

HILLMOOR COMMISSION MINUTES

THURSDAY, OCTOBER 9, 2025 – 6:00 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Todd Krause, Alderperson Cindy Yager, Mark Davids, Kenneth Etten, Dan Getzen, Larry Happ, Paula Porubcan, Peggy Schneider, Lowell Thompson, and Consultant Michael Krajovic.

Call to Order by Mayor Krause at 6:00 pm.

Roll Call - Present: Mayor Krause, Kenneth Etten, Paula Porubcan, Peggy Schneider, Larry Happ, Lowell Thompson, Dan Getzen, Mark Davids (via Zoom), Parks Director David Winger, and Consultant Michael Krajovic. Excused/Absent: Alderperson Cindy Yager was excused.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. Marilyn Neu spoke during the public comment period.

Approve the Minutes of September 11, 2025 - On a motion by Larry Happ and second by Peggy Schneider, the minutes were unanimously approved with the revision to change the wording for the Avian Committee's grant application to "...for no less than \$500..." rather than up to \$5,000.

Hillmoor/Consultant Report - Consultant Michael Krajovic gave a brief report on the recent activities involving both the Conceptual Zone 1 Planning RFP and the Ecological Restoration RFP. Dave Winger reported that the City received 9 proposals for the Zone 1 Conceptual Planning RFP before the October 8th deadline. The deadline for submitting proposals for the Ecological Restoration RFP is Friday, October 10th.

Financial Review and Budget Update - Consultant Krajovic reviewed each proposed budget line item describing the reasons for requesting them in the City's 2026 operating budget, and in some cases, the consequences if the funding is not appropriated. He also described possible 2027-2029 capital budget line items that might be needed in the next few years to implement the Zone 1 conceptual park plan, including some items which could cost over \$1 million. He felt that much of the funding could come from private donors if the Hillmoor Commission and the City were able to develop a plan for the Hillmoor park which the community supported. David Winger reported that the City is still working through its budget process and nothing has been finalized.

Presentation/Discussion Regarding RFP Review Process - Consultant Krajovic described the plan for reviewing the proposals the City expects to receive from the consultants responding to the RFP's for both Zone 1 Conceptual Planning and for Ecological Restoration services. A six person team consisting of the Mayor, Alderperson Yager, the City Administrator, the Parks Director, one Hillmoor Commission member, and the Hillmoor Consultant, will conduct the preliminary evaluation to narrow the proposals down to two or possibly three finalists for each RFP. Paula Porubcan will be the Commission representative for reviewing the Ecological Restoration proposals and Dan Getzen will be the Commission representative for reviewing the Zone 1 Conceptual Plan proposals. All of the Hillmoor

Commission members will participate in reviewing the proposals of the finalists for each RFP including attending presentations by the finalists before making their final recommendation to City Council for approval. Krajovic and Winger said that they hope to complete the selection process by the beginning of November. The Mayor asked David Winger to coordinate available dates to help expedite the selection process.

Update from Friends of Hillmoor - Peg Esposito and Betty Volquardsen gave an update and shared pictures on the FOH's recent landscaping work near Hillmoor's Rt. 50 entrance. The project was moved slightly, further back into the property than originally proposed to avoid disruption from the planned HWY 50 improvements that are expected to occur over the next few years. The Mayor thanked them for their efforts.

Adjournment – On a motion by Paula Porubcan and seconded by Larry Happ, the adjournment motion was unanimously approved. Meeting adjourned approximately 6:45 pm.