



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakgeneva.gov

Common Council Special Meeting Agenda
Monday, December 22, 2025 - 9:00 AM
Lake Geneva City Hall; Council Chambers

Members:

Mayor Todd Krause, Council President Mary Jo Fesenmaier, Council Vice President Cindy Yager, Alderpersons: Sherri Ames, Linda Frame, Joel Hoiland, JaNelle Powers, Brian Smith and Cathy Stoodley

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
5. Resolution 25-R61: A resolution amending the Schedule of Fees - Short Term Rental Fee
6. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

Resolution 25-R61

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective December 23, 2025.

**SCHEDULE OF FEES**

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

LICENSES & PERMITS	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator- 1 Year License (First Time Applicants)	\$50.00
Operator- 2 Year License (Renewal)	\$75.00
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
ANNEXATION FILING FEE – DUE UPON PETITION	\$200.00
AMUSEMENTS	
Coin Operated music machine/juke box	\$20.00 per machine
ASSESSMENT REQUEST LETTER	\$35.00 each
BANNER PERMIT	\$1.00 per banner per day of display
BUSINESS LICENSE	\$25.00 Annual
Late fee after July 1	\$20.00 (in addition to license fee)
CAT LICENSE	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
DOG LICENSE	
Not Spayed/Unneutered	\$30.00 Annual
Spayed/Neutered	\$15.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
BOWLING ALLEY	\$20.00 per lane
BILLIARDS OR POOL TABLE	\$40.00 per table
CARRIAGE COMPANY LICENSE	\$50.00 Annual
Each Additional Carriage	\$25.00
CLOSING OUT SALE	\$25.00 event
CIGARETTE /TOBACCO LICENSE * STATUTORY	\$100.00 Annual
CREAMERY PERMIT	\$50.00
DIRECT SELLERS PERMIT	\$50.00 non-refundable application fee

EVENT PERMITS & SHELTER RESERVATIONS (PER POLICY)	
PRIVATE EVENTS (Local Non-Profit Organizations: No Charges for Private Events)	
PARK USE	\$75 per day
SHELTER RESERVATIONS	
BRUNK PAVILION	\$250 per day
FLAT IRON PARK GAZEBO	\$125 per day
SEMINARY PARK SHELTER	\$75 per day
COBB PARK SHELTER	\$75 per day
STREET USE/CLOSURE	\$75 per day
PARKING RESERVATION WITH PRIVATE EVENTS	\$10 admin fee + daily rate per stall
PUBLIC EVENTS (Non-Profit Organizations: No Charge for Public Events)	
Application fee – if submitted at least 60 days prior to event	\$100
Application fee – if submitted at least 45 days but fewer than 60 days prior to event	\$300
Park/Shelter/Street Use	Cost per day as shown above in Private Events section
PARKING RESERVATION WITH PUBLIC EVENT	\$10 admin fee + daily rate per stall
MESSAGE ESTABLISHMENT	
Investigation	\$50.00 Annual
Transfer	\$50.00
MOBILE HOME PARK LICENSE	\$100.00 Annual
BASEBALL TOURNAMENT PERMIT FEE – VETERAN’S PARK	\$1,000 Security Deposit
Friday Rental	\$150.00
Saturday Rental	\$300.00
Sunday Rental	\$300.00
PARKING STICKERS	
Resident & Non-Resident Residence Owners – Lasts 2 years (even) – 3 hours free parking	4 free per residence Each additional \$25.00
Business Owner – 3 hours free parking	\$50.00 Lasts 2 years (even year) \$25.00 for 1 year
Walworth County Resident - 3 hours free parking	\$160.00 Lasts 2 years (even year) \$80.00 for 1 year
Walworth County Resident- Senior Citizen (65 & Older) - 3 hours free parking	\$130.00 Lasts 2 years (even year) \$65.00 for 1 year
Parking Lot Permit	\$400.00 Annual
PARKING RATES	
All Parking Stalls Rate (Monday thru Thursday)	\$2.00 per hour
All Parking Stalls Rate (Friday thru Sunday)	\$4.00 per hour
Reserved Parking Stalls/Contractor Permits	\$10.00 administrative fee Feb 1 – Nov 14: \$20.00 daily per stall Nov 15 – Jan 31: \$10.00 daily per stall
PARKING TICKETS	
Expired Stall (Over 3 hours; Over 5 hours; Over 25 min.)	\$30.00
More than 3 motorcycles	\$30.00
Improper Use or Display of Sticker	\$30.00
Backed into parking stall	\$30.00
Compact Car Only	\$30.00

