



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-[www.cityoflakgeneva.gov](http://www.cityoflakgeneva.gov)

---

Finance, Licensing, and Regulation Committee Agenda  
Tuesday, January 20, 2026 - 4:30 PM  
Lake Geneva City Hall; Council Chambers

Members:

Chair: Sherri Ames

JaNelle Powers, Mary Jo Fesenmaier, Linda Frame, and Brian Smith

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from January 6, 2026
5. Discussion/Recommendation regarding Licenses & Permits
  - a. Public Event with Street Use Permit application filed by the Geneva Lakes Family YMCA for the Sprint for Spring 5k Run/Walk on April 25, 2026
  - b. Public Event Permit application filed by the Alzheimer's Association for the Walk to End Alzheimer's in Walworth County on September 19, 2026, in Library Park
6. Presentation of Accounts
  - a. Pre-Paid Checks: \$10,911,466.47
  - b. Regular Checks: \$352,322.22
7. Discussion/Recommendation regarding Amending Schedule of Fees - Alcohol License Fees
8. Discussion/Recommendation regarding approval of Financial Software Contract with BS&A
9. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

**City Of Lake Geneva Finance, Licensing, And Regulation Committee Minutes  
Tuesday, January 6, 2026 - 4:30 PM  
Lake Geneva City Hall; Council Chambers**

**Call to Order**

by Chairperson Ames at 4:30 pm.

**Roll Call**

Present: Sherri Ames, Mary Jo Fesenmaier, Linda Frame and Brian Smith. Absent: JaNelle Powers. Others present: Mayor Todd Krause, City Administrator Dave De Angelis, City Clerk Lacey L. Reynolds, Finance Director Laura Pisarcik and other interested persons.

**Comments from the public limited to 5 minutes, limited to items on this agenda**

None.

**Approval of the minutes from November 18, 2025**

Motion by Fesenmaier to approve, second by Smith. Voice vote, approved, motion carried.

**Discussion/Recommendation regarding Licenses & Permits**

Motion by Frame to approve all listed, second by Smith. Voice vote, approved, motion carried.

**Temporary Class "B" Beer License application filed by St Francis de Sales Parish for the Chili Cook Off on January 17, 2026, Robert McCormick, Agent**

**Temporary Class "B" Beer / "Class B" Wine License application filed by St Francis de Sales Parish for the Valentine Spaghetti Dinner on February 14, 2026, Robert McCormick, Agent**

**Temporary Class "B" Beer License application filed by St Francis de Sales Parish for the Irish Trivia Night on March 17, 2026, Robert McCormick, Agent**

**Discussion/Recommendation regarding Pay App 1 from Kompan for the Vet's Park Playground in the amount of \$240,204.70**

Motion by Frame to approve, second by Fesenmaier. Voice vote, approved, motion carried.

**Discussion/Recommendation regarding Pay App 6 from Wolf Paving for the 2025 Street Program in the amount of \$32,310.00**

Motion by Smith to approve, second by Frame. Voice vote, approved, motion carried.

**Discussion/Recommendation regarding Acquisition and Appraisal Services for STH 120**

Motion by Ames to approve, second by Fesenmaier. Administrator De Angelis reported it is an 80/20 split, and the city will be reimbursed by the State for the acquisition. There were two bidders and the recommendation is the low bidder. Alder Fesenmaier requested the item memo include the budget line item in the Fiscal Impact/Budget section. Voice vote, approved, motion carried.

**Presentation of Accounts**

**Pre-Paid Checks: \$927,556.22**

Motion by Smith to approve, second by Frame. Voice vote, approved, motion carried.

**Regular Checks: \$579,726.43**

Motion by Frame to approve, second by Fesenmaier. Voice vote, approved, motion carried.

**Adjournment**

Motion by Fesenmaier to adjourn, second by Frame. Voice vote, approved, motion carried. Adjourned at 4:35 pm.

Lacey L. Reynolds  
City Clerk

### CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



For events using City Parks or other Public Property.

Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

Submit to: parksdirector@cityoflakegeneva.gov

Do not use this form if your event is on private property.

#### Section I- APPLICANT INFORMATION

Name of Applicant: Geneva Lakes Family YMCA

Name of Event Organizer/Producer: Melissa Monge

Production Company/Organization: N/A FEIN #: 39-0816867

Street Address: 203 S Wells St

City: Lake Geneva State: WI Zip code: 53147

E-mail Address: melissa.monge@glymca.org

Daytime Phone: 262-248-6211 x17 Cell Phone:

Are you a  Business/Individual OR  Non-Profit Organization 501(c)

EIN # (Tax Exempt Number): 39-0816867

\*All non-profits must present a copy of their current Tax ID- EIN#

#### Section II- EVENT INFORMATION- Select all that apply

Private Event/Shelter Reservation- Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. \*Local non-profits exempt from fees

- Flat Iron Park Brunk Pavilion \$250/day
  - Gazebo-Flat Iron Park \$125/day
  - Seminary Park Shelter \$75/day
  - Cobb Park Shelter \$75/day
  - Park Use (no shelter) \$75/day
- Other Location: \_\_\_\_\_

Public Event-Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/ market, concert, community activity, parade. \*Non-profits exempt from fees

Application fee: \$100- submitted at least 60 days prior  
\$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- |  |  |
|--|--|
| <p><b>Park Space</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Flat Iron Park</li> <li><input type="checkbox"/> Seminary Park</li> <li><input type="checkbox"/> Cobb Park</li> <li><input type="checkbox"/> Library Park</li> <li><input type="checkbox"/> Other: _____</li> </ul> | <p><b>Shelters</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Brunk Pavilion</li> <li><input type="checkbox"/> Seminary Park Shelter</li> <li><input type="checkbox"/> Cobb Park Shelter</li> </ul> |
|--|--|

\*Applicants for a Public Event Permit MUST attend the Committee & Council meetings where their applications are considered for approval.

Sprint for Spring 5k run/walk

1. Title of Event: \_\_\_\_\_
2. Date(s) of Event: Saturday, April 25
3. Location(s) of Event: Geneva Lake Family YMCA
4. Hours: 8:00-11:00am  
Include :Start Time & End Time of event, and set up and tear down times
5. Event Chair/Contact Person: Melissa Monge Phone: 262-248-6211 x17
6. Day of Event Contact Name: Melissa Monge Phone: 262-248-6211 x17
7. Is the event open to the public?  Yes  No
8. Will you charge an admission fee?  Yes  No
9. Estimated Attendance Number: 150
10. Basis for estimate: \_\_\_\_\_
11. Will you be setting up a tent?  Yes  No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals?  Yes  No  
If yes, what type and how many: \_\_\_\_\_

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
If yes, please submit a fireworks display application.

17. Will your event include the sale of beer and/or wine?  Yes  No  
If yes, please submit a completed Temporary Alcohol License & any necessary Temporary Operator License Applications to the City Clerk's office.

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Describe Signage to be used during event:

If using City Street Banner poles, submit a completed Street Banner Display Application.

**Section III- STREET USE/CLOSURE-\$75 PER DAY PLUS COST OF BARRICADE RENTAL**

- Street Closure
- Street Use
- N/A-Skip to Section IV

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.

Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**Describe street(s) being used or closed. Attach additional pages if necessary & include a map.**  
Street closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

**Section IV- PARKING REQUESTS**

**Will any parking stalls be used or blocked during the event?**  Yes  No

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: Saturday, April 25 until noon.

Total Number of Parking Stalls being Requested: Parking Lot I, across from YMCA

Parking Stall Location: \_\_\_\_\_

Attach a map showing location of requested stalls.

**Section V - REQUESTS FOR ADDITIONAL SERVICES**

Anticipated Services Beyond Facility/Park Space Use Will Result in Additional Fees  
Please indicate below any additional services you are requesting for your event. Estimated Fees for these services may be required prior to issuance of permit

**Electricity;** Explain: \_\_\_\_\_

**Water;** Explain: \_\_\_\_\_

**Traffic Control;** Explain: Assistance at busy intersections.

**Police Services;** Explain: \_\_\_\_\_

**Fire/EMS Services;** Explain: \_\_\_\_\_

**Other;** Explain: \_\_\_\_\_

**Section VI - SIGNATURE AND INDEMINIFICATION**

**Acknowledgements-Applicant Must Initial Each Item**

- 1. MM The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather, other safety risks, or if event is found to be in violation of any conditions of the event permit issued. No refunds will be issued for cancellations due to safety risks or permit violations.
- 2. MM All Parks and Public Spaces must be left the way they were originally found.
- 3. MM Event Tear Down and Clean Up must be completed within time frame specified in the hours listed on page 2, unless prior arrangements are made with the Parks Director and/or other appropriate City Staff.
- 4. MM Applicant is responsible for the cost of damages or additional clean up resulting from event.
- 5. MM Applicant will be invoiced for damages or clean up charges. Failure to pay invoices will result in denial of any and all future event applications.
- 6. MM Must have a designated contact person on site and accessible at all times.
- 7. MM Application fees due upon submission. Facility/Park Space fees, Parking Fees, Additional Services Fees due at least 1 week prior to the start of the event.
- 8. MM Applicant is responsible for reporting any issues or concerns with event location to the appropriate City Department as soon as they are aware.
- 9. MM Any incomplete, misleading, or falsified information in this application will result in automatic denial.

*The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.*

**Applicant Signature:** Melissa Monge **Date:** 12/9/2025

**For Office Use Only**

Date Filed: \_\_\_\_\_ Fees:  Exempt  Charged Amt Due: \_\_\_\_\_

**Required Approvals**

Parks Director Signature: David Winger Date: 1/14/2026

Approve  Denied Notes: \_\_\_\_\_

Police Chief Signature: Chief Edward Gritzner Date: Jan 15, 2026  
Chief Edward Gritzner (Jan 15, 2026 09:35:05 CST)

Approve  Denied Notes: \_\_\_\_\_

Fire Chief Signature: Chief John Peters D. D. Kowski Date: Jan 15, 2026  
Chief John Peters (Jan 15, 2026 15:55:44 CST) D. D. Kowski (Jan 15, 2026 15:59:37 CST)

Approve  Denied Notes: \_\_\_\_\_

DPW Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Denied Notes: \_\_\_\_\_

**As Needed Approvals**

Parking Signature: BGP Date: Jan 15, 2026  
Beth Gehris-Padro (Jan 15, 2026 16:10:01 CST)

Approve  Denied Notes: signs posted until Noon

Harbormaster Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Denied Notes: \_\_\_\_\_

City Clerk Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Denied Notes: \_\_\_\_\_

Public Events:

FLR Meeting Date: \_\_\_\_\_

Council Meeting Date: \_\_\_\_\_

## Public Event-Save the Date Form

ONLY Public Events held annually have the ability to reserve future dates for that event no more than three years after the current event being applied for.

Completion of this form does not replace the application process for a City of Lake Geneva Event permit. An event permit application must be submitted each year.

Do not complete this form if your event is a private event.

---

Event Name: GLYMCA Annual Sprint for Spring 5k

Event Date: YR 2027 : April 24

YR 2028 : April 22

YR 2029 : April 21

All Park Facilities: \_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_

If Non-profit or Not-for-Profit: Tax ID / EIN #: 39-0816867

Contact First Name: Melissa Last Name: Monge

Phone/Mobile: 262-248-6211 x17

Email: melissa.monge@glymca.org

Notes/Request: \_\_\_\_\_

---

**Signature:** Chief Edward Gritzner

Chief Edward Gritzner (Jan 15, 2026 09:35:05 CST)

**Email:** chief@cityoflakegeneva.gov

**Signature:** Chief John Peters

Chief John Peters (Jan 15, 2026 15:55:44 CST)

**Email:** jpeters@cityoflakegeneva.gov

**Signature:**

**Email:**

**Signature:** Lt. Kaitlin Tietz

Lt. Kaitlin Tietz (Jan 15, 2026 10:05:43 CST)

**Email:** patrolt@cityoflakegeneva.gov

**Signature:** 

D. Detkowski (Jan 15, 2026 15:59:37 CST)

**Email:** ddetkowski@cityoflakegeneva.gov

**Signature:**

**Email:**



**CITY OF LAKE GENEVA EVENT PERMIT APPLICATION**  
 Please fill in all blanks completely, as incomplete applications will be rejected. Applications for Public Events must be submitted AT LEAST 45 DAYS prior to the proposed event date for consideration.

**Section I- APPLICANT INFORMATION**

Name of Applicant: Anne Kessing

Name of Event Organizer/Producer: Anne Kessing

Production Company/Organization: Alzheimer's Association FEIN #: 13-3039601

Street Address: 620 South 76th Street, Suite 160

City: Miwaukee State: WI Zip code: 53214

E-mail Address: adkessing@alz.org

Daytime Phone: 414-775-7604 Cell Phone: 414-775-7604

Are you a  Business/Individual OR  Non-Profit Organization 501(c)\_\_\_\_\_

EIN # (Tax Exempt Number): 13-3039601

\*All non-profits must present a copy of their current Tax ID- EIN#

**Section II- EVENT INFORMATION- Select all that apply**

**Private Event/Shelter Reservation-** Use of City of Lake Geneva Park and or Park Shelter for private use or event not that is not open to the public. Examples: family reunion, birthday party, club meeting, team practice. \*Local non-profits exempt from fees

- Flat Iron Park Brunk Pavilion \$250/day
  - Gazebo-Flat Iron Park \$125/day
  - Seminary Park Shelter \$75/day
  - Cobb Park Shelter \$75/day
  - Park Use (no shelter) \$75/day
- Location: \_\_\_\_\_

**Street Use/Closure** \$75/day  
 Describe in Section III on page 3 of application

**Public Event-**Event open to the public, including ticketed or open admission. Examples: festival, art/ware sale/market, concert, community activity, parade. \*Non-profits exempt from fees

- Application fee:  \$100- submitted at least 60 days prior  
 \$300- submitted at least 45 days but fewer than 60 days prior

Select parks/facilities used during event, fees applied from list above:

- |  |  |   |
|--|--|---|
| <p><u>Parks</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Flat Iron Park</li> <li><input type="checkbox"/> Seminary Park</li> <li><input type="checkbox"/> Cobb Park</li> <li><input checked="" type="checkbox"/> Library Park</li> <li><input type="checkbox"/> Other:</li> </ul> | <p><u>Shelters</u></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Brunk Pavilion</li> <li><input type="checkbox"/> Seminary Park Shelter</li> <li><input type="checkbox"/> Cobb Park Shelter</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Gazebo</li> </ul> |
|--|--|---|

## Walk to End Alzheimer's in Walworth County

1. Title of Event: \_\_\_\_\_

2. Date(s) of Event: 9/19/2026

3. Location(s) of Event: Library Park

4. Hours: 6:00 AM - 2:00 PM

Note: Start Time & End Time

5. Event Chair/Contact Person: Anne Kessing Phone: 414-775-7604

6. Day of Event Contact Name: same as #5 Phone: same as #5

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 750

10. Basis for estimate: 2024 attendance

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

*use of 10'x10' tents brought by Association; if needed will rent 10'x15' tent from Dunn Lumber*

---

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* dogs on leashes

**13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

*Use of trashcans in park for normal trash (water bottles, hot dog wrappers post event, etc). Any large trash (empty boxes, tent stakes, old signage, etc) will be removed from the park by volunteers/staff post walk and disposed of offsite. All signage will be removed post event.*

---

15. Description of plan for providing event security (if applicable):

We will have two contracted armed security guards onsite during the event.

