

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday November 17, 2025, 4:00pm
Council Chambers, City Hall – 626 Geneva St

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Krause, Smith, Fesenmaier, De Angelis & Binn Excused: Marquardt

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from October 20, 2025, as prepared and distributed.
Binn/Smith motion to approve. Passed on a voice vote 6-0.

Acknowledgement of Correspondence

Gajewski received correspondence from Amentum Services which has been placed on the agenda for discussion tonight.

Approval of October 2025 Financials

De Angelis/Binn motion to approve. Passed on a voice vote 6-0.

Approval of October 2025 Bills

Krause/Smith motion to approve. Passed on a voice vote 6-0.

Director's Report

Gajewski reviewed the submitted Director's report.

Discuss/Action regarding authorization to proceed to bidding phase of the Sheridan Springs Road/CTH H Utility Improvement project

Gajewski went over the details of the project. The utility work is happening ahead of the road reconstruction being performed by Walworth County. MSA are doing the engineering for the utility improvements and Kapur are working for the city for the preliminary design requests for the pedestrian crossings at Center St. The construction of the crosswalks will be done by the County during the road work, and their engineering firm is Baxter & Woodman, so lots of groups needing to work together on this project. Matt Wathke and Terri Meyerhofer both from MSA appeared via Zoom. Wathke went over the options for traffic and pedestrian control during construction. Gajewski went over the estimated timelines. Discussion was had regarding traffic and pedestrian control.

De Angelis/Binn motion to approve proceeding to bidding phase of the Sheridan Springs Rd/Cty Rd H Utility Improvement Project.

Discussion was had regarding curb positioning and the length of crosswalks for pedestrians. Gajewski clarified what the drawings show in terms of pedestrian access that is being approved during the construction phase of the utility work. Discussion continued.

Fesenmaier/Smith motion to amend the original motion to include closure of pedestrian crossings during construction and the addition of temporary curb ramps. Amendment passed 6-0 on a voice vote. Original motion then passed on a voice vote 6-0.

Discussion/Action on the request by Fairwyn Development to accept public utility improvements related to Symphony Bay Phase 6

These water and sewer improvements were completed in 2024 and will have a one-year warranty period after acceptance.

Krause/Binn motion to approve. Passed on a voice vote 6-0.

Discussion/Action regarding disposal of 2010 Chevy Silverado service truck

Smith/De Angelis motion to approve. Passed on a voice vote 6-0.

Discussion/Action regarding bids submitted for the 2025 Concrete Floor Coatings project for Wastewater Treatment Plant and Water Treatment Plant

Last month the Commission approved awarding this project to the lowest bidder, Grote & Sons, with the condition that they perform a walk through before the notice of award was signed. Gajewski reported that after the walk through was performed, Grote & Sons requested to withdraw their bid due to what they identified as inconsistencies in the work. Gajewski spoke to the handling of their bid bond. He went over the options that remain for this project, including funding sources if needed. Discussion followed.

Fesenmaier/Krause motion to release the bid bond amount to Grote & Sons and to accept the bid from Porta Painting with a not to exceed amount of \$133,458. Passed on a voice vote 6-0.

Discussion/Action regarding implementation of the Compensation Study Update administrative report completed by McGrath Human Resources Group, for all non-represented Utility personnel

This has been approved by the city council.

Smith/Binn motion to approve. Passed on a voice vote 5-1 with Fesenmaier voting no.

Discussion/Action regarding the implementation of the City of Lake Geneva Resolution 25-R55, a resolution passed by Common Council on November 10, 2025, authorizing the use of a three-year rolling average of August Consumer Price Index numbers reported by the Wisconsin Employment Relations Commission (WERC), to increase the wage schedule in the years 2026, 2027, and 2028

This has been approved by the city council.

Smith/Krause motion to approve. Passed on a voice vote 5-1 with Fesenmaier voting no.

Discussion/Action on the adoption of the 2025 Operating, Maintenance, and Capital Budgets for the Wastewater Utility and Water Utility

Lyon clarified that this is approval of the 2026 Operating, Maintenance and Capital Budgets for each utility not 2025.

Krause/Binn motion to approve. Passed on a voice vote 6-0.

Discussion/Action on request by Amentum Services, Inc., working on behalf of AT&T Wireless, to establish an equipment lease at the Center St. water tower

Gajewski reported on the correspondence received from Amentum Services and outlined what they are requesting. He reported that the tower is at its structural capacity and some type of tower improvements would be required to accommodate any additional equipment on the Center St tower, as well as a larger diameter handrail. He talked about the equipment we already have on our other towers. Discussion was had on existing leases and the terms of those lease agreements, as well as other options available to host equipment.

De Angelis/Binn motion to deny the request from Amentum Services Inc. Passed on a voice vote 6-0.

Adjourn

Binn/Smith motion to adjourn at 5:06pm. Passed on a voice vote 6-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**