



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakgeneva.gov

Historic Preservation Commission Agenda
Tuesday, February 10, 2026 - 7:00 PM
Lake Geneva City Hall; Conference Room 2C (2nd Floor)

Members:

Chair: Ken Etten, Secretary: Louise Rayppy

Grace Hanny, Sonja Akright, John Halverson, Emily Hummel, Chris Brookes, Alderwoman JaNelle Powers

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from January 13, 2026
5. Review Financial Reports
6. Discussion/Action regarding time and location of future meetings
7. Discussion/Action regarding the Tales of Lake Geneva program partnership with the Museum
8. Discussion/Update regarding Historic Properties and District
 - a. LG Public Library status and plaque
 - b. Holy Communion Episcopal Church display in City Hall lobby
9. Discussion/Action regarding Certified Local Government (CLG) Items
 - a. Grant for new Intensive Historic Survey of Lake Geneva
10. Discussion/Update regarding the HPC Website
11. Update regarding Historic Signs
 - a. Historic Railroad Site
 - b. Haskins/Crawford
 - c. Lake Geneva Sanitariums
12. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance
so that the appropriate accommodations can be made.

Lake Geneva Historic Preservation Commission Meeting Minutes

January 13, 2026 7:00 p. m. Lake Geneva City Hall

President Ken Etten called the meeting to order at 7:00 p. m. Lake Geneva City Hall

Roll Call / Ken Etten, Louise Rayppy, Chris Brookes, Emily Hummel, John Halverson, Janelle Powers.
Absent: Grace Hanny and Sonja Akright.

Approval of minutes: Approval of the minutes from December 9, 2025, meeting.

Public Hearing to consider the nomination of the Lake Geneva Public Library for Local Historic Landmark Status /Chris Brookes. Roll Call was taken to designate the Library as a Landmark. Motion approved by the Commission members and City Council, presided over by Sherri Ames. Also thanks to all staff members of the Library.

Review of the current 2025 Lake Geneva Historic Preservation Commission City Budget and recent bills, invoices, and payments through December 31, 2025. Our current balance is \$9,357.29.

Updates regarding any new information relating to the Geneva Lake Museum, Maple Park Historic District and Homeowners' Association, and Black Point Estate and programs. Black Point Winter Book Club will meet at Inspired Coffee beginning 12/18. Geneva Lake Storytellers will be held at Geneva Tap House from 6-8 p.m. -- 2/5 --April. Geneva Lake Museum "Tuesday @ Two" Hike around Geneva Lake via vintage post cards, presented by Helen Brandt, February 10th.

Update regarding the Hillmoor Commission, the ongoing work at the Hillmoor property, and the status of the grant for new Intensive Historic Survey of Lake Geneva. Hillmoor Website is about the golf course, which is under restoration. Paper work for the grant has been done, it has been sent to Jason Tish.

Discussion regarding the repair and/or replacement of any of the existing historic plaques and signs including the Historic Railroad Site sign, the new Haskins /Crawford historic sign, the Lake Geneva Sanitariums sign, and a potential Old Mill Pond historic sign in conjunction with the Lake Geneva Beautification Committee. Nothing has been decided on where the Mill Pond sign will go.

Update regarding our website www.historyoflakegeneva.org, and who to contact at City Hall regarding reactivation and website revisions. Chris received from Jeff Miskie photo copies of our website. Need to be updated. Need someone at City Hall, who would be able to get our website up and running. Motion passed to use \$2,000 to create new website.

Update regarding adding a picture of Holy Communion Episcopal Church to display of National & State Historic Buildings in City Hall lobby. Cathy Koch is working on picture of church.

Meeting adjourned at 7:55 P.M.

Respectfully Submitted, Louise M. Rayppy

STAFF REPORT
To Lake Geneva Historic Preservation Commission
Meeting Date: February 10, 2026

Agenda Item 6

Description:

A discussion of future meeting schedules is recommended by staff. Section 34-33(a) requires the following with respect to regular meetings of the Historic Preservation Commission:

(a) "Meeting. The Commission shall meet a minimum of four times per year. Additional meetings may be called by the Chairperson or by action of the members at a duly called meeting. All meetings shall be held at the Lake Geneva City Hall unless otherwise designated by the Chairperson."

The HPC is required to meet at regularly scheduled quarterly meeting. There is no limit to the number of special meeting that the Chairperson may call beyond the four (4) scheduled meetings.

The HPC regular meeting must be held at the Lake Geneva City Hall. Currently the HPC is meeting in the Council Chambers; however, there is no requirement to do so and HPC may hold their meetings in a second floor conference room if they choose.

The HPC currently meeting at 7:00 p.m.. There is no requirement that the HPC meet at this time. If the members choose the HPC may meet any time including daytime hours.

Staff Recommendations:

Staff recommend that HPC discuss the 2026 Schedule and determine the following:

- Should the regular meeting be scheduled for the rest of the year with special meeting being held as needed?
 - Staff recommends scheduling the following three (3) meetings only:
 - May 12th
 - August 11th
 - November 10th
- Should the HPC meeting be held in a second floor conference room instead of the Council Chambers?
 - Staff recommend that the HPC meet in a second floor conference room with the only exception being Public Hearings which would be held in the Council Chambers.
- Should the HPC meeting be held earlier than 7:00 p.m.?
 - Staff recommends that the HPC meet earlier during the day. Staff further recommends that the HPC discuss options and poll absent members to determine the best time going forward.