---

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

19. Do you intend to use the available picnic tables and benches in the location?  Yes  No

Continue to next page...

**Section III- STREET USE**

**■ Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**1. Description of portion(s) of road(s) to be used:**

*Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Will any parking stalls be used or blocked during the event?**

Yes  No

*Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager*

Dates of Use: 9/19/26

Total Number of Parking Stalls being Requested: 10

Parking Stall Number(s) and Location: at the corner of Warren & Main, first 10 headed east

**3. Description of Signage to be used during event:** signage will be placed along route and at stage

*\*The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

**4. Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)*

**Electricity;** Explain: for amplified sound at stage

**Water;** Explain: \_\_\_\_\_

**Traffic Control;** Explain: \_\_\_\_\_

**Police Services;** Explain: police at Maxwell & Main to assist Walkers crossing the road

**Fire/EMS Services;** Explain: LG Rescue from 8 - 11:30 AM

**Other;** Explain: 10 cattle fences to help with signage and create barrier for grill setup. Dropped at Warren & Main (near parking meter)



For Office Use Only

Date Filed with Clerk: \_\_\_\_\_ Payment Amount: \$ \_\_\_\_\_

Receipt #: \_\_\_\_\_

City Clerk/Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Denied Notes: \_\_\_\_\_

Police Chief Signature: Chief Edward Gritzner Chief Edward Gritzner (Jan 15, 2026 11:42:22 CST) Date: Jan 15, 2026

Approve  Denied Notes: \_\_\_\_\_

Fire Chief Signature: Chief John Peters Chief John Peters (Jan 15, 2026 15:22:11 CST) Date: Jan 15, 2026

Approve  Denied Notes: \_\_\_\_\_

DPW Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Denied Notes: \_\_\_\_\_

Parking Signature: BGP Beth Gehris-Padro (Jan 16, 2026 09:42:34 CST) Date: Jan 16, 2026

Approve  Denied Notes: 10 spaces (\$400)

Harbormaster Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approve  Denied Notes: \_\_\_\_\_

Parks & Rec Signature: David Winger Date: 1/13/2026

Approve  Denied Notes: \_\_\_\_\_

Public Events:

FLR Meeting Date: 1/20/2026

Council Meeting Date: 1/26/2026

Report Criteria:

Detail report.  
 Invoices with totals above \$0.00 included.  
 Paid and unpaid invoices included.  
 Invoice.Batch = "PP12312025","PP12312025A","01092026","01122026","01162026","JAN2025TAX"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>ABT MAILCOM</b>				
54355	12/31/2025	JANUARY 2026 BILLS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	1,821.82
54355	12/31/2025	JANUARY 2026 BILLS	62-00-00-90300 RECORDS & COLLECTION EXPENSE	1,821.82
54355	12/31/2025	JANUARY 2026 BILLS	11-52-00-53400 PARKS OPERATING SUPPLIES	442.00
54355	12/31/2025	JANUARY 2026 BILLS	11-14-20-53500 STRATEGIC PLAN	272.00
Total ABT MAILCOM:				4,357.64
<b>ALLIANT ENERGY/WPL</b>				
DEC 2025-12	12/31/2025	GENEVA SQUARE-TRAFFIC LIG	11-34-10-52220 ELECTRICITY-FLASHERS	97.69
DEC 2025-12	12/31/2025	HAVENWOOD FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	14.76
DEC 2025-12	12/31/2025	SOUTH/WELLS FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	18.91
DEC 2025-12	12/31/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	20.21
DEC 2025-12	12/31/2025	MAIN STREET LIGHTS	11-34-10-52230 STREET LIGHTS ELECTRICITY	426.72
DEC 2025-12	12/31/2025	1055 CAREY	11-32-10-52220 ST DEPT BLDG ELECTRICITY	255.64
DEC 2025-12	12/31/2025	BROAD ST TRAFFIC SIGNAL	11-34-10-52230 STREET LIGHTS ELECTRICITY	176.88
DEC 2025-12	12/31/2025	HWY 50/HWY 12 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	19.25
DEC 2025-12	12/31/2025	WEST COOK SIREN	11-29-00-52220 SIRENS ELECTRICTY	20.05
DEC 2025-12	12/31/2025	RIVIERA ELECTRIC	40-55-30-52220 PIER ELECTRIC	4,801.92
DEC 2025-12	12/31/2025	BEACH HOUSE	40-54-10-52220 BEACH ELECTRIC	416.76
DEC 2025-12	12/31/2025	INTERCHANGE N TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	87.10
DEC 2025-12	12/31/2025	HWY 120/BLOOMFIELD RD TRA	11-34-10-52230 STREET LIGHTS ELECTRICITY	127.22
DEC 2025-12	12/31/2025	LIBRARY PARK OUTSIDE	11-52-00-52220 PARKS ELECTRICITY	30.63
DEC 2025-12	12/31/2025	EDWARDS BLVD/WALMART TR	11-34-10-52230 STREET LIGHTS ELECTRICITY	115.02
DEC 2025-12	12/31/2025	HAVENWOOD DR/MAIN STREE	11-34-10-52230 STREET LIGHTS ELECTRICITY	129.37
DEC 2025-12	12/31/2025	SAGE ST/DUNN SIREN	11-29-00-52220 SIRENS ELECTRICTY	6.90
DEC 2025-12	12/31/2025	STREET LIGHTS MS-2 LIGHTIN	11-34-10-52230 STREET LIGHTS ELECTRICITY	339.61
DEC 2025-12	12/31/2025	DUNN FIELD	11-52-00-59220 DUNN FIELD ELECTRIC	301.99
DEC 2025-12	12/31/2025	SNAKE RD/HWY 50 FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	19.25
DEC 2025-12	12/31/2025	VETS PARK/TOWNLINE RD	11-52-01-52220 VETS PARKS ELECTRICITY	405.34
DEC 2025-12	12/31/2025	1067 CAREY-STORAGE BUILDI	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	38.20
DEC 2025-12	12/31/2025	1067 CAREY-STORAGE BUILDI	11-22-00-52220 FIREHOUSE ELECTRICITY	38.20
DEC 2025-12	12/31/2025	N BLOOMFIELD RD & HARMON	11-34-10-52230 STREET LIGHTS ELECTRICITY	6.20
DEC 2025-12	12/31/2025	MUSEUM-256 MILLS STREET	11-51-10-52220 MUSEUM-ELECTRICITY	1,118.92
DEC 2025-12	12/31/2025	WELLS STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	18.63
DEC 2025-12	12/31/2025	HOST DRIVE WATER TOWER	11-22-00-52220 FIREHOUSE ELECTRICITY	376.92
DEC 2025-12	12/31/2025	LIBRARY-918 MAIN STREET	99-00-00-52220 LIBRARY UTILITIES	1,621.27
DEC 2025-12	12/31/2025	LOT LITE-GENEVA ST	11-34-10-52230 STREET LIGHTS ELECTRICITY	378.49
DEC 2025-12	12/31/2025	WELLS STREET LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	113.21
DEC 2025-12	12/31/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	777.09
DEC 2025-12	12/31/2025	W HWY 50 BLOCK FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	19.25
DEC 2025-12	12/31/2025	LIBRARY PARK RESTROOM	11-52-00-52220 PARKS ELECTRICITY	315.55
DEC 2025-12	12/31/2025	724 WILLIAMS STREET	11-34-10-52230 STREET LIGHTS ELECTRICITY	75.45
DEC 2025-12	12/31/2025	S LAKE SHORE DRIVE FLASHE	11-34-10-52220 ELECTRICITY-FLASHERS	15.23
DEC 2025-12	12/31/2025	S LAKE SHORE DRIVE	11-52-00-52220 PARKS ELECTRICITY	33.87
DEC 2025-12	12/31/2025	COOK ST/HWY 50 TRAFFIC SIG	11-34-10-52230 STREET LIGHTS ELECTRICITY	51.37
DEC 2025-12	12/31/2025	SIREN-730 MARSHALL STREET	11-29-00-52220 SIRENS ELECTRICTY	29.49
DEC 2025-12	12/31/2025	TENNIS COURTS	11-52-00-52220 PARKS ELECTRICITY	24.02
DEC 2025-12	12/31/2025	389 EDWARDS TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	150.88
DEC 2025-12	12/31/2025	HWY 50/HWY 12 STOP LIGHT	11-34-10-52220 ELECTRICITY-FLASHERS	62.24
DEC 2025-12	12/31/2025	RUSHWOOD PARK	11-52-00-52220 PARKS ELECTRICITY	35.93

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
DEC 2025-12	12/31/2025	700 GENEVA STREET PARKING	11-34-10-52230 STREET LIGHTS ELECTRICITY	451.00
DEC 2025-12	12/31/2025	1065 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	570.45
DEC 2025-12	12/31/2025	STREET LIGHTS	11-34-10-52230 STREET LIGHTS ELECTRICITY	7,833.14
DEC 2025-12	12/31/2025	VETS PARK SCOREBOARD	11-52-01-52220 VETS PARKS ELECTRICITY	234.09
DEC 2025-12	12/31/2025	BAKER/SEMINARY RESTROOM	11-52-00-52220 PARKS ELECTRICITY	26.96
DEC 2025-12	12/31/2025	HWY 50 TRAFFIC LIGHT	11-34-10-52230 STREET LIGHTS ELECTRICITY	118.69
DEC 2025-12	12/31/2025	GEORGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	15.23
DEC 2025-12	12/31/2025	1070 CAREY ST	11-32-10-52220 ST DEPT BLDG ELECTRICITY	296.89
DEC 2025-12	12/31/2025	FLAT IRON PARK-WRIGLEY DR	11-52-00-52220 PARKS ELECTRICITY	18.88
DEC 2025-12	12/31/2025	DODGE STREET FLASHER	11-34-10-52220 ELECTRICITY-FLASHERS	15.23
DEC 2025-12	12/31/2025	IMPOUND-1070 CAREY ST	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	51.94
DEC 2025-12	12/31/2025	FIRE HOUSE-730 MARSHALL	11-22-00-52220 FIREHOUSE ELECTRICITY	1,404.35
DEC 2025-12	12/31/2025	HWY 120/TOWNLINE RD STOP	11-34-10-52220 ELECTRICITY-FLASHERS	69.30
DEC 2025-12	12/31/2025	CITY HALL	11-16-10-52220 CITY HALL ELECTRICITY	5,170.73
DEC 2025-12	12/31/2025	VETS PARK PAVILION	11-52-01-52220 VETS PARKS ELECTRICITY	376.80
DEC 2025-12	12/31/2025	DONIAN PK	11-52-00-52220 PARKS ELECTRICITY	241.54
DEC 2025-12	12/31/2025	COBB PARK	11-52-00-52220 PARKS ELECTRICITY	23.44
<b>Total ALLIANT ENERGY/WPL:</b>				<b>30,050.29</b>
<b>ASR EVENTS LLC</b>				
2025 ABOMIN	01/09/2026	TOURISM GRANT-ABOMINABLE	47-70-00-57150 PROMOTIONAL GRANT	1,933.01
<b>Total ASR EVENTS LLC:</b>				<b>1,933.01</b>
<b>AT&amp;T LONG DISTANCE</b>				
816988240-12	01/04/2026	262-248-6644	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	10.67
816988240-12	01/04/2026	262-248-6075	11-22-00-52210 FIRE TELEPHONE EXPENSE	91.93
816988240-12	01/04/2026	262-248-7228	11-22-00-52210 FIRE TELEPHONE EXPENSE	14.41
816988240-12	01/04/2026	262-249-5282	99-00-00-52210 LIBRARY TELEPHONE EXP	68.64
816988240-12	01/04/2026	262-248-4809	11-21-00-52210 PD TELEPHONE EXPENSE	10.73
816988240-12	01/04/2026	262-248-4715	11-16-10-52210 CITY HALL TELEPHONE	2.70
<b>Total AT&amp;T LONG DISTANCE:</b>				<b>199.08</b>
<b>AT&amp;T MOBILITY</b>				
287305350776	12/23/2025	CELL PHONE DEC25	11-22-00-52210 FIRE TELEPHONE EXPENSE	723.78
287357916615	12/27/2025	CITY HALL-HOT SPOT- .45	11-16-10-52210 CITY HALL TELEPHONE	35.21
287357916615	12/27/2025	POLICE MAIN-HOT SPOT .45	11-21-00-52210 PD TELEPHONE EXPENSE	35.21
287357916615	12/27/2025	COURT MAIN-HOT SPOT .05	11-12-00-52210 MUNICIPAL CT TELEPHONE	3.91
287357916615	12/27/2025	METER-HOT SPOT- .05	42-34-50-52210 TELEPHONE EXPENSE	3.91
<b>Total AT&amp;T MOBILITY:</b>				<b>802.02</b>
<b>BORO, RAYMOND</b>				
12/15/25	12/15/2025	MEAL REIMB-01/05-01/08,01/20-	11-21-00-53310 PD MEALS & LODGING	228.00
<b>Total BORO, RAYMOND:</b>				<b>228.00</b>
<b>BRUNK INDUSTRIES</b>				
12/05/25	12/05/2025	RIVIERA DEPOSIT REFUND-12/	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
12/05/25	12/05/2025	RIVIERA SET UP - 3 HOURS	40-55-10-46740 UPPER RIVIERA REVENUE	150.00-
<b>Total BRUNK INDUSTRIES:</b>				<b>850.00</b>
<b>CHARTER COMMUNICATIONS</b>				
152473401010	01/01/2026	INTERNET SVC JAN 2026	11-32-10-52210 ST DEPT TELEPHONE EXPENSE	100.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
152474001122	12/21/2025	INTERNET SVC JAN 2026	11-22-00-52210 FIRE TELEPHONE EXPENSE	119.99
Total CHARTER COMMUNICATIONS:				219.99
<b>CITY OF LAKE GENEVA</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24350 DUE TO CITY	2,985,636.20
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24800 DUE TO CITY-S/A	12,254.96
Total CITY OF LAKE GENEVA:				2,997,891.16
<b>CITY OF LAKE GENEVA BID</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24700 DUE TO BID DISTRICT	84,344.00
Total CITY OF LAKE GENEVA BID:				84,344.00
<b>CITY OF LAKE GENEVA PETTY CASH</b>				
PETTY CASH	01/12/2026	CASH-BASKETS STAFF HOLIDAY	11-10-00-51390 STAFF APPRECIATION	140.00
Total CITY OF LAKE GENEVA PETTY CASH:				140.00
<b>CULLIGAN OF BURLINGTON</b>				
415731	12/29/2025	SOLAR SALT DEC 2025	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	132.00
500X03381007	12/31/2025	DRINKING WATER JAN 26	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	48.00
Total CULLIGAN OF BURLINGTON:				180.00
<b>DIGGERS HOTLINE</b>				
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	62-00-00-67500 MAINT SERVICES & CURB BOX	14.45
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	61-00-00-93810 MAINT-MAINS	28.90
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	62-00-00-67300 MAINT OF MAINS & VALVES	14.45
251239101	12/31/2025	PREPAID EMAIL FEES DEC 25	11-32-15-54600 STORM SEWER DIGGERS HOTLINE	28.90
Total DIGGERS HOTLINE:				86.70
<b>DUCHEMIN, LAURA</b>				
01/13/26	01/16/2026	REIMBURSE-PARTY SUPPLIES	11-10-00-51390 STAFF APPRECIATION	27.25
Total DUCHEMIN, LAURA:				27.25
<b>GATEWAY TECHNICAL COLLEGE</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24620 DUE TO GATEWAY TECH DISTRICT	414,802.44
Total GATEWAY TECHNICAL COLLEGE:				414,802.44
<b>GREAT AMERICA FINANCIAL SERVICES CORP</b>				
40907187	12/29/2025	SHARP COPIER-JAN 2026	11-13-00-53100 CITY ATTORNEY OFFICE SUPPLIES	73.85
Total GREAT AMERICA FINANCIAL SERVICES CORP:				73.85
<b>HEARTLAND INITIATIVE</b>				
12/13/25	01/08/2026	RIVIERA DEPOSIT REFUND 12/1	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total HEARTLAND INITIATIVE:				1,000.00
<b>INITIAL DESIGNS</b>				
1964	01/06/2026	APPAREL-MCDANIEL JACKET,	11-22-00-51380 FIRE DEPT UNIFORMS	184.25

