



*City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov*

**Common Council Agenda  
Monday, December 8, 2025 - 6:00 PM  
Lake Geneva City Hall; Council Chambers (Main Level)**

**Members:**

Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. City Administrator's Report
9. CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Reapproval of the Regular Council Minutes from November 10, 2025
  - b. Approve the Regular Council Minutes from November 24, 2025
  - c. Agent Change for Gleneagles LLC dba Sopra to Simon Cumming, effective January 1, 2026
  - d. Acceptance of the Pre-Paid and Regular Check Reports
10. Items removed from the Consent Agenda
11. Ordinances & Resolutions
  - a. Resolution 25-R58: A resolution appointing City of Lake Geneva Election Inspectors for the Election term of 2026-2027
  - b. Resolution 25-R59: A resolution accepting Phase VI Streets of Symphony Bay
  - c. Resolution 25-R60: A resolution amending the Fire Department fees recommended by the

Police and Fire Commission December 4, 2025

12. Discussion/Action regarding CLG grant submission
13. Discussion/Action regarding Pay Request #5 from Wolf Paving for the 2025 Street Program in an amount of \$134,717.73
14. Discussion/Action regarding Center Street Water Tower Recoating for Utility Commission
15. Discussion/Action regarding Interchange North Utility Commission Project
16. Discussion/Action regarding updates to City Organizational Chart
17. Discussion/Action regarding Interim Performance Review Policy Framework and Form
18. Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding the Sheridan Springs Property and pursuant to Wisconsin Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the City Administrator's 6-month review
19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session
20. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*



**Memo:**  
**To:** Common Council  
**From:** David De Angelis, City Administrator  
**Date:** December 5, 2025  
**Re:** Council Agenda and Updates

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Please find below my comments on agenda items as well as any new information to share with the council.

### **AGENDA COMMENTS**

**12.** The request is being made by the Historic Preservation Committee to approve the application for a CLG grant from the State Historical Society in an amount not to exceed \$50,000 for the purpose of doing a new historical property survey of Lake Geneva. This is a 100% reimbursable grant and requires no cost share. The application is not complete at this time and is not included in the packet as they are still waiting for additional information regarding cost estimates from prospective contractors. Renee Hanlon will be coordinating this grant process on behalf of the City and her time, as well as Laura Pisarcik's, are also eligible reimbursements. Ms. Haneer will be present to answer any questions. I am recommending approval of applying for the grant.

**14. & 15.** Both of these items are on the Council agenda for approval. These items have been approved by the Utility Commission; however they also require review by the Public Works Committee and approval by the Council per ordinance 78-8 (5) as follows:  
*(5)Construction work. The Commission shall immediately supervise any utility construction work. Notwithstanding the foregoing, any construction exceeding the sum of \$250,000 shall be reviewed by the Public Works Committee and must be approved by the City Council. No sewer and water extensions beyond City limits are permitted unless specifically authorized by the City Council.*

I have also included the memo from Director Gajewski for your review as well. I am recommending approval.

**16.** This is the finalized version of the organizational chart as it has been reviewed and recommended by the Personnel Committee. This chart recognizes the staff changes as per the approved budget. It does not at this time include any Fire changes that were made at the last Police and Fire Commission meeting. I am recommending approval.

**17.** The included proposed interim performance review framework and forms are the beginning of the process to initiate performance reviews across the city departments. The forms as presented would be used until a final framework and forms would be established within the City's new HR software sometime in 2026. I am recommending approval.

### **UPDATES:**

1. Channel 25 is still not complete. Below is the chart from the engineer showing where we are. After my conversation with him he believes we may be to number 12 by the end of the year. However, as you can see that portion may take 90 days. After discussion he felt it may go quicker as this is not a new build out but there are no guarantees.

#	PEG Milestone	Complete?	Milestone Description
1	Initial Order Processing	ü	Order creation, QC, and engineering data entry
2	Construction Design	ü	Site survey, Walkout Validation, and Outside Plant Design
3	Construction	ü	Establish fiber path from Spectrum hub to client's demark
4	Circuit Design	ü	Engineering design of underlying circuit
5	Video Design	ü	Video Engineering design
6	Circuit Provisioning	In progress	Provision circuit according to established circuit design
7	Equipment Procurement	ü	Ordering, shipment, and receipt of required equipment
8	Video Provisioning	ü	Video Engineering provisions video design
9	Customer Video Feed		Video provided by customer meets formatting standards
10	Installation		Schedule, install and activate underlying circuit and feed PEG signal
11	72 Hour Soak Test		Monitoring of video content and sound for stability - 72 hours (contiguous)
12	Channel Build		Channel mapping and build for broadcast to the public (please note that this step may take 90+ days to complete)
13	Channel Launch		PEG Channel goes live to the public

2. The City has been notified by the Geneva Lake Use Committee that they will be closing their books and dissolving their existence as a committee. The Committee has not met for over two years. Their charter was to provide recommendations to all of the Lake Geneva area communities regarding revisions to the Joint Uniform Lake Ordinances.



# Memo

**To:** Mayor and Common Council  
**From:** City Clerk – Lacey L. Reynolds  
**Date:** December 5, 2025  
**Re:** Reapproval of Regular Council Minutes from November 10, 2025

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Upon review and summarization of the original November 10, 2025 Council meeting minutes I found an error. Included in the packet are the corrected minutes for reapproval. The section added is the roll call vote for Resolution 25-R55: A resolution authorizing the use of a three-year rolling average of August Consumer Price Index numbers reported by the Wisconsin Employment Relations Commission (WERC), to increase the wage schedule in the years 2026, 2027 and 2028.

Original wording for the motion: *Motion by Hoiland to approve, second by Smith. Roll call vote:*

Amended wording for motion and reapproval: *Motion by Hoiland to approve, second by Smith. Roll call vote: Hoiland, yes; Smith, yes; Frame, yes; Fesenmaier, no; Powers, yes; Yager, yes; Stoodley, yes. Motion carried 6-1.* I highlighted the section in the minutes document included in the packet.

If you have any questions regarding this item please reach out to me prior to the Council meeting on Monday, December 8, 2025.

**City of Lake Geneva Common Council Minutes - Amended**  
**Monday, November 10, 2025 - 6:00 PM**  
**Lake Geneva City Hall; Council Chambers (Main Level)**

**Members:** Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

**Call to Order**

by Mayor Krause at 6:05 pm.

**Pledge of Allegiance**

by Alder Smith.

**Roll Call**

Present: Todd Krause, JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, Brian Smith, Joel Hoiland, Cathy Stoodley and Cynthia Yager. Absent: Sherri Ames. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, City Attorney Dan Draper, Finance Director Laura Pisarcik, Parks Director David Winger and other interested persons.

**Awards, Presentations, Proclamations, and Announcements**

Mayor Krause thanked our Veterans and announced two ceremonies taking place tomorrow; 11:30 am at the Middle School and 4:30 pm at the Riviera.

**Re-consider business from previous meeting**

None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes**

None.

**Acknowledgement of Correspondence**

Clerk Reynolds announced an email had been received from Alder Hoiland, a copy is available on the table and follow-up answers to his questions were emailed by Parks Director Winger and a copy of those are also available.

**City Administrator's Report**

Administrator De Angelis gave an update on the Channel 25 progress and the Hwy 50 speed limit will not be reduced, per DOT.

**CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.**

**Approve the Regular Council Minutes of October 27, 2025**

Motion by Smith to approve, second by Powers. Voice vote, approved, motion carried.

**Items removed from the Consent Agenda**

None.

**Discussion/Action regarding referral to the Plan Commission for Avalon Properties annexation of territory**

Motion by Hoiland to send to Plan Commission, second by Fesenmaier. Voice vote, approved, motion carried.

**Discussion/Action regarding designating Zone 5 of Hillmoor as surplus property**

Discussion took place and no action was taken.

**Discussion/Action on the recommendations of the Finance, Licensing, and Regulation Committee- Ald. Ames**

**Acceptance of the Pre-Paid Checks of \$270,076.75 and Regular Check Reports of \$119,808.55**

Motion by Hoiland to approve, second by Stoodley. Voice vote, approved, motion carried.

**Approval of Task Order #48 with Kapur & Associates, Inc. for Civil Engineering Services for the 2026 Street Program in an amount not to exceed \$140,190**

Motion by Yager to approve, second by Frame. Voice vote, approved, motion carried.

**Approval of Pay Request #4 from Wolf Paving for the 2025 Street Program in an amount of \$217,487.70**

Motion by Stoodley to approve, second by Powers. Discussion took place regarding the backfill and seeding on various streets. Voice vote, approved, motion carried.

**Approval of Change Order #3 to Wolf Paving for the 2025 Street Program with an increase of \$20,965.00**

Motion by Stoodley to approve, second by Powers. Voice vote, approved, motion carried.

**Discussion/Action on the recommendations of the Personnel Committee- Ald. Hoiland**

**Approval of the Compensation Study Update report for all non-represented personnel**

Victoria McGrath of McGrath Consulting presented her findings. Motion by Hoiland to approve, second by Smith. Voice vote, 6-approved, 1-no (Fesenmaier), motion carried 6-1.

**Resolution 25-R55: A resolution authorizing the use of a three-year rolling average of August Consumer Price Index numbers reported by the Wisconsin Employment Relations Commission (WERC), to increase the wage schedule in the years 2026, 2027 and 2028**

Motion by Hoiland to approve, second by Smith. Roll call vote: Hoiland, yes; Smith, yes; Frame, yes; Fesenmaier, no; Powers, yes; Yager, yes; Stoodley, yes. Motion carried 6-1.

**Discussion/Action on the recommendations of the Plan Commission- Ald. Hoiland**

**Resolution 25-R54: A Resolution authorizing the approval of a Limited Conditional Use Permit application filed by 640 W Main Street, LLC, Thomas Keefe, POB 460, Lake Geneva, WI, to allow the operation of a Commercial Indoor Lodging facility at 640 W Main Street, Tax Key No. ZOP 00306**

Motion by Hoiland to approve, second by Stoodley. Discussion took place regarding parking availability. Motion by Hoiland to suspend the rules so Tom Keefe can speak, second by Smith. Voice vote, approved, motion carried. Discussion continued. Main motion vote - Roll call vote: Hoiland, yes; Stoodley, yes; Yager, yes; Smith, yes; Powers, yes; Fesenmaier, no; Frame, no. Motion carried 5-2.

**Discussion/Action on the recommendation of the Hillmoor Commission**

**Approval of Upland Design for the Hillmoor Zone 1 Conceptual Plan**

Parks Director Winger announced Attorney Draper asked for modifications to the agreement. Administrator De Angelis added two items in the liability and indemnification sections need to be updated or removed. Winger added the timeline will also be adjusted. Motion by Yager to approve with removal of paragraphs 9 & 10 from the agreement, second by Hoiland. Motion by Yager to suspend the rules so consultant Michael Krajovic can speak, second by Frame. Voice vote, approved, motion carried. Main motion vote - Voice vote, approved, motion carried.

**Approval of Native Range, with the inclusion of the drone flight add-on, for the Hillmoor Ecological Restoration Plan**

Parks Director Winger informed the Council this restoration plan will not begin until January 2026. Discussion took place between Council Members, Parks Director Winger and Consultant Krajovic. Motion by Yager to approve with a January 2nd start date and pending budget approval, second by Frame. Voice vote, approved, motion carried.

**Adjournment**

Motion by Stoodley to adjourn, second by Smith. Voice vote, approved, motion carried. Adjourned at 7:14 pm.

Lacey L. Reynolds  
City Clerk

**City Of Lake Geneva Common Council Minutes**  
**Monday, November 24, 2025 - 6:00 PM**  
**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:** Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

**Call to Order**

Mayor Krause called the meeting to order at 6:00 pm.

**Pledge of Allegiance**

City Administrator DeAngelis led the Council in the Pledge of Allegiance.

**Roll Call**

Present: Ames, Fesenmaier, Frame, Hoiland, Powers, Smith, Stoodley, Yager  
Absent: None

**Awards, Presentations, Proclamations, and Announcements**

Mayor Krause announced the Christmas Parade on December 6, 2025.

**Proclamation for the Rotary Club of Lake Geneva's 50th Anniversary**

Mayor Krause read a Proclamation honoring the Lake Geneva Rotary Club's 50th anniversary.

**Re-consider business from previous meeting**

None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes**

Tom Earle, Director of Public Works, spoke on the the Public Works Department's budget, and thanked the Council for their consideration.

**Acknowledgement of Correspondence**

None.

**City Administrator's Report**

City Administrator DeAngelis gave a report on various City projects and topics. Questions and discussion followed between Council members and Administrator DeAngelis followed regarding Channel 25 and the stop signs at the intersection of Broad and Dodge St.

**Presentation and Public Hearing of the proposed 2026 Municipal Operating and Capital Budgets for the City of Lake Geneva**

Comptroller Pisarcik presented the proposed 2026 budget.  
Mayor Krause opened the public hearing on the 2026 budget.  
Motion by Hoiland to close public hearing, second by Yager.  
No discussion, Motion carried 8-0 on a roll call vote with all voting yes.

**Resolution 25-R56: a resolution adopting the City of Lake Geneva 2026 Budget and 2025 Tax Levy**

Motion by Hoiland to approve Resolution 25-R56, second by Frame.  
No discussion, motion carried 7-1 on a roll call vote with Hoiland, Powers, Smith, Stoodley, Yager, Ames, and Frame voting yes and Fesenmaier voting no.

**CONSENT AGENDA– Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.**

Motion by Frame to approve the consent agenda, second by Powers.  
No discussion. Motion carried 8-0 on a voice vote.

**Approve the Regular Council Minutes from November 10, 2025**

**Acceptance of the Pre-Paid and Regular Check Reports from November 18, 2025**

**Approval of Public Event Permit application filed by the Downtown Lake Geneva BID for the Light Up Lake Geneva Tree Lighting Ceremony on Friday, November 28, 2025, in Flat Iron Park**

**Approval of Complimentary Riviera Ballroom Event Request Form filed by the Lake Geneva Public Library for an author event on February 28, 2026**

**Approval of Change Order 4 in the amount of \$5,830.00 for the 2025 Street Program**

**Items removed from the Consent Agenda**

None.

**Discussion/Action regarding re-approval of the HWY 50 relocation order**

Administrator DeAngelis explained the need to reapprove in order to meet the recording deadline for the relocation order.

Motion by Ames to approve, second by Stoodley.

No discussion, motion carried 8-0 on a voice vote.

**Resolution 25-R57 a resolution canceling the December 22, 2025 Regular Common Council Meeting**

Motion by Ames to approve Resolution-25-R57, second by Smith.

Discussion followed regarding the process for paying bills in the second half of December.

Motion carried 8-0 on a voice vote.

**Discussion/Action regarding approval of city beach bracelets with QR code**

Motion by Frame to approve, second by Yager.

Discussion followed regarding the partnership with VISIT regarding the QR code and the possibility of expanding to other local businesses including those located in the Business Improvement District.

Harbormaster Erick Nicia clarified on the businesses included, and explained how the QR code would be directed. Discussion followed on the logistics of the QR code, the timeline of ordering, additional advertising for businesses who are not included in the website listing, and the possibility of delaying ordering the wristbands so that advertising questions can be considered.

Clarification was offered by Harbormaster Nicia between the daily wristbands that would include the QR code and the seasonal resident wristbands that would not. The resident wristbands can be ordered in time for tax season, and the daily wristband order can be delayed.

Motion by Fesenmaier to continue to the first Council meeting in January, second by Ames.

Motion carried 7-1 on a voice vote with Stoodley voting no.

**Discussion/Action to accept the bid of \$575,900.00 by Glen Fern Construction, LLC for the Library Program Room Renovation**

Motion by Ames to approve, second by Powers.

No discussion, motion carried 8-0 on a voice vote.

**Discussion/Action regarding the option of objecting to the Lake Geneva Historic Preservation Commission notice of intent to nominate the Lake Geneva Public Library as a Local Historic Landmark as set forth in Sec. 34-93(5) and (6) of the Municipal Code of the City of Lake Geneva**

Administrator DeAngelis introduced the item, explaining that by code, since the City is the owner of the building, the Council has the option to object to the nomination. If the Council does not object, the nomination will continue.

Motion by Ames to approve support of the designation, second by Frame.

No discussion, motion carried 8-0 on a voice vote.

**Discussion/Action regarding proposal for Council adoption of a Traffic Control Device Policy (*Agenda item request submitted by Alders Hoiland & Smith*)**

Motion by Hoiland to approve, second by Smith.

Motion by Hoiland to amend item 6 under Policy Guidelines to include the Department of Public Works as an

authorizer in the first bullet point, second by Frame.

Motion to amend carried 8-0 on a voice vote.

Discussion on the main motion as amended followed regarding the discussion of the policy at the Public Works Committee.

Stoodley expressed the need to involve Public Safety in Traffic Control discussions.

Ames spoke in opposition to the policy, stating the policy will make it more difficult for the residents to request changes.

Hoiland spoke on the policy's review history at the Public Works Committee, with the City Engineer, and with various City Departments.

Motion by Fesenmaier to refer the Policy to the Public Works Committee as a Discussion and Action item, second by Frame.

Stoodley spoke on the importance of getting the proper input and ensuring the policy isn't too limiting in future instances.

Yager spoke on the importance of a connection between alderpersons and the residents, and questioned details regarding payment for required studies and the petition requirements.

Attorney Draper spoke on municipal immunity regarding discretionary versus mandatory acts, stating that he would like the opportunity to review the legalities of the policy.

Frame voiced agreement with Stoodley and Yager, and stated that the policy needs legal review.

Fesenmaier reiterated the importance of referring the policy back to the Public Works Committee so that residents can weigh in on the issue.

Hoiland spoke on previous meetings that this item had been addressed at and explained that the policy had been circulated to staff.

Powers expressed appreciation for the work, and spoke on the need to consider the residents and legalities.

Attorney Draper explained the procedure for asking for a legal opinion on a topic.

Ames expressed opposition to the policy, and discussed the importance of fiscal responsibility and safety considerations.

Stoodley reiterated that she is not against a policy, and asked about incorporating a legal review prior to consideration at the Public Works Committee.

Frame spoke on the existence of an Ordinance for traffic control, and questioned the need for an additional policy.

Administrator DeAngelis spoke about the procedures going forward, explaining that the Attorney will review the policy prior to its consideration by the Public Works Committee.

Motion to refer to the Public Works Committee for Discussion/Action carried 6-2 on a roll call vote with Powers, Stoodley, Yager, Ames, Fesenmaier, and Frame voting yes and Hoiland and Smith voting no.

