



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakgeneva.gov

Historic Preservation Commission Agenda
Tuesday, March 10, 2026 - 4:00 PM
Lake Geneva City Hall; Conference Room 2C (2nd Floor)

Members:

Ken Etten - Chair, Louise Rayppy - Secretary, Grace Hanny, Sonja Akright, John Halverson, Emily Hummel, Chris Brookes, Alderwoman JaNelle Powers

- 1. Call to Order**
- 2. Roll Call**
- 3. Comments from the public limited to 5 minutes, limited to items on this agenda**
- 4. Approval of the minutes from February 10, 2026**
- 5. Review Financial Reports**
- 6. Discussion regarding number of LGHPC members and members coming up for reappointment**
- 7. Discussion regarding Sections 34-31 through 34-33 Historical Preservation / City of Lake Geneva Ordinance**
- 8. Discussion/Update regarding Historic Properties and District**
 - a. LG Public Library status and plaque**
 - b. Holy Communion Episcopal Church display in City Hall lobby**
- 9. Discussion regarding Certified Local Government (CLG) Items and 2025 Report**
 - a. Grant for new Intensive Historic Survey of Lake Geneva**
- 10. Discussion/Update regarding the HPC Website**
- 11. Update regarding Historic Signs**
 - a. Historic Railroad Site**
 - b. Haskins/Crawford**
 - c. Lake Geneva Sanitariums**
- 12. Adjournment**

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

**City of Lake Geneva Historic Preservation Commission Minutes
Tuesday, February 10, 2026 - 7:00 PM
Lake Geneva City Hall; Conference Room 2C (2nd Floor)**

Call to Order

Chairman Ken Etten called the meeting to order at 7:00 p.m. Lake Geneva City Hall

Roll Call

Ken Etten, Louise Rayppy, Chris Brookes, Emily Hummel, Sonja Akright, Alderwoman Ja Nelle Powers. Absent: Grace Hanny and John Halverson. Renee Hanlon, Building and Zoning Administrator attended our meeting.

Comments from the public limited to 5 minutes, limited to items on this agenda

Ja Nelle wants history of three houses on Dodge Street - rentals.

Approval of the minutes from January 13, 2026

Minutes were approved from our January 13, 2026 meeting: Motion: Chris, 2nd Emily.

Review Financial Reports

It shows a balance of \$10,954, but we need to verify this amount, so we know how much we can spend. Received \$54.00. from Visit Lake Geneva for tour booklets. All signs are paid for.

Discussion/Action regarding time and location of future meetings

We took a vote to change the time when we will meet in the future -- Motion: Chris / 2nd Sonja. Vote passed. Will meet second Tuesdays of each month at 4:00 P.M. in Room 2C, second floor -- According to Staff Report.

Discussion/Action regarding the Tales of Lake Geneva program partnership with the Museum

Motion: Chris / 2nd Emily. Vote passed.

Discussion/Update regarding Historic Properties and District

Suggestion about museum building to be landmark.

LG Public Library status and plaque

We discussed a design: City of Lake Geneva Motion approved to call Jim Sherin Historic Landmark 1954.

Holy Communion Episcopal Church display in City Hall lobby

Photo being framed, will be similar to frames on first floor.

Discussion/Action regarding Certified Local Government (CLG) Items

Grant for new Intensive Historic Survey of Lake Geneva

Discussion on Grant will know by end of February. Will be announced by March 2.

Discussion/Update regarding the HPC Website

Work in progress. It will be linked to a city page about History of Lake Geneva.

Update regarding Historic Signs

Historic Railroad Site

Done.

Haskins/Crawford

Done.

Lake Geneva Sanitariums

In progress with Jim Sherin.

Adjournment

Meeting adjourned at 8:10 P.M.

Respectfully Submitted,

Louise M. Rayppy

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
MISCELLANEOUS						
MISCELLANEOUS						
11-70-00-47210	HISTORIC PRESERVATION DONATION	.00	54.00	100.00	46.00	54.00
	MISCELLANEOUS Revenue Total:	.00	54.00	100.00	46.00	54.00
	Total MISCELLANEOUS:	.00	54.00	100.00	46.00	54.00
MISCELLANEOUS						
11-70-00-57200	HISTORIC PRESERVATION	154.23	154.23	10,000.00	9,845.77	1.54
11-70-00-57230	HISTORIC PLAQUE PURCHASES	.00	.00	1,000.00	1,000.00	.00
	MISCELLANEOUS Revenue Total:	.00	.00	.00	.00	.00
	MISCELLANEOUS Expenditure Total:	154.23	154.23	11,000.00	10,845.77	1.40
	Total MISCELLANEOUS:	154.23	154.23	11,000.00	10,845.77	1.40
	Total MISCELLANEOUS:	154.23	208.23	11,100.00	10,891.77	1.88
	GENERAL FUND Revenue Total:	.00	54.00	100.00	46.00	54.00
	GENERAL FUND Expenditure Total:	154.23	154.23	11,000.00	10,845.77	1.40
	Net Total GENERAL FUND:	154.23-	100.23-	10,900.00-	10,799.77-	.92
	Net Grand Totals:	154.23-	100.23-	10,900.00-	10,799.77-	.92

