



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakegeneva.gov

Police & Fire Commission Agenda
Thursday, June 4, 2026 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Members:

Commissioners: Spyro Condos, Len Jegerski, Tom Clausen, Emily Soley-Jonson and Eileen LeFevre
Town of Geneva Fire Liaison Steve Otten, Town of Linn Fire Liaison Jim Livingston

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes**
- 5. Presentation - June Health and Safety Campaigns - Andrea Christian**
- 6. Acknowledgement of Correspondence**
- 7. Approval of the minutes from May 7, 2026**
- 8. Discussion - Facility Assessment Review RFP**
- 9. Police Department Business**
 - a. Discussion/Action-Approval of the bills for the month of May, 2026 Operating in the amount of \$475,356.44, Capital Purchases in the amount of \$2,347.43, Equipment Replacement Purchases in the amount of \$517.00, for a total of \$478,220.87**
 - b. Review Reports**
 - i. Chief's Report**
 - ii. Top Five Monthly Incidents**
 - iii. Monthly Activity Reports**
 - c. Discussion/Action-Approval of Lexipol Policies**
 - 306 Firearms
 - 314 Child Abuse
 - 315 Missing Persons
 - 503 Impaired Driving
 - 901 Temporary Custody of Adults
 - d. Discussion/Action - Accept letter of resignation of Community Service Officer Isha Kinard**

- e. Discussion/Action - Accept resignation of Part Time Officer Daniel Derrick
- f. Acknowledgement of Thank You notes

10. Fire Department Business

- a. Discussion/Action - Approval of the bills for the month of May 2026, Operating in the amount of \$435,120.79, Capital Purchases in the amount of \$76,317.15, Equipment Replacement Purchases in the amount of \$52,463.25, for a total of \$563,901.19
- b. Review Reports
 - i. Chief's Update and Fire Department Report
 - ii. EMS Medical Billing/Stark Medical Billing
- c. Discussion - Wisconsin League of Municipalities reimbursement grant
- d. Discussion - Fleet Update
- e. Discussion/Action – Acceptance of Donations
 - Lake Geneva Jaycees in the amount of \$4,500.00
 - Lake Geneva Business Improvement District in the amount of \$5,000.00
- f. Acknowledgement of Thank You notes

11. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

City Of Lake Geneva Police & Fire Commission Minutes
Thursday, May 7, 2026 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Call to Order

The meeting was called to order by Commissioner Clausen at 4:00 p.m.

Pledge of Allegiance

Commissioner Clausen noted last year the State of Wisconsin lost two police officers and two firefighters. The Pledge of Allegiance was led by Commissioner Condos followed by a moment of silence.

Roll Call

Commissioners Clausen, Condos, Soley-Johnson, Jegerski and LeFevre were present. Also present: Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Fire Chief Peters, Division Fire Chief Detkowski, Town of Linn Liaison Livingston, and Administrative Specialist Papenfus

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Joel Hoiland-390 Country Club Drive, Alderman 3rd District, spoke about item #10 and the need for a proper process and location in choosing a facility site for a new Fire Department and Police Department.

Acknowledgement of Correspondence

There was none.

Welcome newly appointed Commissioner Eileen LeFevre

Clausen welcomed newly appointed Commissioner LeFevre. Commissioner LeFevre introduced herself to the Commission.

Election of Officers:

a. President

b. Vice President

a. President

Soley-Johnson made a nomination to appoint Condos as President. Condos accepted.

Jegerski made a nomination to appoint Clausen as president. Clausen declined.

Clausen made a motion to close the nominations. LeFevre seconded. Written ballots were handed out. Condos was elected President with a vote of 5-0.

b. Condos made a nomination to appoint Soley-Johnson as Vice President. Soley-Johnson accepted.

Clausen made a motion to close the nominations. LeFevre seconded. Written ballots were handed out. Soley-Johnson was elected Vice President with a vote of 5-0.

Clausen thanked the Commission, the Fire Chief and Police Chief and their staff for their work over the last year. He felt the Commission accomplished a lot in the last year. Condos took over the meeting as President.

Approval of the minutes from April 9, 2026

Approve the Police and Fire Commissioner meeting minutes from April 9, 2026

Approval of the minutes from Special Meeting April 16, 2026

Soley-Johnson motioned to approve the Special Meeting Minutes from April 16, 2026. Clausen seconded. Motion carried 5-0.

Discussion/Action - Facilities Committee Update

Chief Gritzner noted that the PFC's recommendation for the land acquisition was made to the City Council and is now in the Council's hands. Chief Peters and Chief Gritzner are working on an RFP for a new architectural design, which will then go the City Attorney for review.

Police Department Business

Discussion/Action—Approval of the bills for the month of April 2026, Operating in the amount of 464,363.83, Capital Purchases in the amount of \$183,651.79, Equipment Replacement Purchases in the amount of \$443.10, for a total of \$648,458.72

Soley-Johnson motioned to approve the bills for the month of April 2026. Clausen seconded. Roll call vote: Clausen-Y, Condos-Y, Soley-Johnson-Y Jegerski-Y, LeFevre-Y,. Motion carried 5-0.

Chief Gritzner stated that the capital purchases were remaining costs for the Marine Unit and Radio project.

Review Reports

Chief's Report

Chief reported that Marine Unit training is well underway and the boat will be ready for Memorial weekend. Chief thanked Lieutenant Keller for doing such a great job putting the Marine Unit together in seven months. Three CSO's have been hired for the summer and Officer Potter and Officer Atkinson will graduate from the police academy on June 3. The firearms transition is complete. Lieutenant Keller will be on a Safety Committee at the schools for the upcoming school year.

Top Five Monthly Incidents

No discussion/action

Monthly Activity Reports

Arrests and calls for service up compared to the same time last year.

Discussion/Action – Accept donation from Sons of the American Legion in the amount of \$1000.00

Clausen motioned to accept donation from Sons of the American Legion in the amount of \$1,000.00. Soley-Johnson seconded. Roll call vote: Clausen-Y, Condos-Y, Soley-Johnson-Y Jegerski-Y, LeFevre-Y. Motion carried 5-0.

Discussion/Action - Accept letter of resignation from Officer Emily Sarles

Soley-Johnson motioned to accept letter of resignation from Officer Emily Sarles. Clausen seconded. Motion carried 5-0.

Discussion/Action – Accept letter of resignation from Community Service Officer Jacob Annesser

Soley-Johnson motioned to accept letter of resignation from Community Service Officer Jacob Annesser. Clausen seconded. Motion carried 5-0.

Acknowledgement of Thank You notes

No discussion/Action

Fire Department Business

Discussion/Action—Approval of the bills for the month of April 2026, Operating in the amount of \$440,942.34, Capital Purchases in the amount of 0, Equipment Replacement Purchases in the amount of \$308,585.43, for a total of \$749,527.77

Soley-Johnson motioned to approve the bills for the month of April, 2026. Clausen seconded. Roll call vote: Clausen-Y, Condos-Y, Soley-Johnson-Y Jegerski-Y, LeFevre-Y,. Motion carried 5-0.

Review Reports

Chief's Update and Fire Department Report

Chief Peters reviewed the monthly report including department and community events, personnel accomplishments, notable calls for service and number of calls. Chief noted that the Fire Department interns will be completing their Youth Apprenticeship program. He thanked Fire Division Chief Detkowski for working on the Youth Apprenticeship Program, and noted that it has been going very well.

EMS Medical Billing/Stark Medical Billing

No discussion/action

Acknowledgement of Thank You notes

No discussion/action

Discussion - Fleet update

Chief reviewed the vehicle repairs. The tower repair is currently at Pierce and pieces of the bucket will be fabricated. Chief reported his vehicle is back in service. The 2027 Expedition has been ordered.

Discussion/Action - Approve hiring of Part Time Firefighter/EMT Brent Vieau

The Commission voted 5-0 to confirm hiring of Part Time Firefighter/EMT Brent Vieau.

Adjournment

Soley-Johnson motioned to adjourn. Clausen seconded. Motion carried 5-0 at 4:49 p.m.

Cindy Papenfus

Administrative Specialist

Minutes are unofficial until approved by the Commission.

City of Lake Geneva Police & Fire Commission
Approval of Monthly Expenditures
June 4, 2026

POLICE DEPARTMENT

Expenditures for the Month of
May, 2026

Operating	\$ 475,356.44 *	* includes \$ 11,314.52 in prepaids
Capital	\$ 2,347.43 **	** includes \$ 108.28 in prepaids
Equipment Replacement Fund	\$ 517.00 **	** includes \$ - in prepaids
Total Police Dept Expenditures	<u>\$ 478,220.87</u>	

TOTAL EXPENDITURES **\$ 478,220.87**

Date Approved

Signatures/Initials

Period: 05/26

Jun 01, 2026 02:05PM

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
POLICE DEPARTMENT						
POLICE DEPARTMENT						
11-21-00-43520	LAW ENFORCEMENT TRAINING AIDS	.00	.00	10,560.00	10,560.00	.00
11-21-00-43530	FEDERAL GRANTS & REIMBURSEME	.00	.00	.00	.00	.00
11-21-00-43540	STATE GRANTS & REIMBURSEMENTS	.00	.00	30,666.00	30,666.00	.00
11-21-00-46200	SEIZURES	.00	23.00	1,000.00	977.00	2.30
11-21-00-46210	MISCELLANEOUS REVENUE	113.78	630.14	1,000.00	369.86	63.01
11-21-00-46220	WAGE REIMBURSEMENTS	1,056.99	40,277.20	165,809.00	125,531.80	24.29
11-21-00-46222	TRAINING REIMBURSEMENTS	.00	11,000.00	.00	11,000.00-	.00
11-21-00-46230	MISC TAXABLE REVENUES	.00	.00	.00	.00	.00
11-21-00-46240	FINGERPRINTING	28.44	312.81	500.00	187.19	62.56
11-21-00-46250	VEHICLE LOCKOUT FEE	426.60	1,436.22	3,400.00	1,963.78	42.24
11-21-00-46260	BLOOD DRAW REIMBURSEMENT	.00	529.71	2,500.00	1,970.29	21.19
11-21-00-47300	DONATIONS	5,000.00	8,520.72	500.00	8,020.72-	1,704.14
11-21-00-47310	DONATIONS-SHOP WITH A COP	.00	306.00	6,000.00	5,694.00	5.10
11-21-00-47350	COMMUNICATIONS REIMB-FIRE DEPT	.00	69,059.00	69,059.00	.00	100.00
11-21-00-47370	SOFTVEST DONATIONS/GRANTS	.00	.00	2,072.00	2,072.00	.00
11-21-00-48300	SALE OF POLICE EQUIPMENT	.00	.00	15,000.00	15,000.00	.00
Total POLICE DEPARTMENT:		6,625.81	132,094.80	308,066.00	175,971.20	42.88
POLICE DEPARTMENT						
11-21-00-51100	POLICE FT SALARIES	274,977.50	1,365,956.68	3,592,198.00	2,226,241.32	38.03
11-21-00-51200	POLICE PT WAGES	4,253.45	26,479.43	121,850.00	95,370.57	21.73
11-21-00-51250	POLICE OVERTIME WAGES	4,134.98	7,956.16	49,585.00	41,628.84	16.05
11-21-00-51270	PD COMPENSATION PER CONTRACT	9,770.61	88,503.27	205,756.00	117,252.73	43.01
11-21-00-51340	PD LIFE INSURANCE	391.81	1,956.01	5,535.00	3,578.99	35.34
11-21-00-51345	PD HEALTH INSURANCE	66,939.56	331,764.48	894,769.00	563,004.52	37.08
11-21-00-51347	PD HEALTH INS OPT OUT	650.00	2,925.00	15,600.00	12,675.00	18.75
11-21-00-51350	PD DENTAL INSURANCE	3,617.43	18,113.70	43,449.00	25,335.30	41.69
11-21-00-51355	PD VISION INSURANCE	172.94	865.88	2,771.00	1,905.12	31.25
11-21-00-51360	PD RETIREMENT FUND	39,116.07	198,097.14	503,928.00	305,830.86	39.31
11-21-00-51370	PD DISABILITY INS	822.76	4,071.04	11,179.00	7,107.96	36.42
11-21-00-51380	PD UNIFORM ALLOWANCE	11,357.35	29,939.60	42,565.00	12,625.40	70.34
11-21-00-51390	PART TIME UNIFORM EXPENSE	734.68	1,722.53	5,900.00	4,177.47	29.20
11-21-00-51395	STAFF APPERICATION	735.00	735.00	3,500.00	2,765.00	21.00
11-21-00-51400	PD INTERPRETERS FEES	.00	.00	1,000.00	1,000.00	.00
11-21-00-51410	PD OUTSIDE OFFICERS	.00	.00	.00	.00	.00
11-21-00-51520	PD SOCIAL SECURITY	21,974.96	111,475.33	304,852.00	193,376.67	36.57
11-21-00-51900	PFC COMMISSION EXPENSES	57.38	157.38	600.00	442.62	26.23
11-21-00-52140	OUTSIDE LEGAL EXPENSES	.00	.00	1,200.00	1,200.00	.00
11-21-00-52210	PD TELEPHONE EXPENSE	2,784.53	12,449.79	35,312.00	22,862.21	35.26
11-21-00-52220	POLICE IMPOUND BLDG ELECTRIC	87.21	425.88	1,400.00	974.12	30.42
11-21-00-52450	EQUIPMENT REPAIRS-INS CLAIMS	.00	.00	5,000.00	5,000.00	.00
11-21-00-52620	PD COMMUNICATION SYS MAINT FEE	3,279.94	21,315.12	52,100.00	30,784.88	40.91
11-21-00-52900	CARE OF PRISONERS	.00	28.57	1,000.00	971.43	2.86
11-21-00-52910	CARE OF STRAY ANIMALS	.00	.00	400.00	400.00	.00
11-21-00-53050	DATA PROCESSING	2,591.00	10,051.22	51,387.00	41,335.78	19.56
11-21-00-53100	PD OFFICE SUPPLIES	46.00	1,228.26	8,000.00	6,771.74	15.35
11-21-00-53120	PD POSTAGE	52.60-	760.14	2,800.00	2,039.86	27.15
11-21-00-53160	CRIME PREVENTION PROGRAM	.00	238.00	6,000.00	5,762.00	3.97
11-21-00-53300	PD MILEAGE/TRAVEL	.00	.00	1,500.00	1,500.00	.00
11-21-00-53310	PD MEALS & LODGING	554.81	4,340.73	11,000.00	6,659.27	39.46
11-21-00-53410	PD FUEL EXPENSE	76.92	14,265.26	62,500.00	48,234.74	22.82

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-21-00-53420	PD SPECIAL EQUIPMENT	37.90	1,599.10	17,238.00	15,638.90	9.28
11-21-00-53610	PD EQUIP MAINT SERV COSTS	1,966.25	10,092.13	40,640.00	30,547.87	24.83
11-21-00-53700	PD MEDICAL SUPPLIES	.00	1,352.79	3,500.00	2,147.21	38.65
11-21-00-53800	PD SPECIAL INVESTIGATIONS	209.15	1,650.55	13,520.00	11,869.45	12.21
11-21-00-53990	PD MISCELLANEOUS EXP	35.00	1,038.79	5,000.00	3,961.21	20.78
11-21-00-54100	PD TRAINING EXPENSES	2,529.80	29,472.36	53,810.00	24,337.64	54.77
11-21-00-54110	PD APPLICATION PROCESS	271.89	1,333.89	8,000.00	6,666.11	16.67
11-21-00-54120	TRNG & TRAVEL-REIMBURSEABLE	.00	.00	.00	.00	.00
11-21-00-54150	TUITION & BOOKS PER CONTRACT	3,723.44	5,220.46	9,100.00	3,879.54	57.37
11-21-00-54500	PRO-PHOENIX MAINT CONTRACT	.00	21,000.00	36,500.00	15,500.00	57.53
11-21-00-55000	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
11-21-00-55310	COPY MACHINE & SHREDDING SVC	332.72	2,251.17	6,200.00	3,948.83	36.31
11-21-00-55330	TELETYPE EXPENSE	.00	9,741.00	11,353.00	1,612.00	85.80
11-21-00-57310	SHOP WITH A COP PURCHASES	.00	.00	.00	.00	.00
11-21-00-57350	GRANT PURCHASES-STATE	.00	.00	.00	.00	.00
11-21-00-57360	DONOR PURCHASES	100.00	2,645.93	.00	2,645.93-	.00
11-21-00-57365	DONATION PURCHASES-FIRST RESP	.00	.00	.00	.00	.00
11-21-00-57370	BODY ARMOR EXPENDITURES	.00	.00	9,684.00	9,684.00	.00
11-21-00-57375	PORTABLE AUDIO/BODY CAMS	.00	.00	68,210.00	68,210.00	.00
11-21-00-57376	PUBLIC SAFETY CAMERA SYSTEM	.00	.00	27,000.00	27,000.00	.00
11-21-00-58100	EQUIPMENT OUTLAY	17,076.00	35,551.56	86,250.00	50,698.44	41.22
Total POLICE DEPARTMENT:		475,356.44	2,378,771.33	6,440,641.00	4,061,869.67	36.93
Total POLICE DEPARTMENT:		481,982.25	2,510,866.13	6,748,707.00	4,237,840.87	37.21
GENERAL FUND Revenue Total:		6,625.81	132,094.80	308,066.00	175,971.20	42.88
GENERAL FUND Expenditure Total:		475,356.44	2,378,771.33	6,440,641.00	4,061,869.67	36.93
Net Total GENERAL FUND:		468,730.63-	2,246,676.53-	6,132,575.00-	3,885,898.47-	36.64
Net Grand Totals:		468,730.63-	2,246,676.53-	6,132,575.00-	3,885,898.47-	36.64

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
EQUIPMENT REPLACEMENT FUND						
POLICE DEPARTMENT						
POLICE DEPARTMENT						
50-21-00-48300	SALE OF POLICE EQUIPMENT	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		.00	.00	.00	.00	.00
POLICE DEPARTMENT						
50-21-00-58000	POLICE EQUIPMENT PURCHASES	517.00	189,211.00	248,000.00	58,789.00	76.29
Total POLICE DEPARTMENT:		517.00	189,211.00	248,000.00	58,789.00	76.29
Total POLICE DEPARTMENT:		517.00	189,211.00	248,000.00	58,789.00	76.29
EQUIPMENT REPLACEMENT FUND Revenue Total:		.00	.00	.00	.00	.00
EQUIPMENT REPLACEMENT FUND Expenditure Total:		517.00	189,211.00	248,000.00	58,789.00	76.29
Net Total EQUIPMENT REPLACEMENT FUND:		517.00-	189,211.00-	248,000.00-	58,789.00-	76.29
Net Grand Totals:		517.00-	189,211.00-	248,000.00-	58,789.00-	76.29

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
POLICE EQUIPMENT PURCHASES			04/30/2026 (04/26) Balance	50-21-00-58000			188,694.00
03/02/2026	AP	707	STOP STICK LTD **Desc: NEWS QUADS (203&207)		142.00		
03/31/2026	AP	709	CSADER, MICHAEL FREDERICK **Desc: SQUAD CONVERSION-201		375.00		
05/31/2026 (05/26) Period Totals and Balance					517.00 *	.00 *	189,211.00
YTD Encumbrance	.00	YTD Actual	189,211.00	Total	189,211.00	YTD Budget	248,000.00
					Unexpended	58,789.00	

Number of Transactions: 2 Number of Accounts: 1

Total EQUIPMENT REPLACEMENT FUND:

Number of Transactions: 2 Number of Accounts: 1

Grand Totals:

Debit	Credit	Proof
517.00	.00	517.00
517.00	.00	517.00

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
CAPITAL PROJECTS FUND						
PD CAPITAL PROJECTS						
PD CAPITAL PROJECTS						
43-21-00-17010	PD CAPITAL PROJECTS	2,347.43	204,321.91	791,757.00	587,435.09	25.81
	Total PD CAPITAL PROJECTS:	2,347.43	204,321.91	791,757.00	587,435.09	25.81
	Total OBJECT CODE: 010:	2,347.43	204,321.91	791,757.00	587,435.09	25.81
	Total OBJECT CODE: 010:	2,347.43	204,321.91	791,757.00	587,435.09	25.81
	Total PD CAPITAL PROJECTS:	2,347.43	204,321.91	791,757.00	587,435.09	25.81
	CAPITAL PROJECTS FUND Revenue Total:	.00	.00	.00	.00	.00
	CAPITAL PROJECTS FUND Expenditure Total:	2,347.43	204,321.91	791,757.00	587,435.09	25.81
	Net Total CAPITAL PROJECTS FUND:	2,347.43-	204,321.91-	791,757.00-	587,435.09-	25.81
	Net Grand Totals:	2,347.43-	204,321.91-	791,757.00-	587,435.09-	25.81

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
PD CAPITAL PROJECTS							
04/01/2026	AP	372	04/30/2026 (04/26) Balance AMAZON CAPITAL SERVICES **Desc: MISC SUPPLIES	43-21-00-17010	108.28		201,974.48
04/29/2026	AP	732	REEDS CONSTRUCTION **Desc: MARINE UNIT - EQUIPMENT		362.25		
05/26/2026	AP	988	GENCOMM **Desc: RADIO PROJ-UHF STATION INFORMER-LINN		1,876.90		
05/31/2026 (05/26) Period Totals and Balance					2,347.43 *	.00 *	204,321.91
YTD Encumbrance .00 YTD Actual 204,321.91 Total 204,321.91 YTD Budget 791,757.00 Unexpended 587,435.09							

Number of Transactions: 3 Number of Accounts: 1

Total CAPITAL PROJECTS FUND:

Number of Transactions: 3 Number of Accounts: 1

Grand Totals:

Debit	Credit	Proof
2,347.43	.00	2,347.43
2,347.43	.00	2,347.43

Report Criteria:

Report type: Summary

Check.Check number = 32026,92125,92126,92133-92135,92240-92243,92253,92256,92263,92267

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (4 Characters) = "1121","4321","5021","11210010010"-11210058100"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
05/08/2026	32026	6160	AMAZON CAPITAL SERVICES	108.28
05/13/2026	92125	4601	ANNIE'S BURGERTOWN	735.00
05/13/2026	92126	5428	CITY OF LAKE GENEVA POLICE DEPT	142.40
05/15/2026	92133	2046	ALLIANT ENERGY/WPL	78.59
05/15/2026	92134	2109	AT&T MOBILITY	50.62
05/15/2026	92135	2104	AT&T WISCONSIN	228.02
05/21/2026	92240	2104	AT&T	2,600.00
05/21/2026	92241	6767	AT&T	338.90
05/21/2026	92242	2109	AT&T MOBILITY	1,595.80
05/21/2026	92243	1009	NYQUIST COMMUNICATIONS	2,850.00
05/29/2026	92253	2104	AT&T	821.14
05/29/2026	92256	6263	CHARTER COMMUNICATIONS	359.99
05/29/2026	92263	3038	NELSON, BRANDI	1,505.44
05/29/2026	92267	5071	WE ENERGIES	8.62
Grand Totals:				11,422.80

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	.00	11,314.52-	11,314.52-
11-21-00-51395	735.00	.00	735.00
11-21-00-52210	2,784.53	.00	2,784.53
11-21-00-52220	87.21	.00	87.21
11-21-00-52620	3,209.94	.00	3,209.94
11-21-00-53050	2,175.00	.00	2,175.00
11-21-00-53120	42.40	.00	42.40
11-21-00-54150	1,505.44	.00	1,505.44
11-21-00-57360	100.00	.00	100.00
11-21-00-58100	675.00	.00	675.00
43-00-00-21100	.00	108.28-	108.28-
43-21-00-17010	108.28	.00	108.28
Grand Totals:	11,422.80	11,422.80-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Check number = 32026,92125,92126,92133-92135,92240-92243,92253,92256,92263,92267

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (4 Characters) = "1121","4321","5021","11210010010"-"11210058100"

Top Five Monthly Incidents – May 2026

05/10/26 – 8:28 p.m.: Officers responded to the 800 block of Wrigley Drive for a report of three men fighting, one possibly armed with a knife. Investigation determined there was no actual altercation and the knife had been taken from a nearby restaurant as a “souvenir.” A 37-year-old Dayton, Ohio man was cited for disorderly conduct. All parties were released, and the knife was returned to the business, which declined charges.

05/20/26 – 10:58 p.m.: Officers responded to the 1500 block of S. Lakeshore Dr. for a disturbance involving threats of a firearm. The suspect fled prior to arrival. A female later reported she was struck by the suspect’s vehicle while attempting to prevent him from leaving, resulting in a broken ankle. Charges were referred to the Walworth County District Attorney’s Office against a 24-year-old Burlington man for substantial battery, first-degree recklessly endangering safety, and disorderly conduct. The suspect was reportedly in a behavioral health facility at the time of the report.

05/23/26 – 1:38 p.m.: Officers conducted a welfare check in the 900 block of Marshall St. for a subject last seen following a Sheboygan County arrest on 05/21/26. The subject had not been heard from since and was reported to have possessed weapons at the time of arrest. Despite multiple investigative efforts, the subject was not located until 05/31/26, when he attempted to check into a shelter in the Marquette University area. The family was notified and the missing person alert was canceled.

05/24/26 – 4:46 p.m.: Marine Unit officers located an overturned kayak in Geneva Bay with two individuals in distress. Both subjects were cold, fatigued, and unable to reboard due to rough water. Officers assisted them onto the boat and towed the kayak to shore. No injuries were reported.

05/25/26 – 1:26 a.m.: Officers responded to a commercial alarm in the 500 block of Interchange North. Upon arrival, officers observed forced entry and determined an ATM had been stolen from the business. The investigation remains ongoing.

