegiance.

Roll Call

Present: Fesenmaier, Ames, Frame, Hoiland, Powers, Smith, Stoodley

Absent: Yager

Approval of the Committee of the Whole Minutes from July 7, 2025

Motion by Ames to approve, second by Stoodley.

No Discussion.

Motion carried 7-0 on a voice vote.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.

Mackenzie Wann, 331 Savannah Dr, Walworth; spoke on behalf of the CCI asking the City to issue a proclamation for service animals.

David Frost, 1156 Orchard Ln; spoke about the ability to legally drive golf carts on public roads and thanked the Committee for their efforts and work.

Peggy Schneider, 245 Lookout Dr; spoke about YMCA programming for school aged children, providing the YMCA with a cost estimate, STR listing for the public, against putting more slips in Library Park, in favor of a 4 way stop at Dodge and Broad, in favor of pedestrian crosswalk to connect Donnian & Flat Iron Park, and expressed thanks for new sidewalk.

Adam St. Marie, 1444 Dodge St; spoke in favor of 4-way stop at Dodge & Broad, expressed concern with rerouted traffic to Dodge St during the upcoming HWY 50 project, suggesting turning the rerouted streets into one way during the project.

Presentation: Nixel Community Alerts and Flock Cameras; Lake Geneva Police Department

Chief Ed Gritzner spoke on Community Alerts through Nixel.

Discussion between Committee members and Chief Gritzner followed regarding signing up for alerts and specific topics that could be communicated via Nixel.

Chief Gritzner spoke on the updated Flock Camera system, listed the locations of the 14 cameras, and highlighted details of use.

Questions and discussion followed between Chief Gritzner and Committee members regarding monitoring, signage at the skate park, the license plate recognition camera system, the possibility of a Flock camera at the Cemetery, and storage retention and data viewing procedures.

Discussion regarding Request for Proposal (RFP) for Strategic Planning-City Administrator DeAngelis

City Administrator David De Angelis introduced the proposed RFP. The dates in the proposed schedule need to be

pushed out 1 week.

Discussion followed on possible revisions; pushing the timeline out one week with final completion of the project set for December 15, 2025; the differences between Strategic, Operating, and Comprehensive plans; the reasoning for hiring a third party for strategic planning; budgeting and longevity of the plan, and the evaluation and award process.

STANDING COMMITTEE REPORTS. The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

Finance, License, and Regulation Committee-Chair Ames

Alderperson Ames reported on recent activity, including licensing and event permitting.

Personnel Committee-Chair Hoiland

Alderperson Hoiland reported on the new Parks Director, job description approvals, organizational chart recommendations, and policy manual reviews.

Public Works Committee-Chair Stoodley

Alderperson Stoodley reported on recent committee topics, including the Center St crosswalk, the stoplight at Townline and Edwards, and regulatory sign criteria.

A requests was made for a recurring agenda item for HWY 50 project updates.

Piers, Harbor, and Lakefront Committee-Chair Yager

No report given.

COMMITTEE, COMMISSION AND BOARD REPORTS. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

Utility Commission-Fesenmaier and Smith

Alderperson Smith reported on billing and mural approval.

Tree Board-Ames

The Board did not meet in August, will meet again next week Tuesday.

Police and Fire Commission-Hoiland

Alderperson Hoiland reported on staffing changes, software, arrest and citation activity, Fire Department splash pads at Central Dennison, the appointment of an Assistant Fire Chief, other staffing changes, and call activity.

Plan Commission-Hoiland

Alderperson Hoiland spoke on ROW work for street program, 80 E Geneva Sq PIP amendment, mural across from Museum, and Comprehensive Plan amendments.

Board of Park Commissioners-Yager

No report given.

Library Board-Ames

Alderperson Ames reported on various upcoming programming and events.

Historic Preservation Commission-Powers

Alderperson Powers reported on topics concerning Maple Park, the cemetery office window replacement, local historic landmark application form, and the three graces statue.

Avian Committee-Powers

Alderperson Powers reported on the birding backpack locations, the Dark Sky Ordinance, and Swift Night Out event.

Tourism Commission-Fesenmaier and Frame

Alderperson Fesenmaier spoke on recent grant recipients, the updated Complimentary Riviera Ballroom Request Form, and advertisement of the Tourism Commission's hotel listing site.

Cemetery Board-Stoodley and Frame

Alderperson Stoodley reported on Columbarium space and the Cemetery Alliance conference.

Hillmoor Commission-Yager

Mayor Krause spoke on recent topics including the Hwy 50 entrance work, ecological restoration plans, architectural landscape plans for Zone 1.\

Discussion followed on Zone 1 considerations received.

COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

***No meeting or materials posted on the City website.**

***VISIT Lake Geneva-Yager**

No report given.

***Geneva Lake Museum-Powers**

Alderperson Powers reported on attendance, fundraising, membership, and financials.

***Lake Geneva Economic Development Corporation-Hoiland and Smith**

No meeting, no report given.

Geneva Lake Environmental Agency-Fesenmaier

Alderperson Fesenmaier reported on Agency topics including the purchase of an algae torch, installation of algae cameras, testing sites and result reporting, and potential guidelines for wake enhancements.

***Geneva Lakes Family YMCA-Stoodley**

Alderperson Stoodley reported on YMCA programming activities and upcoming events, including participation at Venetian Fest as a food vendor.

***Geneva Lake Use-Frame**

No meeting, no report given.

Business Improvement District-Stoodley

Alderperson Stoodley reported on upcoming events including the Lemonade Crawl, Maxwell Street Days, and Art in Motion.

Geneva Lake Law Enforcement Agency-Mayor Krause

Mayor Krause reported on staffing issues.

Next Meeting Date and Time: Monday, October 6, 2025 at 6:00 pm

There will not be a meeting in September due to the Labor Day holiday.

Adjournment

Motion by Ames to adjourn, second by Hoiland.

No discussion. Motion carried 7-0 on a voice vote.

The meeting adjourned at 7:26 pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns
Deputy City Clerk

CITY OF LAKE GENEVA AGENDA ITEM REQUEST FORM



PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN THE AGENDA PACKET.

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

Linda Frame
Mary Jo Fesenmaier

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

Change Ordinance 98-706 (b) 2.
from Memorial Day to ~~date of boat~~ Oct 15
~~removal from pierst buoys~~

3. Committee, Board or Commission which you are asking to review this item.

Plan Commission

4. Date of meeting(s).

Oct. 20, 2025

Signature: Linda Frame

Date: Sept 11, 2025

Signature: Mary Jo Fesenmaier

Date: Sept. 11, 2025

For Office Use Only

Date Received by Clerk: _____

Committee/Council and Meeting Date Scheduled: _____

Notes: _____

Copies Provided to: City Administrator

- (b) Outside parking of recreational vehicles and equipment are subject to the following provisions:
1. No more than two recreational vehicles may be parked or stored outside a fully enclosed structure in the rear yard.
 2. A recreational vehicle may be parked or stored in a front or side yard on an existing driveway, from Memorial Day until ~~Labor Day~~, **October 15th**, as long as it is on a concrete, asphalt, or paving brick surface. Vehicles may not be used as living quarters in this situation. If rear of lot is not accessible through driveway, a recreational vehicle may be parked long term on the side yard as long as no portion extends past the plane of the house which abuts a public Right of Way other than an alley way. **[Ord. No. 16-12]**
 3. A recreational vehicle shall be located not closer than three feet to a side or rear lot line.
 4. The recreational vehicle shall be maintained and be in good condition and safe for effective performance for the function in which it was intended. The exterior of the vehicle shall be intact.
 5. Recreational vehicles shall be roadworthy. Vehicles that require a license shall be properly licensed.
 6. No recreational vehicles or equipment shall be parked or stored in any open space outside a building unless such equipment is wholly owned by the property owner who shall be in residence at the property in question. If the property is rented, such storage shall be permitted to the tenant only provided that such equipment is owned by the tenant.
 7. All equipment shall be parked or stored as inconspicuously as possible on the property. The area around the equipment or vehicle must be kept weed free and free of accumulation of other storage material.
 8. Under no circumstances shall a recreational vehicle be parked uncoupled from the tow vehicle in a public right-of-way, including an alleyway.



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**FINANCE, LICENSING, AND REGULATION COMMITTEE AGENDA
TUESDAY, SEPTEMBER 2, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Sherri Ames. Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame and Brian Smith.

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from August 19, 2025
5. Discussion/Recommendation regarding a Public Event Permit Application for Dragon Days™ Fantasy Festival from October 3 to 5, 2025
6. Discussion/Recommendation regarding moving capital funds from 2026 to 2025 for the museum roof replacement
7. Discussion/Recommendation regarding Resolution 25-R46 authorizing the increase of the Deceased Transfer fee to \$250.00 (*Recommendation from Cemetery Board August 20, 2025*)
8. Discussion/Recommendation regarding approval of Pay Application No. 5 to Wolf Paving for the 2024 Street Program for \$2,964.50
9. Discussion/Recommendation regarding approval of Pay Application No. 2 to Wolf Paving for the 2025 Street Program for \$190,451.08
10. Discussion/Recommendation regarding approval of Pay Application No. 1 to Cichinni Asphalt for the 2025 Basketball and Tennis Court Resurfacing for \$105,829.76
11. Presentation of Accounts
 - a. Pre-Paid Checks: \$343,213.05
 - b. Regular Checks: \$128,432.36
12. Adjournment

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so that the appropriate accommodations can be made.*



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**FINANCE, LICENSING, AND REGULATION COMMITTEE AGENDA
TUESDAY, SEPTEMBER 16, 2025 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Sherri Ames. Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame and Brian Smith.

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from September 2, 2025
5. Discussion/Recommendation regarding Licenses & Permits
 - a. Temporary "Class B" Wine License application filed by Geneva Lake Arts Foundation, Inc for an Open House on November 7, 2025, located at 223 Broad St, David McConnell, Agent
 - b. Temporary Class "B" Beer License Application filed by Downtown Lake Geneva Inc. for Oktoberfest on October 11 & 12, 2025, located at Flat Iron Park, Alexandria Binanti, Agent
 - c. Amendment to Public Event Permit for Oktoberfest 2025 allowing for Street Closure of Wrigley Dr and switching of the locations of the children's area and the beer tent
 - d. Public Event Permit Application for Dragon Days™ Fantasy Festival from October 3 to 5, 2025 with updated map
 - e. Firework Permit application filed by the Badger High School Student Council for October 3, 2025 at approximately 9 PM
6. Discussion/Recommendation regarding approval of Pay Application No. 6 to Wolf Paving for the 2024 Street Program for \$17,924.82
7. Financial Reports
8. Presentation of Accounts
 - a. Pre-Paid Checks: \$207,167.00
 - b. Regular Checks: \$312,888.92
9. Adjournment



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**COMMON COUNCIL SPECIAL BUDGET WORKSHOP AGENDA
THURSDAY, SEPTEMBER 18, 2025 - 9:00 AM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Department Budget Request Presentations
 - a. Tourism Commission
 - b. Police
 - c. Fire/EMS
 - d. Business Improvement District
 - e. Geneva Lake Level Corp
 - f. Geneva Lake Museum
 - g. Historic Preservation Commission
 - h. Avian Committee
 - i. Library
 - j. Building & Zoning
 - k. Municipal Court
 - l. Parking
 - m. Lakefront
 - n. Parks
 - o. Cemetery
 - p. Public Works

q. City Clerk & City Assessor

r. City Attorney

s. Finance

t. City Administrator

5. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.



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**PERSONNEL COMMITTEE AGENDA
TUESDAY, SEPTEMBER 2, 2025 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Joel Hoiland; Members - JaNelle Powers, Mary Jo Fesenmaier, Brian Smith and Cindy Yager.

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from August 4, 2025
5. City Administrator's Report
 - a. Staffing & Service Delivery Assessment – Current strengths and gaps
6. Discussion/Recommendation regarding City of Lake Geneva Organizational Chart
7. Discussion/Possible Recommendation regarding 2026 Staffing Budget Recommendations
 - a. New staff and function recommendations
8. Discussion/Review Municipal Government Policy Manual: Chapter 4 – Equipment
9. Adjournment

This is a meeting of the Personnel Committee. No official Council action will be taken; however, a quorum of the Council may be present.

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

**CITY OF LAKE GENEVA PERSONNEL COMMITTEE MINUTES
MONDAY, AUGUST 4, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Joel Hoiland; Members - JaNelle Powers, Mary Jo Fesenmaier, Brian Smith and Cindy Yager.

Call to Order

Alderperson Hoiland called the meeting to order at 4:00 pm.

Roll Call

Present: Hoiland, Fesenmaier, Powers, Smith

Absent: Yager

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the minutes from June 2, 2025

Motion by Powers to approve, second by Smith.

No discussion. Motion carried 4-0 on a voice vote.

City Administrator's Report

City Administrator De Angelis reported on recent hirings and proposed job descriptions.