No Parking Zone	\$30.00
Over the Line	\$30.00
Parking by fire hydrant	\$30.00
Handicap Zone	\$150.00
Parking with Trailer or Trailer alone in Sage Lot D	\$30.00
Parking any Vehicle without a Trailer or with an occupied Trailer in Boat Launch Parking Lot F	\$30.00
LATE FEES	
Expired Stall After 10 days	\$60.00
More than 3 motorcycles After 10 days	\$60.00
Backed into parking stall After 10 days	\$60.00
Compact Car Only After 10 days	\$60.00
No Parking Zone After 10 days	\$60.00
Parking by fire hydrant	\$80.00
Handicap Zone	\$300.00
Second Collection Letter Fee	\$6.00
Vehicle Suspension Release Fee	\$20.00
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
Large Plan Set Printing (Larger than 11"X17")	\$1.75 per page
RADON TEST KIT	\$10.00
REISSUE CHECK FEE	\$25.00
RETURNED CHECK FEE (NSF)	\$30.00 each
ROOM TAX LICENSE	\$10.00 Annual
SHOWS, CIRCUS, CARNIVALS	
Circus	\$50.00 per day
Tent Show – Day 1	\$15.00
Tent Show – Each Additional Day	\$10.00
All Other	\$2.00 per day
SIDEWALK CAFÉ PERMIT	\$15.00 per seat Annual
STREET USE PERMIT	\$25.00 nonrefundable application fee
Up to two days	\$40.00
More than two days	\$100.00
TAX EXEMPT REPORT FILING (every other year)	\$20.00
Late Fee	\$20.00
TAXI CAB COMPANY LICENSE	\$50.00 Annual
Each Additional Car	\$25.00
TAXI CAB DRIVER LICENSE	\$25.00 Annual
THEATER LICENSE	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
TOURIST ROOMING/SHORT-TERM RENTAL LICENSE	\$1,300.00 \$683.00 Annual
TOURIST ROOMING/SHORT-TERM RENTAL LICENSE/LATE-AFTER 1/31	\$250.00
TRAPPING PERMIT	\$25.00 Annual
CITY HALL MEETING ROOM RENT	\$25 per event

LAKEFRONT		
BEACH (Open Memorial Day thru Labor Day)		
Children age 6 and under	Free	
Ages 7 and up	\$10.00 per day	
Annual Resident Beach Bracelet (Maximum 6 per Household)	\$3.00 per bracelet	
Non-Resident Student Annual Bracelet: Students of Lake Geneva Joint #1 Schools, Lake Geneva-Genoa City Union (Badger) High School, St. Francis De Sales School & First Lutheran School (Limit 1 bracelet per student)	\$25.00 per bracelet with valid student ID	
Non-Resident Annual Beach Bracelet Ages 7 and up	\$100.00 per bracelet	
Beach Bathrooms – Opening/Cleaning	Hourly Rate	
BOAT LAUNCH PERMIT		
One-Time Launch	Resident	Non-Resident
Non-Trailer Non-Motor	\$13.75	\$13.75
Less than 20 feet	\$16.25	\$16.25
20 feet to 25 feet 11 inches	\$20.50	\$30.75
26 feet and over	\$24.75	\$37.25
Season Launch Permit	Resident	Non-Resident
Non-Trailer Non-Motor	\$137.50	\$137.50
Less than 20 feet	\$162.50	\$162.50
20 feet to 25 feet 11 inches	\$205.00	\$307.50
26 feet and over	\$247.50	\$372.50
Replacement Sticker	\$5.00	\$5.00
KAYAK LAUNCH PERMIT (Library Park)		
One -Time Kayak Launch	\$10.00	
Season Launch Pass for Kayaks, Canoes and Paddleboards (non-trailer, non-motor)	Resident \$100.00	Non-Resident \$100.00
ANNUAL WEST END PIER SLIP, LAGOON SLIP, BUOY, DINGHY, KAYAK AND PADDLEBOARD RACK LEASE PERMITS	Rates below effective January 13, 2025	
WEST-END PIER 24’ SLIP		
Resident	\$2,240.00	
Non- Resident Property Owner- Dwelling	\$3,521.00	
Non-Resident Property Owner- Lot or Rental	\$4,108.00	
Non-Resident	\$4,693.00	
WEST-END PIER 26’ SLIP		
Resident	\$2,614.00	
Non- Resident Property Owner- Dwelling	\$3,991.00	
Non-Resident Property Owner- Lot or Rental	\$4,538.00	
Non-Resident	\$5,085.00	
BUOYS		
RESIDENT	\$966.00	
NON-RESIDENT PROPERTY OWNER-DWELLING	\$1,684.00	
NON-RESIDENT PROPERTY OWNER-LOT OR RENTAL	\$2,016.00	
NON-RESIDENT	\$2,347.00	
LAGOON SLIP		
Resident	\$920.00	
Non- Resident Property Owner- Dwelling	\$1,604.00	

