LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, June 12, 2025
Time: 3:30 p.m.
Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

Board Members

Dennis Lyon, President
Lynelle Gramm, Vice President
Larry Kundert, Financial Secretary / Treasurer
Sherri Ames
Chris Brookes
Barb Dinan
Jill Rodriguez
Lori Hartz
Wen-D Kersten
Mardi Pennington
Nick Vorpagel

Library Director: Emily Kornak

MINUTES

1. Board President Lyon called the meeting to order at 3:30 p.m.
2. Roll call; introduction of guests and new board members
    a. Lyon, Kundert, Rodriguez, Kersten, Hartz, Pennington, Dinan, Vorpagel, Brookes, Ames present. Excused: Gramm
    Also present: Kornak, De Angelis (departed after item 7), Ward-Packard (departed after item 6)
    Guests: Binanti, Broughan, Salgado (departed after item 5.a.i.)
3. Kundert/Pennington motion to approve previous meeting minutes passed unanimously.
4. Public comment: maximum of 5 minutes per speaker, limited to items on this agenda: none
5. Finance, Building, & Grounds Committee report (Kundert)
    a. Building and grounds report:
        i. Mural proposal from Lake Geneva BID (Alexandria Binanti, Daniel Broughan, Alethea Salgado). The mural is finished and installation and maintenance will be funded by the BID. Maintenance agreement for min. 5 yrs., the BID contracts with artists, hosts, City. Pending library board

approval for installation on the library building by the Monarch Garden, next steps would be a property agreement, then plan commission approval. There will be a 6-8 week lead time (approx) before installation.

1. Kersten/Rodriguez motion to approve the BID mural proposal passed unanimously

ii. Roof replacement - $180,000 capital funds available, roofers say maintenance can continue for now, so the Board will push back the roof replacement item in the capital budget until after Smith Meeting Room renovation is complete. Kornak will schedule maintenance.

b. Kundert/Ames 104,355.64 motion to approve the previous month's invoices passed unanimously

c. Investment/donations report: Smith Meeting Room funding and project, City procedures: approx $150K for 2 cds with Edward Jones Kundert/Rodriguez motion passed unanimously.
   i. request for use of library impact fee funds to City
   ii. request to take over park restrooms
      1. Rodriguez/Hartz motion passed unanimously

d. Budgeting update
   i. Request for summer shelver (City pay grade 45, Step 1) for 10 hrs/week for up to 12 weeks from start date
      1. Kundert/Pennington motion to approve passed unanimously.

6. Library and IMLS advocacy initiatives (Ward-Packard)
7. President's report (Lyon)
   a. Continuing education: Trustee Essentials Sections 1 & 2, discussion questions (TE2-4)
      i. One section at each future meeting. Kornak will have printed copies available for trustees.

   De Angelis departed at 4:00 p.m.

   b. Discussion item: future library parking options
8. Director's report (Kornak)
   a. Discussion item: incoming bookmobile/van: storage, wrap, supplies, collection update
   b. Discussion item: potential proposal to Stinebrink's Piggly Wiggly for renting space in store for mini branch library - rental fee, hours, space usage (collection vs programs and services offered), and funding sources
   c. Director and staff reports
9. Committee updates
   a. Personnel (Rodriguez)
      i. Committee report
      ii. Kersten/Brookes motion to have Rodriguez/Vorpagel draft letter to City Administrator regarding wage scale passed unanimously.

b. Strategic Planning (Brookes)
   i. Committee report, next meeting in September (will meet quarterly).

10. Friends of the LGPL report (Brookes) - quick reorg meeting took place, one new director will be added at upcoming meeting. 130th anniversary Friends event pending and in planning. Tristan Crist will be an upcoming Friends program.
11. City report (Ames) - Piers and harbors update, everything at City seems to be running well.
12. School board report (Dinan) - Bookmobile will be able to serve Star Center more often (Maria and Wendy and Jodi).
13. Adjournment Kundert/Lyon motion to adjourn at 5:00 pm passed unanimously