



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.gov

**POLICE AND FIRE COMMISSION MEETING
THURSDAY DECEMBER 4, 2025– 4:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Members

Commissioners: Spyro Condos, Jay Fairbanks, Len Jegerski, Tom Clausen and Emily Soley-Johnson
Police and Fire Liaison Alderman Hoiland, Town of Geneva Fire Liaison Steve Otten, Town of Linn Fire Liaison Jim Livingston

Minutes

1. Call meeting to order
By President Clausen at 4:00 p.m.
2. Pledge of Allegiance
By President Clausen followed by a moment of silence
3. Roll Call
Commissioners Clausen, Condos, Soley-Johnson, Jegerski and Fairbanks were present. Also present: Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Fire Chief Peters, Fire Captain Detkowski, Police and Fire Liaison Alderperson Hoiland, Town of Geneva Liaison Otten, Town of Linn Liaison Livingston, Mayor Krause and Administrative Specialist Papenfus
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes - None
5. Acknowledge Correspondence - None
6. City Council Report - Items related to Police and Fire Commission
Police and Fire Liaison Alderperson Hoiland reported the 2026 Budget was approved as presented. 2026 will be year of planning including a Strategic Plan by City Council and several other plans by City Departments and City Committees.
7. Approval of the Regular meeting minutes of November 6, 2025
Soley-Johnson motioned to approve the minutes for November 6, 2025. Fairbanks seconded. Motion carried 5-0.
8. Discussion/Action - 2026 Budget Update
Chief Peters noted that the 2026 budget was approved as presented on November 24, 2025 and the departments will be moving forward with purchases.
9. Fire Department Business
 - a. Discussion/Action - Approval of bills for the month of November 2025, operating in the amount of \$372,521.79, Capital Purchases in the amount of \$476.99, Equipment Replacement purchases in the amount of \$29,941.78, for a total of \$402,940.56
Condos motioned to approve the bills for the month of November 2025. Fairbanks seconded.
Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0.
 - b. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action
 - c. Discussion – Monthly Chief’s Update and Fire Department Report Overview
Chief Peters reviewed the monthly report including anniversaries, personnel introductions of the new Youth Apprentice program, department and community events, notable calls for service and number of calls.

d. Discussion/Action – Approval of updated Fire Department Fee Schedule

Fairbanks motioned to approve the updated Fire Department Fee Schedule. Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0. Captain Detkowski reviewed the updated fee schedule and payor schedule. The company recommended increasing the fees to what is usual and customary for Walworth County. Clausen noted that the City is noticeably lower than other departments in the county. Captain Detkowski stated it has been approximately three years since the last increase.

e. Discussion/Action – Approval of Policy 215 Standard Operating Guidelines (new)

Soley-Johnson motioned to approve Policy 215 Standard Operating Guidelines. Jegerski seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0. Captain Detkowski stated the policy is necessary and is based on Lexipol Policy formatting.

f. Discussion/Action- Confirmation of appointment of Captain Dennis Detkowski to the rank of Fire Prevention Bureau Division Chief, effective January 1, 2026

Fairbanks motioned to confirm appointment of Captain Detkowski to the rank of Fire Prevention Bureau Division Chief, effective January 1, 2026. Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0.

Chief Peters stated this is a pivotal moment for the organization. As the study stated, it was necessary to place a Bureau Division Chief. This position will report to the Fire Chief and will help oversee the organization. The position will be effective January 1, 2026.

g. Discussion/Action- Confirmation of appointment of Firefighter/Paramedic David Fonder to the rank of Lieutenant, effective January 1, 2026

Soley-Johnson motioned to confirm appointment of Firefighter/Paramedic David Fonder to the rank of Lieutenant, effective January 1, 2026. Clausen seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0.

