



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakgeneva.gov

Board of Park Commissioners Agenda

Tuesday, January 20, 2026 - 6:00 PM or upon the conclusion of the Joint Piers, Harbors & Lakefront and Board of Park Commissioners Meeting, whichever is later
Lake Geneva City Hall; Conference Room 2A (2nd Floor)

Members:

President: Adam St. Marie

Dana Furlo, Craig Lambrecht, Jessica Pokorny, David Quickel, Peggy Schneider, and Betty Volquardsen

Council Liaisons: Alderperson Cindy Yager and Mayor Todd Krause

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from 12-16-2025
5. Director's report
6. Financial Reports
7. Discussion/Recommendation regarding Capital Projects
8. Discussion/Recommendation regarding the Comprehensive Outdoor Recreation Planning (CORP) 2026
9. Discussion/Recommendation regarding fence installation at Dunn Courts
10. Discussion/Recommendation regarding the start of a Parks Foundation
11. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

**Board of Park Commissioners Minutes
Tuesday, December 16, 2025
City Hall, Meeting Room 2A**

Call to order

Meeting was called to order by Alderperson Cindy Yager at 6:30p.m.

Roll Call

Present: David Quickel, Peggy Schneider, Dana Furlo, Betty Volquardsen, Craig Lambrecht, Jessica Pokorny, Alderperson Cindy Yager

Staff present: Parks Director David Winger

Absent: Adam St. Marie (excused), Mayor Todd Krause (excused)

Comments from the Public

No Comments

Approval of Park Board Minutes from November 18, 2025

*Motion to approve minutes with correction of Jessica Pokorny was present, by Peggy Schneider
2nd by Dana Furlo; Motion carries*

Director's Report

See Park's report dated 12/16/2025 provided in the packet.

Discussed Hwy 50 maps and width of sidewalk.

Winterfest is January 28- February 4, 2026.

Visit Lake Geneva is the organizer of Winterfest.

Discussion/ Recommendation regarding future Capital Improvement Projects

See Parks report: background information

Discussion about ADA

Discussed 3 Sisters Statue replacement

Discussed Rental Pavillion with restrooms and kitchen

Discussion/ Recommendation regarding Park Visioning Strategy

See Parks report: background information and PowerPoint presentation

Motion to recommend that Parks Director take Parks Visionary Strategy to be presented at the Strategic Planning session for Department heads by Betty Volquardsen

2nd by Peggy Schneider; Motion carries

Discussion/ Recommendation regarding Comprehensive Outdoor Recreation Plan (CORP) 2026

See Parks report: background information

Joint meeting with Parks and Piers and Harbor is scheduled for January 20, 2026 at 6:00 p.m. for RFP for 2026 Comprehensive Outdoor Recreation Plan

Adjournment

Motion to adjourn by Peggy Schneider at 7:45 p.m.
2nd by Craig Lambrecht; Motion carries

Respectfully submitted by Peggy Schneider



Parks Report

To: Lake Geneva Board of Park Commissioners
From: David Winger, Parks Director
Subject: 1/20/2026 Director's Report

Executive Summary

- I. Highlights
 - a. Over 100 people are now on the newsletter

Department Update

- I. Operations & Facilities
 - a. Moving forward with CivicRec (recreation software)
- II. Programs & Events
 - a. Dunn Court Grand Opening event in spring
- III. Finance & Partnerships

1/20/2026 Parks commission agenda – background information

I. Item #8: Discussion/Recommendation regarding fence installation at Dunn Courts

Background for Board Report:

I was approached by a resident to see if we would be willing to add some kind of barrier between the north and south pickleball courts at Dunn. With Bridget's help from Kapur, we have preliminary figures on what that might look like.

Board Role:

Provide direction on the aesthetic and function you would like this fence to serve.

II. Item #9: Discussion/Recommendation regarding the start of a Parks Foundation

Background for Board Report:

Staff has explored establishing a Parks Foundation to fund park improvements beyond the regular municipal budget. We have identified a fiscal sponsorship organization (Community Foundation of Southern Wisconsin) that can manage administrative and financial operations for a nominal fee. This approach would allow us to launch faster, accept donations immediately, and keep foundation funds separate from general city revenues for park-specific purposes.

Funds generated in the foundation would go above and beyond the budget of the City. Parks would still be funded by the City.

Board Role:

Provide input on whether the Board supports establishing a Parks Foundation using a fiscal sponsor.