Non-Resident Property Owner- Lot or Rental	\$1,920.00
Non-Resident	\$2,236.00
LAGOON PERSONAL WATERCRAFT SLIP	\$1,296.00
DINGHY RAMP	
Resident	\$166.00
Non- Resident Property Owner- Dwelling	\$253.00
Non- Resident Property Owner- Lot or Rental	\$300.00
Non-Resident	\$348.00
Replacement or Additional Sticker	\$5.00
KAYAK, & PADDLEBOARD RACKS (7 MONTH RENTAL)	
Resident	\$179.00
Non- Resident Property Owner- Dwelling	\$274.00
Non- Resident Property Owner- Lot or Rental	\$324.00
Non-Resident	\$376.00
Replacement or Additional Sticker	\$5.00
RIVIERA	
RIVIERA SLIPS	\$6,542.00
RIVIERA BUOYS	\$2,999.00
Riviera Slip Extension	\$300.00
RIVIERA LOWER LEVEL CONCOURSE LEASE RATE	\$43.50/Sq Foot
RIVIERA RENTAL RATES (<i>Maximum attendees is 380</i>) Peak Season: May 1- November 30 Off-Peak Season: December 1- April 30	Rates below effective January 1, 2024
PEAK SEASON RATES SOCIAL EVENTS (WEDDINGS , ANNIVERSARIES , ETC)	
Resident Friday	\$3,500.00
Resident Saturday	\$7,750.00
Resident Sunday	\$2,750.00
Resident Mon-Thurs	\$1,425.00
Non-Resident Friday	\$6,000.00
Non-Resident Saturday	\$7,750.00
Non-Resident Sunday	\$5,500.00
Non-Resident Mon-Thurs	\$2,400.00
Holiday Surcharge	\$300.00
OFF-PEAK SEASON RATES SOCIAL EVENTS (WEDDINGS , ANNIVERSARIES , ETC)	
Resident Friday	\$2,375.00
Resident Saturday	\$2,850.00
Resident Sunday	\$1,950.00
Resident Mon-Thurs	\$1,425.00
Non-Resident Friday	\$4,750.00
Non-Resident Saturday	\$5,800.00
Non-Resident Sunday	\$3,800.00
Non-Resident Mon-Thurs	\$2,100.00
Holiday Surcharge	\$300.00
PARKING LOT RESERVATION – Lot B Center Street (Only available with Riviera Ballroom Rental)	\$1,300.00/per day

BUILDING & ZONING	
Building	
Minimum permit fee for all building permits	Residential \$65.00 Commercial \$100.00
Residential Construction:	
One & Two family & attached garage (new, addition and alterations)	\$0.44 / sq. ft. New Single-Family Construction \$1,000.00 Minimum
Accessory buildings & garages	\$0.33 / sq. ft.
Decks	Less than 100 sq. ft. - \$100 \$85.00 Minimum
Roofing and Siding	\$65.00
Commercial Construction:	
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	\$0.46 / sq. ft. New Commercial Construction \$1,500.00 Minimum
Local Business, Office Building (new, addition or alteration)	\$0.42 / sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.36 / sq. ft.
Commercial, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$15.00 / \$1,000.00 valuation
Plan Examination:	
One and Two Family Residence	0 to 3,000 sq. ft.- \$300.00 Over 3,000.00 sq. ft. - \$300.00 plus \$0.10/ sq. ft. for floor area greater than 3,000.00 sq. ft.
Apartments, Three Family Residence, Row Housing, Multiple family Building State Approved Plans	\$355.00 plus \$32.00/unit
Commercial, Industrial, Institutional & Additions State Approved Plans Without state approved plans	Commercial/ Industrial New - \$355.00 Commercial/ Industrial Alterations & Additions - \$355.00 Commercial/ Industrial New - \$355.00 Commercial/ Industrial Alterations & Additions - \$355.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$125.00/ Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$120.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$85.00
Wisconsin Uniform Building Permit Seal	\$55.00
Occupancy Permit (including commercial tenant change)	\$65.00/Residential \$255.00/Commercial & Industrial
Temporary (6 months or less Commercial only)	\$150.00

