



# Lake Geneva Utility Commission

## Municipal Water and Wastewater Services

361 W Main Street  
PO Box 187  
Lake Geneva, WI 53147  
262-248-2311 - [www.lgutilitycommission.com](http://www.lgutilitycommission.com)

Dennis Lyon-President  
Josh Gajewski-Utility Director  
Jeff Ecklund-Water Superintendent  
Ken Bauman-Wastewater Superintendent

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### Utility Commission Agenda

#### Monday, June 15, 2026 - 4:00 PM

#### Lake Geneva City Hall; Council Chambers

#### Members:

President Dennis Lyon, Mayor Todd Krause, Alderperson Mary Jo Fesenmaier, Alderperson Brian Smith,  
City Administrator Dave De Angelis, Bill Binn, James Marquardt

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the minutes from May 18, 2026
5. Acknowledgement of Correspondence
6. Approval of May 2026 Financials
7. Approval of May 2026 Bills
8. Director's report
9. Discussion/Action on approval of Pay Application #2 for the Hwy H Utility Improvement Project
10. Discussion/Action on final scope of the 2026 Sanitary Sewer Lining Project and bidding
11. Discussion/Action on updated State Municipal Financial Agreement for WISDOT Hwy 50 Project
12. Discussion/Action on 2025 Compliance Maintenance Annual Report (CMAR) and Resolution 2026-02
13. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.  
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

Lake Geneva Utility Commission Minutes  
Lake Geneva Utility Commission Meeting  
Monday May 18, 2026, 4:00pm  
Council Chambers, City Hall – 626 Geneva St

Call Meeting to Order – Lyon called the meeting to order at 4pm

Roll Call – Lyon, Krause, Smith, Fesenmaier, De Angelis, Binn & Marquardt

Staff in Attendance – Gajewski & Busch

**Comments from the public as allowed by Wis. Statutes §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.**

None

**Approve Utility Commission Minutes from April 20, 2026, as prepared and distributed**  
Binn/Fesenmaier motion to approve. Passed unanimously.

**Acknowledgement of Correspondence**

None

**Approval of April 2026 Financials**

Smith/Binn motion to approve. Passed unanimously.

**Approval of April 2026 Bills**

Binn/De Angelis motion to approve. Passed unanimously.

**Director's Report**

Gajewski gave an overview of the submitted Director's report.

**Discussion/Action regarding change order #1 submitted by Ultimate Backroads for the Hwy H Utility Improvement Project**

Gajewski explained that the change order covers two items. The first is a 12" watermain valve that was not part of the original design but was approved by him in the field. The addition of this valve enabled us to keep the water on to homes that would otherwise have been shut off during construction and allows flexibility within the system going forward. The valve has already been installed. The second item relates to a mismarked 6" watermain that was the result of a records error as well as being mismarked and resulted in the contractor tearing a large hole in a service line as they were transferring services to the newer main. Staff recommend approval of the change order.

Binn/Fesenmaier motion to approve the change order for Hwy H. Approved unanimously.

**Discussion/Action regarding Professional Services Agreement with MSA Professional Services for water treatment plant generator sizing and site selection work**

Terri Meyerhofer (in person) & Lance Teunissen (via Zoom) of MSA Professional Services were both present to answer any questions. Gajewski said that this project will be included in the budget process this year for construction in 2027. He is looking to have MSA find the best possible solution to replace the very old generator we currently have. There is the potential to have multiple smaller generators that may better suit our needs and to install them outside of our building instead of inside. Gajewski would like to have an idea of the design and construction costs before we enter budget season. Teunissen went over the work they would perform including a costs and benefits analysis before a site design is submitted. Discussion was had on fuel types given the current price of fuel.

Binn/Marquardt motion to approve the Professional Services Agreement with MSA Professional Services. Passed unanimously.

**Discussion/Action regarding JWC Environmental quote for replacement headworks equipment**

Gajewski explained what the Muffin Monster grinder does and why it needs replacing. This is a direct replacement. Discussion was had on the age of the equipment and the harsh environment that it lives and works in. Smith/Binn motion to approve the quote from JWC Environmental. Passed unanimously.

**Discussion/Action on Smith & Loveless Inc quote for replacement pump at Big Foot Lift Station**

Gajewski talked about pump #1 that has lost a seal and had ingested a lot of sand with the last main breakin 2024. Staff recommend replacing the pump rather than rebuilding it, as it has been rebuilt many times already. Discussion was had on where the money will come from to pay for this as it was not included in the 2026 budget. De Angelis/Binn motion to approve with the anticipation of a budget amendment mid-year. Passed unanimously.

**Discussion/Action on gutter replacement at the water treatment plant & utility office**

Gajewski said that the 2026 budget includes a plan to replace the gutters in two locations on the water treatment office building. He detailed what is currently there and the options that are available to be considered. He is looking for direction from the Commission on material type as the building does have some historical features. Copper is a lot more expensive than aluminum. Discussion was had on color options, locations of guttering on the building and challenges with the building's insulation and winter weather. De Angelis/Smith motion to direct staff to pursue aluminum gutters. Passed unanimously.

**Discussion/Action on Equipment Transfer Agreement with US Cellular**

Gajewski explained that as part of our Center St Tower project, US Cellular have removed the equipment they have on the tank and will not be replacing it as they have now merged with T-Mobile. US Cellular have provided notice that they intend to decommission the pre-cast concrete building in this location that houses their communication equipment as well as a natural gas standby generator. As an alternative to decommissioning and removing it, they have suggested that it could be turned over to the Utility Commission. Gajewski is waiting to receive the Equipment Transfer Agreement which would then be reviewed by the City Attorney before acceptance. He was hoping to have received it before the meeting, but the Commission could approve the acceptance of the agreement providing the attorney and the director work together to review and finalize it. The consensus is to move forward in allowing the Director and the City Attorney to review and approve the agreement to prevent delays and having to wait until the June meeting. Gajewski detailed the costs and benefits to the Utility if we accept the transfer and discussion was had on the condition of the equipment. Binn/De Angelis motion to direct the Utility Director to expediently work with the City Attorney to keep this moving forward as discussed. Passed unanimously.

**Adjourn**

Binn/Smith motion to adjourn at 4:42pm. Passed unanimously.

/s/ J Busch

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY  
THE LAKE GENEVA UTILITY COMMISSION**

# LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

5 / 2026

## FUND 61 - WASTEWATER UTILITY

REVENUES	Current Period	YTD	2026 Budget	YTD vs Budget	YTD % of Budget 42%	Prior YTD 2025	Prior YTD 5 Year Avg.
INTEREST EARNED	25,762	126,372	266,000	-139,628	47.5%	144,383	84,356
CUSTOMER SALES	21,172	537,942	2,184,637	-1,646,695	24.6%	574,974	525,382
OTHER REVENUE	1,055	6,194	581,695	-575,501	1.1%	8,731	6,124
CAPITAL CONTRIBUTIONS	7,833	48,527	48,117	410	100.9%	42,149	50,728
<b>TOTAL REVENUES</b>	<b>55,823</b>	<b>719,036</b>	<b>3,080,449</b>	<b>-2,361,413</b>	<b>23.3%</b>	<b>770,237</b>	<b>666,590</b>
<b>EXPENSES</b>							
TOTAL OUTSIDE SERVICES	26,458	140,030	370,350	-230,320	37.8%	114,845	109,323
TOTAL OPERATING EXPENSES	2,264	12,138	51,100	-38,962	23.8%	13,885	13,638
TOTAL INSURANCE	0	0	35,500	-35,500	0.0%	0	6,197
TOTAL SALARY & BENEFITS	80,144	288,089	751,438	-463,349	38.3%	278,079	245,050
TOTAL LAB SUPPLIES	8,649	25,261	28,000	-2,739	90.2%	16,957	12,888
TOTAL MISCELLANEOUS EXPENSE	0	119	575	-456	20.7%	60	53
TOTAL MAINTENANCE	12,835	91,163	656,250	-565,087	13.9%	37,880	52,874
<b>TOTAL OPERATION &amp; MAINTENANCE EXPENSES</b>	<b>130,350</b>	<b>556,800</b>	<b>1,893,213</b>	<b>-1,336,413</b>	<b>29.4%</b>	<b>461,707</b>	<b>440,023</b>
<b>REVENUES OVER O&amp;M EXPENSES</b>	<b>-74,527</b>	<b>162,236</b>	<b>1,187,236</b>	<b>-1,025,000</b>		<b>308,530</b>	<b>226,567</b>
TOTAL CAPITAL OUTLAY	27,580	137,759	992,119	-854,360	13.9%	72,620	126,403
<b>REVENUES OVER TOTAL EXPENSES</b>	<b>-102,107</b>	<b>24,477</b>	<b>195,118</b>	<b>-170,640</b>		<b>235,910</b>	<b>100,164</b>
TOTAL CASH TRANSFERS	0	126,339	-117,117	243,456	-107.9%	190,859	801,626
<b>NET CHANGE IN CASH BALANCE</b>	<b>-102,107</b>	<b>-101,862</b>	<b>312,235</b>	<b>-414,097</b>		<b>45,051</b>	<b>-701,462</b>
<b>FUND CASH AND INVESTMENT SUMMARY</b>							
	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>				
Wastewater Utility Fund Cash	512,118	-192,210	319,908				
LGIP #10 - Capital Project Fund	4,051,300	12,479	4,063,779				
LGIP #11 - Debt Service Fund	0	0	0				
LGIP #12 - Impact Fee Fund	2,251,275	6,934	2,258,209				
LGIP #13 - Equipment Replacement Fund	1,880,235	5,791	1,886,027				
LGIP #14 - Wastewater Operating Reserves Fund	168,993	521	169,513				
<b>TOTAL WASTEWATER CASH AND INVESTMENT</b>	<b>8,863,920</b>	<b>-166,485</b>	<b>8,697,435</b>				

# LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

5 / 2026

## FUND 62 - WATER UTILITY

REVENUES	Current Period	YTD	2026 Budget	YTD vs Budget	YTD % of Budget 42%	Prior YTD 2025	Prior YTD 5 Year Avg.
INTEREST EARNED	16,188	79,282	167,000	-87,718	47.5%	90,953	51,068
CUSTOMER SALES	3,806	439,746	1,905,672	-1,465,926	23.1%	446,416	439,280
OTHER REVENUE	88,282	254,491	1,329,722	-1,075,231	19.1%	247,377	251,651
CAPITAL CONTRIBUTIONS	5,910	33,163	31,878	1,285	104.0%	28,690	44,541
<b>TOTAL REVENUES</b>	<b>114,186</b>	<b>806,682</b>	<b>3,434,272</b>	<b>-2,627,590</b>	<b>23.5%</b>	<b>813,436</b>	<b>786,539</b>
<b>EXPENSES</b>							
TOTAL SOURCE OF SUPPLY - OPERATION	5,098	26,478	80,400	-53,922	32.9%	25,596	22,618
TOTAL SOURCE OF SUPPLY - MAINTENANCE	375	7,508	15,100	-7,592	49.7%	2,889	10,625
TOTAL PUMPING EXPENSE - OPERATION	6,600	34,696	84,700	-50,004	41.0%	26,668	25,448
TOTAL PUMPING EXPENSE - MAINTENANCE	1,851	4,729	112,600	-107,871	4.2%	4,710	16,540
TOTAL WATER TREATMENT - OPERATION	5,264	31,715	106,050	-74,335	29.9%	38,786	34,135
TOTAL WATER TREATMENT - MAINTENANCE	6,401	99,607	165,300	-65,693	60.3%	34,090	32,888
TOTAL TRANS. & DISTRIBUTION - OPERATION	10,711	35,260	108,200	-72,940	32.6%	29,555	22,937
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	16,086	59,741	321,450	-261,709	18.6%	66,069	86,200
TOTAL CUSTOMER ACCOUNTS	9,915	39,259	88,750	-49,491	44.2%	32,331	28,633
TOTAL ADMIN & GENERAL OPERATIONS	40,665	197,560	603,658	-406,098	32.7%	246,587	193,921
TOTAL OTHER EXPENSES	26,000	130,000	333,700	-203,700	39.0%	125,000	123,500
<b>TOTAL OPERATION &amp; MAINTENANCE EXPENSES</b>	<b>128,965</b>	<b>666,554</b>	<b>2,019,908</b>	<b>-1,353,354</b>	<b>33.0%</b>	<b>632,281</b>	<b>597,445</b>
<b>REVENUES OVER O&amp;M EXPENSES</b>	<b>-14,780</b>	<b>140,128</b>	<b>1,414,364</b>	<b>-1,274,236</b>		<b>181,155</b>	<b>189,094</b>
TOTAL CAPITAL OUTLAY	137,070	139,242	1,311,485	-1,172,243	10.6%	138,520	128,957
<b>REVENUES OVER TOTAL EXPENSES</b>	<b>-151,849</b>	<b>886</b>	<b>102,879</b>	<b>-101,993</b>		<b>42,635</b>	<b>60,138</b>
TOTAL CASH TRANSFERS	62,957	79,226	-102,878	182,104	-77.0%	124,114	491,972
<b>NET CHANGE IN CASH BALANCE</b>	<b>-214,807</b>	<b>-78,340</b>	<b>205,757</b>	<b>-284,097</b>		<b>-81,479</b>	<b>-431,835</b>