### **Mayoral Appointments**

Motion by Frame to approve the appointments of Ackerman and Parrish to the Tree Board, second by Powers.

Discussion followed regarding additional applicants and the Mayor's process for retaining applications.

Motion carried 8-0 on a voice vote.

### **Kathy Ackerman - Tree Board term expiring May 1, 2027**

### **Abbigayle Parrish - Tree Board term expiring May 1, 2027**

### **Motion to go into closed session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved**

Motion by Ames to go into closed session including City Administrator DeAngelis, Attorney Draper, Comptroller Pisarcik, and Deputy Clerk Jahns, second by Smith.

Fesenmaier asked for clarification regarding the wording on the agenda.

Attorney Draper clarified the necessary language regarding closed session and attorney client privilege.

Motion carried 8-0 on a roll call vote with all voting yes.

The Council went into closed session at 7:32 pm.

### **Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**

Motion by Smith to return to open session, second by Yager.

No discussion, motion carried 8-0 on a roll call vote with all voting yes.  
The Council returned to open session at 8 pm.

**Adjournment**

Motion by Ames to adjourn, second by Stoodely.  
No discussion, motion carried 8-0 on a voice vote.  
The meeting adjourned at 8 pm.

These minutes are unofficial until approved by the Council.

Vanessa Jahns  
Deputy City Clerk



**CITY OF LAKE GENEVA  
CITY CLERK'S OFFICE**

626 Geneva Street, Lake Geneva, WI 53147- (262) 248-3673-[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com).

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Date: December 2, 2025

To: City Council

Re Agent Change for Gleneagles LLC dba Sopra at December 8, 2025 Meeting

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Gleneagles LLC dba Sopra has filed an agent change. The necessary background check has been completed, and the proposed new agent meets the other statutory requirements to act as an agent on an alcohol license. He is a resident of Wisconsin and has completed the required responsible beverage server course.

The need for the agent change is due to a restructuring of the LLC. Mr. Cumming is already a member of the LLC and will be taking full ownership effective January 1, 2026. If the Council has no questions, this change can be approved.

If there are any questions, I request that Council members send them to the Clerk's Office prior to the meeting so that answers can be researched and provided at the meeting.

Respectfully submitted,

Vanessa Jahns  
Deputy City Clerk

Agent Type (check one)

Original (no fee)       Successor (\$10 fee for municipal licensees only)      pd 11/17/25

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)  
GLENEAGES LLC

2. Business Trade Name or DBA  
SOPRA

3. Entity Type (check one)  
 Limited Liability Company       Corporation       Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)  
 Municipal Retail License       State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Transfer to 50% OWNERSHIP from AUGUSTINE CUMMING to SIMON CUMMING.  
HE WILL OWN 100% effective Jan 1st 26

Part B: Agent Information

1. Last Name  
CUMMING

2. First Name  
SIMON

3. M.I.  
M.

8. State  
WI

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? .....  Yes       No  
Submit proof of completion.

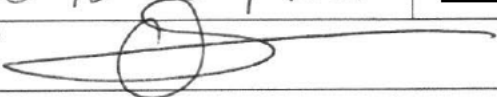
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire (licensee) or Form AB-300, Alcohol Beverage Personal Questionnaire (permittee)? .....  Yes       No

3. Have you been a Wisconsin resident for at least 90 continuous days? .....  Yes       No  
See instructions for exceptions.

Continued →

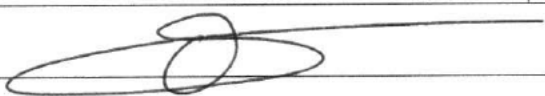
**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	CUMMING	First Name	SIMON	M.I.	M
Title	SOLE MEMBER / AGENT	Email	[REDACTED]		
Signature				Date	11/17/2025

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	CUMMING	First Name	<del>XXXXXXXXXX</del> SIMON	M.I.	M,
Signature				Date	11/17/2025

Report Criteria:

Detail report.  
 Invoices with totals above \$0.00 included.  
 Paid and unpaid invoices included.  
 Invoice.Batch = "12032025"  
 Invoice.Detail.GL account (2 Characters) = {<>} "61"  
 Invoice.Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>ALL PRO CLEANING SYSTEMS</b>				
5560	11/17/2025	6 WEEK CLEANING-OCT 20- NO	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	2,990.00
Total ALL PRO CLEANING SYSTEMS:				2,990.00
<b>AURORA HEALTH CARE INC</b>				
CINV025408	11/14/2025	EMP CLINIC OCT2025	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	3,150.00
Total AURORA HEALTH CARE INC:				3,150.00
<b>BRUSHFIRE SIGNS INC</b>				
309693	11/05/2025	CITY PARKING MAP	40-54-10-53100 BEACH OFFICE SUPPLIES	120.00
Total BRUSHFIRE SIGNS INC:				120.00
<b>BUMPER TO BUMPER</b>				
662-507091	11/24/2025	TAIL LIGHT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	9.69
Total BUMPER TO BUMPER:				9.69
<b>CDI</b>				
64922	09/22/2025	LASERFICHE-ANNUAL FOR 202	11-14-30-53820 LICENSE/SUPPORT EXPENSE	919.49
Total CDI:				919.49
<b>COLUMN SOFTWARE PBC</b>				
C2330076-009	10/15/2025	TYPE A-SPRING 2026	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	63.37
C2330076-009	10/30/2025	26 BDGT PUB HRNG NTC	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	579.81
C2330076-009	10/31/2025	ORD 25-16 & 25-17	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	40.62
C2330076-009	11/05/2025	CC MIN 10.13.25	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	152.72
C2330076-009	11/05/2025	CC PLAN MIN 10.13.25	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	121.53
C2330076-009	11/13/2025	CC MIN 10.27.25	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	113.95
C2330076-010	11/20/2025	SYMPHONY BAY PIP	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	61.12
C2330076-010	11/20/2025	723 WILLIAMS ST	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	58.11
C2330076-010	11/20/2025	SYMPHONY BAY FINAL PLAT	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	56.61
C2330076-010	11/20/2025	TEXT AMENDMENT	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	50.60
Total COLUMN SOFTWARE PBC:				1,298.44
<b>DEKIND COMPUTER CONSULTANTS</b>				
43645	11/18/2025	IT HDWR REPL-COURT	50-00-00-58000 MISC/COMP EQUIP PURCHASES	3,902.42
43648	11/18/2025	IT HDWR REPL-DOCKS FOR CO	50-00-00-58000 MISC/COMP EQUIP PURCHASES	323.98
43654	11/19/2025	BATTERY BACKUP	11-15-10-53100 OFFICE SUPPLIES	119.74
43712	11/21/2025	IT HDWR REPL-DOCK FOR COU	50-00-00-58000 MISC/COMP EQUIP PURCHASES	161.99
Total DEKIND COMPUTER CONSULTANTS:				4,508.13
<b>DEMCO INC.</b>				
7729479	11/19/2025	PROTECTORS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	116.52

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DEMCO INC.:				116.52
<b>DUNN LUMBER</b>				
2228636	11/14/2025	DISFENFEC WIPES, GRINDING	48-00-00-53400 CEM OPERATING SUPPLIES	46.63
2228642	11/14/2025	NO PARKING SIGN	48-00-00-53400 CEM OPERATING SUPPLIES	11.99
2233350	11/18/2025	SPRAY PAINT, BLACK CABLE TI	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	16.55
2233358	11/18/2025	CEMENT	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	203.88
2233376	11/18/2025	CONCRETE	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	423.78
2233533	11/18/2025	BULBS, BLACK CABLE TIE	48-00-00-53400 CEM OPERATING SUPPLIES	35.88
2234591	11/18/2025	WALLPLATE GFI/BASEBAORD	43-32-10-17020 DPW CAPITAL PROJECTS	19.38
2234972	11/19/2025	QUICK LINKS, NUTS AND BOLT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	49.47
2236708	11/20/2025	PLEDGE, BAR KEEPS CLEANE	43-32-10-17020 DPW CAPITAL PROJECTS	29.51
Total DUNN LUMBER:				837.07
<b>ELKHORN NAPA AUTO PARTS</b>				
381188	10/21/2025	OIL	11-32-10-53410 VEHICLE-FUEL & OIL	95.04
381188	10/21/2025	FILTER	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	21.01
Total ELKHORN NAPA AUTO PARTS:				116.05
<b>ETTEN, KENNETH</b>				
ETTEN-111720	11/17/2025	REIMBURSEMENT DECORATIV	11-70-00-57200 HISTORIC PRESERVATION	102.65
Total ETTEN, KENNETH:				102.65
<b>GFC LEASING - WI</b>				
101071118	11/16/2025	COPIER LEASE- NOV 2025	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	247.81
Total GFC LEASING - WI:				247.81
<b>GIRAFFE ELECTRIC II INC</b>				
25-0596	11/07/2025	CHANGE EXTERIOR LIGHTS TO	99-00-00-53600 LIBRARY BLDG MAINT SERVICES	1,237.00
Total GIRAFFE ELECTRIC II INC:				1,237.00
<b>GLEN FERN CONSTRUCTION LLC</b>				
25-164-1	11/17/2025	OAKHILL CHAPEL WINDOW RE	43-48-00-17010 CEMETERY CAPITAL PROJECTS	54,169.00
Total GLEN FERN CONSTRUCTION LLC:				54,169.00
<b>HUMPHREYS CONTRACTING LLC</b>				
11/15/25	11/15/2025	INSTALL CURB AT CAMPBELL A	43-32-10-17010 STREET IMP PROGRAM	1,981.80
Total HUMPHREYS CONTRACTING LLC:				1,981.80
<b>INGRAM BOOK COMPANY</b>				
91920757	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	17.49
91920757	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91920758	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
91920758	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	33.31
91920759	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	13.04
91920759	11/12/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	86.04
91920760	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
91920760	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	27.60
91920761	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
91920761	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	29.88
91920762	11/12/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	74.13
91920762	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	11.41
91920763	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	43.02
91920763	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.89
91920764	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	17.02
91920764	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91920765	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91920765	11/12/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	11.23
91920766	11/12/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	18.74
91920766	11/12/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91938484	11/12/2025	CREDIT-ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	1.63-
91938485	11/12/2025	CREDIT-ADULT BOOK	99-00-00-54100 LIBRARY ADULT MATERIALS	.33-
91947788	11/13/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	13.34
91947788	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91947789	11/13/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	19.37
91947789	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91947790	11/13/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	23.66
91947790	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
91947791	11/13/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	31.17
91947791	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
91947792	11/13/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	19.55
91947792	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91947793	11/13/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	35.03
91947793	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91947794	11/13/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	10.61
91947794	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91947795	11/13/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	66.86
91947795	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.52
91947796	11/13/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	11.17
91947796	11/13/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91975342	11/14/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	11.38
91975342	11/14/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91975343	11/14/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	21.49
91975343	11/14/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91987647	11/14/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91987647	11/14/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	7.02
91987648	11/14/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	28.80
91987648	11/14/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
91987649	11/14/2025	BOOK MOBILE	43-99-00-17010 LIBRARY CAPITAL PROJECTS	15.27
91987650	11/14/2025	ADULT COLLECTION	99-00-00-54100 LIBRARY ADULT MATERIALS	91.23
92014876	11/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	17.27
92014876	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
92014877	11/17/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	59.80
92014877	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	8.15
92014878	11/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	12.18
92014878	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
92014879	11/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	13.36
92014879	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
92014880	11/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	73.54
92014880	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
92014881	11/17/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	51.29
92014881	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.52
92014882	11/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	31.12
92014882	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
92014883	11/17/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	11.16
92014883	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
92014884	11/17/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	6.10
92014884	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
92014885	11/17/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.88
92014885	11/17/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
92094277	11/19/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.64
92094277	11/19/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
92094278	11/19/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	44.23
92094278	11/19/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.52
92094279	11/19/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	91.44
92094279	11/19/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	9.78
92094280	11/19/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	36.78
92094280	11/19/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
92094281	11/19/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	21.28
92094281	11/19/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
92094282	11/19/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.63
92094282	11/19/2025	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
Total INGRAM BOOK COMPANY:				1,412.18
<b>KAESTNER AUTO ELECTRIC CO</b>				
447949	11/18/2025	HOSE CLAMPS, RINGTIES, BLA	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	376.57
Total KAESTNER AUTO ELECTRIC CO:				376.57
<b>KONZ, BRIAN</b>				
CN80G3FP55	11/21/2025	CN80G3FP55	11-12-00-45100 COURT PENALTIES & FINES	489.40
Total KONZ, BRIAN:				489.40
<b>LAKESIDE INTERNATIONAL LLC</b>				
2375936P	11/20/2025	WIPER MOTOR	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	177.85
Total LAKESIDE INTERNATIONAL LLC:				177.85
<b>LEMON, CODY RAY</b>				
BM976033-2	11/12/2025	REFUND BM976033-2	11-12-00-45100 COURT PENALTIES & FINES	124.00
Total LEMON, CODY RAY:				124.00
<b>LEONARD, BEVERLY</b>				
98222	11/18/2025	PURPLE MARTIN-SUPPLIES/PM	11-70-00-57800 AVIAN COMMITTEE EXPENSES	305.04
Total LEONARD, BEVERLY:				305.04
<b>MARED MECHANICAL</b>				
SV-INV007430	11/18/2025	11/14 JUMPED OUT RTU	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	309.00
Total MARED MECHANICAL:				309.00
<b>MARIN VERDUZCO, OSCAR</b>				
BN743453-4	11/20/2025	MARINVERDUZCO_REFUND	11-12-00-45100 COURT PENALTIES & FINES	84.10
Total MARIN VERDUZCO, OSCAR:				84.10
<b>MCCLELLAN SALES &amp; SERVICE</b>				
11/04/25	11/04/2025	PARTS FOR MOWER-VETS	11-52-01-53400 VETS PARK OPERATING SUPPLIES	449.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MCCLELLAN SALES & SERVICE:				449.00
<b>MCGRATH CONSULTING GROUP INC</b>				
2353	11/15/2025	FINAL PYMNT FOR WAGE STUD	43-16-10-17010 CITY HALL CAPITAL PROJECTS	7,250.00
Total MCGRATH CONSULTING GROUP INC:				7,250.00
<b>MERCY HEALTH SYSTEM</b>				
00042190-00	11/04/2025	ARNESON, C-DRUG/ALCOHOL	42-34-50-53990 PARKING MISC EXPENSES	79.00
Total MERCY HEALTH SYSTEM:				79.00
<b>MIDWEST TAPE LLC</b>				
508024931	11/13/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	125.97
508024931	11/13/2025	PROCESSING MATERIALS-AUDI	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	5.97
Total MIDWEST TAPE LLC:				131.94
<b>MINUTEMAN PRESS</b>				
61903	11/13/2025	KAYAK/PADDLEBOARD LAUNC	40-55-20-53990 MISCELLANEOUS EXPENSES	323.82
Total MINUTEMAN PRESS:				323.82
<b>OFFICE PRO INC</b>				
749999-0	11/12/2025	TOWEL ROLLS, TISSUES	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	138.40
Total OFFICE PRO INC:				138.40
<b>RHYME BUSINESS PRODUCTS</b>				
40554762	11/10/2025	KYOCERA TASKALFA508CI NOV	11-12-00-53610 EQUIPMENT MAINT SERVICE COSTS	180.86
40638557	11/21/2025	B&Z SHARP COPIER	11-24-00-53100 OFFICE SUPPLIES	117.41
Total RHYME BUSINESS PRODUCTS:				298.27
<b>ROTE OIL LTD</b>				
13661	11/14/2025	215.8 ON RD DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	732.86
13663	11/14/2025	176.7 OFF RD DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	542.47
14167	11/20/2025	322.4 OFF RD DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	1,041.35
14170	11/20/2025	657.9 ON RD DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	2,339.49
Total ROTE OIL LTD:				4,656.17
<b>SCHERRER CONSTRUCTION</b>				
7380	11/10/2025	OAKHILL CEM CHAPEL OFFICE	43-48-00-17010 CEMETERY CAPITAL PROJECTS	1,200.00
Total SCHERRER CONSTRUCTION:				1,200.00
<b>SCHERRER CONSTRUCTION CO INC</b>				
7379	11/10/2025	CHAPEL ROOF	43-48-00-17010 CEMETERY CAPITAL PROJECTS	17,743.00
Total SCHERRER CONSTRUCTION CO INC:				17,743.00
<b>SCHMITZ READY MIX INC</b>				
1223630-IN	11/07/2025	SEWER REPAIR BOONIE BRAE/	43-32-10-17010 STREET IMP PROGRAM	861.30
1223900-IN	11/10/2025	STORM SEWER REPAIR-CAMP	43-32-10-17010 STREET IMP PROGRAM	1,119.69