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total INITIAL DESIGNS:				184.25
<b>JONES, HEATHER</b>				
01/10/26	01/10/2026	RIVIERA BALLROOM-ZOLA SUB	40-55-10-53160 PUBLICATIONS & PROMOTIONS	570.00
01/10/26	01/10/2026	REIMB INK CARTRIDGES	40-55-20-53990 MISCELLANEOUS EXPENSES	35.89
Total JONES, HEATHER:				605.89
<b>KRAJOVIC, MICHAEL W.</b>				
01/15/26	01/07/2026	HILMOOR CONSULTANT-01/15/2	11-62-01-59900 OTHER PROFESSIONAL SERVICES	1,500.00
Total KRAJOVIC, MICHAEL W.:				1,500.00
<b>LAKE GENEVA CONVENTION</b>				
VISIT-010726	01/07/2026	2025 ROOM TAX SHARE-JAN-D	47-00-00-57100 HOTEL/MOTEL ASSN-CHAM OF COMM	85,877.39
Total LAKE GENEVA CONVENTION:				85,877.39
<b>LAKE GENEVA GENOA CITY UNION</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24610 DUE TO LG-GENOA HIGH SCH DIST	1,827,129.11
Total LAKE GENEVA GENOA CITY UNION:				1,827,129.11
<b>LAKE GENEVA JOINT 1 SCHOOL</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24600 DUE TO JT #1 SCHOOL DISTRICT	3,724,409.82
Total LAKE GENEVA JOINT 1 SCHOOL:				3,724,409.82
<b>LAKE GENEVA UTILITY</b>				
4TH QTR-2025	12/01/2025	STREET DEPT HYDRANT	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	242.79
4TH QTR-2025	12/01/2025	1070 CAREY STREET	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	46.80
4TH QTR-2025	12/01/2025	1065 CAREY STREET	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	105.21
4TH QTR-2025	12/01/2025	1055 CAREY STREET	11-32-10-52260 ST DEPT BLDG-WATER & SEWER	72.76
4TH QTR-2025	12/01/2025	730 MARSHALL STREET FIRE D	11-22-00-52260 FIREHOUSE WATER/SEWER BILLS	501.74
4TH QTR-2025	12/01/2025	CITY HALL FP	11-16-10-52260 CITY HALL WATER & SEWER EXP	60.00
4TH QTR-2025	12/01/2025	CITY HALL	11-16-10-52260 CITY HALL WATER & SEWER EXP	852.48
4TH QTR-2025	12/01/2025	255 MILL STREET MUSEUM FP	11-51-10-52260 MUSEUM-WATER & SEWER EXP	189.00
4TH QTR-2025	12/01/2025	255 MILL STREET MUSEUM	11-51-10-52260 MUSEUM-WATER & SEWER EXP	176.93
4TH QTR-2025	12/01/2025	1101 CEMETERY OAKHILL CEM	48-00-00-52260 CEM WATER/SEWER EXP	43.30
4TH QTR-2025	12/01/2025	918 MAIN STREET LIBRARY	99-00-00-52220 LIBRARY UTILITIES	248.32
4TH QTR-2025	12/01/2025	BEACH HOUSE WRIGLEY DRIV	40-54-10-53990 BEACH MISCELLANEOUS	196.71
4TH QTR-2025	12/01/2025	WRIGLEY DRIVE - RIVIERA LO	40-55-20-52260 LOWER RIV WATER & SEWER BILLS	2,046.05
4TH QTR-2025	12/01/2025	WRIGLEY DIRVE - RIVIERA UPP	40-55-10-52260 UPPER RIV WATER & SEWER BILLS	221.14
4TH QTR-2025	12/01/2025	FOUNTAIN & CONCESSIONS VE	11-52-01-52260 VETS PARK WATER & SEWER	157.77
4TH QTR-2025	12/01/2025	FOUNTAIN/YARD HYDRANT VE	11-52-01-52260 VETS PARK WATER & SEWER	159.14
4TH QTR-2025	12/01/2025	VETS PARK STORAGE BLDG	11-52-01-52260 VETS PARK WATER & SEWER	150.97
4TH QTR-2025	12/01/2025	FOUNTAIN PUBLIC BATHROOM	11-52-00-52260 PARKS WATER & SEWER EXP	294.06
4TH QTR-2025	12/01/2025	FOUNTAIN BATHROOM SEMINA	11-52-00-52260 PARKS WATER & SEWER EXP	105.54
4TH QTR-2025	12/01/2025	FLAT IRON PARK RESTROOMS	11-52-00-52260 PARKS WATER & SEWER EXP	383.39
4TH QTR-2025	12/01/2025	DUNN FIELD CONCESSION STA	11-52-00-52260 PARKS WATER & SEWER EXP	86.07
4TH QTR-2025	12/01/2025	PUBLIC BATHROOM LIBRARY P	11-52-00-52260 PARKS WATER & SEWER EXP	157.77
4TH QTR-2025	12/01/2025	FOUNTAIN & IRRIGATION LIBRA	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	236.09
4TH QTR-2025	12/01/2025	FOUNTAIN RIVIERA	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
4TH QTR-2025	12/01/2025	FOUNTAIN DUNN FIELD	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	40.11
4TH QTR-2025	12/01/2025	FOUNTAIN FRONT OF CHAMPS	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
4TH QTR-2025	12/01/2025	FOUNTAIN 3 SISTERS FLAT IRO	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
4TH QTR-2025	12/01/2025	FOUNTAIN CURTIS STREET BIK	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
4TH QTR-2025	12/01/2025	FOUNTAIN RUSHWOOD PARK	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
4TH QTR-2025	12/01/2025	FOUNTAIN COOK/GENEVA TEN	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
4TH QTR-2025	12/01/2025	FOUNTAIN BY UTILITY COMMIS	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
4TH QTR-2025	12/01/2025	FOUNTAIN CLOSE TO LIBRARY	11-52-00-52270 FOUNTAINS/STATUES-WATER/SEWER	30.55
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24540 DUE TO SEWER FUND	786.39
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24540 DUE TO SEWER FUND	23.05
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24520 DUE TO WATER FUND	37.29
Total LAKE GENEVA UTILITY:				7,865.27
<b>LINN JOINT 4 SCHOOL DISTRICT</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24630 DUE TO JT #4 SCHOOL DISTRICT	723.21
Total LINN JOINT 4 SCHOOL DISTRICT:				723.21
<b>MC FARLAND, SAM</b>				
12/28/25	12/28/2025	RIVIERA DEPOSIT REFUND 12/2	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total MC FARLAND, SAM:				1,000.00
<b>MYAC</b>				
12/21/25	12/21/2025	RIVIERA DEPOSIT REFUND 12/2	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
12/21/25	12/21/2025	PIANO TUNING-12/21/25	40-55-10-46740 UPPER RIVIERA REVENUE	180.00-
Total MYAC:				820.00
<b>NICIA, ERICK J</b>				
17DEC2025	12/17/2025	REIMBURSE-PAINT, PIZZA, TOO	40-54-10-53990 BEACH MISCELLANEOUS	122.34
Total NICIA, ERICK J:				122.34
<b>ROZINSKI, ROBIN</b>				
01/15/26	01/15/2026	REIMBURSEMENT-SALT PURC	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	14.76
Total ROZINSKI, ROBIN:				14.76
<b>SECURIAN FINANCIAL GROUP INC</b>				
FEB-LIFE-2026	01/15/2026	FEB LIFE 2026	11-10-00-51330 LIFE INSURANCE POLICY FEES	271.95
FEB-LIFE-2026	01/15/2026	FEB LIFE 2026	11-00-00-21340 LIFE INSURANCE DEDUCTION	3,543.08
LIFE-FEB-2026	01/15/2026	FEB LIFE 2026	61-00-00-92630 LIFE INSURANCE EXPENSE	9.68
LIFE-FEB-2026	01/15/2026	FEB LIFE 2026	62-00-00-92630 LIFE INSURANCE EXPENSE	14.05
LIFE-FEB-2026	01/15/2026	FEB LIFE 2026	11-00-00-21340 LIFE INSURANCE DEDUCTION	217.16
Total SECURIAN FINANCIAL GROUP INC:				4,055.92
<b>SECURITY BENEFIT</b>				
ASBS103230	01/15/2026	SVC FEE 2025	11-22-00-51360 FIRE/EMS RETIREMENT EXP	1,185.00
Total SECURITY BENEFIT:				1,185.00
<b>STEFFEN, SAMANTHA</b>				
12/06/25	12/06/2025	RIVIERA DEPOSIT REFUND 12/0	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total STEFFEN, SAMANTHA:				1,000.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>TRIPP, KYLE</b>				
12/15/25	12/15/2025	MEAL REIMB-01/05-01/08,01/20-	11-21-00-53310 PD MEALS & LODGING	228.00
Total TRIPP, KYLE:				228.00
<b>VERIZON WIRELESS</b>				
6131856691	12/23/2025	PHONE-DEC25	11-22-00-52210 FIRE TELEPHONE EXPENSE	38.01
Total VERIZON WIRELESS:				38.01
<b>WALWORTH COUNTY TREASURER</b>				
JAN SETTLEM	01/13/2026	JANUARY TAX SETTLEMENT 20	89-00-00-24300 DUE TO WALWORTH COUNTY	1,715,591.43
Total WALWORTH COUNTY TREASURER:				1,715,591.43
<b>WAUKESHA COUNTY</b>				
WARRANT-GR	01/07/2026	WARRANT-#25CF1851 GROSSM	11-12-00-24280 COURT FINES-OTHER	560.00
Total WAUKESHA COUNTY:				560.00
<b>WE ENERGIES</b>				
5771127561	01/12/2026	UNIT A RESTROOMS	11-52-00-52240 PARKS GAS HEAT	177.65
5771130604	01/12/2026	1067 CAREY ST STORAGE BLD	11-22-00-52240 FIREHOUSE GAS HEAT	54.76
5771130604	01/12/2026	1067 CAREY ST STORAGE BLD	11-21-00-52220 POLICE IMPOUND BLDG ELECTRIC	54.75
5771472674	01/12/2026	UNIT A LIBRARY	99-00-00-52220 LIBRARY UTILITIES	157.21
5772054640	01/12/2026	UNIT B LIBRARY	99-00-00-52220 LIBRARY UTILITIES	926.27
Total WE ENERGIES:				1,370.64
Grand Totals:				10,911,466.47

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

---

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
----------------	--------------	-------------	----------------------	--------------------

---

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice.Batch = "PP12312025","PP12312025A","01092026","01122026","01162026","JAN2025TAX"

---

Report Criteria:

Detail report.  
 Invoices with totals above \$0.00 included.  
 Only unpaid invoices included.  
 Invoice.Batch = "12312025A","12312025B","01212026","01212026A"  
 Invoice Detail.GL account (2 Characters) = {<>} "61"  
 Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>A+ GRAPHICS &amp; PRINTING</b>				
50897	12/30/2025	FRAMES FOR BREAK ROOM 20	43-32-10-17020 DPW CAPITAL PROJECTS	917.76
50904	12/31/2025	LAMINATE LAWS POSTER- CON	43-32-10-17020 DPW CAPITAL PROJECTS	931.76
50929	01/05/2026	DOUBLE SIDED SIGNAGE	99-00-00-54110 LIBRARY YOUTH MATERIALS	200.00
50929	01/05/2026	DOUBLE SIDED SIGNAGE	99-00-00-54100 LIBRARY ADULT MATERIALS	200.00
Total A+ GRAPHICS & PRINTING:				2,249.52
<b>ALL OUT TRUCKING LLC</b>				
1325	12/07/2025	SNOW CONTRACT HAULING SE	11-32-12-52200 CONTRACT HAULING SERVICES	3,450.00
1326	12/08/2025	SNOW CONTRACT HAULING SE	11-32-12-52200 CONTRACT HAULING SERVICES	2,070.00
Total ALL OUT TRUCKING LLC:				5,520.00
<b>AURORA HEALTH CARE INC</b>				
CINV032411	01/14/2026	EMP CLINIC DEC 2025	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,250.00
Total AURORA HEALTH CARE INC:				2,250.00
<b>BATZNER PEST CONTROL</b>				
89258464	12/29/2025	PEST CONTROL 2025	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	188.91
89262287	12/28/2025	PEST CONTROL-DEC 2025	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	97.25
Total BATZNER PEST CONTROL:				286.16
<b>BOLD TECHNOLOGIES LTD</b>				
43075	01/01/2026	PANIC BUTTONS- ALARM SOFT	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	1,739.04
Total BOLD TECHNOLOGIES LTD:				1,739.04
<b>BROOKS TRACTOR INC</b>				
T30134	01/08/2026	STARTER , FILTER ELEMENT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	702.89
T30135	01/08/2026	STARTER CREDIT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	644.34
T30135	01/08/2026	STARTER MOTOR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	701.06
Total BROOKS TRACTOR INC:				759.61
<b>CICCHINI ASPHALT LLC</b>				
24.0485 PYMT	10/16/2025	BASKETBALL AND TENNIS COU	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	10,760.00
Total CICCHINI ASPHALT LLC:				10,760.00
<b>CINTAS</b>				
5311812104	01/08/2026	FIRST AID SUPPLIES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	168.06
Total CINTAS:				168.06
<b>CIVICPLUS LLC</b>				
359486	01/01/2026	ACCOUNTING SOFTWARE REP	50-00-00-58000 MISC/COMP EQUIP PURCHASES	23,636.31

