

LAKE GENEVA PUBLIC LIBRARY

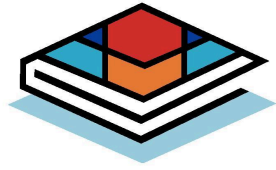
Library Strategic Planning Committee Meeting

Date: Thursday, September 4, 2025
Time: 3:00 p.m.
Place: Lake Geneva Public Library, Smith Meeting Room
918 W Main Street, Lake Geneva, WI 53147

Library
Director: Emily Kornak

MINUTES

1. Chair Brookes called the meeting to order at 3:00 p.m.
2. Roll call and introduction of guests: Brookes, Kundert, Kersten, Dinan, Gramm, Lyon, Rodriguez present. Also present: Kornak
3. Landmarking and historical preservation update: Brookes reported that the landmarking process was moving forward slowly but has the assistance of the Building and Zoning Administrator (Renee Hanlon) which has been very helpful. City ordinance change needed before a landmarking nomination can happen.
4. Strategic Plan - goal tracking: Kornak will re-share link to the strategic planning tracking worksheet that staff update. Discussion ensued about the next iteration of the strategic plan and the flexibility of broader goals vs. more specific targets. Progress has been made on almost every strategic plan goal and initiative from the 2024-2026 plan.
5. Staffing structure (future planning): Kornak detailed a few options for potential staff structures, including maintaining the current staffing configuration, for future planning. Something to keep in mind with both budgeting and strategic planning needs. Current staff is at capacity in terms of projects and regular tasks. New initiatives at this point require dropping some older projects and tasks, or would require additional staff to expand current capabilities and capacity. Shifting some full-time positions to part-time positions could be something the board considers if budget requires it, but depends on recruiting and budget needs as well as strategic planning review.
6. 130th Birthday Party update (September 27): Kornak updated about plans for the "Birthday Party" from 10am-3pm on Saturday, September 27, and Kersten updated the committee on a donation of cake from Grand Geneva for the celebration.
7. Items for next meeting and next meeting time and date: Brookes noted the suggestion to discuss future space needs planning in conjunction with a possible west end reconfiguration for ADA-compliance, potential loss of collection space, and possible addition of collection space through a branch location. This impacts strategic planning and budget planning as well as personnel.
8. Kundert/Dinan motion to adjourn at 3:58 pm passed unanimously.



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9. Next meeting: Thursday December 4, 2025 3:00 pm @LGPL