<b>FUND CASH AND INVESTMENT SUMMARY</b>	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Water Utility Fund Cash	1,027,071	-133,876	893,195
LGIP #1 - Capital Project Fund	2,623,332	8,080	2,631,412
LGIP #2 - Impact Fee Fund	1,373,699	4,231	1,377,930
LGIP #3 - Equipment Replacement Fund	919,195	2,831	922,026
LGIP #4 - Water Operating Reserves Fund	321,286	989	322,274
<b>TOTAL WATER FUND CASH AND INVESTMENT</b>	<b>6,264,582</b>	<b>-117,745</b>	<b>6,146,837</b>

Report Criteria:

Detail report.  
 Invoices with totals above \$5000.00 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>61</b>				
<b>MSA PROFESSIONAL SERVICES INC</b>				
029196	05/27/2026	HWY 50 DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	8,009.44
029197	05/27/2026	HWY H CRS	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	464.00
Total MSA PROFESSIONAL SERVICES INC:				8,473.44
<b>ALLIANT ENERGY/WPL</b>				
2809540000-2	06/02/2026	201 HASKINS ST SWR PLNT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	15,077.44
Total ALLIANT ENERGY/WPL:				15,077.44
<b>SABEL MECHANICAL LLC</b>				
260484	05/22/2026	RAS PUMP #1 MAINTENANCE	61-00-00-93603 MAINT-PROCESS EQUIP	7,943.31
260484	05/22/2026	RAS PUMP #2 PARTS	61-00-00-93603 MAINT-PROCESS EQUIP	1,454.83
Total SABEL MECHANICAL LLC:				9,398.14
<b>UNITED LABORATORIES</b>				
INV460852	05/20/2026	LIFT-ZYME	61-00-00-93800 MAINT-LIFT STATIONS	10,480.80
Total UNITED LABORATORIES:				10,480.80
Total 61:				43,429.82
<b>62</b>				
<b>MSA PROFESSIONAL SERVICES INC</b>				
029196	05/27/2026	HWY 50 DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	9,665.96
029197	05/27/2026	HWY H CRS	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	16,104.94
Total MSA PROFESSIONAL SERVICES INC:				25,770.90
<b>WATER WELL SOLUTIONS WISCONSIN LLC</b>				
261100	05/28/2026	TANK RENTAL FOR CENTER ST	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	13,462.50
Total WATER WELL SOLUTIONS WISCONSIN LLC:				13,462.50
<b>CORE &amp; MAIN LP</b>				
Z081949	05/26/2026	#2 METERHORNS	62-00-00-15000 MATERIAL-SUPPLIES	3,668.70
Z081949	05/26/2026	5/8 & 3/4S METERS	62-00-00-34600 METERS	18,710.33
Total CORE & MAIN LP:				22,379.03
<b>MARTELLE WATER TREATMENT</b>				
31531	05/11/2026	CHEMICALS - WELLS	62-00-00-60200 CHEMICALS	1,214.64
Total MARTELLE WATER TREATMENT:				1,214.64
<b>ALLIANT ENERGY/WPL</b>				
5764250000-2	06/02/2026	361 W MAIN ST ENG RM	62-00-00-62300 PUMPING POWER PURCHASED	5,272.60

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ALLIANT ENERGY/WPL:				5,272.60
<b>MARTELLE WATER TREATMENT</b>				
31531	05/11/2026	CHEMICALS - TREATMENT PLA	62-00-00-64100 CHEMICALS	4,430.88
Total MARTELLE WATER TREATMENT:				4,430.88
<b>CORE &amp; MAIN LP</b>				
Z081949	05/26/2026	OMNI REGISTERS	62-00-00-67600 MAINT OF METERS	1,080.00
Total CORE & MAIN LP:				1,080.00
<b>CLEAN WATER ENGINEERING LLC</b>				
1149	06/02/2026	MAY 2026 CCC INSPECTIONS	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	7,695.00
Total CLEAN WATER ENGINEERING LLC:				7,695.00
Total 62:				81,305.55
Grand Totals:				124,735.37

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:  
 Detail report.  
 Invoices with totals above \$5000.00 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.GL account (2 Characters) = "61","62"

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62","01000013105"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>61</b>				
<b>MSA PROFESSIONAL SERVICES INC</b>				
029196	05/27/2026	HWY 50 DESIGN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	8,009.44
029197	05/27/2026	HWY H CRS	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	464.00
029659	06/08/2026	2026 CIPP	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	4,568.50
Total MSA PROFESSIONAL SERVICES INC:				13,041.94
<b>NORTHERN LAKE SERVICE INC</b>				
2608099	05/20/2026	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	326.70
2608338	05/22/2026	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	326.70
2608889	06/02/2026	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	326.70
2609175	06/05/2026	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	326.70
Total NORTHERN LAKE SERVICE INC:				1,306.80
<b>WE ENERGIES</b>				
5925903434	05/12/2026	HASKINS ST DEWATERING BLD	61-00-00-52500 UTILITY-GAS-PLANT	12.16
5925969083	05/12/2026	HASKINS ST WEST BLDG-STOR	61-00-00-52500 UTILITY-GAS-PLANT	45.39
5926070133	05/12/2026	HASKINS ST WWTF-SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	84.65
5924672281	05/11/2026	EDGEWOOD DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	13.64
5929294141	05/14/2026	CADENCE CIR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	9.57
5929622674	05/14/2026	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	20.19
5931972233	05/15/2026	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	17.24
Total WE ENERGIES:				202.84
<b>ALLIANT ENERGY/WPL</b>				
1438750000-2	06/01/2026	191 HASKINS ST DEWTRBLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	193.05
2809540000-2	06/02/2026	201 HASKINS ST SWR PLNT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	15,077.44
5077530000-2	06/01/2026	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	24.93
9746710000-2	06/01/2026	361 W MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	105.90
0553610000-2	06/01/2026	361 W MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	80.79
1411800000-26	06/01/2026	LAGRANGE DR LFT STA	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	212.79
2779710000-2	06/01/2026	MARIANE TER LFT STA	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	66.52
3079550000-2	06/01/2026	MAXWELL ST LFT STA	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	64.69
3271130000-26	06/01/2026	BAYVIEW DR LFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	48.72
5994110000-26	06/01/2026	361 STATE ROAD 120 BIG FT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	282.29
7123065933-2	06/01/2026	899 CADENCE CIR LIFT STA	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	125.83
9629610000-2	06/01/2026	EDGEWOOD DR LIFT STA	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	157.41
Total ALLIANT ENERGY/WPL:				16,440.36
<b>CHARTER COMMUNICATIONS</b>				
152474701052	05/21/2026	INTERNET SERV @ UTILITY DE	61-00-00-53100 OFFICE SUPPLIES EXPENSE	59.99
Total CHARTER COMMUNICATIONS:				59.99
<b>JAMES IMAGING SYSTEMS INC</b>				
1698165	05/20/2026	SVC CONTRACT COPIER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	79.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>Total JAMES IMAGING SYSTEMS INC:</b>				<b>79.50</b>
<b>AT&amp;T</b>				
262248865605	05/13/2026	PHONE SERVICES	61-00-00-53110 TELEPHONE EXPENSE	176.69
<b>Total AT&amp;T:</b>				<b>176.69</b>
<b>AT&amp;T LONG DISTANCE</b>				
816988240-04	05/04/2026	262-248-8617	61-00-00-53110 TELEPHONE EXPENSE	1.44
<b>Total AT&amp;T LONG DISTANCE:</b>				<b>1.44</b>
<b>US CELLULAR</b>				
0806771924	05/04/2026	PHONE SERVICE	61-00-00-53110 TELEPHONE EXPENSE	138.71
<b>Total US CELLULAR:</b>				<b>138.71</b>
<b>US POST OFFICE</b>				
BOX# 187_202	06/03/2026	ANNUAL PO BOX FEE 2026	61-00-00-53120 POSTAGE	138.00
<b>Total US POST OFFICE:</b>				<b>138.00</b>
<b>KOEHN, MATTHEW</b>				
KOEHN 06-05-	06/05/2026	MILEAGE	61-00-00-53300 TRAVEL & MILEAGE EXPENSE	75.40
KOEHN 06-05-	06/05/2026	CEU REIMBURSEMENT	61-00-00-53320 CONFERENCES & SCHOOL	45.00
<b>Total KOEHN, MATTHEW:</b>				<b>120.40</b>
<b>VERIZON</b>				
322000086852	06/01/2026	ASSET TRACKING 05/2026	61-00-00-53520 OPERATIONS-VEHICLES	101.22
<b>Total VERIZON:</b>				<b>101.22</b>
<b>WI DEPT OF NATURAL RESOURCES</b>				
26ESR03047	05/19/2026	2026 WWTP ENVIRONMENTAL	61-00-00-54100 LAB CERTIFICATION EXPENSE	2,338.22
<b>Total WI DEPT OF NATURAL RESOURCES:</b>				<b>2,338.22</b>
<b>SECURIAN FINANCIAL GROUP INC</b>				
LIFE-JUL 2026	06/02/2026	JUN 26	61-00-00-92630 LIFE INSURANCE EXPENSE	9.68
LIFE-JUL 2026	06/02/2026	JUL 26	61-00-00-92630 LIFE INSURANCE EXPENSE	10.17
<b>Total SECURIAN FINANCIAL GROUP INC:</b>				<b>19.85</b>
<b>SABEL MECHANICAL LLC</b>				
260484	05/22/2026	RAS PUMP #1 MAINTENANCE	61-00-00-93603 MAINT-PROCESS EQUIP	7,943.31
260484	05/22/2026	RAS PUMP #2 PARTS	61-00-00-93603 MAINT-PROCESS EQUIP	1,454.83
<b>Total SABEL MECHANICAL LLC:</b>				<b>9,398.14</b>
<b>ADVANCE AUTO PARTS</b>				
719361472561	05/27/2026	OIL FOR SCAG MOWER	61-00-00-93700 MAINT-VEHICLES & EQUIP	24.23
719361485075	05/28/2026	HYDRAULIC FLUID FOR SCAG	61-00-00-93700 MAINT-VEHICLES & EQUIP	18.39
<b>Total ADVANCE AUTO PARTS:</b>				<b>42.62</b>