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			HISTORIC PRESERVATION DONATION	01/31/2026 (01/26) Balance	11-70-00-47210		54.00-
		.00 YTD Actual	-54.00 Total	-54.00 YTD Budget	-100.00 Unearned	46.00	
Total MISCELLANEOUS:					.00	.00	54.00-

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
HISTORIC PRESERVATION			01/31/2026 (01/26) Balance	11-70-00-57200			.00	
02/11/2026	AP	417	A+ GRAPHICS & PRINTING **Desc: PICTURE FRAMING, FOAM CORE, PHOTO PRINTS		154.23			
YTD Encumbrance		.00	YTD Actual	154.23 Total	154.23	YTD Budget	10,000.00 Unexpended	9,845.77

Total MISCELLANEOUS:

154.23	.00	.00
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Number of Transactions: 1 Number of Accounts: 2
 Total GENERAL FUND:

Debit	Credit	Proof
154.23	.00	154.23

Number of Transactions: 1 Number of Accounts: 2
 Grand Totals:

Debit	Credit	Proof
154.23	.00	154.23

City of Lake Geneva, WI
Thursday, March 5, 2026

Chapter 34. Historical Preservation

Article II. HISTORIC PRESERVATION COMMISSION

Sec. 34-31. Creation and establishment; composition.

[Ord. No. 96-2, § III A., 1-22-1996; 12-10-2012 by Ord. No. 12-25; 8-28-2023 by Ord. No. 23-08]

The Historic Preservation Commission of the municipal government of the City of Lake Geneva is hereby created and established. The Historic Preservation Commission shall consist of seven members all of whom shall be citizens and residents of the City of Lake Geneva. To the greatest extent possible the Commissioners shall represent expertise in the fields of architecture, history, architectural history, construction, planning, archaeology, cultural anthropology, landscape architecture, and other closely related fields.

The following persons, if available in the community shall be considered desirable for membership: an attorney, a registered architect, an educator, a historian or person active in historic or architectural preservation, an artist, licensed real estate broker, and local businessperson. In addition, the Commission shall include one member of the City Council of Lake Geneva. Each member shall have, to the highest extent practicable, a known interest and concern for historic preservation. Members of the Commission shall be appointed by the Mayor and approved by the City Council of Lake Geneva by majority vote.

Sec. 34-32. Terms; vacancies; removal; compensation.

[Ord. No. 96-2, § III B., 1-22-1996; 8-28-2023 by Ord. No. 23-08]

Of the initial members so appointed to the Commission, two shall serve a term of one year; two shall serve a term of two years and two shall serve a term of three years. Thereafter, the terms of each member shall be for three years. The Alderperson member shall serve a one-year term and may be reappointed. Vacancies caused by resignation otherwise shall be filled by appointment for the period of the unexpired term. A member may be removed from the Commission by the Mayor with the approval of a majority of the City Council of Lake Geneva. Members of the Commission shall serve without compensation.

Sec. 34-33. Election of officers; rules; records; meetings; quorum.

[Ord. No. 96-2, § III C., 1-22-1996; 12-10-2012 by Ord. No. 12-25; 8-28-2023 by Ord. No. 23-08]

- (a) Meeting. The Commission shall meet a minimum of four times per year. Additional meetings may be called by the Chairperson or by action of the members at a duly called meeting. All meetings shall be held at the Lake Geneva City Hall unless otherwise designated by the Chairperson.
- (b) Rules of order. The Chairperson shall call the meeting to order, shall preserve order and decorum, shall decide all questions of order, and shall conduct the proceedings of the meeting in accordance with Robert's Rules of Order, unless otherwise provided by statute or by the rules stated herein.

- (c) Quorum. A majority of the membership of the Commission shall constitute a quorum for the transaction of business.
- (d) Organization. The members of the Historic Preservation Commission shall elect a Chairperson from amongst its members. The Commission may elect other officers necessary or appropriate to aid in the efficient running of the Commission.
- (e) Agenda. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Commission members and the public at least 48 hours prior to such meeting. Informational material for items identified on the agenda shall also be provided with the agenda when practical.
- (f) Submittal of minutes. The Acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council of Lake Geneva is desired, such action shall be so noted in the minutes.