Permit Renewal (6-month extension or less)	\$250.00 Commercial \$85.00 Residential
Heating and Air Conditioning:	
Heating and Air Conditioning Distribution Systems	\$4.00/ 100.00 sq. ft. of conditioned area with a minimum fee of \$100.00
New Residential Heating	\$150.00 first unit \$85.00 each additional unit.
Replacement Residential Heating	\$100.00 / unit
Commercial New or Replacement Heating	\$200.00 / unit, up to and including 150,000 BTU units. Additional fee of \$25.00 / each 50,000 BTU fraction thereof up to a maximum of \$1200.00 / unit.
Residential Air Conditioning – Other than Wall Units (new or replacement)	\$100.00 / unit
Commercial Air Conditioning - Other than Wall Units (new or replacement)	\$250.00 / unit up to and including 150,000 BTU's. Additional fee of \$25.00/ each 50,000 BTU's or fraction thereof up to a maximum of \$1200.00 / unit
Permanently installed Wall unit (example – Fireplace, wall pack)	\$100.00 / unit
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$210.00 / unit
Plumbing Permit:	
Fixture Count	\$20.00 / fixture, drain or device, plus \$85.00 Base Fee
Water Main	\$2.00 / lineal foot of sewer or private water main, \$85.00 Minimum
Sanitary Sewer	\$2.00 / lineal foot of sewer or private water main, \$85.00 Minimum
Storm Sewer	\$2.00 / lineal foot of sewer or private water main / \$15.00 per manhole or basin \$85.00 Minimum
Exterior Grease Trap	\$150.00
Electrical:	
Residential Minimum	\$85.00 Minimum
New Residential Service	\$150.00 / Service First 200 Amps, \$30.00 each additional 100 Amps.
Residential Service Update	\$150.00 / Service
Residential Sub-Panel	\$85.00 / Panel
Residential Generator	\$125.00 (includes gas piping)
Temporary Electrical Service	\$150.00 up to 200 Amps. \$30.00 each additional 100 Amps.

Commercial Electrical Minimum	\$200.00 Minimum
Commercial Electrical Re-Inspections	\$200.00 / Inspection
Commercial Service (New or Update)	\$200.00 First 200 Amps, \$30.00 each additional 100 Amps.
Commercial Sub-Panel	\$75.00 First 100 Amps, \$20.00 each additional 100 Amps.
Commercial Generator	\$250.00 (including gas piping)
Commercial Low Voltage	\$1.00/ Device, \$200.00 Minimum
Commercial Exterior Light Fixture Replacement	\$250.00 per site
Residential Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector. Commercial Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.15 / sq. ft. of area served, \$85.00 minimum. \$0.15 / sq. ft. of area served, \$200.00 minimum.
Erosion control fees:	
New One and Two Family Buildings	\$205.00 / lot
One and Two Family Additions and Accessory Structures	\$85.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$240.00 /Building, plus \$6.50 /1,000 sq. ft. disturbed lot a area up to \$2,640.00 max.

Zoning	
Zoning Permit	\$85.00
Temporary Use (per Section 98-906)	\$85.00
Zoning Verification Letter	\$85.00
Sign Permit (per Section 98-907)	\$85.00 minimum or \$0.35/ sq ft of sign area
Early Start Permit to start construction	\$250.00 (1-2 family) \$330.00 (all others)
Fuel Tanks	\$100.00 administrative fee/ tank for installation or removal
Wrecking or Razing- Building Inspector may waive the fee if the structure is condemned	\$150.00 (One or two family residences and accessory Structure over 250 sq ft)
Commercial/ Industrial Razing	\$102.00 Minimum plus \$0.14/sq ft \$995 Maximum/ Per Building
Moving buildings over public right-of-ways	\$270.00 plus \$0.14 / sq ft
Special Inspections and Reports	\$250.00 / inspection report
Text Amendment (per Section 98-902)	\$500.00
Zoning Map Amendment (per Section 98-903)	\$500.00
Certified Survey Map (CSM)	For each new Residential Lot Created: \$450.00 For each new Commercial Lot Created: \$250.00
Extra Territorial Zoning (CSM)	\$200.00
Plat Renewal	\$200.00
Conditional Use (per Section 98-905)	\$450.00 \$150.00
Site Plan (per Section 98-908)	\$450.00
Variance (per Section 98-910)	\$450.00
Interpretation (per Section 98-911)	\$250.00