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>BUMPER TO BUMPER</b>				
662-512635	05/27/2026	TIRE PLUGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	7.99
Total BUMPER TO BUMPER:				7.99
<b>CERTIFIED LABORATORIES</b>				
9569759	04/02/2026	PREMALUBE CS/48 (FIBER)	61-00-00-93700 MAINT-VEHICLES & EQUIP	933.85
Total CERTIFIED LABORATORIES:				933.85
<b>ITU ABSORBTECH INC</b>				
8732744	05/21/2026	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	26.45
Total ITU ABSORBTECH INC:				26.45
<b>WELDERS SUPPLY CO</b>				
3305922	05/14/2026	GAS CYLINDER COLLECTION D	61-00-00-93700 MAINT-VEHICLES & EQUIP	35.00
3306793	05/14/2026	CREDIT FOR GAS CYCLINDER	61-00-00-93700 MAINT-VEHICLES & EQUIP	35.00
Total WELDERS SUPPLY CO:				.00
<b>UNITED LABORATORIES</b>				
INV460852	05/20/2026	LIFT-ZYME	61-00-00-93800 MAINT-LIFT STATIONS	10,480.80
Total UNITED LABORATORIES:				10,480.80
<b>ALLIANT ENERGY/WPL</b>				
2524220000-2	06/01/2026	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	25.20
0548850000-2	06/01/2026	E STATE RD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	62.30
Total ALLIANT ENERGY/WPL:				87.50
Total 61:				55,143.31
<b>62</b>				
<b>DUNN LUMBER</b>				
2424744	06/02/2026	VINYL TUBING FOR CENTER ST	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	7.17
Total DUNN LUMBER:				7.17
<b>MSA PROFESSIONAL SERVICES INC</b>				
029196	05/27/2026	HWY 50 DESIGN	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	9,665.96
029197	05/27/2026	HWY H CRS	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	16,104.94
Total MSA PROFESSIONAL SERVICES INC:				25,770.90
<b>WATER WELL SOLUTIONS WISCONSIN LLC</b>				
261100	05/28/2026	TANK RENTAL FOR CENTER ST	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	13,462.50
Total WATER WELL SOLUTIONS WISCONSIN LLC:				13,462.50
<b>CORE &amp; MAIN LP</b>				
Z081948	06/05/2026	1" CURB STOPS	62-00-00-15000 MATERIAL-SUPPLIES	1,020.00
Z081949	05/26/2026	#2 METERHORNS	62-00-00-15000 MATERIAL-SUPPLIES	3,668.70
Z027240	05/26/2026	1/2 IPERL METERS	62-00-00-34600 METERS	163.00
Z081948	06/05/2026	1.5" METER	62-00-00-34600 METERS	1,595.00
Z081949	05/26/2026	5/8 & 3/4S METERS	62-00-00-34600 METERS	18,710.33

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Z109591	05/28/2026	1/2 IPERL METER	62-00-00-34600 METERS	123.00
Total CORE & MAIN LP:				25,280.03
<b>MARTELLE WATER TREATMENT</b>				
31531	05/11/2026	CHEMICALS - WELLS	62-00-00-60200 CHEMICALS	1,214.64
Total MARTELLE WATER TREATMENT:				1,214.64
<b>ALLIANT ENERGY/WPL</b>				
1455110000-26	06/01/2026	361 W MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,690.04
3273910000-2	06/01/2025	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	619.81
3483700000-2	06/01/2026	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	625.92
9727450000-2	06/01/2026	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	620.43
Total ALLIANT ENERGY/WPL:				3,556.20
<b>WE ENERGIES</b>				
5925331914	05/12/2026	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	13.55
5926595649	05/12/2026	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	29.80
Total WE ENERGIES:				43.35
<b>ALLIANT ENERGY/WPL</b>				
3479620000-2	06/01/2026	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	193.66
5764250000-2	06/02/2026	361 W MAIN ST ENG RM	62-00-00-62300 PUMPING POWER PURCHASED	5,272.60
7170610000-2	06/01/2026	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	377.97
Total ALLIANT ENERGY/WPL:				5,844.23
<b>WE ENERGIES</b>				
5925466829	05/12/2026	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	172.45
5925903137	05/12/2026	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	26.67
Total WE ENERGIES:				199.12
<b>MARTELLE WATER TREATMENT</b>				
31531	05/11/2026	CHEMICALS - TREATMENT PLA	62-00-00-64100 CHEMICALS	4,430.88
Total MARTELLE WATER TREATMENT:				4,430.88
<b>ALLIANT ENERGY/WPL</b>				
9746710000-2	06/01/2026	361 W MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	105.90
Total ALLIANT ENERGY/WPL:				105.90
<b>IDEXX DISTRIBUTION CORP</b>				
3202842715	06/08/2026	COLISURE-BACT MEDIA	62-00-00-64200 LABOR & EXPENSES (LAB)	1,287.52
Total IDEXX DISTRIBUTION CORP:				1,287.52
<b>NORTHERN LAKE SERVICE INC</b>				
2608356	05/22/2026	MANGANESE MONTHLY TESTI	62-00-00-64200 LABOR & EXPENSES (LAB)	44.95
Total NORTHERN LAKE SERVICE INC:				44.95

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>WI STATE LABORATORY OF HYGIENE</b>				
843499	06/10/2026	MONTHLY FLOURIDE SPLIT	62-00-00-64200 LABOR & EXPENSES (LAB)	31.00
Total WI STATE LABORATORY OF HYGIENE:				31.00
<b>DUNN LUMBER</b>				
2408700	05/18/2026	NUTS & BOLTS	62-00-00-64300 MISC EXPENSE	5.76
Total DUNN LUMBER:				5.76
<b>ALLIANT ENERGY/WPL</b>				
0984330000-2	06/01/2026	750 WILD RIDGE DR WTR TOW	62-00-00-66100 MAINT OPS-STANDPIPES	101.22
5201710000-2	06/01/2026	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	65.38
Total ALLIANT ENERGY/WPL:				166.60
<b>WE ENERGIES</b>				
5925526684	05/12/2026	770 WILD RIDGE DR	62-00-00-66100 MAINT OPS-STANDPIPES	10.23
Total WE ENERGIES:				10.23
<b>CORE &amp; MAIN LP</b>				
Z111282	06/05/2026	CURB BOX KEYS	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	392.00
Total CORE & MAIN LP:				392.00
<b>DUNN LUMBER</b>				
2423535	06/01/2026	TUBING FOR TANKS	62-00-00-67200 RESERVOIR & STANDPIPES	5.07
Total DUNN LUMBER:				5.07
<b>HUMPHREYS CONTRACTING LLC</b>				
5/15/26	05/15/2026	GENERATOR PAD CENTER ST	62-00-00-67200 RESERVOIR & STANDPIPES	3,414.04
Total HUMPHREYS CONTRACTING LLC:				3,414.04
<b>BORSKIE CONCRETE CONSTRUCTION LLC</b>				
105	06/01/2026	2026 ROAD REPAIR AFTER MAI	62-00-00-67300 MAINT OF MAINS & VALVES	800.00
105	06/01/2026	CURB REPAIR 1556 ORCHARD	62-00-00-67500 MAINT SERVICES & CURB BOX	1,200.00
Total BORSKIE CONCRETE CONSTRUCTION LLC:				2,000.00
<b>DOWN TO EARTH CONTRACTORS INC</b>				
8828	05/26/2026	CURB BOX REPLACEMENT 940	62-00-00-67500 MAINT SERVICES & CURB BOX	3,398.50
Total DOWN TO EARTH CONTRACTORS INC:				3,398.50
<b>DUNN LUMBER</b>				
2418553	05/27/2026	CURB BOX REPAIR PIPING	62-00-00-67500 MAINT SERVICES & CURB BOX	60.99
Total DUNN LUMBER:				60.99
<b>CORE &amp; MAIN LP</b>				
Z081949	05/26/2026	OMNI REGISTERS	62-00-00-67600 MAINT OF METERS	1,080.00
Total CORE & MAIN LP:				1,080.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>DUNN LUMBER</b>				
2404184	05/14/2026	ZIP TIES, CAULK, BOLTS FOR M	62-00-00-67600 MAINT OF METERS	54.51
Total DUNN LUMBER:				54.51
<b>US POST OFFICE</b>				
BOX# 187_202	06/03/2026	ANNUAL PO BOX FEE 2026	62-00-00-90200 METER READING EXPENSE	138.00
Total US POST OFFICE:				138.00
<b>AT&amp;T</b>				
262248865605	05/13/2026	PHONE SERVICES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	176.69
Total AT&T:				176.69
<b>CHARTER COMMUNICATIONS</b>				
152474701052	05/21/2026	INTERNET SERV @ UTILITY DE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	60.00
Total CHARTER COMMUNICATIONS:				60.00
<b>JAMES IMAGING SYSTEMS INC</b>				
1698165	05/20/2026	SVC CONTRACT COPIER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	79.49
Total JAMES IMAGING SYSTEMS INC:				79.49
<b>TREVIPAY-WALMART</b>				
bc1c7ba1	05/27/2026	AIR FRESHENERS & PUTTY	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	9.48
Total TREVIPAY-WALMART:				9.48
<b>US CELLULAR</b>				
0806771924	05/04/2026	PHONE SERVICE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	257.60
Total US CELLULAR:				257.60
<b>CLEAN WATER ENGINEERING LLC</b>				
1149	06/02/2026	MAY 2026 CCC INSPECTIONS	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	7,695.00
Total CLEAN WATER ENGINEERING LLC:				7,695.00
<b>SECURIAN FINANCIAL GROUP INC</b>				
LIFE-JUL 2026	06/02/2026	JUL 26	62-00-00-92630 LIFE INSURANCE EXPENSE	15.25
LIFE-JUL 2026	06/02/2026	JUN 26	62-00-00-92630 LIFE INSURANCE EXPENSE	14.05
Total SECURIAN FINANCIAL GROUP INC:				29.30
<b>CINTAS</b>				
5339652408	06/03/2026	FIRST AID CABINET RESTOCK	62-00-00-93000 MISCELLANEOUS GENERAL EXP	148.03
Total CINTAS:				148.03
<b>OFFICE PRO INC</b>				
767743-0	05/27/2026	PAPER TOWEL, KLEENEX, TOIL	62-00-00-93000 MISCELLANEOUS GENERAL EXP	799.94
Total OFFICE PRO INC:				799.94

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>DUNN LUMBER</b>				
2410705	05/20/2026	SHELF BRACKETS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	1.99
2417501	05/27/2026	WASP SPRAY	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	17.97
2425878	06/02/2026	SPRAY FOAM & CLAMPS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	58.48
Total DUNN LUMBER:				78.44
<b>SCHMITZ READY MIX INC</b>				
1253676-IN	06/09/2026	STORM SEWER REPAIR UTILIT	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	814.27
Total SCHMITZ READY MIX INC:				814.27
<b>TREVIPAY-WALMART</b>				
0ae57aaa	05/29/2026	CLEANING SUPPLIES FOR DRI	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	10.00
Total TREVIPAY-WALMART:				10.00
<b>VERIZON</b>				
322000086852	06/01/2026	ASSET TRACKING 05/2026	62-00-00-93300 TRANSPORTATION EXPENSE	101.23
Total VERIZON:				101.23
Total 62:				102,263.56
Grand Totals:				157,406.87

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62","01000013105"



# Lake Geneva Utility Commission

## MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street  
P.O. Box 187  
Lake Geneva, WI 53147  
262-248-2311  
[www.lgutilitycommission.com](http://www.lgutilitycommission.com)

Dennis Lyon – President  
Josh Gajewski – Utility Director  
Jeff Ecklund – Water Superintendent  
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission  
FROM: Josh Gajewski, Utility Director  
SUBJECT: June 2026 Director's Report

### **WATER OPERATIONS**

Site work for the Center St. Tower Painting Project began June 2<sup>nd</sup>, and it is currently expected that the interior work will be completed by June 19<sup>th</sup>. Pending weather for the exterior work, construction may be completed near the end of June.

Substantial completion for the Hwy H Utility Improvements Project is expected to be reached by June 17<sup>th</sup>. Final restoration will continue for approximately a week afterward and will be coordinated with the ongoing County paving work.

### **WASTEWATER OPERATIONS**

Staff proceeded with several equipment maintenance services and replacements that were necessary after the April weather events. As the last of the replacement equipment units arrive, staff will finalize their replacement.

Annual maintenance work continues with structure inspections within the collection system, and seasonal surface maintenance work at the groundwater treatment system was recently completed.

As the Wastewater Treatment Plant Facilities Planning moves forward, a working session for the evaluation of treatment alternatives was held in early June. The current schedule anticipates that the report will be in final draft format near the end of July, at which time an update will be provided to the Commission before we proceed toward the required public hearing that's necessary to finalize the work.

### **OFFICE & ADMINISTRATION**

Second quarter utility billing is underway, and bills will be issued on July 1<sup>st</sup> to start the collections process.

Utility staff continues to coordinate with BS&A for the transition of billing and financial software. Several recent and upcoming meetings will focus on data gathering and review for the conversion.