Lake Geneva Police Department
Monthly Activity Statistics
June

2026 Dispatch Activity for May

Telephone Calls -	2,069	911 calls -	247
Window Assists-	1,119		

2025 Dispatch Activity for May

Telephone Calls -	2,597	911 calls -	242
Window Assists-	966		

2026 Patrol Activity for May

Calls for Service -	2,248	Arrests	241
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2025 Patrol Activity for May

Calls for Service -	2,475	Arrests	282
---------------------	-------	---------	-----





Lake Geneva Police Department
626 Geneva St | Lake Geneva, WI 53147 | Phone: (262) 248-4455

Incidents Summary List

Monday, June 1, 2026

1:55:14 pm

**** For official use only ****

Reporting Period: 5/1/2026 - 5/31/2026

	Total
911 Hang Up/Misdial	48
Abandoned Property/Vehicle	2
Accident - Hit and Run	8
Accident - Personal Injury	6
Accident - Property Damage	28
Alarm - Business	19
Alarm - Fire	26
Alarm - Other	2
Animal - Other	16
Animal Bite	1
Animal Loose	15
Animal Noise	1
Assist- Citizen	42
Assist City Hall	1
Assist DPW	1
Assist EMS	118
Assist Fire	8
Assist Meter Dept	2
Assist Motorist	26
Assist Police Department	49
Assist Utilities Department	1
Attempt to Locate	15
Background Check	15
Bar Check	4
Battery	1
Boat Violation/Complaint	1



Lake Geneva Police Department
626 Geneva St | Lake Geneva, WI 53147 | Phone: (262) 248-4455

Incidents Summary List

Monday, June 1, 2026

1:55:14 pm

**** For official use only ****

	Total
Building Check	288
Burglary	2
Call Back	18
Child Abuse/Neglect	1
Child Custody Problems	1
Civil Matter	5
Community Service	7
Controlled Burn/Burning Violat	2
Criminal Damage To Property	3
Curfew Violations	1
Damage to Property	2
DC - Public Urination	2
Death Investigation	1
Debris in Roadway	18
Department Property Maintenanc	12
Dept of Public Works/Utility C	2
Disorderly Conduct	23
Domestic Abuse	3
Drive Off	1
Drugs	2
Escort	3
Escort - Funeral	2
Extra Patrol	239
Family Trouble/Domestic	2
Fight	4
Fingerprinting	2
Five Day	6
Found Property	48



Lake Geneva Police Department
626 Geneva St | Lake Geneva, WI 53147 | Phone: (262) 248-4455

Incidents Summary List

Monday, June 1, 2026

1:55:14 pm

**** For official use only ****

	Total
Fraud	3
Harassment	8
House Check	28
Injury on City Property	1
Intoxicated Subject/Subjects	5
Juvenile Trouble	4
Keep the Peace	3
Language Line	2
Liquor/Alcohol Violation	13
Littering	1
Lockout - Vehicle	24
Log Entry	140
Lost Property	26
Mabas Radio Test	3
Mail Blood/Blood Run	4
Marine Patrol	8
Mental- ED/PC	1
Miscellaneous	23
Missing Person - Adult	2
Neighbor Trouble	1
Noise Complaint	4
Open Door/Window	18
OWI	6
Paperwork Delivery	5
Parade	1
Parking Complaint/Violation	37
Parking Permission	2
Permit Check/Violation	1



Lake Geneva Police Department
626 Geneva St | Lake Geneva, WI 53147 | Phone: (262) 248-4455

Incidents Summary List

Monday, June 1, 2026

1:55:14 pm

**** For official use only ****

	Total
Pursuit	1
Receive Information	17
Reckless Driver	19
Records Check/Permit/License	89
Repo	3
Ride Along	3
Road Hazard	1
Scam	1
Sexual Offenses	2
Shoplifting/Retail Theft	3
Sick Call In	55
Sign Down	4
Solicitor/Direct Seller	5
Suspicious Activity	63
Swat Call	1
Testing Cad	1
THEFT - ALL	4
Threats	3
Tobacco	1
Traffic Control	2
Traffic Stop	353
Traffic/Driving Complaint	13
Training	2
Tree Down	1
Trespassing Land or Dwelling	4
Truancy	8
Unknown Problem	1
Unmanned Aerial Vehicle (Drone)	5



Lake Geneva Police Department
626 Geneva St | Lake Geneva, WI 53147 | Phone: (262) 248-4455

Incidents Summary List

Monday, June 1, 2026

1:55:14 pm

**** For official use only ****

	Total
Unwanted Subject	5
Warrant/Paper Service	2
Weather	1
Welfare Check	45
Total	2,248



Lake Geneva Police Department
626 Geneva St.
Lake Geneva WI 53147
Phone: (262) 248-4455

Charges by Statute Report

Printed On: 06/01/26 13:53

Reporting Period: 05/01/2026 - 05/31/2026

This report contains all arrest charges and citations, and all citations types (traffic, arrest, and warnings).

Lake Geneva

	Total
10-67 - Animal - Dogs/Cats Running at Large	3
341.03(1) - Operate Vehicle- Registration Revoked,Suspended	1
341.04(1) - Non-Registration of Auto or Oth Veh < 10,000 lbs	19
341.15(1) - Fail/Display Vehicle License	6
341.15(1m)(a) - Fail/Attach Rear Regis. Decal	1
341.15(2) - Improperly Attached License P	1
341.61(2) - Display Unauth. Veh. Registra	1
343.05(3)(a) - Operating Without a License - 1st Offense	11
343.05(3)(b) - Operate Motorcycle w/o Valid	4
343.18(1) - Operate w/o Carrying License	2
343.44(1)(a) - Operate Motor Vehicle While Suspended-1st Offense	8
343.44(1)(a) - Operating While Suspended	2
344.62(1) - Operate Vehicle w/o Insurance	11
344.62(2) - Opr Veh W/O Proof of Insurance	2
346.04(2) - Failure to Obey Traffic Offic	3
346.04(3) - Vehicle Operator Flee/Elude Traffic Officer	1
346.05(1) - Operating Left of Center Line	1
346.06 - Failure to Yield Right of Way	1
346.09(3) - Passing in No-Passing Zone	1
346.12 - Driving Through Safety Zone	7
346.13(1) - Unsafe Lane Deviation	1
346.18(3m) - FYR - Uncontrolled T Inter	1
346.19(1) - Fail To Stop for Emerg Vehicle	1
346.23(1) - FYR To Ped/Bicycle/EPAMD	1
346.24(1) - FYR Ped/Bic/EPAMD - Unc Inter	1
346.33(1)(b) - Unlawful U/Y Turn - MidBlock	1
346.37(1)(c)1 - Violate Red Traffic Signal	1
346.38(1) - Pedestrian Signal Viol By Veh	1
346.46(1) - Fail Stop At Stop Sign	7
346.57(2) - Unreason and Imprudent Speed	2
346.57(5) - Exceeding Speed Zones/Posted Limits (1-10 MPH)	9
346.57(5) - Exceeding Speed Zones/Posted Limits (11-15 MPH)	8
346.57(5) - Exceeding Speed Zones/Posted Limits (16-19 MPH)	8
346.57(5) - Exceeding Speed Zones/Posted Limits (20-24 MPH)	4
346.57(5) - Exceeding Speed Zones/Posted Limits (25-29 MPH)	1
346.57(5) - Exceeding Speed Zones/Posted Limits (30-34 MPH)	1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	4
346.63(1)(a) - Operating While Intoxicated - 2nd Offense	1
346.67(1) - Hit and Run - Great Bodily Harm	1
346.68 - Hit and run unattended vehicle	2



Lake Geneva Police Department
626 Geneva St.
Lake Geneva WI 53147
Phone: (262) 248-4455

Charges by Statute Report

Printed On: 06/01/26 13:53

Reporting Period: 05/01/2026 - 05/31/2026

This report contains all arrest charges and citations, and all citations types (traffic, arrest, and warnings).

	Total
346.70(1) - Failure to Notify Police of A	1
346.89(1) - Inattentive Driving	2
346.935(2) - Possess Open Intoxicants in M	2
346.935(3) - Keep Open Intoxicants in MV	1
347.06(1) - Operation w/o Required Lamps	1
347.14(1) - Operate Veh w/o Stopping Lights	5
347.413(1) - Failure Install Ignition Interlock Dev/Tampering	1
347.48(2m)(b) - Vehicle Operator Fail/Wear Se	2
50-1 - Disorderly conduct-involved in a fight	1
50-1 - Disorderly conduct-public urination	1
50-1 - Trespass-land or dwelling	1
50-1 940.60(1) - Battery	1
50-1 943.50(1m)(d) - Retail Theft - Concealment of Items - Adult	2
50-1 947.01 - Disorderly Conduct	2
50-1 947.01 - Disorderly Conduct - Involved in a Fight	4
50-1 947.01 - Disorderly Conduct - Public Urination	2
50-41(b)(3) - Tobacco - Possess Any Cigarette or Tobacco 1st	1
50-57 - Truancy - Habitual	8
6-1 - Alcohol-make/alter/duplicate ID 1st	1
6-1 - Alcohol-poss/cons by underage 1st	3
6-1 125.07(4)(b) - Alcohol-Possession/Consumption-Underage Person 2nd	1
74-1 346.52(1)(d) - Parking - Parked on a Sidewalk or Sidewalk Area	1
74-1 346.53(3) - Parking - Within 10' of a Fire Hydrant	6
74-1 346.53(6) - Parking - Posted No Parking Zone	3
74-1 346.54(1)(c) - Parking - Outside White Parking Space Lines	1
74-200 - State Traffic Code Adopted	35
74-210(a)(1) - Parking - No Parking/Standing/Stopping Zones	2
74-210(f) - Parking - Backed into Parking Stall	3
74-217 - Traffic - Accelerating Vehicle in Display of Power	2
90-51 30.66(3)(a) - Operate boat w/in 100 of dock raft pier buoyed restrict SNW	1
90-51 30.68(7) - Prohibited Operation-Restricted Area (Bouy)	1
941.20(1)(b) - Operate/Go Armed w/ Firearm-I	1
Total	241



Lake Geneva Police Department
626 Geneva St.
Lake Geneva WI 53147
Phone: (262) 248-4455

Monthly Activity Overview Report

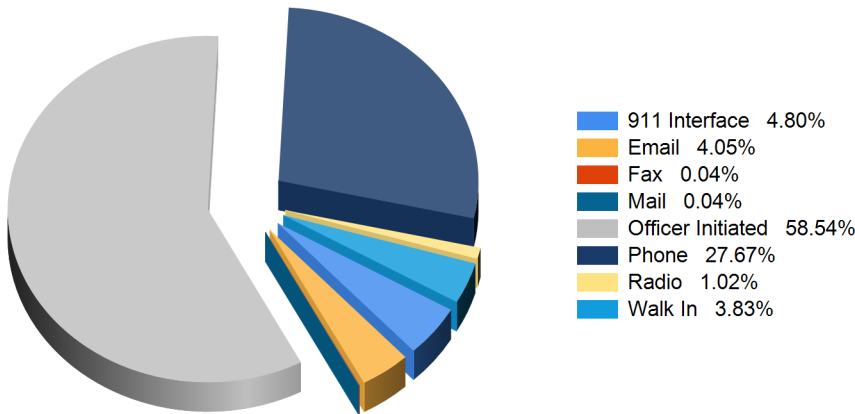
Printed On: 06/01/26 13:56

For Reporting Period: 05/01/2026 - 05/31/2026

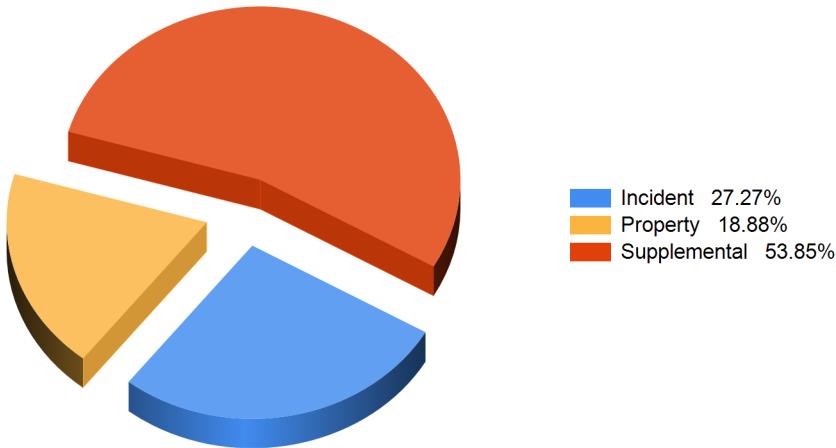
Patrol Area: NULL,BT,DT,GT,LN,LY,NO,OJ,SO

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		2,248	619	868	761
Calls	911 Interface	108	8	59	41
	Email	91	7	56	28
	Fax	1	0	0	1
	Mail	1	1	0	0
	Officer Initiated	1,316	490	415	411
	Phone	622	82	291	249
	Radio	23	4	9	10

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		143	39	45	59
Reports	Incident	39	13	10	16
	Property	27	3	13	11
	Supplemental	77	23	22	32



Lake Geneva Police Department
626 Geneva St.
Lake Geneva WI 53147
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Monthly Activity Overview Report

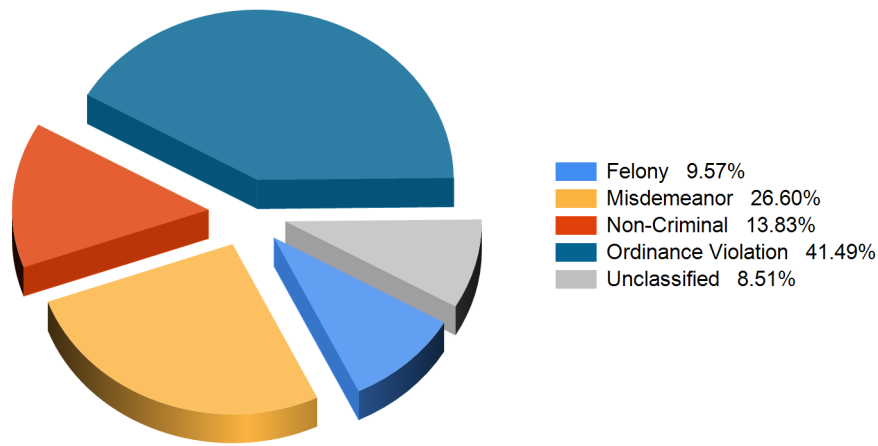
Printed On: 06/01/26 13:56

For Reporting Period: 05/01/2026 - 05/31/2026

Patrol Area: NULL,BT,DT,GT,LN,LY,NO,OJ,SO

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
all	Walk In	86	27	38	21

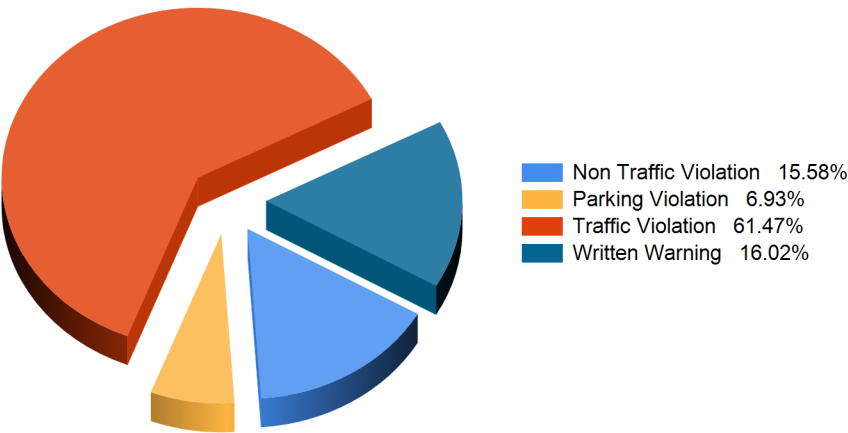
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		94	36	23	35
Arrests	Felony	9	4	1	4
	Misdemeanor	25	12	3	10
	Non-Criminal	13	8	2	3
	Ordinance Violation	39	11	16	12
	Unclassified	8	1	1	6

Citations



Citations are counted by Citation Type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		225	46	108	71
Citations	Non Traffic Violation	36	20	6	10
	Parking Violation	16	0	11	5
	Traffic Violation	142	25	70	47
	Written Warning	31	1	21	9



Lake Geneva Police Department
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Monthly Activity Overview Report

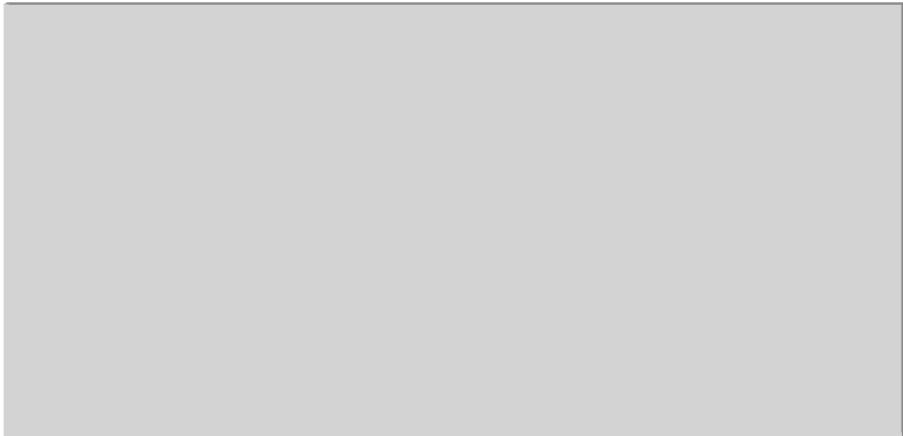
Printed On: 06/01/26 13:56

For Reporting Period: 05/01/2026 - 05/31/2026

Patrol Area: NULL,BT,DT,GT,LN,LY,NO,OJ,SO

Field Interview Stops

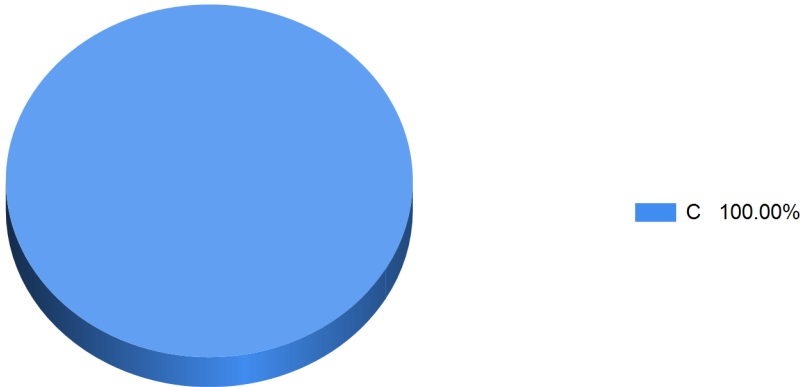
No Data Available



Field Interview Stops are counted by reason for stop.

	Total
Total	0

Crash



Crashes are counted by Crash type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		32	6	17	9
crash	C	32	6	17	9

JUNE 2026 LEXIPOL POLICY UPDATES

306 FIREARMS

The new department issued firearms have been added in **HANDGUNS**

314 CHILD ABUSE

This policy has been updated because legislative action impacts its content. 2025 WI AB 237 amended the law regarding taking a newborn into custody (the safe haven law). That law now applies to infants who are 30 days old or younger, instead of those who are 72 hours old or younger.

In **SAFE HAVEN LAW**, content has been updated to reflect the new requirements.

315 MISSING PERSONS

This policy has been updated because legislative action impacts its content. 2025 WI SB 466 amended the law regarding who is a "person at risk" for those who are under 18 years. Changes to this policy include:

In **DEFINITIONS**, the definition of "at risk" has been updated to include the new criteria.

503 IMPAIRED DRIVING

This policy has been updated because legislative action impacts its content. 2025 WI SB 678 amended law regarding preliminary screening tests to include not only a preliminary breath test but also testing of an oral fluids sample. The legislation also requires either the return or destruction of oral fluids samples. Changes include:

PRELIMINARY SCREENING TESTS and **DRUG RECOGNITION EXPERT (DRE)** have been added as new subsections in **FIELD TESTS** for better readability.

PRELIMINARY BREATH TESTING has been disabled as subsection in **ARREST AND INVESTIGATION**, and content has been updated and is now addressed in **PRELIMINARY SCREENING TESTS**.

DRUG RECOGNITION EXPERT (DRE) has been disabled as a subsection in **ARREST AND INVESTIGATION**, and content has been updated and moved to a more appropriate location

901 TEMPORARY CUSTODY OF ADULTS

This policy has been updated:

In **PURPOSE AND SCOPE**, content has been updated to include "testing."

EMERGENCY ALARMS has been added as a new subsection in **SAFETY, HEALTH AND OTHER PROVISIONS**.

In **USE OF RESTRAINT DEVICES** content has been added to address restraints once an individual is in a cell.

In **TRAINING**, content has been added which requires initial training on procedures for using designated processing/testing areas.

Firearms

306.1 PURPOSE AND SCOPE

This policy provides guidelines for issuing firearms, the safe and legal carrying of firearms, firearms maintenance and firearms training.

This policy does not apply to issues related to the use of a firearm that are addressed in the Use of Force or Officer-Involved Shootings and Deaths policies.

This policy only applies to those Department members who are authorized to carry firearms.

306.2 POLICY

The Lake Geneva Police Department will equip its full time sworn Department members with firearms to address the risks posed to the public and Department members by violent and sometimes well-armed persons. The Department will ensure firearms are appropriate, in good working order and that relevant training is provided as resources allow.

306.3 AUTHORIZED FIREARMS, AMMUNITION AND OTHER WEAPONS

Department members shall only use firearms that are issued or approved by the Department and have been thoroughly inspected by the Rangemaster or Armorer. Except in an emergency or as directed by a supervisor, no firearm shall be carried by a Department member who has not qualified with that firearm at an authorized Department range.

All other weapons that are not issued by the Department, including, but not limited to, edged weapons, chemical or electronic weapons, impact weapons or any weapon prohibited or restricted by law or that is not covered elsewhere by Department policy, may not be carried by Department members in the performance of their official duties without authorization of the Chief of Police. This exclusion does not apply to the carrying of a single folding pocketknife that is not otherwise prohibited by law.

306.3.1 PATROL RIFLES

The authorized Department-issued patrol rifle (this includes SWAT team rifles) is the Midwest Industries MI-15F. The following additional patrol rifles are approved for on-duty use:

- a. Rock River LAR-15
- b. Midwest Industries MI-10F

Department members may deploy the patrol rifle in any circumstance where the Department member can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include, but are not limited to:

- a. Situations where the Department member reasonably anticipates an armed encounter.

Lake Geneva PD Policy Manual

Law Enforcement

Firearms

- b. When a Department member is faced with a situation that may require accurate and effective fire at long range.
- c. Situations where a Department member reasonably expects the need to meet or exceed a suspect's firepower.
- d. When a Department member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.
- e. When a Department member reasonably believes that a suspect may be wearing body armor.
- f. When authorized or requested by a supervisor.

When not deployed, the patrol rifle shall be properly secured in a locking weapons rack in the patrol vehicle with the chamber empty, magazine loaded and inserted into the magazine well, the bolt forward with the dust cover closed and the selector lever in the safe position.

306.3.2 HANDGUNS

The authorized Department-issued handgun is the Glock Model 47 MOS, Gen 5, 9mm. The following additional handguns are approved for on-duty use:

- a. Glock Model 45 MOS, Gen 5, 9mm
- b. Glock Model 43X MOS, Gen 5, 9mm

306.3.3 AMMUNITION

Department members shall carry only Department-authorized ammunition. Department members shall be issued duty ammunition in the specified quantity for all Department-issued firearms. Replacements for unserviceable or depleted ammunition issued by the Department shall be dispensed by the Rangemaster when needed, in accordance with established policy.

Department members carrying personally owned authorized firearms of a caliber differing from Department-issued firearms shall be responsible for obtaining Department-authorized duty ammunition. This ammunition may be at the expense of the Department member.

306.4 EQUIPMENT

Firearms carried on- or off-duty shall be maintained in a clean, serviceable condition. Maintenance and repair of authorized personally owned firearms are the responsibility of the individual Department member.

306.4.1 REPAIRS OR MODIFICATIONS

Each Department member shall be responsible for promptly reporting any damage or malfunction of an assigned firearm to a supervisor or the Rangemaster.

Firearms that are the property of the Department or personally owned firearms that are approved for Department use may be repaired or modified only by a person who is Department-approved and certified as an armorer or gunsmith in the repair of the specific firearm. Such modification or repair must be authorized in advance by the Chief of Police.

Firearms

Any repairs or modifications to the Department member's personally owned firearm shall be done at his/her expense and must be approved by the Chief of Police.

306.4.2 HOLSTERS

Only Department-approved holsters shall be used and worn by Department members. Department members shall periodically inspect their holsters to make sure they are serviceable and provide the proper security and retention of the handgun.

306.4.3 TACTICAL LIGHTS

Tactical lights may only be installed on a firearm carried on- or off-duty after they have been examined and approved by the Rangemaster. Once the approved tactical lights have been properly installed on any firearm, the Department member shall qualify with the firearm to ensure proper functionality and sighting of the firearm prior to carrying it.

306.5 SAFE HANDLING, INSPECTION AND STORAGE

Department members shall maintain the highest level of safety when handling firearms and shall consider the following:

- a. Department members shall not unnecessarily display or handle any firearm.
- b. Department members shall be governed by all rules and regulations pertaining to the use of the range and shall obey all orders issued by the Rangemaster.
- c. Department members shall not dry fire or practice quick draws except as instructed by the Rangemaster.
- d. Department members shall not clean, repair, load or unload a firearm anywhere in the Department, except where clearing barrels are present.
- e. Rifles removed from vehicles or the armory shall be loaded and unloaded outside of the vehicle, using clearing barrels when applicable.
- f. Department members shall not place or store any firearm or other weapon on Department premises except where the place of storage is locked.
- g. Department members shall place their firearm in a secure location prior to entering a jail or secure detention facility.
- h. Department members shall not use any automatic firearm, heavy caliber rifle, gas or other type of chemical weapon or firearm from the armory, except with approval of a supervisor.
- i. Any firearm authorized by the Department to be carried on- or off-duty that is determined by a Department member to be malfunctioning or in need of service or repair shall not be carried. It shall be promptly presented to the Department Rangemaster for inspection and repair. Any firearm deemed in need of repair or service by the Rangemaster will be immediately removed from service. If the firearm is the Department member's primary duty firearm, a replacement firearm will be issued to the Department member until the duty firearm is serviceable.

306.5.1 ALCOHOL AND DRUGS

Firearms

Firearms shall not be carried by any Department member, either on- or off-duty, who has consumed an amount of an alcoholic beverage, taken any drugs or medication, or has taken any combination thereof that would tend to adversely affect the Department member's senses or judgment (Wis. Stat. § 941.20(1)(b); Wis. Stat. § 941.20(1)(bm)).

306.6 FIREARMS TRAINING AND QUALIFICATIONS

Each member who carries a firearm while on-duty must demonstrate proficiency in the use of the department-authorized firearm before being approved to carry and/or use the firearm. In addition to training, all members will qualify at least annually with their duty firearms and shall meet or exceed the standards set by the Wisconsin Law Enforcement Standards Board (Wis. Stat. § 165.85). Members will qualify with off-duty and secondary firearms at least once a year. Training and qualifications must be on an approved range course.

At least annually, all members carrying a firearm should receive practical training designed to simulate field situations including low-light shooting.

306.6.1 NON-CERTIFICATION OR NON-QUALIFICATION

If any sworn Department member fails to meet minimum standards for firearms training or qualification for any reason, including injury, illness, duty status or scheduling conflict, the Rangemaster shall notify the Patrol Lieutenant.