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CIVICPLUS LLC:				23,636.31
<b>CPM HARLAN</b>				
290391	01/09/2026	TUB GRINDER ROD, SPACER	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	3,325.01
Total CPM HARLAN:				3,325.01
<b>DEKIND COMPUTER CONSULTANTS</b>				
43901	01/02/2026	NINJA ONE REMOTE MONITORI	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	800.00
44020	01/02/2026	IT SVC-FEB 2026	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	6,347.00
Total DEKIND COMPUTER CONSULTANTS:				7,147.00
<b>DUNN LUMBER</b>				
2271144	12/30/2025	INKZALL FINE VAR COLORS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	3.99
2274520	01/05/2026	NUTS AND BOLTS	48-00-00-53600 CEM MAINT SERVICE EXP	67.59
2274956	01/05/2026	ICE MELT - 50 LBS	99-00-00-53500 LIBRARY MAINT SUPPLIES	239.90
2276630	01/07/2026	ANTIFREEZE-BATHROOMS	11-52-00-53400 PARKS OPERATING SUPPLIES	9.18
2276707	01/07/2026	NUTS AND BOLTS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	57.28
2278465	01/08/2026	SPRAYER POLY 1 GAL	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	35.98
2278902	01/09/2026	LIQUID CLEANER, SUPER GLU	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	16.98
2279001	01/09/2026	NUTS AND BOLTS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	2.78
Total DUNN LUMBER:				433.68
<b>EDWARD JONES</b>				
OCT-DEC 2025	01/06/2026	TRANSFER CEM. PERPETUAL	49-00-00-24200 DUE TO INVESTMENT ACCT	4,600.00
Total EDWARD JONES:				4,600.00
<b>ENVISIONWARE INC</b>				
INV-US-79443	12/01/2025	2026 COMPUTER SOFTWARE	99-00-00-55150 LIBRARY COMPUTER SOFTWARE	2,947.65
Total ENVISIONWARE INC:				2,947.65
<b>FASTENALCOMPANY</b>				
WIELK187499	12/15/2025	NUTS AND BOLTS 2025	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	50.68
WIELK187559	12/19/2025	YELLOW BINS, HITCH PINS 202	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	217.82
Total FASTENALCOMPANY:				268.50
<b>FORWARD TS LTD</b>				
AR272854	01/12/2026	SHARP/MX B476W-CONTRACT	11-13-00-53990 CITY ATTORNEY MISC EXPENSES	14.00
Total FORWARD TS LTD:				14.00
<b>GAGE MARINE CORP</b>				
268463	12/22/2025	ELMERS PIER REPAIRS	40-55-30-52640 PIER REPAIRS	5,542.10
268463	12/22/2025	ELMERS PIER REPAIRS	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	17,093.47
Total GAGE MARINE CORP:				22,635.57
<b>GIRAFFE ELECTRIC II INC</b>				
25-0717	12/26/2025	LIGHT FIXTURES BREAK ROOM	43-32-10-17020 DPW CAPITAL PROJECTS	32,200.00
25-0718	12/26/2025	RIV CAMERA INSTALL 2025	40-55-10-53600 UPPER RIVIERA MAINTENANCE	3,650.00
25-0753	12/30/2025	RECONNECT TRAFFIC LIGHT E	11-34-10-52600 REPAIRS-TRAFFIC SIGNALS,ETC	202.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
25-0758	12/31/2025	REPLACE ALL CEILING FIXTUR	43-32-10-17020 DPW CAPITAL PROJECTS	4,989.44
25-0759	12/31/2025	REPAIRED STREET LIGHTS -20	11-34-10-52610 STREET LIGHTS REPAIRS	3,400.00
Total GIRAFFE ELECTRIC II INC:				44,441.94
<b>GORDON FLESCH CO INC</b>				
IN15451083	01/05/2026	COPIER LEASE- DEC 2025	99-00-00-55320 LIBRARY EQUIP LEASES & MAINT	130.28
Total GORDON FLESCH CO INC:				130.28
<b>GRAYS INC</b>				
39379	01/05/2026	CUTTING EDGES	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	665.80
Total GRAYS INC:				665.80
<b>HURLEY, BRIAN CHARLES</b>				
CN80B1726Q	01/05/2026	HURLEY_CN80B1726Q	11-12-00-45100 COURT PENALTIES & FINES	144.90
Total HURLEY, BRIAN CHARLES:				144.90
<b>INGRAM BOOK COMPANY</b>				
93260606	12/30/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	35.16
93260606	12/30/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93260607	12/30/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	31.98
93260607	12/30/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	4.89
93260608	12/30/2025	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	100.95
93260608	12/30/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	14.67
93260609	12/30/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	18.48
93260609	12/30/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93260610	12/30/2025	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.20
93260610	12/30/2025	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93302286	12/31/2025	ADULT BOOKS- CREDIT	99-00-00-54100 LIBRARY ADULT MATERIALS	.58-
93302287	12/31/2025	ADULT BOOKS- CREDIT	99-00-00-54100 LIBRARY ADULT MATERIALS	.33-
93340892	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	96.93
93340892	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	9.78
93340893	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	36.87
93340893	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340894	01/02/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	9.47
93340894	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340895	01/02/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	64.96
93340895	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	9.78
93340896	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.16
93340896	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340897	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	15.03
93340897	01/02/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340898	01/02/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340898	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	20.55
93340899	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	283.43
93340899	01/02/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	22.82
93340900	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.30
93340900	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340901	01/02/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	21.96
93340901	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93340902	01/02/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	13.99
93340902	01/02/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93348830	01/02/2026	ADULT BOOKS- CREDIT	99-00-00-54100 LIBRARY ADULT MATERIALS	.58-
93485987	01/06/2026	ADULT BOOKS- CREDIT	99-00-00-54100 LIBRARY ADULT MATERIALS	1.16-

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
93497998	01/07/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	108.13
93497998	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	11.41
93497999	01/07/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	18.69
93497999	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93498000	01/07/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	23.29
93498000	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
93498001	01/07/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	13.05
93498001	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93498002	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	6.52
93498002	01/07/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	32.57
93498003	01/07/2026	ADULT COLLECTION	99-00-00-54100 LIBRARY ADULT MATERIALS	44.18
93498004	01/07/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	21.75
93498004	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93498005	01/07/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	24.40
93498005	01/07/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93498006	01/07/2026	ADULT BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	8.99
93498006	01/07/2026	PROCESSING MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93522811	01/07/2026	ADULT BOOKS- CREDIT	99-00-00-54100 LIBRARY ADULT MATERIALS	1.16-
93530902	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93530902	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.00
93530903	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	17.49
93530903	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93530904	01/08/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	11.80
93530904	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93530905	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	16.00
93530905	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93530906	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	116.99
93530906	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	11.41
93530907	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	40.96
93530907	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
93530908	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	29.92
93530908	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93530909	01/08/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	12.36
93530909	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93530910	01/08/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	29.89
93530910	01/08/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93568190	01/09/2026	YOUTH BOOKS- CREDIT	99-00-00-54110 LIBRARY YOUTH MATERIALS	.66-
93607331	01/12/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	142.18
93607331	01/12/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	13.04
93607332	01/12/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	19.36
93607332	01/12/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93607333	01/12/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
93607333	01/12/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	35.90
93607334	01/12/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	35.14
93607334	01/12/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
93607335	01/12/2026	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	25.19
93607335	01/12/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	3.26
93607336	01/12/2026	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	22.45
93607336	01/12/2026	MATERIALS	99-00-00-55120 LIBRARY PROCESSING SUPPLIES	1.63
Total INGRAM BOOK COMPANY:				1,820.37
<b>ITU ABSORBTECH INC</b>				
8659612	01/05/2026	MAT SERVICE	40-55-10-53600 UPPER RIVIERA MAINTENANCE	139.30
8659613	01/05/2026	MAT SERVICE- JAN 2026	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	202.57

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ITU ABSORBTECH INC:				341.87
<b>JOHNS DISPOSAL SERVICE</b>				
1968697	12/31/2025	CEMETERY DUMPSTER	48-00-00-53600 CEM MAINT SERVICE EXP	146.00
1975182	01/05/2026	GARBAGE-SVC JAN 2026	11-36-00-52940 SOLID WASTE-RESIDENTIAL	41,867.28
1975182	01/05/2026	RECYCLE-SVC JAN 2026	11-36-00-52970 SOLID WASTE-RECYCLING	22,964.24
Total JOHNS DISPOSAL SERVICE:				64,977.52
<b>KAPUR &amp; ASSOCIATES INC</b>				
137489	12/26/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	2,806.00
137490	12/26/2025	BROAD TO CENTER	11-00-00-13910 A/R BILL OUTS	173.00
137491	12/26/2025	VISTAS SHODEEN	11-00-00-13910 A/R BILL OUTS	482.50
137492	12/26/2025	PHSE 16 2025 STREET IMP PR	43-32-10-17010 STREET IMP PROGRAM	810.00
137494	12/26/2025	SIDEWALK ASSESSMENTS-202	11-30-00-52160 CITY ENGINEERING FEES	8,847.60
137495	12/26/2025	TOWNLINE EDWARDS SIGNAL	43-32-10-17020 DPW CAPITAL PROJECTS	4,705.50
137496	12/26/2025	HWY 50 MEETING WITH STATE	11-30-00-52160 CITY ENGINEERING FEES	81.50
137497	12/26/2025	VETERANS PARK RFP	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	270.00
137498	12/26/2025	OAKHILL CEMETERY PHSE 1 P	43-48-00-17010 CEMETERY CAPITAL PROJECTS	838.00
137499	12/26/2025	SCHOOL RFB	11-30-00-52160 CITY ENGINEERING FEES	945.00
137500	12/26/2025	BROAD AND DODGE ALL WAY S	11-30-00-52160 CITY ENGINEERING FEES	675.00
137501	12/26/2025	TOWN BANK PARCEL PARKING	11-30-00-52160 CITY ENGINEERING FEES	144.00
137502	12/26/2025	MANNING WAY PROPERTY	11-30-00-52160 CITY ENGINEERING FEES	7.00
137503	12/26/2025	STAKING AT OAK HILL	11-30-00-52160 CITY ENGINEERING FEES	32.00
137504	12/26/2025	UPDATE STREET MAPS	11-30-00-52160 CITY ENGINEERING FEES	158.78
137505	12/26/2025	RIVIERA MEMORIAL BRICKS GI	11-30-00-52170 SURVEYING	682.00
137506	12/26/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	2,269.00
137507	12/26/2025	SYMPHONY BAY PH 7	11-00-00-13910 A/R BILL OUTS	248.40
137508	12/26/2025	STONE RIDGE PH 3	11-00-00-13910 A/R BILL OUTS	81.50
137509	12/26/2025	BASKETBALL AND TENNIS UPD	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	337.50
137510	12/26/2025	2025 LAKE GENEVA STREET PR	43-32-10-17010 STREET IMP PROGRAM	9,029.00
137511	12/26/2025	2026 LAKE GENEVA STREET PH	43-32-10-17010 STREET IMP PROGRAM	2,235.50
137512	12/26/2025	COVENANT HABOR	11-00-00-13910 A/R BILL OUTS	978.00
Total KAPUR & ASSOCIATES INC:				36,836.78
<b>KETTERHAGEN MEMORIALS LLC</b>				
11367	12/11/2025	COLUMBARIUM REPAIRS	48-00-00-54200 CEM GRAVES/FOUNDATIONS	975.00
Total KETTERHAGEN MEMORIALS LLC:				975.00
<b>LAKE GENEVA UTILITY</b>				
1740 LASALLE	12/17/2025	1740 LA SALLE ST	45-00-00-24520 WATER IMPACT FEES	1,690.00
1740 LASALLE	12/17/2025	1740 LA SALLE ST	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				3,555.00
<b>MIDWEST TAPE LLC</b>				
508217506	12/29/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	136.78
508245803	12/31/2025	ADULT AUDIO BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	160.78
508252785	01/02/2026	DIGITAL ACCOUNT	99-00-00-54100 LIBRARY ADULT MATERIALS	206.08
Total MIDWEST TAPE LLC:				503.64
<b>MUNICIPAL CODE ENFORCEMENT LLC</b>				
1731	12/01/2025	NOV 2025 CODE ENFORCE	11-24-00-53350 OTHER PROFESSIONAL FEES	8,140.55

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
1766	01/01/2026	DEC 2025-CODE ENFORCE	11-24-00-53350 OTHER PROFESSIONAL FEES	8,234.89
Total MUNICIPAL CODE ENFORCEMENT LLC:				16,375.44
<b>MUNICIPAL LAW &amp; LITIGATION GRO S.C.</b>				
16439	12/26/2025	MISC ATTORNEY FEES-NOV202	11-13-10-52140 OUTSIDE ATTORNEYS FEES	5,482.50
Total MUNICIPAL LAW & LITIGATION GRO S.C.:				5,482.50
<b>NAPA AUTO PARTS</b>				
387148	12/30/2025	HOSE FITTINGS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	83.20
387158	12/30/2025	CORE & DEPOSIT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	286.96
Total NAPA AUTO PARTS:				370.16
<b>NEI-TURNER MEDIA</b>				
243416	12/12/2025	CHICAGO WEDDINGS 1ST INST	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	11,267.50
Total NEI-TURNER MEDIA:				11,267.50
<b>OFFICE PRO INC</b>				
753778-1	12/30/2025	SOAP DISPENSERS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	202.26
754723-0	01/07/2026	TOWEL ROLLS, TISSUE, SOAP,	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	382.82
Total OFFICE PRO INC:				585.08
<b>PFI FASHIONS INC</b>				
119602	01/14/2026	SHOULDER PATCHES	42-34-50-51380 PARKING UNIFORMS	292.00
Total PFI FASHIONS INC:				292.00
<b>RHYME BUSINESS PRODUCTS</b>				
40956382	01/05/2026	SHARP COPIER-DEC 2025	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	510.75
41004917	01/09/2026	SHARP-JAN 2026	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	206.18
Total RHYME BUSINESS PRODUCTS:				716.93
<b>ROTE OIL LTD</b>				
17481	12/31/2025	365.3 ON RD DSL	11-32-10-53410 VEHICLE-FUEL & OIL	1,134.63
Total ROTE OIL LTD:				1,134.63
<b>SAFEBUILT LLC</b>				
3048301	12/31/2025	BLDG INSP/PLAN REVIEWS-DE	11-24-00-52190 CONTRACT BUILDING INSPECTOR	25,988.73
Total SAFEBUILT LLC:				25,988.73
<b>SCHLITZ AUDUBON NATURE CENTER</b>				
01062026	01/06/2026	SWIFT NIGHT OUT	11-70-00-57800 AVIAN COMMITTEE EXPENSES	490.00
Total SCHLITZ AUDUBON NATURE CENTER:				490.00
<b>SHERWIN WILLIAMS</b>				
345071311901	01/05/2026	PAINT-PARKS	11-52-00-53520 GROUNDS MAINT SUPPLIES	184.98
Total SHERWIN WILLIAMS:				184.98