Several coordination meetings with WisDOT were attended for the STH 50/Main Street project, which remains on schedule for release of bidding in November of 2026, followed by Utility construction beginning in approximately February of 2027.



# Agenda Item Memo

## City of Lake Geneva

**Committee:** Utility Commission  
**Meeting Date:** 6/15/2026  
**Subject / Title:** Pay App. #2 - Hwy H Utility Improvements  
**Submitted By:** J.Gajewski

### Background / Request

The project contractor has submitted the second payment application for the Hwy H Utility Improvement Project. The application has been reviewed by the Project Engineer and Utility Staff for the verification of field completed quantities.

### Fiscal Impact / Budget

- **Estimated Cost:** \$ 145,621.00
- **Funding Source:** CPF (e.g., General Rev., CPF, ERF, Grants)
- **Budget Status:**  Within Budget \$560,843.29 (w/ COs)  Over Budget \_\_\_\_\_
- Budget Amendment Required As discussed at award
- **GL Number:** 61-0000-10700 & 62-0000-10700 (If applicable, note grant awards, cost-sharing, or capital plan references.)

### Ordinance/Policy Implications/Changes:

None

### Recommendation:

Staff recommends the Commission take action to:

Approve Pay application #2 for the Hwy H Utility Project submitted by Ultimate Backroads Inc. for the amount of \$145,621.

### Implementation/Next Steps

Name of Committee	Date of Meeting	Original Agenda Item #	Outcome
None			

### Attachments (list all attachments that go with this item and memo)

Hwy H Pay App 2\_2026.05.22

Reviewed by:	Date:	Comments:

**Contractor's Application for Payment**

<b>Owner:</b> <u>Lake Geneva Utility Commission</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>MSA Professional Services</u>	<b>Engineer's Project No.:</b> <u>07815014</u>
<b>Contractor:</b> <u>Ultimate Backroads LLC</u>	<b>Contractor's Project No.:</b> <u>26012</u>
<b>Project:</b> <u>Sheridan Springs/CTH H Utility Improvements</u>	
<b>Contract:</b> <u>Utility Improvements</u>	
<b>Application No.:</b> <u>2</u>	<b>Application Date:</b> <u>5/15/2026</u>
<b>Application Period:</b> <b>From</b> <u>4/1/2026</u> <b>to</b> <u>5/15/2026</u>	

1. Original Contract Price	\$	551,220.75
2. Net change by Change Orders	\$	12,622.54
3. Current Contract Price (Line 1 + Line 2)	\$	563,843.29
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	238,940.26
5. Retainage		
a. <u>5%</u> X <u>\$ 238,940.26</u> Work Completed	\$	11,947.01
b. _____ X <u>\$ -</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	11,947.01
6. Amount eligible to date (Line 4 - Line 5.c)	\$	226,993.25
7. Less previous payments (Line 6 from prior application)	\$	81,372.25
8. Amount due this application	\$	145,621.00
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$	336,850.04

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Ultimate Backroads LLC

**Signature:** *Ellen Banish* **Date:** 4/9/2026

**PAYMENT OF:** \$ **145,621.00**

(line 8 or other - attach explanation of the other amount)

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u><i>Matt Water</i></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer, MSA</u>	<b>Title:</b> _____
<b>Date:</b> <u>5/22/2026</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

<b>Owner:</b>	Lake Geneva Utility Commission	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	MSA Professional Services	<b>Engineer's Project No.:</b>	07815014
<b>Contractor:</b>	Ultimate Backroads LLC	<b>Contractor's Project No.:</b>	26012
<b>Project:</b>	Sheridan Springs/CTH H Utility Improvements		
<b>Contract:</b>	Utility Improvements		

**Application No.:** 2      **Application Period:** From 04/01/26 to 05/15/26      **Application Date:** 05/15/26

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
<b>Original Contract</b>											
1	Mobilization, Bonds & Insurance	1.00	LS	\$ 30,000.00	\$ 30,000.00	1.00	\$ 30,000.00		\$ 30,000.00	100%	\$ -
2	Traffic Control	1.00	LS	\$ 55,655.00	\$ 55,655.00	1.00	\$ 55,655.00		\$ 55,655.00	100%	\$ -
3	Utility Line Opening (ULO)	10.00	EA	\$ 464.00	\$ 4,640.00	5.00	\$ 2,320.00		\$ 2,320.00	50%	\$ 2,320.00
4	Stone Tracking Pad (Undistributed)	3.00	EA	\$ 1.00	\$ 3.00		\$ -		\$ -	0%	\$ 3.00
5	Tree Removal	2.00	EA	\$ 620.00	\$ 1,240.00	1.00	\$ 620.00		\$ 620.00	50%	\$ 620.00
6	Clearing & Grubbing	1.00	LS	\$ 2,066.00	\$ 2,066.00		\$ -		\$ -	0%	\$ 2,066.00
7	Salvage, Stockpile, Reinstall Mailboxes	1.00	LS	\$ 300.00	\$ 300.00		\$ -		\$ -	0%	\$ 300.00
8	Remove Existing Watermain	70.00	LF	\$ 33.00	\$ 2,310.00	11.00	\$ 363.00		\$ 363.00	16%	\$ 1,947.00
9	2-Inch Rigid Insulation	288.00	SF	\$ 7.00	\$ 2,016.00		\$ -		\$ -	0%	\$ 2,016.00
10	Cap and Abandon Existing Watermain	7.00	EA	\$ 455.00	\$ 3,185.00	1.00	\$ 455.00		\$ 455.00	14%	\$ 2,730.00
11	Abandon Existing Water Valve	4.00	EA	\$ 200.00	\$ 800.00		\$ -		\$ -	0%	\$ 800.00
12	Water Main, C900, 14-inch	15.00	LF	\$ 177.00	\$ 2,655.00		\$ -		\$ -	0%	\$ 2,655.00
13	Water Main, C900, 12-inch	10.00	LF	\$ 260.25	\$ 2,602.50	9.70	\$ 2,524.43		\$ 2,524.43	97%	\$ 78.07
14	Water Main, C900, 8-inch	410.00	LF	\$ 115.00	\$ 47,150.00	55.50	\$ 6,382.50		\$ 6,382.50	14%	\$ 40,767.50
15	Water Main, C900, 6-inch	10.00	LF	\$ 165.00	\$ 1,650.00		\$ -		\$ -	0%	\$ 1,650.00
16	Valve and Box, 8-inch	2.00	EA	\$ 3,852.00	\$ 7,704.00	1.00	\$ 3,852.00		\$ 3,852.00	50%	\$ 3,852.00
17	Valve and Box, 6-inch	1.00	EA	\$ 2,652.00	\$ 2,652.00		\$ -		\$ -	0%	\$ 2,652.00
18	Tee, 14-inch x 8-inch	1.00	EA	\$ 2,891.00	\$ 2,891.00		\$ -		\$ -	0%	\$ 2,891.00
19	Tee, 12-inch x 8-inch	1.00	EA	\$ 2,346.00	\$ 2,346.00	1.00	\$ 2,346.00		\$ 2,346.00	100%	\$ -
20	Tee, 8-inch x 6-inch	1.00	EA	\$ 1,851.00	\$ 1,851.00		\$ -		\$ -	0%	\$ 1,851.00
21	Bend, 8-inch	9.00	EA	\$ 565.00	\$ 5,085.00		\$ -		\$ -	0%	\$ 5,085.00
22	1-1/4 Inch SDR 9 Polyethylene Water Service	320.00	LF	\$ 136.25	\$ 43,600.00	369.00	\$ 50,276.25		\$ 50,276.25	115%	\$ (6,676.25)
23	1-1/4 Inch Corporation, Curb Stop, Box & Reconnect.	6.00	EA	\$ 2,025.00	\$ 12,150.00	8.00	\$ 16,200.00		\$ 16,200.00	133%	\$ (4,050.00)
24	Reducer, 8-inch x 6-inch	1.00	EA	\$ 1,533.00	\$ 1,533.00		\$ -		\$ -	0%	\$ 1,533.00
25	Reducer, 8-inch x 4-inch	1.00	EA	\$ 1,498.00	\$ 1,498.00	1.00	\$ 1,498.00		\$ 1,498.00	100%	\$ -
26	Connect to Existing Watermain	13.00	EA	\$ 750.00	\$ 9,750.00		\$ -		\$ -	0%	\$ 9,750.00
27	Temporary Water Services	7.00	EA	\$ 750.00	\$ 5,250.00	3.00	\$ 2,250.00		\$ 2,250.00	43%	\$ 3,000.00
28	Sanitary Sewer, PVC, 8-Inch	140.00	LF	\$ 210.00	\$ 29,400.00	11.00	\$ 2,310.00		\$ 2,310.00	8%	\$ 27,090.00
29	Sanitary Manhole, 48-Inch, Complete	3.00	EA	\$ 4,900.00	\$ 14,700.00	1.00	\$ 4,900.00		\$ 4,900.00	33%	\$ 9,800.00
30	Connect to Existing Sanitary Sewer	4.00	EA	\$ 740.00	\$ 2,960.00	1.00	\$ 740.00		\$ 740.00	25%	\$ 2,220.00
31	Slurry Fill, Cap & Abandon Existing Sanitary Sewer	122.00	LF	\$ 21.00	\$ 2,562.00		\$ -		\$ -	0%	\$ 2,562.00
32	Remove Existing Sanitary Manhole	4.00	EA	\$ 625.00	\$ 2,500.00	1.00	\$ 625.00		\$ 625.00	25%	\$ 1,875.00
33	Cap & Abandon Existing 4-inch Pipe Through San MHs	3.00	EA	\$ 315.25	\$ 945.75	1.00	\$ 315.25		\$ 315.25	33%	\$ 630.50
34	Manhole Casting, Adjustment and Chimney Seal	6.00	EA	\$ 1,874.00	\$ 11,244.00	1.00	\$ 1,874.00		\$ 1,874.00	17%	\$ 9,370.00
35	Manhole Adjustment and Chimney Seal (Undistributed)	6.00	EA	\$ 1,274.00	\$ 7,644.00		\$ -		\$ -	0%	\$ 7,644.00
36	Sanitary Bypass Pumping	1.00	LS	\$ 4,500.00	\$ 4,500.00		\$ -		\$ -	0%	\$ 4,500.00
37	Utility Trench Slurry Backfill	650.00	LF	\$ 78.00	\$ 50,700.00	215.00	\$ 16,770.00		\$ 16,770.00	33%	\$ 33,930.00
38	Utility Trench Granular Backfill	450.00	LF	\$ 41.45	\$ 18,652.50	96.00	\$ 3,979.20		\$ 3,979.20	21%	\$ 14,673.30
39	Salvage, Reinstall and Regrade Gravel Driveway	1.00	LS	\$ 310.00	\$ 310.00		\$ -		\$ -	0%	\$ 310.00

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

<b>Owner:</b>	Lake Geneva Utility Commission	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	MSA Professional Services	<b>Engineer's Project No.:</b>	07815014
<b>Contractor:</b>	Ultimate Backroads LLC	<b>Contractor's Project No.:</b>	26012
<b>Project:</b>	Sheridan Springs/CTH H Utility Improvements		
<b>Contract:</b>	Utility Improvements		