Discussion/Recommendation regarding Proposed Job Descriptions

Benefits/Payroll Specialist

Finance Director Pisarcik introduced the position.

Questions and discussion followed between Committee members, Finance Director Pisarcik, and City Administrator DeAngelis regarding salary grade and specific job duties.

Motion by Smith to approve, second by Powers.

Motion carried 4-0 on a voice vote.

Administrative Specialist - Finance

Finance Director Pisarcik introduced the position and highlighted changes from the prior job description.

Discussion followed between Committee members, DeAngelis, and Pisarcik regarding salary grade differences, training requirements, and interactions with parking.

Motion by Smith to approve, second by Powers.

Motion carried 4-0 on a voice vote.

Election Inspector

City Administrator De Angelis introduced the election inspector job descriptions.

Questions and discussion followed between Committee members, De Angelis, and Pisarcik regarding the wage scale for all election inspector job descriptions.

Motion by Fesenmaier to approve, second by Smith.

Motion carried 4-0 on a voice vote.

Chief Election Inspector

Motion by Smith to approve, second by Powers.

Discussion followed between Committee members, De Angelis, Pisarcik, and Deputy Clerk Jahns on salary scale and the number of inspectors who are chiefs.

Hoiland noted this position will be on salary scale 50.

Motion carried 4-0 on a voice vote.

High School Election Inspector

Motion by Fesenmaier to approve, second by Smith
No discussion. Motion carried 4-0 on a voice vote.

Discussion/Recommendation regarding City of Lake Geneva Organizational Chart

City Administrator De Angelis introduced proposed changes to the city's organizational chart. Questions followed between Committee members and Administrator De Angelis regarding the Harbormaster reporting to the Park Director, the possibility of a Harbor Commission, and the Public Works Administrative Assistant.

Motion by Fesenmaier to amend the presented chart to have the Lakefront Harbormaster report to the City Administrator as the position currently does. Motion fails for lack of a second

Discussion followed on if contractors and consultants should appear on the organizational chart.

De Angelis stated the DPW admin assistant and Hillmoor consultant will be added.

This item is continued to the September meeting.

Discussion/Review Municipal Government Policy Manual: Chapter 3 – Facilities

The Committee reviewed chapter 3 of the city's policy manual.

Committee members discussed the various policies covering topics such as key card entry, facility use, holiday displays, memorials on city property, and flag display and maintenance.

Motion by Fesenmaier to recommend approval of Chapter 3: Facilities in the policy manual, second by Smith.

Motion carried 4-0 on a voice vote.

Future Agenda Items

Government Policy Manual - section reviews

Chapter 4 in September

Staffing & Service Delivery Assessment - Current strengths and gaps

Performance Review Templates

Administrator De Angelis stated he plans for this to come to the Committee in October or November.

2026 Staffing Budget Recommendations and additional roles needed next fiscal year

September

Municipal Code Sec. 2-49(3) – Personnel Committee Ordinance Changes

September or October

Job Description Reviews & Updates – Department Heads

Committee members would like to receive all of the Department Head job descriptions and review this item for September

Next Meeting Date and Time: September 2, 2025 at 4:00 pm

The Committee will possibly meet at 5:00 pm.

Adjournment

Motion by Powers to adjourn, second by Smith.

No discussion. Motion carried 4-0 on a voice vote.

The meeting adjourned at 5:29 pm.

These minutes are unofficial until approved by the Committee.



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**PUBLIC WORKS COMMITTEE AGENDA
MONDAY, SEPTEMBER 22, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Cathy Stoodley; Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Joel Hoiland.

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from July 28, 2025, AMENDED
5. Approval of the minutes from August 25, 2025
6. Written Staff Reports
 - a. Director of Public Works Report
 - b. Street Superintendent Report
 - c. Parking Manager Report
 - d. Engineer Report
7. Update regarding Highway 50 Project
8. Update regarding curb ramping and crosswalks potential policy (Fesenmaier)
9. Update regarding Broad and Dodge intersection (Fesenmaier)
10. Discussion/Recommendation regarding DPW Surplus Items for Auction (DPW)
11. Adjournment

*No official Council action will be taken; however, a quorum of the Council may be present.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance, so the appropriate accommodations can be made.*

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES - AMENDED
MONDAY, JULY 28, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Cathy Stoodley; Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Joel Hoiland.

Call to Order by Chairperson Stoodley at 4:00 pm.

Roll Call - Present: Cathy Stoodley, JaNelle Powers, Mary Jo Fesenmaier & Joel Hoiland. Absent: Linda Frame. Others present: Mayor Todd Krause, Alderpersons Sherri Ames & Cindy Yager, City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, DPW Director Tom Earle, DPW Superintendent Neil Waswo, City Engineer Bridget Barry and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda. Andrea Christian spoke regarding item 5 and handed out packets to the committee members. Sherri Ames spoke regarding item 5c, 6 & 11. Peggy Schneider spoke regarding items 11 & 5. Cindy Yager spoke regarding items 11 & 6.

Approval of the minutes from June 23, 2025. Motion by Powers to approve, second by Hoiland. Voice vote, approved, motion carried.

Staff Reports:

Director of Public Works Report - Discussion took place regarding various topics in the report.

Street Superintendent Report - Discussion took place regarding the report.

Parking Manager Report - Discussion took place regarding various topics in the report.

Engineer Report - Discussion took place regarding various topics in the report.

Discussion/Recommendation regarding the installation of regulatory signs throughout the City (Hoiland). Motion by Fesenmaier to continue to the August meeting, second by Powers. Voice vote, approved, motion carried.

Discussion/Recommendation regarding Paid Parking Dates (Fesenmaier/Parking Manager). Motion by Fesenmaier to recommend to FLR to change to the last Wednesday in January, second by Stoodley. Voice vote, 3-approved, 1-no (Powers), motion carried.

Discussion/Recommendation regarding Approval of Payment request No. 5 from Wolf Paving for the 2024 Lake Geneva Street Program (Kapur). City Engineer Bridget Barry reported this item was supposed to be pulled from the agenda. Barry added Kapur no longer recommends approval and asked no action can be taken on this item.

~~Discussion/Recommendation regarding Approval of payment request No. 1 from Wolf Paving for the 2025 Lake Geneva Street Program (Kapur)~~

Discussion/Recommendation regarding Approval of Kapur Task #47 SISP Townline and Edwards Signal Design and Construction Engineering for \$124,996.00 (Kapur). City Engineer Bridget Barry reviewed the process and timeline. Discussion took place. Motion by Hoiland to approve and send to FLR, second by Fesenmaier. Voice vote, approved, motion carried.

Future Agenda Items: Discussion took place regarding the stop sign warrant on Dodge/Broad St. Chair Stoodley requested Administrator De Angelis assist with notifying the public that the city is researching the possibility of a 4-way stop sign at the intersection. The item will be on the August agenda. Other items recommended: crosswalks downtown, curb ramp standards, speed bumps on city streets.

Adjournment - Motion by Hoiland to adjourn, second by Powers. Voice vote, approved, motion carried. Adjourned at 5:42 pm.

Lacey L. Reynolds, City Clerk

Approved as amended August 25, 2025

Amended to include discussion under Future Agenda Items - August 28, 2025 (LR)

Sent for review and final approval September 22, 2025

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, AUGUST 25, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Cathy Stoodley; Members - JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Joel Hoiland.

Call to Order

Meeting called to order at 4:01 pm by Chairperson Stoodley.

Roll Call

Present: Stoodley, Powers, Fesenmaier, Frame, Hoiland
Absent: none

Comments from the public limited to 5 minutes, limited to items on this agenda

Sheri Ames, 603 Center Street, Expressed concerns regarding Item 8
Dennis Loeser, 336 Laurie Street, spoke on item 11
Sarah McConnell, 21 Lake View Drive, spoke on item 5C
Pete Peterson, 1601 Evergreen Lane, spoke on item 11

Approval of the minutes from July 28, 2025

Motion to approve by Hoiland, Second by Powers
Amendment by Fesenmaier to include the discussion of the specific intersection of Broad and Dodge regarding the 4-way stop.
Motion carried: 4-0
No further discussion

Written Staff Reports:

Director of Public Works Report

Report was included in the packet.

Street Superintendent Report

The report was included in the packet.
Stoodley and Waswo discussed speed bumps on private and public property.

Parking Manager Report

Parking Manager report was included in the packet.
Discussion ensued regarding parking placards' revenue impact.
Committee members and Gehris Padro gave an overview of shuttle revenue impact and profitability.

Engineer Report

Engineer report was included in the packet.
Fesenmaier and Bridget Barry from Kapur discussed the installation of RFB on Wells Street near Badger High School.

Discussion/Recommendation regarding declaring items from DPW for Wisconsin Surplus (DPW)

- **John Deere 544 Wheel Loader-Replaced 2025**
- **SnoGO Snow Blower-Replaced 2025**

Motion by Frame to send items listed to auction. Second, by Powers.
Hoiland and Waswo discussed Wisconsin Surplus auction outcomes.

Motion carried 4-0.
No further discussion.

Update regarding Highway 50 Project

Stoodley gave an overview of the Hwy 50 update that was included in the packet.
DeAngelis explained an intergovernmental agreement with the town of Lyons is required for the temporary limited easement on the corner of East and Main Street.
Hoiland recommended hwy 50 project update to be placed on the WisDot website.

Review of potential Traffic Control Device Policy and Resolution (Hoiland)

Hoiland gave an overview of the Traffic Control Device draft policy that was included in the report.
Committee members discussed input on the draft policy and resolution.
Stoodley explained the process to inform the public about changes to an intersection.
Discussion ensued regarding the placement of signs at Broad and Dodge intersection, informing the public of potential changes.

Discussion/Recommendation regarding curb ramping (Fesenmaier)

Fesenmaier discussed curb ramps not aligning with crosswalks within the City.
Barry discussed curb ramps that are and aren't perpendicular to crosswalks.
Fesenmaier recommended drafting a policy or ordinance for guidelines regarding perpendicular and non-perpendicular intersections.
Discussion ensued regarding drafting a policy.
Motion by Fesenmaier to continue to the September meeting with the intent of a sample policy to look at. Second by Hoiland.
Motion carried 4-0.
No further discussion.

Discussion/Recommendation regarding crosswalks (Fesenmaier)

Fesenmaier discussed zebra crosswalks and parallel open crosswalks.
DeAngelis explained in Wisconsin traffic must yield to pedestrians, referring to State Statute 34.01.
Waswo explained specs on crosswalks and stop bar determinations.
Motion by Fesenmaier to continue to next month. Second by Hoiland.
Motion carried 4-0.
No further discussion.

Discussion/Recommendation regarding Speed Bumps in Streets (Fesenmaier)

Fesenmaier discussed the necessity of speed bumps on city streets to reduce speeding.
Hoiland further discussed speed bumps in alleyways.
DeAngelis explained there is a procedure to request speed bumps only in alleyways.
Committee members spoke on the impacts of speed bumps on city streets.
Discussion ensued regarding speed reduction alternatives.
Motion by Stoodley to continue, Second by Fesenmaier.
Motion carried 4-0.
No further discussion.

Adjournment

Motion to adjourn by Frame, Second Hoiland
Motion carried 4-0.
No further discussion.

To: Public Works Committee
From: Tom Earle, Director of Public Works
RE: Sept. 2025 Director's Report

PUBLIC WORKS OFFICE & ADMINISTRATION

DOT.

- Discuss Hwy 50 with LGUC and WisDOT several times, ongoing.
- Research existing documents regarding Main St construction. Ongoing, several located.
- Attend and present information regarding Hwy 50 project to Visit Lake Geneva Partners Group.
- Discuss Real Estate acquisitions for STH 120 project with Admin and Engineer.
- Meet with WisDOT regarding building projects on STH 50.
- STH 120 signal discussions.

DPW

- Meet regarding spillway lighting, ongoing, discuss with LGBC.
- Meet with Parks Director several times.
- Meet with Alder regarding West End.
- Currently working on CIP projects. Oak Hill Chapel Roof. Chapel windows. 1070 Carey Lighting, etc. Sexton shed. Roof should start week of Aug 25. Windows have been ordered.
- Balcony for fuel delivery, monitoring issue begun, CIP, RFP soon. Meet with DOR.
- Meet with designer/engineer on salt shed addition. Project projected start date 22 Sept.
- Begin RFP for 1065 Carey OH doors. Waiting on approval from Admin. 3 of 4 doors installed.
- 1070 break room complete
Discuss operations with Genoa City DPW
- Review ROW permits, meet with B&Z. Attend DRT
- Daily activities, signage, roads, salt allocation, salt application seminars, etc. Signage issues around town.
- Meet with Geneva Town regarding Center St., Forest St.