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total SCHMITZ READY MIX INC:				1,980.99
<b>SHERWIN WILLIAMS</b>				
229571311911	11/18/2025	PAINT- BRK ROOM	43-32-10-17020 DPW CAPITAL PROJECTS	47.44
Total SHERWIN WILLIAMS:				47.44
<b>SIGNATURE SIGNS LLC</b>				
6286	11/08/2025	"P" DECALS FOR KIOSKS	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	120.00
Total SIGNATURE SIGNS LLC:				120.00
<b>STINEBRINK'S PIGGLY WIGGLY</b>				
060016520746	11/03/2025	DOZEN DONUTS 3X	99-00-00-54150 LIBRARY PROGRAMS	41.97
Total STINEBRINK'S PIGGLY WIGGLY:				41.97
<b>SYSTEMS DESIGN</b>				
28507	11/14/2025	IRRIGATION SHUTDOWN-LIB P	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	340.00
Total SYSTEMS DESIGN:				340.00
<b>T2 SYSTEMS INC</b>				
INVRMA00000	11/18/2025	UPS SAFETY SERVICE REPAIR -	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	384.87
Total T2 SYSTEMS INC:				384.87
<b>TIMBER LINE SIGN CO INC</b>				
SIGN-1117202	11/17/2025	HISTORIC RAILWAY SIGN AND	11-70-00-57200 HISTORIC PRESERVATION	2,555.00
Total TIMBER LINE SIGN CO INC:				2,555.00
<b>TOMASKE, DALE R</b>				
179977	10/31/2025	BOOSTER BUMP ANF PRESSU	43-32-10-17020 DPW CAPITAL PROJECTS	4,195.00
Total TOMASKE, DALE R:				4,195.00
<b>UNITED LABORATORIES</b>				
INV449276	11/24/2025	LIQUI-ZYME, DISINFECTANT	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	787.58
Total UNITED LABORATORIES:				787.58
<b>VAN HAZNBROECK, CONRAD</b>				
CONRAD-1113	11/13/2025	REFUND - KIOSK	42-34-50-46330 PARKING STALL COLLECTIONS	6.00
Total VAN HAZNBROECK, CONRAD:				6.00
<b>WALT'S PETROLEUM SERVICE INC</b>				
158951	10/30/2025	FUEL PUMPS SERVICE	11-32-10-53410 VEHICLE-FUEL & OIL	579.75
159171	11/07/2025	FUEL PUMPS SERVICE	11-32-10-53410 VEHICLE-FUEL & OIL	279.75
Total WALT'S PETROLEUM SERVICE INC:				859.50
<b>WALWORTH COUNTY SHERIFF</b>				
135475	11/05/2025	PRISONER CONFINEMENT-OCT	11-12-00-52900 CARE OF PRISONERS	110.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WALWORTH COUNTY SHERIFF:				110.00
<b>WELDERS SUPPLY CO</b>				
3252100	11/19/2025	ACETYLENE, OXYGEN, PROPA	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	347.07
Total WELDERS SUPPLY CO:				347.07
<b>WI DEPARTMENT OF TRANSPORTATION</b>				
395-00004170	11/03/2025	, MAIN ST	43-32-10-17010 STREET IMP PROGRAM	1,571.53
395-00004170	11/03/2025	C LAKE GENEVA, MAIN ST	43-32-10-17010 STREET IMP PROGRAM	1,243.95
395-00004170	11/03/2025	C LAKE GENEVA, EDWARDS BL	43-32-10-17010 STREET IMP PROGRAM	1,677.94
Total WI DEPARTMENT OF TRANSPORTATION:				4,493.42
<b>WOLF PAVING CO INC</b>				
53846	11/17/2025	STORM WORK AND HALD SLUR	43-32-10-17010 STREET IMP PROGRAM	7,584.50
Total WOLF PAVING CO INC:				7,584.50
<b>ZIEN SERVICE</b>				
33389	11/24/2025	HVAC	43-99-00-17010 LIBRARY CAPITAL PROJECTS	970.00
33390	11/24/2025	HVAC	43-99-00-17010 LIBRARY CAPITAL PROJECTS	7,780.00
Total ZIEN SERVICE:				8,750.00
Grand Totals:				139,954.73

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

- Detail report.
  - Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
  - Invoice.Batch = "12032025"
  - Invoice Detail.GL account (2 Characters) = {<>} "61"
  - Invoice Detail.GL account (2 Characters) = {<>} "62"
-

Report Criteria:

Detail report.  
 Invoices with totals above \$0.00 included.  
 Paid and unpaid invoices included.  
 Invoice.Batch = "11202025","CC11202025","A11252022","11252025"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>ALLIANT ENERGY/WPL</b>				
NOV 2025	11/19/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	31.60
NOV2025	11/19/2025	OAK HILL CEMETERY	48-00-00-52220 CEM ELECTRICITY EXP	115.77
Total ALLIANT ENERGY/WPL:				147.37
<b>AT&amp;T</b>				
262248210211-	11/13/2025	RIVIERA ELEVATOR	40-55-20-52210 RIVIERA ELEVATOR PHONE EXPENSE	400.20
262248226411-	11/13/2025	FIRE DEPT	11-22-00-52210 FIRE TELEPHONE EXPENSE	811.44
262248456711-	11/13/2025	POLICE-911 MODEM	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	816.94
262248471511-	11/13/2025	CITY HALL-PORTS	11-16-10-52210 CITY HALL TELEPHONE	811.44
262248567111-	11/13/2025	RIVIERA ELEVATOR	40-55-20-52210 RIVIERA ELEVATOR PHONE EXPENSE	405.72
262249529911-	11/16/2025	LIBRARY - 6 LINES	99-00-00-52210 LIBRARY TELEPHONE EXP	496.44
262249529911-	11/16/2025	STREET - 1 LINE	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	82.74
262249529911-	11/16/2025	COURT FAX	11-12-00-52210 MUNICIPAL CT TELEPHONE	82.74
262249529911-	11/16/2025	CITY HALL-ALARM LINES	11-16-10-52210 CITY HALL TELEPHONE	82.74
262249529911-	11/16/2025	CEMETERY - 1 LINE	48-00-00-52210 CEM TELEPHONE EXP	82.74
262249529911-	11/16/2025	LOWER RIVIERA - 1 LINE	40-55-20-52210 RIVIERA ELEVATOR PHONE EXPENSE	82.74
262249529911-	11/16/2025	UPPER RIVIERA - 2 LINES	40-55-10-52210 TELEPHONE EXPENSE	165.48
262249529911-	11/16/2025	FIRE DEPT - 2 LINES	11-22-00-52210 FIRE TELEPHONE EXPENSE	165.48
262249529911-	11/16/2025	POLICE - 3 LINES	11-21-00-52210 PD TELEPHONE EXPENSE	248.29
Total AT&T:				4,735.13
<b>AT&amp;T LONG DISTANCE</b>				
816988240-10	11/04/2025	262-248-8617	61-00-00-53110 TELEPHONE EXPENSE	.87
816988240-10	11/04/2025	262-248-0589	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	.31
816988240-10	11/04/2025	262-248-2789	48-00-00-52210 CEM TELEPHONE EXP	26.45
816988240-10	11/04/2025	262-248-6644	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	62.32
816988240-10	11/04/2025	262-248-6075	11-22-00-52210 FIRE TELEPHONE EXPENSE	116.64
816988240-10	11/04/2025	262-248-7228	11-22-00-52210 FIRE TELEPHONE EXPENSE	15.38
816988240-10	11/04/2025	262-249-5282	99-00-00-52210 LIBRARY TELEPHONE EXP	45.72
816988240-10	11/04/2025	262-248-4809	11-21-00-52210 PD TELEPHONE EXPENSE	12.66
816988240-10	11/04/2025	262-248-4715	11-16-10-52210 CITY HALL TELEPHONE	1.75
Total AT&T LONG DISTANCE:				282.10
<b>AT&amp;T MOBILITY</b>				
287305350776	10/23/2025	CELL PHONE-OCT2025	11-22-00-52210 FIRE TELEPHONE EXPENSE	706.07
Total AT&T MOBILITY:				706.07
<b>AT&amp;T WISCONSIN</b>				
4045372119	11/07/2025	CITY HALL-IP FLEX- .45	11-16-10-52210 CITY HALL TELEPHONE	307.28
4045372119	11/07/2025	POLICE MAIN-IP FLEX- .45	11-21-00-52210 PD TELEPHONE EXPENSE	307.28
4045372119	11/07/2025	COURT MAIN-IP FLEX- .05	11-12-00-52210 MUNICIPAL CT TELEPHONE	34.14
4045372119	11/07/2025	METER-IP FLEX- .05	42-34-50-52210 TELEPHONE EXPENSE	34.15
9915681111	11/07/2025	CITY HALL-IP ROUTER- .45	11-16-10-52210 CITY HALL TELEPHONE	220.43
9915681111	11/07/2025	POLICE MAIN-IP ROUTER- .45	11-21-00-52210 PD TELEPHONE EXPENSE	220.43
9915681111	11/07/2025	COURT MAIN-IP ROUTER- .05	11-12-00-52210 MUNICIPAL CT TELEPHONE	24.49
9915681111	11/07/2025	METER-IP ROUTER- .05	42-34-50-52210 TELEPHONE EXPENSE	24.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AT&T WISCONSIN:				1,172.70
<b>BEHRENS, CARLY</b>				
REIMB-110325	11/03/2025	REIMB-PUBLIC ED BREAKFAST	11-22-00-51155 FIRE SAFETY/PUBLIC ED EXP	33.57
Total BEHRENS, CARLY:				33.57
<b>BOULAND, BROCK</b>				
11/24/25	11/24/2025	MEALS-TRAINING 12/08/25	11-21-00-53310 PD MEALS & LODGING	19.00
Total BOULAND, BROCK:				19.00
<b>BROWN, JASON</b>				
11/24/25	11/24/2025	MEALS-TRAINING 12/08/25	11-21-00-53310 PD MEALS & LODGING	19.00
Total BROWN, JASON:				19.00
<b>CHARTER COMMUNICATIONS</b>				
152474201111	11/14/2025	INTERNET SVC NOV 2025	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	119.99
152474301111	11/14/2025	INTERNET SVC NOV 2025	11-21-00-52210 PD TELEPHONE EXPENSE	359.99
152474401111	11/14/2025	INTERNET SVC NOV 2025	11-16-10-52210 CITY HALL TELEPHONE	219.99
Total CHARTER COMMUNICATIONS:				699.97
<b>CITY OF LAKE GENEVA BID</b>				
OCT 2025	10/31/2025	WAL CTY S/A OCT2025	89-00-00-24700 DUE TO BID DISTRICT	1,015.42
Total CITY OF LAKE GENEVA BID:				1,015.42
<b>DE LAGE LANDEN FINANCIAL SERVICES INC</b>				
592988859	11/06/2025	COPIER DEC 2025	11-22-00-53400 OPERATING SUPPLIES	306.40
Total DE LAGE LANDEN FINANCIAL SERVICES INC:				306.40
<b>DESTINATION GN</b>				
AUGUST 2025-	11/24/2025	AUGUST PAYMENT-AMOUNT D	99-00-00-54150 LIBRARY PROGRAMS	79.48
Total DESTINATION GN:				79.48
<b>ELAN FINANCIAL SERVICES</b>				
1459-NOV 202	10/27/2025	2025 WGFOA ACTIVE MEMBER	11-15-10-53200 PROFESSIONAL DUES	25.00
1459-NOV 202	10/27/2025	50 YEARLY EVENTS- OCT 2025	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	109.00
1459-NOV 202	10/27/2025	ZOOM WORKPLACE PRO ANNU	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	159.90
1459-NOV 202	10/27/2025	BUSINESS CARDS - JENNIFER	11-15-10-53100 OFFICE SUPPLIES	30.98
1459-NOV 202	10/27/2025	RIV 8	40-55-20-53990 MISCELLANEOUS EXPENSES	16.00
1459-NOV 202	10/27/2025	PARKING 15	42-34-50-53100 OFFICE SUPPLIES	31.74
1459-NOV 202	10/27/2025	GOOGLE ADS LEVEL 300	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	300.00
2474-OCT2025	10/27/2025	ISA ARBORIST	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	180.00
2474-OCT2025	10/27/2025	PESTICIDE APPLICATOR TRAIN	11-32-13-54100 TRAINING & SEMINARS	271.92
2474-OCT2025	10/27/2025	PESTICIDE APPLICATOR TRAIN	11-32-13-54100 TRAINING & SEMINARS	41.20
2474-OCT2025	10/27/2025	PESTICIDE APPLICATOR TRAIN	11-32-13-54100 TRAINING & SEMINARS	90.64
2474-OCT2025	10/27/2025	AIR PRE CLEANER- BRINE	11-32-12-53400 OPERATING SUPPLIES-SNOW & ICE	51.88
2474-OCT2025	10/27/2025	MEASURING WHEEL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	88.78
2474-OCT2025	10/27/2025	PRESSUE	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	303.47
2474-OCT2025	10/27/2025	REPAIR KIT FOR CHAINSAW	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	29.80
2474-OCT2025	10/27/2025	ARBORIST DEAD EYE SLING LA	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	216.48

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
2474-OCT2025	10/27/2025	PULLEY BLOCK ORANGE	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	228.34
2474-OCT2025	10/27/2025	CHRISTMAS LIGHTS	11-34-10-53940 STREET DECORATIONS	310.40
2474-OCT2025	10/27/2025	CHRISTMAS LIGHTS	11-34-10-53940 STREET DECORATIONS	271.60
2474-OCT2025	10/27/2025	NATURAL STONE CLEANER	48-00-00-54200 CEM GRAVES/FOUNDATIONS	26.98
2474-OCT2025	10/27/2025	CAP LAZER	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	42.47
2474-OCT2025	10/27/2025	RECHARGABLE LAZER	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	21.84
2474-OCT2025	10/27/2025	ORANGE LANYARD	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	63.90
2474-OCT2025	10/27/2025	ROPE JACK	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	299.25
2474-OCT2025	10/27/2025	CHARGER-IPHONE	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	4.88
2474-OCT2025	10/27/2025	4 PIN BATTER CABLE SET- OMA	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	156.00
2474-OCT2025	10/27/2025	RING SLING	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	79.99
2474-OCT2025	10/27/2025	CHAINSAW CHAINS	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	78.95
2474-OCT2025	10/27/2025	VERIZON MONTHLY BILL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	472.53
2474-OCT2025	10/27/2025	BENCH PLAQUES- BENCH DON	11-32-10-57360 DONATION PURCHASES	322.07
2474-OCT2025	10/27/2025	ADOBE MONTHLY SUB	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	21.09
2474-OCT2025	10/27/2025	BREAK ROOM FRIDGE	43-32-10-17020 DPW CAPITAL PROJECTS	400.00
2474-OCT2025	10/27/2025	REGIONAL NEWS MONTHLY SU	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	14.99
2474-OCT2025	10/27/2025	305 COUPLING	11-34-10-52610 STREET LIGHTS REPAIRS	30.62
2474-OCT2025	10/27/2025	LUNCH	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	36.15
2474-OCT2025	10/27/2025	UW MADISON TRAINING	11-32-13-54100 TRAINING & SEMINARS	150.00
2474-OCT2025	10/27/2025	STONE WASH-RETURNED	48-00-00-54200 CEM GRAVES/FOUNDATIONS	26.98
2474-OCT2025	10/27/2025	CREDIT -NATURAL STONE CLE	48-00-00-54200 CEM GRAVES/FOUNDATIONS	26.98
4007-OCT2025	10/27/2025	STAFF LUNCH	99-00-00-52110 GENERAL ADMIN EXPENSES	101.03
4007-OCT2025	10/27/2025	FACEBOOK AD	99-00-00-54155 LIBRARY MARKETING	86.24
4007-OCT2025	10/27/2025	GOOGLE BUSINESS SUITE	99-00-00-52110 GENERAL ADMIN EXPENSES	134.40
4007-OCT2025	10/27/2025	RENOVATION PERMIT FEES	99-00-00-52110 GENERAL ADMIN EXPENSES	615.00
4007-OCT2025	10/27/2025	PROGRAM REFRESHMENTS -	99-00-00-54150 LIBRARY PROGRAMS	108.95
4007-OCT2025	10/27/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	40.07
4007-OCT2025	10/27/2025	CANVA ORDER	99-00-00-52110 GENERAL ADMIN EXPENSES	181.05
4007-OCT2025	10/27/2025	CANVA ORDER	99-00-00-52110 GENERAL ADMIN EXPENSES	57.50
4007-OCT2025	10/27/2025	POSTAGE	99-00-00-53120 LIBRARY POSTAGE	96.86
4416 OCT 202	10/27/2025	CLRK LODGE CONF	11-14-30-53310 MEALS & LODGING	196.00
4416 OCT 202	10/27/2025	WMCA DIS 5 MTG	11-14-30-53320 CONFERENCES/TRAINING	40.00
4416 OCT 202	10/27/2025	WALL CLOCK	11-14-30-53100 OFFICE SUPPLIES	5.92
4416 OCT 202	10/27/2025	PLSTC BNS	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	23.92
5921-OCT2025	10/27/2025	TRANSIT VAN WASH	99-00-00-52110 GENERAL ADMIN EXPENSES	8.09
5921-OCT2025	10/27/2025	PROGRAM COFFEE - 130TH AN	99-00-00-54150 LIBRARY PROGRAMS	147.70
5921-OCT2025	10/27/2025	WILS GRANT - PAPERMAKING	99-00-00-54150 LIBRARY PROGRAMS	111.03
5921-OCT2025	10/27/2025	E&O INSURANCE (REFUNDED	99-00-00-52110 GENERAL ADMIN EXPENSES	320.00
5921-OCT2025	10/27/2025	TSHIRT	99-00-00-52110 GENERAL ADMIN EXPENSES	25.00
7498-OCT 202	10/27/2025	FDIC REGISTRATION-BAKER, H	11-22-00-53320 FIRE DEPT CONFERENCES/SCHOOLS	5,320.00
7498-OCT 202	10/27/2025	FDIC LODGING-BAKER, COX, K	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	4,764.90
7498-OCT 202	10/27/2025	FDIC REGISTRATION-HUBER, P	11-22-00-53320 FIRE DEPT CONFERENCES/SCHOOLS	1,505.00
7498-OCT 202	10/27/2025	WEARABLE V2 ANTENNA W/SM	43-22-00-17010 FD CAPITAL PROJECTS	476.99
7498-OCT 202	10/27/2025	KETTLE BELLS, SLAM BALLS	11-22-00-58410 EMPLOYEE HEALTH & WELLNESS	1,029.42
7498-OCT 202	10/27/2025	INSPECTORS CONF LODGING-	11-22-00-51440 FD TRAVEL/MEAL EXPENSES	63.45
7498-OCT 202	10/27/2025	WSFIA 2025 MEMBERSHIP-HUB	11-22-00-53200 MEMBERSHIP DUES & FEES	46.62
7498-OCT 202	10/27/2025	LIGHT CLAMPS, ACC RAIL SLID	11-22-00-58110 SPECIALIZED TEAMS EQUIP/SUP	509.48
7498-OCT 202	10/27/2025	EZ-GLOVES-SUPER GRIP DRY,	11-22-00-58110 SPECIALIZED TEAMS EQUIP/SUP	143.81
7498-OCT 202	10/27/2025	HOME DEPOT-FALL DECOR, PL	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	43.92
7498-OCT 202	10/27/2025	PIGGLY WIGGLY-BREAKFAST W	11-22-00-51155 FIRE SAFETY/PUBLIC ED EXP	40.32
7498-OCT 202	10/27/2025	WALMART-FALL DECOR, PUMP	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	25.07
7498-OCT 202	10/27/2025	WALMART-FALL DECOR, RED O	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	11.91
7498-OCT 202	10/27/2025	WALMART-CANDY F/TRICK R T	11-22-00-51155 FIRE SAFETY/PUBLIC ED EXP	242.09
7498-OCT 202	10/27/2025	INODIVE	11-22-00-58110 SPECIALIZED TEAMS EQUIP/SUP	102.00
7498-OCT 202	10/27/2025	CREDIT -FDIC JEMS	11-22-00-53320 FIRE DEPT CONFERENCES/SCHOOLS	1,430.00-
9417-OCT2025	10/27/2025	IMAGE RETRIEVAL FEE-REG O	11-24-00-53990 MISCELLANEOUS EXPENSES	15.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
9805-OCT2025	10/27/2025	CANVA SUBSCRIPTION	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	120.00
Total ELAN FINANCIAL SERVICES:				20,307.58
<b>HEFFERNAN, KEVIN</b>				
11/10/25	11/10/2025	SIDEWALK REIMB 64' @ \$1.75 S	11-32-10-52700 SIDEWALK REPAIRS	112.00
Total HEFFERNAN, KEVIN:				112.00
<b>JOHNSON, JUDY ANDREWS</b>				
ROCKVALLEY	11/21/2025	ROCKVALLEY_ACCT101	11-12-00-53320 MUN CT CONFERENCES & SCHOOL	146.00
Total JOHNSON, JUDY ANDREWS:				146.00
<b>JONES, HEATHER</b>				
DECEMBER 2	12/01/2025	RIVIERA EVENTS COORDINATO	47-00-00-57212 RIVIERA MARKETING COORDINATOR	5,833.34
Total JONES, HEATHER:				5,833.34
<b>KOMPAN INC</b>				
INV134283	10/24/2025	VETS PARK-PLAYGROUND EQU	45-00-00-59610 PARK IMPACT EXPENDITURES	183,947.74
Total KOMPAN INC:				183,947.74
<b>KRAJOVIC, MICHAEL W.</b>				
11/30/25	11/30/2025	HILMOOR CONSULTANT-11/30/2	11-52-00-52165 PARK PLAN	1,500.00
Total KRAJOVIC, MICHAEL W.:				1,500.00
<b>LESLIE, ROBIN</b>				
11/25/25	11/25/2025	REIMB-HOME DEPOT PURCHA	42-34-50-53990 PARKING MISC EXPENSES	34.78
Total LESLIE, ROBIN:				34.78
<b>MCBRIDE, MICHAEL</b>				
11/24/25	11/24/2025	MEALS-TRAINING 12/08/25	11-21-00-53310 PD MEALS & LODGING	19.00
Total MCBRIDE, MICHAEL:				19.00
<b>MUTUAL OF OMAHA</b>				
001988274046	11/17/2025	LTD DEC 2025	11-00-00-21555 LT DISABILITY INS PAYABLE	2,221.00
001988274046	11/17/2025	STD DEC 2025	11-00-00-21562 ST DISABILITY DEDUCTIONS	1,723.04
001988274046	11/17/2025	ACC DEC 2025	11-00-00-21564 ACCID INS DEDUCTIONS	594.18
Total MUTUAL OF OMAHA:				4,538.22
<b>ROCKWEILER, JACOB</b>				
11/24/25	11/24/2025	MEALS REIMB-TRAINING 12/08/	11-21-00-53310 PD MEALS & LODGING	19.00
Total ROCKWEILER, JACOB:				19.00
<b>SARLES, EMILY</b>				
11/24/25	11/24/2025	MEALS -TRAINING 12/08/25	11-21-00-53310 PD MEALS & LODGING	19.00
Total SARLES, EMILY:				19.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>SCHWARTZMAN, MORGAN</b>				
11/01/25	11/17/2025	RIVIERA DEPOSIT REFUND 11/0	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
11/01/25	11/17/2025	SET UP-4 HOURS 11/01/25	40-55-10-46740 UPPER RIVIERA REVENUE	200.00-
Total SCHWARTZMAN, MORGAN:				800.00
<b>SECURIAN FINANCIAL GROUP INC</b>				
DEC LIFE 2025	11/19/2025	DEC LIFE 2025	11-10-00-51330 LIFE INSURANCE POLICY FEES	271.17
DEC LIFE 2025	11/19/2025	DEC LIFE 2025	11-00-00-21340 LIFE INSURANCE DEDUCTION	3,537.58
Total SECURIAN FINANCIAL GROUP INC:				3,808.75
<b>SUBIDO, MARLY</b>				
11/07/25	11/17/2025	RIVIERA DEPOSIT REFUND 11/0	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
11/07/25	11/17/2025	SETUP FEE-2 HOURS 11/07/25	40-55-10-46740 UPPER RIVIERA REVENUE	100.00-
Total SUBIDO, MARLY:				900.00
<b>TRIPP, KYLE</b>				
11/24/25	11/24/2025	MEALS REIMB-TRAINING 12/08/	11-21-00-53310 PD MEALS & LODGING	19.00
Total TRIPP, KYLE:				19.00
<b>US CELLULAR</b>				
0769159777	11/12/2025	HARBORMASTER CELL	40-55-10-52210 TELEPHONE EXPENSE	77.69
0769159777	11/12/2025	ADMINISTRATOR CELL	11-16-10-52210 CITY HALL TELEPHONE	52.23
0769159777	11/12/2025	BUILDING INSPECTOR CELL	11-24-00-52620 TELEPHONE EXPENSE	17.74
0769159777	11/12/2025	BEACH CELL	40-54-10-52210 BEACH TELEPHONE	17.24
0769159777	11/12/2025	RIVIERA CELL-HEATHER	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	32.73
0769159777	11/12/2025	PARKING CELL #1	42-34-50-52210 TELEPHONE EXPENSE	39.17
0769159777	11/12/2025	PARKING CELL #2	42-34-50-52210 TELEPHONE EXPENSE	38.69
0769159777	11/12/2025	CITY MAINTENANCE CELL	11-16-10-52210 CITY HALL TELEPHONE	17.74
0769159777	11/12/2025	PARKING SUPERVISOR CELL	42-34-50-52210 TELEPHONE EXPENSE	17.24
0769159777	11/12/2025	CITY CLERK CELL	11-16-10-52210 CITY HALL TELEPHONE	52.73
0769159777	11/12/2025	PARKS SUPERINTENDENT	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	45.73
0769159777	11/12/2025	CEMETERY CELL	48-00-00-52210 CEM TELEPHONE EXP	17.74
0769159777	11/12/2025	STREET DIRECTOR (TOM) CEL	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	70.25
0769159777	11/12/2025	STREET FOREMAN (NEIL) CELL	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	52.73
0769159777	11/12/2025	STREET FOREMAN (BRETT) CE	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	17.74
0769159777	11/12/2025	ARBORIST (JON) CELL	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	22.24
0769159777	11/12/2025	PARKING MANAGER CELL	42-34-50-52210 TELEPHONE EXPENSE	17.24
Total US CELLULAR:				606.87
<b>WALWORTH COUNTY CIRCUIT COURT</b>				
MCGEE, UND	11/20/2025	MCGEE, UNDREE D-#BN743490	11-12-00-24280 COURT FINES-OTHER	400.00
Total WALWORTH COUNTY CIRCUIT COURT:				400.00
<b>WE ENERGIES</b>				
5708619598	11/14/2025	CITY HALL GAS/HEAT	11-16-10-52240 CITY HALL GAS HEAT	721.38
5708619598	11/14/2025	FIREHOUSE GAS/HEAT	11-22-00-52240 FIREHOUSE GAS HEAT	229.12
5708619598	11/14/2025	UPPER RIVIERA GAS/HEAT	40-55-10-52240 UPPER RIVIERA GAS HEAT	62.13
5708619598	11/14/2025	HOST DRIVE WATER TOWER	11-22-00-52240 FIREHOUSE GAS HEAT	83.03
5708619598	11/14/2025	MUSEUM GAS/HEAT	11-51-10-52240 MUSEUM-GAS HEAT	173.46
5708619598	11/14/2025	1055 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	122.33
5708619598	11/14/2025	1065 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	58.60