**Application No.:** 2      **Application Period:** From 04/01/26 to 05/15/26      **Application Date:** 05/15/26

A Bid Item No.	B Description	C Contract Information				G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)				
40	Asphalt Pavement Removal	1,470.00	SY	\$ 8.00	\$ 11,760.00	1,470.00	\$ 11,760.00	\$ 11,760.00	100%	\$ -	
41	Excavation Below Subgrade (EBS)	80.00	CY	\$ 20.60	\$ 1,648.00		\$ -	\$ -	0%	\$ 1,648.00	
42	Breaker Run	160.00	TON	\$ 28.85	\$ 4,616.00		\$ -	\$ -	0%	\$ 4,616.00	
43	Dense Graded Base	1,515.00	TON	\$ 28.85	\$ 43,707.75	39.53	\$ 1,140.44	\$ 1,140.44	3%	\$ 42,567.31	
44	Concrete Curb & Gutter Removal	305.00	LF	\$ 11.00	\$ 3,355.00	117.50	\$ 1,292.50	\$ 1,292.50	39%	\$ 2,062.50	
45	Concrete Pavement Removal	940.00	SF	\$ 1.25	\$ 1,175.00		\$ -	\$ -	0%	\$ 1,175.00	
46	Concrete Curb and Gutter, 30-Inch	105.00	LF	\$ 72.15	\$ 7,575.75	49.00	\$ 3,535.35	\$ 3,535.35	47%	\$ 4,040.40	
47	Concrete Sidewalk, 4-Inch Depth	250.00	SF	\$ 14.45	\$ 3,612.50		\$ -	\$ -	0%	\$ 3,612.50	
48	Concrete Driveway & Sidewalk Apron, 6-Inch Depth	160.00	SF	\$ 16.00	\$ 2,560.00		\$ -	\$ -	0%	\$ 2,560.00	
49	Hot Mix Asphaltic Pavement, Roadway, Type 4LT 58-28 S	165.00	TON	\$ 144.00	\$ 23,760.00		\$ -	\$ -	0%	\$ 23,760.00	
50	Hot Mix Asphaltic Pavement, Driveways, 3-IN Depth, Type 4LT 58-28 S	35.00	TON	\$ 144.00	\$ 5,040.00		\$ -	\$ -	0%	\$ 5,040.00	
51	Detectable Warning Fields	10.00	SF	\$ 62.00	\$ 620.00		\$ -	\$ -	0%	\$ 620.00	
52	Topsoil, Seed, Fertilize, Erosion Mat Class II Type B (Urban)	1,065.00	SY	\$ 12.30	\$ 13,099.50		\$ -	\$ -	0%	\$ 13,099.50	
53	Silt Fence (Undistributed)	565.00	LF	\$ 2.30	\$ 1,299.50	506.00	\$ 1,163.80	\$ 1,163.80	90%	\$ 135.70	
54	Inlet Protection	19.00	EA	\$ 65.00	\$ 1,235.00	18.00	\$ 1,170.00	\$ 1,170.00	95%	\$ 65.00	
55	Culvert Ditch Checks	4.00	EA	\$ 20.00	\$ 80.00		\$ -	\$ -	0%	\$ 80.00	
56	Sediment Logs (Undistributed)	150.00	LF	\$ 6.00	\$ 900.00		\$ -	\$ -	0%	\$ 900.00	
57	Mobilization, Bonds & Insurance (Bid Alternative A)	1.00	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -	0%	\$ 5,000.00	
58	Polyurea Lining Systems for Underground Structures, 48-Inch, Vertical Foot	52.00	VF	\$ 413.00	\$ 21,476.00		\$ -	\$ -	0%	\$ 21,476.00	
					\$ -		\$ -	\$ -		\$ -	
					\$ -		\$ -	\$ -		\$ -	
					\$ -		\$ -	\$ -		\$ -	
					\$ -		\$ -	\$ -		\$ -	
<b>Original Contract Totals</b>					<b>\$ 551,220.75</b>		<b>\$ 226,317.72</b>	<b>\$ -</b>	<b>\$ 226,317.72</b>	<b>41%</b>	<b>\$ 324,903.03</b>





# Agenda Item Memo

## City of Lake Geneva

**Committee:** Utility Commission  
**Meeting Date:** 6/15/2026  
**Subject / Title:** 2026 Sewer Lining Project  
**Submitted By:** J.Gajewski

### Background / Request

The 2026 Sewer Utility budget included funding to place cured in place pipe along sections of Pine Tree Lane, Mariane Terrace, and STH 50/Main Street. A Professional Services Agreement with MSA was approved by the Commission in February, and the project design currently stands at 90% completion of design. The milestone of the project contemplates whether the project should be released for bidding, upon finalization of the the project plans. Staff requests direction from the Commission regarding the inclusion of grouting and lining work on sanitary laterals. The proposed scope of work would assist the Utility in the elimination of clear water intrusion into the system, but has not been a scope of work previously utilized by the Utility in previous lining projects. Action is also requested to move into the bidding phase of the project.

### Fiscal Impact / Budget

- **Estimated Cost:** \$ Included in scope of approved PSA
- **Funding Source:** CPF (e.g., General Rev., CPF, ERF, Grants)
- **Budget Status:**  Within Budget  Over Budget
- Budget Amendment Required
- **GL Number:** 61-0000-10700 (If applicable, note grant awards, cost-sharing, or capital plan references.)

### Ordinance/Policy Implications/Changes:

None

### Recommendation:

Staff requests Commission direction on whether the scope of sanitary lateral grouting and tee lining work should remain in the project specifications.

Staff recommends the Commission take action to:  
 Approve the 2026 Sanitary Sewer Lining Project for release of bidding.

### Implementation/Next Steps

Name of Committee	Date of Meeting	Original Agenda Item #	Outcome
None			

### Attachments (list all attachments that go with this item and memo)

2026 Lining Engineer Estimate 2026.06.11\_REV1  
 2026 Lining Plans - 90% Progress 2026.06.11\_REV1

Reviewed by:	Date:	Comments:

LAKE GENEVA UTILITY COMMISSION (LGU) SANITARY SEWER LINING - 2026  
ENGINEER'S ESTIMATE OF PROBABLE COSTS  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN  
DATE CREATED: 06/11/2026

ITEM NO.	ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	TOTAL PRICE
<b>GENERAL</b>					
1	Mobilization, Bonds & Insurance	1	LS	\$ 10,000.00	\$ 10,000.00
2	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
3	Sanitary Sewer Cleaning, Televising & Investigation, Laterals	19	EA	\$ 700.00	\$ 13,300.00
4	Cured-in-Place Liner, 8-Inch	1,642	LF	\$ 50.00	\$ 82,100.00
5	Reinstate Lateral Connection	19	EA	\$ 100.00	\$ 1,900.00
6	Grout Lateral Connection	9	EA	\$ 1,000.00	\$ 9,000.00
	<b><i>SUB-TOTAL: Items #1-#6</i></b>				<b>\$ 131,300.00</b>
<b>UNDISTRIBUTED ITEMS</b>					
7	Ream Protruding Tap (Undistributed)	2	EA	\$ 270.00	\$ 540.00
8	Supplemental Grout (Undistributed)	30	GAL	\$ 12.00	\$ 360.00
9	CIPP Lateral Work Mobilization - Main St Area (Undistributed)	1	LS	\$ 2,500.00	\$ 2,500.00
10	CIPP Lateral Work Mobilization - Mariane Terrace & Pine Tree Ln Area (Undistributed)	1	LS	\$ 2,500.00	\$ 2,500.00
11	CIPP Lateral Tee Liner for 8-Inch Main (Undistributed)	10	EA	\$ 5,000.00	\$ 50,000.00
	<b><i>SUB-TOTAL: Items #7-#11</i></b>				<b>\$ 55,900.00</b>
	<b>TOTAL: Base Bid (Items #1-11)</b>				<b>\$ 187,200.00</b>
	<b>Contingency (10%)</b>				<b>\$ 18,800.00</b>
	<b>TOTAL + Contingency</b>				<b>\$ 206,000.00</b>

# SANITARY SEWER LINING - 2026

OWNER: LAKE GENEVA UTILITIES (LGU)

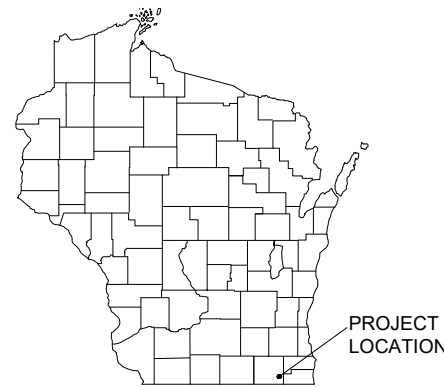
CITY OF LAKE GENEVA

WALWORTH COUNTY, WISCONSIN

## SHEET INDEX

### G - GENERAL SHEETS

G1	TITLE SHEET
G2	DETAILS
G3	SEWER LINING & TRAFFIC CONTROL PLAN - MAIN ST, COUNTRY CLUB DR & WEST ST
G4	SEWER LINING & TRAFFIC CONTROL PLAN - MARIANE TERRACE & PINE TREE LANE



PROJECT LOCATION

PROJECT AREA: MAIN ST, COUNTRY CLUB DR & WEST ST

PROJECT AREA: MARINE TERRACE & PINE TREE LN



## LOCATION MAP

NOT TO SCALE

## LEGEND

— W —	EXISTING WATER MAIN
— W — α	EXISTING WATER MAIN, VALVE & HYDRANT
— W — ⊙	EXISTING WATER SERVICE & CURB STOP
— W — α ⊙	PROPOSED WATER MAIN, VALVE, & HYDRANT
— W — ⊙	PROPOSED WATER SERVICE & CURB STOP
— SAN — ⊙	EXISTING SANITARY SEWER & MANHOLE
— SAN — ⊙	PROPOSED SANITARY SEWER & MANHOLE
— FM —	EXISTING FORCEMAIN
— SS — □	EXISTING STORM SEWER & INLET
— SS — □	PROPOSED STORM SEWER & INLET
— E —	BURIED ELECTRIC
— G — Δ	BURIED GAS & VALVE
— TV —	BURIED CABLE TELEVISION
— T —	BURIED TELEPHONE
— FO —	BURIED FIBER OPTICS
— OH —	OVERHEAD UTILITY
— + + + —	RAILROAD TRACKS
— — — —	EXISTING CURB & GUTTER
— — — —	PROPOSED CURB & GUTTER
— — — —	EXISTING SIDEWALK
— — — —	PROPOSED SIDEWALK
— CP —	EXISTING CULVERT PIPE
— CP —	PROPOSED CULVERT PIPE
— x x x —	FENCE LINE
— — — —	DRAINAGE ARROW
— — — —	SILT FENCE
— — — —	RIGHT-OF-WAY
— — — —	BASELINE
— — — —	PROPERTY LINE
— — — —	TREE LINE
●	BENCHMARK
●	IRON PIPE
●	IRON ROD
▲	CONTROL POINT
○ →	UTILITY POLE & GUY
⊙	SOIL BORING
⊙	LIGHT POLE
⊙	PEDESTAL
⊙	STREET SIGN
⊙	MAILBOX
⊙	FLAGPOLE
⊙	TREE - DECIDUOUS
⊙	TREE - CONIFEROUS
⊙	TREE TO BE REMOVED

## UTILITIES

### SEWER & WATER:

LAKE GENEVA UTILITY COMMISSION  
 JOSH GAJEWSKI, UTILITY COMMISSION DIRECTOR  
 P.O. BOX 187  
 361 MAIN ST  
 LAKE GENEVA, WI 53147  
 PHONE: (262) 248 - 2311

### CITY OF LAKE GENEVA:

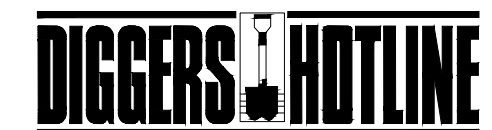
LAKE GENEVA PUBLIC WORKS DEPARTMENT  
 TOM EARLE, DIRECTOR OF PUBLIC WORKS  
 1065 CAREY STREET  
 LAKE GENEVA, WI 53147  
 PHONE: (262) 248-6644  
 EMAIL: TEARLE@CITYOFLAKEGENEVA.COM

### ELECTRIC:

ALLIANT ENERGIES  
 AUSTIN KROHN  
 1870 HAYNES DRIVE  
 SUN PRAIRIE WI 53590  
 EMAIL: AUSTINKROHN@ALLIANTENERGY.COM  
 PHONE: (262) 741-0905

### GAS:

WE ENERGIES  
 NICK WAGNER, DESIGN SPECIALIST  
 1870 HAYNES DRIVE  
 SUN PRAIRIE, WI 53590  
 EMAIL: NICHOLAS.WAGNER@WE-ENERGIES.COM



Dial 811 or (800) 242-8511

www.DiggersHotline.com

NOTE:  
 UTILITY LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND CONTRACTOR SHALL HAVE APPROPRIATE UTILITY MARK EXACT LOCATIONS PRIOR TO CONSTRUCTION.

PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
	Init	1	6/11/2026	90% PLAN SUBMITTAL TO LGU	JW
	DESIGNED BY:	Init			
	CHECKED BY:	Init			



ENGINEERING | ARCHITECTURE | SURVEYING  
 FUNDING | PLANNING | ENVIRONMENTAL  
 247 W Freshwater Way, Milwaukee WI 53204  
 (414) 296-4333 www.msa-ps.com  
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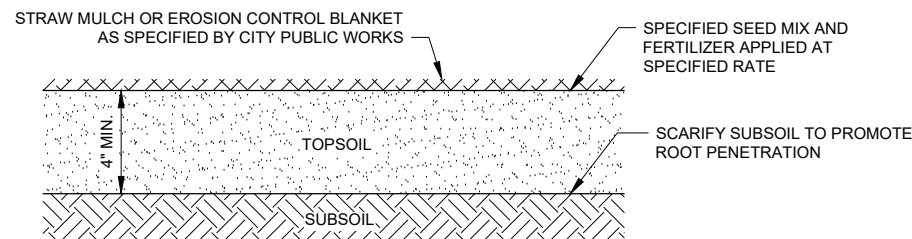
SANITARY SEWER LINING - 2026  
 LAKE GENEVA UTILITY COMMISSION (LGU)  
 CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

TITLE SHEET

PROJECT NO.  
07815017  
SHEET  
G1

**GENERAL PROJECT NOTES:**

- WORK INCLUDES CIPP LINING OF SEWERS AT TWO MAIN PROJECT LOCATIONS IN THE CITY:
  - W MAIN ST & COUNTRY CLUB DR/WEST ST.
  - MARIANE TERRACE & PINE TREE LN.
- A SUMMARY OF WORK IS BELOW:
  - MAINLINE WORK INCLUDES CIPP LINING OF THE MAINLINE SEWERS.
  - LATERAL IMPROVEMENTS WILL BE DETERMINED AFTER SANITARY SEWER CLEANING & TELEVISION IS COMPLETED. LATERAL IMPROVEMENTS WILL CONSIST OF GROUTING THE LATERAL CONNECTION OR INSTALLATION OF CIPP LATERAL TEE LINER.
- PROJECT WAS NOT SURVEYED. SANITARY SEWER SYSTEM AND PARCEL LINEWORK IS FROM GIS. LATERAL LOCATIONS ARE FROM TV REPORTS.
- RESTORATION OF DISTURBED TURF AREAS SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.



**TOPSOIL AND SEEDING DETAIL**  
NO SCALE

**LEGEND**

- Sign on permanent support
- Traffic control drum
- Traffic control drum with type 'C' steady burn light
- Type III barricade with attached sign
- Type 'A' warning light (flashing)
- Removing pavement markings
- Direction of traffic
- Work area
- Connected arrow board
- WZ start location marker
- WZ end location marker

**GENERAL NOTES**

THIS DETAIL MAY BE USED FOR ROADWAYS WITH EITHER TWO OR THREE LANES IN EACH DIRECTION. ALL SIGNS ARE 48"x48" UNLESS OTHERWISE NOTED. IF NECESSARY DUE TO SPACE CONSTRAINTS IN URBAN AREAS, 36" X 36" SIGNS MAY BE USED IF APPROVED BY REGIONAL TRAFFIC UNIT.

"W" SIGN IS THE SAME AS "W" SIGN EXCEPT THE BACKGROUND IS ORANGE.

ANY SIGNS TEMPORARY OR EXISTING, WHICH CONFLICT WITH THE TRAFFIC CONTROL "IN USE" SHALL BE REMOVED OR COVERED AS NECESSARY AND AS APPROVED BY THE ENGINEER. NO WARNING LIGHTS SHALL BE WORKING ON COVERED OR "DOWNED" SIGNS.

SIGNS THAT WILL BE IN PLACE LESS THAN 7 CONTINUOUS DAYS AND NIGHTS OR THAT WILL BE PLACED IN A CLOSED LANE MAY BE MOUNTED ON TEMPORARY SUPPORTS.

THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

SIGNS THAT WILL BE IN PLACE LESS THAN 7 CONTINUOUS DAYS AND NIGHTS OR THAT WILL BE PLACED IN A CLOSED LANE MAY BE MOUNTED ON TEMPORARY SUPPORTS.

THE SPACING BETWEEN TRAFFIC CONTROL SIGNS SHOULD BE ADJUSTED TO NOT CONFLICT WITH AND TO PROVIDE A MINIMUM OF 200 FEET (500' DESIRABLE) DISTANCE TO EXISTING SIGNS THAT WILL REMAIN IN PLACE WHERE THESE SIGNS ARE ALREADY PRESENT.

W20-1A, G20-1 AND G20-2A SIGNS ARE NOT REQUIRED IF THE LANE CLOSURE IS WITHIN A LARGER WORK ZONE WHERE THESE SIGNS ARE ALREADY PRESENT.

REMOVE PAVEMENT MARKINGS AND PLACE TEMPORARY PAVEMENT MARKING LINE IF LANE CLOSURE IS TO BE IN PLACE FOR 4 OR MORE CONTINUOUS DAYS AND NIGHTS.

CONSIDER GEOMETRICS WHEN LOCATING SIGNS AND ARROW BOARDS SO THE APPROACHING DRIVER HAS A CLEAR VIEW OF THE ARROW BOARDS AND LANE CLOSURE DRUMS FOR A MINIMUM 1500 FEET IN FRONT OF DRUMS.

CHANNELIZING DEVICES PLACED ADJACENT TO WORK AREA SHALL BE PULLED BACK FROM THE TRAVEL LANE WHEN WORK IS NOT IN PROGRESS.

WARNING LIGHTS ARE NOT REQUIRED IF THE LANE CLOSURE IS A DAYTIME ONLY OPERATION.

① OMIT G20-1 SIGNS IF LENGTH OF WORK AREA IS 2 MILES OR LESS.

② DRUMS IN A CLOSED LANE THAT MUST BE MOVED FOR A WORK OPERATION SHALL BE IMMEDIATELY REESTABLISHED UPON COMPLETION OF THE OPERATION, OR FOR CONTINUING OPERATIONS, AT THE END OF EACH WORKING DAY.

POSTED SPEED LIMIT PRIOR TO WORK STARTING (MPH)	ADVANCE WARNING SIGN SPACING (A) FEET	TAPER LENGTH (12 FT. LANE) (L) FEET	BUFFER SPACE (B) FEET
25	200	120	150
30	200	180	200
35	300	240	250
40	300	300	300
45	500	540	360
50	500	600	420
55	500	660	480

**TRAFFIC CONTROL, SINGLE RIGHT LANE CLOSURE, UNDIVIDED NON-FREEWAY/EXPRESSWAY**

STATE OF WISCONSIN  
DEPARTMENT OF TRANSPORTATION

APPROVED: November 2025  
DATE: \_\_\_\_\_  
BY: Andrew Heidtke  
STATEWIDE WORK ZONE TRAFFIC SAFETY ENGINEER

**LEGEND**

- Sign on permanent support
- Traffic control drum
- Direction of traffic
- Work zone

**GENERAL NOTES**

ALL SIGNS ARE 48"x48" UNLESS OTHERWISE NOTED. IF NECESSARY DUE TO SPACE CONSTRAINTS IN URBAN AREAS, 36" X 36" SIGNS MAY BE USED IF APPROVED BY THE REGIONAL TRAFFIC UNIT.

"W" SIGN IS THE SAME AS "W" SIGN EXCEPT THE BACKGROUND IS ORANGE.

ANY SIGNS TEMPORARY OR EXISTING, WHICH CONFLICT WITH THE TRAFFIC CONTROL "IN USE" SHALL BE REMOVED OR COVERED AS NECESSARY AND AS APPROVED BY THE ENGINEER.

THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

CHANNELIZING DEVICES PLACED ADJACENT TO WORK AREA SHALL BE PULLED BACK FROM THE TRAVEL LANE WHEN WORK IS NOT IN PROGRESS.

SIGNS THAT WILL BE IN PLACE LESS THAN 7 CONTINUOUS DAYS AND NIGHTS MAY BE MOUNTED ON PORTABLE SUPPORTS.

W20-1A AND G20-2A SIGNS ARE NOT REQUIRED IF THE WORK AREA IS WITHIN A LARGER WORK ZONE WHERE THESE SIGNS ARE ALREADY PRESENT.

G20-2A SIGNS MAY ALSO BE OMITTED IF DURATION OF WORK IS LESS THAN 7 CONTINUOUS DAYS AND NIGHTS.

IF TRAFFIC CONTROL DEVICES ENCRUMB ONTO TRAVELED WAY, USE ROAD NARROWS.

POSTED SPEED LIMIT PRIOR TO WORK STARTING (MPH)	ADVANCE WARNING SIGN SPACING (A) FEET	SHOULDER TAPER L/3 W. LATERAL OFFSET (FT)							BUFFER SPACE (B) FEET
		3	4	5	6	7	8		
25	200	10	14	17	21	24	28	155	
30	200	15	20	25	30	36	40	200	
35	300	20	27	34	40	47	54	250	
40	300	26	35	44	53	62	70	300	
45	500	45	59	74	89	104	119	360	
50	500	50	66	83	99	116	132	420	
55	500	54	73	91	109	127	145	480	

**TRAFFIC CONTROL, WORK ON SHOULDER OR PARKING LANE, UNDIVIDED ROADWAY**

STATE OF WISCONSIN  
DEPARTMENT OF TRANSPORTATION

APPROVED: November 2025  
DATE: \_\_\_\_\_  
BY: Andrew Heidtke  
STATEWIDE WORK ZONE TRAFFIC SAFETY ENGINEER

**LEGEND**

- Sign on permanent support
- Traffic control drum
- Traffic control drum with type 'C' steady burn light
- Type III barricade with attached sign
- Type 'A' warning light (flashing)
- Removing pavement markings
- Direction of traffic
- Work area
- Connected arrow board
- WZ start location marker
- WZ end location marker

**GENERAL NOTES**

THIS DETAIL MAY BE USED FOR ROADWAYS WITH EITHER TWO OR THREE LANES IN EACH DIRECTION. ALL SIGNS ARE 48"x48" UNLESS OTHERWISE NOTED. IF NECESSARY DUE TO SPACE CONSTRAINTS IN URBAN AREAS, 36" X 36" SIGNS MAY BE USED IF APPROVED BY REGIONAL TRAFFIC UNIT.

"W" SIGN IS THE SAME AS "W" SIGN EXCEPT THE BACKGROUND IS ORANGE.

ANY SIGNS TEMPORARY OR EXISTING, WHICH CONFLICT WITH THE TRAFFIC CONTROL "IN USE" SHALL BE REMOVED OR COVERED AS NECESSARY AND AS APPROVED BY THE ENGINEER. NO WARNING LIGHTS SHALL BE WORKING ON COVERED OR "DOWNED" SIGNS.

SIGNS THAT WILL BE IN PLACE LESS THAN 7 CONTINUOUS DAYS AND NIGHTS OR THAT WILL BE PLACED IN A CLOSED LANE MAY BE MOUNTED ON TEMPORARY SUPPORTS.

THE EXACT NUMBER, LOCATION, AND SPACING OF ALL SIGNS AND DEVICES SHALL BE ADJUSTED TO FIT FIELD CONDITIONS AS APPROVED BY THE ENGINEER.

SIGNS THAT WILL BE IN PLACE LESS THAN 7 CONTINUOUS DAYS AND NIGHTS OR THAT WILL BE PLACED IN A CLOSED LANE MAY BE MOUNTED ON TEMPORARY SUPPORTS.

THE SPACING BETWEEN TRAFFIC CONTROL SIGNS SHOULD BE ADJUSTED TO NOT CONFLICT WITH AND TO PROVIDE A MINIMUM OF 200 FEET (500' DESIRABLE) DISTANCE TO EXISTING SIGNS THAT WILL REMAIN IN PLACE.

W20-1A, G20-1 AND G20-2A SIGNS ARE NOT REQUIRED IF THE LANE CLOSURE IS WITHIN A LARGER WORK ZONE WHERE THESE SIGNS ARE ALREADY PRESENT.

REMOVE PAVEMENT MARKINGS AND PLACE TEMPORARY PAVEMENT MARKING LINE IF LANE CLOSURE IS TO BE IN PLACE FOR 4 OR MORE CONTINUOUS DAYS AND NIGHTS.

CONSIDER GEOMETRICS WHEN LOCATING SIGNS AND ARROW BOARDS SO THE APPROACHING DRIVER HAS A CLEAR VIEW OF THE ARROW BOARDS AND LANE CLOSURE DRUMS FOR A MINIMUM 1500 FEET IN FRONT OF DRUMS.

DUE TO LACK OF SHOULDER/MEDEAN, ARROW BOARD IS PLACED AT THE THE END OF THE TAPER.

CHANNELIZING DEVICES PLACED ADJACENT TO WORK AREA SHALL BE PULLED BACK FROM THE TRAVEL LANE WHEN WORK IS NOT IN PROGRESS.

WARNING LIGHTS ARE NOT REQUIRED IF THE LANE CLOSURE IS A DAYTIME ONLY OPERATION.

① OMIT G20-1 SIGNS IF LENGTH OF WORK AREA IS 2 MILES OR LESS.

② LANE MAY BE OPENED WHEN WORKERS ARE NOT PRESENT IN THE WORK AREA.

DRUMS IN A CLOSED LANE THAT MUST BE MOVED FOR A WORK OPERATION SHALL BE IMMEDIATELY REESTABLISHED UPON COMPLETION OF THE OPERATION, OR FOR CONTINUING OPERATIONS, AT THE END OF EACH WORKING DAY.

POSTED SPEED LIMIT PRIOR TO WORK STARTING (MPH)	ADVANCE WARNING SIGN SPACING (A) FEET	TAPER LENGTH (12 FT. LANE) (L) FEET	BUFFER SPACE (B) FEET
25	200	120	150
30	200	180	200
35	300	240	250
40	300	300	300
45	500	540	360
50	500	600	420
55	500	660	480

**TRAFFIC CONTROL, SINGLE LEFT LANE CLOSURE, UNDIVIDED NON-FREEWAY/EXPRESSWAY**

STATE OF WISCONSIN  
DEPARTMENT OF TRANSPORTATION

APPROVED: November 2025  
DATE: \_\_\_\_\_  
BY: Andrew Heidtke  
STATEWIDE WORK ZONE TRAFFIC SAFETY ENGINEER

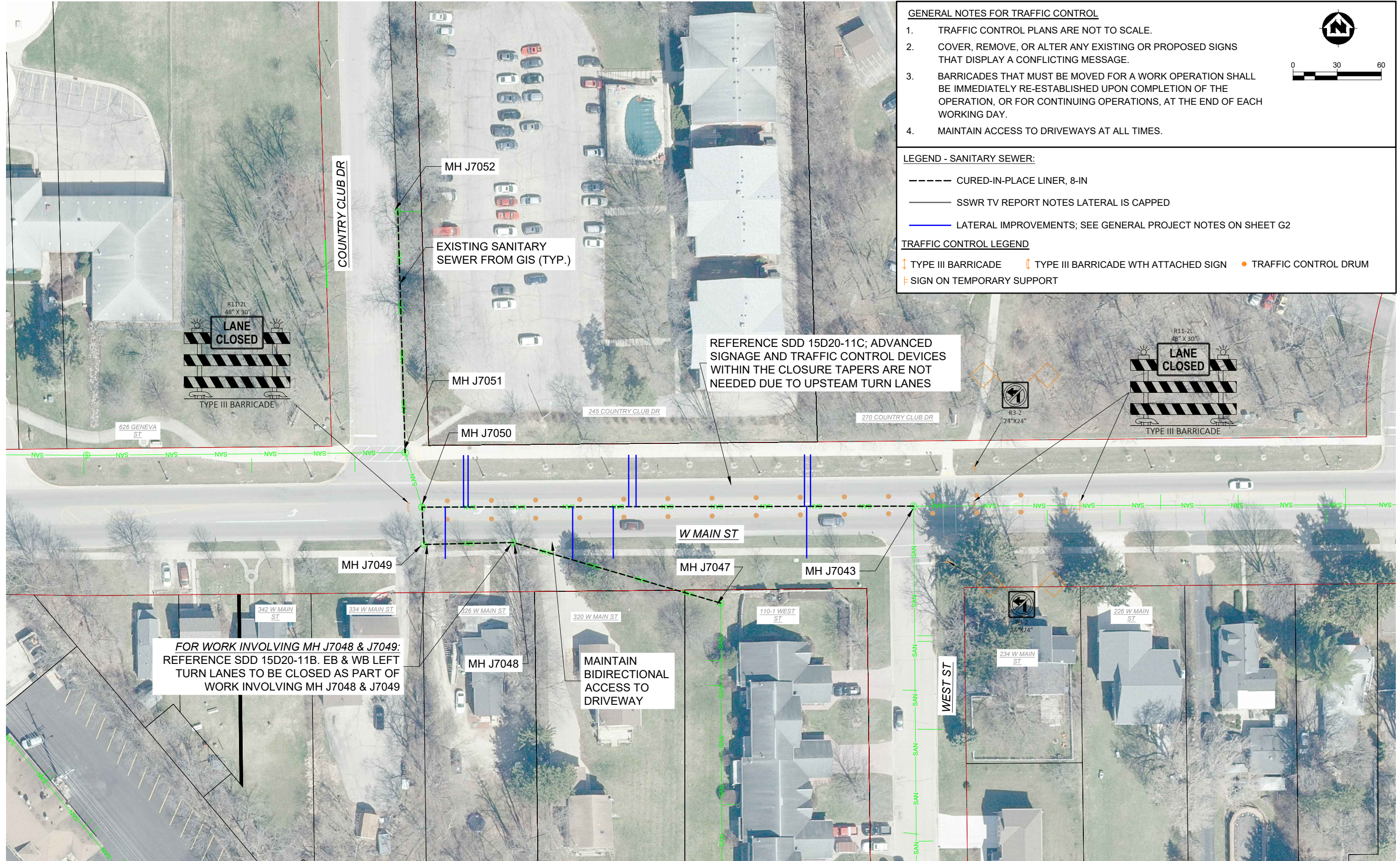
PROJECT DATE:	NO.	DATE	REVISION	BY
6/11/2026 12:59 PM, G:\07\0781507\15017\CADD\Construction Documents\07815017 Detail Sheets.dwg	1	6/11/2026	90% PLAN SUBMITTAL TO LGU	JW

**MSA** ENGINEERING | ARCHITECTURE | SURVEYING  
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247 W Freshwater Way, Milwaukee WI 53204  
(414) 296-4333 www.msa-ps.com  
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**SANITARY SEWER LINING - 2026**  
LAKE GENEVA UTILITY COMMISSION (LGU)  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

**DETAILS**

PROJECT NO. 07815017  
SHEET G2  
Page 24 of 33



- GENERAL NOTES FOR TRAFFIC CONTROL**
1. TRAFFIC CONTROL PLANS ARE NOT TO SCALE.
  2. COVER, REMOVE, OR ALTER ANY EXISTING OR PROPOSED SIGNS THAT DISPLAY A CONFLICTING MESSAGE.
  3. BARRICADES THAT MUST BE MOVED FOR A WORK OPERATION SHALL BE IMMEDIATELY RE-ESTABLISHED UPON COMPLETION OF THE OPERATION, OR FOR CONTINUING OPERATIONS, AT THE END OF EACH WORKING DAY.
  4. MAINTAIN ACCESS TO DRIVEWAYS AT ALL TIMES.

- LEGEND - SANITARY SEWER:**
- CURED-IN-PLACE LINER, 8-IN
  - SSWR TV REPORT NOTES LATERAL IS CAPPED
  - LATERAL IMPROVEMENTS; SEE GENERAL PROJECT NOTES ON SHEET G2

- TRAFFIC CONTROL LEGEND**
- ⊥ TYPE III BARRICADE
  - ⊥ TYPE III BARRICADE WITH ATTACHED SIGN
  - TRAFFIC CONTROL DRUM
  - ⊥ SIGN ON TEMPORARY SUPPORT



REFERENCE SDD 15D20-11C; ADVANCED SIGNAGE AND TRAFFIC CONTROL DEVICES WITHIN THE CLOSURE TAPERS ARE NOT NEEDED DUE TO UPSTREAM TURN LANES

FOR WORK INVOLVING MH J7048 & J7049:  
REFERENCE SDD 15D20-11B. EB & WB LEFT TURN LANES TO BE CLOSED AS PART OF WORK INVOLVING MH J7048 & J7049

MAINTAIN BIDIRECTIONAL ACCESS TO DRIVEWAY

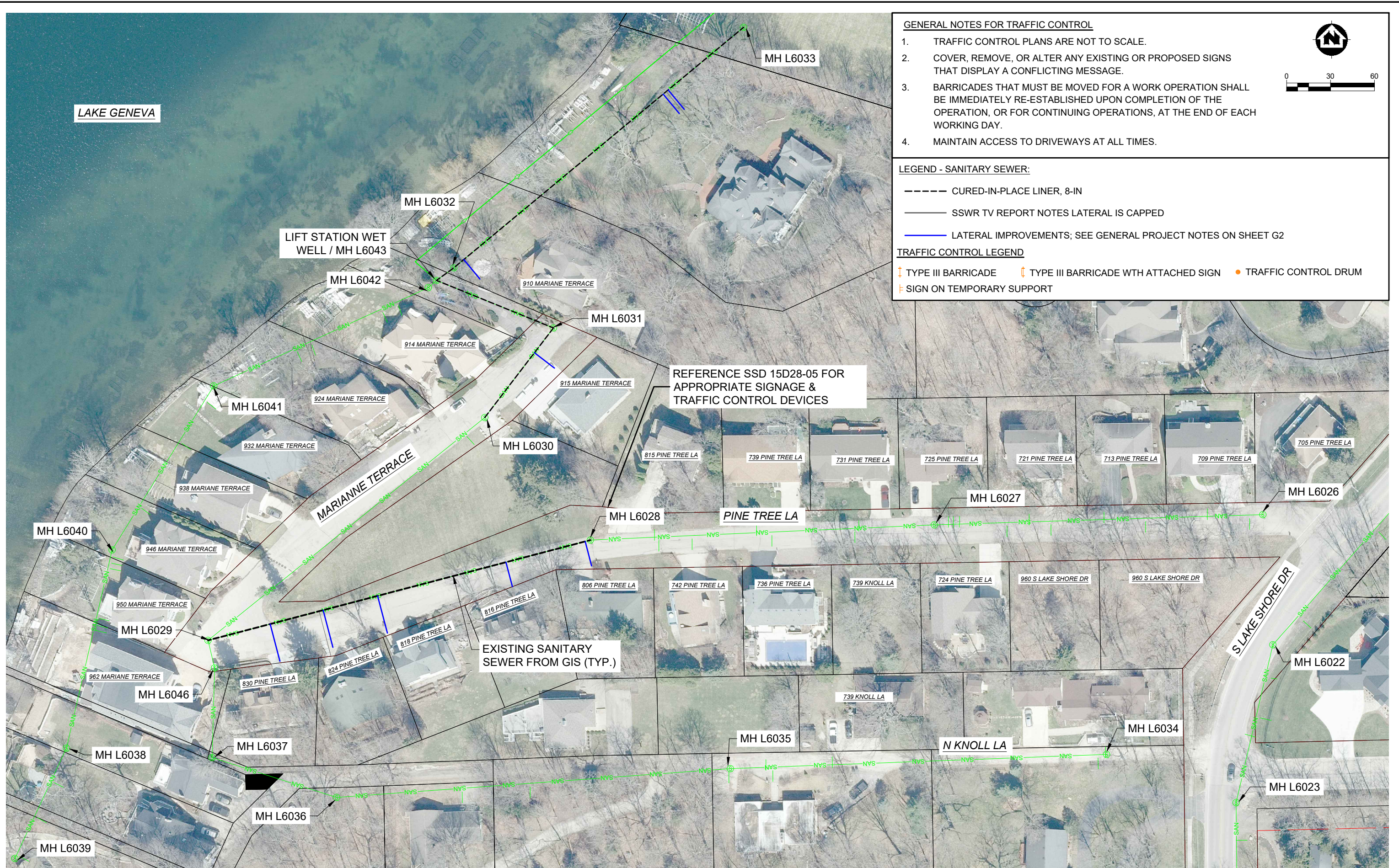
PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
6/11/2026	Init	1	6/11/2026	90% PLAN SUBMITTAL TO LGU	JW
	DESIGNED BY:				
	CHECKED BY:				

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**SANITARY SEWER LINING - 2026**  
LAKE GENEVA UTILITY COMMISSION (LGU)  
CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

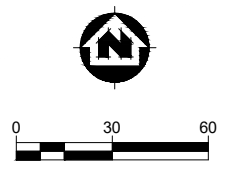
**SEWER LINING & TRAFFIC CONTROL PLAN - MAIN ST,  
COUNTRY CLUB DR & WEST ST**

PROJECT NO.  
07815017  
SHEET  
G3



**GENERAL NOTES FOR TRAFFIC CONTROL**

1. TRAFFIC CONTROL PLANS ARE NOT TO SCALE.
2. COVER, REMOVE, OR ALTER ANY EXISTING OR PROPOSED SIGNS THAT DISPLAY A CONFLICTING MESSAGE.
3. BARRICADES THAT MUST BE MOVED FOR A WORK OPERATION SHALL BE IMMEDIATELY RE-ESTABLISHED UPON COMPLETION OF THE OPERATION, OR FOR CONTINUING OPERATIONS, AT THE END OF EACH WORKING DAY.
4. MAINTAIN ACCESS TO DRIVEWAYS AT ALL TIMES.