Cemeteries

- Survey complete, data compilation for design started
- Attend Cemetery Board in Sept.. Updates on projects
- Several issues at Oak Hill are being resolved and ongoing. Many ownership issues lately, assisted numerous families for ownership issues. This is ongoing and ramping up.
- Address past errors in record keeping at Oak Hill, ongoing. Many new issues found.
- Attend Wisc Alliance of Cemeteries Conference. Many items discussed at Cemetery Board



DPW September Operational Report

Streets

Crews have been out, filling potholes.

Staff are out cleaning and inspecting Storm drain inlets.

Superintendent has been working with a contractor for some storm drain replacement.

I have been working with city Engineer on the 2025 street program.

The 2025 street program is well underway.

Crews are out painting yellow curbs.

Sweepers have been out 5 days a week cleaning the downtown and residential areas.

Staff have been replacing street signs and traffic signs.

Staff are working on streetlight repairs.

Staff have been also doing repairs to traffic signals that have been damaged by vehicles.

Staff have been out doing utility locates daily.

Staff are doing downtown garbage pickup Mondays, Wednesdays, Fridays, Saturdays and Sundays.

DPW office have been getting a lot of visitors for the brush drop off.

Staff have been out repairing some streetlights.

Staff also have been completing needed repairs to equipment.

New radios have been installed in the fleet.

Parks

Staff have been repairing and replacing benches downtown and in the Parks.

Crews are out every week mowing, weed eating the parks and green spaces.

Parks have been very busy; there were 6 shelter reservations and 6 events.

Crews are out emptying garbage cans in parks 5 days a week.



City of Lake Geneva

Department of Public Works

1065 Carey St.

Lake Geneva, WI 53147

262.248.6644

Seasonal help is maintaining the park restrooms and grounds daily. Hrs. 10am to 6pm.

Staff have been working on some repairs to mowing equipment.

Forestry

Staff have been out watering trees as needed.

Staff have been attending online Trainings.

The crew is out trimming trees.

Riviera

Very busy, we hosted 7 events in the month of August.

Working on refinishing the exterior doors.

Parking Operations Report September 2025

Current Parking Permits:

- 6,526 (6,036 Resident - 270 WalCo Resident - 220 Business)
- 32/40 Parking Lot Permits

2025 Revenue:

Month	Parkmobile-App	Flowbird-Kiosks
2025-01	\$ -	\$ 1,016.72
2025-02	\$ 59,369.00	\$ 89,258.76
2025-03	\$ 69,120.00	\$ 105,650.17
Total Q1	\$ 128,489.00	\$ 195,925.65
	Q1 Grand Total	\$ 324,414.65
2025-04	\$ 65,362.00	\$ 101,188.91
2025-05	\$ 122,054.00	\$ 187,317.80
2025-06	\$ 156,953.00	\$ 270,242.27
Total Q2	\$ 344,369.00	\$ 558,748.98
	Q2 Grand Total	\$ 903,117.98
2025-07	\$ 200,932.00	\$ 314,618.55
2025-08	\$ 205,748.00	\$ 326,490.72
2025-09	\$ 61,760.00	\$ 106,616.39
Total Q3	\$ 468,440.00	\$ 747,725.66
	Q3 Grand Total	\$ 1,216,165.66
2025-10	\$ -	\$ -
2025-11	\$ -	\$ -
2025-12	\$ -	\$ -
Total Q4	\$ -	\$ -
	Q4 Grand Total	\$ -
	2025 Grand Total	\$ 2,443,698.29

2024 Revenue for Comparison:

Month	Parkmobile-App	Flowbird-Kiosks
2024-01	\$ -	\$ 97.00
2024-02	\$ 67,431.00	\$ 126,532.78
2024-03	\$ 60,018.50	\$ 113,719.92
Total Q1	\$ 127,449.50	\$ 240,349.70
	Q1 Grand Total	\$ 367,799.20
2024-04	\$ 64,882.00	\$ 118,852.59
2024-05	\$ 110,678.50	\$ 199,156.91
2024-06	\$ 153,494.50	\$ 288,422.88
Total Q2	\$ 329,055.00	\$ 606,432.38
	Q2 Grand Total	\$ 935,487.38
2024-07	\$ 180,583.00	\$ 332,667.45
2024-08	\$ 170,377.00	\$ 321,336.20
2024-09	\$ 117,130.00	\$ 230,428.99
Total Q3	\$ 468,090.00	\$ 884,432.64
	Q3 Grand Total	\$ 1,352,522.64
2024-10	\$ 103,868.50	\$ 203,696.06
2024-11	\$ 38,060.50	\$ 52,493.68
2024-12	\$ -	\$ 17.70
Total Q4	\$ 141,929.00	\$ 256,207.44
	Q4 Grand Total	\$ 398,136.44
	2024 Grand Total	\$ 3,053,945.66

Citations to date:

Issued:29,902

Paid:19,477

Dismissed/Closed: 4,374

Sent to Collection: 1,185

Warning: 156

In Dispute: 181

Outstanding: 3,108

Information pulled 9/16/2025

HIGHWAY 50 UPDATE

The reconstruction of WIS 50 through the City of Lake Geneva is on schedule to take place in 2027 and 2028. Construction is anticipated to start as early as possible in the spring of 2027 and go through the end of calendar year 2028. The project is split up into two segments; the “westerly segment” (Forest to Cook) is a reconstruction project while the “easterly segment” (Cook to Grand Geneva Way) is a resurfacing project. The timing of the segments has not been finalized, but it is anticipated the westerly segment will begin construction in 2027 and the easterly segment will start in 2028.

Per the City’s request, the WisDOT project will also incorporate the City’s water and sanitary improvements into the final plan set and Let with the WisDOT project.

Upcoming milestones/events:

- Real estate acquisition and utility coordination has started
- WisDOT to schedule constructability/staging workshop with City of Lake Geneva fall of 2025. This is anticipated to be a very small group with City engineers to iron out the constructability concerns, traffic staging, and times of restricted work.
- Public information meeting #2 anticipated early 2026 (will have a meeting with Local officials and B.I.D. prior to PIM #2)

The link below should take you to the 1078 plans, these are the latest and greatest. They are post 60% plans but not quite 90%, we’ll see what we get back from the utilities.

[Project 3170-09-70/71 Materials](#)

Thank you,

Jason Dahlgren, PE

Project Manager

WisDOT SE Region

Major Projects PDS-Unit 2

Cell: 414-750-3278

jason.dahlgren@dot.wi.gov



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**PIERS, HARBORS, AND LAKEFRONT COMMITTEE AGENDA
WEDNESDAY, SEPTEMBER 10, 2025 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Chairperson - Cindy Yager; Members - Sherri Ames, Linda Frame, Brian Smith and Cathy Stoodley.

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from July 2, 2025 Special meeting and July 8, 2025 Regular meeting
5. Harbormaster Report
6. Discussion/Update regarding Library Park Kayak Reconfiguration
7. Discussion/Recommendation regarding Ordinance 90-199 Classifications for Rental of Boat Stalls and Buoys
8. Discussion/Recommendation regarding Ordinance 90-200 Limit on size of boats
9. Discussion regarding Boat Slip Lease - West Pier #4 c) Size & Specifications of Watercraft
10. Discussion regarding the Water Safety Patrol contract
11. Discussion/Update regarding Lakefront Comprehensive Plan
12. Adjournment

*This is a meeting of the Piers, Harbors & Lakefront Committee.
No official Council action will be taken, however, a quorum of the Council may be present.*

**CITY OF LAKE GENEVA AMENDED SPECIAL MEETING PIERS, HARBORS, AND LAKEFRONT COMMITTEE MINUTES
WEDNESDAY, JULY 2, 2025 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Cindy Yager; Members - Sherri Ames, Linda Frame, Brian Smith and Cathy Stoodley.

Call to Order

by Chairperson Yager at 5:01 pm.

Roll Call

Present: Cynthia Yager, Sherri Ames, Linda Frame and Cathy Stoodley. Absent: Brian Smith. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, City Attorney Dan Draper, Harbormaster Erick Nicia and other interested persons.

Presentation from GLLC regarding the dam, spillway and effect of piers on the operation of the dam and spillway

Larry Larkin of the GLLC spoke regarding the lake dam, spillway and effect of piers on the operation of the dam and spillway.

Presentation from Summerset Marine regarding engineering, installation and removal of All-Season and Floating Piers

Representatives of Summerset Marine spoke regarding engineering, installation and removal of all-season piers.

Presentation from Gage Marine Pier regarding engineering, installation and removal of Wood and Floating Piers

Representatives of Gage Marine Pier spoke regarding engineering, installation and removal of wood and floating piers.

Motion by Stoodley to suspend the rules, so the presenters can speak during item 7 - discussion regarding presentations, second by Ames. Voice vote, approved, motion carried.

Comments from the public limited to 3 minutes, limited to items on this agenda

Kapur Engineer Greg Governatori spoke regarding the memo submitted by Kapur which included information pertaining to piers and the spillway, dam inspection, seawall and the anchoring devices used in pier installation. Vince Spaeth - resident of Lake Geneva shared he is in agreement with Mr. Larkin's presentation and he is not in favor of the city installing piers in the lagoon.

Discussion regarding presentations

Chairperson Yager explained the discussion would focus on the lagoon area of the lake. The committee and presenters discussed the dam, spillway, various pier types and locations. Dredging, dam maintenance, timelines and compliance was also discussed. Motion by Ames to suspend the rules so Vince (resident of Lake Geneva) can speak, second by Stoodley. Voice vote, approved, motion carried.

Adjournment

Motion by Ames to adjourn, second by Frame. Voice vote, approved, motion carried. Adjourned at 6:29 pm.

Lacey L. Reynolds
City Clerk



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION MONDAY SEPTEMBER 15, 2025 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

Members:

President Dennis Lyon, Mayor Todd Krause, Alderperson Mary Jo Fesenmaier, Alderperson Brian Smith, City Administrator Dave De Angelis, Bill Binn, James Marquardt

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from August 18, 2025, as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of August 2025 Financials
7. Approval of August 2025 Bills
8. Director's Report
9. Presentation/Acceptance of 2024 Lake Geneva Utility Commission Annual Financial Report and Management Letter by Lauterbach & Amen
10. Discussion/Action regarding release of warranty bond for the Symphony Bay Phase 5 Lift Station Improvements
11. Discussion/Action regarding new service truck purchase and disposal of surplus truck for the Water Utility
12. Discussion/Action regarding preliminary draft of the 2026 Utility Capital Projects
13. Discussion/Action regarding proposals for Wastewater Treatment Plant Facilities Planning Services, and possible adjourning to Closed Session pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding contracting for Wastewater Treatment Plant Facilities Planning Services.
14. Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in the closed session
15. Adjourn



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TREE BOARD AGENDA
TUESDAY, SEPTEMBER 9, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)

Members:

President - Candy Kirchberg; Members - Alexander Leonard, Sonya Dailey, Dennis Loeser, Alderperson Sherri Ames

1. Call to Order
2. Roll Call
3. Approval of the minutes from August 12, 2025
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Review of City Ordinances pertaining to the Tree Board (*continued from August meeting*)
6. Arborist Report: Jon Foster
 - a. Discussion/Recommendation regarding the approval of Tree Plantings to be forwarded to the Board of Park Commissioners
7. Discussion/Review regarding Shodeen Development Tree Replacement
8. Discussion/Review regarding the Museum Christmas Tree walk
9. Next Meeting Date & Time
10. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

TREE BOARD MINUTES AUGUST 12th, 2025

Roll Call- 4:00 PM, Candy Kirchberg, Sonya Dailey, Dennis Loeser, Alderwoman Sherry Ames, Staff- Park Director David Winger, Jonathan Foster, Morgan Sheppard, Blake Salek, Guest- Mark Mozuch

Approval of minutes- Sonya Dailey made motion to approve & Dennis Loeser seconded the motion, and it was unanimously approved.

Public Comments- Mark Mozuch discussed status of some of the tree and plant pests in the city.

Election of officers- Sonya Dailey made a motion nominating Candy Kirchberg for Tree Board President & Dennis Loeser seconded the motion. It was unanimously approved. Candy Kirchberg made a motion to nominate Sonya Dailey as vice president of Tree Board, Dennis Loeser seconded the motion. It was unanimously approved. Candy Kirchberg made a motion to nominate Dennis Loeser as secretary of the Tree Board and Sonya Dailey seconded the motion; it also was unanimously approved.

Review of Ordinances on Tree Board- Candy Kirchberg made a motion to table this item for the next meeting Dennis Louser seconded the motion and it was unanimously approved.

Arborist Report- Sonya made a motion to approve the tree removal list for 2025, Dennis Loeser seconded the motion, and it was unanimously approved. Multiple discussion points regarding subdivision tree planting oversight, current forestry ordinances, upcoming museum presentation and progress on the frontage of Hillmoor property.

Next Meeting- September 9th 4:00 Pm

Adjournment- 5:00 PM Sonya Dailey made motion to adjourn the meeting and Dennis Loeser seconded the motion it was unanimously approved.