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
5708619598	11/14/2025	1070 CAREY ST BUILDING	11-32-10-52240 ST DEPT BLDG GAS HEAT	49.52
5708619598	11/14/2025	VETS PARK GAS/HEAT	11-52-01-52240 VETS PARK GAS HEAT	94.26
5708619598	11/14/2025	CEMETERY GAS/HEAT	48-00-00-52240 CEM GAS HEAT EXP	50.19
Total WE ENERGIES:				1,644.02
Grand Totals:				233,871.51

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "11202025","CC11202025","A11252022","11252025"



Richard	Bailey
Hazel	Dickfoss
Ellen	Eck
Cynthia	Flower
Christine	Gardner
Karla	Ginski
Steven	Ginski
Kyle	Hundt
Patricia	Johnson
Sarah	Johnson
Chesterlyn	Kelsey
Ralph	Kelsey
Audrey	Lowe
Albert	MacDonald
Leslie	Manion
David	McConnell
Sharon	Meister Jolly
Deborah	Miller
Christine	Moran
Kendra	Mott
Carole	Nevin
Marilyn	Noettl
Gregory	O'Brien
Lori	Ochman
Jim	Olear
Jacqueline	O'Rielly
Sylvia	Paprzyca
Caroll	Pearson
Paula	Porubcan
Keith	Powers
Denalynn	Przewoznik
Janet	Ratajczak
Autumn	Reynolds
Jordan	Reynolds
Ariel	Rosado
Amanda	Rotondi
Nina	Ruskey
Judith	Salmon
John	Saridan

Lana	Spinner
Randy	Stulce
Dennis	Suchomski
Nancy	Swatek
Jullie	Valkanet
Robert	Valkanet
Catherine	Vitacca Stoodley
Laurie	Walsh

Blue - Democratic Party Appointment  
Red - Republican Party Appointment  
White - Unaffiliated



## Memo to City of Lake Geneva

**To:** Tom Earle – Director of Public Works **Date:** November 7, 2025

**From:** Bridget Barry, P.E.  
262-806-9194

**CC:** Naomi Rauch, P.E. – Kapur and Associates  
Brian Pollard – Fairwyn  
Dave DeAngelis – City Administrator  
Dan Draper – City Attorney

**Subject:** Symphony Bay Phase 6 – Roadway Approval Recommendation

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The asphalt pavement and punchlist items have been completed in the Symphony Bay Phase 6 subdivision. General grading, placement of storm sewer, placement of curb & gutter, and placement of the binder course (lower layer) and the surface course (final, upper layer) of asphalt, within the City Right of Way, have been completed.

The work has been acceptably completed, and it is Kapur's recommendation that these public improvements be accepted as public infrastructure.

The general list of roadways that are recommended for acceptance include: Cadence Circle (from Harmony Drive to Canon Drive), Canon Drive (from Cadence Circle to Cadence Circle), and Maestro Circle (from Ballard Drive to Ballard Drive). Please see the attached map for more clarification.

The City currently retains a letter of credit in the amount of **\$273,849.33** that covers the required maintenance bond of 10% of the improvements per State Statute §236.13.





**CITY OF LAKE GENEVA - 2025 PUBLIC ROAD ASSESSMENT**

Prepared by: Kapur & Associates, Inc.

*Symphony Bay, Phase 6 Construction (installed in 2024; surface completed in 2025)*

Location	Storm Sewer Items						Roadway Items					
	12" RCP (LF)	15" RCP (LF)	18" RCP (LF)	24" RCP (LF)	Manhole 4-FT Dia (EA)	Catch Basin 2'x3' (EA)	Aggregate Base (TON)	Curb & Gutter (LF)	HMA Binder (TON)	HMA Surface (TON)	Concrete Sidewalk (SF)	DWF Ramps (SF)
Maestro Circle - EX 101-E to CB 101-C (+ CB 101-D)	24.00	101.00	-	-	1.00	1.00						
Maestro Circle - CB 101-C to CB 101-B (+ CB 101-A)	111.00	-	-	-		2.00						
Maestro Circle - CB 102-B to CB 102-C (+ CB 102-A)		127.00			1.00	2.00						
Maestro Circle - CB 102-C to CB 102-E (+ CB 102-D)		121.00			1.00	1.00						
Cadence Circle - EX MH 70 to CB 70-D (+ CB 70-E)	24.00	125.00										
Canon Drive - STO MH 42 to STO MH 43 (+ CBs 42A, 42B, 43A, 43B)	285.00				2.00	2.00						
Canon Drive - STO MH 43 to STO MH 44 (+ CB 44B and CB 44A)	23.00	271.00			1.00	4.00						
Canon Drive - STO MH 44 to STO MH 45 (+ CB 45B and CB 45A)	25.00		151.00		1.00	2.00						
Canon Drive - STO MH 44 to EX CB 71A				153.00	-	2.00						
Maestro Circle - I/S at Ballard Drive to I/S at Ballard Drive							6675	2670	520	405	7450	0
Cadence Circle - I/S at Harmony Drive to I/S at Canon Drive							1750	743	1050	106	1710	100
Canon Drive - I/S at Cadence Circle to I/S at Cadence Circle							4423	2008	345	267	4915	0
Quantity Subtotal	492.00	745.00	151.00	153.00	7.00	16.00	12848	5421	1915	778	14075	100
Cost per unit	\$ 67.00	\$ 80.00	\$ 84.00	\$ 85.00	\$ 5,500.00	\$ 2,750.00	\$ 20.00	\$ 15.00	\$ 85.00	\$ 95.00	\$ 6.50	\$ 40.00
Cost Subtotal	\$ 32,964.00	\$ 59,600.00	\$ 12,684.00	\$ 13,005.00	\$ 38,500.00	\$ 44,000.00	\$ 256,960.00	\$ 81,315.00	\$ 162,775.00	\$ 73,910.00	\$ 91,487.50	\$ 4,000.00

**TOTAL \$**

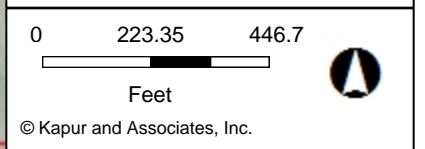
**871,200.50**



- Legend**
- Street Names
  - Private Roads
  - County Municipalities
  - Tax Parcels (Air Photo)
  - General Parcels For Documents
  - Alley
  - Right-Of-Way
  - Hydrology
  - ETZ
  - City Limits
- Imagery\_2022
- Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

**Note**



**Resolution 25-R60**

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective December 9, 2025.



**SCHEDULE OF FEES**  
CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

<b>LICENSES &amp; PERMITS</b>	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator- 1 Year License (First Time Applicants)	\$50.00
Operator- 2 Year License (Renewal)	\$75.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
<b>ANNEXATION FILING FEE – DUE UPON PETITION</b>	<b>\$200.00</b>
<b>AMUSEMENTS</b>	
Coin Operated music machine/juke box	\$20.00 per machine
<b>ASSESSMENT REQUEST LETTER</b>	<b>\$35.00 each</b>
<b>BANNER PERMIT</b>	<b>\$1.00 per banner per day of display</b>
<b>BUSINESS LICENSE</b>	<b>\$25.00 Annual</b>
Late fee after July 1	\$20.00 (in addition to license fee)
<b>CAT LICENSE</b>	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>DOG LICENSE</b>	
Not Spayed/Unneutered	\$30.00 Annual
Spayed/Neutered	\$15.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>BOWLING ALLEY</b>	<b>\$20.00 per lane</b>
<b>BILLIARDS OR POOL TABLE</b>	<b>\$40.00 per table</b>
<b>CARRIAGE COMPANY LICENSE</b>	<b>\$50.00 Annual</b>
Each Additional Carriage	\$25.00
<b>CLOSING OUT SALE</b>	<b>\$25.00 event</b>
<b>CIGARETTE /TOBACCO LICENSE * STATUTORY</b>	<b>\$100.00 Annual</b>
<b>CREAMERY PERMIT</b>	<b>\$50.00</b>
<b>DIRECT SELLERS PERMIT</b>	<b>\$50.00 non-refundable application fee</b>

<b>EVENT PERMITS &amp; SHELTER RESERVATIONS (PER POLICY)</b>	
<b>PRIVATE EVENTS (Local Non-Profit Organizations: No Charges for Private Events)</b>	
<b>PARK USE</b>	\$75 per day
<b>SHELTER RESERVATIONS</b>	
BRUNK PAVILION	\$250 per day
FLAT IRON PARK GAZEBO	\$125 per day
SEMINARY PARK SHELTER	\$75 per day
COBB PARK SHELTER	\$75 per day
<b>STREET USE/CLOSURE</b>	\$75 per day
<b>PARKING RESERVATION WITH PRIVATE EVENTS</b>	\$10 admin fee + daily rate per stall
<b>PUBLIC EVENTS (Non-Profit Organizations: No Charge for Public Events)</b>	
Application fee – if submitted at least 60 days prior to event	\$100
Application fee – if submitted at least 45 days but fewer than 60 days prior to event	\$300
Park/Shelter/Street Use	Cost per day as shown above in Private Events section
<b>PARKING RESERVATION WITH PUBLIC EVENT</b>	\$10 admin fee + daily rate per stall
<b>MESSAGE ESTABLISHMENT</b>	
Investigation	\$50.00 Annual
Transfer	\$50.00
<b>MOBILE HOME PARK LICENSE</b>	\$100.00 Annual
<b>BASEBALL TOURNAMENT PERMIT FEE – VETERAN’S PARK</b>	
	\$1,000 Security Deposit
Friday Rental	\$150.00
Saturday Rental	\$300.00
Sunday Rental	\$300.00
<b>PARKING STICKERS</b>	
Resident & Non-Resident Residence Owners – Lasts 2 years (even) – 3 hours free parking	4 free per residence Each additional \$25.00
Business Owner – 3 hours free parking	\$50.00 Lasts 2 years (even year) \$25.00 for 1 year
Walworth County Resident - 3 hours free parking	\$160.00 Lasts 2 years (even year) \$80.00 for 1 year
Walworth County Resident- Senior Citizen (65 & Older) - 3 hours free parking	\$130.00 Lasts 2 years (even year) \$65.00 for 1 year
Parking Lot Permit	\$400.00 Annual
<b>PARKING RATES</b>	
All Parking Stalls Rate (Monday thru Thursday)	\$2.00 per hour
All Parking Stalls Rate (Friday thru Sunday)	\$4.00 per hour
Reserved Parking Stalls/Contractor Permits	\$10.00 administrative fee Feb 1 – Nov 14: \$20.00 daily per stall Nov 15 – Jan 31: \$10.00 daily per stall
<b>PARKING TICKETS</b>	
Expired Stall (Over 3 hours; Over 5 hours; Over 25 min.)	\$30.00
More than 3 motorcycles	\$30.00
Improper Use or Display of Sticker	\$30.00
Backed into parking stall	\$30.00
Compact Car Only	\$30.00