**LEGEND - SANITARY SEWER:**

- CURED-IN-PLACE LINER, 8-IN
- SSWR TV REPORT NOTES LATERAL IS CAPPED
- LATERAL IMPROVEMENTS; SEE GENERAL PROJECT NOTES ON SHEET G2

**TRAFFIC CONTROL LEGEND**

- ↑ TYPE III BARRICADE
- ↑ TYPE III BARRICADE WITH ATTACHED SIGN
- TRAFFIC CONTROL DRUM
- ↑ SIGN ON TEMPORARY SUPPORT

REFERENCE SSD 15D28-05 FOR APPROPRIATE SIGNAGE & TRAFFIC CONTROL DEVICES

EXISTING SANITARY SEWER FROM GIS (TYP.)

PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
6/11/2026	Init	1	6/11/2026	90% PLAN SUBMITTAL TO LGU	JW
	DESIGNED BY:				
	CHECKED BY:				



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**SANITARY SEWER LINING - 2026**  
 LAKE GENEVA UTILITY COMMISSION (LGU)  
 CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

**SEWER LINING & TRAFFIC CONTROL PLAN - MARIANE**  
 TERRACE & PINE TREE LANE

PROJECT NO.  
07815017  
 SHEET  
G4



# Agenda Item Memo

## City of Lake Geneva

**Committee:** Utility Commission  
**Meeting Date:** 6/15/2026  
**Subject / Title:** SMFA - STH 50 Utility Improvements  
**Submitted By:** J.Gajewski

### Background / Request

As part of the scope of the proposed STH 50/Main Street Utility Improvements, a State-Municipal Financial Agreement was developed to itemize the participating (State) and non-participating(Local) cost shares for work related to the project. The updated document includes revisions through the 90% plan development stage of the project, along with the estimated costs that are anticipated to be borne by the Utility.

### Fiscal Impact / Budget

- **Estimated Cost:** \$ 3,250,000
- **Funding Source:** CPF & Debt Service (e.g., General Rev., CPF, ERF, Grants)
- **Budget Status:**  Within Budget \_\_\_\_\_  Over Budget \_\_\_\_\_  
 Budget Amendment Required \_\_\_\_\_
- **GL Number:** \_\_\_\_\_ (If applicable, note grant awards, cost-sharing, or capital plan references.)

### Ordinance/Policy Implications/Changes:

There has not been a budget formalized or approved for the construction years of 2027 and 2028, when this work would be completed.

### Recommendation:

Staff recommends the Commission take action to:

Approve the State-Municipal Financial Agreement for Project ID 3170-09-01/71/81 - STH 50 Forest St. to Wells St. Utility Improvements, pending final review by the City Attorney.

### Implementation/Next Steps

Name of Committee	Date of Meeting	Original Agenda Item #	Outcome
None			

### Attachments (list all attachments that go with this item and memo)

SMFA STH 50 - Project 3170-09-01\_71\_81

Reviewed by:	Date:	Comments:



**STATE/MUNICIPAL AGREEMENT  
FOR A STATE- LET HIGHWAY  
PROJECT**

Date: June 9, 2026  
 I.D.: 3170-09-01/71/81  
 Road Name: STH 50  
 Limits: FOREST ST TO WELLS ST  
 County: Walworth  
 Roadway Length: 1.16 Miles

The signatory Lake Geneva Utility Commission, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** Improvement of Connecting Highway

**Proposed Improvement - Nature of work:** As determined by project scoping.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan). Items to be 100% locally funded could include, but may not be limited to, adjustment of water service boxes, gate valves, and manholes; adjustment of sanitary sewer manholes, placing of new sanitary manhole seals and covers, stone wall reinstall, surface replacement for utility install.

**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%*
Preliminary Engineering: Plan Development					
Real Estate Acquisition: Acquisition			100%	\$ -	0%
Compensable Utilities	\$ -	\$ -	0%	\$ -	100%
Construction: Participating	\$ 7,126,200	\$ 7,126,200	100%	\$ -	0%
Non-Participating (71)	\$ 100,000	\$ -	0%	\$ 100,000	100%
Non-Participating (81)	\$ 3,150,000	\$ -	0%	\$ 3,150,000	100%
<b>Total Cost Distribution</b>	<b>\$ 10,376,200</b>	<b>\$ 7,126,200</b>		<b>\$ 3,250,000</b>	

\* See Item 8 Basis for local participation in Terms and Conditions plans are complete.

This request is subject to the terms and conditions that follow (pages 2 – 3) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the <b>Lake Geneva Utility Commission</b> (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title <b>SE Region Planning Chief</b>	Date

**TERMS AND CONDITIONS:**

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.

- (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
  - (f) Parking lane costs.
  - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
  - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
  - (i) Conditioning, if required, and maintenance of detour routes.
  - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
  6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
  7. The work will be administered by the State and may include items not eligible for federal/state participation.
    - (a) The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
  8. Basis for local participation: Participation is based on actual costs incurred, all costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted
    - (a) Funding for preliminary engineering for a connecting highway 75% State 25% Municipal based on the Department's policy for connecting highways. City of Lake Geneva is funding the Municipal share of design for this project
    - (b) Funding for compensable utilities required for standard roadway construction, 100% Municipal.
    - (c) Funding for construction of standard roadway items – 100% State.
    - (d) Funding for non-participating items 100% Municipal.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

[END]



# Agenda Item Memo

## City of Lake Geneva

**Committee:** Utility Commission  
**Meeting Date:** 6/15/2026  
**Subject / Title:** 2026 CMAR & Resolution  
**Submitted By:** J.Gajewski

### Background / Request

The CMAR is a statutory and WPDES permit-required report that is prepared annually by Staff. The CMAR serves as a self-evaluation tool to promote Owner awareness and responsibility for the wastewater collection and treatment system needs. It is also a method of evaluating the overall performance of wastewater collection and treatment operations, and it assesses the level of compliance with WPDES permit requirements. A copy of the draft 2026 report and associated Resolution accompany this memo for Commission review. Staff will be present at the meeting to review and highlight the report.

### Fiscal Impact / Budget

- **Estimated Cost:** \$ \_\_\_\_\_
- **Funding Source:** \_\_\_\_\_ (e.g., General Rev., CPF, ERF, Grants)
- **Budget Status:**  Within Budget \_\_\_\_\_  Over Budget \_\_\_\_\_  
 Budget Amendment Required \_\_\_\_\_
- **GL Number:** \_\_\_\_\_ (If applicable, note grant awards, cost-sharing, or capital plan references.)

### Ordinance/Policy Implications/Changes:

None

### Recommendation:

Staff recommends the Commission take action to:

Approve the 2026 Compliance Maintenance Annual Report and Resolution 2026-02.

### Implementation/Next Steps

Name of Committee	Date of Meeting	Original Agenda Item #	Outcome
None			

### Attachments (list all attachments that go with this item and memo)

2026 Draft CMAR

Reviewed by:	Date:	Comments:



# Agenda Item Memo

## City of Lake Geneva

**Committee:** Utility Commission  
**Meeting Date:** 6/15/2026  
**Subject / Title:** 2025 CMAR & Resolution  
**Submitted By:** J.Gajewski

### Background / Request

The CMAR is a statutory and WPDES permit-required report that is prepared annually by Staff. The CMAR serves as a self-evaluation tool to promote Owner awareness and responsibility for the wastewater collection and treatment system needs. It is also a method of evaluating the overall performance of wastewater collection and treatment operations, and it assesses the level of compliance with WPDES permit requirements. A copy of the draft 2025 report and associated Resolution accompany this memo for Commission review. Staff will be present at the meeting to review and highlight the report.

### Fiscal Impact / Budget

- **Estimated Cost:** \$ \_\_\_\_\_
- **Funding Source:** \_\_\_\_\_ (e.g., General Rev., CPF, ERF, Grants)
- **Budget Status:**  Within Budget \_\_\_\_\_  Over Budget \_\_\_\_\_  
 Budget Amendment Required \_\_\_\_\_
- **GL Number:** \_\_\_\_\_ (If applicable, note grant awards, cost-sharing, or capital plan references.)

### Ordinance/Policy Implications/Changes:

None

### Recommendation:

Staff recommends the Commission take action to:

Approve the 2025 Compliance Maintenance Annual Report and Resolution 2026-02.

### Implementation/Next Steps

Name of Committee	Date of Meeting	Original Agenda Item #	Outcome
None			

### Attachments (list all attachments that go with this item and memo)

2026 Draft CMAR

Reviewed by:	Date:	Comments:

**STATE OF WISCONSIN  
WALWORTH COUNTY  
CITY OF LAKE GENEVA  
UTILITY COMMISSION**

**RESOLUTION NO. 2026 - 02**

**WHEREAS**, the Wisconsin Department of Natural Resources has issued a permit to the Lake Geneva Wastewater Treatment Plant to discharge under the Wisconsin Pollutant Discharge Elimination System; and

**WHEREAS**, Chapter NR 208, Wis. Admin. Code, requires that WPDES permittees complete and submit a Compliance Maintenance Annual Report (CMAR) to the Wisconsin Department of Natural Resources each year; and

**WHEREAS**, the City of Lake Geneva Board of Utility Commissioners has completed a review of the 2025 Compliance Maintenance Annual Report; and

**WHEREAS**, the WDNR has been provided with interim goals for chloride concentrations and mass loadings to groundwater that are based on operational variations in plant flows, and

**WHEREAS**, based on the review of the Groundwater Quality section of the CMAR, continued efforts to reduce chlorides in the wastewater collection and treatment system did not result in compliance with Groundwater Enforcement Standards for chloride, as outlined in Chapter NR 140, Wis. Admin. Code, and the effluent quality standards in the WWTP's WPDES Permit; and

**WHEREAS**, Staff has been directed to accelerate activities outlined in the Chloride Source Reduction Measures Plan, specifically including the development of a customer incentive program to reduce chloride loadings contributed from water conditioning equipment.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the City of Lake Geneva Board of Utility Commissioners does hereby approve the 2025 Compliance Maintenance Annual Report for the Lake Geneva Wastewater Treatment Plant.

**BE IT FURTHER RESOLVED** that Utility Staff have been directed to electronically submit the report to the Wisconsin Department of Natural Resources, as required under Chapter NR 208, Wis. Admin. Code.

Adopted this 15<sup>th</sup> day of June 2026, on a \_\_\_\_ - \_\_\_\_ vote.

CITY OF LAKE GENEVA  
UTILITY COMMISSION

By: \_\_\_\_\_  
Dennis Lyon, President

Attest: \_\_\_\_\_  
Jo Busch, Utilities Coordinator