Appeal (per Section 98-912)	\$450.00
PD Zoning Map Amendment (Includes 1 PIP Review)	\$850.00
PIP Review	\$450.00
Filing or Recording fee with City Clerk, plus actual recording fee	\$25.00
Re-Inspections	\$65.00
Solar System – Residential	\$65.00
Solar System – Commercial	\$162.00
Lawn Irrigation System	\$65.00
Lot Line Adjustment	\$200.00

Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.

NOTE: Fees shall be charged on gross square footage defined as follows:

The exterior dimensions, including attached garage and each floor level

NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.

NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.

* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code

CEMETERY FEES	
Interments (No Sunday Burials)	
Opening Grave – Weekdays (Full Burial)	\$810.00
Opening Grave - Saturdays (Full Burial)	\$960.00
Opening Grave – Weekdays (Cremation)	\$540.00
Opening Grave – Saturdays (Cremation)	\$630.00
Two cremations buried in same grave at one time	\$150.00
Burials after 2:30 pm	\$200.00
Opening Grave – Weekdays - Baby Under 1 Year	\$240.00
Opening Grave – Saturdays - Baby Under 1 Year	\$360.00
NOTE: Before or after a holiday, when employees are not working due to the holiday, Saturday prices will apply.	
Plots	
Grave (50% Perpetual Care)	\$780.00
Grave – Single Cremation (50% Perpetual Care)	\$480.00
Grave – Double Cremation (50% Perpetual Care)	\$600.00
Columbarium Niche (includes opening & inurnment)	\$1440.00
(Perpetual care is \$400 and included in prices)	bottom row \$1200.00
2 nd Inurnment if niche allows for two	\$180.00
Niche Door Inscriptions	Market pricing per vendor
Saturday charge for columbarium	\$90.00
Frost Charges (November 1 to March 15)	\$150.00
Stake Out Fee for Foundations	\$100.00
Foundation Charges	\$0.60 per square inch
Use of Cemetery for Functions	20% of Gross Receipts
Deed Transfer Fee	
Form 1 Living Transfer	\$150.00
Form 2 Deceased Transfer	\$250.00
NOTE: We do allow one full burial and one cremation in one full grave or two cremations in one full grave.	

POLICE DEPARTMENT FEES	
FINGERPRINTING	
City Residents	\$15.00
Individuals employed in business in city limits or working for city licensed business	\$15.00
Non-Residents	\$60.00

PUBLIC WORKS FEES	
CONSTRUCTION PERMIT FEE	
Curb Cut/Driveway Approach Fee	\$25.00
Right-of-Way Excavation Fee	\$60.00
Storm Sewer Connection Fee	\$25.00
Sanitary Sewer Connection Fee	\$25.00
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes
Dumpster Delivery	\$50.00 per dumpster
Dumpster Pick-up	\$50.00 plus additional landfill fees

FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel (1 hour minimum and fractions thereafter on hourly rates unless stated otherwise)	
Chief, Deputy Chief or Assistant Chief	\$100.00/hr.
Fire and EMS Personnel	\$100.00/hr.
Engine/Squad	\$1200.00/hr.
Truck (aerial apparatus)	\$2400.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Chief, Deputy Chief, Assistant Chief, or Command Vehicle	\$50.00/hr.
Utility	\$100.00/hr.
Ambulance	\$400.00/hr.
Paramedic Intercept Fee (Option a OR b)	
a. Flat Rate Billed to Requesting Municipality	\$600.00
b. Shared Revenue from Requesting Municipality	50% Monies Received
EMS First Responder and Transport Fees	
Residents Fee	\$200.00 per call
Non-Resident Fee	\$350.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	\$2,200.00
Advanced Life Support Base Rate (ALS2)	\$2,400.00
Advanced Life Support Base Rate (Intercept)	\$2,200.00
Advanced Life Support Base Rate (Intercept ALS2)	\$2,400.00
Equal Level Staffing Mutual Aid	\$500.00