Sec. 54-68. Board powers and duties. [Ord. No. 08-02, 3-10-2008; amended 7-13-2009 by Ord. No. 09-14; 12-10-2012 by Ord. No. 12-26; 8-24-2020 by Ord. No. 20-11; 9-9-2024 by Ord. No. 24-09]

The Board of Park Commissioners shall have the duties and powers set forth below:

- (1) Meeting. The Board of Park Commissioners shall meet at least quarterly. The Board may meet as necessary, or as called by the Chairman or as called by a majority of the Board. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Board members and the public at least 48 hours prior to such meeting. All meetings shall be at City Hall. The Acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the minutes.
- (2) Duties. The Board of Park Commissioners shall serve as an advisory board to the Common Council. The Board of Park Commissioners shall advise the Council on all matters pertaining to parks, recreation, and forestry. Areas of responsibility shall include, but are not limited to:
 - a. Creation of subcommittees to effectively monitor and advise on specific issues regarding parks, recreation, or forestry, including the City Tree Board;
 - b. The management, improvement, and care of public parks, parkways, boulevards, and pleasure drives of the City;
 - c. The development of policies, procedures, rules, and regulations pertaining to the use of public parks, City-sponsored recreation programs, and forestry;
 - d. The development of the annual operating and capital budgets for parks, recreation, and forestry;
 - e. The development of a broad variety of recreational programs and services to meet the needs and demands of the community;
 - f. The development of a master plan for the City's park system;
 - g. Advising the Council on issues of land acquisition, use of park impact fees, and leasing and/or land sales or exchanges affecting the City's park system; and
 - h. Advising the Council on levels of staffing required by the City's park system.
- (3) Tree Board. The Board of Park Commissioners shall oversee a Tree Board who shall carry out provisions of Wisconsin Statutes and Chapter 82 of the Municipal Code for the City of Lake Geneva, Wisconsin, and such other duties as required to report to the Board of Park Commissioners. There shall be seven members, inclusive of the Mayor and an Alderman, on the Tree Board. All members shall be residents of the City. The Mayor and an Alderman shall be appointed as non-voting members. The resident members shall each serve three-year terms. The terms of the resident members shall be staggered to have approximately one-third of the members' terms expire each year. Appointment of members to the Tree Board shall be recommended by the Mayor and shall be confirmed by the Common Council.

(4) Powers. The Board of Park Commissioners shall, in accordance with the state law established in W.S.A., § 27.08, exercise the powers granted it, including:

- a. Govern and maintain all public parks and other natural enjoyment areas in the City; improve those areas; secure the quiet and orderly enjoyment of the areas; and create rules and regulations to facilitate the above purposes.
- b. Acquire property, money, trusts, rights, and privileges through gift, devise, bequest, or condemnation for the City parks.

Gifts shall only be accepted after the Board of Park Commissioners has recommended the gift to the Common Council and the Common Council has approved acceptance by a resolution.

- c. Buy or lease lands in the name of the areas under the control of the Board of Park Commissioners, in accordance with W.S.A., § 27.08(2)(c).
- d. Change or improve all areas under the Board's control.



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY AUGUST 7, 2025– 4:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Scott Williams, Town of Linn Fire Liaison Jim Livingston

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report – Items related to Police and Fire Commission
7. Approval of the Regular meeting minutes of July 10, 2025
8. Discussion/Action –Confirm Budget Workshop Thursday, August 28, 2025 at 4:00 p.m.
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of July 2025, operating in the amount of \$442,908.80, Capital purchases in the amount of \$52.55, Equipment Replacement purchases in the amount of \$23,715.98, for a total of \$466,677.33
 - b. Discussion/Action – Approval of Lexipol Policies
 - 314 Vehicle Pursuits
 - 371 ADA Compliance (formerly Communications with Persons with Disabilities)
 - 384 Service Animals
 - 445 Mobile Audio Video
 - 459 Automated License Plate Readers (ALPR)
 - 470 Body-Worn Cameras
 - 617 Facial Recognition Technology
 - 804 Records Department
 - 1000 Recruitment and Selection
 - 1058 Speech, Expression and Social Networking
 - c. Discussion/Action - Marine Unit Services
 - d. Chief’s Report (briefing only – no action will be taken)
 - e. Discussion - Top Five Monthly Incidents

f. Discussion – Monthly activity reports -

2025 Dispatch activity for July 2025:	Telephone calls – 3,133	911 calls – 383	Window assists – 1,074
2024 Dispatch activity for July 2024:	Telephone calls – 2,867	911 calls – 312	Window assists – 1,423
2025 Patrol activity for July 2025:	Calls for Service – 3,154	Arrests - 485	
2024 Patrol activity for July 2024:	Calls for Service – 2,764	Arrests - 307	

g. Discussion – Acknowledge Thank you notes

- Golden Years
- Tom and Teresa Geldmyer- CSO Richard

h. Discussion/Action – Items to be forwarded to City Council

10. Fire Department Business

a. Discussion/Action - Approval of bills for the month of July 2025, operating in the amount of \$367,279.03, Equipment Replacement purchases in the amount of \$4,211.36, for a total of \$371,490.39

b. Discussion – EMS Medical Billing/Stark Medical Billing

c. Discussion – Monthly Chief’s Update and Fire Department Report Overview

d. Discussion/Action- Approval of hiring

- Part time/On-call Firefighter Laureano Ortiz
- Part time Firefighter/EMT Tyler Wilson
- Part time Firefighter/EMT Avery Aulds
- Part time/On-call Candidate Austin VanLanen

e. Discussion- Acknowledge Thank you notes

- St. Johns Church
- Muscular Dystrophy Association
- Susan Winston in memory of Barb Broz

f. Discussion/Action- Accept donation in the amount of \$15.00 in memory of Barb Broz

g. Discussion/Action - Items to be forwarded to City Council

11. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.

cc: Commission Members, Mayor, Council, Administrator, Attorney



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY JULY 10, 2025– 4:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Scott Williams, Town of Linn Fire Liaison Jim Livingston

MINUTES

1. Call meeting to order
The meeting was called to order by Commission Clausen at 4:00 p.m.
2. Pledge of Allegiance
The Pledge of Allegiance was led by Commissioner Condos followed by a moment of silence for the fallen Milwaukee Police Officer who recently died in the line of duty.
3. Roll Call
Commissioners Clausen, Jegerski, Fairbanks, and Condos were present. Commissioner Soley-Johnson was excused. Also present: Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Fire Chief Peters, and Administrative Specialist Papenfus.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes - NONE
5. Acknowledge Correspondence – NONE
6. City Council Report – Items related to Police and Fire Commission
Police and Fire Liaison Alderman Hoiland reviewed various projects happening throughout the City.
7. Approval of the Regular meeting minutes of June 5, 2025
Fairbanks motioned to approve the regular meeting minutes of June 5, 2025. Condos seconded. Motion carried 4-0.
8. Discussion/Action - 2026 Budget Timeline-Workshop Dates
The Police and Fire Commission tentatively scheduled a Budget Workshop for Thursday, August 28, 2025 at 4:00 p.m.
9. Discussion/Action – ProPhoenix CAD/RMS Service Agreement
Clausen motioned to approve the ProPhoenix CAD/RMS Service Agreement. Jegerski seconded. Motion carried 4-0.
Chief Gritzner requested that the Commission approve the ProPhoenix CAD/RMS service agreement with Walworth County. The County has met the requirements that the City requested and Attorney Draper has reviewed the agreement. The project will not be completed until later next year and the City will notice a significant cost savings for ProPhoenix in 2027.
10. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of June 2025, operating in the amount of \$625,134.23, Equipment Replacement purchases in the amount of \$18,660.55, Capital Purchases in the amount of \$855.92, for a total of \$644,650.70
Condos motioned to approve the bills for the month of June 2025. Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.
Chief Gritzner stated the budget is just over 50% but there were three payrolls in June.

b. Discussion/Action – Accept letter of resignation of Police Officer Anthony Laskowski
Condos motioned to accept letter of resignation of Police Officer Anthony Laskowski. Fairbanks seconded. Motion carried 4-0.

c. Discussion/Action – Accept letter of resignation of CSO Tanner Macias
Fairbanks motioned to accept letter of resignation of CSO Tanner Macias. Clausen seconded. Motion carried 4-0.

d. Discussion/Action – Police Officer Job Description
Condos motioned to approve Police Officer Job Description changes. Fairbanks seconded. Motion carried 4-0.
Chief Gritzner stated the current job description requires a person to have 60 college credits, however, the State requirement is an applicant needs to obtain 60 college credits within 5 years. By changing the job description, it would increase the pool of recruits.

e. Discussion - Chief's Report (briefing only – no action will be taken)
Chief reported that Flock cameras have been updated and installed with some minor technical issues. We are still waiting on permits from the State before one of the ALPR units is installed. The new fleet cars are up and running. Officer Scheel is doing a good job in her first phase of training.

f. Discussion - Top Five Monthly Incidents
Chief reported that calls for service and arrests are up substantially from last year.

g. Discussion – Monthly activity reports – No discussion/action

2025 Dispatch activity for June 2025:	Telephone calls – 2,422	911 calls – 225	Window assists – 903
2024 Dispatch activity for June 2024:	Telephone calls – 2,842	911 calls – 316	Window assists – 1,110
2025 Patrol activity for June 2025:	Calls for Service – 2,975	Arrests - 393	
2024 Patrol activity for June 2024:	Calls for Service – 2,236	Arrests - 203	

h. Discussion – Thank you notes – No discussion/action

- Marcia Hollmann
- Assistant Principal Nugent-Central Dennison

i. Discussion/Action – Items to be forwarded to City Council
CAD/RMS Service Agreement, June expenditures, monthly activity reports and thank you notes.

11. Fire Department Business

a. Discussion/Action - Approval of bills for the month of June 2025, operating in the amount of \$478,864.43, Equipment Replacement purchases in the amount of \$6,879.00, for a total of \$485,743.43
Clausen motioned to approve the bills for the month of June 2025. Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, and Condos-Y. Motion carried 4-0.

b. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action

c. Discussion – Monthly Chief's Update and Fire Department Report Overview
Chief Peters reviewed the monthly report including personnel introductions, personnel anniversaries, department and community events, notable calls for service, and monthly statistics. Chief Peters recognized Captain Ryan Derrick for 25 years of service and Captain Mark Moller Gunderson for 30 years of service.

d. Discussion/Action- Acceptance of Lieutenant Promotional Eligibility List
Fairbanks motioned to approve the Lieutenant Promotional Eligibility List. Fairbanks seconded. Motion carried 4-0.

e. Discussion/Action – Confirmation of appointment of Firefighter/Paramedic Matthew Hartlaub and Firefighter/Paramedic Paul Kubiak to the rank of Lieutenant
Clausen motioned to confirm appointment of Firefighter/Paramedic Matthew Hartlaub and Firefighter/Paramedic Paul Kubiak to the rank of Lieutenant. Fairbanks seconded. Motion carried 4-0.

f. Discussion/Action- Confirmation of appointment of Firefighter Peter Jones to the rank of Assistant Fire Chief
Clausen motioned to confirm appointment of Firefighter Peter Jones to the rank of Assistant Fire Chief for the Lake Geneva Fire Department. Condos seconded. Motion carried 4-0.
Chief Peters stated that Assistant Chief Jones will be the liaison between Town of Linn Fire Department and it is a part time position. Clausen also asked Peters to discuss the 2026 budget. Chief Peters stated based on the Facility Study, the department will begin building up their administrative positions for 2026.

g. Discussion/Action- Approval of Fire Department Civilian Handbook
Clausen motioned to approve the Fire Department Civilian Handbook. Jegerski seconded. Motion carried 4-0.
Chief Peters indicated the Fire Department currently has one civilian employee so the department needed a handbook to cover benefits for that employee. The Fire Department Civilian Handbook mirrors the Police Department Handbook.

h. Discussion- 2025 Department of Safety & Professional Services Audit
Chief Peters reviewed the audit results. He stated the Town of Linn Fire Department failed their audit, so when the departments merged, the State performed another audit. The city was found in substantial compliance and will receive 2% monies from the fire dues program.

i. Discussion- Thank you notes – No discussion/action

- Eastview Elementary
- Assistant Principal Nugent-Central Dennison
- Family of Pat Jenner
- Geneva Lakes Women’s Association - Safety Town

j. Discussion/Action - Items to be forwarded to City Council
June expenditures, Chief’s monthly report, Firefighter/Paramedic Matthew Hartlaub and Firefighter/Paramedic Paul Kubiak promotion to Lieutenant, Firefighter Peter Jones promotion to Assistant Fire Chief, 2025 Department of Safety and Professional Services Audit, and Thank You notes.

12. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically:

a. Police Department - Lake Geneva School Resource Officer Memorandum of Understanding

b. Fire Department – City of Lake Geneva and Town of Linn Service Agreement

Fairbanks motioned to go into closed session, Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0 at 4:46 p.m.

13. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

Fairbanks motioned to return to open session. Jegerski seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0 at 5:24 p.m.

14. Adjourn

Fairbanks motioned to adjourn the meeting. Jegerski seconded. Meeting adjourned 4-0 at 5:24 p.m.

Cindy Papenfus
Administrative Specialist

MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY SEPTEMBER 4, 2025 – 4:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Scott Williams, Town of Linn Fire Liaison Jim Livingston

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report – Items related to Police and Fire Commission
7. Approval of the Regular meeting minutes of August 7, 2025
8. Approval of the Special Budget Workshop minutes of August 28, 2025
9. Discussion/Action – Schedule meeting to discuss Police Department and Fire Department facilities recommendation to City Council
10. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of August 2025, operating in the amount of \$426,358.25, Capital purchases in the amount of \$2,405.00, Equipment Replacement purchases in the amount of \$206.40, for a total of \$428,969.65
 - b. Discussion/Action – Approval of 2026 Police Department Budget
 - c. Discussion/Action – Confirmation of status change of CSO Bradley Potter to Full Time Officer pending successful completion of medical and psychological examinations
 - d. Discussion/Action – Confirmation of status change of CSO Lace Atkinson to Full Time Officer pending successful completion of medical and psychological examinations
 - e. Discussion - Chief’s Report (briefing only – no action will be taken)
 - f. Discussion - Top Five Monthly Incidents
 - g. Discussion – Monthly activity reports -

2025 Dispatch activity for August 2025:	Telephone calls – 2,461	911 calls – 300	Window assists – 1,019
2024 Dispatch activity for August 2024:	Telephone calls – 2,870	911 calls – 255	Window assists – 1,298
2025 Patrol activity for August 2025:	Calls for Service – 2,815	Arrests - 382	
2024 Patrol activity for August 2024:	Calls for Service – 2,819	Arrests - 222	

h. Discussion/Action – Thank you Notes

- NGAUS Motorcycle Ride Committee

i. Discussion/Action – Items to be forwarded to City Council

11. Fire Department Business

a. Discussion/Action - Approval of bills for the month of August 2025, operating in the amount of \$354,153.37, Capital purchases in the amount of \$18.04, Equipment Replacement purchases in the amount of \$312,347.10, for a total of \$666,518.51

b. Discussion/Action – Approval of 2026 Fire Department Budget

c. Discussion – EMS Medical Billing/Stark Medical Billing

d. Discussion – Monthly Chief’s Update and Fire Department Report Overview

e. Discussion/Action – Creation of a Youth Apprenticeship Program

f. Discussion/Action- Confirmation and approval of hiring

- Part time Firefighter/EMT Matthew Goncher
- Part time Firefighter/Paramedic Jason McDaniel
- Full time Firefighter/Paramedic Scott DuVault

g. Discussion/Action – Approval of extrication tool purchase in the amount of \$43,481.48 to be funded from 2% monies

h. Discussion- Full time employees starting the Mercy Paramedic Program on 9/2/25

- Firefighter/AEMT Ryan Jolly
- Firefighter/AEMT Michelle Martinez
- Firefighter/AEMT David Schiltz

i. Discussion/Action - Items to be forwarded to City Council

12. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.

cc: Commission Members, Mayor, Council, Administrator, Attorney



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**PLAN COMMISSION AGENDA
MONDAY, SEPTEMBER 15, 2025 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Members:

Chair - Mayor Todd Krause; Alderperson Joel Hoiland, Commissioners: John Gibbs, Doug Skates, Jeremy Nafziger, Kyle Cary, and Ann Esarco

1. Call to Order
2. Roll Call
3. Approve Minutes of the August 18, 2025, Plan Commission meeting as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes.
5. Acknowledgment of Correspondence.
6. Downtown Design Review:
 - a. **Continuation of** Discussion/Action on Resolution PC-032 for a Downtown Project Review Application filed by **Shadi Qattawi**, 25420 W Cedar Crest Lane, Lake Villa, IL, for property located at **140 Broad Street**, Tax Key No. ZOP 00331
 - b. Discussion/Action on Resolution PC-041 for a Downtown Design Review Application filed by **Emily Kornak**, 918 W Main Street, Lake Geneva, WI, for a proposed mural on building façade located at **918 W Main Street**, Tax Key No. ZOP 00348
 - c. Discussion/Action on Resolution PC-045 for a Downtown Design Review Application files by **Emily Kornak**, 918 W Main Street, Lake Geneva, WI, for a proposed building façade improvement located at **918 W Main Street**, Tax Key No. ZOP 00348
7. Extra Territorial Land Division Review
 - a. Discussion/Action on Resolution PC 042 for a Certified Survey Map application filed by **Megan Theune-Baillargeon**, 5000 S Towne Drive, Suite 160, New Berlin, WI, to divide Tax Key No **JA432800004** into two (2) lots located along Snake Road
8. Public Hearing, Review, and Recommendation
 - a. **Continuation of** Public Hearing for a Conditional Use Permit application to allow the operation of an indoor entertainment facility on the first floor and expansion of the commercial apartment on the second floor of the building located at **140 Broad Street**, Tax Key No. ZOP 00331 filed by **Shadi Qattawi**, 25420 W Cedar Crest Lane, Lake Villa, IL.

- b. Continuation of Discussion/Action on Resolution PC-035 for a Conditional Use Permit application to allow the operation of an indoor entertainment facility on the first floor and expansion of the commercial apartment on the second floor of the building located at **140 Broad Street**, Tax Key No. ZOP 00331 filed by **Shadi Qattawi**, 25420 W Cedar Crest Lane, Lake Villa, IL.**

9. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**BOARD OF PARK COMMISSIONERS AGENDA
TUESDAY, SEPTEMBER 16, 2025 - 6:30 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President - Adam St. Marie; Members - David Quickel, Peggy Schneider, Dana Furlo, Julie Mulligan, Craig Lambrecht and Jessica Pokorny. Council Liaisons - Alderperson Cindy Yager and Mayor Todd Krause

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of Park Board minutes from August 19, 2025
5. Parks Director Update
6. Discussion/Recommendation regarding YMCA Vet's Park Sign
7. Discussion/Recommendation regarding YMCA quarterly report
8. Discussion/Recommendation regarding Budget and Impact Fees
9. Discussion/Recommendation regarding Naming Sailboat entry area at Utility Commission
10. Discussion/Recommendation regarding Native Plantings at Sailboat entry area
11. Discussion/Recommendation regarding reallocating capital funds from boulevard planting to Sailboat entry area
12. Discussion/Recommendation regarding plantings
13. Discussion regarding Parks Strategic Vision
14. Discussion/Recommendation regarding Vets Park Playground and tree lighting
15. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

Board of Park Commissioners Minutes

Tuesday, August 19, 2025

City Hall, Meeting Room 2A

1. **Call to order:** Meeting was called to order by President Adam St. Marie at 6:30p.m.
2. **Roll Call:** Present: Adam St. Marie, David Quickel, Peggy Schneider, Dana Furlo, Craig Lambrecht, Jessica Pokorny (arrived at 6:36p.m.), Alderperson Cindy Yager
Absent: Julie Mulligan (resigned), Mayor Todd Krause
3. **Comments from the Public:** Mike Coolidge spoke regarding 13e: Vet’s Park baseball fields and naming rights. Mary Jo Fesenmeier spoke regarding 9: A city park needs a name.
4. **Approval of Park Board Minutes from July 22, 2025**
Motion to approve minutes as documented by Adam St. Marie
2nd by David Quickel; Motion carries
5. **Introduction and Welcome- Parks Director David Winger**
David Winger introduced himself and shared some background.
6. **Discussion regarding the Tree Board Minutes**
No new updates
7. **Discussion regarding the Avian Committee Minutes**
No new updates. Reviewed previous discussion about Swift Night on September 4, 2025, application for Bird City, and Hotel Birding backpacks.
8. **Discussion/ Review of Financial Reports**
Discussion about “Park Plan”. Discussed reported wages listed. Discussed the need for clarification of use of Impact fees and under budget items.
9. **Discussion/ Recommendation regarding Utility Commission Sailboat Native Plantings**
Discussed the need to have a formalized name for this area. Discussed the need to determine what the procedure is, if needed, for changing the location of the Native Plantings. Discussed the need for clarifying under which budget the plants would be listed.
10. **Discussion/Review of tree removal list from Tree Board**
Tree removal list provided which reports which trees are identified for removal and what has been completed.
11. **Future Agenda Items**
Parks Director Update
YMCA Vet’s Park Baseball Fields and Naming Rights
Naming Utility Commission Sailboat “Park” Area

Budget/ Impact Fee Discussion

Park's Strategic Planning Discussion

12. Next Meeting Date & Time: September 16, 2025 @ 6:30 pm in Room 2A

13. Parks Site Visits: Started at approximately at 7:30 pm

- a. Dunn Courts/ Dog Park/ Skatepark
- b. Maple Park
- c. Library Park
- d. Veteran's Park
- e. Seminary Park: was not visited.

14. Adjournment

Meeting adjourned at approximately 9:00 pm.

Respectfully submitted by Peggy Schneider



LAKE GENEVA PUBLIC LIBRARY

Library Strategic Planning Committee Meeting

Date: Thursday, September 4, 2025
Time: 3:00 p.m.
Place: Lake Geneva Public Library, Smith Meeting Room
918 W Main Street, Lake Geneva, WI 53147

Library
Director: Emily Kornak

MINUTES

1. Call to order (Brookes)
2. Roll call and introduction of guests
3. Landmarking and historical preservation update - Brookes
4. Strategic Plan - goal tracking - Brookes, Kornak
5. Staffing structure (future planning) - discussion - Kornak
6. 130th Birthday Party update (September 27) - Kornak
7. Items for next meeting and next meeting time and date - Brookes
8. Adjournment



LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, September 11, 2025
Time: 3:30 p.m.
Place: Lake Geneva Public Library, Smith Meeting Room
918 W Main Street, Lake Geneva, WI 53147

Board Members

Dennis Lyon, President	Lynelle Gramm, Vice-Pres.	Larry Kundert, Fin. Sec. / Treasurer
Sherri Ames	Lori Hartz	Barb Dinan
Mardi Pennington	Chris Brookes	Wen-D Kersten
Jill Rodriguez	Nick Vorpapel	

Library Director: Emily Kornak

AGENDA

1. Call to order (Lyon)
2. Roll call; introduction of guests
3. Review and approval of previous meeting minutes
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda
5. Finance, Building, & Grounds Committee
 - a. Review and approval of the previous months' invoices
 - b. Investment/donations/building & grounds report
 - c. Action item: 2026 Operating Budget
6. President's report (Lyon)
 - a. Continuing education: Trustee Essentials Chapter 5-6, discussion questions
7. Director's report (Kornak)
 - a. Director & staff reports for August 2025
 - b. Dragon Days update
 - c. Action item: PLLS Trustee Dinner RSVP
 - d. Action item: Shelf signage (LFI quote)
 - e. Action item: Basement ductwork (Zien quote)
8. Committee updates
 - a. Strategic Planning (Brookes) - next meeting Thurs. Dec. 4, 2025 at 3:00 pm
9. Friends of the LGPL report (Brookes)
10. City report (Ames)
11. School board report (Dinan)
12. Adjournment

LAKE GENEVA HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
AUGUST 12, 2025 – 7:00 P.M.
LAKE GENEVA CITY HALL,
626 GENEVA STREET, LAKE GENEVA, WI 53147

1. Meeting Called to Order
2. Roll Call
3. Approval of minutes: Review and approval of the minutes from the July 8, 2025, *Lake Geneva Historic Preservation Commission Meeting*.
4. Comments from the public and correspondence.
5. Reports on the *Geneva Lake Museum* upcoming events, including “*Tuesdays @ Two*” programs and the *Maple Park Homeowners’ Association* and updates on the regulation of short-term rentals in the *Maple Park Historic District*.
6. Updates regarding *Black Point Estate & Gardens*, *Horticultural Hall*, and *Historic Lake Geneva Walking Tours*, including *Black Point* programs at the Lake Geneva Public Library and Badger High School.
7. Updates on events at *The Riviera*, at the *1928 Geneva Theater / Geneva Stage*, or local news items relating to the *Lake Geneva Historic Preservation Commission*.
8. Review of the current 2025 *Lake Geneva Historic Preservation Commission City Budget* and recent bills, invoices, and payments.
9. Discussion and comments regarding recent building / remodeling projects within *National & State Historic Districts*, including repairs at Oak Hill Cemetery office and *Eduard Babayev’s New House at 833 Wisconsin Street*.
10. Update regarding the *Hillmoor Archaeological Site Survey* and the *Hillmoor Commission* and the status of the grant for the proposed new *Intensive Historic Survey of Lake Geneva*.
11. Update regarding the *City of Lake Geneva Chapter 34 - Historic Preservation Ordinance*, creation of a new *Local Historic Landmark Application Form*, and the status of nomination applications for buildings such as the *Lake Geneva Public Library* and *The Riviera* as *Local Historic Landmarks*. Also review of our status as a *Certified Local Government*.
12. Ongoing discussion regarding the repair and/or replacement of any of the existing historic plaques and signs, the proposed new *Haskins / Crawford* historical sign, the *Lake Geneva*

Sanitariums sign, a potential *Old Mill Pond* historic sign in conjunction with the *Lake Geneva Beautification Committee*, and changes to the Sign Ordinance.