Account Number	Account Title	2025-25 Prior year Actual	2025-25 Prior year Budget	Variance Current year	% of Budget
GENERAL FUND					
PARKS					
PARKS					
11-52-00-46740	PARK APPLICATION FEE	.00	.00	.00	.00
11-52-00-46750	PARK USE FEES	15,132.58	10,000.00	15,000.00	.00
11-52-00-48000	SPONSORSHIPS	.00	2,500.00	.00	.00
11-52-00-48500	PARK DONATIONS	22,042.05	5,000.00	5,000.00	.00
11-52-00-48510	PARK DONATIONS-YMCA	.00	.00	.00	.00
11-52-00-48600	PARK FUND GRANTS	.00	5,000.00	5,000.00	.00
11-52-00-48910	PARK FUND COLLECTIONS	.00	1,000.00	.00	.00
Total PARKS:		37,174.63	23,500.00	25,000.00	.00
PARKS					
11-52-00-51000	PARKS DIRECTOR	46,143.40	114,259.00	.00	.00
11-52-00-51100	SALARIES AND WAGES	.00	.00	119,850.00	.00
11-52-00-51200	PARKS WAGES	119,532.65	109,320.00	120,635.00	.00
11-52-00-51250	PARKS OVERTIME WAGES	10,378.55	9,284.00	11,120.00	.00
11-52-00-51340	PARKS LIFE INSURANCE	167.78	225.00	300.00	.00
11-52-00-51345	PARKS HEALTH INSURANCE	42,360.09	49,532.00	36,000.00	.00
11-52-00-51350	PARKS DENTAL INSURANCE	2,829.11	2,120.00	2,120.00	.00
11-52-00-51355	PARKS VISION INSURANCE	109.83	225.00	225.00	.00
11-52-00-51360	PARKS RETIREMENT FUND	12,250.90	16,184.00	17,315.00	.00
11-52-00-51370	PARKS DISABILITY INS	155.30	350.00	475.00	.00
11-52-00-51520	PARKS SOCIAL SECURITY	13,164.58	17,814.00	19,248.00	.00
11-52-00-52165	PARK PLAN	8,990.00	50,000.00	.00	.00
11-52-00-52220	PARKS ELECTRICITY	8,516.53	10,000.00	10,000.00	.00
11-52-00-52240	PARKS GAS HEAT	668.14	1,500.00	1,500.00	.00
11-52-00-52260	PARKS WATER & SEWER EXP	4,691.73	6,500.00	5,500.00	.00
11-52-00-52270	FOUNTAINS/STATUES-WATER/SEWER	3,728.98	3,500.00	3,500.00	.00
11-52-00-52410	BLDG MAINT&REPAIR-PARKS	7,616.82	6,500.00	6,500.00	.00
11-52-00-52500	EQUIPMENT REPAIR SERVICES	6.05	6,500.00	6,500.00	.00
11-52-00-53400	PARKS OPERATING SUPPLIES	2,380.60	6,500.00	6,490.82	.14
11-52-00-53500	BLDG MAINT SUPPLIES-PARKS	25,440.32	30,000.00	30,000.00	.00
11-52-00-53520	GROUND MAINT SUPPLIES	22,226.78	22,000.00	24,815.02	.74
11-52-00-53620	GROUND FERTILIZER/WEED CONTR	7,536.55	7,500.00	7,500.00	.00
11-52-00-53990	PARKS MISCELLANEOUS EXPENSES	10,089.00	10,000.00	5,000.00	.00
11-52-00-57360	PARK DONATION PURCHASES	.00	.00	.00	.00
11-52-00-57370	PARK DONATION PURCHASES-YMCA	.00	.00	.00	.00
11-52-00-58400	4 SEASON NATURE PRESERVE	169.13	7,500.00	7,500.00	.00
11-52-00-59220	DUNN FIELD ELECTRIC	2,101.51	1,800.00	2,100.00	.00
11-52-00-59500	BLDG MAINT SUPPLIES-RECREATION	.00	.00	2,200.00	.00
11-52-00-59510	EQUIP MAINT SUPPL-RECREATION	833.20	3,000.00	1,000.00	.00
Total PARKS:		352,075.43	492,113.00	447,393.84	.04
VETERANS PARK					
11-52-01-51200	VETS PARKS WAGES	44,963.65	57,921.00	60,759.00	.00
11-52-01-51250	VETS PARKS OVERTIME	3,534.43	4,500.00	3,500.00	.00
11-52-01-51340	VETS PARK LIFE INSURANCE	41.91	250.00	75.00	.00
11-52-01-51345	VETS PARK HEALTH INSURANCE	19,372.68	19,250.00	18,000.00	.00
11-52-01-51350	VETS PARK DENTAL INSURANCE	942.49	1,100.00	1,541.00	.00
11-52-01-51355	VETS PARK VISION INSURANCE	57.80	55.00	55.00	.00
11-52-01-51360	VETS PARKS RETIREMENT FUND	3,370.28	4,338.00	4,375.00	.00
11-52-01-51370	VETS PARKS DISABILITY INS	.00	165.00	50.00	.00