No Parking Zone	\$30.00
Over the Line	\$30.00
Parking by fire hydrant	\$30.00
Handicap Zone	\$150.00
Parking with Trailer or Trailer alone in Sage Lot D	\$30.00
Parking any Vehicle without a Trailer or with an occupied Trailer in Boat Launch Parking Lot F	\$30.00
<b>LATE FEES</b>	
Expired Stall After 10 days	\$60.00
More than 3 motorcycles After 10 days	\$60.00
Backed into parking stall After 10 days	\$60.00
Compact Car Only After 10 days	\$60.00
No Parking Zone After 10 days	\$60.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
<b>PUBLIC RECORDS REQUESTS * STATUTORY</b>	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
Large Plan Set Printing (Larger than 11"X17")	\$1.75 per page
<b>RADON TEST KIT</b>	\$10.00
<b>REISSUE CHECK FEE</b>	\$25.00
<b>RETURNED CHECK FEE (NSF)</b>	\$30.00 each
<b>ROOM TAX LICENSE</b>	\$10.00 Annual
<b>SHOWS, CIRCUS, CARNIVALS</b>	
Circus	\$50.00 per day
Tent Show – Day 1	\$15.00
Tent Show – Each Additional Day	\$10.00
All Other	\$2.00 per day
<b>SIDEWALK CAFÉ PERMIT</b>	\$15.00 per seat Annual
<b>STREET USE PERMIT</b>	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
<b>TAX EXEMPT REPORT FILING (every other year)</b>	\$20.00
Late Fee	\$20.00
<b>TAXI CAB COMPANY LICENSE</b>	\$50.00 Annual
Each Additional Car	\$25.00
<b>TAXI CAB DRIVER LICENSE</b>	\$25.00 Annual
<b>THEATER LICENSE</b>	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
<b>TOURIST ROOMING/SHORT-TERM RENTAL LICENSE</b>	\$683.00 Annual
<b>TOURIS ROOMING/SHORT-TERM RENTAL LICENSE/LATE-AFTER 1/31</b>	\$250.00
<b>TRAPPING PERMIT</b>	\$25.00 Annual
<b>CITY HALL MEETING ROOM RENT</b>	\$25 per event

<b>LAKEFRONT</b>		
<b>BEACH (Open Memorial Day thru Labor Day)</b>		
Children age 6 and under	Free	
Ages 7 and up	\$10.00 per day	
Annual Resident Beach Bracelet (Maximum 6 per Household)	\$3.00 per bracelet	
Non-Resident Student Annual Bracelet: Students of Lake Geneva Joint #1 Schools, Lake Geneva-Genoa City Union (Badger) High School, St. Francis De Sales School & First Lutheran School (Limit 1 bracelet per student)	\$25.00 per bracelet with valid student ID	
Non-Resident Annual Beach Bracelet Ages 7 and up	\$100.00 per bracelet	
Beach Bathrooms – Opening/Cleaning	Hourly Rate	
<b>BOAT LAUNCH PERMIT</b>		
<b>One-Time Launch</b>	<b>Resident</b>	<b>Non-Resident</b>
Non-Trailer Non-Motor	\$13.75	\$13.75
Less than 20 feet	\$16.25	\$16.25
20 feet to 25 feet 11 inches	\$20.50	\$30.75
26 feet and over	\$24.75	\$37.25
<b>Season Launch Permit</b>	<b>Resident</b>	<b>Non-Resident</b>
Non-Trailer Non-Motor	\$137.50	\$137.50
Less than 20 feet	\$162.50	\$162.50
20 feet to 25 feet 11 inches	\$205.00	\$307.50
26 feet and over	\$247.50	\$372.50
Replacement Sticker	\$5.00	\$5.00
<b>KAYAK LAUNCH PERMIT (Library Park)</b>		
<b>One -Time Kayak Launch</b>	\$10.00	
<b>Season Launch Pass</b> for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	Resident \$100.00	Non-Resident \$100.00
<b>ANNUAL WEST END PIER SLIP, LAGOON SLIP, BUOY, DINGHY, KAYAK AND PADDLEBOARD RACK LEASE PERMITS</b>	Rates below effective January 13, 2025	
<b>WEST-END PIER 24' SLIP</b>		
Resident	\$2,240.00	
Non- Resident Property Owner- Dwelling	\$3,521.00	
Non-Resident Property Owner- Lot or Rental	\$4,108.00	
Non-Resident	\$4,693.00	
<b>WEST-END PIER 26' SLIP</b>		
Resident	\$2,614.00	
Non- Resident Property Owner- Dwelling	\$3,991.00	
Non-Resident Property Owner- Lot or Rental	\$4,538.00	
Non-Resident	\$5,085.00	
<b>BUOYS</b>		
RESIDENT	\$966.00	
NON-RESIDENT PROPERTY OWNER-DWELLING	\$1,684.00	
NON-RESIDENT PROPERTY OWNER-LOT OR RENTAL	\$2,016.00	
NON-RESIDENT	\$2,347.00	
<b>LAGOON SLIP</b>		
Resident	\$920.00	
Non- Resident Property Owner- Dwelling	\$1,604.00	

Non-Resident Property Owner- Lot or Rental	\$1,920.00
Non-Resident	\$2,236.00
<b>LAGOON PERSONAL WATERCRAFT SLIP</b>	\$1,296.00
<b>DINGHY RAMP</b>	
Resident	\$166.00
Non- Resident Property Owner- Dwelling	\$253.00
Non- Resident Property Owner- Lot or Rental	\$300.00
Non-Resident	\$348.00
Replacement or Additional Sticker	\$5.00
<b>KAYAK, &amp; PADDLEBOARD RACKS (7 MONTH RENTAL)</b>	
Resident	\$179.00
Non- Resident Property Owner- Dwelling	\$274.00
Non- Resident Property Owner- Lot or Rental	\$324.00
Non-Resident	\$376.00
Replacement or Additional Sticker	\$5.00
<b>RIVIERA</b>	
<b>RIVIERA SLIPS</b>	\$6,542.00
<b>RIVIERA BUOYS</b>	\$2,999.00
Riviera Slip Extension	\$300.00
<b>RIVIERA LOWER LEVEL CONCOURSE LEASE RATE</b>	\$43.50/Sq Foot
<b>RIVIERA RENTAL RATES (Maximum attendees is 380)</b> Peak Season: May 1- November 30 Off-Peak Season: December 1- April 30	Rates below effective January 1, 2024
<b>PEAK SEASON RATES SOCIAL EVENTS (WEDDINGS , ANNIVERSARIES , ETC)</b>	
Resident Friday	\$3,500.00
Resident Saturday	\$7,750.00
Resident Sunday	\$2,750.00
Resident Mon-Thurs	\$1,425.00
Non-Resident Friday	\$6,000.00
Non-Resident Saturday	\$7,750.00
Non-Resident Sunday	\$5,500.00
Non-Resident Mon-Thurs	\$2,400.00
Holiday Surcharge	\$300.00
<b>OFF-PEAK SEASON RATES SOCIAL EVENTS (WEDDINGS , ANNIVERSARIES , ETC)</b>	
Resident Friday	\$2,375.00
Resident Saturday	\$2,850.00
Resident Sunday	\$1,950.00
Resident Mon-Thurs	\$1,425.00
Non-Resident Friday	\$4,750.00
Non-Resident Saturday	\$5,800.00
Non-Resident Sunday	\$3,800.00
Non-Resident Mon-Thurs	\$2,100.00
Holiday Surcharge	\$300.00
<b>PARKING LOT RESERVATION – Lot B Center Street</b> <i>(Only available with Riviera Ballroom Rental)</i>	\$1,300.00/per day

<b>BUILDING &amp; ZONING</b>	
<b>Building</b>	
Minimum permit fee for all building permits	Residential \$65.00 Commercial \$100.00
<b>Residential Construction:</b>	
One & Two family & attached garage (new, addition and alterations)	\$0.44 /sq. ft. New Single-Family Construction <b>\$1,000.00 Minimum</b>
Accessory buildings & garages	\$0.33 / sq. ft.
Decks	Less than 100 sq. ft. - \$100 <b>\$85.00 Minimum</b>
Roofing and Siding	\$65.00
<b>Commercial Construction:</b>	
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.46 /sq. ft. New Commercial Construction <b>\$1,500.00 Minimum</b>
Local Business, Office Building (new, addition or alteration)	\$0.42 / sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.36 / sq. ft.
Commercial, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$15.00 / \$1,000.00 valuation
<b>Plan Examination:</b>	
One and Two Family Residence	0 to 3,000 sq. ft.- \$300.00 Over 3,000.00 sq. ft. - \$300.00 plus \$0.10/ sq. ft. for floor area greater than 3,000.00 sq. ft.
Apartments, Three Family Residence, Row Housing, Multiple family Building State Approved Plans	\$355.00 plus \$32.00/unit
Commercial, Industrial, Institutional & Additions State Approved Plans Without state approved plans	Commercial/ Industrial New - \$355.00 Commercial/ Industrial Alterations & Additions - \$355.00  Commercial/ Industrial New - \$355.00 Commercial/ Industrial Alterations & Additions - \$355.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$125.00/ Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$120.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$85.00
Wisconsin Uniform Building Permit Seal	\$55.00
Occupancy Permit <b>(including commercial tenant change)</b>	\$65.00/Residential \$255.00/Commercial & Industrial
Temporary (6 months or less Commercial only)	\$150.00

Permit Renewal (6-month extension or less)	\$250.00 Commercial \$85.00 Residential
<b>Heating and Air Conditioning:</b>	
Heating and Air Conditioning Distribution Systems	\$4.00/ 100.00 sq. ft. of conditioned area with a minimum fee of \$100.00
New Residential Heating	\$150.00 first unit \$85.00 each additional unit.
Replacement Residential Heating	\$100.00 / unit
Commercial New or Replacement Heating	\$200.00 / unit, up to and including 150,000 BTU units. Additional fee of \$25.00 / each 50,000 BTU fraction thereof up to a maximum of \$1200.00 / unit.
Residential Air Conditioning – Other than Wall Units (new or replacement)	\$100.00 / unit
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$250.00 / unit up to and including 150,000 BTU's. Additional fee of \$25.00/ each 50,000 BTU's or fraction thereof up to a maximum of \$1200.00 / unit
Permanently installed Wall unit (example – Fireplace, wall pack)	\$100.00 / unit
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$210.00 / unit
<b>Plumbing Permit:</b>	
Fixture Count	\$20.00 / fixture, drain or device, plus \$85.00 Base Fee
Water Main	\$2.00 / lineal foot of sewer or private water main, <b>\$85.00 Minimum</b>
Sanitary Sewer	\$2.00 / lineal foot of sewer or private water main, <b>\$85.00 Minimum</b>
Storm Sewer	\$2.00 / lineal foot of sewer or private water main / \$15.00 per manhole or basin <b>\$85.00 Minimum</b>
Exterior Grease Trap	\$150.00
<b>Electrical:</b>	
Residential Minimum	<b>\$85.00 Minimum</b>
New Residential Service	\$150.00 / Service First 200 Amps, \$30.00 each additional 100 Amps.
Residential Service Update	\$150.00 / Service
Residential Sub-Panel	\$85.00 / Panel
Residential Generator	\$125.00 (includes gas piping)
Temporary Electrical Service	\$150.00 up to 200 Amps. \$30.00 each additional 100 Amps.

Commercial Electrical Minimum	<b>\$200.00 Minimum</b>
Commercial Electrical Re-Inspections	\$200.00 / Inspection
Commercial Service (New or Update)	\$200.00 First 200 Amps, \$30.00 each additional 100 Amps.
Commercial Sub-Panel	\$75.00 First 100 Amps, \$20.00 each additional 100 Amps.
Commercial Generator	\$250.00 (including gas piping)
Commercial Low Voltage	\$1.00/ Device, \$200.00 Minimum
Commercial Exterior Light Fixture Replacement	\$250.00 per site
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector. Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.15 / sq. ft. of area served, <b>\$85.00 minimum.</b>
<b>Erosion control fees:</b>	
New One and Two Family Buildings	\$205.00 / lot
One and Two Family Additions and Accessory Structures	\$85.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$240.00 /Building, plus \$6.50 /1,000 sq. ft. disturbed lot a area up to \$2,640.00 max.

<b>Zoning</b>	
Zoning Permit	\$85.00
Temporary Use (per Section 98-906)	\$85.00
Zoning Verification Letter	\$85.00
Sign Permit (per Section 98-907)	\$85.00 minimum or \$0.35/ sq ft of sign area
Early Start Permit to start construction	\$250.00 (1-2 family) \$330.00 (all others)
Fuel Tanks	\$100.00 administrative fee/ tank for installation or removal
Wrecking or Razing- Building Inspector may waive the fee if the structure is condemned	\$150.00 (One or two family residences and accessory Structure over 250 sq ft)
Commercial/ Industrial Razing	\$102.00 Minimum plus \$0.14/sq ft \$995 Maximum/ Per Building
Moving buildings over public right-of-ways	\$270.00 plus \$0.14 / sq ft
Special Inspections and Reports	\$250.00 / inspection report
Text Amendment (per Section 98-902)	\$500.00
Zoning Map Amendment (per Section 98-903)	\$500.00
Certified Survey Map (CSM)	For each new Residential Lot Created: \$450.00 For each new Commercial Lot Created: \$250.00
Extra Territorial Zoning (CSM)	\$200.00
Plat Renewal	\$200.00
Conditional Use (per Section 98-905)	\$450.00 \$150.00
Site Plan (per Section 98-908)	\$450.00
Variance (per Section 98-910)	\$450.00
Interpretation (per Section 98-911)	\$250.00

Appeal (per Section 98-912)	\$450.00
PD Zoning Map Amendment (Includes 1 PIP Review)	\$850.00
PIP Review	\$450.00
Filing or Recording fee with City Clerk, plus actual recording fee	\$25.00
Re-Inspections	\$65.00
Solar System – Residential	\$65.00
Solar System – Commercial	\$162.00
Lawn Irrigation System	\$65.00
Lot Line Adjustment	\$200.00

Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.

NOTE: Fees shall be charged on gross square footage defined as follows:

The exterior dimensions, including attached garage and each floor level

NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.

NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.

\* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code

<b>CEMETERY FEES</b>	
Interments (No Sunday Burials)	
Opening Grave – Weekdays (Full Burial)	\$810.00
Opening Grave - Saturdays (Full Burial)	\$960.00
Opening Grave – Weekdays (Cremation)	\$540.00
Opening Grave – Saturdays (Cremation)	\$630.00
Two cremations buried in same grave at one time	\$150.00
Burials after 2:30 pm	\$200.00
Opening Grave – Weekdays - Baby Under 1 Year	\$240.00
Opening Grave – Saturdays - Baby Under 1 Year	\$360.00
NOTE: Before or after a holiday, when employees are not working due to the holiday, Saturday prices will apply.	
Plots	
Grave (50% Perpetual Care)	\$780.00
Grave – Single Cremation (50% Perpetual Care)	\$480.00
Grave – Double Cremation (50% Perpetual Care)	\$600.00
Columbarium Niche (includes opening & inurnment) (Perpetual care is \$400 and included in prices)	\$1440.00 bottom row \$1200.00
2 <sup>nd</sup> Inurnment if niche allows for two	\$180.00
Niche Door Inscriptions	Market pricing per vendor
<b>Saturday charge for columbarium</b>	<b>\$90.00</b>
Frost Charges (November 1 to March 15)	\$150.00
Stake Out Fee for Foundations	\$100.00
Foundation Charges	\$0.60 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
Deed Transfer Fee	
Form 1 Living Transfer	\$150.00
Form 2 Deceased Transfer	\$250.00
NOTE: We do allow one full burial and one cremation in one full grave or two cremations in one full grave.	

POLICE DEPARTMENT FEES	
<b>FINGERPRINTING</b>	
City Residents	\$15.00
Individuals employed in business in city limits or working for city licensed business	\$15.00
Non-Residents	\$60.00

PUBLIC WORKS FEES	
<b>CONSTRUCTION PERMIT FEE</b>	
Curb Cut/Driveway Approach Fee	\$25.00
Right-of-Way Excavation Fee	\$60.00
Storm Sewer Connection Fee	\$25.00
Sanitary Sewer Connection Fee	\$25.00
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

FIRE DEPARTMENT FEES	
<b>Fees for Apparatus and Personnel (1 hour minimum and fractions thereafter on hourly rates unless stated otherwise)</b>	
Chief, Deputy Chief or Assistant Chief	<del>\$26.00</del> <u>100.00</u> /hr.
Fire and EMS Personnel	<del>\$26.00</del> <u>100.00</u> /hr.
Engine/Squad	<del>\$550</del> <u>1200.00</u> /hr.
Truck (aerial apparatus)	<del>\$875</del> <u>2400.00</u> /hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	<del>\$50</del> <u>100.00</u> /hr.
Ambulance	<del>\$270</del> <u>400.00</u> /hr.
<b>Paramedic Intercept Fee (Option a OR b)</b>	
a. Flat Rate Billed to Requesting Municipality	<del>\$400</del> <u>600.00</u>
b. Shared Revenue from Requesting Municipality	50% Monies Received
<b>EMS First Responder and Transport Fees</b>	
Residents Fee	<del>\$150.00</del> <u>200.00</u> per call
Non-Resident Fee	<del>\$200.00</del> <u>350.00</u> per call
<b>Ambulance Transport Fee Schedule</b>	
Advanced Life Support Base Rate	<del>\$1,300.00</del> <u>2,200.00</u>
Advanced Life Support Base Rate (ALS2)	<del>\$1,300.00</del> <u>2,400.00</u>
Advanced Life Support Base Rate (Intercept)	<del>\$1,300.00</del> <u>2,200.00</u>
Advanced Life Support Base Rate (Intercept ALS2)	<del>\$1,300.00</del> <u>2,400.00</u>
Equal Level Staffing Mutual Aid	<del>\$300</del> <u>500.00</u>

Basic Life Support Base Rate	<del>\$1,100.00</del> <u>\$1,800.00</u>
Mileage Charge	<del>\$2027.00</del> per mile
<b>Supplies used fee</b>	
Oil Dry	\$10.00 per bag
Class A, B, or AB Firefighting Foam	\$30.00/gallon
<b>Fees Relating To Permits Required</b>	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
<b>Fees Relating To Fire Protection Systems</b>	
Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$350.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$200.00
Additional review of same system. (Fee applies to all re-submittals.)	\$350.00
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$90.00/hr.
<b>Modifications to existing systems</b>	
Min. fee per system without hydraulic calcs	\$100.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$350.00
<b>Fire prevention inspection fee schedule:</b>	
<b>Residential Building Type:</b>	
4 to 36 units	\$10 per unit per year
37 to 60 units	\$400 per year
61 to 99 units	\$450 per year
100 units and above	\$500 per year
<b>Commercial:</b>	
Under 1,000 square feet	\$50
1,000 to 4,999 square feet	\$100
5,000 to 24,999 square feet	\$150
25,000 to 99,000 square feet	\$200
100,000 to 174,999 square feet	\$400
175,000 to 249,999 square feet	\$700
<b>Industrial:</b>	
Under 5,000 square feet	\$100

5,000 to 24,999 square feet	\$200
25,000 to 99,000 square feet	\$300
100,000 to 174,999 square feet	\$500
175,000 to 349,999 square feet	\$800
Additional conditions: (a) The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis. (b) Square footage refers to the total floor area of any building or structure. (c) Inspection fees shall be charged to the property owner. Any fees unpaid by November 1 of each year shall be entered upon the tax roll as a special charge against the property and all proceedings in relation to the collection, return, and sale of the property for delinquent real estate taxes, shall apply to the inspection fee.	
Sprinkler system underground mains	
0-200 feet	\$100.00
201-999 feet	\$150.00
1000 or more	\$300
Fire hose standpipe connections	\$25.00 each
Other fire protection systems (hood, wet & dry chem.)	\$350.00
Fire alarm systems per control panel	\$300.00
Fire Alarm system manual pull stations, initiating and annunciation devices; this includes audible and/or visual devices; smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$75.00 up to 3 \$12.00 each additional
Witness of all required tests – 2 hour minimum	\$180.00/hr.
Inspection during installation	\$90.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$90.00/hr. 1 Hour Minimum

Granted by action of the Common Council of the City of Lake Geneva this 8th day of December 2025.