Basic Life Support Base Rate	\$1,800.00
Mileage Charge	\$27.00 per mile
Supplies used fee	
Oil Dry	\$10.00 per bag
Class A, B, or AB Firefighting Foam	\$30.00/gallon
Fees Relating To Permits Required	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
Fees Relating To Fire Protection Systems	
Basic system Review Fee is charged for systems without hydraulic calcs	\$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$350.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$200.00
Additional review of same system. (Fee applies to all re-submittals.)	\$350.00
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$90.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	\$100.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$350.00
Fire prevention inspection fee schedule:	
Residential Building Type:	
4 to 36 units	\$10 per unit per year
37 to 60 units	\$400 per year
61 to 99 units	\$450 per year
100 units and above	\$500 per year
Commercial:	
Under 1,000 square feet	\$50
1,000 to 4,999 square feet	\$100
5,000 to 24,999 square feet	\$150
25,000 to 99,000 square feet	\$200
100,000 to 174,999 square feet	\$400
175,000 to 249,999 square feet	\$700
Industrial:	
Under 5,000 square feet	\$100

5,000 to 24,999 square feet	\$200
25,000 to 99,000 square feet	\$300
100,000 to 174,999 square feet	\$500
175,000 to 349,999 square feet	\$800
Additional conditions: (a) The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis. (b) Square footage refers to the total floor area of any building or structure. (c) Inspection fees shall be charged to the property owner. Any fees unpaid by November 1 of each year shall be entered upon the tax roll as a special charge against the property and all proceedings in relation to the collection, return, and sale of the property for delinquent real estate taxes, shall apply to the inspection fee.	
Sprinkler system underground mains	
0-200 feet	\$100.00
201-999 feet	\$150.00
1000 or more	\$300
Fire hose standpipe connections	\$25.00 each
Other fire protection systems (hood, wet & dry chem.)	\$350.00
Fire alarm systems per control panel	\$300.00
Fire Alarm system manual pull stations, initiating and annunciation devices; this includes audible and/or visual devices; smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$75.00 up to 3 \$12.00 each additional
Witness of all required tests – 2 hour minimum	\$180.00/hr.
Inspection during installation	\$90.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$90.00/hr. 1 Hour Minimum

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of December 2025.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Todd Krause, Mayor

Date

Attest:

Lacey L. Reynolds, City Clerk

Date



Agenda Item Memo

City of Lake Geneva

Committee: n/a

Meeting Date: 12-22-25

Agenda Item Number: _____

Subject / Title: Review and Possible Approval of Proposed Fee Schedule, Short Term Rental fee.

Submitted By: David De Angelis

Background / Request

This is the updated fee based on the approval of the short-term rental code enforcer and should be implemented prior to 2026 license renewals. The fee calculation sheet is attached for your review.

Fiscal Impact / Budget

- Estimated Cost: New Fee is \$1300
- Funding Source: _____ (e.g., General Fund, TID, Water Utility, Grants)
- Budget Status: ☒ Within Budget ☐ Over Budget ☐ Budget Amendment Required
(If applicable, note grant awards, cost-sharing, or capital plan references.)

Ordinance/Policy Implications/Changes:

Recoups expenses for STR program

Recommendation:

I am recommending approval

Implementation/Next Steps

Name of Committee	Date of Meeting	Outcome
Common Council	12-22-25	

Attachments: Fee Calculation Spreadsheet 

Reviewed by _____ Date: _____ Comments _____

Administrator	12-19-25	
Finance Director	12-19-25	Removed FLR

2026 Short Term Rental Fees
Based on 115 Properties

Description	City Cost	Total Properties 115
<u>Wages</u>		
BPZ Director-15%	18,501.60	160.88
Admin. Asst. -15%	9,606.48	83.53
Code Enforcer-80%	57,599.36	500.86
<u>Benefits</u>		
Employer FICA 7.65%	6,556.62	57.01
Wisconsin Retirement 7.20%	6,170.94	53.66
Insurance-Based on Actual Coverage	25,176.83	222.31
STR Software	25,500.00	221.74
Recommended Short Term Rental Fees for 2026		Total
		1,300.00