Account Number	Account Title	2025-25 Prior year Actual	2025-25 Prior year Budget	Variance Current year	% of Budget
11-52-01-51520	VETS PARKS SOCIAL SECURITY	3,572.66	4,775.00	4,916.00	.00
11-52-01-52220	VETS PARKS ELECTRICITY	9,270.78	9,000.00	9,000.00	.00
11-52-01-52240	VETS PARK GAS HEAT	1,130.80	1,000.00	1,000.00	.00
11-52-01-52260	VETS PARK WATER & SEWER	2,202.51	2,400.00	2,400.00	.00
11-52-01-53400	VETS PARK OPERATING SUPPLIES	6,091.00	6,500.00	6,500.00	.00
11-52-01-53500	BLDG MAINT & REPAIR	731.34	2,000.00	3,000.00	.00
11-52-01-59520	GROUNDS MAINTENANCE SUPPLIES	.00	5,000.00	3,000.00	.00
Total VETERANS PARK:		95,282.33	118,254.00	118,171.00	.00
Total PARKS:		484,532.39	633,867.00	590,564.84	.03
HILLMOOR					
HILLMOOR					
11-62-01-51200	HILLMOOR WAGES	12,835.15	7,500.00	40,427.00	.00
11-62-01-51250	HILLMOOR OVERTIME	.00	300.00	.00	.00
11-62-01-51340	HILLMOOR LIFE INSURANCE	8.13	20.00	20.00	.00
11-62-01-51345	HILLMOOR HEALTH INSURANCE	3,585.07	500.00	4,000.00	.00
11-62-01-51350	HILLMOOR DENTAL INSURANCE	197.93	115.49	195.00	.00
11-62-01-51355	HILLMOOR VISION INSURANCE	10.72	10.00	20.00	.00
11-62-01-51360	HILLMOOR RETIREMENT FUND	864.47	542.00	1,100.00	.00
11-62-01-51370	HILLMOOR DISABILITY INS	.00	20.00	.00	.00
11-62-01-51520	HILLMOOR SOCIAL SECURITY	953.50	597.00	3,552.00	.00
11-62-01-53400	HILLMOOR OPERATING SUPPLIES	3,840.35	5,000.00	5,000.00	.00
11-62-01-53500	BLDG MAINT & REPAIR	.00	.00	.00	.00
11-62-01-59520	GROUNDS MAINTENANCE SUPPLIES	.00	3,500.00	3,500.00	.00
11-62-01-59530	ECOLOGICAL RESTORATION PLAN	.00	.00	.00	.00
11-62-01-59540	PARK PLAN-ZONE 1	.00	.00	.00	.00
11-62-01-59900	OTHER PROFESSIONAL SERVICES	25,000.00	25,000.00	34,500.00	4.17
Total HILLMOOR:		47,295.32	43,104.49	92,314.00	1.60
Total HILLMOOR:		47,295.32	43,104.49	92,314.00	1.60
GENERAL FUND Revenue Total:		37,174.63	23,500.00	25,000.00	.00
GENERAL FUND Expenditure Total:		494,653.08	653,471.49	657,878.84	.26
Net Total GENERAL FUND:		457,478.45-	629,971.49-	632,878.84-	.27
Net Grand Totals:		457,478.45-	629,971.49-	632,878.84-	.27