**Council Action:**  **Adopted**  **Failed** **Vote** \_\_\_\_\_

**Mayoral Action:**  **Accept**  **Veto**

\_\_\_\_\_  
Todd Krause, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Lacey L. Reynolds, City Clerk

\_\_\_\_\_  
Date

# MEMORANDUM TO THE CITY OF LAKE GENEVA

**To:** Neil Waswo, Tom Earle  
**From:** Bridget Barry, Mumangi Nyangureta  
**CC:** Naomi Rauch, Mike Timmers  
**Date:** **REVI** November 21st, 2025  
**Re:** **Pay Request #5 for 2025 Lake Geneva Street Program**

A review of the Request for **Payment No. 5** from **Wolf Paving** for the **2025 Lake Geneva Street Program** construction contract has been completed.

Payment in the amount of **\$134,717.73** for this payment request has been recommended for approval by the Construction Manager on site.

The Contractor’s documents are enclosed for the City’s approval.

Payment amounts are broken up as follows:

	<u>New Invoice Amount</u>	<u>Previously Invoiced</u>	<u>Total</u>
Invoiced	\$ 134,717.73	\$ 570,032.22	\$ 704,749.95
Retainage (5% until 50% complete)	\$ (0.00)	\$ (21,153.81)	\$ (21,153.81)
<b>Total Approved for Payment</b>	<b>\$ 134,717.73</b>	\$ 548,878.41	\$ 683,596.14

Contract Base Bid, based on plan quantities: \$846,152.20  
 Contract Base Bid plus Change Orders 1, 2, & 3, based on plan quantities: \$889,642.20

Please feel free to contact me if you have any questions.

Please send Payment to: **Wolf Paving**

**Attention:**

**Allan Griffin**  
**1320 Walnut Ridge Dr.**  
**Suite 100**  
**Harland, WI 53029**





**2025 Lake Geneva Street Program - PAYMENT TAB**

**Payment Tab Dated:**

<b>6/26/2025</b>	<b>8/21/2025</b>	<b>10/1/2025</b>	<b>10/29/2025</b>	<b>11/21/2025</b>
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City of Lake Geneva, Walworth County, Wisconsin

Quantities Through Date:	6/23/2025	8/15/2025	9/15/2025	10/24/2025	11/17/2025
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**Base Bid Section - BROAD ST (MAIN TO WRIGLEY)**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date			
						#1	#2	#3	#4	#5					
204.0100	Removing Concrete Pavement (Crosswalk)	SY	70	\$ 36.50	\$ 2,555.00	-	-	-	-	-	0.00	\$ -			
204.0100	Removing Concrete Pavement (Driveways)	SY	40	\$ 27.50	\$ 1,100.00	-	-	-	40.00	-	40.00	\$ 1,100.00			
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	2475	\$ 4.00	\$ 9,900.00	-	-	-	2,520.00	-	2520.00	\$ 10,080.00			
204.0150	Removing Curb & Gutter	LF	320	\$ 11.50	\$ 3,680.00	-	-	-	256.00	-	256.00	\$ 2,944.00			
204.0155	Removing Concrete Sidewalk	SY	275	\$ 27.50	\$ 7,562.50	-	-	-	170.00	-	170.00	\$ 4,675.00			
205.0100	Excavation Common - EBS (Undistributed)	CY	275	\$ 26.00	\$ 7,150.00	-	-	-	-	-	0.00	\$ -			
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	290	\$ 27.30	\$ 7,917.00	-	-	-	-	20.00	20.00	\$ 546.00			
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	290	\$ 28.00	\$ 8,120.00	-	-	-	-	-	0.00	\$ -			
405.0200	Coloring Concrete Custom	CY	15	\$ 100.00	\$ 1,500.00	-	-	-	-	-	0.00	\$ -			
415.0080	Concrete Pavement 8-Inch	SY	70	\$ 108.00	\$ 7,560.00	-	-	-	-	-	0.00	\$ -			
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	300	\$ 92.00	\$ 27,600.00	-	-	-	301.10	-	301.10	\$ 27,701.20			
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	320	\$ 63.00	\$ 20,160.00	-	-	-	256.00	-	256.00	\$ 16,128.00			
602.0405	Concrete Sidewalk 4-Inch	SF	1310	\$ 8.65	\$ 11,331.50	-	-	-	1,127.00	-	1127.00	\$ 9,748.55			
602.0415	Concrete Sidewalk 6-Inch	SF	560	\$ 9.80	\$ 5,488.00	-	-	-	402.00	-	402.00	\$ 3,939.60			
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 50.00	\$ 1,000.00	-	-	-	20.00	-	20.00	\$ 1,000.00			
611.8105	Adjusting Catch Basin Covers	EACH	5	\$ 850.00	\$ 4,250.00	-	-	-	2.00	-	2.00	\$ 1,700.00			
611.8110	Adjusting Manhole Covers	EACH	6	\$ 550.00	\$ 3,300.00	-	-	-	-	-	0.00	\$ -			
628.7020	Inlet Protection Type D	EACH	5	\$ 110.00	\$ 550.00	-	-	-	5.00	-	5.00	\$ 550.00			
638.2102	Moving Signs Type II	EACH	1	\$ 160.00	\$ 160.00	-	-	-	-	-	0.00	\$ -			
646.1020	Marking Line Epoxy 4-Inch (White)	LF	1800	\$ 3.25	\$ 5,850.00	-	-	-	1,583.00	148.00	1731.00	\$ 5,625.75			
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	735	\$ 4.50	\$ 3,307.50	-	-	-	744.00	-	744.00	\$ 3,348.00			
646.5020	Marking Arrow Epoxy (White)	EACH	3	\$ 250.00	\$ 750.00	-	-	-	3.00	-	3.00	\$ 750.00			
646.5120	Marking Word Epoxy "NO PARKING" (Yellow)	EACH	2	\$ 260.00	\$ 520.00	-	-	-	2.00	-	2.00	\$ 520.00			
646.5120	Marking Word Epoxy "ONLY" (White)	EACH	2	\$ 275.00	\$ 550.00	-	-	-	2.00	-	2.00	\$ 550.00			
646.5220	Marking Symbol Epoxy, ADA Accessible (Blue)	EACH	3	\$ 185.00	\$ 555.00	-	-	-	3.00	-	3.00	\$ 555.00			
646.5220	Marking Symbol Epoxy, Motorcycle (White)	EACH	1	\$ 250.00	\$ 250.00	-	-	-	1.00	0.50	1.50	\$ 375.00			
646.6120	Marking Stop Line Epoxy 18-Inch (White)	LF	35	\$ 16.00	\$ 560.00	-	-	-	34.00	-	34.00	\$ 544.00			
646.8105	Marking Curb Paint (Yellow)	LF	60	\$ 8.00	\$ 480.00	-	-	-	220.00	3.00	223.00	\$ 1,784.00			
690.0150	Sawing Asphalt	LF	160	\$ 1.39	\$ 222.40	-	-	-	126.00	-	126.00	\$ 175.14			
690.0250	Sawing Concrete	LF	800	\$ 2.10	\$ 1,680.00	-	-	-	358.00	180.00	538.00	\$ 1,129.80			
SPV.0060.01	Adjusting Valve Boxes	EACH	8	\$ 450.00	\$ 3,600.00	-	-	-	1.00	-	1.00	\$ 450.00			
SPV.0060.02	Sanitary Manhole Frame and Cover (R-1580 Neenah)	EACH	4	\$ 900.00	\$ 3,600.00	-	-	-	4.00	-	4.00	\$ 3,600.00			
SPV.0105.01	Traffic Control	LS	1	\$ 17,500.00	\$ 17,500.00	-	-	-	1.00	-	1.00	\$ 17,500.00			
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	825	\$ 7.50	\$ 6,187.50	-	-	-	-	-	0.00	\$ -			
Base Bid Section - BROAD ST (MAIN TO WRIGLEY) SUBTOTAL					\$	176,496.40						PAID TO DATE	\$	117,019.04	
SUBTOTAL \$ PER ESTIMATE - Base Bid Section - BROAD ST (MAIN TO WRIGLEY)						\$	-	\$	-	\$	-	\$	115,465.04	\$	1,554.00

**LAKWOOD DR (ORCHARD TO EVERGREEN)**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date			
						#1	#2	#3	#4	#5					
204.0120	Removing Asphaltic Surface Milling (Partial Depth 2")	SY	1175	\$ 4.57	\$ 5,369.75	-	-	-	1,175.00	-	1175.00	\$ 5,369.75			
205.0100	Excavation Common - EBS (Undistributed)	CY	200	\$ 30.00	\$ 6,000.00	-	-	-	-	-	0.00	\$ -			
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	200	\$ 26.85	\$ 5,370.00	-	-	-	-	-	0.00	\$ -			
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	200	\$ 26.85	\$ 5,370.00	-	-	-	-	-	0.00	\$ -			
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	145	\$ 95.00	\$ 13,775.00	-	-	-	131.38	-	131.38	\$ 12,481.10			
611.8105	Adjusting Catch Basin Covers	EACH	3	\$ 850.00	\$ 2,550.00	-	-	-	-	-	0.00	\$ -			
628.7020	Inlet Protection Type D	EACH	3	\$ 110.00	\$ 330.00	-	-	-	3.00	-	3.00	\$ 330.00			
690.0150	Sawing Asphalt	LF	80	\$ 1.39	\$ 111.20	-	-	-	80.00	-	80.00	\$ 111.20			
SPV.0060.01	Adjusting Valve Boxes	EACH	1	\$ 550.00	\$ 550.00	-	-	-	-	-	0.00	\$ -			
SPV.0060.02	Sanitary Manhole Frame and Cover (R-1580 Neenah)	EACH	3	\$ 900.00	\$ 2,700.00	-	-	-	-	-	0.00	\$ -			
SPV.0105.01	Traffic Control	LS	1	\$ 6,500.00	\$ 6,500.00	-	-	-	1.00	-	1.00	\$ 6,500.00			
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	585	\$ 8.00	\$ 4,680.00	-	-	-	-	-	0.00	\$ -			
LAKWOOD DR (ORCHARD TO EVERGREEN) SUBTOTAL					\$	53,305.95						PAID TO DATE	\$	24,792.05	
SUBTOTAL \$ PER ESTIMATE - LAKWOOD DR (ORCHARD TO EVERGREEN)						\$	-	\$	-	\$	-	\$	24,792.05	\$	-

**EDGEWOOD DR**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	320	\$ 15.05	\$ 4,816.00	-	320.00	-	-	-	320.00	\$ 4,816.00
204.0150	Removing Curb & Gutter	LF	15	\$ 100.00	\$ 1,500.00	-	15.00	-	-	-	15.00	\$ 1,500.00
205.0100	Excavation Common - EBS (Undistributed)	CY	215	\$ 26.85	\$ 5,772.75	-	11.00	-	-	-	11.00	\$ 295.35
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	215	\$ 28.28	\$ 6,080.20	-	21.14	-	-	-	21.14	\$ 597.84
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	215	\$ 29.00	\$ 6,235.00	-	-	-	-	-	0.00	\$ -
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	42	\$ 145.00	\$ 6,090.00	-	54.13	-	-	-	54.13	\$ 7,848.85
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	33	\$ 165.00	\$ 5,445.00	-	21.90	-	-	-	21.90	\$ 3,613.50
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	125	\$ 52.50	\$ 6,562.50	-	126.00	-	-	-	126.00	\$ 6,615.00
606.0100	Riprap Light	CY	10	\$ 75.00	\$ 750.00	-	-	-	-	-	0.00	\$ -
611.8110	Adjusting Manhole Covers	EACH	2	\$ 550.00	\$ 1,100.00	-	-	-	-	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	2	\$ 110.00	\$ 220.00	-	2.00	-	-	-	2.00	\$ 220.00
690.0150	Sawing Asphalt	LF	90	\$ 1.39	\$ 125.10	-	85.00	-	-	-	85.00	\$ 118.15
690.0250	Sawing Concrete	LF	6	\$ 2.10	\$ 12.60	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	-	-	0.75	-	-	0.75	\$ 4,125.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	40	\$ 35.00	\$ 1,400.00	-	-	-	-	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	310	\$ 7.50	\$ 2,325.00	-	-	-	-	-	0.00	\$ -
<b>EDGEWOOD DR SUBTOTAL</b>					<b>\$ 53,934.15</b>	<b>PAID TO DATE</b>					<b>\$ 29,749.69</b>	
<b>SUBTOTAL \$ PER ESTIMATE - EDGEWOOD DR</b>						\$ -	\$ 25,624.69	\$ 4,125.00	\$ -	\$ -		

**ALLEY NS GEORGE WE TOLMAN-MADISON**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0100	Removing Concrete Pavement (Driveways)	SY	11	\$ 27.50	\$ 302.50	-	10.11	-	-	-	10.11	\$ 278.03
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	495	\$ 13.00	\$ 6,435.00	-	-	-	495.00	-	545.00	\$ 7,085.00
204.0150	Removing Curb & Gutter	LF	30	\$ 11.50	\$ 345.00	-	26.40	-	-	-	26.40	\$ 303.60
204.0155	Removing Concrete Sidewalk	SY	15	\$ 27.50	\$ 412.50	-	16.00	-	-	-	16.00	\$ 440.00
205.0100	Excavation Common	CY	70	\$ 28.00	\$ 1,960.00	-	-	-	70.00	-	70.00	\$ 1,960.00
205.0100	Excavation Common - EBS (Undistributed)	CY	80	\$ 30.50	\$ 2,440.00	-	-	-	260.00	-	280.00	\$ 8,540.00
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	8	\$ 56.25	\$ 450.00	-	-	-	-	-	0.00	\$ -
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	170	\$ 28.65	\$ 4,870.50	-	-	-	372.00	-	372.00	\$ 10,657.80
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	66	\$ 115.00	\$ 7,590.00	-	-	-	-	87.80	87.80	\$ 10,097.00
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	51	\$ 125.00	\$ 6,375.00	-	-	-	-	71.00	71.00	\$ 8,875.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	30	\$ 90.00	\$ 2,700.00	-	26.40	-	-	-	26.40	\$ 2,376.00
602.0415	Concrete Sidewalk 6-Inch	SF	125	\$ 9.80	\$ 1,225.00	-	144.00	-	-	-	144.00	\$ 1,411.20
690.0150	Sawing Asphalt	LF	185	\$ 1.39	\$ 257.15	-	37.00	-	-	-	37.00	\$ 51.43
690.0250	Sawing Concrete	LF	15	\$ 2.10	\$ 31.50	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 4,800.00	\$ 4,800.00	-	0.50	-	0.25	-	1.00	\$ 4,800.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	50	\$ 35.00	\$ 1,750.00	-	-	-	-	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	245	\$ 7.50	\$ 1,837.50	-	-	-	1,300.00	-	1300.00	\$ 9,750.00
<b>ALLEY NS GEORGE WE TOLMAN-MADISON SUBTOTAL</b>					<b>\$ 43,781.65</b>	<b>PAID TO DATE</b>					<b>\$ 66,625.06</b>	
<b>SUBTOTAL \$ PER ESTIMATE - ALLEY NS GEORGE WE TOLMAN-MADISON</b>						\$ -	\$ 7,260.26	\$ -	\$ 37,932.80	\$ 21,432.00		

**ALLEY WE BROAD-CENTER NS GENEVA-MAIN**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	650	\$ 12.50	\$ 8,125.00	-	-	-	650.00	-	650.00	\$ 8,125.00
204.0100	Removing Concrete Pavement (Driveways)	SY	17	\$ 27.50	\$ 467.50	-	-	-	-	17.50	17.50	\$ 481.25
204.0150	Removing Curb & Gutter	LF	215	\$ 11.50	\$ 2,472.50	-	-	-	-	299.00	299.00	\$ 3,438.50
204.0155	Remove Concrete Sidewalk	SY	20	\$ 27.50	\$ 550.00	-	-	-	-	21.50	21.50	\$ 591.25
205.0100	Excavation Common	CY	40	\$ 50.00	\$ 2,000.00	-	-	-	40.00	-	50.00	\$ 2,500.00
205.0100	Excavation Common - EBS (Undistributed)	CY	215	\$ 30.00	\$ 6,450.00	-	-	-	-	20.00	20.00	\$ 600.00
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	225	\$ 28.25	\$ 6,356.25	-	-	-	-	-	0.00	\$ -
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	225	\$ 30.00	\$ 6,750.00	-	-	-	150.00	-	150.00	\$ 4,500.00
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	90	\$ 110.00	\$ 9,900.00	-	-	-	-	100.00	100.00	\$ 11,000.00
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	70	\$ 120.00	\$ 8,400.00	-	-	-	-	98.73	98.73	\$ 11,847.60
601.0110	Concrete Curb Type D	LF	20	\$ 67.00	\$ 1,340.00	-	-	-	-	20.00	20.00	\$ 1,340.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	175	\$ 53.00	\$ 9,275.00	-	-	-	-	243.00	243.00	\$ 12,879.00
602.0415	Concrete Sidewalk 6-Inch	SF	175	\$ 9.80	\$ 1,715.00	-	-	-	-	207.00	207.00	\$ 2,028.60
602.0820	Concrete Driveway 8-Inch	SY	17	\$ 82.90	\$ 1,409.30	-	-	-	-	42.50	42.50	\$ 3,523.25
611.8110	Adjusting Manhole Covers	EACH	1	\$ 550.00	\$ 550.00	-	-	-	-	2.00	2.00	\$ 1,100.00
611.8115	Adjusting Inlet Covers	EACH	1	\$ 600.00	\$ 600.00	-	-	-	-	1.00	1.00	\$ 600.00
627.0200	Mulching	SY	15	\$ 10.00	\$ 150.00	-	-	-	-	-	0.00	\$ -
628.7020	Inlet Protection Type D	EACH	2	\$ 110.00	\$ 220.00	-	-	-	-	1.00	1.00	\$ 110.00
690.0150	Sawing Asphalt	LF	250	\$ 1.39	\$ 347.50	-	-	-	63.00	50.00	113.00	\$ 157.07
690.0250	Sawing Concrete	LF	40	\$ 2.10	\$ 84.00	-	-	-	126.00	-	126.00	\$ 264.60
SPV.0105.01	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	-	-	0.50	0.25	0.48	1.23	\$ 6,765.00
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	325	\$ 7.50	\$ 2,437.50	-	-	-	-	-	0.00	\$ -
<b>ALLEY WE BROAD-CENTER NS GENEVA-MAIN SUBTOTAL</b>					<b>\$ 75,099.55</b>	<b>PAID TO DATE</b>					<b>\$ 71,851.12</b>	
<b>SUBTOTAL \$ PER ESTIMATE - ALLEY WE BROAD-CENTER NS GENEVA-MAIN</b>						\$ -	\$ -	\$ 2,750.00	\$ 16,352.17	\$ 52,748.95		