13. Update regarding the status of the *Three Graces* statue and the 3-D scan of the *Three Graces* statue in Allerton Park in Monticello, Illinois, the latest City funding information, and the future plans and options for repair and/or replacement of the *Three Graces* statue.
14. Status of recent *Historic Plaque Program* applications, the cost of plaques from *Timberline Signs* at \$300.68 each (including sales tax), application forms, and ongoing updating the list of past plaque recipients.
15. Discussion regarding new projects for the *LGHPC*, updates regarding our website www.historyoflakegeneva.org, who to contact at City Hall regarding reactivation and website revisions, and discussions with Jeff Miskie.
16. Discussion regarding adding a picture of Holy Communion Episcopal Church to display of National & State Historic Buildings in City Hall lobby.
17. Update on the status of the *I-phone app* and *Android app* for *A Historic Lake Geneva Walking Tour*, including who to contact regarding reactivation of *I-phone* and *Android* apps, and discussion on how to better promote the apps.
18. Discussion regarding any new correspondence from Stephanie Klett and Deanna Goodwin at *Visit Lake Geneva / Lake Geneva Chamber of Commerce* on how the *LGHPC* can help promote tourism in Lake Geneva and better publicize our role in the community.
19. Review of any new information from Jason Tish at the *Wisconsin Historical Society*, *National Trust for Historic Preservation*, the *Society of Architectural Historians*, and the *Wisconsin Association of Historic Preservation Commissions*.
20. Adjournment

***THE NEXT LAKE GENEVA HISTORIC PRESERVATION COMMISSION
MEETING WILL BE AT CITY HALL @ 7:00 P.M.
ON TUESDAY, SEPTEMBER 9, 2025.***

Lake Geneva Historic Preservation Commission Meeting Minutes

July 8, 2025 - 7:00 p.m. at Lake Geneva City Hall

President Ken Etten called the meeting to order at 7:00 p. m. Lake Geneva City Hall

Present: Ken Etten, Louise Rayppy, Chris Brookes, Grace Hanny, Emily Hummel, and Ja Nelle Powers.
Absent: John Halverson, Sonja Akright. Guest: Charlene Klein, former Mayor.

Approval of minutes: Review and approval of the minutes from the June 10,2025, Lake Geneva Historic Preservation Commission Meeting.

Comments from the public and correspondence. Charlene had questions about historic preservation through-out the city and also on her block at 833 Wisconsin Street, which the new house there is not historical at all. It replaced a much older home.

Reports on the Geneva Lake Museum upcoming events, including "Tuesdays @ Two" programs and the Maple Park Homeowners' Association and updates on the regulation of short-term rentals in the Maple Park Historic Districts. "Tuesdays @ Two" -- 100 Years of Big Foot Country Club, August 20 @ 6:00 p.m. Fund raiser: Dinner & Bingo at Hawk's View Golf Club, September 25, 2025. Military Room fund raiser was a success. Maple Park: 2025 Newsletter, social events for the season. City hired an Enforcement company to manage short-term rentals.

Updates regarding Black Point Estate & Gardens, Horticultural Hall, and Historic Lake Geneva Walking Tours, including Black Point programs at the Lake Geneva Public Library and Badger High School and potential special event on July 13 at the Black Point Estate to commemorate Conrad Seipp's 200th birthday and the 20th Anniversary of the dedication as a State Historic Site. 20th Anniversary Volunteer Party --- Friday, July 11, from 5 - 7:30 P.M. Donor Event -- July 13, from 3:30 -- 8 P.M.

Updates on events at The Riviera, at the 1928 Geneva Theater / Geneva Stage, or local news items relating to the Lake Geneva Historic Preservation Commission. Geneva Stage is closed for July, August, will reopen in September with the Odd Couple.

Review of the current 2025 Lake Geneva Historic Preservation Commission City Budget and recent bills, invoices, and payments. Our current balance is \$15,079.59.

Discussion and comments regarding recent building / remodeling projects within National & State Historic Districts, including repair / replacement of windows at Oak Hill Cemetery office, the remodeling of the Edie Boutique, and the Eduard Babayev's New House at 833 Wisconsin Street. New windows and roof at Cemetery office building that used to be a chapel. City will pay for it. Tom Earle will do it according to

Historic Preservation. Mary Sturgis donated the land in 1877, did not build until the 1920's. Edie Boutique has been approved both by the city and us. New house at 833 Wisconsin still working on it.

Update regarding the Hillmoor Archaeological Site Survey and the Hillmoor Commission and the status of the grant for the proposed new Intensive Historic Survey of Lake Geneva. Have Hillmoor news letter on website, so people can see what's going on there and also can make comments. Historical Survey, application survey should provide stronger protection for Historic Maple Park, especially the Baker House. Consult Jason about this, also the grant for the survey.

Update regarding the City of Lake Geneva Chapter 34-- Historic Preservation Ordinance, creation of a new Local Historic Landmark Application Form, the status of nomination application for buildings such as the Lake Geneva Public Library and The Riviera as Local Historic Landmarks. Made motion to send to Jason compact paper work of the Ordinance. Motion was approved.

Ongoing discussion regarding the repair and /or replacement of any of the existing historic plaques and signs, the proposed new Haskins / Crawford historical sign, the Lake Geneva Sanitariums sign, a potential Old Mill Pond historic sign in conjunction with the Lake Geneva Beautification Committee, and status of changes to the Sign Ordinance. Waiting to hear if the City Council on July 14th will approve a change to the Zoning Ordinance to allow for Historic Signs up to 18 square feet.

Update regarding the status of the Three Graces statue and the 3-D scan of Three Graces statue in Allerton Park in Monticello, Illinois, the latest City funding information and the future plans and options for repair and/or replacement of the Three Graces statue. The 3-D scan will cost \$2,500. The statue is located at City Hall right now. The Kishwauketoe Questers group would like to commemorate the statue with a plaque.

Status of recent Historic Plaque Program applications, including plaque at 1205 Dodge Street by Rose Fritz, the cost of plaques from Timberline Signs at \$300.68 each (including sales tax) application forms, and on-going updating the list of past plaque recipients. The house at 1205 Dodge Street received a plaque -1887. We will put together a list of signs at our convenience.

Discussion regarding new projects for the LGHPC, updates regarding the status of our website www.historyoflakegeneva.org. who to contact at City Hall regarding reactivation and website revisions, and discussion with Jeff Miskie. Also review of potential options for printing new copies of our Historic Walking Tour booklets. Talked to Lacey about having a website E-Mail. Jeff Miskie has copies of all our files. We were given the name Adams, someone at City Hall that could help us.

Update on the status of the I-phone app and Android app for A Historic Lake Geneva Walking Tour, including who to contact regarding reactivation of I-phone and Android apps, and discussion on how to better promote the apps. No new information.

Discussion regarding any new correspondence from Stephanie Klett and Deanna Goodwin at Visit Lake Geneva / Lake Geneva Chamber of Commerce on how the LGHPC can help promote tourism in Lake Geneva and better publicize our role in the community. No new information.

Update on any new information from Jason Tish at the Wisconsin Historical Society, National Trust for Historic Preservation, the Society of Architectural Historians, and the Wisconsin Association of Historic Preservation Commissions. No new information.

Meeting adjourned at 8:45 P.M.
Respectfully Submitted, Louise M. Rayppy



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**AVIAN COMMITTEE AGENDA
TUESDAY, SEPTEMBER 9, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)**

Members:

President - Sarah McConnell; Members - Beverly Leonard, Jill Rodriguez, Karen Gallo, Victoria Ross, Kelley Happ, and Alderperson - JaNelle Powers

1. Call to Order
2. Roll Call
3. Approval of the minutes from August 12, 2025
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Financial Review and 2026 Budget Update
6. Discussion regarding membership
7. Discussion/Update regarding Swift Night Out
8. Discussion regarding Bird City Application
9. Discussion/Update regarding Hotel Birding Backpacks
10. Discussion regarding Holiday Tree at Geneva Lake Museum
11. Discussion regarding Climate Change
12. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

City of Lake Geneva Avian Committee Meeting Minutes

Tuesday, August 12, 2025 6:00 P.M.

City Council Conference Room 2A

1. Call to Order: 6:00 PM by Sarah McConnell

2. Roll Call. The following members were present: Sarah McConnell, Jill Rodriguez, Kelley Happ, Victoria Ross, and Alderperson JaNelle Powers. Karen Gallo and Beverly Leonard were excused

3. Approval of Avian Committee meeting minutes

Rodriguez made a motion to approve the minutes from the July 8 meeting, seconded by Ross and passed.

4. Visitors and Comments from the Public:

David Winger was introduced as the new Lake Geneva Parks director. Winger is a native to the area, has a Master's degree in Sustainable Management. The Avian Committee will be under the Parks Department. He can be reached at parksdirector@city of lakegeneva.

No other members of the public were present.

5. Financial Review

Rodriguez reported that she reached out to comptroller Laura Pisarcik regarding the 2026 budget planning sessions and will follow up to get detailed information.

6. Update from City Council

Alderperson Powers relayed news from the city, including a recent vote to separate from the GLLEA, purchase our own boat and have more oversight and control over policing on Geneva Bay and Buttons Bay. She also reported that Tom Hartz of Simple Bakery and Café is interested in purchasing two city parcels near the Fairfield Inn for mixed use, including a new café and larger bakery. The current Simple will remain a restaurant.

7. Swift Night Out Plans and Updates

McConnell reported that plans are all set for the September 4 SNO event. This is the seventh year for this educational event, focused on Chimney Swifts and bird migration. Happ reported that flyers, rack cards and yard signs are ready to go to the printer.

8. Birding Backpacks

Rodriguez reported that the birding backpacks are being distributed; so far to VISIT, Bella Vista Suites and Comfort Suites.

9. Discussion/Update on Climate change Topics

It was reported that Lake Geneva does have a Dark Skies ordinance -it is important not only for birds.

10. Purple Martin Report

Martins are beginning their migration and will soon be gone. Another successful year.

11. Other

Rodriguez mentioned that a new mural will be installed behind the library by the butterfly garden. She also has applied for a tree at the Geneva Lake Museum for the holiday decorating contest.

Ross offered to resign to allow Volquardsen to take her position as the sixth member of the committee and stated that she will still be available to help. McConnell tabled the offer until further discussions.

12. Next Meeting Date and Time

The next Avian meeting will be held on **Tuesday September 9 at 6 pm in Conference Room 2 A.**

13. Future Agenda Items

- Update from City Council
- Membership
- Swift Night Recap
- Bird City Application
- Hotel Birding Backpacks Update
- Holiday Tree at Geneva Lake Museum
- Climate Change Topics
- Budget Update and Plans for 2026
- Other
- Next meeting time and date

14. Adjournment:

Rodriguez moved to adjourn, seconded by Ross and approved. Meeting adjourned at 7:10 p.m.

Respectfully submitted, 9/2/2025
Kelley Happ



LAKE GENEVA TOURISM COMMISSION AGENDA

Monday, September 8, 2025 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Members:

Chairperson - Brian Waspi; Members - Shelley Rowell, Troy Migut, Zakia Pirzada, Alderperson Fesenmaier and Alderperson Frame; Ex-Officio Members - Mayor Todd Krause, Comptroller Laura Pisarcik and VISIT Lake Geneva President Stephanie Klett

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from August 11, 2025
5. Update from Heather Jones (Independent Contractor for Tourism Commission) Meet at the Lake Promotional Activity
6. Update from Tourism Entity (VISIT Lake Geneva) on Promotional Activity, Calendar, and Hotel performance
7. Update from Lake Geneva Business Improvement District (events and mission)
8. Written financial update regarding Room Tax Dollars Collected, Financials, current Budget & Disbursements, list of outstanding (unpaid) tourism grants awarded
9. Discussion/Action regarding the 2026 Tourism Commission Budget
10. Discussion/Action on Tourism Promotional Grant Program and Requests: **Maximum ten (10) minute presentation per request:**
 - a. Lake Geneva Oktoberfest; Downtown Lake Geneva BID
 - b. Tracing the Divide - Avant Fall Cider Tour; Avant Cycles
 - c. Abominable Trail Race; ASR Events, LLC
 - d. Abominable Snow Race; ASR Events, LLC
 - e. Lake Geneva Winter Bridal Expo; Celebration Management
11. Final Event Evaluations from organizations receiving Tourism Grants
 - a. Jazz by the Lake; Fred Gahl, Lake Geneva Community Foundation

12. Discussion/Action regarding transfer of Municipal Development Funding from the Tourism Commission to the General Fund for the Knowles-Nelson Grant Matching Funds (continued from August minutes)
13. Tourism Commission related forms, paperwork, and grant procedures review
14. Next Meeting Date & Time
15. Future Agenda Items
16. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

TOURISM COMMISSION MINUTES
Monday, August 11 , 2025
COUNCIL CHAMBERS, CITY HALL

Meeting was called to order by Chair Waspi at 4:00 p.m.