Sworn Department members who fail to meet minimum standards or qualify on their first shooting attempt shall be provided remedial training and will be subject to the following requirements:

- a. Additional range assignments may be scheduled to assist the Department member in demonstrating consistent firearm proficiency.
- b. Department members shall be given credit for a range training or qualification when obtaining a qualifying score or meeting standards after remedial training.
- c. No range credit will be given for the following:
 1. Failure to meet minimum standards or qualify after remedial training

Sworn Department members who repeatedly fail to meet minimum standards will be removed from field assignment and may be subject to disciplinary action up to discharge.

306.7 FIREARM DISCHARGE

Except during training or recreational use, any member who discharges a firearm intentionally or unintentionally, on- or off-duty, shall complete a weapon discharge form and make a verbal report to their supervisor as soon as circumstances permit. If the discharge results in injury or death to another person, additional statements and reports shall be made in accordance with the Officer-Involved Shootings and Deaths Policy. If a firearm was discharged as a use of force, the involved member shall adhere to the additional reporting requirements set forth in the Use of Force Policy.

In all other cases, written reports shall be made as follows:

Lake Geneva PD Policy Manual

Law Enforcement

Firearms

- a. If on-duty at the time of the incident, the member shall file a written report with their shift supervisor.
- b. If off-duty at the time of the incident, a written report shall be submitted to their immediate supervisor.

306.7.1 DESTRUCTION OF ANIMALS

Members are authorized to use firearms to stop an animal in circumstances where the animal reasonably appears to pose an imminent threat to human safety and alternative methods are not reasonably available or would likely be ineffective.

In circumstances where there is sufficient advance notice that a potentially dangerous animal may be encountered, department members should develop reasonable contingency plans for dealing with the animal (e.g., fire extinguisher, electronic control device, oleoresin capsicum (OC) spray, animal control officer). Nothing in this policy shall prohibit any member from shooting a dangerous animal if circumstances reasonably dictate that a contingency plan has failed, becomes impractical, or if the animal reasonably appears to pose an imminent threat to human safety.

306.7.2 INJURED ANIMALS

With the approval of a supervisor, an officer may euthanize an animal that is so badly injured that human compassion requires its removal from further suffering and where other dispositions are impractical.

306.8 RANGEMASTER/ARMORER DUTIES

The range will be under the exclusive control of the Rangemaster. All Department members attending will follow the directions of the Rangemaster. The Rangemaster will maintain a roster of all Department members attending the range and will submit the roster to the Patrol Lieutenant after each range date. Failure of any officer to fill out the appropriate paperwork issued by the Rangemaster may result in non-participation or non-qualification.

The range shall remain operational and accessible to Department members during hours established by the Department.

The Armorer has the responsibility of making periodic inspection, at least once a year, of all duty firearms carried by officers of this Department to verify proper operation. The Armorer has the authority to deem any Department-issued or personally owned firearm unfit for service. The officer will be responsible for all repairs to his/her personally owned firearm; it will not be returned to service until it has been inspected and approved by the Armorer.

The Rangemaster has the responsibility for ensuring each sworn Department member meets the minimum requirements during training shoots and, on at least a yearly basis, can demonstrate proficiency in the care, cleaning and safety of all firearms the sworn Department member is authorized to carry. The Rangemaster shall ensure that the handgun qualification standards set by the Wisconsin Law Enforcement Standards Board are either met or exceeded by each officer (Wis. Stat. § 165.85).

The Rangemaster shall complete and submit to the Patrol Lieutenant documentation of the training courses provided. Documentation shall include a description of the training provided and, a list of each sworn Department member who completes the training. The Rangemaster should keep accurate records of all training shoots, qualifications, repairs, maintenance or other records as directed by the Patrol Lieutenant.

Firearms

306.9 FLYING WHILE ARMED

The Transportation Security Administration (TSA) has imposed rules governing law enforcement officers flying armed on commercial aircraft. The following requirements apply to officers who intend to be armed while flying on a commercial air carrier or flights where screening is conducted (49 CFR 1544.219):

- a. Officers wishing to fly while armed must be flying in an official capacity, not for vacation or pleasure, and must have a need to have the firearm accessible, as determined by the Department based on the law and published TSA rules.
- b. Officers must carry their Lake Geneva Police Department identification card bearing the officer's name, a full-face photograph, identification number, the officer's signature, and the signature of the Chief of Police or the official seal of the Department and must present this identification to airline officials when requested. The officer should also carry the standard photo identification needed for passenger screening by airline and TSA officials (e.g., driver license, passport).
- c. The Lake Geneva Police Department must submit a National Law Enforcement Telecommunications System (NLETS) message prior to the officer's travel. If approved, TSA will send the Lake Geneva Police Department an NLETS message containing a unique alphanumeric identifier. The officer must present the message on the day of travel to airport personnel as authorization to travel while armed.
- d. An official letter signed by the Chief of Police authorizing armed travel may also accompany the officer. The letter should outline the officer's need to fly armed, detail their itinerary, and include that the officer has completed the mandatory TSA training for a law enforcement officer flying while armed.
- e. Officers must have completed the mandated TSA security training covering officers flying while armed. The training shall be given by the department-appointed instructor.
- f. It is the officer's responsibility to notify the air carrier in advance of the intended armed travel. This notification should be accomplished by early check-in at the carrier's check-in counter.
- g. Any officer flying while armed should discreetly contact the flight crew prior to take-off and notify them of the officer's assigned seat.
- h. Discretion must be used to avoid alarming passengers or crew by displaying a firearm. The officer must keep the firearm concealed on their person at all times. Firearms are not permitted in carry-on luggage and may not be stored in an overhead compartment.
- i. Officers should try to resolve any problems associated with flying armed through the flight captain, ground security manager, TSA representative, or other management representative of the air carrier.
- j. Officers shall not consume alcoholic beverages while aboard an aircraft, or within eight hours prior to boarding an aircraft.

306.10 CARRYING FIREARMS OUT OF STATE

Qualified, active, full-time officers of this department are authorized to carry a concealed firearm in all other states subject to the following conditions (18 USC § 926B):

- a. The officer shall carry their Lake Geneva identification card whenever carrying such firearm.
- b. The officer may not be the subject of any current disciplinary action.
- c. The officer may not be under the influence of alcohol or any other intoxicating or hallucinatory drug.

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- d. The officer will remain subject to this and all other department policies (including qualifying and training).

Officers are cautioned that individual states may enact local regulations that permit private persons or entities to prohibit or restrict the possession of concealed firearms on their property, or that prohibit or restrict the possession of firearms on any state or local government property, installation, building, base, or park. Federal authority may not shield an officer from arrest and prosecution in such locally restricted areas.

Active law enforcement officers from other states are subject to all requirements set forth in 18 USC § 926B.

Child Abuse

314.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the investigation of suspected child abuse. This policy also addresses when Lake Geneva Police Department members are required to notify the appropriate county department or licensed child welfare agency of suspected child abuse.

314.1.1 DEFINITIONS

Definitions related to this policy include:

Child - Unless otherwise specified by a cited statute, a child is any person under the age of 18 years.

Child abuse - Any offense or attempted offense involving violence or neglect with a child victim when committed by a person responsible for the child's care or any other act that would mandate notification to a social service agency or law enforcement (Wis. Stat. § 48.981).

314.2 POLICY

The Lake Geneva Police Department will investigate all reported incidents of alleged criminal child abuse and ensure the appropriate county department or licensed child welfare agency is notified as required by law.

314.3 MANDATORY NOTIFICATION

Members of the Lake Geneva Police Department shall notify the appropriate county department or licensed child welfare agency when, during the course of their duties, they have reasonable cause to suspect that a child has been abused or neglected; when they have reason to believe that a child has been threatened with abuse or neglect that will occur; or when they receive a report of such abuse or neglect. This applies in circumstances that include (Wis. Stat. § 48.02; Wis. Stat. § 48.981):

- a. Cases in which a caregiver is suspected of abuse or neglect or of threatened abuse or neglect of a child.
- b. Cases in which a caregiver is suspected of facilitating or failing to take action to prevent the suspected or threatened abuse or neglect of a child.
- c. Cases in which it cannot be determined who abused or neglected or threatened to abuse or neglect a child.
- d. Cases in which there is reason to suspect that an unborn child has been abused or there is reason to believe that an unborn child is at substantial risk of abuse.
- e. Cases where the child has been involved in sex trafficking or prostitution.

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For purposes of notification, abuse includes, but is not limited to, non-accidental physical injuries, sexual offenses, emotional damage, sex trafficking, exposure to a meth lab, or any other act as described in Wis. Stat. § 48.02(1). Neglect includes, but is not limited to, failure to provide necessary care, food and clothing so as to seriously endanger the physical health of the child, and any other act as described in Wis. Stat. § 48.02(12g).

314.3.1 NOTIFICATION PROCEDURE

Notification should occur as follows (Wis. Stat. § 48.981):

- a. The handling officer should immediately make the notification to the appropriate county department or licensed child welfare agency by telephone or in person but in all cases before completing his/her shift and no later than 12 hours, exclusive of Saturdays, Sundays or legal holidays.
- b. Notification, when possible, shall contain at a minimum:
 1. The name, address, age, sex and race of the child.
 2. The nature and extent of the child's injuries, including any evidence of previous cases of known or suspected abuse or neglect of the child or the child's siblings.
 3. The names and addresses of the persons responsible for the suspected abuse or neglect, if known.
 4. The family composition.
 5. The source of the report and the name, address and occupation of the person making the report.
 6. Any action taken by the reporting source.
 7. Any other information that the person making the report believes may be helpful in establishing the cause of the child abuse, physical injury or neglect.
- c. If there is reasonable cause to suspect that a child died as a result of abuse or neglect, the appropriate Medical Examiner shall also be notified (Wis. Stat. § 48.981(5)).

314.4 QUALIFIED INVESTIGATORS

Qualified investigators should be available for child abuse investigations. These investigators should:

- a. Conduct interviews in child appropriate interview facilities.
- b. Be familiar with forensic interview techniques specific to child abuse investigations.
- c. Present all cases of alleged child abuse to the prosecutor for review.

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- d. Coordinate with other enforcement agencies, social service agencies and school administrators as needed.
- e. Provide referrals to therapy services, victim advocates, guardians and support for the child and family as appropriate.
- f. Participate in or coordinate with multidisciplinary investigative teams as applicable.

314.5 INVESTIGATIONS AND REPORTING

In all reported or suspected cases of child abuse, a report will be written. Officers shall write a report even if the allegations appear unfounded or unsubstantiated.

Investigations and reports related to suspected cases of child abuse should address, as applicable:

- a. The overall basis for the contact. This should be done by the investigating officer in all circumstances where a suspected child abuse victim was contacted.
- b. The exigent circumstances that existed if officers interviewed the child victim without the presence of a parent or guardian.
- c. Any relevant statements the child may have made and to whom he/she made the statements.
- d. If a child was taken into protective custody, the reasons, the name and title of the person making the decision, and why other alternatives were not appropriate.
- e. Documentation of any visible injuries or any injuries identified by the child. This should include photographs of such injuries, if practicable.
- f. Whether the child victim was transported for medical treatment or a medical examination.
- g. Whether the victim identified a household member as the alleged perpetrator, and a list of the names of any other children who may reside in the residence.
- h. Identification of any prior related reports or allegations of child abuse, including other jurisdictions, as reasonably known.
- i. Previous addresses of the victim and suspect.
- j. Other potential witnesses who have not yet been interviewed, such as relatives or others close to the victim's environment.
- k. Where a child or unborn child is believed or reported to be in immediate danger, the assigned officer shall begin the investigation immediately and take any necessary action to protect the child or unborn child (Wis. Stat. § 48.981(3)).
- l. Medical records of the victim as necessary (Wis. Stat. § 146.82(2)(a)11).

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All cases of the unexplained death of a child should be investigated as thoroughly as if it had been a case of suspected child abuse (e.g., a sudden or unexplained death of an infant).

314.6 PROTECTIVE CUSTODY

Before taking any child into protective custody, the officer should make reasonable attempts to contact the appropriate county department or licensed child welfare agency. Generally, removal of a child from the child's family, guardian, or other responsible adult should be left to the child welfare authorities when they are present or have become involved in an investigation.

Generally, members of this department should remove a child from the child's parent or guardian without a court order only when no other effective alternative is reasonably available and immediate action reasonably appears necessary to protect the child. Prior to taking a child into protective custody, the officer should take reasonable steps to deliver the child to another qualified parent or legal guardian, unless it reasonably appears that the release would endanger the child or result in abduction. If this is not a reasonable option, the officer shall ensure that the child is delivered to the appropriate county department or licensed child welfare agency intake worker (Wis. Stat. § 48.981).

Whenever practicable, the officer should inform a supervisor of the circumstances prior to taking a child into protective custody. If prior notification is not practicable, officers should contact a supervisor promptly after taking a child into protective custody.

Children may only be removed from a parent or guardian in the following situations (Wis. Stat. § 48.19):

- a. A court has ordered the removal of the child.
- b. An officer believes on reasonable grounds that any of the following conditions exist:
 1. A court has ordered the removal of the child.
 2. The child is suffering from illness or injury or is in immediate danger from the child's surroundings and removal from those surroundings is necessary.
 3. The child has been abandoned (Wis. Stat. § 48.13(2)).

Officers are required to take children into custody in the circumstances described above (Wis. Stat. § 48.981(3)).

314.6.1 FOLLOW-UP NOTIFICATIONS AND PLACEMENT

An officer who has taken a child into protective custody shall attempt to deliver the child to an intake worker and immediately notify the parent, guardian, legal custodian and Indian custodian of the child by the most practical means. The officer shall continue such attempts until the parent, guardian, legal custodian and Indian custodian of the child is notified or the child is delivered to an intake worker, whichever occurs first (Wis. Stat. § 48.19; Wis. Stat. § 48.20; Wis. Stat. § 48.981).

314.6.2 SAFE HAVEN LAW

A parent may relinquish a newborn infant 30 days old or younger to an officer when the parent does not express an intent to return for the child. The officer shall take any action necessary to protect the health and safety of the child and attempt to deliver the child to the custody of an intake worker under the provisions of Wis. Stat. § 48.20 (Wis. Stat. § 48.195).

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A parent who relinquishes custody of a child under these circumstances and any person who assists the parent in that relinquishment have the right to remain anonymous. Department members shall not induce or coerce or attempt to induce or coerce a parent or person assisting a parent who wishes to remain anonymous into revealing their identity, unless there is reasonable cause to suspect that the child has been the victim of abuse or neglect or that the person assisting the parent is coercing the parent into relinquishing custody of the child (Wis. Stat. § 48.195).

The officer shall provide the parent with the required social services brochure (Wis. Stat. § 48.195; Wis. Admin. Code § DCF 39.09).

314.7 INTERVIEWS

314.7.1 PRELIMINARY INTERVIEWS

Absent extenuating circumstances or impracticality, officers should record the preliminary interview with suspected child abuse victims. Officers should avoid multiple interviews with a child victim and should attempt to gather only the information necessary to begin an investigation. When practicable, investigating officers should defer interviews until a person who is specially trained in such interviews is available. Generally, child victims should not be interviewed in the home or location where the alleged abuse occurred.

314.7.2 DETAINING SUSPECTED CHILD ABUSE VICTIMS FOR AN INTERVIEW

An officer should not detain a child involuntarily who is suspected of being a victim of child abuse solely for the purpose of an interview or physical exam without the consent of a parent or guardian unless one of the following applies:

- a. Exigent circumstances exist, such as:
 1. A reasonable belief that medical issues of the child need to be addressed immediately.
 2. A reasonable belief that the child is or will be in danger of harm if the interview or physical exam is not immediately completed.
 3. The alleged offender is the custodial parent or guardian and there is reason to believe the child may be in continued danger.
- b. A court order or warrant has been issued.

314.8 MEDICAL EXAMINATIONS

If the child has been the victim of abuse that requires a medical examination, the investigating officer should obtain consent for such examination from the appropriate parent, guardian or agency having legal custody of the child. The officer should also arrange for the child's transportation to the appropriate medical facility.

In cases where the alleged offender is the custodial parent or guardian and is refusing consent for the medical examination, officers should notify a supervisor before proceeding. If exigent circumstances do not exist or if state law does not provide for officers to take the child for a medical examination, the notified supervisor should consider obtaining a court order for such an examination.

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314.9 DRUG-ENDANGERED CHILDREN

A coordinated response by law enforcement and social services agencies is appropriate to meet the immediate and longer-term medical and safety needs of children exposed to the manufacturing, trafficking or use of narcotics.

314.9.1 SUPERVISOR RESPONSIBILITIES

The Administrative Lieutenant should:

- a. Work with professionals from the appropriate agencies, including the Wisconsin Alliance for Drug Endangered Children, appropriate county welfare agency, other law enforcement agencies, medical service providers and local prosecutors to develop community specific procedures for responding to situations where there are children endangered by exposure to methamphetamine labs or the manufacture and trafficking of other drugs.
- b. Activate any available interagency response when an officer notifies the Administrative Lieutenant that the officer has responded to a drug lab or other narcotics crime scene where a child is present or where evidence indicates that a child lives there.
- c. Develop a report format or checklist for use when officers respond to drug labs or other narcotics crime scenes. The checklist will help officers document the environmental, medical, social and other conditions that may affect the child.

314.9.2 OFFICER RESPONSIBILITIES

Officers responding to a drug lab or other narcotics crime scene where a child is present or where there is evidence that a child lives should:

- a. Document the environmental, medical, social and other conditions of the child using photography as appropriate and the checklist or form developed for this purpose.
- b. Notify the Administrative Lieutenant so an interagency response can begin.

314.10 STATE MANDATES AND OTHER RELEVANT LAWS

Wisconsin requires or permits the following:

314.10.1 CRIMINAL PROSECUTION

All cases in which there is a reasonable suspicion that an identified suspect committed an act of child abuse should be forwarded to the district attorney. All reports that contain an allegation that a child was a victim of a sex-related offense or threatened with such an offense by an identified person shall be forwarded to the district attorney (Wis. Stat. § 48.981(3)).

314.10.2 RELEASE OF REPORTS

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Information related to incidents of child abuse or suspected child abuse shall be confidential and may only be disclosed pursuant to state law and the Records Maintenance and Release Policy (Wis. Stat. § 48.981(7)).

314.10.3 CHILD DEATH REVIEW TEAM

This department will cooperate with a local child death review team as applicable.

314.10.4 COURT ORDERS

Employees may assist or provide information to the child abuse victim's parent, guardian or custodian on how to obtain a restraining order or injunction issued by the court for the protection of the victim. Officers shall arrest for violations of child abuse restraining orders as mandated by Wis. Stat. § 813.122(10)).

314.10.5 MANDATORY COORDINATION

An officer investigating a report of child abuse or threatened child abuse should coordinate the planning and execution of the investigation with the appropriate county department or licensed child welfare agency. This coordination is mandatory when the abuse or threatened abuse involves an allegation of a sex-related offense (Wis. Stat. § 48.981(3)).

314.10.6 ADULT EXPECTANT MOTHERS OF AN AT-RISK UNBORN CHILD

An adult expectant mother of an unborn child may be taken into temporary custody as authorized in Wis. Stat. § 48.193 and delivered to an intake worker, but only with a court order. The release of the expectant mother shall comply with the procedures of Wis. Stat. § 48.203 and specific terms of the court order.

314.11 TRAINING

The Department should provide training on best practices in child abuse investigations to members tasked with investigating these cases. The training should include:

- a. Participating in multidisciplinary investigations, as appropriate.
- b. Conducting forensic interviews.
- c. Availability of therapy services for children and families.
- d. Availability of specialized forensic medical exams.
- e. Cultural competence (including interpretive services) related to child abuse investigations.
- f. Availability of victim advocate or guardian ad litem support.

Missing Persons

315.1 PURPOSE AND SCOPE

This policy provides guidance for handling missing person investigations.

315.1.1 DEFINITIONS

Definitions related to this policy include:

At risk - Includes persons who:

- a. Are 13 years of age or younger.
- b. Regardless of age are believed or determined to be experiencing one or more of the following circumstances:
 1. Out of the zone of safety for their chronological age and developmental stage
 2. Mentally or behaviorally disabled
 3. Drug dependent, including prescribed medication and/or illegal substances, and the dependency is potentially life-threatening
 4. Absent from home for more than 24 hours before being reported to law enforcement as missing
 5. In a life-threatening situation
 6. In the company of others who could endanger their welfare
 7. Absent in a way that is inconsistent with established patterns of behavior and cannot be readily explained. Most children have an established and reasonably predictable routine.
 8. Involved in a situation that would cause a reasonable person to conclude the person should be considered at risk
- c. Are adults with a developmental disability, suffer from Alzheimer's disease or dementia, or suffer from or could, without access to medication, suffer from cognitive impairment if the impairment would likely render the person incapable of getting to a familiar location without assistance (Wis. Stat. § 175.51)
- d. Are veterans or active-duty members of the military and there is reason to believe that they are at risk due to a physical or mental health condition, and a report was made within 72 hours of their disappearance (Wis. Stat. § 175.51)
- e. Are under 18 years of age, their location is unknown, they do not qualify for another alert (e.g., AMBER Alert), and there is reason to believe they are not capable of returning home without assistance because of a physical or mental condition or a disability, or they are under 12 years of age (Wis. Stat. § 175.51)

Missing person - Any person who is reported missing to law enforcement when that person's location is unknown.

Missing person networks - Databases or computer networks that are available to law enforcement and are suitable for obtaining information related to missing person investigations. This includes the National Crime Information Center (NCIC), the National Missing and Unidentified Persons System (NamUs), the Wisconsin Transaction Information for the Management of Enforcement (TIME) System, the Wisconsin Clearinghouse for Missing and Exploited Children and Adults, and the Wisconsin Crime Alert Network.

Missing Persons

315.2 POLICY

The Lake Geneva Police Department does not consider any report of a missing person to be routine and assumes that the missing person is in need of immediate assistance until an investigation reveals otherwise. Priority shall be given to missing person cases over property-related cases. Members will initiate an investigation into all reports of missing persons, regardless of the length of time the person has been missing.

315.3 REQUIRED FORMS AND BIOLOGICAL SAMPLE COLLECTION KITS

The Administrative Lieutenant shall ensure the following forms and kits are developed and available:

- Wisconsin DOJ Missing Person Worksheet (Wis. Stat. § 165.785)
- Missing person investigation checklist that provides investigation guidelines and resources that could be helpful in the early hours of a missing person investigation
- Missing person school notification form
- Medical records release form
- Biological sample collection kits

315.4 ACCEPTANCE OF REPORTS

Any member encountering a person who wishes to report a missing person or runaway shall render assistance without delay. This can be accomplished by accepting the report via telephone or in-person and initiating the investigation. Those members who do not take such reports or who are unable to give immediate assistance shall promptly dispatch or alert a member who can take the report.

A report shall be accepted in all cases and regardless of where the person was last seen, where the person resides or any question of jurisdiction.

315.4.1 INVESTIGATIVE RESOURCES AND SUPPORT

Additional support, investigative and supervisory assistance should be requested as reasonably necessary. Personnel providing assistance should be properly briefed and updated on the investigation status.

The assigned detective is responsible for seeing that all appropriate law enforcement agencies in the state are promptly notified. If deemed appropriate, law enforcement agencies in adjacent states or jurisdictions should be provided with any information that may aid in the location and return of the missing or endangered person. If necessary, use the International Justice and Public Safety Network (NLETS), the Wisconsin Crime Alert Network and the AMBER Alert™ network to alert state, regional and federal law enforcement agencies.

Resources that should also be considered in the investigation of a missing person case are outlined in the Department procedure for missing persons.

315.4.2 INVESTIGATION OF ENDANGERED MISSING PERSONS

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If it is determined the person is missing and endangered, the assigned detective shall immediately ensure steps are taken to further the investigation. A list of these steps is outlined in the Department procedure for missing persons.

315.4.3 INVESTIGATION DUTY MISSING CHILD

Upon receiving and verifying a report of a missing child, the City of Lake Geneva Police Department shall enter the information within two hours into the TIME/NCIC missing person databases (42 USC § 5780(3)).

In conducting an investigation of a missing child, the City of Lake Geneva Police Department shall take steps outlined in the Department procedure for missing persons.

315.4.4 CRIME AND SCENE INVESTIGATION AND MANAGEMENT

If a crime scene is identified, it should be secured and a command post or operation base set up at a reasonable distance from the crime scene. An officer should be assigned as a liaison to the family. The role of the officer liaison to the family will include facilitating support to the family.

The investigation should consider various elements regarding the crime that are outlined in the Department procedure for missing persons.

315.5 INITIAL INVESTIGATION

Officers or other members conducting the initial investigation of a missing person should take the following investigative actions, as applicable:

- a. Respond to a dispatched call as soon as practicable.
- b. Interview the reporting party and any witnesses to determine whether the person qualifies as a missing person and, if so, whether the person may be at risk.
- c. Notify a supervisor immediately if there is evidence that a missing person is either at risk or may qualify for a public alert, or both (see the Public Alerts Policy).
- d. Broadcast an "Attempt to Locate (ATL)" if the person is under 16 years of age or there is evidence that the missing person is at risk. The ATL should be broadcast as soon as practicable but in no event more than one hour after determining the missing person is under 16 years of age or may be at risk.
- e. Ensure that entries are made into the appropriate missing person networks:
 1. Immediately, when the missing person is at risk.
 2. In all other cases, as soon as practicable, but not later than two hours from the time of the initial report (34 USC § 41308).
- f. Complete the appropriate report forms accurately and completely and initiate a search as applicable according to the facts.
- g. Collect and/or review:
 1. A photograph and fingerprint card of the missing person, if available.
 2. A voluntarily provided biological sample of the missing person, if available (e.g., toothbrush, hairbrush).
 3. Any documents that may assist in the investigation, such as court orders regarding custody.

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4. Any other evidence that may assist in the investigation, including personal electronic devices (e.g., cell phones, computers).
- h. When circumstances permit and if appropriate, attempt to determine the missing person's location through their telecommunications carrier.
- i. Contact the appropriate agency if the report relates to a missing person report previously made to another agency and that agency is actively investigating the report. When this is not practicable, the information should be documented in an appropriate report for transmission to the appropriate agency. If the information relates to an at-risk missing person, the member should notify a supervisor and proceed with reasonable steps to locate the missing person.

315.5.1 TRANSMITTING REPORTS TO OTHER JURISDICTIONS

When the Lake Geneva Police Department takes a missing person report on a person who lives outside of this jurisdiction, the assigned officer shall promptly notify and forward a copy of the report to the agencies having jurisdiction over the missing person's residence and where the missing person was last seen.

315.6 REPORT PROCEDURES AND ROUTING

Members should complete all missing person reports and forms promptly and advise the appropriate supervisor as soon as a missing person report is ready for review.