**ALLEY WE CENTER-MILL NS GENEVA-MAIN**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0110	Removing Asphaltic Surface - FULL DEPTH	SY	805	\$ 12.50	\$ 10,062.50	-	-	-	805.00	-	805.00	\$ 10,062.50
204.0150	Removing Curb & Gutter	LF	35	\$ 11.50	\$ 402.50	-	-	-	-	35.00	35.00	\$ 402.50
204.0155	Remove Concrete Sidewalk	SY	10	\$ 27.50	\$ 275.00	-	-	-	-	10.00	10.00	\$ 275.00
205.0100	Excavation Common	CY	30	\$ 35.00	\$ 1,050.00	-	-	-	30.00	10.00	40.00	\$ 1,400.00
205.0100	Excavation Common - EBS (Undistributed)	CY	540	\$ 28.00	\$ 15,120.00	-	-	-	88.83	34.79	123.62	\$ 3,461.36
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	540	\$ 28.50	\$ 15,390.00	-	-	-	123.59	53.40	176.99	\$ 5,044.22
311.0110	Breaker Run (3" Crushed Allowed) - EBS (Undistributed)	TON	540	\$ 29.50	\$ 15,930.00	-	-	-	52.06	16.18	68.24	\$ 2,013.08
460.5223	HMA Pavement Type 3 LT 58-28 S	TON	110	\$ 110.00	\$ 12,100.00	-	-	-	-	118.76	118.76	\$ 13,063.60
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	86	\$ 115.00	\$ 9,890.00	-	-	-	-	100.67	100.67	\$ 11,577.05
601.0407	Concrete Curb & Gutter 18-Inch Type D	LF	100	\$ 53.00	\$ 5,300.00	-	-	-	-	106.00	106.00	\$ 5,618.00
601.0600	Concrete Curb Pedestrian	LF	15	\$ 50.00	\$ 750.00	-	-	-	-	10.00	10.00	\$ 500.00
602.0415	Concrete Sidewalk 6-Inch	SF	76	\$ 9.80	\$ 744.80	-	-	-	-	76.00	76.00	\$ 744.80
611.8110	Adjusting Manhole Covers	EACH	1	\$ 500.00	\$ 500.00	-	-	-	-	-	0.00	\$ -
611.8115	Adjusting Inlet Covers	EACH	1	\$ 750.00	\$ 750.00	-	-	-	-	1.00	1.00	\$ 750.00
628.7020	Inlet Protection Type D	EACH	2	\$ 110.00	\$ 220.00	-	-	-	-	2.00	2.00	\$ 220.00
690.0150	Sawing Asphalt	LF	460	\$ 1.39	\$ 639.40	-	-	-	-	50.00	50.00	\$ 69.50
690.0250	Sawing Concrete	LF	40	\$ 2.10	\$ 84.00	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,500.00	\$ 5,500.00	-	-	0.50	0.25	0.25	1.00	\$ 5,500.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	30	\$ 35.00	\$ 1,050.00	-	-	-	-	-	0.00	\$ -
SPV.0180.02	Geotextile NX750 (Undistributed)	SY	400	\$ 8.00	\$ 3,200.00	-	-	-	-	-	430.00	\$ 3,440.00
ALLEY WE CENTER-MILL NS GENEVA-MAIN SUBTOTAL					\$ 98,958.20	PAID TO DATE					\$ 430.00	\$ 3,440.00
SUBTOTAL \$ PER ESTIMATE - ALLEY WE CENTER-MILL NS GENEVA-MAIN						\$ -	\$ -	\$ 2,750.00	\$ 23,472.83	\$ 37,918.78	PAID TO DATE \$ 64,141.61	

**SOUTH AND WELLS ST CROSSINGS**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	210	\$ 19.50	\$ 4,095.00	-	210.00	-	-	-	210.00	\$ 4,095.00
204.0150	Removing Concrete Curb & Gutter	LF	165	\$ 11.50	\$ 1,897.50	-	263.00	-	-	-	263.00	\$ 3,024.50
204.0155	Removing Concrete Sidewalk	SY	56	\$ 27.50	\$ 1,540.00	-	56.00	-	-	-	56.00	\$ 1,540.00
205.0100	Excavation Common	CY	50	\$ 28.00	\$ 1,400.00	-	115.00	20.00	-	-	135.00	\$ 3,780.00
305.0120	Base Aggregate Dense 1 1/4-Inch - EBS (Undistributed)	TON	50	\$ 29.00	\$ 1,450.00	-	64.00	11.73	-	-	75.73	\$ 2,196.17
460.5224	HMA Pavement Type 4 LT 58-28 S. Item also includes tack coat (455.0605).	TON	28	\$ 225.00	\$ 6,300.00	-	32.00	-	-	-	32.00	\$ 7,200.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	170	\$ 55.00	\$ 9,350.00	-	178.00	-	-	-	178.00	\$ 9,790.00
602.0405	Concrete Sidewalk 4-Inch	SF	2680	\$ 8.65	\$ 23,182.00	-	2,770.00	-	-	-	2,770.00	\$ 23,960.50
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	100	\$ 50.00	\$ 5,000.00	-	100.00	-	-	-	100.00	\$ 5,000.00
628.1504	Silt Fence	LF	560	\$ 5.00	\$ 2,800.00	-	560.00	-	-	-	560.00	\$ 2,800.00
646.6120	Marking Stop Line Epoxy 18-Inch	LF	60	\$ 18.00	\$ 1,080.00	-	-	84.00	-	-	84.00	\$ 1,512.00
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	300	\$ 13.00	\$ 3,900.00	-	-	430.00	245.00	-	675.00	\$ 8,775.00
646.9000	Marking Removal Line (Stop line & Pedestrian)	LF	430	\$ 4.50	\$ 1,935.00	-	-	430.00	-	22.00	452.00	\$ 2,034.00
690.0150	Sawing Asphalt	LF	310	\$ 1.39	\$ 430.90	-	352.00	-	-	-	352.00	\$ 489.28
690.0250	Sawing Concrete	LF	40	\$ 2.10	\$ 84.00	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	-	1.00	-	-	-	1.00	\$ 5,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	475	\$ 25.00	\$ 11,875.00	-	-	350.00	-	-	350.00	\$ 8,750.00
SOUTH AND WELLS ST CROSSINGS SUBTOTAL					\$ 81,319.40	PAID TO DATE					\$ 89,946.45	
SUBTOTAL \$ PER ESTIMATE - SOUTH AND WELLS ST CROSSINGS						\$ -	\$ 67,975.28	\$ 18,687.17	\$ 3,185.00	\$ 99.00		

**S LAKE SHORE DRIVE (TOWN OF LYNN)**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
646.2020	Marking Line Epoxy 6-Inch (White)	LF	2180	\$ 1.00	\$ 2,180.00	2,042.00	-	-	-	-	2042.00	\$ 2,042.00
646.2020	Marking Line Epoxy 6-Inch (Double Yellow)	LF	2190	\$ 1.00	\$ 2,190.00	2,164.00	-	-	-	-	2164.00	\$ 2,164.00
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch (White)	LF	200	\$ 23.00	\$ 4,600.00	100.00	-	-	-	-	100.00	\$ 2,300.00
SPV.0180.03	Seal Coating	SY	5200	\$ 3.00	\$ 15,600.00	5,108.00	-	-	-	-	5108.00	\$ 15,324.00
S LAKE SHORE DRIVE (TOWN OF LYNN) SUBTOTAL					\$ 24,570.00	PAID TO DATE					\$ 21,830.00	
SUBTOTAL \$ PER ESTIMATE - S LAKE SHORE DRIVE (TOWN OF LYNN)						\$ 21,830.00	\$ -	\$ -	\$ -	\$ -		

**S LAKE SHORE DRIVE (CITY OF LAKE GENEVA)**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
646.2020	Marking Line Epoxy 6-Inch (White)	LF	4330	\$ 1.00	\$ 4,330.00	4,400.00	-	-	-	-	4400.00	\$ 4,400.00
646.2020	Marking Line Epoxy 6-Inch (Double Yellow)	LF	4170	\$ 1.00	\$ 4,170.00	4,156.00	-	-	-	-	4156.00	\$ 4,156.00
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch (White)	LF	200	\$ 23.00	\$ 4,600.00	220.00	-	-	-	-	220.00	\$ 5,060.00
SPV.0180.03	Seal Coating	SY	9800	\$ 3.00	\$ 29,400.00	9,489.00	-	-	-	-	9489.00	\$ 28,467.00
S LAKE SHORE DRIVE (CITY OF LAKE GENEVA) SUBTOTAL					\$ 42,500.00	PAID TO DATE					\$ 42,083.00	
SUBTOTAL \$ PER ESTIMATE - S LAKE SHORE DRIVE (CITY OF LAKE GENEVA)						\$ 42,083.00	\$ -	\$ -	\$ -	\$ -		

**UTILITY COMMISSION LOT**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	810	\$ 4.50	\$ 3,645.00	723.00	-	-	-	-	723.00	\$ 3,253.50
646.2020	Marking Line Epoxy 6-Inch (White)	LF	78	\$ 11.00	\$ 858.00	80.00	-	-	-	-	80.00	\$ 880.00
646.5020	Marking Arrow Epoxy (White)	EACH	5	\$ 250.00	\$ 1,250.00	5.00	-	-	-	-	5.00	\$ 1,250.00
646.5220	Marking Symbol Epoxy, ADA Accessible (Yellow)	EACH	2	\$ 175.00	\$ 350.00	1.00	-	-	-	-	1.00	\$ 175.00
646.6120	Marking Stop Line Epoxy 18-Inch (White)	LF	14	\$ 18.00	\$ 252.00	12.00	-	-	-	-	12.00	\$ 216.00
SPV.0180.03	Seal Coating	SY	2800	\$ 10.00	\$ 28,000.00	2,757.00	-	-	-	-	2,757.00	\$ 27,570.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	570	\$ 25.00	\$ 14,250.00	-	-	-	-	-	0.00	\$ -
UTILITY COMMISSION LOT SUBTOTAL					\$ 48,605.00	PAID TO DATE					\$ 33,344.50	
SUBTOTAL \$ PER ESTIMATE - UTILITY COMMISSION LOT						\$ 33,344.50	\$ -	\$ -	\$ -	\$ -		

**ADDITIONAL BID 1, SW CORNER WELLS/SOUTH PEDESTRIAN IMPROVEMENTS**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	140	\$ 35.00	\$ 4,900.00	-	140.00	-	-	-	140.00	\$ 4,900.00
204.0150	Removing Concrete Curb & Gutter	LF	40	\$ 11.50	\$ 460.00	-	40.00	-	-	-	40.00	\$ 460.00
204.0155	Removing Concrete SideWalk	SY	15	\$ 27.50	\$ 412.50	-	15.00	-	-	-	15.00	\$ 412.50
460.5224	Concrete Pavement Type #1 30-28 S. Item also includes tack	TON	27	\$ 205.00	\$ 5,535.00	-	49.10	-	-	-	49.10	\$ 10,065.50
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	125	\$ 51.00	\$ 6,375.00	-	125.00	-	-	-	125.00	\$ 6,375.00
602.0405	Concrete Sidewalk 4-Inch	SF	90	\$ 8.65	\$ 778.50	-	90.00	-	-	-	90.00	\$ 778.50
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	20	\$ 50.00	\$ 1,000.00	-	20.00	-	-	-	20.00	\$ 1,000.00
628.1504	Silt Fence	LF	115	\$ 50.00	\$ 5,750.00	-	115.00	-	-	-	115.00	\$ 5,750.00
646.1020	Marking Line Epoxy 4-Inch (Yellow)	LF	15	\$ 6.00	\$ 90.00	-	-	20.00	-	-	20.00	\$ 120.00
646.6120	Marking Stop Line Epoxy 18-Inch	LF	30	\$ 24.00	\$ 720.00	-	-	12.00	-	-	12.00	\$ 288.00
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	115	\$ 20.00	\$ 2,300.00	-	-	-	-	-	0.00	\$ -
646.9000	Marking Removal Line (Stop line & Pedestrian)	LF	120	\$ 9.00	\$ 1,080.00	-	-	120.00	-	-	120.00	\$ 1,080.00
690.0150	Sawing Asphalt	LF	230	\$ 1.39	\$ 319.70	-	565.00	-	-	-	565.00	\$ 785.35
690.0250	Sawing Concrete	LF	15	\$ 2.10	\$ 31.50	-	-	-	-	-	0.00	\$ -
SPV.0105.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	-	1.00	-	-	-	1.00	\$ 5,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	90	\$ 35.00	\$ 3,150.00	-	-	100.00	-	-	100.00	\$ 3,500.00
ADDITIONAL BID 1, SW CORNER WELLS/SOUTH PEDESTRIAN					\$ 37,902.20	PAID TO DATE					\$ 40,514.85	
SUBTOTAL \$ PER ESTIMATE - ADDITIONAL BID 1, SW CORNER WELLS/SOUTH PEDESTRIAN IMPROVEMENTS						\$ -	\$ 35,526.85	\$ 4,988.00	\$ -	\$ -		

**ADDITIONAL BID 2, GRADING ALONG S LAKE SHORE DRIVE**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
205.0100	Excavation Common	CY	40	\$ 55.00	\$ 2,200.00	-	-	-	-	-	0.00	\$ -
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	300	\$ 35.00	\$ 10,500.00	-	-	-	-	-	0.00	\$ -
ADDITIONAL BID 2, GRADING ALONG S LAKE SHORE DRIVE SUBTOTAL					\$ 12,700.00	PAID TO DATE					\$ -	

**ADDITIONAL BID 3, PATCHES**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date
						#1	#2	#3	#4	#5		
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	350	\$ 20.00	\$ 7,000.00	-	226.00	-	-	-	226.00	\$ 4,520.00
204.0150	Removing Concrete Curb & Gutter	LF	20	\$ 50.00	\$ 1,000.00	-	-	-	-	-	0.00	\$ -
460.5224	Concrete Pavement Type #1 30-28 S. Item also includes tack	TON	85	\$ 175.00	\$ 14,875.00	-	77.10	-	-	-	77.10	\$ 13,492.50
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	20	\$ 123.00	\$ 2,460.00	-	-	-	-	-	0.00	\$ -
690.0150	Sawing Asphalt	LF	600	\$ 1.39	\$ 834.00	-	68.00	-	-	-	68.00	\$ 94.52
690.0250	Sawing Concrete	LF	15	\$ 2.10	\$ 31.50	-	-	-	-	-	0.00	\$ -
ADDITIONAL BID 3, PATCHES SUBTOTAL					\$ 26,200.50	PAID TO DATE					\$ 18,107.02	
SUBTOTAL \$ PER ESTIMATE - ADDITIONAL BID 3, PATCHES						\$ -	\$ 18,107.02	\$ -	\$ -	\$ -		

**ADDITIONAL BID 4, WELLS/SCHOOL PEDESTRIAN IMPROVEMENTS**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date	
						#1	#2	#3	#4	#5			
204.0110	Removing Asphaltic Surface (FULL DEPTH)	SY	220	\$ 30.00	\$ 6,600.00	-	220.00	100.00	-	-	320.00	\$ 9,600.00	
204.0150	Removing Concrete Curb & Gutter	LF	215	\$ 11.50	\$ 2,472.50	-	229.00	-	-	-	229.00	\$ 2,633.50	
204.0155	Removing Concrete SideWalk	SY	50	\$ 27.50	\$ 1,375.00	-	50.00	-	-	-	50.00	\$ 1,375.00	
460.5223	HMA Pavement Type 3 LT 58-28 S. item also includes tack	TON	10	\$ 283.00	\$ 2,830.00	-	-	-	-	-	0.00	\$ -	
460.5224	PAVE OVER	TON	24	\$ 195.00	\$ 4,680.00	-	0.18	22.23	-	-	22.41	\$ 4,369.95	
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	240	\$ 53.00	\$ 12,720.00	-	229.00	-	-	-	229.00	\$ 12,137.00	
602.0405	Concrete Sidewalk 4-Inch	SF	1255	\$ 8.65	\$ 10,855.75	-	916.30	-	-	-	916.30	\$ 7,926.00	
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	100	\$ 50.00	\$ 5,000.00	-	72.00	-	-	-	72.00	\$ 3,600.00	
628.1504	Silt Fence	LF	240	\$ 5.00	\$ 1,200.00	-	240.00	-	-	-	240.00	\$ 1,200.00	
637.2230	Signs Type II Reflective F	SF	44	\$ 40.00	\$ 1,760.00	-	-	-	-	-	0.00	\$ -	
646.7420	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	180	\$ 12.00	\$ 2,160.00	-	-	190.00	-	-	190.00	\$ 2,280.00	
646.7520	Marking Crosswalk Epoxy Block Style 24-Inch	LF	105	\$ 24.00	\$ 2,520.00	-	-	130.00	-	-	130.00	\$ 3,120.00	
646.9000	Marking Removal Line (Stop line & Pedestrian)	LF	360	\$ 4.75	\$ 1,710.00	-	-	360.00	-	-	360.00	\$ 1,710.00	
690.0150	Sawing Asphalt	LF	305	\$ 1.39	\$ 423.95	-	467.00	-	-	-	467.00	\$ 649.13	
690.0250	Sawing Concrete	LF	20	\$ 2.10	\$ 42.00	-	-	-	-	-	0.00	\$ -	
SPV.0060.03	Sign Post V-LOC Sign Support & Square Post	EA	4	\$ 295.00	\$ 1,180.00	-	-	-	-	-	0.00	\$ -	
SPV.0105.01	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	-	1.00	-	-	-	1.00	\$ 4,500.00	
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	350	\$ 25.00	\$ 8,750.00	-	-	150.00	-	-	150.00	\$ 3,750.00	
ADDITIONAL BID 4, WELLS/SCHOOL PEDESTRIAN IMPROVEMENTS					\$	70,779.20	PAID TO DATE					\$	58,850.58
SUBTOTAL \$ PER ESTIMATE - ADDITIONAL BID 4, WELLS/SCHOOL PEDESTRIAN IMPROVEMENTS						\$	-	\$ 40,655.73	\$ 18,194.85	\$	-	\$	-

