



Lake Geneva Utility Commission

Municipal Water and Wastewater Services

361 W Main Street
PO Box 187
Lake Geneva, WI 53147
262-248-2311 - www.lgutilitycommission.com

Dennis Lyon-President
Josh Gajewski-Utility Director
Jeff Ecklund-Water Superintendent
Ken Bauman-Wastewater Superintendent

Utility Commission Agenda

Monday, January 19, 2026 - 4:00 PM

Lake Geneva City Hall; Council Chambers

Members:

President Dennis Lyon, Mayor Todd Krause, Alderperson Mary Jo Fesenmaier, Alderperson Brian Smith,
City Administrator Dave De Angelis, Bill Binn, James Marquardt

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the minutes from 12-15-2025
5. Acknowledgement of Correspondence
6. Approval of December 2025 Financials
7. Approval of December 2025 Bills
8. Director's report
9. Discussion/Action on awarding the Center St Tower Recoating project
10. Discussion/Action on awarding the Sheridan Springs Rd/CTH H Utility Improvement Project
11. Discussion/Action on amending the Professional Services Agreement with MSA Professional Services for the Sheridan Springs Rd/CTH H Utility Improvement Project
12. Discussion/Action regarding transitioning the Utility's enterprise software system to BS&A Software
13. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday December 15, 2025, 4:00pm
Council Chambers, City Hall – 626 Geneva St

Call Meeting to Order – Lyon called the meeting to order at 4:00pm.

Roll Call – Lyon, Krause, Fesenmaier, Smith, De Angelis & Binn Excused: Marquardt

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from November 17, 2025, as prepared and distributed Binn/Smith motion to approve. Passed on a voice vote 6-0.

Acknowledgement of Correspondence

None

Approval of November 2025 Financials

Smith/De Angelis motion to approve. Passed on a voice vote 6-0.

Approval of November 2025 Bills

De Angelis/Binn motion to approve. Passed on a voice vote 6-0.

Director's Report

Gajewski reviewed the submitted Director's report.

Discuss/Action regarding a contract for cross connection inspection services with Clean Water Engineering, LLC for 2026 and 2027

Gajewski reported that Clean Water Engineering has been performing these inspections for us for the past 5 or 6 years. After receiving multiple quotes and researching alternate companies, it is staff's recommendation to continue working with Clean Water Engineering for 2026 and 2027.

Fesenmaier/Smith motion to approve the contract for cross connection inspection services with Clean Water Engineering LLC for 2026 & 2027 contingent upon legal review. Passed on a voice vote 6-0.

Discussion/Action regarding purchase of a replacement jet-vac truck for the Wastewater Utility

Discussion was had on our current equipment and it's age and condition. Gajewski reported that staff from our Wastewater Utility have been working on the replacement of this equipment for a while and have had the opportunity to demo vehicles from different vendors. Staff would like to proceed with the purchase of a truck from RNOW. They have advised that pricing will increase on January 1st 2026 but we can lock in pricing from the May 2025 quote if we order before the end of the year. Discussion was had on options for our current equipment once we receive the new truck. Delivery is expected mid 2026. De Angelis/Krause motion to purchase a \$518,000 truck from RNOW for the purpose of maintaining our sewer lines. Passed on a voice vote 6-0.

Adjourn

Binn/Smith motion to adjourn at 4:13pm. Passed on a voice vote 6-0.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

12 / 2025

FUND 61 - WASTEWATER UTILITY

REVENUES	Current Period	YTD	2025 Budget	YTD vs Budget	YTD % of Budget 100%	Prior YTD 2024	Prior YTD 5 Year Avg.
INTEREST EARNED	0	320,856	265,900	54,956	120.7%	396,402	160,083
CUSTOMER SALES	476,475	2,207,988	2,147,937	60,051	102.8%	2,142,538	2,083,149
OTHER REVENUE	750	20,813	14,500	6,313	143.5%	18,832	14,350
CAPITAL CONTRIBUTIONS	1,865	89,371	77,211	12,160	115.7%	126,298	348,766
TOTAL REVENUES	479,090	2,639,027	2,505,548	133,479	105.3%	2,684,070	2,606,348
EXPENSES							
TOTAL OUTSIDE SERVICES	45,785	324,316	402,650	-78,334	80.5%	307,573	309,701
TOTAL OPERATING EXPENSES	6,571	38,811	48,340	-9,529	80.3%	44,757	37,315
TOTAL INSURANCE	0	0	40,272	-40,272	0.0%	33,692	27,185
TOTAL SALARY & BENEFITS	63,179	717,000	732,460	-15,460	97.9%	636,229	581,417
TOTAL LAB SUPPLIES	396	18,559	23,200	-4,641	80.0%	22,578	19,584
TOTAL MISCELLANEOUS EXPENSE	0	123	775	-652	15.9%	137	354
TOTAL MAINTENANCE	4,005	98,358	624,650	-526,292	15.7%	286,913	233,061
TOTAL OPERATION & MAINTENANCE EXPENSES	119,937	1,197,168	1,872,347	-675,179	63.9%	1,331,878	1,208,616
REVENUES OVER O&M EXPENSES	359,153	1,441,859	633,201	808,658		1,352,192	1,397,733
TOTAL CAPITAL OUTLAY	4,463	518,076	1,165,100	-647,024	44.5%	35,484	264,269
REVENUES OVER TOTAL EXPENSES	354,690	923,784	-531,899	1,455,683		1,316,708	1,133,464
TOTAL CASH TRANSFERS	26,717	391,867	531,899	-140,032	73.7%	740,547	801,626
NET CHANGE IN CASH BALANCE	327,972	531,917	-1,063,798	1,595,715		576,162	331,838
FUND CASH AND INVESTMENT SUMMARY							
	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>				
Wastewater Utility Fund Cash	157,176	-121,453	35,723				
LGIP #10 - Capital Project Fund	3,990,572	0	3,990,572				
LGIP #11 - Debt Service Fund	0	0	0				
LGIP #12 - Impact Fee Fund	2,126,460	0	2,126,460				
LGIP #13 - Equipment Replacement Fund	1,852,051	0	1,852,051				
LGIP #14 - Wastewater Operating Reserves Fund	257,528	0	257,528				
TOTAL WASTEWATER CASH AND INVESTMENT	8,383,787	-121,453	8,262,334				

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

12 / 2025

FUND 62 - WATER UTILITY

REVENUES	Current Period	YTD	2025 Budget	YTD vs Budget	YTD % of Budget 100%	Prior YTD 2024	Prior YTD 5 Year Avg.
INTEREST EARNED	0	201,832	174,650	27,182	115.6%	245,596	95,707
CUSTOMER SALES	454,854	1,905,893	1,849,500	56,393	103.0%	1,872,625	1,838,661
OTHER REVENUE	4,524	290,485	291,263	-778	99.7%	317,396	293,203
CAPITAL CONTRIBUTIONS	1,690	58,888	53,130	5,758	110.8%	105,055	280,893
TOTAL REVENUES	461,068	2,457,097	2,368,543	88,554	103.7%	2,540,672	2,508,464
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	4,017	71,126	77,000	-5,874	92.4%	71,280	64,316
TOTAL SOURCE OF SUPPLY - MAINTENANCE	494	16,947	14,015	2,932	120.9%	44,429	18,903
TOTAL PUMPING EXPENSE - OPERATION	6,353	77,794	81,600	-3,806	95.3%	77,525	75,559
TOTAL PUMPING EXPENSE - MAINTENANCE	967	14,517	117,600	-103,083	12.3%	30,651	20,837
TOTAL WATER TREATMENT - OPERATION	3,754	93,160	110,200	-17,040	84.5%	98,267	98,444
TOTAL WATER TREATMENT - MAINTENANCE	9,082	96,532	152,200	-55,668	63.4%	52,484	92,086
TOTAL TRANS. & DISTRIBUTION - OPERATION	5,381	68,752	92,600	-23,848	74.2%	63,444	47,618
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	19,326	254,183	281,550	-27,367	90.3%	296,922	296,736
TOTAL CUSTOMER ACCOUNTS	5,825	86,703	83,350	3,353	104.0%	76,193	72,427
TOTAL ADMIN & GENERAL OPERATIONS	38,679	535,927	544,375	-8,448	98.4%	477,386	438,431
TOTAL OTHER EXPENSES	25,000	300,000	251,000	49,000	119.5%	294,217	269,795
TOTAL OPERATION & MAINTENANCE EXPENSES	118,877	1,615,640	1,805,490	-189,850	89.5%	1,582,798	1,495,151
REVENUES OVER O&M EXPENSES	342,191	841,457	563,053	278,404		957,873	1,013,313
TOTAL CAPITAL OUTLAY	72,550	324,089	857,600	-533,511	37.8%	152,569	242,730
REVENUES OVER TOTAL EXPENSES	269,641	517,369	-294,547	811,916		805,304	770,582
TOTAL CASH TRANSFERS	16,755	250,168	-57,512	307,680	-435.0%	1,071,374	818,069
NET CHANGE IN CASH BALANCE	252,887	267,200	-237,035	504,235		-266,070	-47,487

FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Water Utility Fund Cash	699,301	-143,827	555,474
LGIP #1 - Capital Project Fund	2,584,009	0	2,584,009
LGIP #2 - Impact Fee Fund	1,293,732	0	1,293,732
LGIP #3 - Equipment Replacement Fund	905,416	0	905,416
LGIP #4 - Water Operating Reserves Fund	375,845	0	375,845
TOTAL WATER FUND CASH AND INVESTMENT	5,858,302	-143,827	5,714,476

Report Criteria:

Detail report.
 Invoices with totals above \$5000.00 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
MSA PROFESSIONAL SERVICES INC				
024203	12/22/2025	HWY 50 DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	4,463.13
Total MSA PROFESSIONAL SERVICES INC:				4,463.13
USA BLUEBOOK				
INV00924601	01/06/2026	LAB SUPPLIES	61-00-00-52100 LABORATORY SERVICES	8,035.54
Total USA BLUEBOOK:				8,035.54
MSA PROFESSIONAL SERVICES INC				
024955	01/15/2026	SANITARY SEWER MODEL UPD	61-00-00-52160 ENGINEERING EXPENSE	2,613.75
024955	01/15/2026	UTILITY SYSTEM MAPPING & C	61-00-00-52160 ENGINEERING EXPENSE	2,239.38
Total MSA PROFESSIONAL SERVICES INC:				4,853.13
ALLIANT ENERGY/WPL				
280954000025	01/02/2026	HASKINS ST SEWER PLANT	61-00-00-52520 UTILTY-ELECTRICITY-PLANT	17,833.85
Total ALLIANT ENERGY/WPL:				17,833.85
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	MONITOR MOUNT	61-00-00-53050 COMPUTER EXPENSE	27.45
89C4-NOV 202	12/01/2025	CREDIT-INV IDHK-CGTW-QVFD	61-00-00-53100 OFFICE SUPPLIES EXPENSE	23.90
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	23.90
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	42.33
Total AMAZON CAPITAL SERVICES:				69.78
FNBO				
5589 DEC 202	01/02/2026	VONAGE PHONE SERVICE	61-00-00-53110 TELEPHONE EXPENSE	134.35
5589 DEC 202	01/02/2026	AREA 262 EMPL. XMAS	61-00-00-53990 MISCELLANEOUS EXPENSE	94.95
Total FNBO:				229.30
USA BLUEBOOK				
INV00930540	01/12/2026	LOW RANGE CHLORIDE TEST	61-00-00-64000 LABORATORY SUPPLIES	10,361.93
Total USA BLUEBOOK:				10,361.93
FNBO				
5589 DEC 202	01/02/2026	IN-SITU REPLACE DISSOLVED	61-00-00-93603 MAINT-PROCESS EQUIP	2,056.00
Total FNBO:				2,056.00
UNITED LABORATORIES				
INV451680	12/30/2025	POLYMER SOLVENT	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	4,829.00
INV451680	12/30/2025	LIFT-ZYME	61-00-00-93800 MAINT-LIFT STATIONS	2,202.00
INV451680	12/30/2025	WEED/BRUSH KILLER	61-00-00-93910 MAINTENANCE-OTHER	3,759.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED LABORATORIES:				10,790.00
Total 61:				58,692.66
62				
FNBO				
5589 DEC 202	01/02/2026	UBIQUITI CITY IT SWITCH DPW	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	124.70
5589 DEC 202	01/02/2026	UBIQUITI CITY IT NANOBEAM D	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	312.70
Total FNBO:				437.40
MSA PROFESSIONAL SERVICES INC				
024203	12/22/2025	HWY 50 DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	4,463.12
Total MSA PROFESSIONAL SERVICES INC:				4,463.12
ALLIANT ENERGY/WPL				
576425000025	01/02/2026	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	6,844.83
Total ALLIANT ENERGY/WPL:				6,844.83
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	ENGINE OIL-CENTER ST GENE	62-00-00-63300 MAINT PUMPING EQUIP	27.95
Total AMAZON CAPITAL SERVICES:				27.95
FNBO				
5589 DEC 202	01/02/2026	PALLET JACK	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	421.99
Total FNBO:				421.99
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	BATTERY BACKUPS	62-00-00-67200 RESERVOIR & STANDPIPES	165.28
Total AMAZON CAPITAL SERVICES:				165.28
FNBO				
5589 DEC 202	01/02/2026	WE ENERGIES NEW GAS SERV	62-00-00-67200 RESERVOIR & STANDPIPES	3,699.15
Total FNBO:				3,699.15
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	CREDIT-INV IDHK-CGTW-QVFD	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.91
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.91
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	42.34
89C4-NOV 202	12/01/2025	MONITOR MOUNT	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	27.44
Total AMAZON CAPITAL SERVICES:				69.78
FNBO				
5589 DEC 202	01/02/2026	VONAGE PHONE SERVICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	134.35
Total FNBO:				134.35
MSA PROFESSIONAL SERVICES INC				
024955	01/15/2026	UTILITY SYSTEM MAPPING & C	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	1,233.12