315.6.1 SUPERVISOR RESPONSIBILITIES

The responsibilities of the supervisor shall include but are not limited to:

- a. Reviewing and approving missing person reports upon receipt.
 1. The reports should be promptly sent to the Records Department.
- b. Ensuring resources are deployed as appropriate.
- c. Initiating a command post as needed.
- d. Ensuring applicable notifications and public alerts are made and documented.
- e. Ensuring that records have been entered into the appropriate missing persons networks.
- f. Taking reasonable steps to identify and address any jurisdictional issues to ensure cooperation among agencies.
 1. If the case falls within the jurisdiction of another agency, the supervisor should facilitate transfer of the case to the agency of jurisdiction.

315.6.2 RECORDS DEPARTMENT RESPONSIBILITIES

The receiving Department member shall:

- a. As soon as reasonable under the circumstances, notify and forward a copy of the report to the agency of jurisdiction for the missing person's residence in cases where the missing person is a resident of another jurisdiction.
- b. Notify and forward a copy of the report to the agency of jurisdiction where the missing person was last seen.

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- c. Notify and forward a copy of the report to the agency of jurisdiction for the missing person's intended or possible destination, if known.
- d. Forward a copy of the report to the Detective Bureau.

315.7 DETECTIVE BUREAU FOLLOW-UP

In addition to completing or continuing any actions listed above, the investigator assigned to a missing person investigation:

- a. Should ensure that the missing person's school is notified within 10 days if the missing person is a juvenile.
 - 1. The notice shall be in writing and should also include a photograph.
 - 2. The investigator should meet with school officials as appropriate to stress the importance of including the notice in the child's student file, along with the investigator's contact information if the school receives a call requesting the transfer of the missing child's files to another school.
- b. Should recontact the reporting party and/or other witnesses within 30 days of the initial report and within 30 days thereafter to keep them informed, as appropriate, and to determine if any additional information has become available.
- c. Should consider contacting other agencies involved in the case to determine if any additional information is available.
- d. Shall verify and update the TIME System, the Wisconsin Clearinghouse for Missing and Exploited Children and Adults, NCIC, and any other applicable missing person networks within 30 days of the original entry into the networks and every 30 days thereafter until the missing person is located (34 USC § 41308).
- e. Should continue to make reasonable efforts to locate the missing person and document these efforts at least every 30 days.
- f. Shall maintain a close liaison with state and local child welfare systems and the National Center for Missing and Exploited Children (NCMEC) if the missing person is under the age of 21 and shall promptly notify NCMEC when the person is missing from a foster care family home or childcare institution (34 USC § 41308).
- g. Should make appropriate inquiry with the Medical Examiner.
- h. Should obtain and forward medical and dental records, photos, X-rays, and biological samples, as applicable.
- i. Shall attempt to obtain the most recent photograph for persons under 18 years of age if it has not been obtained previously and forward the photograph to the Wisconsin Department of Justice, Division of Criminal Investigations and the Wisconsin Clearinghouse for Missing and Exploited Children and Adults and enter the photograph into applicable missing person networks (34 USC § 41308).
- j. In the case of an at-risk missing person or a person who has been missing for an extended time, should consult with a supervisor regarding seeking federal assistance from the FBI and the U.S. Marshals Service (28 USC § 566).

315.8 WHEN A MISSING PERSON IS FOUND

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When any person reported missing is found, the assigned investigator shall document the location of the missing person in the appropriate report, notify the relatives and/or reporting party, as appropriate, and other involved agencies, and refer the case for additional investigation if warranted.

The Chief of Police should ensure that, upon receipt of information that a missing person has been located, the following occurs:

- a. Notification is made to the Wisconsin Clearinghouse for Missing and Exploited Children and Adults and the Wisconsin Department of Justice, Division of Criminal Investigations.
- b. A missing child's school is notified.
- c. Entries are made in the applicable missing person networks.
- d. When a person is at risk, the fact that the person has been found shall be reported within 24 hours to the Wisconsin Clearinghouse for Missing and Exploited Children and Adults and the Wisconsin Department of Justice, Division of Criminal Investigations.
- e. Notification shall be made to any other law enforcement agency that took the initial report or participated in the investigation.

315.8.1 UNIDENTIFIED PERSONS

Members investigating a case of an unidentified person who is deceased or a living person who cannot assist in identifying themselves should:

- a. Obtain a complete description of the person.
- b. Enter the unidentified person's description into the NCIC Unidentified Person File and the NamUs database.
- c. Use available resources, such as those related to missing persons, to identify the person.

315.9 CASE CLOSURE

The Administrative Lieutenant may authorize the closure of a missing person case after considering the following:

- a. Closure is appropriate when the missing person is confirmed returned or evidence matches an unidentified person or body.
- b. If the missing person is a resident of Lake Geneva or this department is the lead agency, the case should be kept under active investigation for as long as the person may still be alive. Exhaustion of leads in the investigation should not be a reason for closing a case.
- c. If this department is not the lead agency, the case can be made inactive if all investigative leads have been exhausted, the lead agency has been notified and entries are made in the applicable missing person networks, as appropriate.
- d. A missing person case should not be closed or reclassified because the person would have reached a certain age or adulthood or because the person is now the subject of a criminal or civil warrant.

Missing Persons

315.10 TRAINING

Subject to available resources, the Patrol Lieutenant should ensure that members of this department whose duties include missing person investigations and reports receive training that includes:

- a. The initial investigation:
 - 1. Assessments and interviews
 - 2. Use of current resources, such as Mobile Audio Video (MAV)
 - 3. Confirming missing status and custody status of minors
 - 4. Evaluating the need for a heightened response
 - 5. Identifying the zone of safety based on chronological age and developmental stage
- b. Briefing of department members at the scene.
- c. Identifying NCIC Missing Person File categories (e.g., disability, endangered, involuntary, juvenile and catastrophe).
- d. Verifying the accuracy of all descriptive information.
- e. Initiating a neighborhood investigation.
- f. Investigating any relevant recent family dynamics.
- g. Addressing conflicting information.
- h. Key investigative and coordination steps.
- i. Managing a missing person case.
- j. Additional resources and specialized services.
- k. Update procedures for case information and descriptions.
 - 1. Preserving scenes.
- m. Internet and technology issues (e.g., Internet use, cell phone use).
- n. Media relations.

Impaired Driving

503.1 PURPOSE AND SCOPE

This policy provides guidance to those department members who play a role in the detection and investigation of operating while intoxicated (OWI).

503.2 POLICY

The Lake Geneva Police Department is committed to the safety of the roadways and the community and will pursue fair but aggressive enforcement of Wisconsin's impaired driving laws.

503.3 INVESTIGATIONS

Officers should not enforce OWI laws to the exclusion of their other duties unless specifically assigned to OWI. All officers are expected to enforce these laws with due diligence.

The Patrol Lieutenant will develop and maintain, in consultation with the prosecuting attorney, report forms with appropriate checklists to assist investigating officers in documenting relevant information and maximizing efficiency. Any OWI investigation will be documented using these forms. Information documented elsewhere on the form does not need to be duplicated in the report narrative. Information that should be documented includes, at a minimum:

- a. The standardized field sobriety tests (SFSTs) administered and the results.
- b. The officer's observations that indicate impairment on the part of the individual, and the officer's health-related inquiries that may help to identify any serious health concerns (e.g., diabetic shock).
- c. Sources of additional information (e.g., reporting party, witnesses) and their observations.
- d. Information about any audio and/or video recording of the individual's driving or subsequent actions.
- e. The location and time frame of the individual's vehicle operation and how this was determined.
- f. Any prior related convictions in Wisconsin or another jurisdiction.

503.4 FIELD TESTS

The Patrol Lieutenant should identify standardized SFSTs and any approved alternate tests for officers to use when investigating violations of OWI laws.

503.4.1 PRELIMINARY BREATH TESTING

An officer who has probable cause to believe that a person has committed OWI or where the officer detects any presence of alcohol, a controlled substance or any other drug on a person operating a commercial motor vehicle, may request that the person submit to a preliminary breath test (PBT). The result of the PBT may be used by the officer in deciding whether to arrest the person and whether to require or request additional chemical testing under Wis Stat. § 343.305(3). A person may refuse to take the PBT (Wis. Stat. § 343.303).

503.4.2 ADMINISTRATION OF SFSTs

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Officers trained in the proper administration of SFSTs shall use those skills in testing for driver impairment. Officers shall perform testing in accordance with the NHTSA standards and training. The three tests that constitute SFSTs are:

- a. Horizontal gaze nystagmus (HGN) - This test involves the involuntary jerking of the eyes when responding to gazing to the side. The involuntary jerking becomes more pronounced as the impairment level increases.
- b. Walk and turn - This test requires the individual to concentrate on more than one thing at a time. The mental tasks include comprehension of verbal instructions and the physical balance and coordination tasks.
- c. One leg stand - This test is the same type of divided attention task as the walk and turn test.

All three tests are highly reliable when properly administered and interpreted for evaluating an individual's level of impairment.

503.4.3 PRELIMINARY SCREENING TESTS

An officer who has probable cause to believe that a person has committed OWI or who detects any presence of alcohol, a controlled substance, or any other drug on a person operating a commercial motor vehicle may request that the person submit to a preliminary screening test, including a preliminary breath test and/or an oral fluids sample. The result of a preliminary screening test may be used by the officer in deciding whether to arrest the person and whether to require or request additional chemical testing under Wis. Stat. § 343.305(3). A person may refuse to take a preliminary screening test (Wis. Stat. § 343.303).

The officer who collects an oral fluids sample shall either return the sample to the person from whom it was taken or destroy the sample according to department protocols for destruction of biohazardous materials after the preliminary screening test is conducted (Wis. Stat. § 343.303).

503.4.4 DRUG RECOGNITION EXPERT (DRE)

If a Drug Recognition Expert (DRE) is used by the Department and preliminary screening test results are inconsistent with the individual's level of impairment or there is reason to believe the individual's level of impairment is due in part or fully to the ingestion of illegal drugs, prescription drugs, or any substance other than alcohol, officers should request a DRE to conduct an evaluation if probable cause exists for an arrest.

503.5 CHEMICAL TESTS

A person implies consent under Wisconsin law to a chemical test or tests, and to providing the associated chemical sample, under any of the following (Wis. Stat. § 343.305):

- a. The officer has arrested the person for operating a motor vehicle while under the influence of an intoxicant, controlled substance, or any other drug.
- b. The officer has arrested the person for operating a motor vehicle with a detectable amount of a restricted controlled substance in the person's blood.
- c. The officer has arrested the person for operating a motor vehicle with a prohibited alcohol concentration.
- d. The officer has arrested a person under the age of 21 who has any detectable amount of alcohol in his/her system.
- e. The officer has arrested a person who was operating a commercial motor vehicle while having an alcohol concentration of 0.04 or more.

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- f. The officer has arrested the person for causing injury to another person while OWI or with a prohibited alcohol concentration or a detectable amount of a restricted controlled substance in his/her blood.
- g. The officer has arrested the person for causing injury to another person while operating a commercial motor vehicle with an alcohol concentration of 0.04 or more.
- h. The officer has arrested the person for a violation of Wis. Stat. § 940.25 (injury by intoxicated use of a vehicle).
- i. The officer has arrested the person for a violation of Wis. Stat. § 940.09 (homicide by intoxicated use of vehicle or firearm).
- j. The person was involved in an accident resulting in substantial bodily harm to any person and the officer detects any presence of alcohol, a controlled substance, a controlled substance analog, or other drug (Wis. Stat. § 343.305(3)(ar)).

If a person withdraws this implied consent, or is unable to withdraw consent (e.g., the person is unconscious) the officer should consider implied consent revoked and proceed as though the person has refused to provide a chemical sample.

503.5.1 BREATH SAMPLES

The Department should ensure that all devices used for the collection and analysis of breath samples are properly serviced and tested and that a record of such service and testing is properly maintained.

503.5.2 ADDITIONAL TESTING

If a person submits to a chemical test requested pursuant to the implied consent law, he/she is entitled to a reasonable opportunity, upon request, to have additional chemical testing done (Wis. Stat. § 343.305(5)).

503.5.3 STATUTORY NOTIFICATIONS

An officer requesting that a person submit to a chemical test shall read to the person the mandatory statutory warning form provided by Wis. Stat. § 343.305(4) entitled Informing the Accused. Officers shall not expand upon the form.

503.6 REFUSALS

When an arrestee refuses to provide a chemical sample, officers should:

- a. Advise the arrestee of the requirement to provide a sample (Wis. Stat. § 343.305).
- b. Audio- and/or video-record the admonishment and the response when it is practicable.
- c. Document the refusal in the appropriate report.

503.6.1 BLOOD SAMPLE WITHOUT CONSENT

A blood sample may be obtained from a person who refuses a chemical test when any of the following conditions exist:

- a. A search warrant has been obtained.

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- b. The officer can articulate that exigent circumstances exist, the person has been arrested for OWI, the officer reasonably believes that a chemical test will reveal evidence of intoxication, and no reasonable objection to the withdrawal has been presented by the arrestee. Exigency does not exist solely because of the short time period associated with the natural dissipation of alcohol or controlled or prohibited substances in the person's bloodstream. Exigency can be established by the existence of special facts, such as a lengthy delay in obtaining a blood sample due to an accident investigation or medical treatment of the person.

503.6.2 FORCED BLOOD SAMPLE

If an arrestee indicates by word or action that he/she will physically resist a blood draw, the officer should:

- a. Notify the shift supervisor of the refusal.
- b. Evaluate whether using force to obtain a blood sample is appropriate under the circumstances.
- c. Ensure that all attempts to obtain a blood sample through force cease if the person agrees to, and completes, a viable form of testing in a timely manner.
- d. Advise the person of his/her duty to provide a sample (even if this advisement was previously done by another officer), and attempt to persuade the individual to submit to such a sample without physical resistance. This dialogue should be recorded on audio and/or video when practicable.
- e. Ensure that the blood sample is taken in a medically approved manner.
- f. Ensure the forced blood draw is recorded on audio and/or video when practicable.
- g. Monitor and ensure that the type and level of force applied appears reasonable under the circumstances.
 - 1. Unless otherwise provided in a warrant, force should generally be limited to handcuffing or similar restraint methods.
 - 2. In first-time OWI and misdemeanor cases, if the arrestee becomes violent or more resistant, no additional force will be used and a refusal should be noted in the report.
 - 3. In felony cases, force which reasonably appears necessary to overcome the resistance to the blood draw may be permitted.
- h. Ensure the use of force and methods used to accomplish the collection of the blood sample are documented in the related report.

If a supervisor is unavailable, officers are expected to use sound judgment and perform as a responding supervisor, as set forth above.

503.7 ARREST AND INVESTIGATION

503.7.1 NOTICE OF INTENT TO SUSPEND

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If a chemical test indicates the presence of a controlled substance or a prohibited alcohol concentration, the officer shall complete a Notice of Intent to Suspend and forward the result to WisDOT (Wis. Stat. § 343.305(7)). The person shall be informed that the person's driving privilege will be administratively suspended for six months and that the person has the right to an administrative hearing. The form to request the administrative review shall be provided to the person (Wis. Stat. § 343.305(8)). If the person was operating a commercial motor vehicle, the officer shall also issue the person an out-of-service order.

503.7.2 ARRESTEE RELEASE

If allowed by the rules of the court, a person arrested for OWI may be released to a responsible adult. The individual to whom the person is released is required to sign an OWI Responsibility Release containing the individual's name and address, and that the individual will be responsible for the person.

A person arrested for OWI who is unable to be released to a responsible adult shall be safely transported to the Department and may not be released until 12 hours have elapsed or until a chemical test administered under Wis. Stat. § 343.305 shows a blood alcohol content of less than 0.04 (Wis. Stat. § 345.24).

503.7.3 CRASHES

Officers investigating a person for OWI shall make all reasonable efforts to obtain a chemical sample if the person was involved in a crash that resulted in a fatality or serious physical injury (Wis. Stat. § 343.305(2)).

503.7.4 OFFICER ACCESS TO ADDITIONAL SAMPLE

If a person refuses to submit to a chemical test but has had a sample of blood taken for any reason, the officer may obtain a portion of that sample sufficient for analysis or may request that a sample be available as allowed by law (Wis. Stat. § 905.04(4)(f)).

503.7.5 QUALITY ASSURANCE

This department shall utilize a quality assurance program conducted by quality assurance specialists or operators regarding devices that are used to conduct alcohol concentration determinations, and shall generate records of periodic maintenance of those devices pursuant to any applicable state law (Wis. Stat. § 343.305(6)).

503.7.6 DRUG RECOGNITION EXPERT (DRE)

If a DRE is used by the Department, and the PBT results are inconsistent with the individual's level of impairment or there is reason to believe the individual's level of impairment is due in part or fully to the ingestion of illegal drugs, prescription drugs, or any substance other than alcohol, officers shall request a DRE to conduct an evaluation if probable cause exists for an arrest.

503.8 RECORDS DEPARTMENT RESPONSIBILITIES

The Chief of Police will ensure that all case-related records are transmitted according to current records procedures and as required by the prosecuting attorney's office and WisDOT (Wis. Stat. § 343.305(7); Wis. Stat. § 343.305(8); Wis. Stat. § 343.305(9)).

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503.9 ADMINISTRATIVE HEARINGS

The Records Department will ensure that all appropriate reports and documents related to administrative license suspensions are reviewed and forwarded to WisDOT.

Any officers who receive notice of required attendance to an administrative license suspension hearing should promptly notify the prosecuting attorney.

Officers called to testify at an administrative hearing should document the hearing date and WisDOT file number in a supplemental report. Specific details of the hearing generally should not be included in the report unless errors, additional evidence or witnesses are identified. The Records Department should forward this to the prosecuting attorney as part of the case file.

503.10 TRAINING

The Patrol Lieutenant should ensure that officers participating in the enforcement of OWI laws receive regular training. Training should include, at minimum, current laws on impaired driving, investigative techniques and rules of evidence pertaining to OWI investigations. The Patrol Lieutenant should confer with the prosecuting attorney's office and update training topics as needed.

Temporary Custody of Adults

901.1 PURPOSE AND SCOPE

This policy provides guidelines to address the health and safety of adults taken into temporary custody by members of the Lake Geneva Police Department for processing or testing prior to being released or transferred to a municipal lockup, jail, or other type of facility.

Temporary custody of juveniles is addressed in the Temporary Custody of Juveniles Policy. Juveniles will not be permitted where adults in custody are being held.

Custodial searches are addressed in the Custodial Searches Policy.

Additional guidance for transferring persons in custody to another facility or court is provided in the Transporting Persons in Custody Policy.

901.1.1 DEFINITIONS

Definitions related to this policy include:

Holding cell (i.e., holding area) - Any locked enclosure for the custody of an adult or any other enclosure that prevents the occupants from being directly visually monitored at all times by a member of the Department.

Safety checks - Direct (in-person), visual observation by a member of this department performed at random intervals, within time frames prescribed in this policy, to provide for the health and welfare of adults in temporary custody.

Temporary custody - The time period an adult is in custody at the Lake Geneva Police Department prior to being released or transported to a municipal lockup, jail, or other type of facility.

901.2 POLICY

The Lake Geneva Police Department is committed to releasing adults from temporary custody as soon as reasonably practicable, and to keeping adults safe while in temporary custody at the Department. Adults should be in temporary custody only for as long as reasonably necessary for investigation, processing, transfer or release.

901.3 GENERAL CRITERIA AND SUPERVISION

No adult should be in temporary custody for longer than two hours absent of exceptional circumstances.

901.3.1 INDIVIDUALS WHO SHOULD NOT BE IN TEMPORARY CUSTODY

Individuals who exhibit certain behaviors or conditions should not be in temporary custody at the Lake Geneva Police Department, but should be transported to a jail facility, a medical facility or other type of facility as appropriate. These include:

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- a. Any individual who is unconscious or has been unconscious while being taken into custody or while being transported.
- b. Any individual who has a medical condition, including pregnancy, or who may require medical attention, supervision or medication while in temporary custody.
- c. Any individual who is seriously injured.
- d. Individuals who are a suspected suicide risk (see the Emergency Detentions Policy).
 1. If the officer taking custody of an individual believes that he/she may be a suicide risk, the officer shall ensure continuous direct supervision until evaluation, release or a transfer to an appropriate facility is completed.
- e. Individuals who are obviously in crisis, as defined in the Crisis Intervention Incidents Policy.
- f. Individuals who are under the influence of alcohol, a controlled substance or any substance to the degree that may require medical attention, or who have ingested any substance that poses a significant risk to their health, whether or not they appear intoxicated.
- g. Any individual who has exhibited extremely violent or continuously violent behavior.
- h. Any individual who has claimed, is known to be afflicted with, or displays symptoms of any communicable disease that poses an unreasonable exposure risk.
- i. Any individual with a prosthetic or orthopedic device where removal of the device would be injurious to his /her health or safety.

Officers taking custody of a person who exhibits any of the above conditions should notify a supervisor of the situation. These individuals should not be in temporary custody at the Department unless they have been evaluated by a qualified medical or mental health professional, as appropriate for the circumstances.

901.3.2 SUPERVISION IN TEMPORARY CUSTODY

An authorized department member capable of supervising shall be present at all times when an individual is held in temporary custody. The member responsible for supervising should not have other duties that could unreasonably conflict with the member's supervision. Any individual in custody must be able to summon the supervising member if needed. If the person in custody is deaf or hard of hearing or cannot speak, accommodations shall be made to provide this ability.

At least one female department member should be present when a female adult is in temporary custody. In the event that none is readily available, the female in custody should be transported to another facility or released pursuant to another lawful process.

Absent exigent circumstances, such as a medical emergency or a violent subject, members should not enter the cell of a person of the opposite sex unless a member of the same sex as the person in custody is present.

No individual in custody shall be permitted to supervise, control, or exert any authority over other individuals in custody.

901.3.3 ENTRY RESTRICTIONS

Entry into any location where a person is held in custody should be restricted to:

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- a. Authorized members entering for official business purposes.
- b. Emergency medical personnel when necessary.
- c. Any other person authorized by the shift supervisor.

When practicable, more than one authorized member should be present for entry into a location where a person is held in custody for security purposes and to witness interactions.

901.4 INITIATING TEMPORARY CUSTODY

The officer responsible for an individual in temporary custody should evaluate the person for any apparent chronic illness, disability, vermin infestation, possible communicable disease or any other potential risk to the health or safety of the individual or others. The officer should specifically ask if the individual is contemplating suicide and evaluate him/her for obvious signs or indications of suicidal intent.

The receiving officer should ask the arresting officer if there is any statement, indication or evidence surrounding the individual's arrest and transportation that would reasonably indicate the individual is at risk for suicide or critical medical care. If there is any suspicion that the individual may be suicidal, he/she shall be transported to the appropriate facility.

The officer should promptly notify the shift supervisor of any conditions that may warrant immediate medical attention or other appropriate action. The shift supervisor shall determine whether the individual will be immediately released or transported to jail or other appropriate facility.

901.4.1 SCREENING AND PLACEMENT

The officer responsible for an individual in custody shall:

- a. Advise the shift supervisor of any significant risks presented by the individual (e.g., suicide risk, health risk, violence).
- b. Evaluate the following issues against the stated risks in (a) to determine the need for placing the individual in a single cell:
 - 1. Consider whether the individual may be at a high risk of being sexually abused based on all available known information (28 CFR 115.141), or whether the person is facing any other identified risk.
 - 2. Provide any individual identified as being at a high risk for sexual or other victimization with heightened protection. This may include (28 CFR 115.113; 28 CFR 115.141):
 - a. Continuous, direct sight and sound supervision.
 - b. Single-cell placement in a cell that is actively monitored on video by a member who is available to immediately intervene.
 - 3. Ensure individuals are separated according to severity of the crime (e.g., felony or misdemeanor).
 - 4. Ensure males and females are separated by sight and sound when in cells.
 - 5. Ensure restrained individuals are not placed in cells with unrestrained individuals.
- c. Ensure that those confined under civil process or for civil causes are kept separate from those who are in temporary custody pending criminal charges.
- d. Ensure separation, as appropriate, based on other factors, such as age, criminal sophistication, assaultive/non-assaultive behavior, mental state, disabilities, and sexual orientation.

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901.4.2 CONSULAR NOTIFICATION

Consular notification may be mandatory when certain foreign nationals are arrested. The Administrative Lieutenant will ensure that the U.S. Department of State's list of countries and jurisdictions that require mandatory notification is readily available to Department members. There should also be a published list of foreign embassy and consulate telephone and fax numbers, as well as standardized notification forms that can be transmitted and then retained for documentation.

department members assigned to process a foreign national shall:

1. Inform the individual, without delay, that he/she may have his/her consular officers notified of the arrest or detention and may communicate with them.
 1. This notification should be documented.
2. Determine whether the foreign national's country is on the U.S. Department of State's mandatory notification list.
 1. If the country is on the mandatory notification list, then:
 1. Notify the country's nearest embassy or consulate of the arrest or detention by fax or telephone.
 2. Tell the individual that this notification has been made and inform him/her without delay that he /she may communicate with consular officers.
 3. Forward any communication from the individual to his/her consular officers without delay.
 4. Document all notifications to the embassy or consulate.
 3. If the country is not on the mandatory notification list and the individual requests that his/her consular officers be notified, then:
 4. Notify the country's nearest embassy or consulate of the arrest or detention by fax or telephone.
 5. Forward any communication from the individual to his/her consular officers without delay.

901.5 SAFETY, HEALTH AND OTHER PROVISIONS

901.5.1 TEMPORARY CUSTODY REQUIREMENTS

Members monitoring or processing anyone in temporary custody shall ensure:

- a. Safety checks and significant incidents/activities are noted in the records management system.
- b. Individuals in custody are informed that they will be monitored at all times, except when using the toilet.
 1. There shall be no viewing devices, such as peep holes or mirrors, of which the individual is not aware.
 2. This does not apply to surreptitious and legally obtained recorded interrogations.
- c. There is reasonable access to toilets and wash basins.
- d. There is reasonable access to a drinking fountain or water.
- e. There are reasonable opportunities to stand and stretch, particularly if handcuffed or otherwise restrained.
- f. There is privacy during attorney visits.
- g. Those in temporary custody are generally permitted to remain in their personal clothing unless it is taken as evidence or is otherwise unsuitable or inadequate for continued wear while in custody.
- h. Clean blankets are provided as reasonably necessary to ensure the comfort of an individual.

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1. The supervisor should ensure that there is an adequate supply of clean blankets.
 - i. Adequate shelter, heat, light and ventilation are provided without compromising security or enabling escape.
 - j. Adequate furnishings are available, including suitable chairs or benches.

901.5.2 MEDICAL CARE

Fully stocked first-aid equipment and basic medical supplies should be available to department members. At least one member who has current certification in basic first aid and CPR should be on-duty at all times. The Patrol Lieutenant or the authorized designee shall ensure that all first-aid equipment is inspected regularly and re-stocked as needed.

Should a person in custody be injured or become ill, appropriate medical assistance should be sought. A supervisor should meet with those providing medical aid at the facility to allow access to the person. Members shall comply with the opinion of medical personnel as to whether an individual in temporary custody should be transported to the hospital. If the person is transported while still in custody, he/she will be accompanied by an officer.