Roll Call

Present: Chair Brian Waspi, Vice Chair Zakia Pirzada, Alderman Fesenmaier, Alderman Frame, Shelley Rowell; Mayor Krause (Ex-Off), Stephanie Klett (Ex-Off)

Absent: Troy Migut, Comptroller Laura Pisarcik (Ex-Off).

Comments from the Public limited to 5 minutes, limited to items on the agenda:

Alderman Joel Hoiland spoke on Item #11, the money budgeted for the Knowles-Nelson Grant. He believes there would be challenges because Hillmoor, Zone 1, is resident-oriented use. He suggested the budgeted money be used for Welcome Signs into the City.

Approval of Tourism Commission minutes from July 14, 2025

Motion by Waspi, second by Pirzada, to approve the minutes from July 14, 2025. Unanimously carried.

Heather Jones, Independent Contractor for Tourism Commission, Meet at the Lake Promotional Activity

Heather Jones highlighted data from her June – July (first half) Riviera-targeted Marketing Campaign. The site session for the Tourism City-Only Hotels website www.lakegenevahotels.org is showing a huge boost. Alder Fesenmaier asked if Heather could add the details (i.e. which group and total expense approved) for the comp/donated Riviera use.

Update from Tourism Entity – Visit Lake Geneva

Deanna Goodwin was proud to announce that the seven weeks of Concerts in Flat Iron Park had fantastic attendance and much positive feedback. The Visit website has topped One Million visitor sessions already in July. Events and Things to Do continue to top the page views. Impact Award nominations remain open until August 31st for the October dinner celebration.

Included in July 2025 Earned Media Highlights:

<https://www.cntraveler.com/gallery/the-most-beautiful-towns-in-america>

<https://www.chicagoparent.com/things-to-do/travel/summer-family-fun-in-lake-geneva/>

<https://www.travelandtourworld.com/news/article/now-lincoln-county-joins-door-dane-milwaukee-sauk-brown-and-langlade-as-wisconsin-sees-skyrocketing-tourism-growth-new-update-you-need-to-know/>

Update from Lake Geneva Business Improvement District (BID) –

Alexandra Binanti handed out copies of her monthly report.

Best reach on Social Media are posts regarding new store openings, mural announcements, and store anniversaries.

The new mural installation has been completed at 605 W. Main Street across from the Geneva Lake Museum.

The Lemonade Crawl on August 20 will consist of the ticketed event from 3:00 p.m. to 6:00 p.m. with twenty-five businesses participating and new this year, the picnic in Flat Iron Park from 4:00 p.m. to 8 p.m. The annual Maxwell Street Days this year is August 22 through 24. Bids will be opened today for refinishing benches in the downtown. BID Boundary adjustments will be presented for approval at the August or September Council meeting.

Written financial update provided by City Comptroller

Balance Sheet from June 30, 2025

Total Assets \$932,697.41

Restricted Fund Balance - \$1,075,073.65

Tourism Promotional Grant Program and Requests

Honoring Our Military Heroes – Geneva Lake Museum

The grant details for the Military Room renovation at the Museum were explained. Commissioners were invited to view the progress. *Motion by Frame, second by Pirzada, to award \$20,000.* Unanimously carried.

Final Grant Evaluations from organizations receiving Tourism Grant

Veteran’s Park, Geneva Lakes Family YMCA –

This is an example of a municipal development grant that uses sports marketing and shows a direct correlation from tournaments for overnight stays in the shoulder season.

Knowles-Nelson Grant and Matching Funds

Continued to September meeting.

Tourism Commission related forms, paperwork, and grant procedures review

Riviera Ballroom Complimentary Request Form (moved to beginning of agenda)

Criteria/Guidelines for awarding grants, to be included on the grant application

Klett asked how follow-up is done AFTER an event to ensure guidelines were met. Commissioners believed appropriate review is done through approved invoices by staff and post-event review documents in the packet and discussion included in the minutes.

Future meeting agenda items and next meeting date –

Monday, September 8 at 4:00 PM

- Knowles-Nelson Grant and Matching Funds
- Budget – add line items for municipal development projects including maintenance; City limits entrance signs and wayfinding kiosks
- Switch Riviera Contractor individual grant requests to line items in the City budget
- Note: Include Future Meeting Date on the agenda

Motion by Frame, second by Waspi, to adjourn at 5:20 p.m. Carried.

Respectfully submitted,
Alderman Fesenmaier, Secretary



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**CEMETERY BOARD AGENDA
WEDNESDAY, SEPTEMBER 17, 2025 - 4:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2C (UPPER LEVEL)**

Members:

Aldersperson Cathy Stoodley-President, Terry Krohn- Vice President, Ruth Ann Monico-Secretary, Rick Bailey, Aldersperson Linda Frame

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from August 20, 2025
5. Review of Monthly Financial Reports
6. Staff Report- Public Works Director Earle
 - a. Wisconsin Alliance of Cemeteries (WAC) Conference Update
7. Discussion/Possible recommendation regarding wish list projects
 - a. Chapel Windows and Roof
 - b. Kubota Ruv
 - c. Security Cameras
 - d. Sexton Cold Storage Shed
 - e. Proposed Budget Requests for Wish List Items
8. Review of Cemetery Rules and Regulations
9. Discussion/Possible Recommendation regarding the Museum Parade of Trees
10. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance
so that the appropriate accommodations can be made.*



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

**HILLMOOR COMMISSION AMENDED AGENDA
THURSDAY, SEPTEMBER 11, 2025 - 6:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members:

Mayor Todd Krause, Alderperson Cindy Yager, Consultant Michael Krajovic; Members - Mark Davids, Kenneth Etten, Dan Getzen, Larry Happ, Paula Porbucan, Peggy Schneider and Lowell Thompson.

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the minutes from August 21, 2025
5. Update regarding ecological and planning RFP's (Request for Proposals) – David Winger and Michael Krajovic
6. Update regarding land price for Zone 5 – Mayor Krause
7. **Review and recommendation regarding designating a portion of property in Zone 5 as surplus property for non-profit use**
8. Update regarding Hillmoor Newsletter – Lowell Thompson, David Winger and Michael Krajovic
9. Discussion/Recommendation supporting Avian Committee grant proposal – Larry Happ
10. Review/Recommendation regarding 2026-2027 budget priorities — Mayor Krause, David Winger and Michael Krajovic
11. Presentation from the Friends of Hillmoor regarding temporary landscape improvements at Hillmoor's HWY 50 entrance
12. Discussion/Recommendation regarding Friends of Hillmoor presentation for HWY 50 entrance improvements
13. Adjournment

*A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.*

**HILLMOOR COMMISSION MINUTES
THURSDAY, AUGUST 21, 2025 - 6:00 PM**

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mark Davids, Kenneth Etten, Dan Getzen, Larry Happ, Paula Porubcan, Peggy Schneider, Lowell Thompson, Mayor Todd Krause, Alderperson Cindy Yager and Consultant Michael Krajovic.

Call to Order by Mayor Krause at 6:00 pm.

Roll Call

Present: Mayor Krause, Alderperson Cindy Yager, Kenneth Etten, Larry Happ, Lowell Thompson, Paula Porubcan, Dan Getzen, Mark Davids, Parks Director David Winger, and Consultant Michael Krajovic, Excused/Absent: Peggy Schneider was excused.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. Peg Esposito, Mary Jo Fesenmaier (Alderperson), Betty Volquardsen, Jim Gaugert, Sheri Ames (Alderperson), and Ross Magnusen spoke during the public comment period.

Approve the Minutes of July 24, 2025. On a motion by Larry Happ and second by Ken Etten the minutes from the meeting of July 24, 2025 were unanimously approved with the change to correct Mark Davids last name in three locations.

Update/Recommendation regarding HWY 50 and other improvements – handicap accessible gates, paved path, foot bridges, and new paths in Zones 4 And 5. Mayor Krause reported that Public Works continues to clear the HWY 50 frontage on the east side of the property. Michael Krajovic presented images of a new paved path that was installed next to the existing gate at the entrance off of HWY 50 by the Public Works Department to improve access for those with mobility challenges. He stated that as a result, \$3,000 earmarked by the Hillmoor Commission for a new gate will not be needed. Similar solutions are being investigated for the Haskins Street entrance.

Update regarding City issuing an RFP (Request for Proposals) for developing a master architectural/landscaping conceptual plan for Zone 1 – Michael Krajovic reported that final revisions have been made to the RFP including revising the timeline. The RFP is expected to be approved by City Council on August 25th and issued on the 27th. Mayor Krause added that the Tourism Commission plans to approve matching funds for the Knowles-Nelson grant at its next meeting.

Review/Recommendation regarding an RFP for developing an ecological restoration plan – Michael Krajovic reviewed the draft RFP and invited additional input from the Commission members. The expectation is to have the RFP approved by City Council in the next few weeks.

Discussion regarding creating a birding destination and offering geocaching at Hillmoor – Mark Davids and members expressed continued interest in pursuing both activities working with the City’s Avian Committee and with Dave Winger, the City’s new Park Director. The importance of the ecological restoration effort to improve bird habitat was discussed. It was suggested that the City consider collaborating with other adjoining municipalities to create a larger birding area to improve national recognition.

Discussion/Recommendation requesting City Council to determine estimated land cost for potentially selling land to nonprofit organizations interested in constructing new facilities within Zone 5 of the Hillmoor park project – Mayor Krause explained the need for the making the request to City Council since the Hillmoor Commission does not have legal authority to sell City owned land or to determine the price of it. The document in the meeting packet titled "Potential Sale of Hillmoor Land in Zone 5 to Nonprofit Charitable Organizations" was discussed. On a motion by Mark Davids and second by Paula Porubcan, the motion to forward the request to City Council was approved 5 to 1. Larry Happ voted no.

Discussion/Recommendation regarding Historic Commission sign location near Haskins St. - Commission member Ken Etten, who also serves on the City’s Historic Preservation Commission, presented the Historic Commission’s recommendation to place a historic sign about the Haskins family farm at the corner of the Hillmoor property adjacent to Haskins St. On motion by Dan Getzen and second by Lowell Thompson, the sign location recommendation was unanimously approved.

Discussion regarding increasing Hillmoor Newsletter readers – Dave Winger and Lowell Thompson discussed options how to best increase viewership of the newsletter including ways for residents to signup to receive it directly.

Discussion regarding Hillmoor budget for 2026. Mayor Krause briefly described the City’s budget process, timeline, and the distinction between the annual operating budget and capital expenses. Michael Krajovic gave an overview of possible Hillmoor projects that could be included in the City’s 2026 budget and how some of them relate to the Knowles-Nelson grant project that is planned to be completed next year. The Mayor asked Dave Winger to help with developing estimated cost for each project and that the items be placed on the Commission’s next meeting agenda for a more detailed discussion.

Future Agenda Items. There were no additional items discussed.

Future Meetings. The next Hillmoor Commission meeting is scheduled for 6:00 pm, Thursday, September 11th at City Hall.

Adjournment - Motion by Lowell Thompson and second by Larry Happ. Voice vote, approved, motion carried. Adjourned at approximately 7:30 pm.

GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)

G.L.E.A., 105 N. Elkhorn Rd., Williams Bay, WI 53191 – 262-245-4532 – www.glea.wi.org

Monthly Board of Directors Meeting
Thursday, September 18, 2025 - 4:00 PM.
105 N Elkhorn Rd., Williams Bay, WI 53191.

Virtual: Join Zoom Meeting
<https://us06web.zoom.us/j/87821811882>

Meeting ID: 878 2181 1882

Members:

Chairperson Patrick Kenny
Vice Chairperson Mary Jo Fesenmaier
Rick Pappas, Jim Weiss, Carol McAdam, Alex Rasch, Rob Umans, LaMarr Lundberg

AGENDA

Call Meeting of GLEA Board of Directors to Order – Chairperson or Vice Chairperson
Roll Call.

General Business:

Public Comments: The public is allowed to make comments under Wis. Stats. §19.84(2).
Comments will be limited to 5 minutes.