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>STATE BAR OF WISCONSIN</b>				
5156433	11/21/2025	CODEBOOKS 2025	11-12-00-53240 DUES, BOOKS, PUBLICATIONS	493.10
Total STATE BAR OF WISCONSIN:				493.10
<b>STATE OF WISCONSIN</b>				
64-246 12/25	01/07/2026	COURT FINES- DEC 2025	11-12-00-24240 COURT FINES-STATE	12,010.33
Total STATE OF WISCONSIN:				12,010.33
<b>THE KNOT WORLDWIDE INC.</b>				
INV787591431	12/13/2025	1ST QTR VENUE ADV-2026	40-55-10-53160 PUBLICATIONS & PROMOTIONS	854.70
Total THE KNOT WORLDWIDE INC.:				854.70
<b>TOTAL PARKING SOLUTIONS INC</b>				
107704	01/02/2026	CMS MONITORING FEB 2026	42-34-50-54500 SUPPORT CONTRACTS	3,850.00
UPS00056821	12/31/2025	AUTOMATED LOOKUPS-DEC20	42-34-50-54500 SUPPORT CONTRACTS	5.00
TOTAL PARKING SOLUTIONS INC:				3,855.00
<b>UNITED LABORATORIES</b>				
INV452088	01/13/2026	WAX STRIPPER, SUPER SHINE	40-55-10-53600 UPPER RIVIERA MAINTENANCE	961.88
Total UNITED LABORATORIES:				961.88
<b>UPLAND DESIGN LTD</b>				
25-1430-01	12/15/2025	LANDSCAPE PLAN& TOPOGRA	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	6,525.00
Total UPLAND DESIGN LTD:				6,525.00
<b>VANDEWALLE &amp; ASSOCIATES INC</b>				
202512050	12/19/2025	COVENANT HARBOR	11-00-00-13910 A/R BILL OUTS	80.00
202512050	12/19/2025	SYMPHONY BAY PH 8	11-00-00-13910 A/R BILL OUTS	1,867.20
Total VANDEWALLE & ASSOCIATES INC:				1,947.20
<b>WALWORTH COUNTY TREASURER</b>				
64-246 12/25	01/07/2026	COURT FINES-DEC 2025	11-12-00-24200 COURT FINES-COUNTY	4,253.82
Total WALWORTH COUNTY TREASURER:				4,253.82
<b>WELDERS SUPPLY CO</b>				
3263276	12/31/2025	ACETYLENE, OXYGEN, PROPA	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	42.16
Total WELDERS SUPPLY CO:				42.16
<b>WI DEPARTMENT OF TRANSPORTATION</b>				
395-00004257	01/02/2026	W MAIN ST	11-30-00-52160 CITY ENGINEERING FEES	1,756.35
Total WI DEPARTMENT OF TRANSPORTATION:				1,756.35
<b>WISCONSIN DEPARTMENT OF REVENUE</b>				
64-246-2025	10/01/2025	2025 MFG ASSESSMENT	11-15-40-52130 MANUFACTURING ASSESSMENT	2,992.52
Total WISCONSIN DEPARTMENT OF REVENUE:				2,992.52

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>YMCA</b>				
01012026	01/01/2026	BIMONTHLY PMT JAN/FEB	11-70-00-57600 YMCA-YOUTH ATHLETIC PROGRAM	10,609.00
Total YMCA:				10,609.00
Grand Totals:				352,322.22

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "12312025A","12312025B","01212026","01212026A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"



## Agenda Item Memo

City of Lake Geneva

Committee: FLR

Meeting Date: January 20, 2026

Agenda Item Number: \_\_\_\_\_

Subject / Title: Fee Schedule Updates-Alcohol Beverage License Fees

Submitted By: Clerk's Office

### Background / Request

The alcohol license fees section of the City's fee schedule is in need of changes to clarify certain already existing fees. You'll notice separation of the Temporary & Provisional Operator Licenses; these are separate licenses with fees and definitions set by statute. We've also clarified that both the Regular and Reserve "Class B" licenses fall under quota regulations. There are other updates to the wording of various fees to make the language more closely reflect language used in state statutes.

We are also proposing 2 newly defined fees.

The Above Quota "Class B" fee was established when the current quota categories were created by state law changes in 1997 and was grouped in with the Reserve License fee. Since then, there is more understanding of the differences between these two categories making separation necessary. An Above Quota "Class B" license is available only to applicants that meet specific requirements laid out in WI Stat 125.51(4)(v), and only if the municipality has no Regular or Reserve "Class B" licenses available. The initial issuance fee of a license of this type is not bound to a limitation in state statutes. This means the municipality can opt to charge any fee they wish for the initial issuance. When deciding on a proposed fee, we compared the fees for other types of Intoxicating Liquor Licenses. WI Stat 125.51(3)(e).

- Reserve "Class B" part of the municipal quota: at least \$10,000 set by statute
- Above Quota "Class B" for premier economic development district: at least \$30,000-set by statute

We propose an initial issuance fee of \$20,000 for an Above Quota "Class B" license pursuant to WI Stat 125.51 (4)(v). As it is essentially a request by the applicant to create and issue a license that otherwise would not exist, this type of license should have a higher initial issuance fee than a Reserve License, which is an existing license that is part of the municipal quota. However, it should not be as high as an Above Quota License for a premier economic development district because that process requires specific designation on the part of the municipality, which does not apply to an Above Quota license per 125.51(4)(v).

Please note, the annual license fee must be the same for all "Class B" licenses regardless of category, which is \$500.00.

Multi-Location Temporary Beer/Wine Licenses for Beer/Wine Walks have been classified and charged the same \$10.00 fee as a single location license. Statute allows for the license fee to be charged per location in the event of a multi-location license. The nature of these events results in the issuance of up to generally 20 licenses per event. The proposed change would allow the city to charge \$10 per location, generally up to \$200 per event, rather than just \$10 total as we do for single location events.

### Fiscal Impact / Budget

- **Estimated Cost:** n/a
- **Funding Source:** n/a \_\_\_\_\_ (e.g., General Fund, TID, Water Utility, Grants)
- **Budget Status:**  Within Budget  Over Budget  Budget Amendment Required
- **GL Number:** 11-00-00-44100 Revenue Account

*(If applicable, note grant awards, cost-sharing, or capital plan references.)*

### Ordinance/Policy Implications/Changes:

**Fee Schedule changes by Resolution at Council**

**Recommendation:**

**Recommend approval to the Council.  
Clerk's office will be present at meeting for questions; if Committee members have questions, please direct them to the Clerk's office prior to the meeting so that answers can be researched and provided at the meeting.**

**Implementation/Next Steps**

<b>Name of Committee</b>	<b>Date of Meeting</b>	<b>Outcome</b>
<b>Next step: Council</b>	<b>01/26/2026</b>	

**Attachments:** ██████████

<b>Reviewed by</b>	<b>Date:</b>	<b>Comments</b>



626 Geneva Street, Lake Geneva, WI 53147- (262) 248-3673-www.cityoflakegeneva.gov

### Schedule of Fees

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

<b>City Clerk</b>	
<b>Administrative Fees</b>	
Annexation Filing-Due Upon Petition	\$200.00
City Hall Meeting Room Rent (Conference Room 2A or 2C)	\$25.00 per event
Public Records Requests	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
Large Plan Set Printing (Larger than 11"x17")	\$1.75 per page
Tax Exempt Report Filing (even years)	\$20.00
Late Fee	\$20.00
<b>License &amp; Permit Fees</b>	
<b>Alcohol Beverage Licenses</b>	
Class "A" Beer	\$100.00
"Class A" Liquor	\$500.00
Class "B" Beer	\$100.00
"Class C" Wine	\$100.00
"Class B" Liquor (Quota License)	\$500.00
Reserve "Class B" Liquor (Quota License)	\$10,000.00 initial fee plus \$500.00 annual license fee
Above Quota "Class B" Liquor-available only to specific qualified applicants per Wis. Stats 125.51(4)(v)	\$20,000 initial fee plus \$500.00 annual license fee
Publication Fee-required for all application types except for Operators & Temporary Licenses	\$25.00
<b>Changes of Fact During License Period</b>	
Change of Agent	\$10.00
Extension of Change to Premises	\$25.00
Temporary Retailer's Class "B" Beer and/or "Class B" Wine-for qualified organizations only. Wine licenses limited to 2 per year.	\$10.00 each
Multi-Location (Beer/Wine Walks)	\$10.00 per location
Temporary Operator-for individuals employed by or donating their time to a qualified organization holding a Temporary Class "B"/ "Class B" License-Limit 2 per year	\$10.00
Operator-1 Year License (First Time Applicants)	\$50.00
Operator-2 Year License (Renewal)	\$75.00
Provisional/Temp. Operator (60 days)	\$15.00 each
<b>Business Licenses &amp; Permits</b>	
General Business License	\$25.00



626 Geneva Street, Lake Geneva, WI 53147- (262) 248-3673-www.cityoflakegeneva.gov

Late fee after July 1	\$20.00 (plus license fee)
Amusements	
Coin operated music machine/juke box	\$20.00 per machine
Bowling Alley	\$20.00 per lane
Billiards or Pool Table	\$40.00 per table
Carriage Company License	\$50.00
Additional Carriages	\$25.00 each
Cigarette, Tobacco, and Electronic Vaping Device	\$100.00
Closing Out Sale	\$25.00 per event
Creamery Permit	\$50.00
Direct Sellers Permit	\$50.00
Massage Establishment	
Application & Investigation	\$50.00
Transfer	\$50.00
Mobile Home Park License	\$100.00
Room Tax License	\$10.00
Shows, Circus, Carnivals	
Circus	\$50.00 per day
Tent Show-Day 1	\$15.00
Tent Show-Additional Days	\$10.00 each
All Other	\$2.00 per day
Sidewalk Café Permit	\$15.00 per seat
Taxi Cab Company License	\$50.00
Additional Cars	\$25.00 each
Taxi Cab Driver License	\$25.00
Theater License	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00



## Agenda Item Memo

City of Lake Geneva

Committee: FLR Committee

Meeting Date: January 20, 2026

Agenda Item Number: \_\_\_\_\_

**Subject / Title Discussion/Approval of BSA Financial Software**

Submitted By: Laura Pisarcik

**Background / Request**

The Finance and Utility departments have demonstrated financial software systems. After reviewing three different products, the team agreed on the BSA Financial Software system. This system will enable integration across various platforms throughout the city including HR. Additionally, Utility will transition to this system and share some of the costs. The system will include General Ledger, Accounts Payable, Cash Receipting, Accounts Receivable, Fixed Assets, Payroll, Utility Billing, Online Bill Payment options, and Timesheets. The conversion process could take up to 10 months to implement.

**Fiscal Impact / Budget**

- **Estimated Cost: \$119,540, City Portion/Utility Portion \$30,020**
- **Funding Source: Equipment Replacement Fund** (e.g., General Fund, TID, Water Utility, Grants)
- **Budget Status:** Within Budget  Over Budget  Budget Amendment Required
- **GL Number 50-00-00-58000**

*(If applicable, note grant awards, cost-sharing, or capital plan references.)*

BSA Software came in as lowest proposal and was deemed best overall for our needs.

**Ordinance/Policy Implications/Changes:**

**Recommendation:**

Staff recommend approving this software package. This contract has been reviewed by the City Attorney and the City Administrator.

**Implementation/Next Steps**

Name of Committee	Date of Meeting	Outcome
Common Council	1/26/26	

Attachments: Yes

Reviewed by	Date:	Comments

# Cloud-based ERP Software That Empowers Local Governments to Thrive

Cloud-based ERP solutions designed specifically  
for local government and their residents.



# Introduction

2,945+

Local Governments Served

100%

Focused on Local Government  
ERP Solutions

99%

Customer Retention

Since 1987, BS&A Software has been providing exceptional software solutions to local governments.

BS&A Software empowers local governments with cloud-based solutions designed to make public service easier, more efficient, and more effective. From finance to community development, our products help municipalities deliver better services with transparency, simplicity, and unparalleled support.

## BS&A Cloud Platform

The BS&A Cloud Platform is a complete, cloud-based ERP solutions built for municipalities – giving you the power to manage finances, human resources, utilities, property tax, payments, and more, all in one place. No more expensive, on-site hardware; instead, securely access your applications online from any device, anywhere, anytime. Our cloud-based platform was specifically developed to meet the demands of local government, with the convenience and functionality to streamline daily operations. Hosted in Microsoft Azure data centers, the BS&A Cloud platform lets you access the latest tools while we handle updates, security, and maintenance – so you can focus on efficiency and better serving your community.

# Key benefits of the BS&A Cloud Platform



## Access anytime, anywhere

Whether you're at the office, in a meeting, or working remotely, our Cloud Platform keeps you fully connected with flexibility to ensure you have access to your data anytime, anywhere.



## Remote, but collaborative

Your team can easily work from different locations, accessing and sharing data in real-time. This simplifies collaboration and helps reduce redundant tasks across departments.



## Scalable cost-effectiveness

Say goodbye to costly hardware upgrades. The BS&A Cloud Platform minimizes the need for on-premise infrastructure, so you can enjoy predictable, subscription-based pricing that grows with your community's needs, instead of outgrowing your systems.



## Automatic updates

With the cloud-based ERP solutions, you're always working with the latest version of our software. Updates are handled seamlessly, so you can continue your work uninterrupted, while also benefiting from the newest features and enhanced security and compliance measures.



## Advanced security

We know that data security is critical. Hosted in Microsoft Azure, our cloud platform uses top-tier security measures to protect your data.



## Data backup and recovery

Your data is backed up securely within the cloud, ensuring stringent security compliance protocol that allows for advanced protection measures and data breach monitoring to protect against potential cyberattacks.

# Software that works as hard as you do

From managing finance to providing payment options with resident, we have the solutions you need to better manage your municipality.

## Supporting every corner of your community

BS&A Software delivers intuitive solutions designed to simplify local government operations. Our cloud-based products are purpose-built to meet municipalities' diverse needs, helping you manage essential services with ease and precision. Explore how each tightly integrated solution can make your work more efficient, productive, and impactful.

The BS&A Software suite streamlines everything from financial management to resident engagement – with access anytime, anywhere.

- Financial Management
- Utilities Management
- Payments
- Human Resource Management
- Community Development
- Assessing and Property Tax
- Online Self-Service Portal\*

\* Formerly BS&A Online

# Our Innovative Solutions

Tightly-integrated, cloud-based ERP software to efficiently manage operations and a self-service portal for residents designed exclusively for municipalities.