This position rank of Lieutenant will fill Captain Detkowski's position.

h. Discussion/Action – Thank you notes – No discussion/action

- Badger Student Council
- City of Burlington Fire Department
- Oliver (1st Lutheran School)
- Sheriff Denita Ball, Milwaukee County Sheriff's Office
- David

i. Discussion/Action - Items to be forwarded to City Council

November expenditures, Chief's monthly report, 2026 updated fee schedule, Confirm appointment of Captain Detkowski to Fire Prevention Bureau Division Chief, Confirm appointment of Firefighter/Paramedic David Fonder to the rank of Lieutenant

10. Police Department Business

a. Discussion/Action - Approval of bills for the month of November 2025, operating in the amount of \$413,237.14, Capital purchases in the amount of \$5,512.85, for a total of \$418,749.99

Clausen motioned to approve the bills for the month of November 2025. Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0. Chief Gritzner stated that the budget is currently at 88%.

b. Discussion/Action - Accept donations for Shop with a Cop for a total of \$1,400.00

- Como Community Church in the amount of \$400.00
- Lake Geneva Area Realty in the amount of \$500.00
- Charles and Carrie Schaffer in the amount of \$500.00

Fairbanks motioned to accept donations for Shop with a Cop for a total of \$1,400.00 as listed. Soley-Johnson seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0.

c. Discussion/Action – Accept donation for Shop with a Cop from Kwik Trip in the amount of four \$50.00 gift cards for a total of \$200.00
Soley-Johnson motioned to accept donation for Shop with a Cop from Kwik Trip in the amount of four \$50.00 gift cards for a total of \$200.00. Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0.

d. Discussion/Action – Accept donations for Lake Geneva Police Department for a total of \$400.00

- Exner family in the amount of \$300.00
- Pamela Lenon in the amount of \$100.00

Condos motioned to accept donations for Lake Geneva Police Department for a total of \$400.00 as listed. Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0.

e. Discussion - Chief's Report (briefing only – no action will be taken)

Chief Gritzner reported the Christmas Parade will be held Saturday at 5:00 p.m. and the department is prepared. On Thanksgiving, officers delivered about 15 meals for those in need. Detectives recently met with Symphony Bay for public education for types of fraud that target the aging. Another program will be presented at Immanuel Lutheran Church in January. Recruitment for 2026 CSO positions will begin. There has been lots of interest for that position for people aspiring to go into the law enforcement career. Lots of training has been scheduled for January including Marine Unit Training, Active Shooter Training and Evidence Tech Training for new officers.

f. Discussion - Top Five Monthly Incidents

Chief Gritzner reviewed the top five monthly incident.

g. Discussion – Monthly activity reports – No discussion/Action

2025 Dispatch activity for November 2025:	Telephone calls – 1,864	911 calls – 189	Window assists – 797
2024 Dispatch activity for November 2024:	Telephone calls – 1,829	911 calls – 169	Window assists – 770
2025 Patrol activity for November 2025:	Calls for Service – 2,106	Arrests - 265	
2024 Patrol activity for November 2024:	Calls for Service – 2,174	Arrests - 246	

h. Discussion– Thank you notes -No discussion/Action

- Walworth County Medical Examiner's Office – Detective Sergeant Nettesheim
- Badger Student Council
- Sergeant Worzalla, Milwaukee County Sheriff's Office
- Sheriff Denita Ball, Milwaukee County Sheriff's Office

i. Discussion/Action – Items to be forwarded to City Council

November expenditures, Top monthly incidents, monthly activity reports

11. Motion to go into closed session per Wisconsin State Statute 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Condos motioned to go into closed session. Soley-Johnson seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0 at 4:45 p.m.

12. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

Soley-Johnson motioned to return to open session. Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y, Soley-Johnson-Y. Motion carried 5-0 at 5:17 p.m.

13. Adjourn

Fairbanks motioned to adjourn the meeting. Soley-Johnson seconded. Motion carried 5-0 at 5:17 p.m.

Cindy Papenfus
Administrative Specialist

A quorum of the City Council may be present; however, no official Council action will be taken.