Those who require medication while in temporary custody should not be at the Lake Geneva Police Department. They should be released or transferred to another facility as appropriate.

901.5.3 ORTHOPEDIC OR PROSTHETIC APPLIANCE

Subject to safety and security concerns, individuals shall be permitted to retain an orthopedic or prosthetic appliance. However, if the appliance presents a risk of bodily harm to any person or is a risk to the security of the Department, the appliance may be removed from the individual unless its removal would be injurious to his/her health or safety.

Whenever a prosthetic or orthopedic appliance is removed, the shift supervisor shall be promptly apprised of the reason. It shall be promptly returned when it reasonably appears that any risk no longer exists.

901.5.4 TELEPHONE CALLS

Every individual in temporary custody should be allowed to make a reasonable number of completed telephone calls as soon as possible after arrival.

- a. Telephone calls may be limited to local calls, except that long-distance calls may be made by the individual at his/her own expense.
 1. The Department should pay the cost of any long-distance calls related to arranging for the care of a child or dependent adult (see the Child and Dependent Adult Safety Policy).
- b. The individual should be given sufficient time to contact whomever he/she desires and to make any necessary arrangements, including child or dependent adult care, or transportation upon release.
 1. Telephone calls are not intended to be lengthy conversations. The member assigned to monitor or process the individual may use his/her judgment in determining the duration of the calls.
- c. Calls between an individual in temporary custody and his/her attorney shall be deemed confidential and shall not be monitored, eavesdropped upon or recorded.

901.5.5 RELIGIOUS ACCOMMODATION

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Subject to available resources, safety and security, the religious beliefs and needs of all individuals in custody should be reasonably accommodated. Requests for religious accommodation should generally be granted unless there is a compelling security or safety reason and denying the request is the least restrictive means available to ensure security or safety. The responsible supervisor should be advised any time a request for religious accommodation is denied.

Those who request to wear headscarves or simple head coverings for religious reasons should generally be accommodated absent unusual circumstances. Head coverings shall be searched before being worn.

Individuals wearing headscarves or other approved coverings shall not be required to remove them while in the presence of or while visible to the opposite sex if they so desire. Religious garments that substantially cover the individual's head and face may be temporarily removed during the taking of any photographs.

901.5.6 ALARM SYSTEM

Officers and supervisors are responsible for the safe evacuation of an individual in temporary detention in the event of a panic, duress, fire, or other building alarm that requires a mandatory evacuation.

901.5.7 ESCAPE PREVENTION

Officers and supervisors are responsible for ensuring that individuals held in temporary detention are constantly monitored and safely secured within the authorized areas to prevent escape.

901.5.8 EVACUATION PLAN

In the event of a fire or other emergency evacuation, officers and supervisors are responsible for ensuring that individuals in custody are evacuated from the building. Fire suppression for any authorized temporary detention area should be accomplished by the use of fire extinguishers and utilization of the local fire department.

901.5.9 EMERGENCY ALARMS

Members should have reasonable access to emergency alarms (i.e., duress/panic alarms), either as part of an installed system or as a function on members' portable radios. Members entering a secured area not equipped with an installed emergency alarm system shall carry portable radios when a person in temporary custody is present.

901.6 USE OF RESTRAINT DEVICES

Individuals in custody may be handcuffed in accordance with the Handcuffing and Restraints Policy. Unless an individual presents a heightened risk, handcuffs should generally be removed when the person is in a cell.

The use of restraints, other than handcuffs or leg irons, generally should not be used for individuals in temporary custody at the Lake Geneva Police Department unless the person presents a heightened risk, and only in compliance with the Handcuffing and Restraints Policy.

Individuals in restraints shall be kept away from other unrestrained individuals in custody and monitored to protect them from abuse.

901.6.1 PREGNANT ADULTS

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Women who are known to be pregnant should be restrained in accordance with the Handcuffing and Restraints Policy.

901.6.2 SECURING TO FIXED OBJECTS

When a holding cell is not readily available, or as otherwise authorized by a supervisor, handcuffing one hand of an individual to a stationary object may be used as a means of temporary detention. An employee should be present at all times to ensure the individual's safety while secured to a stationary object. The stationary object must be designed and intended for such use.

Generally, individuals should not be secured to a stationary object for more than 60 minutes. In no event should a person be secured to a fixed object for longer than two hours.

Supervisor approval should be obtained before securing an individual to a stationary object for longer than 60 minutes and every 30 minutes thereafter. Supervisor approval should be documented.

901.7 PERSONAL PROPERTY

The personal property of an individual in temporary custody should be removed, and processed as provided in the Custodial Searches Policy, unless the individual requests a different disposition. For example, an individual may request property (i.e., cash, car or house keys, medications) be released to another person.

The shift supervisor shall be notified whenever an individual alleges that there is a shortage or discrepancy regarding his/her property. The shift supervisor shall attempt to prove or disprove the claim.

901.8 RELEASE AND/OR TRANSFER

When an individual is released or transferred from custody, the member releasing the individual should ensure the following:

- a. All proper reports, forms, and logs have been completed prior to release or transfer.
- b. A check has been made to ensure that the individual is not reported as missing and does not have outstanding warrants.
- c. It has been confirmed that the correct individual is being released or transported.
- d. All property, except evidence, contraband, or dangerous weapons, has been returned to, or sent with, the individual.
- e. All pertinent documentation accompanies the individual being transported to another facility (e.g., copies of booking forms, medical records, an itemized list of the individual's property, warrant copies).
- f. The individual is not permitted in any nonpublic areas of the Lake Geneva Police Department unless escorted by a member of the Department.
- g. Any known threat or danger the individual may pose (e.g., escape risk, suicide potential, medical condition) is documented, and the documentation transported with the individual if the individual is being sent to another facility.

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- h. Transfers between facilities or other entities, such as a hospital, should be accomplished with a custodial escort of the same sex as the person being transferred to assist with the individual's personal needs as reasonable.
- i. Documentation confirming the transfer of custody of an individual to another facility or entity shall be provided to the receiving entity. Written acknowledgement of receipt of custody of an individual shall be obtained from the receiving entity. All documentation of the transfer of custody of any individual should be retained in the individual's file.
- j. All safety procedures designated by the receiving entity shall be followed by the transporting officer.

901.9 TRAINING

Training for department members should include initial and annual review, including but not limited to:

- a. A review of this policy and any related procedures.
- b. Appropriate training on procedures related to using processing/testing areas.
- c. In-service training as required by the Department.

901.9.1 ADDITIONAL REQUIREMENTS

Members in direct, continuing contact with individuals in custody should receive training covering the practice of temporary detention.

From: Katie Tietz
Sent: Friday, May 8, 2026 10:00 AM
To: Cindy Papenfus
Subject: FW: Resignation

From: Isha Kinard [REDACTED]
Date: Thu, May 7, 2026 at 8:50 AM
Subject: Resignation
To: Kaitlin Tietz [REDACTED]

Dear Lieutenant Tietz,

Please accept this letter as formal notification that I am resigning from my position as a Community Service Officer, effective immediately.

I am making this transition to take a more active role in caring for my two younger grandchildren while their parents advance in their careers. Consequently, my availability no longer aligns with the department's needs, particularly as we approach the upcoming season.

Regarding my remaining obligations, I am currently scheduled to work on May 25, 2026. As I have already accepted this shift, I am willing to work that day if my assistance is needed. Please let me know your preference at your earliest convenience, as your decision will guide me on when to return my equipment, key fob, and ID.

I truly appreciate the opportunity to have been part of the Lake Geneva Police Department family. I have thoroughly enjoyed working with the community and getting to know many of our local business owners.

Thank you for your understanding and for the opportunity to serve.

Best regards,

Isha

* [REDACTED]

From: [Katie Tietz](#)
To: [Cindy Papenfus](#)
Subject: Fw: Recent Help with Symphony Bay Car Cruise
Date: Friday, May 29, 2026 2:55:16 PM

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From: Lake Geneva Police Department <lgpd@cityoflakegeneva.gov>
Sent: Friday, May 29, 2026 9:10:59 AM
To: Katie Tietz <patrollt@cityoflakegeneva.gov>
Subject: FW: Recent Help with Symphony Bay Car Cruise

From: Ray Fatz [REDACTED]
Sent: Friday, May 29, 2026 8:51 AM
To: Lake Geneva Police Department <lgpd@cityoflakegeneva.gov>
Subject: Recent Help with Symphony Bay Car Cruise

To Lt. Tietz and the officers on duty,

On behalf of the residents of the Symphony Bay community, I would like to thank you for your assistance on the morning of Thursday, May 28. Not only were you able to help our car cruise seamlessly make it through the Bloomfield Rd and HWY 120 intersection, but you also helped coordination with the Bloomfield Police Department. While it definitely was nice that our vehicles didn't have to get split up at a traffic signal, it also helped relieve stress for those that were worried about getting lost, and it was a great unexpected surprise for many of the residents and they truly enjoyed the experience.

Sincerely,
Ray Fatz

*

City of Lake Geneva Police & Fire Commission
Approval of Monthly Expenditures
June 4, 2026

FIRE DEPARTMENT

Expenditures for the Month of
May, 2026

Operating	\$ 435,120.79 *	* includes \$ 42,583.59 in prepaids
Capital	\$ 76,317.15 **	** includes \$ - in prepaids
Equipment Replacement Fund	\$ 52,463.25 **	** includes \$ - in prepaids
Total Fire Dept Expenditures	<u>\$ 563,901.19</u>	

TOTAL EXPENDITURES \$ 563,901.19

Date Approved

Signatures/Initials

Period: 05/26

Jun 01, 2026 02:43PM

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
FIRE DEPARTMENT						
FIRE DEPARTMENT						
11-22-00-43400	EMS PROV SUPP-ACT 102 EQUIP	.00	52,428.38	4,109.00	48,319.38-	1,275.94
11-22-00-43410	EMS PROV SUPP-ACT 102 TRAIN	.00	.00	2,398.00	2,398.00	.00
11-22-00-43420	FIRE DUES FROM STATE	.00	.00	98,250.00	98,250.00	.00
11-22-00-43430	FIRE DUES FROM TOWN OF LINN	.00	.00	90,338.00	90,338.00	.00
11-22-00-43440	FIRE DUES FROM TOWN OF GENEVA	.00	.00	38,942.00	38,942.00	.00
11-22-00-43450	TOWN OF LINN REIMBURSEABLES	275,975.70	275,975.70	1,652,321.00	1,376,345.30	16.70
11-22-00-43455	TOWN OF LINN ADMIN FEE	.00	.00	280,000.00	280,000.00	.00
11-22-00-43540	STATE GRANTS & REIMBURSEMENTS	.00	.00	.00	.00	.00
11-22-00-44710	FIRE DEPT BURNING PERMIT	.00	.00	.00	.00	.00
11-22-00-46100	MISCELLANEOUS REVENUE	.00	5.00	1,000.00	995.00	.50
11-22-00-46230	INSPECTION FEES	7,890.00	23,310.00	64,000.00	40,690.00	36.42
11-22-00-46240	FIRE/EMS BILLING REVENUE	59,155.60	444,765.03	850,000.00	405,234.97	52.33
11-22-00-46245	ALS INTERCEPT FEE	.00	2,400.00	3,000.00	600.00	80.00
11-22-00-46250	PLAN REVIEW/SPRINKLER SYSTEMS	.00	5,447.00	9,000.00	3,553.00	60.52
11-22-00-47300	TOWNSHIPS FIRE SERVICES	150,485.89	150,485.89	723,674.00	573,188.11	20.79
11-22-00-48110	INTEREST	.00	.00	1,000.00	1,000.00	.00
11-22-00-48300	SALE OF FIRE DEPT EQUIPMENT	.00	.00	.00	.00	.00
11-22-00-48510	FIRE DEPT DONATIONS	5,000.00	5,000.00	1,000.00	4,000.00-	500.00
11-22-00-48550	DONATIONS-CPR CLASSES	.00	.00	500.00	500.00	.00
Total FIRE DEPARTMENT:		498,507.19	959,817.00	3,819,532.00	2,859,715.00	25.13
FIRE DEPARTMENT						
11-22-00-51130	FIRE OFFICER SALARIES	10,793.60	56,662.16	138,070.00	81,407.84	41.04
11-22-00-51135	FIRE PREVENTION DIVISION CHIEF	9,030.40	41,872.48	116,796.00	74,923.52	35.85
11-22-00-51140	FIRE/EMS STIPEND PAY	.00	.00	.00	.00	.00
11-22-00-51150	FIRE SAFETY/PUBLIC ED WAGES	.00	.00	9,715.00	9,715.00	.00
11-22-00-51155	FIRE SAFETY/PUBLIC ED EXP	251.00	251.00	1,000.00	749.00	25.10
11-22-00-51160	FIRE/EMS OTHER PAY	.00	1,098.25	6,654.00	5,555.75	16.51
11-22-00-51220	PAID ON PREMISE WAGES	44,761.06	245,159.04	468,520.00	223,360.96	52.33
11-22-00-51225	APPRENTICESHIP PROGRAM	792.00	6,011.50	20,000.00	13,988.50	30.06
11-22-00-51230	FULL-TIME WAGES	124,879.28	598,416.96	1,242,309.00	643,892.04	48.17
11-22-00-51235	TOWN OF LINN STAFFING REIMBURS	.00	.00	.00	.00	.00
11-22-00-51240	TOWN OF LINN STAFFING WAGES	34,481.82	186,088.16	825,847.00	639,758.84	22.53
11-22-00-51250	OVERTIME WAGES	.00	5,354.67	35,000.00	29,645.33	15.30
11-22-00-51260	FULL-TIME VACATION WAGES	8,246.40	47,317.67	166,667.00	119,349.33	28.39
11-22-00-51270	FULL-TIME SICK TIME WAGES	9,120.28	34,177.03	216,435.00	182,257.97	15.79
11-22-00-51280	FULL TIME HOLIDAY WAGES	.00	15,005.88	52,825.00	37,819.12	28.41
11-22-00-51300	EMS CITY CALL PAY	.00	.00	.00	.00	.00
11-22-00-51310	EMS GENEVA TWP CALL PAY	.00	.00	.00	.00	.00
11-22-00-51330	FD LIFE INSURANCE EXP	251.44	1,277.98	2,572.00	1,294.02	49.69
11-22-00-51340	FD WORKMEN DISABILITY INS	26,366.09	26,519.48	29,904.00	3,384.52	88.68
11-22-00-51345	FD HEALTH INSURANCE	43,654.94	208,174.52	621,222.00	413,047.48	33.51
11-22-00-51350	FD DENTAL INSURANCE	2,312.26	11,013.75	29,289.00	18,275.25	37.60
11-22-00-51355	FD VISION INSURANCE	135.83	641.66	1,769.00	1,127.34	36.27
11-22-00-51360	FIRE/EMS RETIREMENT EXP	36,562.70	190,039.05	419,534.00	229,494.95	45.30
11-22-00-51370	FD DISABILITY INS	562.92	2,632.14	2,053.00	579.14-	128.21
11-22-00-51380	FIRE DEPT UNIFORMS	1,437.27	12,348.99	26,000.00	13,651.01	47.50
11-22-00-51400	FIRE CITY CALL PAY	.00	.00	.00	.00	.00
11-22-00-51410	FIRE GENEVA TWP CALL PAY	.00	.00	.00	.00	.00
11-22-00-51420	FIRE LINN TWP CALL PAY	.00	.00	.00	.00	.00
11-22-00-51440	FD TRAVEL/MEAL EXPENSES	629.50	4,357.50	5,000.00	642.50	87.15

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-22-00-51520	FD SOCIAL SECURITY EXP	19,185.69	100,006.25	215,405.00	115,398.75	46.43
11-22-00-52140	OUTSIDE BILLING SERVICES	5,193.94	14,238.29	46,750.00	32,511.71	30.46
11-22-00-52150	FIRE INSPECTORS WAGES	4,635.30	19,324.73	60,648.00	41,323.27	31.86
11-22-00-52160	FIRE/EMS DATA ENTRY WAGES	4,806.40	23,973.60	60,424.00	36,450.40	39.68
11-22-00-52175	2% FIRE DUES EXPENSES	4,691.38	21,510.47	.00	21,510.47-	.00
11-22-00-52190	OTHER PROFESSIONAL SERVICES	.00	.00	40,000.00	40,000.00	.00
11-22-00-52210	FIRE TELEPHONE EXPENSE	3,455.34	8,436.97	12,742.00	4,305.03	66.21
11-22-00-52220	FIREHOUSE ELECTRICITY	1,342.50	5,949.14	18,501.00	12,551.86	32.16
11-22-00-52240	FIREHOUSE GAS HEAT	401.50	6,745.15	9,284.00	2,538.85	72.65
11-22-00-52260	FIREHOUSE WATER/SEWER BILLS	.00	592.60	1,707.00	1,114.40	34.72
11-22-00-52400	EQUIPMENT REPAIRS-FIRE DEPT	2,518.41	24,487.91	81,000.00	56,512.09	30.23
11-22-00-52410	FIREHOUSE REPAIRS	.00	18,600.40	15,000.00	3,600.40-	124.00
11-22-00-52500	PROPERTY INSURANCE	.00	26,621.00	40,000.00	13,379.00	66.55
11-22-00-52620	FD-COMMUNICATION SYS MAINT FEE	128.96	503.96	3,751.00	3,247.04	13.44
11-22-00-52650	PD COMMUNICATION SERVICES	.00	69,059.00	66,548.00	2,511.00-	103.77
11-22-00-53100	OFFICE SUPPLIES	51.85	417.41	3,000.00	2,582.59	13.91
11-22-00-53120	POSTAGE EXPENSE	87.22	522.13	1,000.00	477.87	52.21
11-22-00-53200	MEMBERSHIP DUES & FEES	231.00	341.00	3,200.00	2,859.00	10.66
11-22-00-53320	FIRE DEPT CONFERENCES/SCHOOLS	84.99	746.61	5,000.00	4,253.39	14.93
11-22-00-53400	OPERATING SUPPLIES	1,049.28	2,498.29	5,000.00	2,501.71	49.97
11-22-00-53410	FD FUEL EXPENSE	137.21	12,068.28	26,000.00	13,931.72	46.42
11-22-00-53420	FIRE DUES FROM STATE EXPENSES	.00	.00	.00	.00	.00
11-22-00-53500	BLDG MAINT SUPPLIES-FIREHOUSE	1,411.20	7,824.89	15,000.00	7,175.11	52.17
11-22-00-53510	EQUIP MAINT SUPPLIES-FIRE DEPT	683.03	1,136.39	7,000.00	5,863.61	16.23
11-22-00-53600	FIREHOUSE MAINT SERVICE COSTS	.00	1,137.50	7,083.00	5,945.50	16.06
11-22-00-53610	FD-EQUIP MAINT SERV COST	.00	.00	.00	.00	.00
11-22-00-53970	BAD DEBT EXPENSE/ADJUSTMENTS	.00	.00	.00	.00	.00
11-22-00-53990	FIRE MISCELLANEOUS EXP	.00	.00	1,000.00	1,000.00	.00
11-22-00-53995	STAFF APPRECIATION	2,501.10	3,335.52	5,000.00	1,664.48	66.71
11-22-00-54100	FIRE TRAINING PAY	4,325.47	39,626.26	95,503.00	55,876.74	41.49
11-22-00-54120	TUITION REIMB PER CONTRACT	.00	.00	5,000.00	5,000.00	.00
11-22-00-54150	EXPENSE REIMB PER CONTRACT	.00	.00	1,500.00	1,500.00	.00
11-22-00-54500	FIRE IT SERVICES	5,099.64	28,769.38	46,817.00	18,047.62	61.45
11-22-00-54550	LEXIPOL	.00	6,862.37	6,863.00	.63	99.99
11-22-00-54600	PRO PHOENIX SUPPORT CONTRACT	.00	6,991.83	8,636.00	1,644.17	80.96
11-22-00-55000	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
11-22-00-55100	EMS TRAINING PAY	7,477.15	26,977.74	50,077.00	23,099.26	53.87
11-22-00-56100	CPR CLASS PAY	.00	.00	.00	.00	.00
11-22-00-57350	GRANT PURCHASES	.00	.00	.00	.00	.00
11-22-00-57360	DONATION PURCHASES	.00	.00	.00	.00	.00
11-22-00-57365	DONATION PURCHASES-FIRST RESP	.00	.00	.00	.00	.00
11-22-00-57500	SPRINKLER SYSTEMS EXPENSES	.00	1,687.50	7,500.00	5,812.50	22.50
11-22-00-58000	FIRE EQUIPMENT/SUPPLIES	718.94	1,660.88	7,500.00	5,839.12	22.15
11-22-00-58100	EMS EQUIPMENT/SUPPLIES	207.42-	11,626.03	42,000.00	30,373.97	27.68
11-22-00-58110	SPECIALIZED TEAMS EQUIP/SUP	1,258.32	3,538.96	10,000.00	6,461.04	35.39
11-22-00-58200	STATE MANDATED EQUIP TESTING	8,683.27	15,451.18	109,700.00	94,248.82	14.08
11-22-00-58300	ACT 102 EXPENSES	387.33	16,659.33	7,309.00	9,350.33-	227.93
11-22-00-58400	PRE-EMPLOYMENT TESTING	513.00	1,754.63	3,000.00	1,245.37	58.49
11-22-00-58410	EMPLOYEE HEALTH & WELLNESS	.00	.00	5,795.00	5,795.00	.00
11-22-00-58500	EQUIPMENT OUTLAY	.00	4,456.33	20,800.00	16,343.67	21.42
Total FIRE DEPARTMENT:		435,120.79	2,230,559.78	5,615,224.00	3,384,664.22	39.72
Total FIRE DEPARTMENT:		933,627.98	3,190,376.78	9,434,756.00	6,244,379.22	33.82
GENERAL FUND Revenue Total:		498,507.19	959,817.00	3,819,532.00	2,859,715.00	25.13

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
	GENERAL FUND Expenditure Total:	435,120.79	2,230,559.78	5,615,224.00	3,384,664.22	39.72
	Net Total GENERAL FUND:	63,386.40	1,270,742.78-	1,795,692.00-	524,949.22-	70.77
	Net Grand Totals:	63,386.40	1,270,742.78-	1,795,692.00-	524,949.22-	70.77

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
EQUIPMENT REPLACEMENT FUND						
FIRE DEPARTMENT						
FIRE DEPARTMENT						
50-22-00-48200	TOWN OF GENEVA CIP AGREEMENT	.00	.00	.00	.00	.00
50-22-00-48300	SALE OF FIRE EQUIPMENT	.00	.00	.00	.00	.00
Total FIRE DEPARTMENT:		.00	.00	.00	.00	.00
FIRE DEPARTMENT						
50-22-00-58000	FIRE EQUIPMENT PURCHASES	52,463.25	366,810.68	1,121,500.00	754,689.32	32.71
Total FIRE DEPARTMENT:		52,463.25	366,810.68	1,121,500.00	754,689.32	32.71
Total FIRE DEPARTMENT:		52,463.25	366,810.68	1,121,500.00	754,689.32	32.71
EQUIPMENT REPLACEMENT FUND Revenue Total:		.00	.00	.00	.00	.00
EQUIPMENT REPLACEMENT FUND Expenditure Total:		52,463.25	366,810.68	1,121,500.00	754,689.32	32.71
Net Total EQUIPMENT REPLACEMENT FUND:		52,463.25-	366,810.68-	1,121,500.00-	754,689.32-	32.71
Net Grand Totals:		52,463.25-	366,810.68-	1,121,500.00-	754,689.32-	32.71

Period: 05/26 - 05/26

Jun 01, 2026 02:50PM

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
SALE OF FIRE EQUIPMENT							
			04/30/2026 (04/26) Balance	50-22-00-48300			.00
			05/31/2026 (05/26) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
APPL PRIOR YR APPROPRIATIONS							
			04/30/2026 (04/26) Balance	50-22-00-49100			.00
			05/31/2026 (05/26) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned	.00	
FIRE EQUIPMENT PURCHASES							
			04/30/2026 (04/26) Balance	50-22-00-58000			314,347.43
05/19/2026	AP	783	JEFFERSON FIRE & SAFETY INC **Desc: KNEE PARTIAL REBUILD, PATCH- SMALL, MEDIUM		137.00		
05/28/2026	AP	784	JEFFERSON FIRE & SAFETY INC **Desc: TURNOUT GEAR-HONEYWELL COAT/PANT		50,810.00		
05/21/2026	AP	873	CUTTING EDGE **Desc: UTILITY 2841 REPLACEMENT		1,516.25		
			05/31/2026 (05/26) Period Totals and Balance		52,463.25 *	.00 *	366,810.68
YTD Encumbrance		.00 YTD Actual	366,810.68 Total	366,810.68 YTD Budget	1,121,500.00 Unexpended	754,689.32	

Number of Transactions: 3 Number of Accounts: 3

Total EQUIPMENT REPLACEMENT FUND:

Number of Transactions: 3 Number of Accounts: 3

Grand Totals:

Debit	Credit	Proof
52,463.25	.00	52,463.25
52,463.25	.00	52,463.25

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
CAPITAL PROJECTS FUND						
FIRE DEPT CAPITAL PROJECTS						
FIRE DEPT CAPITAL PROJECTS						
43-22-00-17010	FD CAPITAL PROJECTS	76,317.15	76,317.15	179,000.00	102,682.85	42.64
Total FIRE DEPT CAPITAL PROJECTS:		76,317.15	76,317.15	179,000.00	102,682.85	42.64
Total OBJECT CODE: 010:		76,317.15	76,317.15	179,000.00	102,682.85	42.64
Total OBJECT CODE: 010:		76,317.15	76,317.15	179,000.00	102,682.85	42.64
Total FIRE DEPT CAPITAL PROJECTS:		76,317.15	76,317.15	179,000.00	102,682.85	42.64
CAPITAL PROJECTS FUND Revenue Total:		.00	.00	.00	.00	.00
CAPITAL PROJECTS FUND Expenditure Total:		76,317.15	76,317.15	179,000.00	102,682.85	42.64
Net Total CAPITAL PROJECTS FUND:		76,317.15-	76,317.15-	179,000.00-	102,682.85-	42.64
Net Grand Totals:		76,317.15-	76,317.15-	179,000.00-	102,682.85-	42.64

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
FD CAPITAL PROJECTS							
			04/30/2026 (04/26) Balance	43-22-00-17010			.00
04/22/2026	AP	623	GENCOMM **Desc: G2 ALERTING SYSTEM		47,698.22		
05/22/2026	AP	987	GENCOMM **Desc: G2 ALERT SYS EQUIP		28,618.93		
			05/31/2026 (05/26) Period Totals and Balance		76,317.15 *	.00 *	76,317.15
YTD Encumbrance		.00	YTD Actual	76,317.15 Total	76,317.15	YTD Budget	179,000.00 Unexpended 102,682.85

Number of Transactions: 2 Number of Accounts: 1

Total CAPITAL PROJECTS FUND:

Number of Transactions: 2 Number of Accounts: 1

Grand Totals:

Debit	Credit	Proof
76,317.15	.00	76,317.15
76,317.15	.00	76,317.15

Report Criteria:

Report type: Summary

Check.Check number =

32026,92112,92119,92121,92133,92134,92136,92145,92147,92149,92253,92256,92259,92267,3252026

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (4 Characters) = "1122","4322","5022"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
05/08/2026	32026	6160	AMAZON CAPITAL SERVICES	3,380.76
05/08/2026	92112	6263	CHARTER COMMUNICATIONS	119.99
05/08/2026	92119	3137	JOHN PETERS	170.00
05/08/2026	92121	7188	REEVES, TAYLOR	86.35
05/15/2026	92133	2046	ALLIANT ENERGY/WPL	1,342.50
05/15/2026	92134	2109	AT&T MOBILITY	2,584.74
05/15/2026	92136	7039	BAKER, CORY	280.86
05/15/2026	92145	3199	R&R INSURANCE SERVICES INC	26,292.00
05/15/2026	92147	3233	RHYME BUSINESS PRODUCTS	276.86
05/15/2026	92149	5001	VERIZON WIRELESS	38.01
05/29/2026	92253	2104	AT&T	326.69
05/29/2026	92256	6263	CHARTER COMMUNICATIONS	119.99
05/29/2026	92259	2702	INITIAL DESIGNS	1,299.43
05/29/2026	92267	5071	WE ENERGIES	401.50
05/08/2026	3252026	6858	ELAN FINANCIAL SERVICES	5,863.91
Grand Totals:				42,583.59

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	770.81	43,354.40-	42,583.59-
11-22-00-51155	251.00	.00	251.00
11-22-00-51340	26,292.00	.00	26,292.00
11-22-00-51380	837.57	.00	837.57
11-22-00-51440	629.50	.00	629.50
11-22-00-52175	1,131.80	.00	1,131.80
11-22-00-52210	3,455.34	.00	3,455.34
11-22-00-52220	1,342.50	.00	1,342.50
11-22-00-52240	401.50	.00	401.50
11-22-00-52620	128.96	.00	128.96
11-22-00-53100	51.85	.00	51.85
11-22-00-53120	60.30	.00	60.30
11-22-00-53200	231.00	.00	231.00
11-22-00-53320	84.99	.00	84.99
11-22-00-53400	1,049.28	.00	1,049.28
11-22-00-53410	137.21	.00	137.21
11-22-00-53500	2,182.01	770.81-	1,411.20
11-22-00-53510	247.61	.00	247.61
11-22-00-53995	1,426.12	.00	1,426.12
11-22-00-54100	853.51	.00	853.51
11-22-00-58000	718.94	.00	718.94
11-22-00-58100	195.76	.00	195.76

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-22-00-58110	1,258.32	.00	1,258.32
11-22-00-58300	387.33	.00	387.33
Grand Totals:	44,125.21	44,125.21-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Check number =

32026,92112,92119,92121,92133,92134,92136,92145,92147,92149,92253,92256,92259,92267,3252026

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (4 Characters) = "1122","4322","5022"



Fire Department Report

Activities Report for

May 2026

Proudly Serving Since 1880

Department & Community Events

🏆🍔 BIG WIN FOR LGFD!! 🍔🏆

On May 3rd the department participated in the 15th Annual Geneva Lakes Burger Throwdown supporting Badger Prostart culinary arts students. Our Chef's brought the heat and took home the 1st Place Judges' Choice and 3rd place People's Choice!

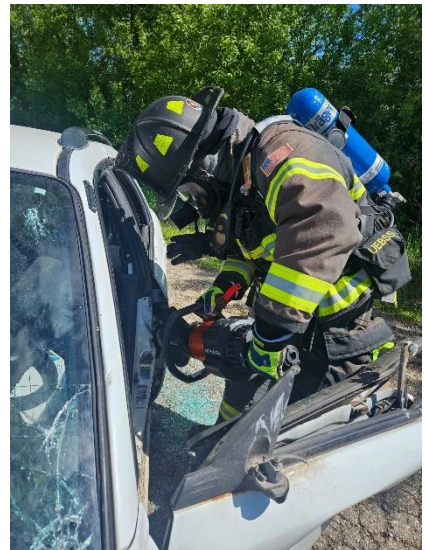


We're honored to support our community both on and off duty - and we're already looking forward to next year!



On May 2nd, Firefighter/Paramedics Rylee and Abi attended the First Responder Resiliency Conference hosted by Fire Service Women of Illinois. The conference emphasized cancer prevention specific to women in the fire service, along with mental health awareness and overall resiliency.

Throughout the month, crews at both stations trained on vehicle stabilization, patient extrication, and alternative vehicle fire operations.



On May 16th the Department was proud to stand by at today's Super Hero Shuffle 5k/10k Run/Walk event and support all the amazing walkers and runners participating.

Thank you to everyone who participated and helped make the morning such a success. We love being part of events that bring the community together!





May 19th, Firefighter/Paramedic Matthew recently attended LifeNet McHenry's Advanced Airway Course. Great hands-on training that helps us stay prepared.

Thank you to LifeNet for hosting the training.



The Department kicked off EMS Week the best way we know how — with our 2nd Annual Family Day.

Between the pickleball tournament (where some clearly brought their A-game... and others creatively dressed the part), there was no shortage of entertainment.

And in case you've heard rumors — yes, Chief Peters has been handing out extra hugs this week. Gold Shift fully committed this morning with a group hug around Chief to start their day.



All jokes aside, EMS Week is a time to recognize the incredible work our team does every single day. As Chief Peters shared, our personnel consistently demonstrate professionalism, compassion, and an unwavering commitment to serving others. Whether responding to emergencies, providing critical care, or supporting families in difficult moments, their impact reaches far beyond the call.

Across the communities we serve, we are fortunate to have a team that upholds the highest standards of service. Their hard work, resilience, and commitment make a meaningful difference in the lives of so many each and every day.



Here's just a small glimpse of our department "family," highlighting the camaraderie and pride that make this team so special.

On May 21st the Dive Team was able to take full advantage of the weather and water conditions while conducting boat dive training scenarios on the lake.



On May 14th, we had a great visit from students at Woods School! They stopped by the station to learn about fire safety, tour the trucks, and see what life at the fire department is all about. Thanks for visiting us!



May 21st, we welcomed Noah as our newest Junior Firefighter. He rode in the engine, toured the station, and enjoyed breakfast with the crew. Afterward, he headed to school in style and enjoyed a pizza party for lunch with his classmates.

Thanks for spending the morning with us, FF Noah!



Personnel Spotlight

This month we spotlight full time Firefighter/Paramedic Dave Cullen

🚒 How many years have you been in the fire service?

🔥 14 years, 3 months with Lake Geneva

🚒 What initially drew you to the fire service?

🔥 It was a lucky windfall, the air force trained me to be a firefighter, and I fell in love and couldn't imagine doing any other job.

🚒 What is the most rewarding part of your job?

🔥 One of the most rewarding parts of the job is the camaraderie within the fire service. You build a level of trust and teamwork that's hard to find anywhere else. Also, it's an opportunity to be there for people when they need someone most. You may only spend 20 minutes with someone, but how you treat them can stick with them forever

🚒 What has been your proudest moment or accomplishment since joining the department?

🔥 The moments I'm proudest of aren't usually the big flashy calls — it's when the crew operates smoothly, everyone does their job, and someone gets the help they need because we are ready

🚒 What is one piece of firefighting equipment or tool you couldn't do without?

🔥 The apparatus. Walking wouldn't be the fastest way to get there, and hand pumping water doesn't sound fun.

🚒 Describe the dynamic and culture of your crew.

🔥 Gold shift is a lot of fun. Lots of jokes but most importantly the push to be better a little bit every day for the people we serve. The entire dept is filled with awesome people and I'm lucky to be here.

🚒 What is one essential fire safety or prevention tip you wish every citizen knew?

🔥 Clean your dryers and dryer vents out!

🚒 What advice would you give to someone thinking about joining the fire service?

🔥 Never stop learning, to think how far this career field has come in a short time is crazy be ready to change, learn, and adapt. Oh, and do it!

🚒 If you weren't a firefighter, what career path do you think you'd be following?

🔥 I'd probably still be in the public service.... Dare I say maybe a police officer?

🚒 Share one fun or surprising fact about yourself that your co-workers might not know.

🔥 I fall asleep to murder documentaries every night I'm not at the station. That and I love poor quality WW2 movies, the worse the better!



Personnel Accomplishments

Please join us in congratulating Lieutenant Kubiak on his recent accomplishments!

Lt. Kubiak has successfully completed Instructor II, as well as ICS 300 and ICS 400. These advanced certifications reflect his continued commitment to professional development, leadership, and serving our community at the highest level.

Strong work, Lt. Kubiak!



The City of Lake Geneva Fire Department proudly congratulates Firefighter/Paramedic Lieutenant Fonder and Firefighter/Paramedic James for successfully completing Instructor I!

Your commitment to growth and training helps strengthen our department and better serve the community.

Well done, gentlemen!



The City of Lake Geneva Fire Department proudly recognizes Firefighter/Paramedic Cory for completing Instructor II.

Cory's dedication to continued learning and passion for the fire service help elevate the training and readiness of our entire department. His commitment has a meaningful impact on both our team and the community we serve.

Congratulations, Cory!

Notable Calls for Service

- On the morning of the 20th, Med 281 responded to a report of a patient experiencing chest pain. Upon arrival, the crew conducted an assessment and identified a suspected heart attack. The patient was transported emergently to St. Catherine's for cardiac catheterization. Crew- FF/EMT Loffredo, FF/AEMT Schiltz & FF/PM Baker

- On the evening of the 23rd, the department was dispatched to a reported structure fire in the Como subdivision. Automatic aid departments were dispatched simultaneously with Lake Geneva units. Upon arrival, crews confirmed a working structure fire and initiated aggressive offensive operations. The fire was brought under control quickly, and no injuries were reported. The cause remains under investigation.



Response- Engine 281, Med 281, Squad 281, Car 282, 281, Elkhorn Truck, Town of Delavan Engine, Lyons Engine, and City of Delavan Truck

- On the afternoon of the 24th, Med 281 was dispatched for a patient experiencing nausea and extremity numbness. A stroke assessment was completed with negative findings; however, ECG results indicated an active myocardial infarction. The patient was transported to St. Catherine's for emergency cardiac intervention. Crew- FF/EMT Loffredo, FF/AEMT Jolly & FF/PM Ferger Olsen
- Shortly after 2:00 a.m. on the 25th, Med 281 responded to a local care facility for a patient experiencing respiratory distress and declining mental status. Upon arrival, the crew quickly identified the patient as being in a pre-arrest state and requested Engine 281 for additional support. Ventilations were assisted, and the patient was subsequently sedated, paralyzed, and intubated. The patient's oxygenation improved, and they were transported emergently to a local hospital for further stabilization. Crew- FF/EMT Loffredo, FF/EMT Steltenpohl, FF/AEMT Jolly, FF/PM Ferger Olsen & Lt. Kubiak
- On the morning of the 28th, Med 281 was dispatched for a patient experiencing chest pain. The crew suspected a cardiac event, and ECG findings confirmed their assessment findings. The patient was transported to St. Catherine's for emergency cardiac intervention. Crew- FF/AEMT Jolly, FF/PM Osnacz, & FF/PM Cox

By the Numbers

	2025 Total	Jan 1- May 31, 2025	Jan 1- May 31, 2026	May 2025	May 2026
General Alarms	REPORT UNAVAILABLE				
Shift Alarms	REPORT UNAVAILABLE				
	2025 Total	Jan 1- May 31, 2025	Jan 1- May 31, 2026	May 2025	May 2026
<u>Calls For Service</u>					
ALLERG- Allergic Reaction			2		2
AMB- Ambulance Request	1907	712	607	149	59
Burning Complaint	3	1	1		
BURN- Citation issuance	0	0	0	0	0
BREDIF- Breathing Difficulty			19		19
CARDIAC- Heart Problem			13		13
CO- Carbon Monoxide Detector Alarm	46	16	19	5	3
DIABET- Diabetic Problem			3		3
ERROR- Error	14	5	13	2	11
FALL- Fall Victim			44		44
FIRE – Report of Fire	57	20		5	
FIREALM – Fire Alarm	250	77	133	20	40
FIREBRUS – Grass/Brush Fire	10	8	8	1	3
FIREINV – Fire Investigation	8	5	7	0	0
FIREOTH- Other Unspecified Fire			20		4
FIRESTR- Structure Fire			5		2
FIREVEH- Vehicle Fire			4	0	0
GAS – Gas Odor or Leak	37	14	27	6	6
HAZMAT- Hazmat Call	3	2	0	0	0
INT – ALS Intercept	6	2	4	1	1
MABAS – Mabas Call	39	16	16	3	1
MAE – Mutual Aid EMS	110	40	28	15	3
MAF – Mutual Aid Fire	32	15	10	3	2
MAFE – Mutual Aid Fire & EMS	4	2	1	0	0
MVAIJ- MVA with Injuries	95	28	32	10	9
OTHER – Other	31	12	18	2	4
PNB- Cardiac Arrest			11		3
SEIZ- Seizure/Convulsions			8		8
STAN – Standby	41	12	6	5	1
STROKE- Stroke Symptoms			6		6
TEMS – Tactical EMS Request/Swat	8	2	4	1	2
Tech – Technical Rescue Team	0	0	0	0	0
TEST- FIRE/EMS Test	0	0	4	0	0

TRAUMA- Traumatic Injury			1		1
UNCON- Unconscious person			12		4
Water Rescue	2	0	1	0	0
Total	2703	989	1087	228	254
Average Response Time Shift Call (time of call to scene, emergent responses within primary response area and excluding mutual aid & MABAS)	REPORT UNAVAILABLE				
Average Shift Call Turn Out Time (time of call to first unit enroute, emergent responses within primary response area and excluding mutual aid & MABAS)	REPORT UNAVAILABLE				
Average Response Time General Alarm (time of call to scene, emergent responses within primary response area and excluding mutual aid & MABAS)	REPORT UNAVAILABLE				
Average General Alarm Turn Out Time (time of call to first unit enroute, emergent responses within primary response area and excluding mutual aid & MABAS)	REPORT UNAVAILABLE				
Fire Prevention Bureau					
	2025 Total	Jan 1- May 31, 2025	Jan 1- May 31, 2026	May 2025	May 2026
Inspections	1042	164	484	62	113
Active Developments/Plan Review					
Fire Alarm					
Lake Geneva Library St Francis DeSales Best Buy Breakfast House Natural Foods Geneva Towers Geneva Meadows 1351 Elkhorn Rd					
Sprinkler					
Plas-tech Engineering The Chocolate Factory Natural Foods Geneva Towers Plas-Tech Engineering 901 Maxwell St 1351 Elkhorn Rd Bergeson Boats					

Station 281- Days with multiple calls for service (6 or more):

- 2nd (7)	- 7th (12)	- 14th (6)	- 19th (12)	- 24th (12)
- 3rd (6)	- 8th (9)	- 15th (10)	- 20th (7)	- 25th (8)
- 4th (9)	- 10th (6)	- 16th (8)	- 21st (10)	- 28th (7)
- 5th (6)	- 11th (7)	- 17th (7)	- 22nd (11)	- 29th (6)
- 6th (7)	- 12th (8)	- 18th (8)	- 23rd (13)	- 31st (8)

Station 281 number of days with greater than 0.33 Unit Hours Utilization- 25 (80%)

Number of Simultaneous Calls per Month

61 (25% of total call volume)

Number of Simultaneous Incidents

2 Simultaneous Incidents- 48

3 Simultaneous Incidents- 9

4 Simultaneous Incidents-3

5 Simultaneous Incidents- 2

Assist to Station 281- 2

Assists from Station 281- 4

Membership Committee Update

Current number of applicants – 8

- 1st Interview – 0
- Assessments- 0
- 2nd Interview – 0
- Conditional Offer Pending Background and Medical – 0
- Need Orientation Date – 0
- Orientation Completed – 0
- Current Roster

- Full Time (23)

Firefighter/EMT- 0

Firefighter/AEMT- 3

Firefighter/Paramedic- 17

Lieutenant- 3

Captain- 0

- Paid-On-Call (26)

Firefighter- 3

Engineer- 3

EMT- 1

Paramedic- 1

Firefighter/Engineer- 3

Firefighter/EMT- 9

Firefighter/AEMT- 5

Firefighter/Paramedic- 1

- Paid-On-Premise (12)

Firefighter/EMT- 3

Firefighter/AEMT- 3

Firefighter/Paramedic- 6

A Great Loss.....

Daniel Thomas Derrick Sr., a beloved pillar of the Lake Geneva community and a devoted family man, passed away peacefully on May 24, 2026, in his hometown of Lake Geneva, Wisconsin.

Born January 4, 1943, Dan's life was marked by steadfast dedication to his profession, his community, and above all, his loved ones.

A proud lifelong resident of Lake Geneva, Dan embodied the spirit and values of his close-knit community. He graduated from Badger High School in 1961 and soon went on to earn his Funeral Director's license, embarking on what would become a remarkable 60-year career in funeral service, licensed by the State of Wisconsin. Working alongside his father, Tom Derrick, Dan helped guide the family tradition at Derrick Funeral Home, a business the Derrick family has honored since 1912. In 2012, his son Ryan joined the family business, continuing this enduring legacy.



Dan's commitment extended beyond his professional life. He spent an impressive 54 years with the Lake Geneva Fire Department, rising through the ranks to become Deputy Chief. Known for wearing his uniform with pride and humility, he never placed his rank above others unless necessary, always demonstrating leadership with a guiding and calming presence. His tenure with the Fire Department was one of the longest in its history—a testament to his dedication and the heart he poured into his service.

Beyond his career, Dan was one of the founding members of the Lake Geneva Rotary Club and a devoted member of the Knights of Columbus, further illustrating his unwavering commitment to faith and community.

Those who knew Dan remember a man whose calming presence could dissolve tension the moment he entered a room. He was quick-witted, warm, and ever ready with a smile and a hug. His personality radiated kindness and strength, and he held a deep affection for his family, his community, and the life he built alongside his beloved wife, Sandy, who preceded him in death. Together, Dan and Sandy shared countless moments filled with joy, notably their spirited dancing to Big Band tunes and the beloved songs of the 1950s and 1960s. Whether on the dance floor or attending 9:00 a.m. Mass at St. Francis, where Dan often served as a reader, their companionship was a source of happiness and laughter, especially as his children endeavored to make him smile during mass.

Dan did not claim leisure hobbies of his own but was always willing to embrace those chosen by Sandy. Together, they were familiar faces on the Friday Night Bowling League at the Lake Geneva Lanes, a small but cherished part of their shared life.

His proudest accomplishments were his impactful careers in both fire and funeral services, the love and life he shared each day with Sandy, and the relationships he nurtured within his family—including his three children, six grandchildren, and four great-grandchildren. Dan's siblings—Richard (Paula) Derrick and Steve Derrick—along with his extended family, and the entire Lake Geneva Fire Department, remember him with deep respect and affection. Daniel Thomas Derrick Sr. is survived by his children Terra Derrick, Daniel T. Derrick Jr., and Ryan Derrick (Rebecca). He also leaves behind his cherished grandchildren Erin, Jake, Grace, Emma, Billy, and Sally, and great-grandchildren Hazel, Ophelia, Greyson, and Daylee. His siblings Richard (Paula) and Steve Derrick carry forward his memory. Dan was preceded in death by his loving wife, Sandra Lee Derrick; his parents, Tom and Betty Derrick; and his brother, Jackie.

A visitation to honor Dan will be held on June 19, 2026, from 3:00 p.m. to 8:00 p.m. at Derrick Funeral Home & Cremation Services in Lake Geneva. A Mass of Christian burial will follow on June 20, 2026, at 11:00 a.m. at St. Francis de Sales Catholic Church, with burial immediately thereafter at Oak Hill Cemetery.

Daniel Thomas Derrick Sr.'s life was a testament to duty, love, and community—values he lived by and imparted to all who had the privilege of knowing him. His legacy will endure in the hearts of those he touched, in the generations of his family, and in the community he so proudly served.

In lieu of other forms of expression the family has asked that you make a donation in Dan's name to the Lake Geneva Fire Fighters Association.

Parting Shot



**PROTECT
WHAT MATTERS**

WEAR A HELMET. SAVE A LIFE.

Helmets are one of the simplest ways to protect your brain and your future.

 **PROTECT YOUR BRAIN**
Helmets can reduce the risk of serious head injury by up to 85%.

 **RIDE.SKATE.SCOOT.PLAY.**
Always wear a helmet when biking, skateboarding, scootering, rollerblading or on anything with wheels.

 **BE A ROLE MODEL**
Kids look up to you. Show them that safety comes first.

★ IT'S EASY. IT'S SMART. IT COULD SAVE YOUR LIFE. ★

 **NEED A HELMET?**
If your child needs a helmet,
WE'RE HERE TO HELP!
Bring your child/children to the
LAKE GENEVA FIRE DEPARTMENT
to get sized for a helmet.

Whether riding a bike, scooter, skateboard, or skates, wearing a helmet can make all the difference. City of Lake Geneva Fire Department is proud to help keep kids safe and ready for every adventure. Stop by the fire department if your child needs a properly fitted helmet!

PREPARED FOR CITY OF LAKE GENEVA

By:

EMS | MC

EMS MANAGEMENT & CONSULTANTS

RESULTS | SERVICE | COMMUNITY

12 MONTH DATE OF SERVICE ANALYSIS

Primary Payor Mix
6-12 Month Mature Average

Primary Payor	% of Trips
Medicare	30%
Medicare Advantage	25%
Insurance	16%
Medicaid	4%
Medicaid MCO	6%
Patient	17%
Facility	0%
Other Govt. Payers	1%
TPL	2%

Net Collection Percentages
6-12 Month Mature Average

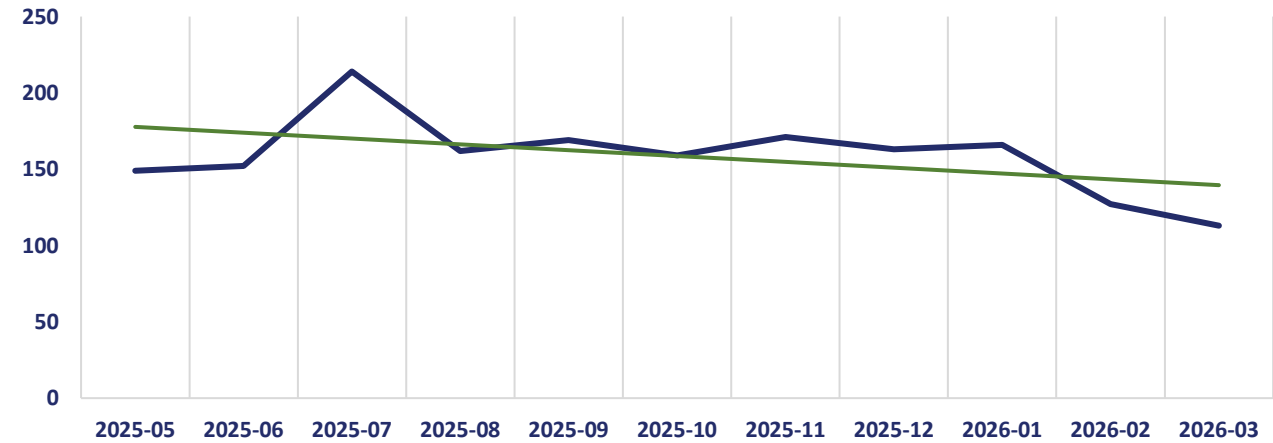
Primary Payor	Coll %
Medicare	86%
Medicare Advantage	79%
Insurance	66%
Medicaid	63%
Medicaid MCO	92%
Patient	13%
Facility	0%
Other Govt. Payers	80%
TPL	51%
Overall 6-12m	65%

Cash Per Trip
6-12 Month Mature Average

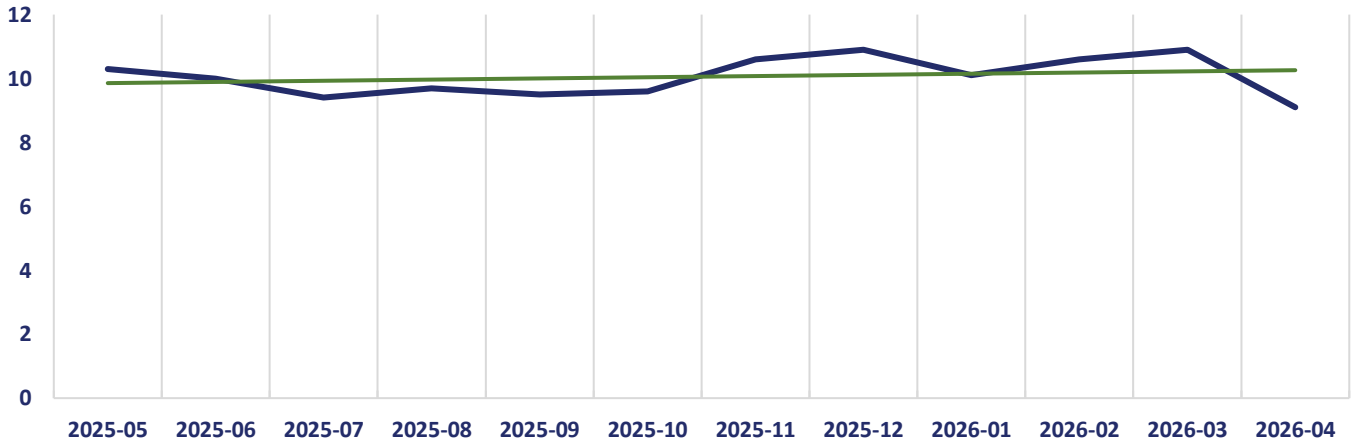
Primary Payor	CPT
Medicare	\$ 570.59
Medicare Advantage	\$ 518.09
Insurance	\$ 780.83
Medicaid	\$ 367.02
Medicaid MCO	\$ 454.16
Patient	\$ 113.26
Facility	\$ -
Other Govt. Payers	\$ 1,154.40
TPL	\$ 644.01
Overall 6-12m	\$ 505.23

DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	149	196,368.00	77,328.70	119,039.30	1,424.00	71,236.39	41,105.15	126.70	5,400.46	1,317.91	798.92	477.25	59.7%
2025-06	152	189,446.00	64,386.63	125,059.37	-	87,188.48	31,229.04	-	6,641.85	1,246.36	822.76	573.61	69.7%
2025-07	214	273,214.00	102,812.09	170,401.91	-	107,176.60	49,191.06	-	14,034.25	1,276.70	796.27	500.83	62.9%
2025-08	162	193,906.00	68,051.77	125,854.23	-	82,946.34	29,830.77	1,640.00	14,717.12	1,196.95	776.88	501.89	64.6%
2025-09	169	213,630.00	80,436.34	133,193.66	-	80,996.07	39,535.97	-	12,661.62	1,264.08	788.13	479.27	60.8%
2025-10	159	194,388.00	82,886.12	111,501.88	-	79,982.53	21,413.72	-	10,105.63	1,222.57	701.27	503.03	71.7%
2025-11	171	221,056.00	78,664.05	142,391.95	-	79,439.50	45,193.93	-	17,758.52	1,292.73	832.70	464.56	55.8%
2025-12	163	213,952.00	86,976.53	126,975.47	0.10	79,502.53	21,807.07	2,970.00	28,635.77	1,312.59	778.99	469.52	60.3%
2026-01	166	209,036.00	84,517.72	124,518.28	(0.15)	73,604.33	22,886.00	-	28,028.10	1,259.25	750.11	443.40	59.1%
2026-02	127	173,179.90	57,959.32	115,220.58	(0.36)	48,831.12	-	-	66,389.82	1,363.62	907.25	384.50	42.4%
2026-03	113	241,046.90	76,054.02	164,992.88	-	29,367.72	-	-	135,625.16	2,133.16	1,460.11	259.89	17.8%
2026-04	104	223,636.30	5,083.47	218,552.83	-	951.23	-	-	217,601.60	2,150.35	2,101.47	9.15	0.4%
Totals	1,849	2,542,859.10	865,156.76	1,677,702.34	1,423.59	821,222.84	302,192.71	4,736.70	557,599.90	1,375.26	907.36	441.58	48.7%

Trip Count Trend - Excluding Current Month



Average Loaded Miles



12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

MEDICARE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	53	75,184.00	39,715.45	35,468.55	-	30,245.19	5,215.60	126.70	134.46	1,418.57	669.22	568.27	84.9%
2025-06	46	67,122.00	31,091.42	36,030.58	-	30,593.92	4,516.01	-	920.65	1,459.17	783.27	665.09	84.9%
2025-07	61	86,482.00	48,974.14	37,507.86	-	35,882.21	1,502.00	-	123.65	1,417.74	614.88	588.23	95.7%
2025-08	43	57,338.00	30,254.42	27,083.58	-	24,402.71	2,726.00	1,540.00	1,494.87	1,333.44	629.85	531.69	84.4%
2025-09	45	62,862.00	31,736.14	31,125.86	-	24,481.60	3,539.79	-	3,104.47	1,396.93	691.69	544.04	78.7%
2025-10	52	66,984.00	34,130.40	32,853.60	-	27,238.40	3,582.00	-	2,033.20	1,288.15	631.80	523.82	82.9%
2025-11	57	79,126.00	37,556.45	41,569.55	-	28,299.89	11,534.00	-	1,735.66	1,388.18	729.29	496.49	68.1%
2025-12	57	78,934.00	41,858.86	37,075.14	-	33,492.59	5,770.00	2,970.00	782.55	1,384.81	650.44	535.48	82.3%
2026-01	62	86,694.00	45,431.03	41,262.97	-	35,842.89	3,228.00	-	2,192.08	1,398.29	665.53	578.11	86.9%
2026-02	39	55,116.00	29,173.07	25,942.93	-	19,753.86	-	-	6,189.07	1,413.23	665.20	506.51	76.1%
2026-03	36	81,817.20	45,844.05	35,973.15	-	13,991.47	-	-	21,981.68	2,272.70	999.25	388.65	38.9%
2026-04	33	75,366.90	-	75,366.90	-	-	-	-	75,366.90	2,283.85	2,283.85	-	0.0%
Totals	584	873,026.10	415,765.43	457,260.67	-	304,224.73	41,613.40	4,636.70	116,059.24	1,494.91	782.98	512.99	65.5%
MEDICARE ADVANTAGE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	32	44,416.00	19,764.38	24,651.62	1,424.00	15,262.91	7,964.71	-	(0.00)	1,388.00	770.36	476.97	61.9%
2025-06	40	55,826.00	30,247.62	25,578.38	-	21,985.38	3,593.00	-	-	1,395.65	639.46	549.63	86.0%
2025-07	48	66,986.00	35,804.37	31,181.63	-	23,913.76	6,382.87	-	885.00	1,395.54	649.62	498.20	76.7%
2025-08	35	45,918.00	23,933.94	21,984.06	-	16,953.24	3,012.73	100.00	2,118.09	1,311.94	628.12	481.52	76.7%
2025-09	48	68,582.00	36,506.99	32,075.01	-	26,728.61	5,341.46	-	4.94	1,428.79	668.23	556.85	83.3%
2025-10	45	63,262.00	35,532.33	27,729.67	-	23,741.95	2,835.00	-	1,152.72	1,405.82	616.21	527.60	85.6%
2025-11	40	52,296.00	28,050.32	24,245.68	-	20,498.47	4,370.45	-	(623.24)	1,307.40	606.14	512.46	84.5%
2025-12	45	65,016.00	34,509.49	30,506.51	-	23,617.72	309.07	-	6,579.72	1,444.80	677.92	524.84	77.4%
2026-01	36	48,600.00	25,826.00	22,774.00	(0.15)	17,057.69	2,544.00	-	3,172.46	1,350.00	632.61	473.82	74.9%
2026-02	33	50,545.90	24,091.13	26,454.77	(0.36)	13,499.23	-	-	12,955.90	1,531.69	801.66	409.07	51.0%
2026-03	27	61,557.10	26,995.59	34,561.51	-	7,216.00	-	-	27,345.51	2,279.89	1,280.06	267.26	20.9%
2026-04	19	40,757.60	5,083.47	35,674.13	-	951.23	-	-	34,722.90	2,145.14	1,877.59	50.06	2.7%
Totals	448	663,762.60	326,345.63	337,416.97	1,423.49	211,426.19	36,353.29	100.00	88,314.00	1,481.61	753.16	471.71	62.6%
INSURANCE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	14	19,534.00	844.46	18,689.54	-	10,711.08	6,200.46	-	1,778.00	1,395.29	1,334.97	765.08	57.3%
2025-06	21	25,984.00	-	25,984.00	-	18,245.97	6,238.03	-	1,500.00	1,237.33	1,237.33	868.86	70.2%
2025-07	41	47,720.00	-	47,720.00	-	28,833.11	15,972.19	-	2,914.70	1,163.90	1,163.90	703.25	60.4%
2025-08	39	44,574.00	1,397.09	43,176.91	-	32,669.71	6,712.04	-	3,795.16	1,142.92	1,107.10	837.68	75.7%
2025-09	19	25,954.00	691.80	25,262.20	-	14,187.93	8,770.20	-	2,304.07	1,366.00	1,329.59	746.73	56.2%
2025-10	23	26,098.00	1,169.60	24,928.40	-	17,941.97	3,430.72	-	3,555.71	1,134.70	1,083.84	780.09	72.0%
2025-11	19	24,572.00	505.71	24,066.29	-	14,825.00	4,681.48	-	4,559.81	1,293.26	1,266.65	780.26	61.6%
2025-12	18	23,274.00	-	23,274.00	0.10	10,331.40	-	-	12,942.50	1,293.00	1,293.00	573.97	44.4%
2026-01	15	21,622.00	-	21,622.00	-	9,585.42	-	-	12,036.58	1,441.47	1,441.47	639.03	44.3%
2026-02	22	29,044.00	818.11	28,225.89	-	10,283.04	-	-	17,942.85	1,320.18	1,283.00	467.41	36.4%
2026-03	12	29,460.60	-	29,460.60	-	4,599.93	-	-	24,860.67	2,455.05	2,455.05	383.33	15.6%
2026-04	2	5,314.90	-	5,314.90	-	-	-	-	5,314.90	2,657.45	2,657.45	-	0.0%
Totals	245	323,151.50	5,426.77	317,724.73	0.10	172,214.56	52,005.12	-	93,504.95	1,318.99	1,296.84	702.92	54.2%

12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

MEDICAID													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	13	17,762.00	10,207.41	7,554.59	-	5,914.59	-	-	1,640.00	1,366.31	581.12	454.97	78.3%
2025-06	1	1,226.00	-	1,226.00	-	-	-	-	1,226.00	1,226.00	1,226.00	-	0.0%
2025-07	5	5,984.00	2,996.87	2,987.13	-	1,543.13	-	-	1,444.00	1,196.80	597.43	308.63	51.7%
2025-08	6	8,738.00	4,774.28	3,963.72	-	2,639.72	-	-	1,324.00	1,456.33	660.62	439.95	66.6%
2025-09	8	8,886.00	3,955.01	4,930.99	-	2,064.99	1,440.00	-	1,426.00	1,110.75	616.37	258.12	41.9%
2025-10	6	6,104.00	3,952.78	2,151.22	-	2,151.22	-	-	-	1,017.33	358.54	358.54	100.0%
2025-11	6	7,006.00	3,609.32	3,396.68	-	1,982.68	-	-	1,414.00	1,167.67	566.11	330.45	58.4%
2025-12	8	6,114.00	3,231.08	2,882.92	-	1,782.92	-	-	1,100.00	764.25	360.37	222.87	61.8%
2026-01	9	10,310.00	5,777.96	4,532.04	-	3,072.04	-	-	1,460.00	1,145.56	503.56	341.34	67.8%
2026-02	1	1,314.00	-	1,314.00	-	-	-	-	1,314.00	1,314.00	1,314.00	-	0.0%
2026-03	3	6,858.40	1,611.68	5,246.72	-	463.72	-	-	4,783.00	2,286.13	1,748.91	154.57	8.8%
2026-04	6	10,255.50	-	10,255.50	-	-	-	-	10,255.50	1,709.25	1,709.25	-	0.0%
Totals	72	90,557.90	40,116.39	50,441.51	-	21,615.01	1,440.00	-	27,386.50	1,257.75	700.58	300.21	42.9%
MEDICAID MCO													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	9	12,108.00	6,797.00	5,311.00	-	4,266.62	1,044.38	-	-	1,345.33	590.11	474.07	80.3%
2025-06	5	4,814.00	2,217.12	2,596.88	-	2,596.88	-	-	-	962.80	519.38	519.38	100.0%
2025-07	16	22,298.00	13,499.84	8,798.16	-	8,798.16	-	-	-	1,393.63	549.89	549.89	100.0%
2025-08	11	12,952.00	7,692.04	5,259.96	-	4,159.96	-	-	1,100.00	1,177.45	478.18	378.18	79.1%
2025-09	12	13,156.00	7,546.40	5,609.60	-	5,409.60	-	-	200.00	1,096.33	467.47	450.80	96.4%
2025-10	9	11,028.00	8,101.01	2,926.99	-	2,926.99	-	-	-	1,225.33	325.22	325.22	100.0%
2025-11	8	11,224.00	6,707.57	4,516.43	-	3,056.43	-	-	1,460.00	1,403.00	564.55	382.05	67.7%
2025-12	6	8,826.00	3,505.30	5,320.70	-	1,904.70	-	-	3,416.00	1,471.00	886.78	317.45	35.8%
2026-01	7	10,590.00	5,965.53	4,624.47	-	3,404.47	-	-	1,220.00	1,512.86	660.64	486.35	73.6%
2026-02	8	10,454.00	3,877.01	6,576.99	-	2,128.99	-	-	4,448.00	1,306.75	822.12	266.12	32.4%
2026-03	8	17,957.10	1,602.70	16,354.40	-	459.20	-	-	15,895.20	2,244.64	2,044.30	57.40	2.8%
2026-04	3	7,074.80	-	7,074.80	-	-	-	-	7,074.80	2,358.27	2,358.27	-	0.0%
Totals	102	142,481.90	67,511.52	74,970.38	-	39,112.00	1,044.38	-	34,814.00	1,396.88	735.00	383.45	52.2%
PATIENT													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	23	21,364.00	-	21,364.00	-	1,906.00	19,258.00	-	200.00	928.87	928.87	82.87	8.9%
2025-06	31	23,884.00	830.47	23,053.53	-	3,771.53	16,882.00	-	2,400.00	770.45	743.66	121.66	16.4%
2025-07	38	36,524.00	808.23	35,715.77	-	4,644.77	25,334.00	-	5,737.00	961.16	939.89	122.23	13.0%
2025-08	26	20,670.00	-	20,670.00	-	865.00	17,380.00	-	2,425.00	795.00	795.00	33.27	4.2%
2025-09	31	25,884.00	-	25,884.00	-	3,891.34	19,054.52	-	2,938.14	834.97	834.97	125.53	15.0%
2025-10	21	17,806.00	-	17,806.00	-	4,176.00	11,566.00	-	2,064.00	847.90	847.90	198.86	23.5%
2025-11	35	39,714.00	714.65	38,999.35	-	5,533.19	24,608.00	-	8,858.16	1,134.69	1,114.27	158.09	14.2%
2025-12	26	28,850.00	3,170.82	25,679.18	-	6,651.18	15,728.00	-	3,300.00	1,109.62	987.66	255.81	25.9%
2026-01	35	27,956.00	1,517.20	26,438.80	-	1,377.82	17,114.00	-	7,946.98	798.74	755.39	39.37	5.2%
2026-02	22	23,740.00	-	23,740.00	-	200.00	-	-	23,540.00	1,079.09	1,079.09	9.09	0.8%
2026-03	27	43,396.50	-	43,396.50	-	2,637.40	-	-	40,759.10	1,607.28	1,607.28	97.68	6.1%
2026-04	41	84,866.60	-	84,866.60	-	-	-	-	84,866.60	2,069.92	2,069.92	-	0.0%
Totals	356	394,655.10	7,041.37	387,613.73	-	35,654.23	166,924.52	-	185,034.98	1,108.58	1,088.80	100.15	9.2%

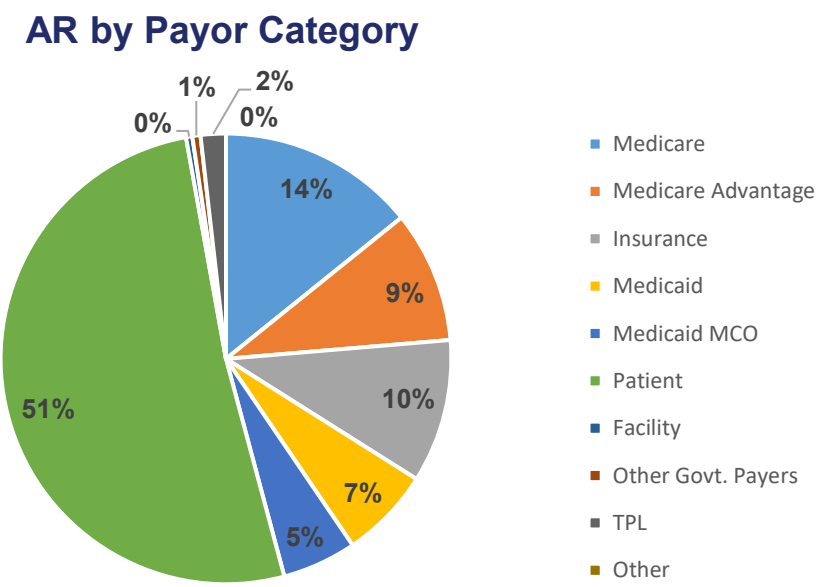
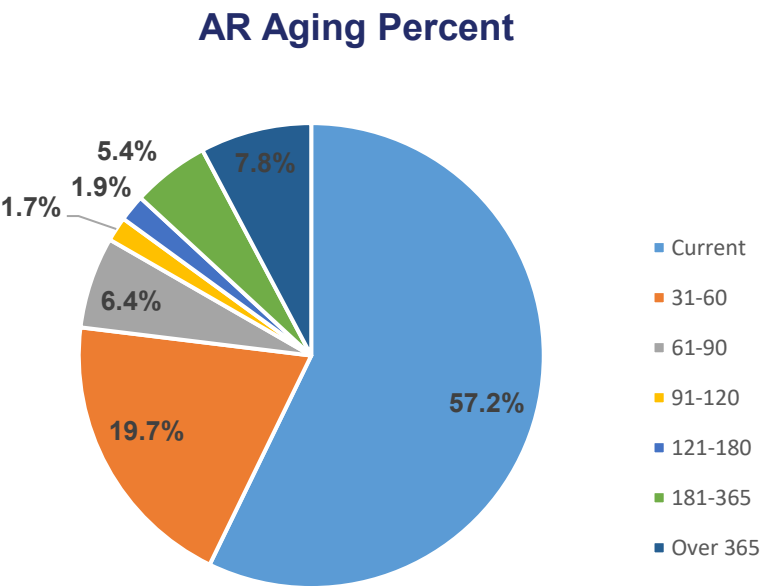
12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

FACILITY													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-06	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-07	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-08	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-09	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-12	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-01	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-02	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-04	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
OTHER GOVT. PAYERS													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	1	1,432.00	-	1,432.00	-	1,432.00	-	-	-	1,432.00	1,432.00	1,432.00	100.0%
2025-06	4	5,960.00	-	5,960.00	-	5,960.00	-	-	-	1,490.00	1,490.00	1,490.00	100.0%
2025-07	1	1,500.00	-	1,500.00	-	-	-	-	1,500.00	1,500.00	1,500.00	-	0.0%
2025-08	1	1,256.00	-	1,256.00	-	1,256.00	-	-	-	1,256.00	1,256.00	1,256.00	100.0%
2025-09	3	4,286.00	-	4,286.00	-	2,896.00	1,390.00	-	-	1,428.67	1,428.67	965.33	67.6%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	1	1,280.00	718.47	561.53	-	447.40	-	-	114.13	1,280.00	561.53	447.40	79.7%
2025-12	2	2,738.00	700.98	2,037.02	-	1,722.02	-	-	315.00	1,369.00	1,018.51	861.01	84.5%
2026-01	2	3,264.00	-	3,264.00	-	3,264.00	-	-	-	1,632.00	1,632.00	1,632.00	100.0%
2026-02	2	2,966.00	-	2,966.00	-	2,966.00	-	-	-	1,483.00	1,483.00	1,483.00	100.0%
2026-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-04	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	17	24,682.00	1,419.45	23,262.55	-	19,943.42	1,390.00	-	1,929.13	1,451.88	1,368.39	1,173.14	85.7%
TPL													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-05	4	4,568.00	-	4,568.00	-	1,498.00	1,422.00	-	1,648.00	1,142.00	1,142.00	374.50	32.8%
2025-06	4	4,630.00	-	4,630.00	-	4,034.80	-	-	595.20	1,157.50	1,157.50	1,008.70	87.1%
2025-07	4	5,720.00	728.64	4,991.36	-	3,561.46	-	-	1,429.90	1,430.00	1,247.84	890.37	71.4%
2025-08	1	2,460.00	-	2,460.00	-	-	-	-	2,460.00	2,460.00	2,460.00	-	0.0%
2025-09	3	4,020.00	-	4,020.00	-	1,336.00	-	-	2,684.00	1,340.00	1,340.00	445.33	33.2%
2025-10	3	3,106.00	-	3,106.00	-	1,806.00	-	-	1,300.00	1,035.33	1,035.33	602.00	58.1%
2025-11	5	5,838.00	801.56	5,036.44	-	4,796.44	-	-	240.00	1,167.60	1,007.29	959.29	95.2%
2025-12	1	200.00	-	200.00	-	-	-	-	200.00	200.00	200.00	-	0.0%
2026-01	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-02	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-04	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	25	30,542.00	1,530.20	29,011.80	-	17,032.70	1,422.00	-	10,557.10	1,221.68	1,160.47	681.31	58.7%

OUTSTANDING AR AGING BY PAYOR CATEGORY

AGING BY AGING DATE & CURRENT PAYOR

Current Payor	Current	31-60	61-90	91-120	121-180	181-365	Over 365	Total
Medicare	81,781.75	805.34	1,372.00	-	1,430.00	6,434.00	-	91,823.09
Medicare Advantage	28,321.24	18,455.00	200.00	1,890.00	5,064.00	3,083.51	4,084.00	61,097.75
Insurance	31,548.46	14,950.18	4,364.95	3,569.31	(32.10)	4,220.93	7,927.24	66,548.97
Medicaid	23,284.82	8,742.95	2,870.00	(753.28)	-	4,559.56	3,567.24	42,271.29
Medicaid MCO	17,814.90	9,589.32	2,954.80	-	1,456.00	-	2,632.00	34,447.02
Patient	180,628.33	73,008.18	29,406.28	468.85	5,214.73	12,478.32	30,490.45	331,695.14
Facility	1,480.00	-	-	1,436.00	-	-	-	2,916.00
Other Govt. Payers	315.00	114.13	-	315.00	119.11	1,500.00	1,404.00	3,767.24
TPL	4,486.00	1,900.00	-	4,118.00	(1,260.00)	2,460.00	-	11,704.00
Other	-	-	-	-	-	-	-	-
Total	369,660.50	127,565.10	41,168.03	11,043.88	11,991.74	34,736.32	50,104.93	646,270.50



ACCOUNTS RECEIVABLE RECONCILIATION REPORT

Month	Beginning A/R	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Ending A/R
2026-01	634,992.20	296,818.00	84,521.38	212,296.62	(12.02)	95,890.49	62,711.44	(830.01)	689,528.92
2026-02	689,528.92	146,294.70	88,329.69	57,965.01	(10.00)	85,609.05	74,154.93	(1,340.00)	589,079.95
2026-03	589,079.95	255,174.00	81,054.99	174,119.01	(6.15)	83,343.56	29,677.66	(3,170.00)	653,353.89
2026-04	653,353.89	254,196.40	120,393.45	133,802.95	19.31	94,535.28	46,431.75	(100.00)	646,270.50
FY Total	634,992.20	952,483.10	374,299.51	578,183.59	(8.86)	359,378.38	212,975.78	(5,440.01)	646,270.50



The Stark Collection Agency
PO Box 45710
Madison, WI 53744-5710
833-669-6600

New Business Report

City of Lake Geneva EMS

Listings Through 5/27/2026

Collaborate. Innovate. Elevate.

608EMS-CUR

#	Account #	Client #	Date Listed	Amount Listed
1	25-E2663418	608EMS-CUR	5/6/2026	\$290.00
2	25-E5215425	608EMS-CUR	5/6/2026	\$1,500.00
3	25-E3872332	608EMS-CUR	5/6/2026	\$200.00
4	25-E3872297	608EMS-CUR	5/6/2026	\$275.00
5	25-E3724187	608EMS-CUR	5/6/2026	\$1,204.78
6	25-E3722537	608EMS-CUR	5/6/2026	\$290.00
7	25-E3336773	608EMS-CUR	5/6/2026	\$778.68
8	25-E3074831	608EMS-CUR	5/6/2026	\$117.45
9	25-E3074857	608EMS-CUR	5/6/2026	\$1,224.00
10	25-E3033445	608EMS-CUR	5/6/2026	\$1,508.00
11	25-E2941141	608EMS-CUR	5/6/2026	\$200.00
12	26-E62233	608EMS-CUR	5/6/2026	\$200.00
13	25-E2732950	608EMS-CUR	5/6/2026	\$1,290.00
14	25-E5215612	608EMS-CUR	5/6/2026	\$200.00
15	25-E2663449	608EMS-CUR	5/6/2026	\$200.00
16	25-E2663396	608EMS-CUR	5/6/2026	\$718.72
17	25-E2328505	608EMS-CUR	5/6/2026	\$1,442.00
18	25-E1700964	608EMS-CUR	5/6/2026	\$1,440.00
19	25-E1645327	608EMS-CUR	5/6/2026	\$215.00
20	26-E137144	608EMS-CUR	5/6/2026	\$200.00
21	26-E137194	608EMS-CUR	5/6/2026	\$1,368.00
22	26-E77936	608EMS-CUR	5/6/2026	\$1,304.00
23	26-E62084	608EMS-CUR	5/6/2026	\$1,500.00
24	26-E62014	608EMS-CUR	5/6/2026	\$1,500.00

25	26-E62266	608EMS-CUR	5/6/2026	\$1,280.00
26	25-E2733199	608EMS-CUR	5/6/2026	\$200.00
27	26-E258532	608EMS-CUR	5/6/2026	\$1,302.00
28	25-E1552121	608EMS-CUR	5/6/2026	\$550.00
29	25-E1452337	608EMS-CUR	5/6/2026	\$290.00
30	25-E1434155	608EMS-CUR	5/6/2026	\$200.00
31	25-E1406943	608EMS-CUR	5/6/2026	\$1,500.00
32	25-E1405180	608EMS-CUR	5/6/2026	\$315.00
33	26-E258653	608EMS-CUR	5/6/2026	\$1,454.00
34	25-E5440596	608EMS-CUR	5/6/2026	\$1,230.00
35	25-E5440530	608EMS-CUR	5/6/2026	\$1,504.00
36	25-E5440560	608EMS-CUR	5/6/2026	\$200.00
37	25-E5440501	608EMS-CUR	5/6/2026	\$200.00
38	26-E258616	608EMS-CUR	5/6/2026	\$1,462.00
39	25-E5215454	608EMS-CUR	5/6/2026	\$1,504.00
40	26-E258561	608EMS-CUR	5/6/2026	\$1,292.00
41	24-E1374527	608EMS-CUR	5/6/2026	\$1,492.00
42	26-E258475	608EMS-CUR	5/6/2026	\$200.00
43	26-E258481	608EMS-CUR	5/6/2026	\$1,450.00
44	26-E137185	608EMS-CUR	5/6/2026	\$1,502.00
45	25-E5440572	608EMS-CUR	5/6/2026	\$1,524.00
46	25-E5440538	608EMS-CUR	5/6/2026	\$1,450.00
47	25-E5440563	608EMS-CUR	5/6/2026	\$1,476.00
48	26-E436598	608EMS-CUR	5/6/2026	\$1,238.00
49	26-E293502	608EMS-CUR	5/6/2026	\$1,526.00
50	26-E258828	608EMS-CUR	5/6/2026	\$1,502.00
51	26-E78045	608EMS-CUR	5/6/2026	\$1,306.00
52	25-E1548554	608EMS-CUR	5/6/2026	\$315.00
53	26-E258582	608EMS-CUR	5/6/2026	\$200.00

\$48,829.63

Number Listed	#	53
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Amount Listed	\$	\$48,829.63
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The Stark Collection Agency
PO Box 45710
Madison, WI 53744-5710
833-669-6600

Collection Statement

City of Lake Geneva EMS

Collaborate. Innovate. Elevate.