**CCO1**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date		
						#1	#2	#3	#4	#5				
CCO1.1	Concrete Curb & Gutter 18-Inch	LF	85	\$ 58.00	\$ 4,930.00	-	85.00	-	-	-	85.00	\$ 4,930.00		
CCO1.2	R1-1 Stop Sign Traffic Flashing Beacon System, Solar	EA	4	\$ 4,300.00	\$ 17,200.00	-	-	-	-	-	0.00	\$ -		
CCO1 SUBTOTAL					\$	22,130.00	PAID TO DATE					\$	4,930.00	
SUBTOTAL \$ PER ESTIMATE - CCO1						\$	-	\$ 4,930.00	\$	-	\$	-	\$	-

**CCO2**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date		
						#1	#2	#3	#4	#5				
CCO2.1	Locate Gas Line Using Vac Truck	HR	1	\$ 395.00	\$ 395.00	-	1.00	-	-	-	1.00	\$ 395.00		
CCO2 SUBTOTAL					\$	395.00	PAID TO DATE					\$	395.00	
SUBTOTAL \$ PER ESTIMATE - CCO2						\$	-	\$ 395.00	\$	-	\$	-	\$	-

**CCO3**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date	
						#1	#2	#3	#4	#5			
CCO3.1	Remove Existing Top Tier Of Retaining Wall And Replace With New Wall Block And Cap	1	LS	\$ 20,965.00	\$ 20,965.00	-	-	-	-	1.00	1.00	\$ 20,965.00	
CCO3 SUBTOTAL					\$	20,965.00	PAID TO DATE					\$	20,965.00
SUBTOTAL \$ PER ESTIMATE - CCO3						\$	-	\$ -	\$ -	\$ -	\$ 20,965.00	\$	-

**CCO4**

Item No.	Item Description	Unit	Bid Qty.	Bid Unit Price	Bid Total Price	Quantities per Estimate					Qty to Date	\$ Paid to Date	
						#1	#2	#3	#4	#5			
CCO4.1	Remove Existing Disturbed Pavers and Reinstall	1	LS	\$ 5,830.00	\$ 5,830.00	-	-	-	-	-	0.00	\$ -	
CCO4 SUBTOTAL					\$	5,830.00	PAID TO DATE					\$	-
SUBTOTAL \$ PER ESTIMATE - CCO4						\$	-	\$ -	\$ -	\$ -	\$ -	\$	-

					Subtotal \$ per Estimate	\$ 97,257.50	\$200,079.82	\$ 51,495.02	\$221,199.89	\$134,717.73		
					Retainage per Estimate	\$ (4,862.88)	\$ (10,003.99)	\$ (2,574.75)	\$ (3,712.18)			
					Total Paid per Estimate	\$ 92,394.62	\$190,075.83	\$ 48,920.27	\$217,487.70	\$134,717.73		
<b>TOTAL - BASE BID</b>					<b>\$ 846,152.20</b>	<b>TOTAL - Paid to Date</b>					<b>\$ 704,749.95</b>	
						<b>Less Retainage Held</b>					<b>\$ (21,153.81)</b>	
						<b>TOTAL - Paid to Date, Less Retainage</b>					<b>\$ 683,596.15</b>	



# Lake Geneva Utility Commission

## MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street  
P.O. Box 187  
Lake Geneva, WI 53147  
262-248-2311  
[www.lgutilitycommission.com](http://www.lgutilitycommission.com)

Dennis Lyon – President  
Josh Gajewski – Utility Director  
Jeff Ecklund – Water Superintendent  
Ken Bauman – Wastewater Superintendent

**TO:** Public Works Committee  
Lake Geneva City Council

**FROM:** Josh Gajewski, Utility Director

**SUBJECT:** Request for Construction Authorization  
CTH H Water & Sewer Improvements Project  
Center Street Tower Recoating Project

### **BACKGROUND**

Early in 2025, the Board of Utility Commissioners authorized the design of water and sanitary improvements along portions of County Highway H, to be completed in 2026, ahead of but in conjunction with the Walworth County Highway Department’s pavement improvements scheduled for the same season.

At the November Utility Commission meeting, the Board of Commissioners authorized the release of the project for bidding, with the intent to award the project at the January 19, 2025, Utility Commission meeting.

Additionally, the Commission has authorized the recoating of the Center Street Water Tower to proceed in the late spring of 2026. This project has been worked on for approximately 6 months to coordinate project specifications and carriers who lease space on the tower to relocate during the work, and it is also expected to be bid out during December of 2025, with a hopeful award in January of 2026.

### **CURRENT ACTION**

The Utility is required through Ordinance 78-8(5) to proceed with projects that will cost more than \$250,000 to the Public Works Committee for review, and to the City Council for authorization of the proposed spending, before beginning construction on the project.

At this time, the Utility anticipates a cost to construct Water Utility improvements to cost approximately \$295,000 and the sanitary sewer improvements at a cost of approximately \$165,000.

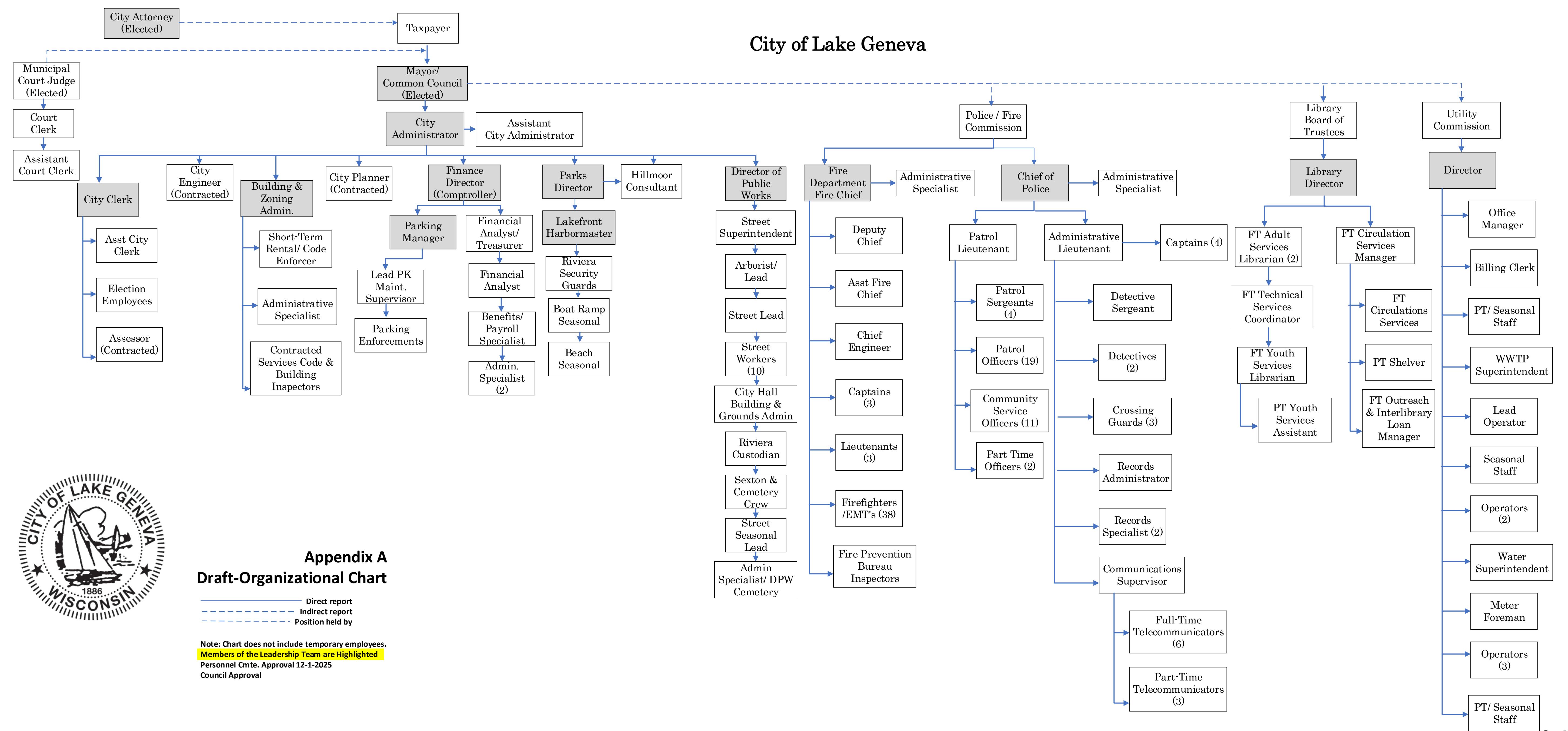
The Center Street Tower recoating project is currently estimated to cost \$420,000 to complete.

### **REQUESTED ACTION**

1. The Utility is requesting the Public Works Committee to review the subject projects, in accordance with the Ordinance.
2. Subsequent to the review by PWC, the Utility is requesting review and authorization of the CTH H Utility Improvement Project and Center Street Tower Recoating Project from the City Council.



# City of Lake Geneva



## Appendix A Draft-Organizational Chart

- Direct report
- - - Indirect report
- - - Position held by

Note: Chart does not include temporary employees.  
**Members of the Leadership Team are Highlighted**  
 Personnel Cmte. Approval 12-1-2025  
 Council Approval

City of Lake Geneva

**Executive Performance Review & Evaluation Framework Policy**

*(City Administrator & Department Heads)*

**Purpose**

Establish a uniform, fair, objective, and strategic-aligned performance evaluation process for the City Administrator and all department heads, ensuring performance measurement is tied to adopted council policies, strategic plan implementation, annual operating priorities, financial stewardship, service delivery quality, and professional leadership standards.

**Core Principles**

1. **Council Governs Outcomes (Ends); Administration Governs Methods (Means)**  
 Council defines *what* results the city must achieve.  
 Administration determines *how* to achieve them (“nose in / fingers out”).
2. **One Employee Doctrine**  
 The City Administrator is the *only employee of the Common Council*.  
 All other employees report only to the City Administrator.
3. **Strategic Alignment**  
 All performance reviews must clearly connect to:
  - adopted strategic plan pillars
  - annual operating budget priorities
  - comprehensive plan principles
  - council-approved policy limitations (financial, personnel, asset protection, etc.)
4. **Continuous Evaluation**  
 Annual reviews summarize a year of ongoing feedback — not substitute for it.  
 Regular check-ins are required.
5. **Evidence-Based**  
 Evaluations must cite observable outcomes, metrics, and documented performance examples  
 — not personal preferences, politics, or personality traits.
6. **Performance Management Cascade**  
 City Administrator → evaluates department heads  
 Common Council → evaluates City Administrator

**Evaluation Levels**

Level	Entity	Evaluator(s)
Tier I	City Administrator	Common Council ( <i>personnel committee chair leads coordination</i> )
Tier II	Department Heads	City Administrator

**Evaluation Cadence**

Interval	Purpose	Deliverable
Semi-annual	Real-time alignment, corrective action, coaching	Check-in summary notes
Annual	Roll-up evaluation	Formal written evaluation, retained in employment file

Annual reviews shall occur between **January 1 – March 15** each year.

### **Evaluation Structure**

All performance evaluations shall include five universal domains:

1. **Strategic Execution**  
Achieving council-approved strategic outcomes
2. **Operational Performance**  
Service delivery, efficiency, timeliness, budgetary stewardship
3. **Leadership & Organizational Culture**  
Work environment, accountability, cross-department collaboration
4. **Public / Stakeholder Engagement & Communication**  
Responsiveness, clarity, transparency, accuracy of information
5. **Compliance with Governing Limitations**  
Financial, legal, personnel, ethics, asset protection, procurement policy

Each domain shall be scored using a **0–4 scale**:

0 fails to meet / 1 below / 2 meets / 3 exceeds / 4 exceptional

### **Documentation Requirements**

- All annual evaluations shall be in writing
- All evidence shall be attached or referenced
- All metrics used must be made available for review
- Evaluations are employment records and filed via HR

### **Appeal / Clarification**

For the City Administrator: final rating is the Council’s determination.

For department heads: final rating is the Administrator’s determination.

Either party may attach a written response for the official record.

### **Governance & Policy Limitations**

Council shall not substitute itself into day-to-day management nor issue directives to department heads. All direction flows solely through the City Administrator.

This is essential to:

- avoid political interference
- maintain legal chain of command
- preserve professional management

### **Outcome of Evaluation**

Evaluation shall directly inform:

- compensation adjustment decisions
- professional development goals for next period

### **Adoption Recommendation**

This framework should be adopted by council resolution — separate from the form — so that the form may be adjusted annually as strategic priorities change without re-writing policy foundation.

City of Lake Geneva

**CITY ADMINISTRATOR – ANNUAL PERFORMANCE REVIEW FORM**

Evaluation Period: \_\_\_\_\_

Date of Review Meeting: \_\_\_\_\_

Administrator Name: \_\_\_\_\_

Evaluation Type: Annual  Interim

**NOTE:** Annual evaluation must reflect previously identified issues— not introduce new issues for the first time.

**PART 1 — STRATEGIC OUTCOMES ACHIEVED**

List approved annual priorities (from council’s adopted strategic plan, annual budget priorities, and comprehensive plan alignment). *Each MUST be scored 0–4 based on observable outcomes.*

Strategic Priority	Expected Result	Achieved Result Summary	Self Score (0-4)	Rater Score (0-4)

Strategic Outcome Score Average: \_\_\_\_\_

**PART 2 — CORE COMPETENCY DOMAINS**

*0 = Fails to Meet | 1 = Below | 2 = Meets | 3 = Exceeds | 4 = Exceptional*

Domain	Self Score (0-4)	Rater Score (0-4)	Evidence / Examples Required for 0–1 or ≥3
Strategic Execution & Alignment			
Operational Management & Service Delivery			
Leadership & Organizational Culture			
Stakeholder / Public Engagement & Communication			
Compliance with Policy Limitations (financial / legal / personnel / ethics / procurement / asset protection)			

Core Competency Score Average: \_\_\_\_\_

**PART 3 — SUMMARY PERFORMANCE RATING**

*Formula (recommended):*

50% Strategic Outcomes + 50% Core Competencies

Overall Annual Performance Rating (0–4): \_\_\_\_\_

**PART 4 — PROFESSIONAL DEVELOPMENT PLAN**

*(To be written collaboratively between Personnel Chair/Mayor + Administrator)*

Areas identified for improvement:

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Training / capacity-building recommended:

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**PART 5 — EMPLOYMENT IMPLICATIONS** *(CHECK ALL THAT APPLY)*

Item	Council Determination
Compensation adjustment based on rating?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Performance-improvement plan required?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Commendation for exceptional performance?	Yes <input type="checkbox"/> / No <input type="checkbox"/>

**PART 6 — ACKNOWLEDGEMENT**

*This evaluation has been shared and discussed.*

Signature	Date
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City Administrator

City Council

*Administrator may attach a written response to be included in the official record.*

City of Lake Geneva

**DEPARTMENT HEAD — ANNUAL PERFORMANCE REVIEW FORM**

Evaluation Period: \_\_\_\_\_

Date of Review Meeting: \_\_\_\_\_

Department Head Name: \_\_\_\_\_

Department: \_\_\_\_\_

Evaluator: City Administrator

Evaluation Type: Annual  Interim

**NOTE:** Annual evaluation summarizes four quarterly check-ins — not a substitute for them.

**PART 1 — OPERATIONAL OUTCOMES & TARGETS**

List the department’s annual priorities / service delivery expectations / operating plan targets.

0 = Fails to Meet | 1 = Below | 2 = Meets | 3 = Exceeds | 4 = Exceptional

Domain	Self Score (0-4)	Rater Score (0-4)	Evidence / Examples Required for 0–1 or ≥3
Strategic Execution & Alignment		___	
Operational Management & Service Delivery		___	
Leadership & Organizational Culture		___	
Stakeholder / Public Engagement & Communication		___	
Compliance with Policy Limitations (financial / legal / personnel / ethics / procurement / asset protection)		___	

Operational Outcomes Score Average: \_\_\_\_\_

**PART 2 — CORE COMPETENCY DOMAINS**

0 = Fails to Meet | 1 = Below | 2 = Meets | 3 = Exceeds | 4 = Exceptional

Domain	Self Score (0-4)	Rater Score (0-4)	Evidence / Examples Required for 0–1 or ≥3
Execution of Department Operations (timeliness, accuracy, workload mgmt.)		___	
Financial Stewardship (budget discipline, procurement compliance)		___	
Leadership & Culture Within Dept (accountability, morale, delegation)		___	
Internal Collaboration (cross-department cooperation, joint problem solving)		___	

Domain	Self Score (0-4)	Rater Score (0-4)	Evidence / Examples Required for 0-1 or ≥3
Public / Stakeholder Communication (responsiveness, clarity, professionalism)		—	
Compliance w/ City Policy Limits (HR, ethics, asset protection, safety, legal)		—	

**Core Competency Score Average:** \_\_\_\_\_

**PART 3 — SUMMARY PERFORMANCE RATING**

Formula (recommended):

50% Operational Outcomes + 50% Core Competencies

Overall Annual Performance Rating (0-4): \_\_\_\_\_

**PART 4 — PROFESSIONAL DEVELOPMENT PLAN**

Areas identified for improvement:

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Training / capacity-building recommended:

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**PART 5 — EMPLOYMENT IMPLICATIONS** (CHECK ALL THAT APPLY)

Item	Administrator Determination
Compensation adjustment based on rating?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Assignment of special projects warranted?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Performance-improvement plan required?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Commendation for exceptional performance?	Yes <input type="checkbox"/> / No <input type="checkbox"/>

**PART 6 — ACKNOWLEDGEMENT**

*This evaluation has been shared and discussed.*

Signature	Date
Department Head	
City Administrator (Evaluator)	

*Department Head may attach a written response for the official record.*