ERP Software Solutions	Financial Management	Human Resource Management	Utilities Management	Community Development	Assessing and Property Tax
Online Self-Service Portal*	<ul style="list-style-type: none"> <li>• Over the Counter Payments</li> </ul>		<ul style="list-style-type: none"> <li>• Online Bill Pay</li> </ul>	<ul style="list-style-type: none"> <li>• Inspection Requests</li> <li>• Permit Applications</li> <li>• Certificate Renewals</li> <li>• PZE Applications</li> <li>• Business Licenses</li> </ul>	<ul style="list-style-type: none"> <li>• Public Records Search</li> <li>• Online Bill Pay</li> </ul>

\* Formerly BS&A Online

# Financial Management

Take control of your finances with our fully integrated financial management solutions. Manage general ledger, accounts payable, budgeting, and more—all in one streamlined cloud platform.

- 🛡️ GAAP-compliant general ledger, budgeting, and reporting
- 🔒 Secure, accurate tracking for better decision-making
- 🕒 Integrated solutions for real-time visibility and detailed drill-down data
- 📊 Project and grant tracking for transparent accountability

## Comprehensive solution including:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Cash Receipting
- Fixed Assets
- Purchase Order
- Budgeting
- Project & Grant Accounting
- Bank Reconciliation



# Utilities Management




Our Utilities Management simplifies the billing process from start to finish. It tracks usage, generates accurate bills, and provides residents with a smooth payment experience, leaving less room for error and more time for efficiency.

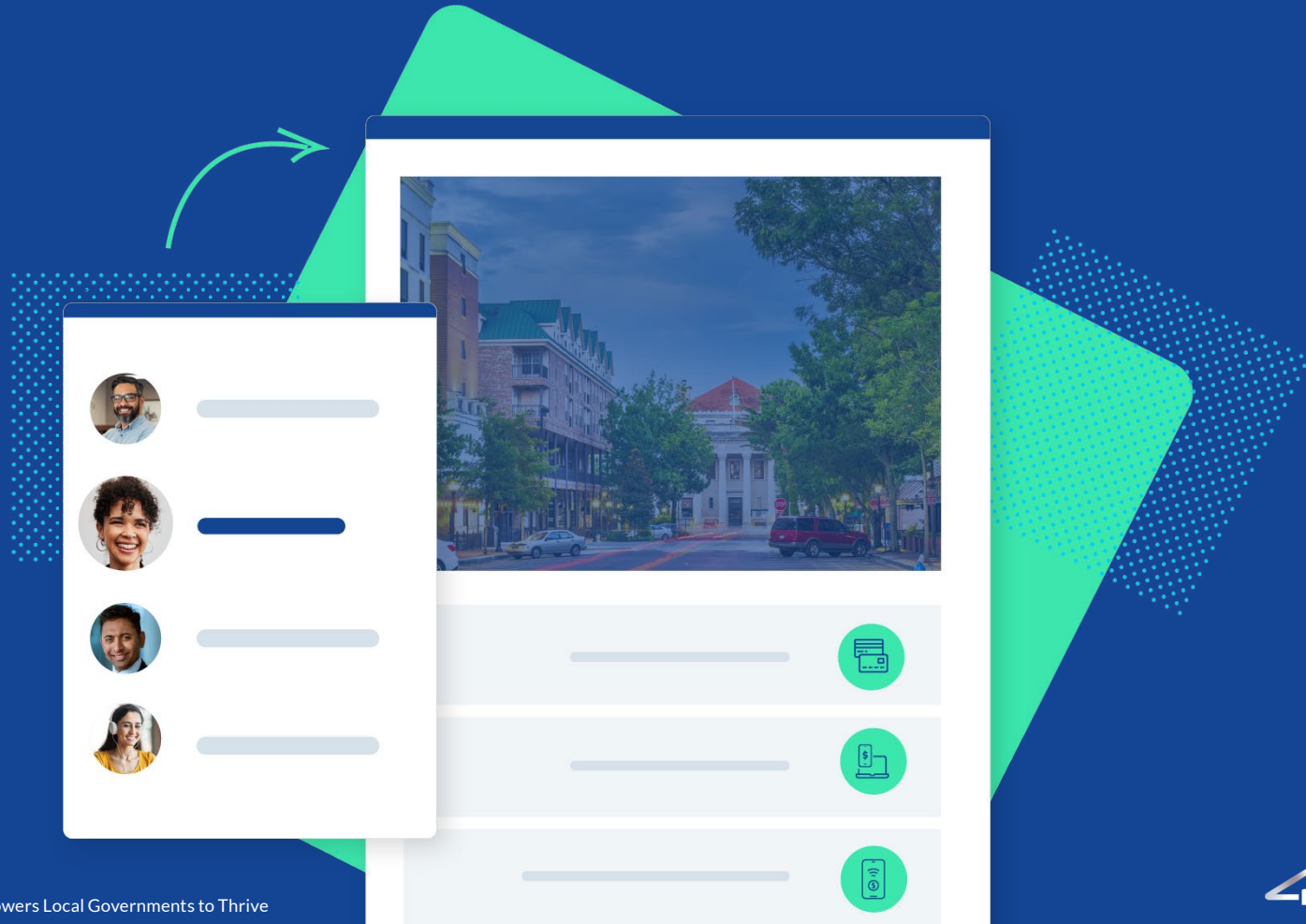
- ☑ Customizable billing cycles and flexible fees
- 📄 ACH payment and paperless options
- 🔗 Integration with work order management for efficient operations
- 💰 Integrated payment processing
- 👤 Resident-friendly payment options



# BS&A Payments

BS&A's Payments solution provides secure, straightforward payment processing for your community. Accept secure payments anytime — built to handle taxes, utilities, and more.




-  Multiple payment methods and recurring options
-  Secure, compliant processing and detailed reporting
-  Resident-friendly access from any device








# Human Resources Management

Our HR Management software is designed with your people in mind. It covers payroll, employee records, time tracking, and benefits administration. Created to simplify processes and support your team, so you can focus on the people who keep your community thriving.

-  Payroll automation and reporting compliance
-  Self-service options for employees
-  Flexible leave accrual and benefit management

# Community Development




Our Community Development suite helps you stay organized, compliant, and ready to grow, from permits and inspections to code enforcement. It allows you to handle projects and approvals with ease, ensuring future planning will have a long-lasting, positive impact on your community.

-  A comprehensive suite including Permitting, Inspections, Code Enforcement, Planning, Zoning, and Engineering
-  Project management and tracking
-  Code compliance features for seamless operations



# Assessing & Property Tax




Our Assessing & Property Tax solutions offer all the tools needed for accurate property assessments, exemptions, appeals, and seamless tax collection. Keep your assessments accurate and your revenue on track.

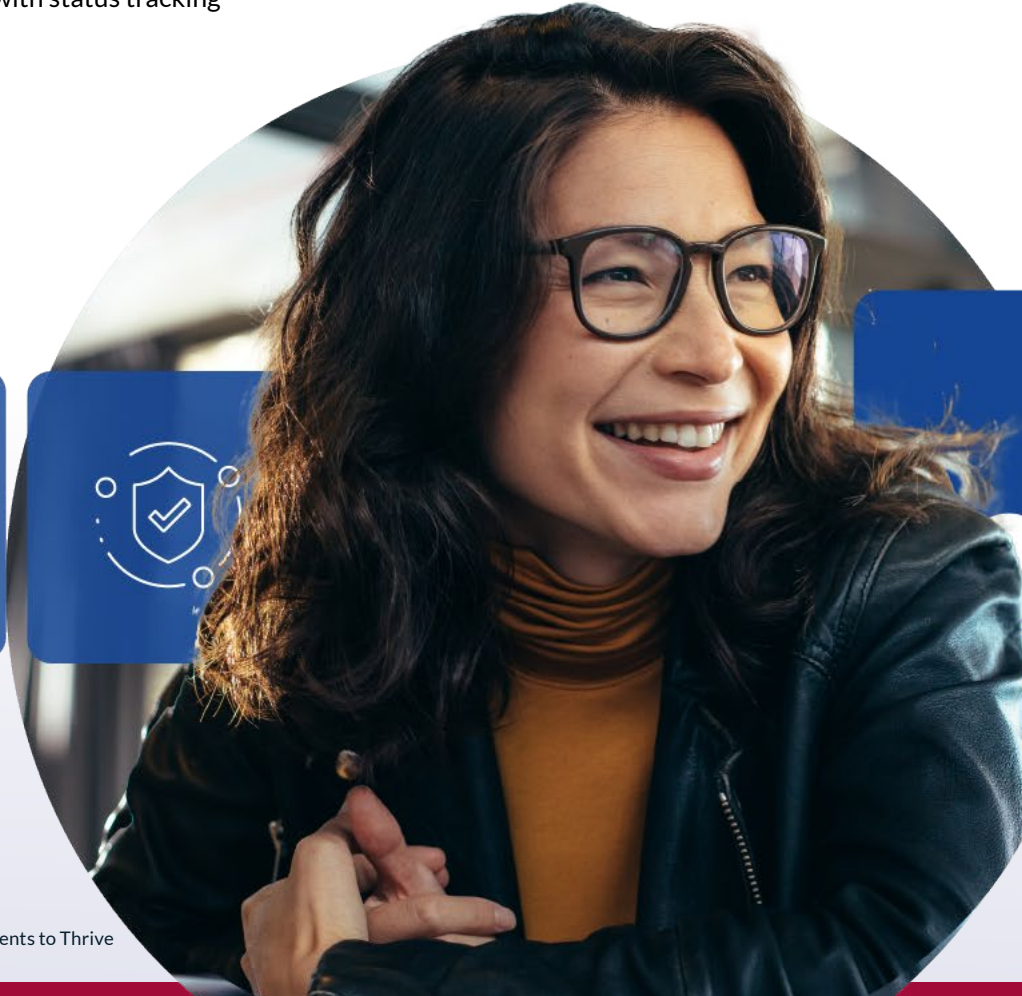
-  Seamless property assessment and tax collection
-  Exemption tracking and appeals management
-  Comprehensive tax administration features



# Online Self-Service Portal

Formerly called BS&A Online, our Online Self-Service Portal makes it easy for residents, businesses, and contractors to interact with your municipality. They can view public records, pay bills, and submit permits anytime, anywhere, helping build a connected, engaged community.

-  24/7 public records access and payment portal
-  Secure online billing and ACH options
-  Simple permit applications and inspections with status tracking



# BS&A Software is a leading provider of cloud-based ERP solutions for local governments.

Our solutions are designed to help municipalities improve their efficiency, effectiveness, and resident engagement. BS&A is deeply committed to providing unparalleled customer support and service. See why 99% of BS&A customers *STAY* customers.

**Contact us today to learn more about how BS&A Software can help your community thrive.**

🌐 [www.bsasoftware.com](http://www.bsasoftware.com)  
✉ [inquiry@bsasoftware.com](mailto:inquiry@bsasoftware.com)  
☎ **855-272-7638**

14965 Abbey Lane, Bath, MI, 48808  
855-272-7638  
[www.bsasoftware.com](http://www.bsasoftware.com)  
[inquiry@bsasoftware.com](mailto:inquiry@bsasoftware.com)



# Cloud-Based ERP Software: The Future for Local Government



# Simplify Local Government ERP with BS&A Cloud

Local governments face unique challenges in running efficient, transparent, and fully integrated operations for their communities. With BS&A Cloud, you streamline and centralize your data and business processes to modernize operations with flexible solutions, specifically created for municipalities. From financial management to payments, utilities, human resources, and community development, our cloud-based platform integrates your data and reporting to better serve your community and residents anywhere, anytime.



Assessing & Property Tax



Human Resources



Utilities



Payments



Community Development



Financial Management

**Streamline**

**Centralize**

# BS&A Cloud has You Covered



## Always Accessible

---

Manage your essential functions from anywhere, anytime, on any device, with secure web-based access. Whether you're in the office, at home, or on the go, BS&A Cloud has you covered.



## Automatic Updates

---

With BS&A Cloud, software updates are seamless and automatic, saving time and boosting efficiency. These updates ensure local governments always have access to the most current software version, complete with the latest security enhancements and cutting-edge features.



## Enhanced Collaboration and Productivity

---

Enable real-time collaboration across departments with centralized data access and easy to use messaging and notifications. Create custom or role-based dashboards for reporting and data visibility. Save time with automated workflows that eliminate redundancies and speed up response times for enhanced productivity.



## Predictable Costs

---

Say goodbye to costly on-premise hardware and unexpected maintenance expenses. With a subscription-based model, BS&A Cloud offers predictable pricing that scales with your community's needs.



## Enhanced Security and Disaster Recovery

---

Hosted in Microsoft Azure's state-of-the-art data centers, BS&A Cloud ensures stringent security protocols, automated backups, and data breach monitoring to protect against cyberattacks. With enhanced security and compliance standards, your data remains safe and secure.



## Scalable and Future-Proof

---

As your community grows, BS&A Cloud has you covered. Scale effortlessly to meet evolving demands without investing in costly new hardware or systems.

# Cloud Comparison: Why Make the Move?


Streamline operations with our tightly-integrated, cloud-based ERP solutions-built specifically for local governments. With flexible, secure data and workflow automation, BS&A Cloud empowers your community to thrive.

## Traditional On-Premise Solutions

 High upfront costs for hardware

 Limited access and mobility

 Manual updates and maintenance

 Ongoing responsibility to ensure security compliance and data protection against cyberattacks and disasters

 IT-intensive operations

## BS&A Cloud

 Predictable subscription pricing

 Access from anywhere, anytime

 Automatic, seamless updates

 Robust security monitoring and disaster recovery

 Frees up IT resources

# Implementation and Onboarding: **Setting Our Customers Up for Success**

## **Experience**

BA&A Cloud is our fourth iteration of our solutions over the last 30 years... With our experienced team of cloud experts, we are fully-equipped and ready to make your cloud implementation a success.

## **Project Ownership**

We take ownership of the implementation by putting 90% of the workload on our shoulders.

## **Customer Collaboration**

Our team and your team work together at each stage of the implementation process - no silos.

## **Support You Can Count On**

We support you the way we always have - with attention and understanding



# Unparalleled Support

Our customer-first business approach, along with our dedication to creating the best platform and user experience is truly what sets BS&A Software apart. With proactive customer service available by phone, email and in-app messaging, you receive fast, reliable support when needed most. With our dedicated support team, we are proud to showcase our 99% customer retention rate.



99%

customer retention rate





# Trusted by Over 2,300 Customers

Communities across the country rely on BS&A Cloud to deliver essential services efficiently and effectively. Join the growing network of local governments transforming business operations with BS&A.

# Cloud-Based ERP Solutions to Modernize Your Local Government Operations

Contact us today to learn more  
or schedule a demo.

🌐 [bsasoftware.com](https://bsasoftware.com)

📞 (855) 272-7638

14965 Abbey Lane, Bath, MI, 48808

(855) 272-7638

[www.bsasoftware.com](https://www.bsasoftware.com)

[inquiry@bsasoftware.com](mailto:inquiry@bsasoftware.com)



**BS&A  
CUSTOMER ORDER FORM**

This Customer Order Form (this “**Order**”) is entered into as of the “**Effective Date**” identified below between BS&A Software, LLC, a Delaware limited liability company with offices located at 14965 Abbey Lane, Bath, MI 48808 (“**BS&A**”) and the “**Customer**” identified below. Capitalized terms used but not defined in this Order have the meanings given them elsewhere in the Agreement (as defined below). BS&A and Customer may be referred to herein collectively as the “**Parties**” or individually as a “**Party**”. The Parties hereby agree as follows:

<b>Customer Name:</b> City of Lake Geneva, Walworth County WI	<b>Sponsor Contact:</b> [ ]
<b>Billing Address:</b> [ ]	<b>Sponsor Phone:</b> [ ]
<b>Accounts Payable Email:</b> [ ]	<b>Sponsor Email:</b> [ ]

**Platform and Fee Information**

<b>Effective Date:</b> [ ]	
<b>Platform Description:</b> Those modules and feature packs of BS&A’s proprietary hosted enterprise resource planning service for managing local government functions that are identified in the Pricing Sheet.	
<b>“Initial Subscription Period”:</b> [One (1) year]	<b>Subscription Fees:</b> \$28,435, payable [annually].
The “ <b>Initial Subscription Period</b> ” shall begin the at the earlier date of activation of module(s) on Customer’s site or; <ul style="list-style-type: none"> <li>• One (1) year after the Effective Date for any new software modules</li> <li>• Six (6) months after the Effective Date for any software modules upgrading from BS&amp;A’s .NET Platform</li> </ul>	
<b>Professional Services (if any):</b> \$121,125	<b>Service Fees (if any):</b>
<b>Other Customer Terms:</b>	

The Customer Agreement (the “**Agreement**”), made and entered into as of the Effective Date between BS&A and Customer, includes and incorporates: (i) the above Order; (ii) any Orders previously or subsequently entered into by the Parties; and (iii) the Customer Terms and Conditions, which are attached to this Order (the “**Terms and Conditions**”); and (iv) the Pricing Sheet attached to this Order (the “**Pricing Sheet**”).

**BS&A SOFTWARE, LLC**

**CITY OF GENEVA, WI**

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT A**  
**CUSTOMER TERMS AND CONDITIONS**

The Parties agree as follows:

1. Definitions.

1.1 **"Authorized User"** means Customer's employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Platform under this Agreement; and (ii) for whom access to the Platform has been purchased hereunder.

1.2 **"BS&A IP"** means the Platform and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, BS&A IP includes Usage Data and any information, data, or other content derived from BS&A's provision of the Platform but does not include Customer Data.

1.3 **"Business Contact Data"** means Personal Information that relates to BS&A's relationship with Customer, including, by way of example and without limitation, the names and contact information of Authorized Users and any other data BS&A collects for the purpose of managing its relationship with Customer, identity verification, or as otherwise required by applicable laws, rules, or regulations.

1.4 **"Customer Data"** means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform, including Business Contact Data; provided that, for purposes of clarity, Customer Data as defined herein does not include Business Contact Data or Usage Data.

1.5 **"Documentation"** means Company's end user documentation relating to the Platform, including any user guides.

1.6 **"Harmful Code"** means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data processed thereby.

1.7 **"Order"** means: (i) a purchase order, order form, or other ordering document entered into by the Parties that incorporates this Agreement by reference; or (ii) if Customer registered for the Platform through BS&A's online ordering process, the results of such online ordering process.

1.8 **"Personal Information"** means any information that, individually or in combination, does or can identify a specific individual or by or from which a specific individual may be identified, contacted, or located, including without limitation all data considered "personal data", "personally identifiable information", or something similar under applicable laws, rules, or regulations relating to data privacy.

1.9 **"Platform"** has the meaning set forth on the Order.

1.10 **"Professional Services"** means training, migration, implementation, integration, or other professional services that are provided to Customer in connection with its use of the Platform hereunder.

1.11 **"Subscription Period"** means the time period identified on the Order during which Customer's Authorized Users may access and use the Platform.

1.12 **"Third-Party Products"** means any third-party products provided with, integrated with, or incorporated into the Platform.

1.13 **"Usage Data"** means usage data collected and processed by BS&A in connection with Customer's use of the Platform, including without limitation test configuration metadata, activity logs, and data used to optimize and maintain performance of the Platform, and to investigate and prevent system abuse. For purposes of clarity, Customer Data is not Usage Data and Usage Data does not contain Personal Information or any other Customer Data.

1.14 **"Usage Limitations"** means the usage limitations set forth in this Agreement and the Order, including without limitation any limitations on the number of Authorized Users (if any), and the applicable product, pricing, and support tiers agreed-upon by the Parties.

## 2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including without limitation the Usage Limitations, Customer may, solely through its Authorized Users, access and use the Platform during the Subscription Period on a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable basis. Such use is limited to Customer's internal business purposes and the features and functionalities specified in the Order. Each Authorized User must have its own unique account on the Platform and Authorized Users may not share their account credentials with one another or any third party. Customer will be responsible for all of the acts and omissions of its Authorized Users in connection with this Agreement and for all use of Authorized Users' accounts.

2.2 Documentation License. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Company hereby grants to Customer a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable license to use the Documentation during the Subscription Period solely for Customer's internal business purposes in connection with its use of the Platform.

2.3 Use Restrictions. Customer shall not use the Platform for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of any BS&A IP, whether in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any third party; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (iv) remove any proprietary notices from any BS&A IP; (v) use any BS&A IP in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law; (vi) access or use any BS&A IP for purposes of competitive analysis of BS&A or the Platform, the development, provision, or use of a competing software service or product, or any other purpose that is to BS&A's detriment or commercial disadvantage; (vii) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of valid access credentials; (viii) input, upload, transmit, or otherwise provide to or through the Platform any information or materials, including Customer Data, that are unlawful or injurious or that infringe or otherwise violate any third party's intellectual property or other rights, or that contain, transmit, or activate any Harmful Code; or (ix) use any BS&A IP for any activity where use or failure of the BS&A IP could lead to death, personal injury, or environmental damage, including life support systems, emergency services, nuclear facilities, autonomous vehicles, or air traffic control.

2.4 Reservation of Rights. BS&A reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the BS&A IP.

2.5 Suspension. Notwithstanding anything to the contrary in this Agreement, BS&A may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Platform if: (i) BS&A reasonably determines that (a) there is a threat or attack on any of the BS&A IP; (b) Customer's or any Authorized User's use of the BS&A IP disrupts or poses a security risk to the BS&A IP or to any other customer or vendor of BS&A; (c) Customer, or any Authorized User, is using the BS&A IP for fraudulent or illegal activities; (d) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; (e) BS&A's provision of the Platform to Customer or any Authorized User is prohibited by applicable law; or (f) any Customer Data submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform may infringe or otherwise violate any third party's intellectual property or other rights; (ii) any vendor of BS&A has suspended or terminated BS&A's access to or use of any Third-Party Products required to enable Customer to access the Platform; or (iii) in accordance with Section 7.1 (any such suspension described in subclauses (i), (ii), or (iii), a "**Service Suspension**"). BS&A shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Platform following any Service Suspension. BS&A shall use commercially reasonable efforts to resume providing access to the Platform as soon as reasonably possible after the event giving rise to the Service Suspension is cured. BS&A will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

2.6 Business Contact Data and Usage Data. Notwithstanding anything to the contrary in this Agreement,

BS&A may process Business Contact Data: (i) to manage BS&A's relationship with Customer; (ii) to carry out BS&A's core business operations, such as, by way of example and without limitation, accounting, audits, tax preparation and for filing and compliance purposes; (iii) to monitor, investigate, prevent and detect fraud, security incidents and other misuse of the Platform, and to prevent harm to BS&A, Customer, and BS&A's other customers; (iv) for identity verification purposes; and (v) to comply with applicable laws, rules, and regulations relating to the processing and retention of Personal Information to which BS&A may be subject. BS&A may process Usage Data for any lawful purpose, including to monitor, maintain, and optimize the Platform.'

### 3. Customer Responsibilities.

3.1 General. Customer is responsible and liable for all uses of the Platform and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Platform and shall cause Authorized Users to comply with such provisions.

3.2 Third-Party Products. BS&A may from time to time make Third-Party Products available to Customer or BS&A may allow for certain Third-Party Products to be integrated with the Platform to allow for the transmission of Customer Data from such Third-Party Products into the Platform. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions. BS&A is not responsible for the operation of any Third-Party Products and makes no representations or warranties of any kind with respect to Third-Party Products or their respective providers. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not install or use such Third-Party Products. By authorizing BS&A to transmit Customer Data from Third-Party Products into the Platform, Customer represents and warrants to BS&A that it has all right, power, and authority to provide such authorization.

3.3 Customer Control and Responsibility. Customer has and will retain sole responsibility for: (i) all Customer Data, including its content and use; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Platform; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party platforms or service providers ("**Customer Systems**"); (iv) the security and use of Customer's and its Authorized Users' access credentials; and (v) all access to and use of the Platform directly or indirectly by or through the Customer Systems or its or its Authorized Users' access credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use. For purposes of clarity, Customer Systems do not include BS&A's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems, and networks operated directly by BS&A and its third-party service providers.

4. Support. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including payment of applicable Fees, BS&A will use commercially reasonable efforts to provide Customer with basic customer support via BS&A's standard support channels during BS&A's normal business hours.

5. Professional Services. BS&A will perform Professional Services as described in an Order. Customer will provide BS&A all reasonable cooperation required for BS&A to perform the Professional Services, including without limitation timely access to any reasonably required Customer materials, information, or personnel. Subject to any limitations identified in an Order, Customer will reimburse BS&A's reasonable travel and lodging expenses incurred in providing Professional Services. To the extent the Professional Services result in any work product of any kind or character ("**Work Product**"), all such Work Product will remain owned solely and exclusively by BS&A and, to the extent any such Work Product consists of enhancements, improvements, or other modifications to the Platform, such Work Product may be used by Customer solely in connection with Customer's authorized use of the Platform under this Agreement.

5.1 Cancellation. In the event Customer cancels or reschedules Professional Services (other than for Force Majeure or breach by BS&A), and without prejudice to BS&A's other rights and remedies, Customer is liable to BS&A for (i) all Professional Services performed prior to the cancellation or rescheduling of Professional Services; (ii) all non-refundable expenses actually incurred by BS&A on Customer's behalf, including expenses related to non-refundable rental car reservations, hotel reservations and airline reservations; and (iii) daily Project Management or Implementation and Training fees associated with the cancelled or rescheduled Professional Services (in accordance with the daily fee

rate), if less than 30 days advance notice is given regarding the need to cancel or reschedule and BS&A cannot reasonably reassign its affected Professional Services resources to other projects where comparable skills are required.

6. Insurance. During the Subscription Period, BS&A shall procure and maintain appropriate insurance policies with coverage limits that are commensurate with industry standards and sufficient to protect against potential risks associated with this Agreement. The insurance policies shall be obtained from reputable and financially sound insurance providers, and BS&A agrees to provide proof of such insurance upon request by Customer.

7. Fees and Taxes.

7.1 Fees. The Platform may be provided for a fee or other charge. Customer shall pay BS&A the fees (“Fees”) identified in the Order without offset or deduction at the cadence identified in the Order (e.g., monthly or annually). BS&A may increase the Fees annually, provided that BS&A will provide Customer at least thirty (30) days’ notice of such increase prior to the end of the then-current Term. The amount of the Fee increase will be in BS&A’s sole discretion, provided that Customer agrees that the increase may be at least the greater of: (i) five percent (5%); or (ii) the annual increase in the relevant Consumer Price Index for all Urban Consumers published by the Bureau of Labor Statistics for the then-current calendar year, in each case as compared to the Fees applicable during then-current Term, as applicable. Fees paid by Customer are non-refundable. Customer shall make all payments hereunder in US dollars by ACH or via another reasonable method chosen by BS&A, to such account as BS&A may specify in writing from time to time, or by another mutually agreed-upon payment method. If Customer pays via invoice, Customer will pay the invoiced amount within thirty (30) calendar days of the invoice date. If Customer fails to make any payment when due, and Customer has not notified BS&A in writing within ten (10) days of the payment becoming due and payable that the payment is subject to a good faith dispute, without limiting BS&A’s other rights and remedies, and to the fullest extent permissible under applicable law: (i) BS&A may charge interest on the undisputed past due amount at the rate of 1.5% per month, calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse BS&A for all reasonable costs incurred by BS&A in collecting any late payments or interest, including attorneys’ fees, court costs, and collection agency fees; and (iii) if such failure continues for ten (10) days or more, BS&A may suspend Customer’s and its Authorized Users’ access to all or any part of the Platform until such amounts are paid in full.

7.2 Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on BS&A’s income.

8. Confidential Information.

8.1 Definition. From time to time during the Subscription Period, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media that: (i) is marked, designated or otherwise identified as “confidential” or something similar at the time of disclosure or within a reasonable period of time thereafter; or (ii) would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure (collectively, “Confidential Information”). Except for Personal Information, Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party without use of, reference to, or reliance upon the disclosing Party’s Confidential Information.

8.2 Duty. The receiving Party shall not disclose the disclosing Party’s Confidential Information to any person or entity, except to the receiving Party’s employees, contractors, and agents who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder (“Representatives”). The receiving Party will be responsible for all the acts and omissions of its Representatives as they relate to Confidential Information hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party’s rights under this Agreement, including to make required court filings. Further, notwithstanding the foregoing, each Party may disclose the terms and existence of this Agreement to its actual or potential investors, debtholders, acquirers, or merger partners under customary confidentiality terms.

8.3 Return of Materials; Effects of Termination/Expiration. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-use and non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date of termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

9. Data Security and Processing of Personal Information.

9.1 Customer Data. Customer hereby grants to BS&A a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for BS&A to provide the Platform and otherwise perform its obligations hereunder. Customer may export the Customer Data at any time through the features and functionalities made available via the Platform. For the avoidance of doubt, aggregated, de-identified, and anonymized portions, sets, or other combinations of Customer Data that do not contain personally identifying elements of Customer's identity or of any Authorized Users are Usage Data and not Customer Data.

9.2 Security Measures. BS&A will implement and maintain commercially reasonable administrative, physical, and technical safeguards designed to protect Customer Data (including Personal Information provided as part of Business Contact Data) from unauthorized access, use, alteration, or disclosure.

9.3 Processing of Personal Information. BS&A's rights and obligations with respect to Personal Information that it collects directly from individuals (if any) are set forth in BS&A's Privacy Policy (as amended from time to time in accordance with its terms). Personal Information processed by BS&A on behalf of Customer is considered Customer Data and is governed by the terms of this Agreement.

10. Intellectual Property Ownership; Feedback.

10.1 BS&A IP. Customer acknowledges that, as between Customer and BS&A, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the BS&A IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

10.2 Usage Data. Customer acknowledges that, as between BS&A and Customer, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the Usage Data.

10.3 Customer Data. BS&A acknowledges that, as between BS&A and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data.

