

**City Of Lake Geneva Police & Fire Commission Minutes**  
**Thursday, February 5, 2026 - 4:00 PM**  
**Lake Geneva City Hall; Council Chambers**

**Call to Order**

by Commissioner Clausen at 4:01 p.m.

**Pledge of Allegiance**

by Commissioner Condos, followed by a moment of silence.

**Roll Call**

Commissioners Clausen, Condos, Jegerski and Fairbanks were present. Commissioner Soley-Johnson was excused. Also present: Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Fire Chief Peters, Fire Division Chief Detkowski, Town of Linn Fire Liaison Livingston, Mayor Krause, and Administrative Specialist Papenfus

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes**

Commissioner Condos stated the City had a lot of visitors in town over the weekend with Winterfest, and he noted the Police and Fire Departments did a great job organizing the event.

**Acknowledgement of Correspondence**

None

**City Council Report - Items related to Police and Fire Commission**

No report-Aldersperson Hoiland was not present.

**Approval of the minutes from January 8, 2026**

Jegerski motioned to approve the minutes from January 8, 2026. Fairbanks seconded. Motion carried 4-0.

**Discussion - Public Safety Committee Workshop Update**

Chief Gritzner stated the Committee met and the City is now working on locating police and fire campus sites. A Public Safety Committee Workshop date will be set after that.

**Police Department Business**

**Discussion/Action - Approval of the bills for the month of December 2025, Operating in the amount of \$51,859.08, Capital Purchases in the amount of \$10,726.88, Equipment Replacement Purchases in the amount of \$2,075.00, for a total of \$64,660.96**

Clausen motioned to approve the bills for the month of December 2025. Condos seconded.

Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

Chief Gritzner noted that the 2025 budget should be complete and the budget came in at about 98% for the year.

**Discussion/Action - Approval of the bills for the month of January 2026, Operating in the amount of \$460,642.36, Capital Purchases in the amount of \$710.00, Equipment Replacement Purchases in the amount of \$100,296.00, for a total of \$561,648.36**

Clausen motioned to approve the bills for the month of January 2026. Jegerski seconded.

Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

**Review Reports**

**Chief's Report**

Chief Gritzner reported that Winterfest was successful. Chief Gritzner reviewed the training highlights for the month. The Marine Unit is expected to arrive in April and the two new squads have arrived and will hopefully be in service in the next two weeks. Potter and Atkinson will start phase 2 in the academy next month. CSO hiring and possibly PT officer hiring should be completed next month.

**Top Five Monthly Incidents**

Chief Gritzner reviewed the monthly incidents.

## **Monthly Activity Reports**

No discussion/action

### **Discussion/Action - Approval of Lexipol Policies**

#### **314 - Vehicle Pursuits**

#### **821 - CJIS Access, Maintenance and Security**

Fairbanks motioned to approve the Lexipol Policies as listed. Condos seconded.

Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

Chief Gritzner reviewed the Lexipol changes.

### **Discussion/Action - Approval of updated job descriptions for Police Officer and Community Service Officer**

Fairbanks motioned to approve updated job descriptions, Clausen seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

Chief Gritzner stated that "Wisconsin" was removed from the driver's license requirement on the job descriptions to read "valid driver's license" as required by Wisconsin Law Enforcement Standards Board.

### **Discussion/Action – Accept donation from Lake Geneva Joint School District #1 in the amount of \$306.00 for Shop with a Cop**

Condos motioned to jointly accept donations from Lake Geneva Joint School District #1 in the amount of \$306.00 for Shop with a Cop and from Steven and Maureen Earle in memory of Brenda Barton in the amount of \$100.00.

Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

### **Discussion/Action - Accept donation from Steven and Maureen Earle in memory of Brenda Barton in the amount of \$100.00**

see item f.

## **Acknowledgement of Thank You notes**

No discussion/action

## **Fire Department Business**

### **Discussion/Action - Approval of the bills for the month of December 2025, Operating in the amount of \$417,032.13, Equipment Replacement Purchases in the amount of \$23,487.00, for a total of \$440,519.13**

Fairbanks motioned to approve bills for the month of December 2025. Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

Chief Peters stated the budget was currently at 94%. Books will be closed by mid February.

### **Discussion/Action - Approval of the bills for the month of January 2026, Operating in the amount of \$416,180.36, Equipment Replacement Purchases in the amount of \$0, for a total of \$416,180.36**

Condos motioned to approve the bills for the month of January 2026. Clausen seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

## **Review Reports**

### **Chief's Update and Fire Department Report**

Chief Peters handed out the monthly report at the meeting. He reviewed personnel anniversaries, recognized new hires and new promotions, and reviewed the notable calls for service and 2025 call volume.

### **EMS Medical Billing/Stark Medical Billing**

No discussion/action

### **Discussion - Youth Firefighter Training Grant Opportunity**

Chief Peters reported that the Fire Department will apply for a grant through the State for this program.

### **Discussion/Action - Engine 2820 refurbishment**

Chief Peters discussed the cost and procedure to refurbish Engine 2820. He stated the turnaround time was seven months and fits within the parameters of the budget.

### **Discussion - Fire incident reporting update**

Division Fire Chief Detkowski reported that there is still no report data available on ProPhoenix.

**Discussion – Squad 2861 and Tower 2850 status**

Chief Peters stated Squad 2861 was involved in a vehicle crash. The vehicle is still in service and the bumper repair has been turned into the city. The Tower ladder basket will be fixed by the end of the month.

**Discussion/Action - Accept letter of resignation from FF/PM Peter Diehn**

Fairbanks motioned to accept letter of resignation from FF/PM Peter Diehn. Condos seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y.  
Motion carried 4-0.

**Discussion/Action - Approval of hiring full time FF/PM David Cullen (pending background)**

Clausen motioned to approve hiring of full time FF/PM David Cullen pending background. Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

**Discussion/Action - Approval of hiring full time FF/PM Tanner Tenpas (pending background)**

Condos motioned to approve hiring of full time FF/PM Tanner Tenpas pending background. Fairbanks seconded. Roll call vote: Clausen-Y, Jegerski-Y, Fairbanks-Y, Condos-Y. Motion carried 4-0.

**Discussion - Annual Awards Ceremony to be held Thursday March 19, 2026 at the Riviera**

Chief Peters reminded the Commissioners of the Fire Department Annuals Ceremony to be held at the Riviera on March 19, 2026.

**Acknowledgement of Thank You notes**

No discussion/action

**Adjournment**

Motion to adjourn by Fairbanks, seconded by Condos. Meeting carried 4-0 at 4:45 p.m.

Cindy Papenfus  
Administrative Specialist