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MSA PROFESSIONAL SERVICES INC:				1,233.12
FNBO				
5589	DEC 202	01/02/2026 AREA 262 EMPL. XMAS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	94.95
Total FNBO:				94.95
Total 62:				17,591.92
Grand Totals:				76,284.58

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$5000.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = "61","62","01000013105"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
01				
HART, SAVANNAH				
REFUND01-13	01/12/2026	OVERPAYMENT ON CLOSED A/	01-00-00-13105 UTILITY CASH CLEARING	79.25
Total HART, SAVANNAH:				79.25
Total 01:				79.25
61				
MSA PROFESSIONAL SERVICES INC				
024203	12/22/2025	HWY 50 DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	4,463.13
Total MSA PROFESSIONAL SERVICES INC:				4,463.13
NORTHERN LAKE SERVICE INC				
2521910	12/09/2025	4TH QTR MW TESTING	61-00-00-52100 LABORATORY SERVICES	1,533.85
2521987	12/10/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2522457	12/18/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2522829	12/29/2025	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2600299	01/08/2026	4TH QTR SLUDGE TESTING	61-00-00-52100 LABORATORY SERVICES	816.12
2600430	01/12/2026	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
2600434	01/12/2026	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	317.91
Total NORTHERN LAKE SERVICE INC:				3,939.52
USA BLUEBOOK				
INV00910108	12/15/2025	CHLORIDE TEST STRIPS LOW	61-00-00-52100 LABORATORY SERVICES	337.04
INV00924380	01/05/2026	LAB SUPPLIES - CHLORIDE TE	61-00-00-52100 LABORATORY SERVICES	493.92
INV00924601	01/06/2026	LAB SUPPLIES	61-00-00-52100 LABORATORY SERVICES	8,035.54
Total USA BLUEBOOK:				8,866.50
KAPUR & ASSOCIATES INC				
131849	04/21/2025	GIS UPDATES	61-00-00-52160 ENGINEERING EXPENSE	791.00
Total KAPUR & ASSOCIATES INC:				791.00
MSA PROFESSIONAL SERVICES INC				
024955	01/15/2026	SANITARY SEWER MODEL UPD	61-00-00-52160 ENGINEERING EXPENSE	2,613.75
024955	01/15/2026	UTILITY SYSTEM MAPPING & C	61-00-00-52160 ENGINEERING EXPENSE	2,239.38
Total MSA PROFESSIONAL SERVICES INC:				4,853.13
WE ENERGIES				
5735852177	12/10/2025	HASKINS ST WWTF-SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	652.74
5736496022	12/10/2025	HASKINS ST WEST BLDG-STOR	61-00-00-52500 UTILITY-GAS-PLANT	253.01
5737052430	12/10/2025	HASKINS ST DEWATERING BLD	61-00-00-52500 UTILITY-GAS-PLANT	247.32
5736393026	12/10/2025	EDGEWOOD DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	14.85
5739061388	12/12/2025	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	21.96
5740385530	12/12/2025	CADENCE CIR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	10.23
5742699534	12/16/2025	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	14.88

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WE ENERGIES:				1,214.99
ALLIANT ENERGY/WPL				
143875000025	01/02/2026	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	302.16
280954000025	01/02/2026	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	17,833.85
507753000025	01/02/2026	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	35.35
974671000025	01/02/2026	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	153.21
055361000025	01/02/2026	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	81.39
141180000025	01/02/2026	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	189.86
277971000025	01/02/2026	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	73.01
307955000025	01/02/2026	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	54.78
327113000025	01/02/2026	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	67.84
599411000025	01/02/2026	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	336.85
712306593325	01/02/2025	CADENCE CIR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	164.19
962961000026	01/02/2026	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	243.08
Total ALLIANT ENERGY/WPL:				19,535.57
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	MONITOR MOUNT	61-00-00-53050 COMPUTER EXPENSE	27.45
Total AMAZON CAPITAL SERVICES:				27.45
FNBO				
5589 NOV 202	12/03/2025	ADOBE SUBSCRIPTION	61-00-00-53050 COMPUTER EXPENSE	126.54
Total FNBO:				126.54
STATE OF WISCONSIN DOA				
505-00001072	12/11/2025	11/2025 IRONPORT FEE	61-00-00-53050 COMPUTER EXPENSE	3.96
Total STATE OF WISCONSIN DOA:				3.96
ABT MAILCOM				
54355	12/31/2025	JANUARY 2026 BILLS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	1,821.82
Total ABT MAILCOM:				1,821.82
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	CREDIT-INV IDHK-CGTW-QVFD	61-00-00-53100 OFFICE SUPPLIES EXPENSE	23.90-
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	23.90
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	42.33
Total AMAZON CAPITAL SERVICES:				42.33
CHARTER COMMUNICATIONS				
152473801010	01/07/2026	INTERNET SERV @ WASTEWAT	61-00-00-53100 OFFICE SUPPLIES EXPENSE	39.99
Total CHARTER COMMUNICATIONS:				39.99
FNBO				
5589 NOV 202	12/03/2025	VARIDESKS FOR OFFICE	61-00-00-53100 OFFICE SUPPLIES EXPENSE	655.19
Total FNBO:				655.19

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
JAMES IMAGING SYSTEMS INC				
1632607	11/25/2025	SVC CONTRACT COPIER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	79.49
1641516	12/18/2025	SVC CONTRACT COPIER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	79.49
Total JAMES IMAGING SYSTEMS INC:				158.98
ODP BUSINESS SOLUTIONS LLC				
450172748001	12/12/2025	LABELS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	51.87
450173273001	12/12/2025	COPY PAPER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	22.25
Total ODP BUSINESS SOLUTIONS LLC:				74.12
AT&T				
262248865612	12/13/2025	PHONE SERVICES	61-00-00-53110 TELEPHONE EXPENSE	176.17
Total AT&T:				176.17
AT&T LONG DISTANCE				
816988240-112	12/04/2025	262-248-8617	61-00-00-53110 TELEPHONE EXPENSE	.69
Total AT&T LONG DISTANCE:				.69
FNBO				
5589 DEC 202	01/02/2026	VONAGE PHONE SERVICE	61-00-00-53110 TELEPHONE EXPENSE	134.35
5589 NOV 202	12/03/2025	VONAGE PHONE SERVICE	61-00-00-53110 TELEPHONE EXPENSE	134.35
Total FNBO:				268.70
US CELLULAR				
0773597534	12/04/2025	WWTF PHONE SERVICE	61-00-00-53110 TELEPHONE EXPENSE	138.46
Total US CELLULAR:				138.46
PETTY CASH				
PC01142026	01/14/2026	CERTIFIED MAIL - HAYDAM	61-00-00-53120 POSTAGE	11.16
Total PETTY CASH:				11.16
PITNEY BOWES BANK INC RESERVE ACCOUNT				
PB121925	12/19/2025	POSTAGE METER FUNDS	61-00-00-53120 POSTAGE	500.00
Total PITNEY BOWES BANK INC RESERVE ACCOUNT:				500.00
FURGER, DEREK				
FURGER 1215	12/15/2025	WRWA CLASS CEU REIMBURS	61-00-00-53320 CONFERENCES & SCHOOL	61.35
Total FURGER, DEREK:				61.35
VERIZON				
633000088082	01/02/2026	12/2025 ASSET TRACKING	61-00-00-53520 OPERATIONS-VEHICLES	91.75
Total VERIZON:				91.75
FNBO				
5589 DEC 202	01/02/2026	AREA 262 EMPL. XMAS	61-00-00-53990 MISCELLANEOUS EXPENSE	94.95

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total FNBO:				94.95
CULLIGAN OF BURLINGTON				
500X03370802	12/31/2025	LAB WATER	61-00-00-64000 LABORATORY SUPPLIES	396.00
500X03370802	12/31/2025	FILTER EQUIP RENTAL-BI-ANN	61-00-00-64000 LABORATORY SUPPLIES	234.00
Total CULLIGAN OF BURLINGTON:				630.00
USA BLUEBOOK				
INV00929047	01/08/2026	HYDROCHLORIC ACID FOR LA	61-00-00-64000 LABORATORY SUPPLIES	78.66
INV00930540	01/12/2026	LOW RANGE CHLORIDE TEST	61-00-00-64000 LABORATORY SUPPLIES	10,361.93
Total USA BLUEBOOK:				10,440.59
SECURIAN FINANCIAL GROUP INC				
LIFE-FEB-2026	01/15/2026	FEB LIFE 2026	61-00-00-92630 LIFE INSURANCE EXPENSE	9.68
Total SECURIAN FINANCIAL GROUP INC:				9.68
CITY ELECTRIC SUPPLY-MA				
LKG/111708	01/06/2026	ELECTRICAL PARTS FOR HEAD	61-00-00-93501 MAINT-HEADWORKS BLDG	79.21
Total CITY ELECTRIC SUPPLY-MA:				79.21
DUNN LUMBER				
2267185	12/23/2025	PAINT STRIPPER & BRUSH FOR	61-00-00-93502 MAINT-DIGESTER & AER/TRANS BLD	34.56
Total DUNN LUMBER:				34.56
BUMPER TO BUMPER				
662-508488	01/14/2026	BELT FOR GRIT PUMP	61-00-00-93601 MAINT-HEADWORKS EQUIP	64.78
Total BUMPER TO BUMPER:				64.78
FNBO				
5589 DEC 202	01/02/2026	IN-SITU REPLACE DISSOLVED	61-00-00-93603 MAINT-PROCESS EQUIP	2,056.00
5589 NOV 202	12/03/2025	OXIDATION DITCH CALIBRATIO	61-00-00-93603 MAINT-PROCESS EQUIP	278.00
Total FNBO:				2,334.00
BUMPER TO BUMPER				
662-508442	01/13/2026	BELTS FOR BELT PRESS CONV	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	84.98
Total BUMPER TO BUMPER:				84.98
DREISILKER ELECT MOTORS				
148349	01/08/2026	NEW ELECTRIC MOTOR FOR B	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	779.01
Total DREISILKER ELECT MOTORS:				779.01
DUNN LUMBER				
2257549	12/11/2025	THREADED ROD FOR BELT PR	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	23.98
Total DUNN LUMBER:				23.98

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
UNITED LABORATORIES				
INV451680	12/30/2025	POLYMER SOLVENT	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	4,829.00
Total UNITED LABORATORIES:				4,829.00
BOBCAT OF JANESVILLE				
02-314232	12/12/2025	BOLT ON EDGE KIT FOR BOBC	61-00-00-93700 MAINT-VEHICLES & EQUIP	499.05
02-315566	01/14/2026	CHECK ENGINE LIGHT - BOBCA	61-00-00-93700 MAINT-VEHICLES & EQUIP	963.46
Total BOBCAT OF JANESVILLE:				1,462.51
BUMPER TO BUMPER				
662-507629	12/11/2025	SHOP AIR HOSE BODY PART	61-00-00-93700 MAINT-VEHICLES & EQUIP	11.39
662-507942	12/22/2025	LIGHTBULB FOR TRUCK #50	61-00-00-93700 MAINT-VEHICLES & EQUIP	2.99
Total BUMPER TO BUMPER:				14.38
DUNN LUMBER				
2264377	12/19/2025	NUTS & BOLTS FOR TRUCK #54	61-00-00-93700 MAINT-VEHICLES & EQUIP	4.92
Total DUNN LUMBER:				4.92
ITU ABSORBTECH INC				
8659611	01/05/2026	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	34.30
Total ITU ABSORBTECH INC:				34.30
PETTY CASH				
PC01142026	01/14/2026	TIRE ROTATION AT WALMART	61-00-00-93700 MAINT-VEHICLES & EQUIP	71.74
Total PETTY CASH:				71.74
R.N.O.W. INC				
2025-77828	12/26/2025	SEAL KIT FOR CAMEL	61-00-00-93700 MAINT-VEHICLES & EQUIP	824.08
Total R.N.O.W. INC:				824.08
WELDERS SUPPLY CO				
3263055	12/31/2025	OXYGEN FOR SHOP	61-00-00-93700 MAINT-VEHICLES & EQUIP	216.00
Total WELDERS SUPPLY CO:				216.00
WISCONSIN TRUCK & BOOM REPAIR LLC				
260037	01/13/2026	TRUCK #16 FRONT END REPAI	61-00-00-93700 MAINT-VEHICLES & EQUIP	1,005.96
Total WISCONSIN TRUCK & BOOM REPAIR LLC:				1,005.96
UNITED LABORATORIES				
INV451680	12/30/2025	LIFT-ZYME	61-00-00-93800 MAINT-LIFT STATIONS	2,202.00
Total UNITED LABORATORIES:				2,202.00
DIGGERS HOTLINE				
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	61-00-00-93810 MAINT-MAINS	28.90
Total DIGGERS HOTLINE:				28.90