10.4 Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to BS&A by mail, email, telephone, or otherwise, suggesting or recommending changes to the BS&A IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), BS&A is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

11. Mutual Warranties; Disclaimer of Other Warranties.

11.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (i) it has the full right, power, and authority to enter into, execute, and perform its obligations under this Agreement without any conflict with or violation of any other obligations to which it may be subject; and (ii) this Agreement is binding on such party in accordance with its terms.

11.2 Disclaimer of Other Warranties. THE BS&A IP IS PROVIDED "AS IS" AND BS&A HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. BS&A SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BS&A MAKES NO WARRANTY OF ANY KIND THAT THE BS&A IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR

WORK WITH ANY SOFTWARE, SYSTEM OR OTHER PLATFORM, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

12.1 BS&A Indemnification.

(a) BS&A shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") brought against Customer alleging that the Platform, or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third party's US intellectual property rights; provided that Customer promptly notifies BS&A in writing of the claim, cooperates with BS&A, and allows BS&A sole authority to control the defense and settlement of such claim.

(b) If such a claim is made or appears possible, Customer agrees to permit BS&A, at BS&A's sole discretion: to (i) modify or replace the Platform, or component or part thereof, to make it non-infringing; or (ii) obtain the right for Customer to continue use. If BS&A determines that neither alternative is reasonably commercially available, BS&A or Customer may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to the other party, and as Customer's sole and exclusive remedy therefor, BS&A will provide to Customer a prorated refund of prepaid, unused Fees attributable to the Platform (and not including any one-time Fees for Professional Services).

(c) This Section 12.1 will not apply to the extent that the alleged infringement arises from: (i) use of the Platform in combination with data, software, hardware, equipment, or technology not provided by BS&A or authorized by BS&A in writing; (ii) modifications to the Platform not made by BS&A; (iii) Customer Data; or (iv) Third-Party Products.

12.2 Customer Indemnification. To the extent permitted under applicable laws, Customer shall indemnify, hold harmless, and, at BS&A's option, defend BS&A from and against any Losses resulting from any Third-Party Claim alleging that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property or other rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Platform in a manner not authorized by this Agreement; or (iii) use of the Platform in combination with data, software, hardware, equipment or technology not provided by BS&A or authorized by BS&A in writing; in each case provided that Customer may not settle any Third-Party Claim against BS&A unless BS&A consents to such settlement, and further provided that BS&A will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

12.3 Sole Remedy. THIS SECTION 12.3 SETS FORTH CUSTOMER'S SOLE REMEDIES AND BS&A'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PLATFORM INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

13. Limitations of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (i) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (ii) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (iii) LOSS OF GOODWILL OR REPUTATION; (iv) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (v) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER BS&A WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE GREATER OF THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM OR THE AMOUNT OF INSURANCE PROCEEDS ACTUALLY AVAILABLE WITHOUT RESERVATION AT THE TIME OF SETTLEMENT OR JUDGMENT TO COVER THE CLAIM(S). THE FOREGOING LIMITATIONS OF LIABILITY WILL NOT APPLY WITH RESPECT TO LIABILITIES ARISING FROM: (A) A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 8; (B) A PARTY'S GROSS NEGLIGENCE, FRAUD, OR WILLFUL MISCONDUCT; OR (C) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 12 (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH INDEMNIFICATION OBLIGATIONS WILL NOT EXCEED THE

GREATER OF THREE TIMES (3X) THE TOTAL AMOUNTS PAID, AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM OR THE AMOUNT OF INSURANCE PROCEEDS ACTUALLY AVAILABLE WITHOUT RESERVATION AT THE TIME OF SETTLEMENT OR JUDGMENT TO COVER THE CLAIM(S)).

14. Subscription Period and Termination.

14.1 Subscription Period. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the period identified in the Order (the "**Initial Subscription Period**"). This Agreement will automatically renew for additional successive terms equal to the length of the Initial Subscription Period unless earlier terminated pursuant to this Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term (each a "**Renewal Subscription Period**" and together with the Initial Subscription Period, the "**Subscription Period**").

14.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) BS&A may terminate this Agreement, effective on written notice to Customer, if Customer: (i) fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after BS&A's delivery of written notice thereof; or (ii) breaches any of its obligations under Section 2.3 or Section 8;

(b) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(c) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

(d) Customer may terminate this Agreement upon thirty (30) days notice to BS&A without cause.

14.3 Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the BS&A IP and, without limiting Customer's obligations under Section 8, Customer shall delete, destroy, or return all copies of the BS&A IP and certify in writing to the BS&A that the BS&A IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

14.4 Survival. This Section 14.4 and Sections 1, 5, 8, 10, 11, 12, 13, 14.3, and 15 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

15. Miscellaneous.

15.1 Relationship of the Parties. BS&A performs its obligations hereunder as an independent contractor and not a partner, joint venture, or agent of Customer and shall not bind nor attempt to bind Customer to any contract without Customer's prior written approval on a case-by-case basis. BS&A is responsible for hiring, firing, and supervising its personnel is solely responsible hereunder for its personnel, including without limitation for: (a) payment of compensation to such personnel; (b) withholding (if applicable), paying, and reporting, for all personnel assigned to perform services (including Professional Services) in connection with this Agreement, applicable tax withholding, social security taxes, employment head taxes, unemployment insurance, and other taxes or charges applicable to such personnel; and (c) health or disability benefits, retirement benefits, or welfare, pension, or other benefits (if any) to which such personnel may be entitled. For purposes of clarity, BS&A's personnel will not be eligible to participate in any of Customer's employee benefit plans, fringe benefit programs, group insurance arrangements, or similar programs.

15.2 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both

written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement; and (ii) second, any other documents incorporated herein by reference.

15.3 Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a “**Notice**”) must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

15.4 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party’s reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

15.5 Amendment and Modification. No amendment or modification to this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

15.6 Waiver. No failure or delay by either Party in exercising any right or remedy available to it in connection with this Agreement will constitute a waiver of such right or remedy. No waiver under this Agreement will be effective unless made in writing and signed by an authorized representative of the Party granting the waiver.

15.7 Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

15.8 Governing Law; Submission to Jurisdiction. To the extent permissible under applicable laws, this Agreement is governed by and construed in accordance with the internal laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Wisconsin. To the extent permissible under applicable laws, any legal suit, action, or proceeding arising out of or related to this Agreement must be instituted in the federal courts of the United States or the courts of the State of Delaware in each case located in Walworth County, Wisconsin and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

15.9 Assignment. Neither Party may assign any of its rights or delegate any of its obligations hereunder (except in the case of either Party utilizing authorized subcontractors and consultants), in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns. Notwithstanding the foregoing, either Party may freely assign this Agreement to an affiliate or successor in interest in the event of a merger, acquisition, sale of all or substantially all of its assets, corporate reorganization, or other change in control, without the prior consent of the other Party.

15.10 Export Regulation. The Platforms utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. Customer shall not, directly or indirectly, export, re-export, or release the Platform or the underlying software or technology to, or make the Platform or the underlying software or technology accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, rule, or regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval),

prior to exporting, re-exporting, releasing, or otherwise making the Platform or the underlying software or technology available outside the US.

15.11 US Government Rights. Each of the Documentation and software components that constitute the Platform is a “commercial item” as that term is defined at 48 C.F.R. § 2.101, consisting of “commercial computer software” and “commercial computer software documentation” as such terms are used in 48 C.F.R. § 12.212. Accordingly, if Customer is an agency of the US Government or any contractor therefor, Customer only receives those rights with respect to the Documentation and the Platform as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government users and their contractors.

15.12 Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 8 or, in the case of Customer, Section 2.3, would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.

**EXHIBIT B**  
**PRICING SHEET**  
 (Based on Quote 2440 dated 12/15/2025)

**Cost Summary**

*Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.*

**Cloud Modules - Annual Fee**

**Financial Management**

GL-General Ledger	\$3,320.00
AP-Account Payable	\$2,705.00
CR-Cash Receipting	\$3,015.00
AR-Account Receivables	\$2,525.00
FA-Fixed Assets	\$2,460.00
Total	\$14,025.00

**Personnel Management**

PR-Payroll	\$4,505.00
TS-Timesheets	\$2,025.00
Total	\$6,530.00

**BS&A Online**

BSAO-PRS – Online Bill Pay	\$1,760.00
Total	\$1,760.00

**Utility Billing**

UB-Utility Billing	\$6,120.00
Total	\$6,120.00

**Subtotal** **\$28,435.00**

**Please explain what BS&A online bill pay. Is this for credit card process of our customers? Also, we are still looking at Personnel Management with Neo Gov, or UKG, so this module might not be needed, can we have as addition to for now as separate cost for conversion and annual fee.**

### Data Conversions/Database Setup

AR-Manual-Database Setup +Import Setup of Billing Items, Penalties	\$3,585.00
FA-Manual-Database Setup +Import Setup of Assets, Entry of Value, Accumulated Depreciation	\$2,955.00
GL-Conversion-Caselle COA, Balances, Budget, Journal Transaction history for up to 5 years	\$3,520.00
AP-Conversion-Caselle Vendors, Invoices and check history for up to 5 years	\$3,005.00
CR-Conversion-Caselle Receipt items, Receipt history for up to 5 years	\$3,080.00
PR-Conversion-Caselle Database setup, employee detail, YTD Values, Check history for up to 5 years	\$7,480.00
UB-Conversion-Caselle Accounts, Services, Deposits, Rates, Meters; Billing & Payment History, Service for up to 5 years	\$9,500.00
<b>Total</b>	<b>\$33,125.00</b>

**No Conversion or Database Setup for:**  
TS-Timesheets

### Project Management and Implementation Planning

**Services include:**

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**Total** **\$30,400.00**

## Implementation and Training

- \$1,200/day
- Days quoted are estimates; you are billed for actual days used
- Training days quoted/billed in full day increments only

### Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

### Setup Days

ITS Setup - FM	Setup Days: 2	\$2,400.00
ITS Setup - HRIS	Setup Days: 2	\$2,400.00
ITS Setup - UB	Setup Days: 2	\$2,400.00
Total Setup Days: 6		Subtotal: \$7,200.00

### Implementation and Training Days

ITS Training - FM	Training Days: 9	\$10,800.00
ITS Training - HRIS	Training Days: 23	\$27,600.00
ITS Training - UB	Training Days: 10	\$12,000.00
Total Training Days: 42		Subtotal: \$50,400.00
<b>Total Days: 48</b>		<b>Total: \$57,600.00</b>

## Cost Totals

Cloud New Purchase – Annual Fee	Subtotal	\$28,435.00
Data Conversion/Database Setup	Subtotal	\$33,125.00
Project Management and Implementation Planning	Subtotal	\$30,400.00
Implementation and Training	Subtotal	\$57,600.00

### Total Proposed

**\$149,560.00**

The final invoice will reflect actual expenses following the completion of training activities based on the guidelines described below.

\$160/\$185/\$225 per day hotel, varies by state  
 \$90 per day car rental  
 \$70 per day meals  
 \$730 per trip airfare/related expenses  
 \$0.70/mile round trip for drive distance

For training days do you have how many hours per day? Like to have the listed.

## Addendum

### Conversion Scope Definition

The successful conversion of data from a customer's legacy system(s) is contingent upon the Customer's ability to provide complete and accurate data exports. When possible, BS&A will assist with or perform the data extraction from the Customer's legacy system(s). To complete this project successfully, the Customer shall:

- Provide access to all required data exports from legacy systems in a mutually agreed-upon format and according to the project timeline.
- Ensure the completeness and accuracy of all exported data.
- Provide documentation regarding data structures, relationships, and business rules associated with the legacy data.
- Designate a knowledgeable representative familiar with the legacy system to address questions or issues that may arise during the conversion process.

BS&A's ability to complete the data conversion is dependent upon the fulfillment of these Customer responsibilities.

In addition:

- The scope of this conversion is based on the information provided by the customer regarding their legacy system(s). If additional data sources are introduced or if the scope of the legacy system(s) changes, this may result in additional charge or changes to the project schedules.
- The following outlines the data points that can be converted into BS&A. Any data point that is not used or not available in the legacy system will not be included in the conversion process.

### Financial Management Suite

#### General Ledger

- Bank Accounts
- Chart of Accounts
  - Fund
  - Department
  - Account
  - Account Classification
  - Grants
  - Projects
- Journal Entry/Manual Journal Entry Detail
- Budget

#### Accounts Payable

- Vendor
  - Address
  - Contact
  - Distribution
- Invoice
  - Item
  - Distribution
- Checks

#### Cash Receipting

- Receipt Item Type
- Receipt Tender Type
- Receipt
  - Item
  - Distribution
- Recurring Receipt Template
- Sales Tax Codes

**Fixed Assets**

- *FA Import*
  - *All assets and asset values imported to retain full asset listing*

**Accounts Receivable**

- *AR Import*
  - *Customer Import*
  - *Invoice Import – Invoices with an outstanding balance only.*

**Human Resources Management Suite****Personnel Management**

- *Pay Codes*
- *Deductions and Expenses*
- *Departments*
- *Job Classes*
- *Leave Banks*
- *Locations*
- *Positions*
- *Rate Tables*
- *Remittance Vendors*
- *Employee Information*
  - *Pay Codes and Distributions*
  - *Deductions and Expenses*
  - *Direct Deposit Information*
  - *Emergency Contacts*
  - *Dependents*
  - *Position History*
  - *Leave Banks and Balances*
  - *Notes*
  - *Attachments*
- *5 years of payroll and remittance check history*

**Utility Billing Suite****Utility Billing**

- *Master Account Information (active and inactive)*
  - *Service Address*
  - *Mailing Information – to include email addresses and ACH Information.*
  - *Account Number, Cycle, Route, Status*
  - *Account Comments*
- *Meter Information (active and inactive)*
  - *AMR / Radio ID / Remote #*
  - *Serial #*
  - *Meter Size*
  - *Meter Type / Manufacturer*
  - *Install Date*
  - *Location*
  - *Usage Multiplier*
  - *Read Dink*

- *Services / Billing Items (active only)*
  - *Associated Rate*
  - *Multiplier / REU*
  - *Type*
- *Deposits (active and inactive)*
  - *Amount Remaining*
  - *Interest Amount*
  - *Deposit Date*
  - *Depositor*
- *Account History (5 years)*
  - *Meter Read, Payment, Billing, Penalty, and Adjustment History*
  - *Transaction Amount*
  - *Transaction Date*
- *Account Balances (active and inactive)*
  - *Balances are summarized by Account and Billing Item using the conversion date as the due date.*
  - *In certain instances, balances may be delineated by transaction type (e.g., Sales Tax, Penalty), subject to the specific conversion data*
- *Rates (active)*
  - *Service Fee / Flat Amount*
  - *Minimum and Maximum Amounts*
  - *Basic Step Tier Amounts (step from, to, and amount)*
  - *Complex Electric Rates may not be converted correctly due to complexity*
- *Work Orders (active and inactive)*
  - *Date Scheduled*
  - *Date Completed*
  - *Work Detail Comment*
  - *Work Order #*