

**CITY OF LAKE GENEVA PERSONNEL COMMITTEE MINUTES
MONDAY, OCTOBER 6, 2025 - 5:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson - Joel Hoiland; Members - JaNelle Powers, Mary Jo Fesenmaier, Brian Smith and Cindy Yager.

Call to Order

by Chairperson Hoiland at 5:00 pm.

Roll Call

Present: Joel Hoiland, JaNelle Powers (via zoom), Mary Jo Fesenmaier and Brian Smith. Absent: Cynthia Yager. Others present: City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik, Parks Director David Winger, Alder Cathy Stoodley and other interested persons.

Comments from the public limited to 5 minutes, limited to items on this agenda

Aldersperson Cathy Stoodley spoke about item 5a.

Approval of the minutes from September 2, 2025

Motion by Fesenmaier to approve, second by Smith. Voice vote, approved, motion carried.

City Administrator's Report

New staff and function recommendations — Harbormaster Job Description

Administrator De Angelis reviewed the updates made to the job description regarding staff reporting and timeframe for full-time implementation. Motion by Smith to approve, second by Powers. Voice vote, 3-approved, 1-no (Fesenmaier), motion carried.

2026 Staffing Budget Recommendations

Administrator De Angelis reviewed the staffing updates made to the budget. Finance Director Pisarcik explained she is waiting on the wage study to update the numbers in the budget.

Discussion/Recommendation regarding proposed changes to Municipal Code Sec. 2-49 (3) Personnel Committee

Administrator De Angelis reviewed the updates made to the ordinance. A few typos were noted in section d and will be corrected. Motion by Smith to approve, second by Powers. Voice vote, approved, motion carried.

Discussion regarding Municipal Operating Excellence & Efficiency

Chairperson Hoiland reviewed the policy draft. Discussion took place about current operations and upgrades.

Review of Municipal Government Policy Manual: Chapter 5 - Records & Documents

The Committee reviewed each section of Chapter 5.

Adjournment

Motion by Smith to adjourn, second by Powers. Voice vote, approved, motion carried. Adjourned at 5:47 pm.

Lacey L. Reynolds
City Clerk