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY/WPL				
252422000026	01/02/2026	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	19.18
054885000025	01/02/2026	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	143.09
Total ALLIANT ENERGY/WPL:				162.27
HOME DEPOT CREDIT SERVICES				
3289-DEC 202	12/05/2025	SUMP PUMPS FOR CLARIFIERS	61-00-00-93840 MAINT-CLARIFIER	338.00
Total HOME DEPOT CREDIT SERVICES:				338.00
UNITED LABORATORIES				
INV451680	12/30/2025	WEED/BRUSH KILLER	61-00-00-93910 MAINTENANCE-OTHER	3,759.00
Total UNITED LABORATORIES:				3,759.00
Total 61:				77,391.30
62				
COLUMN SOFTWARE PBC				
23DF32E0-000	12/12/2025	AD FOR BIDS - CENTER ST TO	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	337.65
Total COLUMN SOFTWARE PBC:				337.65
DIXON ENGINEERING INC				
25-1354	12/18/2025	CENTER TOWER PAINT - ANTE	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	330.00
Total DIXON ENGINEERING INC:				330.00
FNBO				
5589 DEC 202	01/02/2026	UBIQUITI CITY IT SWITCH DPW	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	124.70
5589 DEC 202	01/02/2026	UBIQUITI CITY IT NANOBEAM D	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	312.70
5589 NOV 202	12/03/2025	UBIQUITI CITY IT - SWITCH LITE	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	233.70
5589 NOV 202	12/03/2025	BEST BUY CITY IT - BBU PD	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	221.54
Total FNBO:				892.64
MSA PROFESSIONAL SERVICES INC				
024203	12/22/2025	HWY 50 DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	4,463.12
Total MSA PROFESSIONAL SERVICES INC:				4,463.12
CORE & MAIN LP				
Y296691	12/23/2025	1" IPERL METERS	62-00-00-34600 METERS	1,651.77
Total CORE & MAIN LP:				1,651.77
HOME DEPOT CREDIT SERVICES				
3289-12-2025	01/05/2026	METER WIRE	62-00-00-34600 METERS	182.54
Total HOME DEPOT CREDIT SERVICES:				182.54
MARTELLE WATER TREATMENT				
30727	12/19/2025	CHEMICALS-WELLS	62-00-00-60200 CHEMICALS	1,045.95
Total MARTELLE WATER TREATMENT:				1,045.95

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY/WPL				
145511000025	01/02/2026	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,617.24
327391000025	01/02/2026	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	644.38
348370000025	01/02/2026	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	733.66
972745000025	01/02/2026	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	454.20
Total ALLIANT ENERGY/WPL:				3,449.48
WE ENERGIES				
5735867555	12/10/2025	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	116.53
5736356661	12/10/2025	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	39.17
Total WE ENERGIES:				155.70
PECK & WEIS HEATING & COOLING				
I-73594-1	01/15/2026	NEW FURNACE WELL #4	62-00-00-61100 STRUCTURE & IMPRVMT	3,800.00
Total PECK & WEIS HEATING & COOLING:				3,800.00
ALLIANT ENERGY/WPL				
347962000025	01/02/2026	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	225.17
576425000025	01/02/2026	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	6,844.83
717061000025	01/02/2026	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	225.58
Total ALLIANT ENERGY/WPL:				7,295.58
WE ENERGIES				
5735484194	12/10/2025	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	55.30
5736299553	12/10/2025	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	958.80
Total WE ENERGIES:				1,014.10
HOME DEPOT CREDIT SERVICES				
3289-DEC 202	12/05/2025	THERMOSTAT FOR WELL 4 & B	62-00-00-62600 MISCELLANEOUS EXPENSE	37.94
Total HOME DEPOT CREDIT SERVICES:				37.94
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	ENGINE OIL-CENTER ST GENE	62-00-00-63300 MAINT PUMPING EQUIP	27.95
Total AMAZON CAPITAL SERVICES:				27.95
MARTELLE WATER TREATMENT				
30727	12/19/2025	CHEMICALS-TREATMENT PLAN	62-00-00-64100 CHEMICALS	2,668.96
Total MARTELLE WATER TREATMENT:				2,668.96
ALLIANT ENERGY/WPL				
974671000025	01/02/2026	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	153.21
Total ALLIANT ENERGY/WPL:				153.21
NORTHERN LAKE SERVICE INC				
2522568	12/19/2025	MANGANESE MONTHLY	62-00-00-64200 LABOR & EXPENSES (LAB)	44.37
Total NORTHERN LAKE SERVICE INC:				44.37

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WI STATE LABORATORY OF HYGIENE				
830312	12/31/2025	FLOURIDE SAMPLING-DEC 202	62-00-00-64200 LABOR & EXPENSES (LAB)	31.00
Total WI STATE LABORATORY OF HYGIENE:				31.00
DUNN LUMBER				
2273612	01/02/2026	PLUMBING PARTS FOR SLOP S	62-00-00-65100 PLANT MAINTENANCE	9.58
Total DUNN LUMBER:				9.58
HOME DEPOT CREDIT SERVICES				
3289-12-2025	01/05/2026	GARDEN HOSE, SCREWS & SH	62-00-00-65100 PLANT MAINTENANCE	51.91
Total HOME DEPOT CREDIT SERVICES:				51.91
SHERWIN WILLIAMS				
270561315212	12/19/2025	PAINT FOR PLANT B	62-00-00-65100 PLANT MAINTENANCE	86.90
Total SHERWIN WILLIAMS:				86.90
WELDERS SUPPLY CO				
3260786	12/18/2025	PROPANE FOR FORKLIFT	62-00-00-65100 PLANT MAINTENANCE	233.26
Total WELDERS SUPPLY CO:				233.26
SJE				
CD99602607	01/07/2026	RESERVOIR #2 SCADA SCALIN	62-00-00-65200 MAINT WATER TREATMENT EQUIP	721.44
Total SJE:				721.44
ALLIANT ENERGY/WPL				
098433000025	01/02/2026	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	153.38
520171000025	01/02/2026	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	105.02
Total ALLIANT ENERGY/WPL:				258.40
FNBO				
5589 NOV 202	12/03/2025	BEST BUY SCADA BBU - CENTE	62-00-00-66100 MAINT OPS-STANDPIPES	105.49
5589 DEC 202	01/02/2026	PALLET JACK	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	421.99
Total FNBO:				527.48
HOME DEPOT CREDIT SERVICES				
3289-12-2025	01/05/2026	TELESCOPING WAND	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	31.48
3289-12-2025	01/05/2026	FUNNELS	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	6.98
3289-12-2025	01/05/2026	RESPIRATORS FOR PAINTING	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	68.28
3289-DEC 202	12/05/2025	WIRE, CONECTORS & CABLE TI	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	29.98
3289-DEC 202	12/05/2025	BAND SAW REPL. BLADES	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	35.97
3289-DEC 202	12/05/2025	ELECTRICAL TESTER	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	17.97
Total HOME DEPOT CREDIT SERVICES:				190.66
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	BATTERY BACKUPS	62-00-00-67200 RESERVOIR & STANDPIPES	165.28
Total AMAZON CAPITAL SERVICES:				165.28

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
FNBO				
5589 DEC 202	01/02/2026	WE ENERGIES NEW GAS SERV	62-00-00-67200 RESERVOIR & STANDPIPES	3,699.15
Total FNBO:				3,699.15
DIGGERS HOTLINE				
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	62-00-00-67300 MAINT OF MAINS & VALVES	14.45
Total DIGGERS HOTLINE:				14.45
HOME DEPOT CREDIT SERVICES				
3289-DEC 202	12/05/2025	ASPHALT COLD PATCH	62-00-00-67300 MAINT OF MAINS & VALVES	239.64
3289-DEC 202	12/05/2025	INSULATION FOR MAIN @ VIST	62-00-00-67300 MAINT OF MAINS & VALVES	32.97
Total HOME DEPOT CREDIT SERVICES:				272.61
DIGGERS HOTLINE				
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	62-00-00-67500 MAINT SERVICES & CURB BOX	14.45
Total DIGGERS HOTLINE:				14.45
DOWN TO EARTH CONTRACTORS INC				
8746	12/30/2025	REPLACE CURB BOX - 738 MAI	62-00-00-67500 MAINT SERVICES & CURB BOX	1,836.00
Total DOWN TO EARTH CONTRACTORS INC:				1,836.00
SCHMITZ READY MIX INC				
1228712-IN	12/16/2025	SLURRY BACKFILL - 738 MAIN S	62-00-00-67500 MAINT SERVICES & CURB BOX	435.00
Total SCHMITZ READY MIX INC:				435.00
ABT MAILCOM				
54355	12/31/2025	JANUARY 2026 BILLS	62-00-00-90300 RECORDS & COLLECTION EXPENSE	1,821.82
Total ABT MAILCOM:				1,821.82
AMAZON CAPITAL SERVICES				
89C4-NOV 202	12/01/2025	CREDIT-INV IDHK-CGTW-QVFD	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.91-
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.91
89C4-NOV 202	12/01/2025	MISC OFFICE SUPPLIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	42.34
89C4-NOV 202	12/01/2025	MONITOR MOUNT	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	27.44
Total AMAZON CAPITAL SERVICES:				69.78
AT&T				
262248865612	12/13/2025	PHONE SERVICES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	176.17
Total AT&T:				176.17
CHARTER COMMUNICATIONS				
152474701122	12/21/2025	INTERNET SERV - JAN 2026	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.99
Total CHARTER COMMUNICATIONS:				119.99
FNBO				
5589 DEC 202	01/02/2026	VONAGE PHONE SERVICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	134.35
5589 NOV 202	12/03/2025	ADOBE SUBSCRIPTION	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	126.53

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
5589 NOV 202	12/03/2025	VARIDESKS FOR OFFICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	324.80
5589 NOV 202	12/03/2025	VONAGE PHONE SERVICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	134.35
Total FNBO:				720.03
JAMES IMAGING SYSTEMS INC				
1632607	11/25/2025	SVC CONTRACT COPIER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	79.50
1641516	12/18/2025	SVC CONTRACT COPIER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	79.50
Total JAMES IMAGING SYSTEMS INC:				159.00
ODP BUSINESS SOLUTIONS LLC				
450172748001	12/12/2025	LABELS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	51.87
450173273001	12/12/2025	COPY PAPER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	22.24
450173278001	12/12/2025	AIR FRESHENER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	13.89
Total ODP BUSINESS SOLUTIONS LLC:				88.00
PETTY CASH				
PC01142026	01/14/2026	PRINT OF 1931 UC BLDG PHOT	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	19.77
PC01142026	01/14/2026	PRINT OF WATERWORKS UC B	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	19.77
PC01142026	01/14/2026	DRACAENA PLANT & STAND FO	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	82.18
Total PETTY CASH:				121.72
PITNEY BOWES BANK INC RESERVE ACCOUNT				
PB121925	12/19/2025	POSTAGE METER FUNDS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	500.00
Total PITNEY BOWES BANK INC RESERVE ACCOUNT:				500.00
RACHWAL, TYLER				
RACHWAL121	12/18/2025	CEU REIMBURSEMENT	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	61.35
Total RACHWAL, TYLER:				61.35
STATE OF WISCONSIN DOA				
505-00001072	12/11/2025	11/2025 IRONPORT FEE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	3.97
Total STATE OF WISCONSIN DOA:				3.97
US CELLULAR				
0773597534	12/04/2025	WATER PHONE SERVICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	257.14
Total US CELLULAR:				257.14
MSA PROFESSIONAL SERVICES INC				
024955	01/15/2026	UTILITY SYSTEM MAPPING & C	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	1,233.12
Total MSA PROFESSIONAL SERVICES INC:				1,233.12
SECURIAN FINANCIAL GROUP INC				
LIFE-FEB-2026	01/15/2026	FEB LIFE 2026	62-00-00-92630 LIFE INSURANCE EXPENSE	14.05
Total SECURIAN FINANCIAL GROUP INC:				14.05
CINTAS				
5308133703	12/16/2025	FIRST AID CABINET RESTOCK	62-00-00-93000 MISCELLANEOUS GENERAL EXP	160.15

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CINTAS:				160.15
FNBO				
5589 DEC 202	01/02/2026	AREA 262 EMPL. XMAS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	94.95
Total FNBO:				94.95
HOME DEPOT CREDIT SERVICES				
3289-12-2025	01/05/2026	PVC CEMENT	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	19.38
3289-12-2025	01/05/2026	HYDRAULIC WATER STOP CEM	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	26.97
3289-12-2025	01/05/2026	PAINT SUPPLIES	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	22.96
3289-12-2025	01/05/2026	CLEANING SUPPLIES	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	33.92
3289-12-2025-	01/02/2026	WATER HEATER, BRACKETS &	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	629.45
Total HOME DEPOT CREDIT SERVICES:				732.68
TREVIPAY-WALMART				
bb8c4ba4	01/07/2026	CORK BOARD FOR PLANT B	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	27.77
Total TREVIPAY-WALMART:				27.77
VERIZON				
633000088082	01/02/2026	12/2025 ASSET TRACKING	62-00-00-93300 TRANSPORTATION EXPENSE	91.75
Total VERIZON:				91.75
Total 62:				42,551.97
Grand Totals:				120,022.52

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Paid and unpaid invoices included.
 - Invoice Detail.GL account (2 Characters) = "61","62","01000013105"
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Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: January 2026 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

Staff distributed the EPA's Lead and Copper Rule Improvements (LCRI) required annual customer notifications for water service line material types. Additionally, the Utility's inventory was submitted to the WDNR for review, and we continue to correspond with Department Staff to finalize 2025's reporting.

The Center Street Tower generator installation project continues to move forward. The natural gas service installation was completed the week of January 12th, and Staff will continue with the remaining project needs over the coming months, as the weather allows.