Park Impact Fee Funds

Effective Date of Ordinance = 4/22/2004
 Updated Ordinance-23-03 6/12/23

12/31/2025

<u>REVENUES</u>			<u>EXPENDITURES</u>	<u>REMAINING</u>	
<u>Year</u>	<u>Impact Fees</u>	<u>Interest Earned</u>	<u>Impact Fee \$ Spent</u>	<u>Impact Fee Balance</u>	<u>Notes on what \$ spent on</u>
2003					Transfer of old park fund
2004	16,560.00	158.81	-	16,718.81	
2005	15,870.00	952.44	-	33,541.25	
2006	11,250.00	1,980.99	-	46,772.24	
2007	6,272.00	2,477.22	(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00	1,053.67	(124.00)	30,643.51	Park Planning
2009	1,978.00	224.33	(7,589.00)	25,256.84	Molitor field
2010	1,380.00	93.52	(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00	51.76	-	26,713.10	
2012	3,910.00	68.23	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00	34.92	(11,386.78)	22,676.09	Manual scoreboard, batting cages, disc golf
2014	8,982.00	24.48	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00	35.80	(23,245.68)	12,246.68	Dog park fencing, signs
2016	12,190.00	98.70	(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00	185.90	(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00	516.62	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	13,800.00	978.39	-	53,690.28	
2020	20,700.00	273.13	-	74,663.41	
2021	23,460.00	43.81	-	98,167.22	
2022	19,412.00	1,781.55	-	119,360.77	
2023	20,713.00	8,209.21	-	148,282.98	
2024	33,457.00	11,516.55	(18,320.00)	174,936.53	Park Benches
2025	31,847.00	10,191.15	(183,947.74)	33,026.94	Vet's Playground
Totals	336,823.00	40,951.14	(344,747.20)		
			33,026.94		Balance Through December 31, 2025

33,026.94 = Impact Fee balance

IMPACT FEE SUMMARY:

	<u>Collected</u>	<u>Interest Earned</u>	<u>Expenditures</u>	<u>Must be spent by:</u>	
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)	Must be spent by 12/31/2013
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)	Must be spent by 12/31/2014
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)	Must be spent by 12/31/2015
2009	1,978.00	224.33	(4,551.00)	(40,179.02)	Must be spent by 12/31/2016
2010	1,380.00	93.52	(20,000.00)	(58,705.50)	Must be spent by 12/31/2017
2011	19,248.00	51.76	(2,715.00)	(42,120.75)	Must be spent by 12/31/2018
2012	3,910.00	68.23	-	(38,142.52)	Must be spent by 12/31/2019
2013	6,226.00	34.92	-	(31,881.60)	Must be spent by 12/31/2020
2014	8,982.00	24.48	-	(22,875.12)	Must be spent by 12/31/2021
2015	7,820.00	35.80	-	(15,019.32)	Must be spent by 12/31/2022
2016	12,190.00	98.70	-	(2,730.63)	Must be spent by 12/31/2023
2017	20,286.00	185.90	(18,320.00)	(578.73)	Must be spent by 12/31/2024
2018	20,654.00	516.62	(183,947.74)	(163,355.85)	Must be spent by 12/31/2025
2019	13,800.00	978.39	-	(148,577.47)	Must be spent by 12/31/2026
2020	20,700.00	273.13	-	(127,604.34)	Must be spent by 12/31/2027
2021	23,460.00	43.81	-	(104,100.53)	Must be spent by 12/31/2028
2022	19,412.00	1,781.55	-	(82,906.98)	Must be spent by 12/31/2029
2023	20,713.00	8,209.21	-	(53,984.77)	Must be spent by 12/31/2030
2024	33,457.00	11,516.55	-	(9,011.21)	Must be spent by 12/31/2031
2025	31,847.00	10,191.15	-	33,026.94	Must be spent by 12/31/2032
	336,823.00	40,951.14	(344,747.20)		

Parks and Rec Capital Projects

Playgrounds	242,500	300,000	300,000	300,000	1,142,500
3-Sisters' Statue-replacement		300,000			300,000
Vet's Park Rental Pavilion w/Restrooms and Kitchen		1,300,000			1,300,000
Bike Trail Maintenance			200,000		200,000
4 Seasons Boardwalk Maintenance			80,000		80,000
Manning Way Bike Trail Bridge				85,000	85,000
Skate Park Maintenance				100,000	100,000
Disc Golf Trails, Baskets, Signs Maintenance				40,000	40,000

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City of Lake Geneva, Wisconsin
Capital Improvement Program
 2026 thru 2029

PROJECTS BY DEPARTMENT - CAPITAL PROJECTS (FUND 43)
FUNDED BY CAPITAL BORROWING AND FUND BALANCE RESERVES

Department	Account Number	2026	2027	2028	2029	TOTAL
ADA Plan		25,000				25,000
CORP Plan-Lakefront/Parks		50,000				50,000
Ecological Restoration Plan		25,000				25,000
Park Plan-Zone 1 (Hillmoor)		50,000				50,000
	43-52-00-53000	392,500	1,900,000	580,000	525,000	3,397,500
TOTALS		\$ 4,633,457	\$ 4,991,000	\$ 2,512,500	\$ 1,905,000	\$ 14,041,957

* Note 2025/2026 is part of 2024 Bonding Notes



Is Park