Payments Through

5/27/2026

CITY OF LAKE GENEVA EMS
626 GENEVA ST
ATTN: COMPTROLLER
LAKE GENEVA WI 53147

INVOICE DETAILS

Invoice #	Period End Date	Client #	Invoice Amount
33155	5/27/2026	608EMS-CUR	0.00
			0.00

608EMS-CUR

Invoice #: 33155

*** PAID TO AGENCY ***

Date	Active	Account #/ Client Acct #	Date Listed	Total Paid	Due Agency	Due You	Pay	Unpaid Balance
05/11	☒	1138090 24-E225313	4/4/2025	\$20.00	\$3.80	\$16.20	A	\$25.30
Payment Applied to								
				Balance Type	Amount Paid	Due You	Due Agency	
				Principal	20.00	16.20	3.80	
				TOTALS	20.00	16.20	3.80	

05/13	☐	1206830 25-E1434053	2/2/2026	\$200.00	\$38.00	\$162.00	A	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	200.00	162.00	38.00		
			TOTALS	200.00	162.00	38.00		
05/11	☒	1143470 24-E615297	4/30/2025	\$75.20	\$14.29	\$60.91	A	\$676.80
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	75.20	60.91	14.29		
			TOTALS	75.20	60.91	14.29		
05/14	☒	C832993 20116406	6/18/2021	\$105.00	\$19.95	\$85.05	T	\$424.89
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	105.00	85.05	19.95		
			TOTALS	105.00	85.05	19.95		
05/14	☒	C876821 LGWI-21-1326:1	1/12/2022	\$649.00	\$123.31	\$525.69	T	\$509.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	649.00	525.69	123.31		
			TOTALS	649.00	525.69	123.31		
05/14	☐	C931265 LGWI-22-0364:1	9/27/2022	\$647.00	\$122.93	\$524.07	T	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	647.00	524.07	122.93		
			TOTALS	647.00	524.07	122.93		
05/21	☒	1011496 LGWI-23-0389:1	9/27/2023	\$304.89	\$57.93	\$246.96	T	\$208.72
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	304.89	246.96	57.93		
			TOTALS	304.89	246.96	57.93		

05/04	☒	1011511 LGWI-22-1865:1	9/27/2023	\$5.00	\$0.95	\$4.05	A	\$394.55
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	5.00	4.05	0.95		
			TOTALS	5.00	4.05	0.95		
05/04	☒	1030960 LGWI-22-1865:2	12/19/2023	\$5.00	\$0.95	\$4.05	A	\$952.90
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	5.00	4.05	0.95		
			TOTALS	5.00	4.05	0.95		
05/22	☒	1060421 LGWI-23-1311:1	5/2/2024	\$24.82	\$4.72	\$20.10	A	\$297.58
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	24.82	20.10	4.72		
			TOTALS	24.82	20.10	4.72		
05/18	☒	1149445 24-E1010460	5/29/2025	\$25.00	\$4.75	\$20.25	A	\$613.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	25.00	20.25	4.75		
			TOTALS	25.00	20.25	4.75		
05/19	☐	1149453 24-E1229778	5/29/2025	\$126.90	\$24.11	\$102.79	R	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	126.90	102.79	24.11		
			TOTALS	126.90	102.79	24.11		
05/21	☒	1166930 25-E467202	8/29/2025	\$80.00	\$15.20	\$64.80	A	\$517.05
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	80.00	64.80	15.20		
			TOTALS	80.00	64.80	15.20		

05/07	☐	1015328 LGWI-23-0417:1	10/17/2023	\$160.94	\$30.58	\$130.36	T	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	160.94	130.36	30.58		
			TOTALS	160.94	130.36	30.58		
05/11	☒	1149445 24-E1010460	5/29/2025	\$25.00	\$4.75	\$20.25	A	\$638.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	25.00	20.25	4.75		
			TOTALS	25.00	20.25	4.75		
04/27	☒	1149445 24-E1010460	5/29/2025	\$25.00	\$4.75	\$20.25	A	\$688.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	25.00	20.25	4.75		
			TOTALS	25.00	20.25	4.75		
05/01	☐	1211795 25-E3278358	2/24/2026	\$200.00	\$38.00	\$162.00	X	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	200.00	162.00	38.00		
			TOTALS	200.00	162.00	38.00		
04/21	☐	1220261 25-E1405014	3/27/2026	\$866.00	\$164.54	\$701.46	X	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	866.00	701.46	164.54		
			TOTALS	866.00	701.46	164.54		
04/30	☐	C879749 2063441	1/28/2022	\$150.00	\$28.50	\$121.50	T	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	150.00	121.50	28.50		
			TOTALS	150.00	121.50	28.50		

05/26	☒	C908979 LGWI-21-1176:1	6/15/2022	\$75.00	\$14.25	\$60.75	R	\$51.27
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Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	75.00	60.75	14.25
TOTALS	75.00	60.75	14.25

05/22	☒	C957143 LGWI-22-0724:1	1/18/2023	\$30.00	\$5.70	\$24.30	A	\$170.00
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Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	30.00	24.30	5.70
TOTALS	30.00	24.30	5.70

05/04	☒	1149445 24-E1010460	5/29/2025	\$25.00	\$4.75	\$20.25	A	\$663.00
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Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

05/14	☐	1166927 24-E1450317	8/29/2025	\$175.40	\$33.33	\$142.07	T	\$0.00
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Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	175.40	142.07	33.33
TOTALS	175.40	142.07	33.33

04/27	☐	1206823 25-E1419848	2/2/2026	\$200.00	\$38.00	\$162.00	A	\$0.00
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Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	200.00	162.00	38.00
TOTALS	200.00	162.00	38.00

Totals:	\$4,200.15	\$798.04	\$3,402.11
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*** PAID DIRECT ***

Date	Active	Account #/ Client Acct #	Date Listed	Total Paid	Due Agency	Due You	Pay	Unpaid Balance
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05/11	☐	1211718 25-E3724193	2/24/2026	\$17.55	\$3.33	\$14.22	D	\$63.76
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	17.55	14.22	3.33		
			TOTALS	17.55	14.22	3.33		
05/21	☒	1060428 LGWI-23-0962:1	5/2/2024	\$106.70	\$20.27	\$86.43	D	\$297.97
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	106.70	86.43	20.27		
			TOTALS	106.70	86.43	20.27		
05/11	☐	1166920 25-E786190	8/29/2025	\$108.31	\$20.58	\$87.73	D	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	108.31	87.73	20.58		
			TOTALS	108.31	87.73	20.58		
05/11	☐	1211711 25-E1612062	2/24/2026	\$123.93	\$23.55	\$100.38	D	\$0.00
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	123.93	100.38	23.55		
			TOTALS	123.93	100.38	23.55		
05/21	☒	1172414 25-E1017559	9/26/2025	\$564.01	\$107.16	\$456.85	D	\$143.89
Payment Applied to								
			Balance Type	Amount Paid	Due You	Due Agency		
			Principal	564.01	456.85	107.16		
			TOTALS	564.01	456.85	107.16		
Totals:				\$920.50	\$174.89	\$745.61		

	Total Amount Paid	Total Agency Fees	Total Due Client
Grand Totals:	\$5,120.65	\$972.93	\$4,147.72

ACH CREDIT:	\$3,227.22
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Payment Types A=ACH DEBIT D=Direct R=CHARGE T=TAX INTERCP X=Check

Thank you for your continued business. ACH Credits will be deposited within 3 business days of this statement.

Amounts due to Agency are due upon receipt. You may receive a "Return Report" indicating we have either taken payment in full or a settlement in full but the money due you is not reported on this statement. If the payment from the debtor was made by personal check we hold that payment for 2 weeks to be sure it clears.



316 W. Washington Ave., Suite 600
Madison, WI 53703
(608) 833-9595
www.lwmmi.org

2025 SAFETY EQUIPMENT GRANT PROGRAM GUIDELINES

WHO IS ELIGIBLE TO PARTICIPATE?

All League Insurance members currently purchasing workers' compensation insurance as of June 30, 2025.

HOW IS THE AMOUNT OF THE LWMMI GRANT DETERMINED?

With a minimum of \$600, members will receive up to 4% of the workers' compensation premium listed on their current in force policy.

WHAT IS THE GOAL OF THE GRANT?

League Insurance knows how tight budgets are. This grant is designed to help with the purchase of equipment that has the potential to prevent employee injuries and at the same time help reduce your losses and experience modification factor.

WHAT EQUIPMENT IS ELIGIBLE or ANY SUGGESTIONS?

Within broad guidelines, it is really up to you. Included is a safety equipment list that we believe would be helpful in any municipal workplace. This list is by no means all inclusive – we want our members to use this money to help with their specific safety needs.

WE PURCHASED OUR EQUIPMENT – NOW WHAT?

Complete the application including appropriate documentation and return it to the address on the form or complete the application online at our website.

WHAT ARE IMPORTANT DATES?

Only purchases between July 1, 2025 and June 30, 2026 are eligible – remember, this is for new equipment – not equipment already purchased prior to July 1, 2025.

HOW LONG DO WE WAIT TO RECEIVE OUR REIMBURSEMENT?

Less than 30 days.

WHO DO WE CONTACT WITH QUESTIONS?

For questions on the process, contact League Insurance:

608-833-9595

service@lwmmi.org

For questions on safety equipment, contact loss control consultant:

Clark MacAlpine at United Heartland

clark.macalpine@unitedheartland.com or 262-787-7406

Attachment 1 – Application

Attachment 2 – List of Safety Equipment

2025 League Insurance Safety Equipment Grant

The following is a list of equipment that your leadership team may wish to consider as it evaluates how to take advantage of the safety grant. It is intended only as a list to generate some initial ideas of equipment that could be acquired for the purpose of preventing employee injuries. Your teams may discuss other equipment options that would best serve your municipality's particular needs. All cost information in this document is provided only as an approximation based upon website estimates. The equipment makes/models listed below are only examples to provide examples, please contact your local distributor for more information about the equipment's specifications and to obtain a cost estimate.

PUBLIC WORKS & WATER

DPW- Lift Gates	
Lift gate attachments for various sizes of trucks that help reduce the exposure of lifting equipment.	
Tommy Gate G2 Series Cost: \$2,000.00	https://www.tommygate.com
Maxon Gate Lifts	https://www.maxonlift.com/
Anthony Liftgates ALB Cost: Call for Quote: 800.482.0003	https://www.anthonyliftgates.com/Liftgates/Pickup-Van-Stake-Body
Gorilla- Lift Cost: \$200	https://www.gorilla-lift.com/gorillalift.php
DPW- Manhole Cover Lifts	
Lifts and lift attachments for various sizes of manhole covers that help to reduce the exposure of lifting by allowing for easy and safe removal.	
Liquid Waste Industries T-Lift Manhole Cover Lifter Cost: \$150	http://www.lwiinc.com/manhole-cover-lifter-t-lift/
Industrial Magnetics MCL3000W06 **Dolly ONLY Cost: \$550	https://www.magnetics.com/product.asp?ProductID=7
US Saws ROBOTRON- 3 Magnets Cost: \$785	https://www.ussaws.com/magnetic-lifting/break-and-take-magnets/break-n-take-systems/robotron.html
US Saws Break 'N Take- 4. Magnets Cost: \$675	https://www.ussaws.com/magnetic-lifting/break-and-take-magnets/break-n-take-systems/break-n-take.html
US Saws Curved Heavy Duty Collapsible Steel Dolly w/ 8" Hard Wheels & Heavy Duty Magnet Cost: \$1,275	https://www.ussaws.com/magnetic-lifting/magnet-dolly-systems/magnet-dolly-kits/heavy-duty-dolly-heavy-duty-magnet.html
Bigs Easy Lift w/ Small Wheels w/o AHP01 Cost: \$600	http://www.bigseasylift.com/
Bigs Easy Lift w/ Large Wheels w/ LHE02 w/MAG02 Cost: \$1,600	http://www.bigseasylift.com/
Pollard Water Magnetic Manhole Cover Lift System Cost: \$1,000	https://www.pollardwater.com/pages_product/MCL660X2MagneticManholeCoverLifter.asp
Rock Mills The Lifter Cost: \$3,995	http://www.rockmillsent.com/the-lifter/

Our safety evaluations, reports and recommendations are made solely to assist your organization in reducing hazards and the potential of hazards and accidents. These recommendations were developed from conditions observed and information provided at the time of our visit. They do not attempt to identify every possible loss potential, hazard or risk, nor do they guarantee that workplace accidents will be prevented. These safety evaluations, reports and recommendations are not a substitute for ongoing, well-researched internal safety and risk management programs. This report does not warrant that the property inspected and its operations are compliant with any law, rule or regulation.

DPW- Valve & Hydrant Exercisers

Valve exercisers with torque controls that protect valves from costly damage due to use of excessive force and torque absorption that virtually eliminated worker injury and fatigue.

Wachs Utility Products	https://turnvalves.com/
Hurco Technologies SD800 Cost: \$9,250	http://hurcotech.com/
Hurco Technologies SD400 Cost: \$6,750	http://hurcotech.com/
Ohio Power Tool Valve Exerciser 98001 Cost: \$6,900	https://www.ohiopowertool.com/p-4913-wheeler-rex-valvemaster-portable-valve-exerciser-98001.aspx
Valve Boss Model 70 Cost: Call for Quote: 225.226.8668	http://www.valveboss.com/Valve_Products.html
HydroVerge – Hydrant Buddy	https://hydroverge.com/products/hydrant-buddy

DPW- Lifts

Lift table for small engine repairs that helps reduce the exposure of lifting equipment and awkward postures and lifts to transport loads and maneuvers work materials from a lowered position to an ergonomic height.

Handy-Lift Electric Multi Lift Cost: \$1,200	https://handy-lift.com/home
Handy-Lift Manual Multi Lift Cost: \$750	https://handy-lift.com/home
Northern Tool Roughneck Hydraulic Table Cart Cost: \$200	http://www.northerntool.com/
Northern Tool Vestil Hydra Lift Cost: \$600 - \$800	http://www.northerntool.com/

DPW- Lawn Mower & Motorcycle Jack

Modified floor jacks or motorcycle jacks used to hold cutting edges.

Lawn Mower Lifts (Pro-Lift, VOUNOT, MoJack, etc.)	https://www.electronicshub.org/best-lawn-mower-lift/ https://www.grainger.com/product/PRO-LIFT-Lawn-Mower-Lift-500-lb-Lifting-54HH38 https://www.harborfreight.com/automotive/lifts-cranes-stands/motorcycle-atv-mower-lifts/mower.html
Garage, Equipment, UTV/ATV, Motorcycle Lifts (Vivohome, RUTU, Big Red, APlusLift)	https://gigawheels.com/best-utv-garage-lift/ https://www.huntorshred.com/post/utv-lift-kits

DPW- Tire Step

Tire step for stable access to elevated spot on vehicles, such as engines, preventing strains from over reaching, or overexertion.

Lock n Climb	https://truckingladders.com/
Hitch Mate TireStep Cost: \$50	http://www.hitchmate.com/
Big Truck Tire Step Standard One-Step Cost: \$170	https://www.bigtrucktirestep.com/

Our safety evaluations, reports and recommendations are made solely to assist your organization in reducing hazards and the potential of hazards and accidents. These recommendations were developed from conditions observed and information provided at the time of our visit. They do not attempt to identify every possible loss potential, hazard or risk, nor do they guarantee that workplace accidents will be prevented. These safety evaluations, reports and recommendations are not a substitute for ongoing, well-researched internal safety and risk management programs. This report does not warrant that the property inspected and its operations are compliant with any law, rule or regulation.

DPW- Double Harness

Ergonomically friendly double harness for holding trimmers, brush cutters, etc. to allow for better weight distribution and helping reduce operator fatigue.

STIHL Double Shoulder Harness Cost: \$25	https://www.stihlusa.com/products/trimmers-and-brushcutters/straps-and-harnesses/
STIHL Universal Double Shoulder Harness Cost: \$65	https://www.stihlusa.com/products/trimmers-and-brushcutters/straps-and-harnesses/

DPW- Cutting Carts

Cut off saw wheel adapters that offer improved handling and allow the saw to be pushed upright to avoid operator bending.

STIHL Cutquik® Cart Cost: \$370	https://www.stihlusa.com/products/cut-off-machines/cut-off-machine-accessories/machcart/
Husqvarna KV 760 Cost: \$850	https://www.husqvarnacp.com/us/accessories/cutting-carts/

DPW- Picnic Table/Bleacher Transporter

Using a designated picnic table/bleacher transporter or mower attachment that allows for single person operation and reduces lifting injuries.

Indesco Picnic Table Transporter Cost: \$525	http://www.indescoop.com/default.htm
Indesco Bleacher Transporter Cost: \$1,855	http://www.indescoop.com/default.htm
Kay Park Recreation Jiffy Mover System Cost: \$1,200 - \$3,300	http://catalog.kaypark.com/viewitems/aluminum_bleachers_elevated_non-elevated/jiffy-mover-system-makes-bleachers-mobile

DPW- Grave Digging Tools

Tools/equipment used to prevent manual digging.

STM BOKI Grave Digger Cost: Email for Quote: sales@st-mach.com	http://www.st-mach.com/product-category/boki-grave-digger/
CAT 300.9 D Mini Hydraulic Excavator Cost: Call for Quote: 888.614.4328	http://www.cat.com/en_US/products/new/equipment/excavators/mini-excavators.html
CAT 303.5 E CR Mini Hydraulic Excavator Cost: Call for Quote: 888.614.4328	http://www.cat.com/en_US/products/new/equipment/excavators/mini-excavators.html

DPW- Asphalt Patch Mix Heater

Equipment designed with hydraulics to ease operator use by lowering patch mix to a workable height, reducing shoulder and back injuries.

Daigle Brothers Hot Patch Cost: Call for Quote: 715.453.4999	http://www.daiglebrothers.com/hotpatch.htm
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DPW- Brush Grapppler

Equipment designed with hydraulics to ease operator use by grappling material to hold and stabilize it, reducing the need for manual material handling.

Toro Grapple Rake (22521) Cost: Call for Quote: 800.6541882	https://www.toro.com/en/rental/compact-utility-attachments/grapple-rake-22521
Land Pride SGC0548 Claw Grapples Cost: Call for Quote: 785.823.3275	https://www.landpride.com/products/592/sgc0548-claw-grapples
Land Pride SGS15 Skeleton Grapples Cost: Call for Quote: 785.823.3275	https://www.landpride.com/products/421/sgs15-series-skeleton-grapples

Work Zone / Traffic Control Devices (Signs, Flashers, Cones, Barrels, Barricades, Work Zone PPE, etc.)

Barricade Flasher	https://www.barricadeflasher.com/
Traffic Safety Warehouse	https://www.trafficsafetywarehouse.com/

Confined Space (Access Systems, Gas Meters, etc)

Grainger	https://www.grainger.com/
MSA	https://us.msasafety.com/

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Fall Protection (Harnesses, Fall arrest, etc.)	
3M	https://www.3m.com/3M/en_US/fall-protection-us/products/harnesses/
Fall Protection Pros	https://www.fallprotectionpros.com/
Personal Protective Equipment	
Thomasnet	https://www.thomasnet.com/
Sign Pullers & Skid Steer Attachments	
Sign Pullers	JackJaw® Construction Accessories Inc.

POLICE DEPARTMENT

PD- Combative Individuals	
Contact your radio/communication technology supplier for information about integration and compatibility with your current systems.	
The Wrap	www.CommandSourcing.com
PD- Body Cameras	
Contact your radio/communication technology supplier for information about integration and compatibility with your current systems.	
Various Suppliers based on technology requirements. Contact the individual vendor to review technical specs and for a quote.	https://www.police1.com/police-products/body-cameras/
PD – Tactical / Utility / Ballistic Equipment	
Various types of tactical gear, equipment, and accessories which protect officers during the course of their duties.	
Vests, Body Armor, Front & Rear Trauma Plates, helmets, shields, and related equipment & gear.	Various Suppliers of your choice.
Medical Gear and go-bags such as quick-clot trauma dressings and tourniquets.	Various suppliers of your choice.
Barska Loaded Gear VX-100 Tactical Vest Cost: \$110	http://www.lapolicygear.com/barska-bi12016-vx-100.html
Blackhawk Urban Assault Tactical Vest Cost: \$110	https://www.copsplus.com/blackhawk-urban-assault-tactical-vest
GH Armour Systems Tactical Outer Custom Carrier Cost: \$170	https://www.copsplus.com/gh-armor-systems-toc-tactical-outer-custom-carrier
Boston Leather Police Suspenders Cost: \$50	https://www.copsplus.com/boston-leather-leather-police-suspenders
High Speed Gear Low Drag Suspenders Cost: \$40	https://www.copsplus.com/high-speed-gear-high-speed-low-drag-suspenders
PD – Other Equipment Options	
Other equipment based on your specific needs. May include such things as: Safety Vests, Wearable Safety Lights, Traffic cones, etc.	Various Suppliers of your choice.
LifeVac	https://lifevac.net
The Wrap restraint system	https://www.saferestrains.com/the-wrap-safety-restraint

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FIRE DEPARTMENT / EMS

FD/EMS- Patient Lifting Devices

Patient cots, power loaders, and stair chairs that reduce patient lifting exposure and injuries to the caregiver and patient.

Stryker Powered System	https://www.stryker.com/us/en/portfolios/medical-surgical-equipment/emergency-patient-transport.html
Stryker Stair-PRO	https://ems.stryker.com/en
Ferno POWERFlexx® Powered Cot	https://ferno.com/us
Ferno EZ-Glide® Evacuation Stair Chair	http://www.fernoems.com/products/ambulance-cots/cots

FD/EMS – Patient Transfer, Transport Devices (Equipment used in confined & inaccessible areas)

Doty Belt Patient Handling Kit Pro & Products	Patient Handling Kit Doty Belt
Binder Patient Handling & Transfer Products	www.phaseintl.com
Binder Lift 2.0 **15% exclusive discount for League-insured members**	https://www.phaseintl.com/binder-lift
Binder Transfer **15% exclusive discount for League-insured members**	https://www.phaseintl.com/binder-transfer
IndeeLift Assist	https://indeelift.com/product/human-floor-lift-ems/
Raizer Lift Assist	https://raizer.us/ https://kohllsrx.com/home-medical-equipment/lifts-assists/liftup-products/raizer/
MegaMover Transport	https://www.life-assist.com/products/details/939/graham-megamover-transport-units/
MegaMover Transport Chair	https://www.life-assist.com/products/details/1446/graham-megamover-transport-chair/
TitanPC	https://www.life-assist.com/products/details/2189/taylor-titanpc-soft-stretcher/
Titan Chair	https://www.life-assist.com/products/details/2287/taylor-titanchair/

FD/EMS - Chest Compression Devices

LUCAS – Chest Compression System	https://www.stryker.com/us/en/emergency-care/products/lucas-3.html
Lifeline	https://www.defibtech.com/products/lifeline-arm-acc/

Thermal Imaging Cameras

FLIR – K1	https://www.flir.com/products/k1/?vertical=public+safety&segment=solutions
FLIR – K2	https://www.flir.com/products/k2/?vertical=public+safety&segment=solutions

Fire Hose Rollers

RollnRack	https://www.rollnrack.com/product/power-roller/
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Other EMS Equipment (Various other type of equipment based on your specific needs. Examples would include safety vests, wearable safety lights, traffic cones, pocket masks, overdose meds, etc.)

Rip-away safety vests	https://fireninja.com/shop/ols/products/ultrabright-red-fire-public-safety-vest-ltr-red-fr-pbl1
Traffic cones, collapsible and non-collapsible	https://www.trafficsafetystore.com/traffic-cones/28-inch-economy-cones#CE28RC64
Wearable Safety Lights	https://www.guardianangeldevices.com/p/white-red-wearable-safety-light-/

FD/EMS- Other Types of Patient Lifts (More common for use in Nursing Homes / Long Term Care Facilities)

Camel Lift	https://mangarhealth.com/us/store/product/safe-patient-lifting/camel-lifting-cushion/
Elk Lift	https://mangarhealth.com/us/store/product/safe-patient-lifting/elk-lifting-cushion/
HoverTech	https://hovermatt.com/products/hoverjack-air-patient-lift/

GENERAL MUNICIPALITY / ADMINISTRATION FACILITIES

General	
AED	https://www.aed.com/ https://www.cardiopartners.com/

*The following is a list of equipment that can assist in reducing injury exposure potential for employees who perform various job tasks. This is not an all-encompassing list. There are multiple vendors, and we do not recommend any specific vendor. This list is designed to inform you of the various products and options available on the marketplace.

**The below prices are subject to change and reflect the manufacturers' suggested retail price. Certain vendors may offer special rates or discounted pricing to League Insurance or United Heartland Policy Holders. Contact your local sales representative for further information.

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MEMORANDUM

To: Comptroller

From: John Peters, Fire Chief 

Date: 5.22.26

Re: Credit Account – 48510-Fire Dept. Donations

Find included check #1668 from Lake Geneva Jaycees Inc, in the amount of \$4500.00. The monies should be applied to Account 11-22-00-48510 as a Fire Department donation.

City of Lake Geneva
626 Geneva St
Lake Geneva WI 53147 262-248-3673

Receipt No: 7.000002725 May 4, 2026

LG BID FD DONATION

DONATIONS
LG BID FD DONATION 5,000.00 ✓
11-22-00-48510
FIRE DEPT DONATIONS

Total: 5,000.00
=====

City Checks
Check No: 1097 5,000.00
Payor:
LG BID
Total Applied: 5,000.00

Change Tendered: .00
=====

05/04/2026 2:47 PM



Badger High School

Atza
Higgin

Eddie Livs

Ethan
Priester

Michael
Cannon

Dear Chief Dennis & Team,

John Dato

Trinity Sperandeo
Alex Racine

Eliza
Carter

W. A. O. H. O. A.

Ethan Boringa

Nick Boringa

Congratulations on winning 1st place
Judge's Choice at the Burger Throwdown!
Thank you for competing and
supporting the Badger High School
ProStart program!

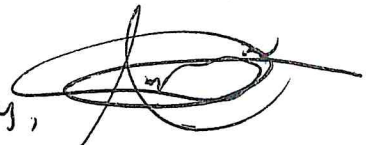
Faith Patyle

Cara C

Griselda
Castro

Sincerely,

Mrs. Julie Lutz





Dear Lake Geneva Fire Fighters,
I am writing this to wholeheartedly thank you for your generous Scholarship of \$500. It meant a lot to me and my family to have been selected for this opportunity.

I intend to major in both Economics and Political Science at UW Madison. I want to later pursue a career in law to protect individual rights and fight government overreach. Thanks to you all, I am closer to this goal.

Through winning the Lake Geneva Fire Fighters Association Fire Service Scholarship, my financial

burden has been reduced. This allows me to focus more on extracurriculars and pursuing academic success. I hope to one day be able to give back to my community just as you all have with me.

Respectfully, Jackson
J. L. L.

Fire Fighters

Thank you so much for
acknowledging Greg's contributions
to the Fire dept. and first responders
We have lost someone very special... unit.

Thank you for sharing our grief.
The family so appreciated the
Flowers and Flag you provided.
Thank you for all the good
you do!

Peace, the Ripp Family