The floor recoating project at the WTP was completed the week of January 12th, and we expect the work to be closed out with the issuance of a single invoice within the next several weeks.

WASTEWATER OPERATIONS

Work on the WWTP Facilities Plan continues, and we expect the first working session between Staff and MSA to be held within the next several weeks, where the preliminary evaluation of options for future treatment processes will begin.

The floor recoating project at the WWTP is nearing completion and it is expected the contractor will be fully demobilized within the next 10 days.

OFFICE & ADMINISTRATION

Fourth-quarter regular collections will close on January 20th, which will be followed by distribution of past due notices and disconnections are anticipated to be done February 17th for all delinquent accounts.

A preconstruction meeting was held on January 15th for Phase 8 of Symphony Bay, and the utility work will begin immediately following final WDNR approval of the project plans and the City's approval of shop drawings for the pending improvements.

Several capital projects have moved through bidding and are noticed for potential Commission action in January. Additionally, work continues on various other projects planned for 2026, which are anticipated to be brought to the Commission for potential action over the next several months.

Preliminary work is underway for the 2025 Financial Audit, as well as the annual PSC report. The preliminary work is expected to continue over the next several weeks in anticipation of the Auditor's field work starting in approximately two months.

JANUARY 2026 UTILITY COMMISSION AGENDA - BACKGROUND INFORMATION

9. CENTER STREET TOWER RECOATING PROJECT

Over the last several months, Staff has worked with Dixon Engineering to prepare a specification manual and bid the subject project. An in-person bid opening was held on January 13th, and eleven bids were received. After review of the submitted bids, L&T Painting Inc. was found to be the lowest responsible bidder. A separate letter of recommendation from the project engineer is included for Commission review.

Action is recommended for the Commission to award the 200,000 Gallon Spheroid (Center Street) recoating work to L&T Painting, Inc. for a total bid price of \$200,200, and to authorize the Notice of Award and Agreement for the project.

10. SHERIDAN SPRINGS RD/CTH H UTILITY IMPROVEMENTS PROJECT

Staff has worked with MSA Professional Services, the Lake Geneva DPW, and the Walworth County Highway Department over the last several months to develop a project manual and bid the subject project. A virtual bid opening was held on January 13th, and five bids were received. After review of the submitted bids, Ultimate Backroads, LLC was found to be the lowest responsible bidder. A separate letter of recommendation from the project engineer is included for Commission review.

Action is recommended for the Commission to authorize the award of the Sheridan Springs/CTH H Utility Improvements project base bid and bid alternative A to Ultimate Backroads, LLC for a total bid price of \$551,220.75, and to authorize the Notice of Award and Agreement for the project.

11. PSA AMENDMENT – MSA PROFESSIONAL SERVICES – CTH H UTILITY IMPROVEMENT PROJECT

In anticipation of the award of the subject project, Staff requested MSA to draft an amendment to the current Professional Services Agreement, which would include engineering, surveying, and project administration services to move the project forward through construction. The amendment also includes updated costs for additional services rendered during the design and bidding phase of the project that were not included in the original scope of work. These additional services are outlined under the Phase 100 work, while the upcoming work is described under the Phase 200 portion of the PSA amendment.

Pending Commission action to award the subject project, Staff would recommend the Commission approve Amendment No. 1 of the Professional Services Agreement with MSA Professional Services for the Sheridan Springs/CTH H Utility Improvement Project.

12. UTILITY ENTERPRISE SOFTWARE SYSTEM TRANSITION

Utility Staff has coordinated with City Staff over the last 6 months to evaluate the municipal organization's enterprise software system(s). Subsequently, Staff demoed three products and were provided with proposals for each. Ultimately, Staff agreed that the best product for the organization was provided by BS&A Software. Pending final approval, the transition is expected to be completed in the fourth quarter of 2026 and would include a full migration of the Utility Billing, Financial, and Human Resources related software systems. The expected cost share for the Utility's portion of the software is \$30,200, which is within the budgetary allocations approved in the 2026 Utility budgets.

Action is recommended for the Commission to approve the transition of the Utility's enterprise software system to BS&A Software, as outlined in BS&A Quote 2440. It is further recommended that the Utility provide an affirmative recommendation of the same to the City of Lake Geneva's Finance, Licensing & Regulation Committee and Common Council.

**Lake Geneva Utility Commission, Wisconsin - 200,000 Gallon Spheroid Tank (Center Street)
2026 Water Tower Painting Project -January 13, 2026 - 2:00 p.m.**

	LC United	Seven Brothers	Worldwide	Clearcreek Coatings	TMI	Viking Industrial
	Sterling Heights,	Shelby Twp.,	Butler,	New Carlisle,	St. Paul,	Omaha,
	MI	MI	PA	OH	MN	NE
Section 05 00 00						
Mud Valve (1)	4,500	4,800	4,000	4,000	5,000	10,500
Condensate Drain Line (2)	4,500	1,500	4,500	5,000	6,000	7,900
Fall Prevention Device (3)	2,000	2,500	6,500	2,500	4,000	2,800
Roof Vent (4)	6,000	6,900	8,000	7,000	12,000	12,500
Roof Painter's Railing (5)	6,000	4,000	10,800	6,000	16,000	13,600
Roof Handrail Kickers & Antenna Cable Brackets (6)	4,500	6,000	19,500	7,000	20,000	15,700
Section 09 00 00						
Exterior Overcoat (7)	77,000	95,100	77,500	97,750	150,000	132,900
Wet Interior Repaint (8)	79,000	72,500	72,400	95,000	148,000	129,700
Dry Interior Partial Repaint (9)	17,000	12,000	41,000	24,000	34,000	22,500
Section 16 00 00						
Aviation Light (10)	5,000	6,900	5,100	4,000	9,000	13,600
Section 26 00 00				23,345	25,000	31,000
Cathodic Protection System (11)	24,500	35,000	39,640			
Project Total	230,000	247,200	288,940	275,595	429,000	392,700
Antennas & Cables	200	1,500	22,590	20,000	1,000	35,000
Acknowledgement of Addendum 1	Yes	No	Yes	Yes	Yes	Yes
Bid Bond	10%	10%	10%	10%	10%	10%

**Lake Geneva Utility Commission, Wisconsin - 200,000 Gallon Spheroid Tank (Center Street)
2026 Water Tower Painting Project -January 13, 2026 - 2:00 p.m.**

	MW Cole	L&T Painting	Era Valdivia	PT&T	Classic Protective	Lane Tank
	The Villages, FL	Shelby Township MI	Chicago, IL	Henderson, KY	Menomonie, WI	Menomonie, WI
Section 05 00 00						
Mud Valve (1)	4,500	7,000	7,000		7,800	
Condensate Drain Line (2)	1,500	1,500	5,800		1,850	
Fall Prevention Device (3)	6,500	1,900	7,000		5,760	
Roof Vent (4)	8,500	9,500	8,000		7,000	
Roof Painter's Railing (5)	22,000	8,000	10,000		8,050	
Roof Handrail Kickers & Antenna Cable Brackets (6)	2,000	4,800	8,200		6,900	
Section 09 00 00						
Exterior Overcoat (7)	150,000	53,000	93,500		131,669	
Wet Interior Repaint (8)	120,000	74,000	87,500		113,468	
Dry Interior Partial Repaint (9)	65,000	14,000	25,000		70,702	
Section 16 00 00						
Aviation Light (10)	5,000	2,500	7,000		3,850	
Section 26 00 00						
Cathodic Protection System (11)	25,000	24,000	26,800		32,529	
Project Total	410,000	200,200	285,800		389,578	
Antennas & Cables	0	0	0		7,000	
Acknowledgement of Addendum 1	Yes	Yes	Yes		Yes	
Bid Bond	10%	10%	10%		10%	

**Lake Geneva Utility Commission, Wisconsin - 200,000 Gallon Spheroid Tank (Center Street)
2026 Water Tower Painting Project -January 13, 2026 - 2:00 p.m.**

	Inspec Coatings	O&J Coatings	Stoic Industrial	Willkomm Exc.	O&A	Maguire Iron
	Campbell,	Hurst,	Grand Ledge,	Union Grove,	Hurst,	Sioux Falls,
	OH	TX	MI	WI	TX	SD
Section 05 00 00						
Mud Valve (1)					6,500	
Condensate Drain Line (2)					1,000	
Fall Prevention Device (3)					4,000	
Roof Vent (4)					9,000	
Roof Painter's Railing (5)					14,000	
Roof Handrail Kickers & Antenna Cable Brackets (6)					4,000	
Section 09 00 00						
Exterior Overcoat (7)					93,000	
Wet Interior Repaint (8)					106,500	
Dry Interior Partial Repaint (9)					30,000	
Section 16 00 00						
Aviation Light (10)					6,000	
Section 26 00 00						
Cathodic Protection System (11)					30,000	
Project Total					304,000	
Antennas & Cables					3,000	
Acknowledgement of Addendum 1					Yes	
Bid Bond					10%	



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

4811 S. 76th Street
Suite 109
Greenfield, WI 53220
Telephone: (414) 529-1859
Fax: (414) 282-7830

January 16, 2026

Mr. Josh Gajewski
Lake Geneva Utility Commission
361 W. Main Street
Lake Geneva, WI 53147

Subject: 200,000-Gallon Spheroid (Center Street) Tank Repainting and Repair Project -
Recommendation for Award

Dear Mr. Gajewski:

Dixon Engineering has reviewed the bids submitted for repainting and repair of the 200,000-gallon spheroid tank and recommends award to the low bidder, L&T Painting Inc. of Shelby Township, Michigan, for the bid amount of \$200,200 which includes the Exterior Overcoat, Wet Interior Repaint, Dry Interior Partial Repaint, and Cost to Work Around Antennas & Affiliated Cables Alternate. L&T Painting Inc. is a prequalified contractor with Dixon and is in good standing.

If you have any questions, please contact me at (414) 429-3430.

FOR DIXON ENGINEERING, INC.,

Kayla Mulcahy
Project Manager
NACE Certified #10049

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**

Lake Geneva Utility Commission - Sheridan Springs/CTH H Utility Improvements (#9996676)
 Owner: Lake Geneva Utility Commission
 Solicitor: MSA Professional Services - Madison
 01/13/2026 01:00 PM CST
 MSA Project #07815014

Line Item	Item Description	UoM	Quantity	Engineer Estimate		Ultimate Backroads		Bradford Contractors LLC		The Wanasek Corp		Fischer Excavating, Inc.		Globe Contractors, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
GENERAL															
1	Mobilization, Bonds & Insurance	LS	1	\$16,000.00	\$16,000.00	\$30,000.00	\$30,000.00	\$22,690.00	\$22,690.00	\$46,940.00	\$46,940.00	\$25,300.00	\$25,300.00	\$35,650.00	\$35,650.00
2	Traffic Control	LS	1	\$35,000.00	\$35,000.00	\$55,655.00	\$55,655.00	\$49,580.00	\$49,580.00	\$43,500.00	\$43,500.00	\$54,000.00	\$54,000.00	\$42,100.00	\$42,100.00
3	Utility Line Opening (ULO)	EA	10	\$725.00	\$7,250.00	\$464.00	\$4,640.00	\$650.00	\$6,500.00	\$1,305.00	\$13,050.00	\$900.00	\$9,000.00	\$800.00	\$8,000.00
4	Stone Tracking Pad (Undistributed)	EA	3	\$1,000.00	\$3,000.00	\$1.00	\$3.00	\$100.00	\$300.00	\$1,500.00	\$4,500.00	\$2,099.00	\$6,297.00	\$1,500.00	\$4,500.00
5	Tree Removal	EA	2	\$1,000.00	\$2,000.00	\$620.00	\$1,240.00	\$950.00	\$1,900.00	\$800.00	\$1,600.00	\$600.00	\$1,200.00	\$1,000.00	\$2,000.00
6	Clearing & Grubbing	LS	1	\$5,000.00	\$5,000.00	\$2,066.00	\$2,066.00	\$950.00	\$950.00	\$690.00	\$690.00	\$2,000.00	\$2,000.00	\$3,225.00	\$3,225.00
7	Salvage, Stockpile, Reinstall Mailboxes	LS	1	\$500.00	\$500.00	\$300.00	\$300.00	\$250.00	\$250.00	\$1,275.00	\$1,275.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
General Subtotal:				\$68,750.00		\$93,904.00		\$82,170.00		\$111,555.00		\$98,997.00		\$96,675.00	
WATERMAIN															
8	Remove Existing Watermain	LF	70	\$50.00	\$3,500.00	\$33.00	\$2,310.00	\$20.00	\$1,400.00	\$70.00	\$4,900.00	\$54.00	\$3,780.00	\$87.75	\$6,142.50
9	2-Inch Rigid Insulation Cap and Abandon Existing	SF	288	\$5.00	\$1,440.00	\$7.00	\$2,016.00	\$7.50	\$2,160.00	\$5.00	\$1,440.00	\$3.00	\$864.00	\$3.00	\$864.00
10	Watermain	EA	7	\$1,000.00	\$7,000.00	\$455.00	\$3,185.00	\$650.00	\$4,550.00	\$2,090.00	\$14,630.00	\$2,905.00	\$20,335.00	\$2,494.00	\$17,458.00
11	Abandon Existing Water Valve	EA	4	\$750.00	\$3,000.00	\$200.00	\$800.00	\$110.00	\$440.00	\$830.00	\$3,320.00	\$918.00	\$3,672.00	\$1,225.50	\$4,902.00
12	Water Main, C900, 14-inch	LF	15	\$250.00	\$3,750.00	\$177.00	\$2,655.00	\$290.00	\$4,350.00	\$575.00	\$8,625.00	\$227.00	\$3,405.00	\$305.50	\$4,582.50
13	Water Main, C900, 12-inch	LF	10	\$200.00	\$2,000.00	\$260.25	\$2,602.50	\$270.00	\$2,700.00	\$575.00	\$5,750.00	\$254.00	\$2,540.00	\$447.50	\$4,475.00
14	Water Main, C900, 8-inch	LF	410	\$170.00	\$69,700.00	\$115.00	\$47,150.00	\$110.00	\$45,100.00	\$175.00	\$71,750.00	\$104.00	\$42,640.00	\$170.00	\$69,700.00
15	Water Main, C900, 6-inch	LF	10	\$140.00	\$1,400.00	\$165.00	\$1,650.00	\$180.00	\$1,800.00	\$425.00	\$4,250.00	\$122.00	\$1,220.00	\$290.00	\$2,900.00
16	Valve and Box, 8-inch	EA	2	\$3,800.00	\$7,600.00	\$3,852.00	\$7,704.00	\$4,600.00	\$9,200.00	\$4,020.00	\$8,040.00	\$3,739.00	\$7,478.00	\$3,310.00	\$6,620.00
17	Valve and Box, 6-inch	EA	1	\$3,000.00	\$3,000.00	\$2,652.00	\$2,652.00	\$3,500.00	\$3,500.00	\$2,710.00	\$2,710.00	\$2,672.00	\$2,672.00	\$2,420.00	\$2,420.00
18	Tee, 14-inch x 8-inch	EA	1	\$2,000.00	\$2,000.00	\$2,891.00	\$2,891.00	\$6,100.00	\$6,100.00	\$2,730.00	\$2,730.00	\$3,456.00	\$3,456.00	\$2,440.00	\$2,440.00
19	Tee, 12-inch x 8-inch	EA	1	\$1,500.00	\$1,500.00	\$2,346.00	\$2,346.00	\$3,400.00	\$3,400.00	\$1,765.00	\$1,765.00	\$2,175.00	\$2,175.00	\$1,500.00	\$1,500.00
20	Tee, 8-inch x 6-inch	EA	1	\$1,000.00	\$1,000.00	\$1,851.00	\$1,851.00	\$3,200.00	\$3,200.00	\$1,235.00	\$1,235.00	\$1,208.00	\$1,208.00	\$970.00	\$970.00
21	Bend, 8-inch	EA	9	\$900.00	\$8,100.00	\$565.00	\$5,085.00	\$1,250.00	\$11,250.00	\$940.00	\$8,460.00	\$898.00	\$8,082.00	\$690.00	\$6,210.00
22	1-1/4 Inch SDR 9 Polyethylene Water Service	LF	320	\$75.00	\$24,000.00	\$136.25	\$43,600.00	\$135.00	\$43,200.00	\$160.00	\$51,200.00	\$81.00	\$25,920.00	\$98.50	\$31,520.00
23	1-1/4 Inch Corporation, Curb Stop, Box & Reconnect.	EA	6	\$1,500.00	\$9,000.00	\$2,025.00	\$12,150.00	\$1,950.00	\$11,700.00	\$3,150.00	\$18,900.00	\$3,681.00	\$22,086.00	\$3,480.00	\$20,880.00
24	Reducer, 8-inch x 6-inch	EA	1	\$1,000.00	\$1,000.00	\$1,533.00	\$1,533.00	\$1,050.00	\$1,050.00	\$895.00	\$895.00	\$918.00	\$918.00	\$402.50	\$402.50
25	Reducer, 8-inch x 4-inch	EA	1	\$750.00	\$750.00	\$1,498.00	\$1,498.00	\$1,050.00	\$1,050.00	\$855.00	\$855.00	\$876.00	\$876.00	\$370.00	\$370.00
26	Connect to Existing Watermain	EA	13	\$1,750.00	\$22,750.00	\$750.00	\$9,750.00	\$2,400.00	\$31,200.00	\$1,885.00	\$24,505.00	\$4,919.00	\$63,947.00	\$2,785.00	\$36,205.00
27	Temporary Water Services	EA	7	\$715.00	\$5,005.00	\$750.00	\$5,250.00	\$900.00	\$6,300.00	\$2,190.00	\$15,330.00	\$2,397.00	\$16,779.00	\$950.00	\$6,650.00
Watermain Subtotal:				\$177,495.00		\$158,678.50		\$193,650.00		\$251,290.00		\$234,053.00		\$227,211.50	
SANITARY SEWER															
28	Sanitary Sewer, PVC, 8-Inch	LF	140	\$125.00	\$17,500.00	\$210.00	\$29,400.00	\$125.00	\$17,500.00	\$210.00	\$29,400.00	\$178.00	\$24,920.00	\$220.00	\$30,800.00
29	Sanitary Manhole, 48-Inch, Complete	EA	3	\$6,000.00	\$18,000.00	\$4,900.00	\$14,700.00	\$9,500.00	\$28,500.00	\$6,350.00	\$19,050.00	\$8,932.00	\$26,796.00	\$5,370.00	\$16,110.00
30	Connect to Existing Sanitary Sewer Slurry Fill, Cap & Abandon Existing	EA	4	\$1,500.00	\$6,000.00	\$740.00	\$2,960.00	\$2,500.00	\$10,000.00	\$950.00	\$3,800.00	\$2,598.00	\$10,392.00	\$1,450.00	\$5,800.00
31	Sanitary Sewer	LF	122	\$25.00	\$3,050.00	\$21.00	\$2,562.00	\$16.00	\$1,952.00	\$31.00	\$3,782.00	\$90.00	\$10,980.00	\$58.50	\$7,137.00
32	Remove Existing Sanitary Manhole Cap & Abandon Existing 4-inch Pipe	EA	4	\$4,000.00	\$16,000.00	\$625.00	\$2,500.00	\$1,850.00	\$7,400.00	\$855.00	\$3,420.00	\$928.00	\$3,712.00	\$2,500.00	\$10,000.00
33	Through San MHs	EA	3	\$550.00	\$1,650.00	\$315.25	\$945.75	\$350.00	\$1,050.00	\$1,165.00	\$3,495.00	\$932.00	\$2,796.00	\$1,750.00	\$5,250.00
34	Manhole Casting, Adjustment and Chimney Seal (Undistributed)	EA	6	\$750.00	\$4,500.00	\$1,874.00	\$11,244.00	\$2,100.00	\$12,600.00	\$2,450.00	\$14,700.00	\$2,278.00	\$13,668.00	\$3,200.00	\$19,200.00
35	Manhole Adjustment and Chimney Seal (Undistributed)	EA	6	\$250.00	\$1,500.00	\$1,274.00	\$7,644.00	\$1,200.00	\$7,200.00	\$1,780.00	\$10,680.00	\$1,595.00	\$9,570.00	\$2,150.00	\$12,900.00
36	Sanitary Bypass Pumping	LS	1	\$2,000.00	\$2,000.00	\$4,500.00	\$4,500.00	\$3,200.00	\$3,200.00	\$1,305.00	\$1,305.00	\$15,518.00	\$15,518.00	\$3,850.00	\$3,850.00
37	Utility Trench Slurry Backfill	LF	650	\$150.00	\$97,500.00	\$78.00	\$50,700.00	\$104.00	\$67,600.00	\$95.00	\$61,750.00	\$115.00	\$74,750.00	\$138.00	\$89,700.00

Line Item	Item Description	UofM	Quantity	Engineer Estimate		Ultimate Backroads		Bradford Contractors LLC		The Wanasek Corp		Fischer Excavating, Inc.		Globe Contractors, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
38	Utility Trench Granular Backfill	LF	450	\$50.00	\$22,500.00	\$41.45	\$18,652.50	\$20.00	\$9,000.00	\$15.00	\$6,750.00	\$23.00	\$10,350.00	\$60.00	\$27,000.00
Sanitary Sewer Subtotal:					\$190,200.00		\$145,808.25		\$166,002.00		\$158,132.00		\$203,452.00		\$227,747.00
ROADWAY															
39	Salvage, Reinstall and Regrade Gravel Driveway	LS	1	\$500.00	\$500.00	\$310.00	\$310.00	\$1,100.00	\$1,100.00	\$790.00	\$790.00	\$689.00	\$689.00	\$1,500.00	\$1,500.00
40	Asphalt Pavement Removal	SY	1470	\$7.50	\$11,025.00	\$8.00	\$11,760.00	\$5.00	\$7,350.00	\$10.00	\$14,700.00	\$20.00	\$29,400.00	\$5.00	\$7,350.00
41	Excavation Below Subgrade (EBS)	CY	80	\$17.50	\$1,400.00	\$20.60	\$1,648.00	\$15.00	\$1,200.00	\$42.00	\$3,360.00	\$30.00	\$2,400.00	\$50.00	\$4,000.00
42	Breaker Run	TON	160	\$17.50	\$2,800.00	\$28.85	\$4,616.00	\$38.00	\$6,080.00	\$38.00	\$6,080.00	\$32.00	\$5,120.00	\$30.00	\$4,800.00
43	Dense Graded Base	TON	1515	\$17.50	\$26,512.50	\$28.85	\$43,707.75	\$30.00	\$45,450.00	\$29.00	\$43,935.00	\$29.00	\$43,935.00	\$30.00	\$45,450.00
44	Concrete Curb & Gutter Removal	LF	305	\$15.00	\$4,575.00	\$11.00	\$3,355.00	\$8.00	\$2,440.00	\$21.00	\$6,405.00	\$7.00	\$2,135.00	\$13.00	\$3,965.00
45	Concrete Pavement Removal	SF	940	\$5.00	\$4,700.00	\$1.25	\$1,175.00	\$6.00	\$5,640.00	\$4.00	\$3,760.00	\$1.50	\$1,410.00	\$2.50	\$2,350.00
46	Concrete Curb and Gutter, 30-Inch	LF	105	\$55.00	\$5,775.00	\$72.15	\$7,575.75	\$35.00	\$3,675.00	\$55.00	\$5,775.00	\$65.00	\$6,825.00	\$70.00	\$7,350.00
47	Concrete Sidewalk, 4-Inch Depth	SF	250	\$11.50	\$2,875.00	\$14.45	\$3,612.50	\$13.00	\$3,250.00	\$16.00	\$4,000.00	\$14.00	\$3,500.00	\$14.00	\$3,500.00
48	Concrete Driveway & Sidewalk Apron, 6-Inch Depth	SF	160	\$12.50	\$2,000.00	\$16.00	\$2,560.00	\$31.00	\$4,960.00	\$16.00	\$2,560.00	\$15.00	\$2,400.00	\$15.50	\$2,480.00
49	Hot Mix Asphaltic Pavement, Roadway, Type 4LT 58-28 S	TON	165	\$120.00	\$19,800.00	\$144.00	\$23,760.00	\$140.00	\$23,100.00	\$150.00	\$24,750.00	\$140.00	\$23,100.00	\$195.00	\$32,175.00
50	Hot Mix Asphaltic Pavement, Driveways, 3-IN Depth, Type 4LT 58-28 S	TON	35	\$120.00	\$4,200.00	\$144.00	\$5,040.00	\$140.00	\$4,900.00	\$150.00	\$5,250.00	\$140.00	\$4,900.00	\$195.00	\$6,825.00
51	Detectable Warning Fields	SF	10	\$55.00	\$550.00	\$62.00	\$620.00	\$65.00	\$650.00	\$53.00	\$530.00	\$60.00	\$600.00	\$60.00	\$600.00
Roadway Subtotal:					\$86,712.50		\$109,740.00		\$109,795.00		\$121,895.00		\$126,414.00		\$122,345.00
RESTORATION & EROSION CONTROL															
52	Topsoil, Seed, Fertilize, Erosion Mat Class II Type B (Urban)	SY	1065	\$12.50	\$13,312.50	\$12.30	\$13,099.50	\$15.00	\$15,975.00	\$13.00	\$13,845.00	\$11.95	\$12,726.75	\$12.00	\$12,780.00
53	Silt Fence (Undistributed)	LF	565	\$7.50	\$4,237.50	\$2.30	\$1,299.50	\$2.50	\$1,412.50	\$3.00	\$1,695.00	\$2.25	\$1,271.25	\$2.25	\$1,271.25
54	Inlet Protection	EA	19	\$200.00	\$3,800.00	\$65.00	\$1,235.00	\$75.00	\$1,425.00	\$75.00	\$1,425.00	\$70.00	\$1,330.00	\$70.00	\$1,330.00
55	Culvert Ditch Checks	EA	4	\$500.00	\$2,000.00	\$20.00	\$80.00	\$75.00	\$300.00	\$22.00	\$88.00	\$20.00	\$80.00	\$20.00	\$80.00
56	Sediment Logs (Undistributed)	LF	150	\$7.50	\$1,125.00	\$6.00	\$900.00	\$6.00	\$900.00	\$7.00	\$1,050.00	\$5.95	\$892.50	\$5.95	\$892.50
Restoration & Erosion Control Subtotal:					\$24,475.00		\$16,614.00		\$20,012.50		\$18,103.00		\$16,300.50		\$16,353.75
BID ALTERNATIVE A															
57	Mobilization, Bonds & Insurance (Bid Alternative A)	LS	1	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$1,800.00	\$1,800.00	\$10,870.00	\$10,870.00	\$10,828.00	\$10,828.00	\$500.00	\$500.00
58	Polyurea Lining Systems for Underground Structures, 48-Inch, Vertical Foot	VF	52	\$250.00	\$13,000.00	\$413.00	\$21,476.00	\$563.00	\$29,276.00	\$405.00	\$21,060.00	\$380.00	\$19,760.00	\$380.00	\$19,760.00
Bid Alternative A Total:					\$19,000.00		\$26,476.00		\$31,076.00		\$31,930.00		\$30,588.00		\$20,260.00
Base Bid Total:					\$547,632.50		\$524,744.75		\$571,629.50		\$660,975.00		\$679,216.50		\$690,332.25
Base Bid + Bid Alternative A Total:					\$566,632.50		\$551,220.75		\$602,705.50		\$692,905.00		\$709,804.50		\$710,592.25



1702 Pankratz Street
Madison, WI 53704
(608) 242-7779

www.msa-ps.com

January 15, 2026

Dennis Lyon, President
Lake Geneva Utility Commission
PO Box 187
Lake Geneva, WI 53147

Re: Sheridan Springs/CTH H Utility Improvements
Lake Geneva Utility Commission

Dear Mr. Lyon:

Upon review of the bids received on January 13, 2026 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

Ultimate Backroads LLC
PO Box 576
Genoa City, WI 53128

Bid Amount \$551,220.75

Please execute the enclosed Notice of Award for the contract. Once the form is signed, please email a copy back to nschiesser@msa-ps.com. After receiving the executed copy, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in black ink, appearing to read "Matt Wathke", is written over a light grey horizontal line.

Matt Wathke
Project Engineer Public Works

MW; nks
Enc.

NOTICE OF AWARD

Date of Issuance: _____

Owner: Lake Geneva Utility Commission

Owner's Contract No.:

Engineer: MSA Professional Services, Inc
Contract: Lake Geneva Utility Commission - Sheridan Springs/CTH H
Utility Improvements

Engineer's Project No.:07815014

Bidder: Ultimate Backroads LLC

Bidder's Address: PO Box 576, Genoa City, WI 53128

You are notified that your Bid dated January 13, 2026 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for Sheridan Springs/CTH H Utility Improvements
Base Bid + Bid Alternate A

The Contract Price of your Contract is Five Hundred Fifty-One Thousand, Two Hundred Twenty and 75/100 Dollars (\$551,220.75). Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

One unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner One counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): NA

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Lake Geneva Utility Commission

By (signature): _____

Name (printed): _____

Title: _____

Copy to Engineer

00 51 00 Notice of Award



Amendment

Amendment No: 1

MSA Project Number: 07815014
Date of Issuance: January 14, 2026

This is an amendment to the Agreement dated January 21, 2025 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 1702 Pankratz Street, Madison, WI 53704
Phone: (608) 242-7779
Representative: Kevin Lord Email: klord@msa-ps.com

LAKE GENEVA UTILITY COMMISSION (OWNER)

Address: 361 W Main Street, Lake Geneva, WI 53147
Phone: (262) 248-6644
Representative: Josh Gajewski Email: jgajewski@lgutilities.org

Project Name: Sheridan Springs Road & CTH H - Utility Improvements

The project scope has changed due to: Additional agency Coordination, enhanced staging, traffic and pedestrian control plans, natural project progression into the Construction Phase.

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: Approximate Start Date: January 2026
Approximate Completion Date: September 2027

The estimated fee for the work is: \$30,000.00 (Design Phase – Additional Phase 100 Scope)
The estimated fee for the work is: \$105,000.00 (Construction Phase)
Original contract amount: \$40,000.00
New contract amount: \$175,000.00

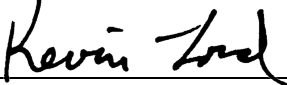
Any attachments or exhibits referenced in this Amendment are made part of the original Agreement. Payment for these services will be on a time and expense basis. Attachment B: Rate Schedule is attached and made part of this Agreement

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

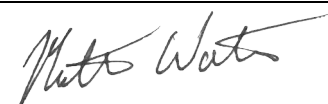
LAKE GENEVA UTILITY COMMISSION

MSA PROFESSIONAL SERVICES, INC.

Josh Gajewski
Utility Director
Date: _____



Kevin Lord
Team Leader
Date: 1/15/2026



Matt Wathke
Project Manager
Date: 1/15/2026

SCOPE OF SERVICES

MSA will provide services as set forth below.

- **Phase 100 – Design & Bidding Services**
 - **Task 102: Topographic & Utility Survey**
 - Additional Topographic Survey: Additional topographic and utility survey (outside of County survey) was necessary to fully evaluate and design the project; provided survey files and base mapping.
 - **Task 104: Final Design & Drafting**
 - Sanitary Sewer Expansion Evaluation: Additional design and drafting work was completed to evaluate potential sanitary sewer extension scenarios that should be considered while the roadway is open for construction.
 - Sanitary Sewer Manhole Rehabilitation & Coating: Additional work was done to evaluate coating system alternatives and include structure coating in the bid package as a bid alternative; coating systems for proposed and existing structures were evaluated.
 - Traffic & Pedestrian Control & Accommodation: The traffic control and pedestrian control plans were created in a collaborative effort between the City, County staff and the Utility. Multiple roadway traffic control and construction staging alternatives were developed and assessed; the assessment process also included evaluation of different methods of construction associated with each staging alternative. Multiple pedestrian traffic control plans were also created to assess options for both temporary pedestrian routes that would maintain foot traffic through the site, as well as plans that fully closed pedestrian foot traffic through the site.
 - Agency Coordination: Additional coordination with the County and City was completed to coordinate elements of the plan and to align plan details with the County and City goals. Specific efforts were made for the Center St intersection, where a pedestrian realignment is occurring; the Utility project staging and construction in the area was coordinated with the City's realignment efforts.
 - **Task 105: Project Specifications**
 - Specification Development: Specification development associated with the sanitary sewer rehab and coating and traffic and pedestrian control and staging.
- **Phase 200 – Construction Related Services**
 - **Task 201: Construction Administration & Management**
 - Project Administration & Management: Manage and coordinate project team, budget and schedules. Maintain communication with Owner and stakeholders on project.
 - QA/QC: Employ documented quality-assurance/quality-control procedures throughout project.
 - Pre-Construction Meeting: Coordinate and Conduct Preconstruction Meeting
 - Contractor Communication: Respond to Contractor Requests for Information and assist in interpretation of contract documents in person, in writing, or by telephone.
 - Submittal Review: Review Contractor Shop Drawings, Submittals, Schedules and Samples for compliance with Construction Documents.
 - Construction Progress Meetings/Site Visits: Project Manager to make periodic site visits to observe contractor's work in progress (maximum 6 visits).
 - Meetings: Attend meetings of Owner Board/Council/Committee as needed to present project information (maximum 1 meeting).
 - Change Orders: Review Change Order requests from Contractor; recommend Change Orders to Owner as appropriate.
 - Applications for Payment: Review Contractor Applications for Payment; make payment recommendation to Owner as appropriate.

- Project Closeout: Prepare punch list (items to be completed or corrected), and Substantial Completion Certificate. Review Contractor work and completion documents for compliance with construction contract and readiness for final payment (*includes warranty documentation and lien waiver review*).
 - Agency Coordination: Coordinate with County Staff regarding the progress of the utility project and the upcoming County road project, which is planned to be constructed immediately following the Utility project.
- **Task 202: Construction Staking**
 - Provide line and grade stakes for:
 - Sanitary Sewer
 - Water Main
 - Roadway subgrade and base courses
 - Asphalt Curb and Gutter
 - Sidewalk
- **Task 203: Construction Observation**
 - Furnish a Construction Observer to observe the progress and quality of the Contractor's work on the Project. Duties and responsibilities of the CO include:
 - Attend meetings with Contractor, such as preconstruction conferences and progress meetings.
 - Assist in communication between Engineer, Contractor and Owner, especially when additional information, interpretation, or clarification is needed regarding existing conditions or contract documents.
 - Conduct on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - Verify that tests, equipment, and systems start-ups are conducted and documented appropriately.
 - Maintain orderly files and prepare a daily report recording Contractor's hours and activities at the site.
 - Review applications for payment with regard to Work completed, and materials and equipment delivered at the Site.
 - Participate in visits to the Project to determine punch list items, and readiness for Substantial Completion and Final Completion.
 - The estimated fee for services is based on 30 days of Construction Observation for 8 hours per day (average) at the site. We assume some of the 30 days will require no, or minimal observation, and some days will require more than 8 hours. Travel time to/from the site is accounted for.
- **Task 204: Post Construction**
 - Record Drawings: Prepare Record Drawings based on addenda, Field Orders, Change Orders and Contractor's Records
 - Correction Period: Visit site with Owner one month prior to end of Contractor's correction period to ascertain if any work is subject to correction.

**ATTACHMENT B:
RATE SCHEDULE**

Administrative	\$ 90 – \$160/hr.
Architects	\$ 90 – \$208/hr.
Community Development Specialists	\$144 – \$208/hr.
Digital Design.....	\$121 – \$159/hr.
Environmental Scientists/Geologists	\$116 – \$203/hr.
Geographic Information Systems (GIS).....	\$105 – \$203/hr.
Housing Administration	\$ 97 – \$198/hr.
Inspectors/Zoning Administrators	\$115 – \$160/hr.
IT Support.....	\$184 – \$203/hr.
Land Surveying.....	\$ 90 – \$208/hr.
Landscape Designers & Architects.....	\$ 90 – \$231/hr.
Planners.....	\$ 90 – \$226/hr.
Principals	\$230 – \$330/hr.
Professional Engineers/Designers of Engineering Systems	\$163 – \$214/hr.
Project Managers.....	\$126 – \$259/hr.
Real Estate Professionals	\$147 – \$203/hr.
Staff Engineers	\$ 90 – \$157/hr.
Technicians.....	\$105 – \$159/hr.
Utility Treatment Operators	\$ 90 – \$190/hr.

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2026.

REIMBURSABLE EXPENSES (effective November 30, 2025)

Building Inspection Permit Management	\$25/permit
Copies/Prints.....	Rate based on volume
Specs/Reports.....	\$10
Copies.....	\$0.14/page \$0.16/page for DOT
Plots.....	\$0.01/sq.in.
Flash Drive.....	\$10
Dini Laser Level	\$85/per day \$86/day for DOT
Drone Flight	\$375/flight \$330/flight for DOT
Geodimeter	\$30/hour
GPS Equipment	\$20/hour \$11.25/hour for DOT
GPS R2 Equipment	\$20/hour \$2/hour for DOT
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70/mile \$0.74/mile for DOT
Nuclear Density Testing	\$30/day \$35/day for DOT
Organic Vapor Field Meter	\$100/day
PC/CADD Machine	Included in labor rates
Robotic Survey Equipment.....	\$20/hour \$11/hour for DOT
Stakes/Lath/Rods.....	At cost
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing.....	At cost

Expense rates represent an average or range for a particular category and are subject to change to match incurred cost in real time.

**BS&A
CUSTOMER ORDER FORM**

This Customer Order Form (this “**Order**”) is entered into as of the “**Effective Date**” identified below between BS&A Software, LLC, a Delaware limited liability company with offices located at 14965 Abbey Lane, Bath, MI 48808 (“**BS&A**”) and the “**Customer**” identified below. Capitalized terms used but not defined in this Order have the meanings given them elsewhere in the Agreement (as defined below). BS&A and Customer may be referred to herein collectively as the “**Parties**” or individually as a “**Party**”. The Parties hereby agree as follows:

Customer Name: City of Lake Geneva, Walworth County WI	Sponsor Contact: []
Billing Address: []	Sponsor Phone: []
Accounts Payable Email: []	Sponsor Email: []

Platform and Fee Information

Effective Date: []	
Platform Description: Those modules and feature packs of BS&A’s proprietary hosted enterprise resource planning service for managing local government functions that are identified in the Pricing Sheet.	
“Initial Subscription Period”: [One (1) year]	Subscription Fees: \$28,435, payable [annually].
The “ Initial Subscription Period ” shall begin the at the earlier date of activation of module(s) on Customer’s site or; <ul style="list-style-type: none"> • One (1) year after the Effective Date for any new software modules • Six (6) months after the Effective Date for any software modules upgrading from BS&A’s .NET Platform 	
Professional Services (if any): \$121,125	Service Fees (if any):
Other Customer Terms:	

The Customer Agreement (the “**Agreement**”), made and entered into as of the Effective Date between BS&A and Customer, includes and incorporates: (i) the above Order; (ii) any Orders previously or subsequently entered into by the Parties; and (iii) the Customer Terms and Conditions, which are attached to this Order (the “**Terms and Conditions**”); and (iv) the Pricing Sheet attached to this Order (the “**Pricing Sheet**”).

BS&A SOFTWARE, LLC

CITY OF GENEVA, WI

Name: _____
Title: _____

Name: _____
Title: _____

EXHIBIT A
CUSTOMER TERMS AND CONDITIONS

The Parties agree as follows:

1. Definitions.

1.1 **“Authorized User”** means Customer’s employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Platform under this Agreement; and (ii) for whom access to the Platform has been purchased hereunder.

1.2 **“BS&A IP”** means the Platform and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, BS&A IP includes Usage Data and any information, data, or other content derived from BS&A’s provision of the Platform but does not include Customer Data.

1.3 **“Business Contact Data”** means Personal Information that relates to BS&A’s relationship with Customer, including, by way of example and without limitation, the names and contact information of Authorized Users and any other data BS&A collects for the purpose of managing its relationship with Customer, identity verification, or as otherwise required by applicable laws, rules, or regulations.

1.4 **“Customer Data”** means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform, including Business Contact Data; provided that, for purposes of clarity, Customer Data as defined herein does not include Business Contact Data or Usage Data.

1.5 **“Documentation”** means Company’s end user documentation relating to the Platform, including any user guides.

1.6 **“Harmful Code”** means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data processed thereby.

1.7 **“Order”** means: (i) a purchase order, order form, or other ordering document entered into by the Parties that incorporates this Agreement by reference; or (ii) if Customer registered for the Platform through BS&A’s online ordering process, the results of such online ordering process.

1.8 **“Personal Information”** means any information that, individually or in combination, does or can identify a specific individual or by or from which a specific individual may be identified, contacted, or located, including without limitation all data considered “personal data”, “personally identifiable information”, or something similar under applicable laws, rules, or regulations relating to data privacy.

1.9 **“Platform”** has the meaning set forth on the Order.

1.10 **“Professional Services”** means training, migration, implementation, integration, or other professional services that are provided to Customer in connection with its use of the Platform hereunder.

1.11 **“Subscription Period”** means the time period identified on the Order during which Customer’s Authorized Users may access and use the Platform.

1.12 **“Third-Party Products”** means any third-party products provided with, integrated with, or incorporated into the Platform.

1.13 **“Usage Data”** means usage data collected and processed by BS&A in connection with Customer’s use of the Platform, including without limitation test configuration metadata, activity logs, and data used to optimize and maintain performance of the Platform, and to investigate and prevent system abuse. For purposes of clarity, Customer Data is not Usage Data and Usage Data does not contain Personal Information or any other Customer Data.

1.14 **“Usage Limitations”** means the usage limitations set forth in this Agreement and the Order, including without limitation any limitations on the number of Authorized Users (if any), and the applicable product, pricing, and support tiers agreed-upon by the Parties.

2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including without limitation the Usage Limitations, Customer may, solely through its Authorized Users, access and use the Platform during the Subscription Period on a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable basis. Such use is limited to Customer's internal business purposes and the features and functionalities specified in the Order. Each Authorized User must have its own unique account on the Platform and Authorized Users may not share their account credentials with one another or any third party. Customer will be responsible for all of the acts and omissions of its Authorized Users in connection with this Agreement and for all use of Authorized Users' accounts.

2.2 Documentation License. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Company hereby grants to Customer a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable license to use the Documentation during the Subscription Period solely for Customer's internal business purposes in connection with its use of the Platform.

2.3 Use Restrictions. Customer shall not use the Platform for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of any BS&A IP, whether in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any third party; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (iv) remove any proprietary notices from any BS&A IP; (v) use any BS&A IP in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law; (vi) access or use any BS&A IP for purposes of competitive analysis of BS&A or the Platform, the development, provision, or use of a competing software service or product, or any other purpose that is to BS&A's detriment or commercial disadvantage; (vii) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of valid access credentials; (viii) input, upload, transmit, or otherwise provide to or through the Platform any information or materials, including Customer Data, that are unlawful or injurious or that infringe or otherwise violate any third party's intellectual property or other rights, or that contain, transmit, or activate any Harmful Code; or (ix) use any BS&A IP for any activity where use or failure of the BS&A IP could lead to death, personal injury, or environmental damage, including life support systems, emergency services, nuclear facilities, autonomous vehicles, or air traffic control.

2.4 Reservation of Rights. BS&A reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the BS&A IP.

2.5 Suspension. Notwithstanding anything to the contrary in this Agreement, BS&A may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Platform if: (i) BS&A reasonably determines that (a) there is a threat or attack on any of the BS&A IP; (b) Customer's or any Authorized User's use of the BS&A IP disrupts or poses a security risk to the BS&A IP or to any other customer or vendor of BS&A; (c) Customer, or any Authorized User, is using the BS&A IP for fraudulent or illegal activities; (d) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; (e) BS&A's provision of the Platform to Customer or any Authorized User is prohibited by applicable law; or (f) any Customer Data submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform may infringe or otherwise violate any third party's intellectual property or other rights; (ii) any vendor of BS&A has suspended or terminated BS&A's access to or use of any Third-Party Products required to enable Customer to access the Platform; or (iii) in accordance with Section 7.1 (any such suspension described in subclauses (i), (ii), or (iii), a "Service Suspension"). BS&A shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Platform following any Service Suspension. BS&A shall use commercially reasonable efforts to resume providing access to the Platform as soon as reasonably possible after the event giving rise to the Service Suspension is cured. BS&A will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

2.6 Business Contact Data and Usage Data. Notwithstanding anything to the contrary in this Agreement,

BS&A may process Business Contact Data: (i) to manage BS&A's relationship with Customer; (ii) to carry out BS&A's core business operations, such as, by way of example and without limitation, accounting, audits, tax preparation and for filing and compliance purposes; (iii) to monitor, investigate, prevent and detect fraud, security incidents and other misuse of the Platform, and to prevent harm to BS&A, Customer, and BS&A's other customers; (iv) for identity verification purposes; and (v) to comply with applicable laws, rules, and regulations relating to the processing and retention of Personal Information to which BS&A may be subject. BS&A may process Usage Data for any lawful purpose, including to monitor, maintain, and optimize the Platform.'

3. Customer Responsibilities.

3.1 General. Customer is responsible and liable for all uses of the Platform and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Platform and shall cause Authorized Users to comply with such provisions.

3.2 Third-Party Products. BS&A may from time to time make Third-Party Products available to Customer or BS&A may allow for certain Third-Party Products to be integrated with the Platform to allow for the transmission of Customer Data from such Third-Party Products into the Platform. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions. BS&A is not responsible for the operation of any Third-Party Products and makes no representations or warranties of any kind with respect to Third-Party Products or their respective providers. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not install or use such Third-Party Products. By authorizing BS&A to transmit Customer Data from Third-Party Products into the Platform, Customer represents and warrants to BS&A that it has all right, power, and authority to provide such authorization.

3.3 Customer Control and Responsibility. Customer has and will retain sole responsibility for: (i) all Customer Data, including its content and use; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Platform; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party platforms or service providers ("**Customer Systems**"); (iv) the security and use of Customer's and its Authorized Users' access credentials; and (v) all access to and use of the Platform directly or indirectly by or through the Customer Systems or its or its Authorized Users' access credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use. For purposes of clarity, Customer Systems do not include BS&A's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems, and networks operated directly by BS&A and its third-party service providers.

4. Support. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including payment of applicable Fees, BS&A will use commercially reasonable efforts to provide Customer with basic customer support via BS&A's standard support channels during BS&A's normal business hours.

5. Professional Services. BS&A will perform Professional Services as described in an Order. Customer will provide BS&A all reasonable cooperation required for BS&A to perform the Professional Services, including without limitation timely access to any reasonably required Customer materials, information, or personnel. Subject to any limitations identified in an Order, Customer will reimburse BS&A's reasonable travel and lodging expenses incurred in providing Professional Services. To the extent the Professional Services result in any work product of any kind or character ("**Work Product**"), all such Work Product will remain owned solely and exclusively by BS&A and, to the extent any such Work Product consists of enhancements, improvements, or other modifications to the Platform, such Work Product may be used by Customer solely in connection with Customer's authorized use of the Platform under this Agreement.

5.1 Cancellation. In the event Customer cancels or reschedules Professional Services (other than for Force Majeure or breach by BS&A), and without prejudice to BS&A's other rights and remedies, Customer is liable to BS&A for (i) all Professional Services performed prior to the cancellation or rescheduling of Professional Services; (ii) all non-refundable expenses actually incurred by BS&A on Customer's behalf, including expenses related to non-refundable rental car reservations, hotel reservations and airline reservations; and (iii) daily Project Management or Implementation and Training fees associated with the cancelled or rescheduled Professional Services (in accordance with the daily fee

rate), if less than 30 days advance notice is given regarding the need to cancel or reschedule and BS&A cannot reasonably reassign its affected Professional Services resources to other projects where comparable skills are required.

6. Insurance. During the Subscription Period, BS&A shall procure and maintain appropriate insurance policies with coverage limits that are commensurate with industry standards and sufficient to protect against potential risks associated with this Agreement. The insurance policies shall be obtained from reputable and financially sound insurance providers, and BS&A agrees to provide proof of such insurance upon request by Customer.

7. Fees and Taxes.

7.1 Fees. The Platform may be provided for a fee or other charge. Customer shall pay BS&A the fees (“Fees”) identified in the Order without offset or deduction at the cadence identified in the Order (e.g., monthly or annually). BS&A may increase the Fees annually, provided that BS&A will provide Customer at least thirty (30) days’ notice of such increase prior to the end of the then-current Term. The amount of the Fee increase will be in BS&A’s sole discretion, provided that Customer agrees that the increase may be at least the greater of: (i) five percent (5%); or (ii) the annual increase in the relevant Consumer Price Index for all Urban Consumers published by the Bureau of Labor Statistics for the then-current calendar year, in each case as compared to the Fees applicable during then-current Term, as applicable. Fees paid by Customer are non-refundable. Customer shall make all payments hereunder in US dollars by ACH or via another reasonable method chosen by BS&A, to such account as BS&A may specify in writing from time to time, or by another mutually agreed-upon payment method. If Customer pays via invoice, Customer will pay the invoiced amount within thirty (30) calendar days of the invoice date. If Customer fails to make any payment when due, and Customer has not notified BS&A in writing within ten (10) days of the payment becoming due and payable that the payment is subject to a good faith dispute, without limiting BS&A’s other rights and remedies, and to the fullest extent permissible under applicable law: (i) BS&A may charge interest on the undisputed past due amount at the rate of 1.5% per month, calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse BS&A for all reasonable costs incurred by BS&A in collecting any late payments or interest, including attorneys’ fees, court costs, and collection agency fees; and (iii) if such failure continues for ten (10) days or more, BS&A may suspend Customer’s and its Authorized Users’ access to all or any part of the Platform until such amounts are paid in full.

7.2 Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on BS&A’s income.

8. Confidential Information.

8.1 Definition. From time to time during the Subscription Period, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media that: (i) is marked, designated or otherwise identified as “confidential” or something similar at the time of disclosure or within a reasonable period of time thereafter; or (ii) would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure (collectively, “**Confidential Information**”). Except for Personal Information, Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party without use of, reference to, or reliance upon the disclosing Party’s Confidential Information.

8.2 Duty. The receiving Party shall not disclose the disclosing Party’s Confidential Information to any person or entity, except to the receiving Party’s employees, contractors, and agents who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder (“**Representatives**”). The receiving Party will be responsible for all the acts and omissions of its Representatives as they relate to Confidential Information hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party’s rights under this Agreement, including to make required court filings. Further, notwithstanding the foregoing, each Party may disclose the terms and existence of this Agreement to its actual or potential investors, debtholders, acquirers, or merger partners under customary confidentiality terms.

8.3 Return of Materials; Effects of Termination/Expiration. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-use and non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date of termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

9. Data Security and Processing of Personal Information.

9.1 Customer Data. Customer hereby grants to BS&A a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for BS&A to provide the Platform and otherwise perform its obligations hereunder. Customer may export the Customer Data at any time through the features and functionalities made available via the Platform. For the avoidance of doubt, aggregated, de-identified, and anonymized portions, sets, or other combinations of Customer Data that do not contain personally identifying elements of Customer's identity or of any Authorized Users are Usage Data and not Customer Data.

9.2 Security Measures. BS&A will implement and maintain commercially reasonable administrative, physical, and technical safeguards designed to protect Customer Data (including Personal Information provided as part of Business Contact Data) from unauthorized access, use, alteration, or disclosure.

9.3 Processing of Personal Information. BS&A's rights and obligations with respect to Personal Information that it collects directly from individuals (if any) are set forth in BS&A's Privacy Policy (as amended from time to time in accordance with its terms). Personal Information processed by BS&A on behalf of Customer is considered Customer Data and is governed by the terms of this Agreement.

10. Intellectual Property Ownership; Feedback.

10.1 BS&A IP. Customer acknowledges that, as between Customer and BS&A, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the BS&A IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

10.2 Usage Data. Customer acknowledges that, as between BS&A and Customer, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the Usage Data.

10.3 Customer Data. BS&A acknowledges that, as between BS&A and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data.

10.4 Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to BS&A by mail, email, telephone, or otherwise, suggesting or recommending changes to the BS&A IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), BS&A is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

11. Mutual Warranties; Disclaimer of Other Warranties.

11.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (i) it has the full right, power, and authority to enter into, execute, and perform its obligations under this Agreement without any conflict with or violation of any other obligations to which it may be subject; and (ii) this Agreement is binding on such party in accordance with its terms.

11.2 Disclaimer of Other Warranties. THE BS&A IP IS PROVIDED "AS IS" AND BS&A HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. BS&A SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BS&A MAKES NO WARRANTY OF ANY KIND THAT THE BS&A IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR

WORK WITH ANY SOFTWARE, SYSTEM OR OTHER PLATFORM, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

12.1 BS&A Indemnification.

(a) BS&A shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") brought against Customer alleging that the Platform, or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third party's US intellectual property rights; provided that Customer promptly notifies BS&A in writing of the claim, cooperates with BS&A, and allows BS&A sole authority to control the defense and settlement of such claim.

(b) If such a claim is made or appears possible, Customer agrees to permit BS&A, at BS&A's sole discretion: to (i) modify or replace the Platform, or component or part thereof, to make it non-infringing; or (ii) obtain the right for Customer to continue use. If BS&A determines that neither alternative is reasonably commercially available, BS&A or Customer may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to the other party, and as Customer's sole and exclusive remedy therefor, BS&A will provide to Customer a prorated refund of prepaid, unused Fees attributable to the Platform (and not including any one-time Fees for Professional Services).

(c) This Section 12.1 will not apply to the extent that the alleged infringement arises from: (i) use of the Platform in combination with data, software, hardware, equipment, or technology not provided by BS&A or authorized by BS&A in writing; (ii) modifications to the Platform not made by BS&A; (iii) Customer Data; or (iv) Third-Party Products.

12.2 Customer Indemnification. To the extent permitted under applicable laws, Customer shall indemnify, hold harmless, and, at BS&A's option, defend BS&A from and against any Losses resulting from any Third-Party Claim alleging that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property or other rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Platform in a manner not authorized by this Agreement; or (iii) use of the Platform in combination with data, software, hardware, equipment or technology not provided by BS&A or authorized by BS&A in writing; in each case provided that Customer may not settle any Third-Party Claim against BS&A unless BS&A consents to such settlement, and further provided that BS&A will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

12.3 Sole Remedy. THIS SECTION 12.3 SETS FORTH CUSTOMER'S SOLE REMEDIES AND BS&A'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PLATFORM INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

13. Limitations of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (i) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (ii) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (iii) LOSS OF GOODWILL OR REPUTATION; (iv) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (v) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER BS&A WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE GREATER OF THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM OR THE AMOUNT OF INSURANCE PROCEEDS ACTUALLY AVAILABLE WITHOUT RESERVATION AT THE TIME OF SETTLEMENT OR JUDGMENT TO COVER THE CLAIM(S). THE FOREGOING LIMITATIONS OF LIABILITY WILL NOT APPLY WITH RESPECT TO LIABILITIES ARISING FROM: (A) A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 8; (B) A PARTY'S GROSS NEGLIGENCE, FRAUD, OR WILLFUL MISCONDUCT; OR (C) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 12 (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH INDEMNIFICATION OBLIGATIONS WILL NOT EXCEED THE

GREATER OF THREE TIMES (3X) THE TOTAL AMOUNTS PAID, AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM OR THE AMOUNT OF INSURANCE PROCEEDS ACTUALLY AVAILABLE WITHOUT RESERVATION AT THE TIME OF SETTLEMENT OR JUDGMENT TO COVER THE CLAIM(S)).

14. Subscription Period and Termination.

14.1 Subscription Period. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the period identified in the Order (the "**Initial Subscription Period**"). This Agreement will automatically renew for additional successive terms equal to the length of the Initial Subscription Period unless earlier terminated pursuant to this Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term (each a "**Renewal Subscription Period**" and together with the Initial Subscription Period, the "**Subscription Period**").

14.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) BS&A may terminate this Agreement, effective on written notice to Customer, if Customer: (i) fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after BS&A's delivery of written notice thereof; or (ii) breaches any of its obligations under Section 2.3 or Section 8;

(b) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(c) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

(d) Customer may terminate this Agreement upon thirty (30) days notice to BS&A without cause.

14.3 Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the BS&A IP and, without limiting Customer's obligations under Section 8, Customer shall delete, destroy, or return all copies of the BS&A IP and certify in writing to the BS&A that the BS&A IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

14.4 Survival. This Section 14.4 and Sections 1, 5, 8, 10, 11, 12, 13, 14.3, and 15 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

15. Miscellaneous.

15.1 Relationship of the Parties. BS&A performs its obligations hereunder as an independent contractor and not a partner, joint venture, or agent of Customer and shall not bind nor attempt to bind Customer to any contract without Customer's prior written approval on a case-by-case basis. BS&A is responsible for hiring, firing, and supervising its personnel is solely responsible hereunder for its personnel, including without limitation for: (a) payment of compensation to such personnel; (b) withholding (if applicable), paying, and reporting, for all personnel assigned to perform services (including Professional Services) in connection with this Agreement, applicable tax withholding, social security taxes, employment head taxes, unemployment insurance, and other taxes or charges applicable to such personnel; and (c) health or disability benefits, retirement benefits, or welfare, pension, or other benefits (if any) to which such personnel may be entitled. For purposes of clarity, BS&A's personnel will not be eligible to participate in any of Customer's employee benefit plans, fringe benefit programs, group insurance arrangements, or similar programs.

15.2 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both

written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement; and (ii) second, any other documents incorporated herein by reference.

15.3 Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a “**Notice**”) must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

15.4 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party’s reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

15.5 Amendment and Modification. No amendment or modification to this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

15.6 Waiver. No failure or delay by either Party in exercising any right or remedy available to it in connection with this Agreement will constitute a waiver of such right or remedy. No waiver under this Agreement will be effective unless made in writing and signed by an authorized representative of the Party granting the waiver.

15.7 Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

15.8 Governing Law; Submission to Jurisdiction. To the extent permissible under applicable laws, this Agreement is governed by and construed in accordance with the internal laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Wisconsin. To the extent permissible under applicable laws, any legal suit, action, or proceeding arising out of or related to this Agreement must be instituted in the federal courts of the United States or the courts of the State of Delaware in each case located in Walworth County, Wisconsin and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

15.9 Assignment. Neither Party may assign any of its rights or delegate any of its obligations hereunder (except in the case of either Party utilizing authorized subcontractors and consultants), in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns. Notwithstanding the foregoing, either Party may freely assign this Agreement to an affiliate or successor in interest in the event of a merger, acquisition, sale of all or substantially all of its assets, corporate reorganization, or other change in control, without the prior consent of the other Party.

15.10 Export Regulation. The Platforms utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. Customer shall not, directly or indirectly, export, re-export, or release the Platform or the underlying software or technology to, or make the Platform or the underlying software or technology accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, rule, or regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval),

prior to exporting, re-exporting, releasing, or otherwise making the Platform or the underlying software or technology available outside the US.

15.11 US Government Rights. Each of the Documentation and software components that constitute the Platform is a “commercial item” as that term is defined at 48 C.F.R. § 2.101, consisting of “commercial computer software” and “commercial computer software documentation” as such terms are used in 48 C.F.R. § 12.212. Accordingly, if Customer is an agency of the US Government or any contractor therefor, Customer only receives those rights with respect to the Documentation and the Platform as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government users and their contractors.

15.12 Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 8 or, in the case of Customer, Section 2.3, would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.

EXHIBIT B
PRICING SHEET
 (Based on Quote 2440 dated 12/15/2025)

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Cloud Modules - Annual Fee

Financial Management

GL-General Ledger	\$3,320.00
AP-Account Payable	\$2,705.00
CR-Cash Receipting	\$3,015.00
AR-Account Receivables	\$2,525.00
FA-Fixed Assets	\$2,460.00
Total	\$14,025.00

Personnel Management

PR-Payroll	\$4,505.00
TS-Timesheets	\$2,025.00
Total	\$6,530.00

BS&A Online

BSAO-PRS – Online Bill Pay	\$1,760.00
Total	\$1,760.00

Utility Billing

UB-Utility Billing	\$6,120.00
Total	\$6,120.00

Subtotal **\$28,435.00**

Please explain what BS&A online bill pay. Is this for credit card process of our customers? Also, we are still looking at Personnel Management with Neo Gov, or UKG, so this module might not be needed, can we have as addition to for now as separate cost for conversion and annual fee.

Data Conversions/Database Setup

AR-Manual-Database Setup +Import Setup of Billing Items, Penalties	\$3,585.00
FA-Manual-Database Setup +Import Setup of Assets, Entry of Value, Accumulated Depreciation	\$2,955.00
GL-Conversion-Caselle COA, Balances, Budget, Journal Transaction history for up to 5 years	\$3,520.00
AP-Conversion-Caselle Vendors, Invoices and check history for up to 5 years	\$3,005.00
CR-Conversion-Caselle Receipt items, Receipt history for up to 5 years	\$3,080.00
PR-Conversion-Caselle Database setup, employee detail, YTD Values, Check history for up to 5 years	\$7,480.00
UB-Conversion-Caselle Accounts, Services, Deposits, Rates, Meters; Billing & Payment History, Service for up to 5 years	\$9,500.00
Total	\$33,125.00

No Conversion or Database Setup for:
TS-Timesheets

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

Total **\$30,400.00**

Implementation and Training

- \$1,200/day
- Days quoted are estimates; you are billed for actual days used
- Training days quoted/billed in full day increments only

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Setup Days

ITS Setup - FM	Setup Days: 2	\$2,400.00
ITS Setup - HRIS	Setup Days: 2	\$2,400.00
ITS Setup - UB	Setup Days: 2	\$2,400.00
Total Setup Days: 6		Subtotal: \$7,200.00

Implementation and Training Days

ITS Training - FM	Training Days: 9	\$10,800.00
ITS Training - HRIS	Training Days: 23	\$27,600.00
ITS Training - UB	Training Days: 10	\$12,000.00
Total Training Days: 42		Subtotal: \$50,400.00
Total Days: 48		Total: \$57,600.00

Cost Totals

Cloud New Purchase - Annual Fee	Subtotal	\$28,435.00
Data Conversion/Database Setup	Subtotal	\$33,125.00
Project Management and Implementation Planning	Subtotal	\$30,400.00
Implementation and Training	Subtotal	\$57,600.00

Total Proposed

\$149,560.00

The final invoice will reflect actual expenses following the completion of training activities based on the guidelines described below.

\$160/\$185/\$225 per day hotel, varies by state
 \$90 per day car rental
 \$70 per day meals
 \$730 per trip airfare/related expenses
 \$0.70/mile round trip for drive distance

For training days do you have how many hours per day? Like to have the listed.

Addendum

Conversion Scope Definition

The successful conversion of data from a customer's legacy system(s) is contingent upon the Customer's ability to provide complete and accurate data exports. When possible, BS&A will assist with or perform the data extraction from the Customer's legacy system(s). To complete this project successfully, the Customer shall:

- Provide access to all required data exports from legacy systems in a mutually agreed-upon format and according to the project timeline.
- Ensure the completeness and accuracy of all exported data.
- Provide documentation regarding data structures, relationships, and business rules associated with the legacy data.
- Designate a knowledgeable representative familiar with the legacy system to address questions or issues that may arise during the conversion process.

BS&A's ability to complete the data conversion is dependent upon the fulfillment of these Customer responsibilities.

In addition:

- The scope of this conversion is based on the information provided by the customer regarding their legacy system(s). If additional data sources are introduced or if the scope of the legacy system(s) changes, this may result in additional charge or changes to the project schedules.
- The following outlines the data points that can be converted into BS&A. Any data point that is not used or not available in the legacy system will not be included in the conversion process.

Financial Management Suite

General Ledger

- Bank Accounts
- Chart of Accounts
 - Fund
 - Department
 - Account
 - Account Classification
 - Grants
 - Projects
- Journal Entry/Manual Journal Entry Detail
- Budget

Accounts Payable

- Vendor
 - Address
 - Contact
 - Distribution
- Invoice
 - Item
 - Distribution
- Checks

Cash Receipting

- Receipt Item Type
- Receipt Tender Type
- Receipt
 - Item
 - Distribution
- Recurring Receipt Template
- Sales Tax Codes

Fixed Assets

- FA Import
 - All assets and asset values imported to retain full asset listing

Accounts Receivable

- AR Import
 - Customer Import
 - Invoice Import – Invoices with an outstanding balance only.

Human Resources Management Suite**Personnel Management**

- Pay Codes
- Deductions and Expenses
- Departments
- Job Classes
- Leave Banks
- Locations
- Positions
- Rate Tables
- Remittance Vendors
- Employee Information
 - Pay Codes and Distributions
 - Deductions and Expenses
 - Direct Deposit Information
 - Emergency Contacts
 - Dependents
 - Position History
 - Leave Banks and Balances
 - Notes
 - Attachments
- 5 years of payroll and remittance check history

Utility Billing Suite**Utility Billing**

- Master Account Information (active and inactive)
 - Service Address
 - Mailing Information – to include email addresses and ACH Information.
 - Account Number, Cycle, Route, Status
 - Account Comments
- Meter Information (active and inactive)
 - AMR / Radio ID / Remote #
 - Serial #
 - Meter Size
 - Meter Type / Manufacturer
 - Install Date
 - Location
 - Usage Multiplier
 - Read Dials

- *Services / Billing Items (active only)*
 - *Associated Rate*
 - *Multiplier / REU*
 - *Type*
- *Deposits (active and inactive)*
 - *Amount Remaining*
 - *Interest Amount*
 - *Deposit Date*
 - *Depositor*
- *Account History (5 years)*
 - *Meter Read, Payment, Billing, Penalty, and Adjustment History*
 - *Transaction Amount*
 - *Transaction Date*
- *Account Balances (active and inactive)*
 - *Balances are summarized by Account and Billing Item using the conversion date as the due date.*
 - *In certain instances, balances may be delineated by transaction type (e.g., Sales Tax, Penalty), subject to the specific conversion data*
- *Rates (active)*
 - *Service Fee / Flat Amount*
 - *Minimum and Maximum Amounts*
 - *Basic Step Tier Amounts (step from, to, and amount)*
 - *Complex Electric Rates may not be converted correctly due to complexity*
- *Work Orders (active and inactive)*
 - *Date Scheduled*
 - *Date Completed*
 - *Work Detail Comment*
 - *Work Order #*