1. Approve the minutes of August 21, 2025, Board Meeting.

2. Monthly Review Items:

- a. Action on August 2025 Income Statement
- b. Action on August 2025 Balance Sheet
- c. Bookkeeper's August 2025 Disbursement & Donation Reports for review
- d. Treasurer's Report 2025

Possible action on the following business:

1. GLEA Bylaws Review
2. Municipality Contracts Update
3. Lake District Meeting Update
4. Starry Stonewort
5. Shoreline Protection
6. Off Season Beach Monitoring Signage
7. E. Coli Stream Results
8. Dale Splinter Updates/Projects
9. Intern Employment
10. Funding / Grants
11. Events
12. Municipal Reports and Updates
 - a) City of Lake Geneva
 - b) Village of Williams Bay
 - c) Village of Fontana
 - d) Town of Linn
 - e) Town of Walworth

13. Next Meeting Date
October 16, 2025.

14. Adjourn

Posted: September 10, 2025, at GLEA office and website <https://www.gleawi.org/>
Holly Baseman, Director, director@gleawi.org, Aimee Townsend, Admin. Asst., glea.office1@gmail.com

GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)

Monthly Board of Directors Meeting Minutes
Thursday, July 17, 2025
105 N Elkhorn Rd., Williams Bay, WI 53191.

MINUTES

Call to Order: The GLEA Board of Directors meeting was called to order at 4:00 p.m. by Chair P. Kenny.

Roll Call:

Board Members/Staff Present: P. Kenny, R. Pappas (Fontana), M.J. Fesenmaier (LG), J. Weiss, C. McAdam (Linn), R. Umans, L. Lundberg (WB), T. Jochman (Attorney), H. Baseman (Staff), Logan (Intern)

Guests Present: Patrick Bergin, Lauderdale Lakes Lake Management District; Brian Sichi, Okauchee Lake Management District; Justin, SEWRPC

Board Members/Staff Absent: A. Rasch (Walworth), A. Townsend (Staff)

Lake Districts Presentations and Discussion

Guest speakers from the Lauderdale Lakes Lake Management District and the Okauchee Lake Management District shared the history of their organizations with the GLEA Board in an effort to provide useful background as the Board evaluates benefits, need for, and challenges of a Geneva Lakes Management District. They addressed a number of topics including the wake boat issue; aquatic vegetation issue; litigation issues; voting; working with the DNR; funding/taxes; and open meeting laws.

Following the presentations there was discussion about the question posed by Chairman Kenny, namely what is the benefit of forming a lake district outside of the financial benefit. The Board discussed pros and cons.

Lake Management Plan

Justin from SEWRPC walked the Board through the draft of chapter three of the Lake Management Plan. He confirmed much of what would be done by a lake district is already being done by GLEA. Discussion followed. Some of the key points include:

- To continue doing what GLEA is doing, but to perhaps institutionalize it.
- Increase level of public profile and engagement, perhaps by holding more public meetings in different municipalities, inviting residents, etc.
- For those wanting more representation on GLEA, perhaps forming a subcommittee will provide exchange of ideas and expanding range of input, without needing to change the bylaws.

There was also some discussion about the need for the level of funding (\$2-\$3 million) that might be generated by a lake district.

The Board was in agreement to not be in favor of forming a lake district.

Office Lease: Motion was made by M.J. Fesenmaier to move forward with the new lease for GLEA offices. R. Umans seconded the motion. The motion carried unanimously.

Algae Torch Insurance: Motion was made by M.J. Fesenmaier to approve expenditure of \$111 to insure the new algae torch. Motion was seconded by P. Kenny. The motion carried unanimously.

CD Rollover: The Board agreed to roll over the CD scheduled to come due on August 8.

USGS Algae Cameras: It was reported that cameras have been installed in Lake Geneva at the Riviera and by Geneva Inn. J. Weiss volunteered to help get the 3rd one installed.

E. Coli Report from Lake Geneva: There was discussion about the high levels of E. Coli near the seawall in Lake Geneva. Discussion points included:

- Stepping up testing 2x/week
- DNR has indicated some lakes report averages or do composite sampling.
- Discussion on whether GLEA should post all results at all locations.
- Continuing to test at seawall, even though not in budget.

It was agreed to post all municipal locations in emails to municipalities, but to not post the Riviera location result on social media, for now.

Piers & Buoys: It was reported that Lake Geneva is considering replacing buoys with new piers. It was suggested that GLEA/Holly will send Lake Geneva a position statement that it is bad science to replace with piers that will cover more of the water. P. Kenny made a motion for GLEA to take this action. R. Umans seconded the motion. The Board agreed unanimously to proceed with the position statement.

Big Foot Golf Course Renovation: P. Kenny reported that the country club is taking as many precautions as possible to preserve the lake and water.

Wake Enhancement Document: C. McAdam made a motion whereby GLEA recommends wake-enhanced, and surf boating shall occur no closer than 500 feet from shore and only in areas where the lake is at least 30 feet deep. The motion was seconded by M.J. Fesenmaier and unanimously approved.

As follow up to this, GLEA urges municipalities to:

- Adopt a Uniform Local Ordinance - Require wake-enhanced boating to follow the recommended 500-foot/30-foot standard.
- Coordinate with Enforcement Partners- Work with water patrol to support education, compliance, and public safety.
- Launch Public Awareness Campaigns - Incorporate wake boat guidance into pier permitting packets, newsletters, boat launch signage, and association communications.
- Engage Regionally - Collaborate with Walworth County and other lakefront municipalities for a cohesive lake-wide policy.

Grant for Interns: It was reported that GLEA received a private donation of \$5,000 to cover hiring of two more interns.

Intern Report

- A. Fish Cribs – the first crib is in, and 7 additional cribs will go in August 4. The cribs will be built next week.
- B. Clean Boats, Clean Waters – Fontana reported in with 189 uses. It was reported that the remainder of the numbers would be into GLEA in the next week.
- C. Other Projects

- a. Farmers Markets – Interns will cover a table there. First one was earlier today where Logan reported great traffic and interest, and several sales of the items made by interns.
- b. Art Show -GLEA will have a booth at the W.B. Art Show the following weekend. Interns will be making several items to be sold, including the popular lake biosphere. Holly asked Board members to volunteer for some of the time slots.
- c. Kids Class –it was suggested that GLEA conduct educational classes for kids on a couple Tuesdays in August. It was suggested that we table that idea as there are a lot of activities ongoing presently.

June Meeting Minutes: Motion was made to approve the minutes of the June Board Meeting and was unanimously approved.

Income Statement: R. Umans noted that individual donations are down from last year.

Treasure’s Report: Presented by R. Umans.

Municipality Reports:

- a. Fontana: P. Kenny reported that Fontana is seeing new metal piers that are able to stay in the lake year-round. The Board asked Holly to contact the DNR to investigate whether they approve of these metal structures.
- b. Lake Geneva: No updates
- c. Linn: No updates
- d. Williams Bay: No updates
- e. Walworth: No updates

Meeting Adjournment: The meeting was adjourned at 6:27 p.m.

Dated August 18, 2025. Upon approval, posted at the GLEA office and website <https://www.gleawi.org/>. These minutes were transcribed by H. Baseman, Director and C. McAdam.

APPROVED 8/21/2025



Lake Geneva Business Improvement District
Board of Directors Meeting
Wednesday, September 3, 2025 | 9:00 AM
Harbor Shores of Lake Geneva

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes from last meeting
4. Comments from the public as allowed by Wis. Stats. § 19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 3 minutes.
5. City News Update from designated City Representative
6. Appearance of VISIT Lake Geneva
7. Treasurer Report
 - a. Chart of Account review
 - b. Budget vs Actuals
 - c. Pay bills
 - d. Financial policies and procedures review for BID and Nonprofit accounts
8. Executive Director Report
 - a. Marketing report, website & social updates
 - b. Committee recap
 - i. Promotions – New Promotion with Library, Oktoberfest, Post Event Recaps
 - ii. Design – Flowers for BID expansion, Banners
 - iii. Economic Vitality – BID Connects Update for Sep 22, Rent Rate Research, Parking Discussion with Hwy 50 repavement
 - iv. Organization – Executive Committee, Financial Planning, BID Expansion
9. New Business
 - a. Review Annual Marketing Plan
10. Comments from Board of Directors
11. Adjourn



Lake Geneva Business Improvement District
Wednesday, August 13, 2025 | 9:00 AM
Harbor Shores of Lake Geneva

MINUTES

1. Call to Order - 9:00AM
2. Roll Call - *Janine Osborne, Alexandria Binanti, Kim Frank, , Alethea Salgado, Emily Trainor, Spyro Condos, Cathy Stoodley, Alastair Cummings, Angela Carlson, Stephen Schroeder, Anthony Silvestri Present. Beth Tumas Excused Absence.*
3. Approval of Minutes from last meeting – *? Motions. ? seconds. All Approved.*
4. Comments from the public as allowed by Wis. Stats. § 19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 3 minutes.
 - a. *Andrea Christensen discusses flag issues with suggestion of weighted non-tangle rods*
 - b. *[Mary Jo Fesenmaier](#) discusses request from Tourism Commission for a monthly BID update to the Hwy 50 Repavement projects*
5. City News Update from designated City Representative - *Cathy Stoodley report on David Winger is new Parks Director, discusses short term rental update, and strategic planning interest for the City*
6. Appearance of VISIT Lake Geneva - *N/A*
7. Treasurer Report - *Alethea Salgado gives a report on current financial status; impending expenses for events. Discusses bookkeeping appointments for hire.*
 - a. Chart of Account Review
 - b. Budget vs Accual
 - c. Pay bills - *Payroll Invoices from Alexandria Binanti and Kim Frank, outstanding invoice from Treasure Hut, Watering Invoice, and noting anticipating expenses via debit for marketing and materials for Lemonade Crawl and Maxwell Street Days. Final mural installment to be made to [Mauricio Ramirez](#)*
8. Executive Director Report
 - a. Marketing Report, website and social updates - *Alexandria Binanti delivers report discussing BID expansion update, mural program update with costs, and discuss establishing new committees for project review*
 - b. Committee Recap
 - i. Promotions - *Lemonade Crawl, Maxwell Street Days, New Promotion with Library*
 - ii. Designs - *Flowers for BID expansion, Benches RFP - Discussion on the three RFP received.*
A. Opened and Reviewed bids for Benches:

Terence Pisano at \$22,750.00

Glen Fern at \$45,847.00

Lake Geneva Outdoors \$257,175.00

Anthony Silvestri enters a motion to approve the contract of Terence Pisano for bench improvements in 2026. Alethea Salgado, seconds. All Approved.

B. Discussion on seasonal banners for street poles. Created a sub-committee of Cathy Stoodley, Alethea Salgado, Treasure Tomal, Sam Kelly and Tai Serna. Will schedule a meeting in the next two weeks.

- iii. *Economic Vitality - BID Connects, Rent Rate Research - Discussion on high rental rates - \$5 to \$15/sq foot higher than any WI competition. Idea to invite landlords for presentation on keeping tenants - "we're in this together" business retention strategy. Discussion on Hwy 50 construction and need to focus on solutions (for parking), signage, using social media and QR codes to help communicate.*
- iv. *Organization - Executive Committee, Financial Planning, BID expansion - reviewing new accountant*

9. *New Business*

- a. *Draft 2026 Budget - Stephen Schroeder motions to approve the 2026 Drafted budget noting that an updated budget may be presented following status update of potential BID expansion. Anthony Silvestri Seconds. All Approved.*
- b. *New Hire Announcement - announced Kim Frank as the new Administrative Coordinator*

10. *Comments from Board of Directors*

- a. *Spyro Condos discusses the need for parking updates in relation to Hwy 50 repavement project.*

11. *Adjourn - 10:10am Alastair Cummings motions, Alethea Salgado seconds. All approved.*

Geneva Lake Law Enforcement Agency

Board of Directors Meeting
Tuesday, September 9, 2025 – 5:00 PM

GLLEA Office
478 Lake Street
Fontana, WI 53125

The public can provide comments on agenda items by emailing your comments to the GLLEA Secretary/Treasurer Stephanie Smith at treasurer@genevalakepolice.com. All written comments must be submitted by 8:00 A.M. on the date of the meeting. All comments will be read aloud during agenda item #3 when public comments are allowed.

Agenda

1. Call to order.
2. Roll call
3. Comments from public. (*Limited to 2 minutes*)
4. Closed Session Pursuant to Chapter 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Chapter 19.85(1)(g) Wis. Stats. “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
5. Adjourn Closed Session and Reconvene to Open Session immediately thereafter or at the next regularly scheduled GLLEA Board of Directors meeting without further notice and pursuant to any and all properly noticed agenda for the purpose of voting upon or taking action on the above said items or any other subject disclosed by the agenda for the GLLEA Board of Directors meeting.
6. Approval of the 2026 Budget
7. Commander’s Report
8. Motion to adjourn.

Agenda approved by: *Commander Cole*

Date Approved: