



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakegeneva.gov

Board of Park Commissioners Agenda
Tuesday, June 16, 2026 - 6:30 PM
Lake Geneva City Hall; Conference Room 2A (2nd Floor)

Members:

President: Adam St. Marie

Dana Furlo, Craig Lambrecht, Jessica Pokorny, David Quickel, Peggy Schneider, and Betty Volquardsen

Council Liaisons: Alderperson Cindy Yager and Mayor Todd Krause

1. Call to Order
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the minutes from May 19, 2026
5. Director's report
6. Discussion/Recommendation regarding Parks Budget
7. Discussion/Recommendation regarding Spring Plantings by Utility Commission
8. Discussion/Recommendation regarding starting a Parks Foundation
9. Discussion/Recommendation regarding Park Board Expertise & Interests
10. Discussion/Recommendation regarding Future Park Events and Programs
11. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

Board of Park Commissioners Minutes
Tuesday, May 19, 2026
Lake Geneva City Hall, Conference Room 2A (2nd Floor)

Call to Order

Meeting was called to order by Adam St. Marie at 6:30 p.m.

Roll Call

Present: Adam St. Marie, Dana Furlo, Jessica Pokorny (left at 6:30 and returned at 7:15pm), David Quickel, Peggy Schneider, Betty Volquardsen, Alderperson Cindy Yager

Staff present: Parks Director David Winger

Absent: Craig Lambrecht (excused), Mayor Todd Krause (excused)

Comments from the Public

No comments

Approval of the minutes from April 14, 2026

Motion to approve minutes as documented, by David Quickel

2nd by Adam St. Marie; Motion carries

Annual Election of Officers

a. Chair

Motion to nominate Adam St. Marie for Chair by Peggy Schneider
2nd by Betty Volquardsen; Motion carries

b. Secretary

Motion to nominate Peggy Schneider for Secretary by Adam St. Marie
2nd by David Quickel; Motion carries

Review of City Ordinances pertaining to the Board of Park Commissioners

Reviewed City Ordinance with discussion on Sec. 54-56, subsection 2 and 4, and Sec. 54-69

Review Financial Reports

DPW does a great job taking care of our parks.

Discussions took place about operation and maintenance of each park. Parks Director reported he will reach out to the City Administrator about budget breakdown.

Continue discussion next month

Parks Director Update

See Park's report dated 05/19/2026 provided in the packet.

- I. CORP process will kickoff on June 2nd. Joint meeting with PHL will be held on June 23rd.
Dunn Court Grand Opening took place on May 16, 2026.
- II. Discussed Parks Zone vs Rural Holding and Bottle Fillers
- III. Discussed Pickleball leagues and "Movie Night" at the beach
- IV. Discussed Dog Memorial

Update regarding Flat Iron Park – Brunk Pavilion sound system

Parks Director is hoping to meet with on May 28th with sound system personnel.

Discussion/Recommendation regarding Spring Plantings by Utility Commission

Discussed various options for plantings. Park's Director will set the date for planting after confirming availability of plants.

Discussion/Recommendation regarding amendment to Parks section of City Schedule of Fees

Discussed recommendations provided by David Winger about splitting shelter rentals into full-day options, half-day options and pickleball court reservations.

Motion to recommend the proposed changes to the Park section of fees and send to the Common Council for approval by Adam St. Marie

2nd by Dana Furlo; Motion carries

Discussion/Recommendation regarding possibility of starting a Parks Foundation

See Parks Foundation presentation.

A Parks Foundation will supplement not replace city investment.

Will be presented to COW and Hillmoor Commission.

Motion to recommend staff pursue opening capital campaign funds via a fiscal sponsor for projects as donor funds become available and begin evaluating formation of a 501(c)(3) Parks Foundation for long-term maintenance, capital improvement, and operational assistance by Adam St. Marie

2nd by Dana Furlo; Motion carries

Discussion regarding Park Board Skills Background for Future Projects

Motion to continue this agenda item to next month by Adam St. Marie

2nd by Betty Volquardsen; Motion carries

Adjournment

Motion to adjourn at 9:00 pm, by Adam St. Marie.

2nd by David Quickel; Motion carries

Respectfully submitted by Peggy Schneider



Parks Report

To: Lake Geneva Board of Park Commissioners
From: David Winger, Parks Director
Subject: 6/16/2026 Director's Report

Department Update

I. Planning & Strategic Initiatives

Building the future of the park system through planning, funding, and collaboration.

- Joint CORP & Lakefront Plan planning has begun.
- Parks Foundation structure and fundraising options continue to be evaluated.
- Sponsorship opportunities are being explored for programs and capital projects.

II. Operations & Facilities

Seasonal projects and park improvements continue across the system.

- Sailboat Plaza plantings are planned for installation the week of June 15.
- Park addressing and zoning coordination remains underway.
- Summer maintenance and facility preparations continue.

III. Recreation & Programs

Expanding opportunities for residents to connect through parks and recreation.

- Beginner and intermediate pickleball league planning continues.
- Additional community programming ideas are being evaluated.
- Partnership opportunities are being explored for future events.

IV. Finance & Administration

Supporting responsible stewardship and long-term sustainability.

- Three-year budget trend analysis completed for Board review.
- Schedule of Fees recommendations are undergoing additional analysis.
- Staff continues exploring grants, sponsorships, and alternative funding sources.

Parks Commission agenda – background information

I. Item #6: Discussion/Recommendation regarding Parks Budget

Background for Board Report:

At the May meeting, the Board requested a review of three years of budget data to better understand operational spending trends and identify opportunities for future planning. The attached analysis highlights major expenditure categories, recurring costs, and areas that may warrant additional discussion as future budgets are developed.

Board Role:

Review the information and provide feedback regarding future budget priorities and areas for additional analysis.

II. Item #7: Discussion/Recommendation regarding Spring Plantings by Utility Commission

Background for Board Report:

Following coordination between City departments, Breezy Hill has been selected to complete the Sailboat Plaza planting project. The design is based on the conceptual work developed by Commissioner Dana Furlo and installation is anticipated during the week of June 15.

Board Role:

For informational purposes only. No recommendation required.

III. Item #8: Discussion/Recommendation regarding starting a Parks Foundation

Background for Board Report:

Staff has continued exploring options for establishing a Parks Foundation to support capital improvements, long-term maintenance, recreation programming, memorial donations, sponsorships, and grant opportunities. A presentation included in the packet outlines several organizational models and their associated advantages and challenges.

Current Considerations

Initial discussions focused on two primary approaches:

- **Independent Foundation:** Greater long-term flexibility but requires creation of a governing board, bylaws, administrative support, and ongoing organizational oversight.
- **Fiscal Sponsor:** Utilizes an existing nonprofit structure but may include administrative fees ranging from approximately 1.5% to 5% of managed donations.

As discussions progressed, staff identified that fiscal sponsor fees may be higher for fully spendable funds than initially anticipated. As a result, staff is also evaluating whether establishing a City Parks Fund could serve as an interim solution while a long-term foundation structure is developed. This approach could allow fundraising efforts to begin immediately while preserving a greater percentage of donor contributions for park projects. Staff's goal is to maximize the impact of donor contributions while maintaining flexibility to establish a permanent Parks Foundation when the appropriate organizational structure is in place.

Fiscal sponsor example: a \$500,000 donation managed through a fiscal sponsor charging a 5% administrative fee would result in \$475,000 available for park improvements.

City Parks fund example: a \$500,000 donation would retain the full \$500,000 for park improvements, as administrative costs are minimal and absorbed into the City's existing budget. Funds collected would be designated for specific projects ready for implementation.

Board Role:

Provide direction regarding the preferred foundation structure and partnership model.

IV. Item #9: Discussion/Recommendation regarding Park Board Expertise & Interests

Background for Board Report:

Several significant park and recreation initiatives are anticipated over the coming months. Identifying the professional backgrounds, interests, and expertise represented on the Board may help staff better match Commissioners with fundraising efforts, community outreach, project planning, and special initiatives. Commissioners are encouraged to think in advance about their professional background and areas of interest before the meeting

Board Role:

Share areas of interest or expertise and discuss opportunities for involvement in upcoming projects.

V. Item #10: Discussion/Recommendation regarding Future Park Events and Programs

Background for Board Report:

Staff is exploring opportunities to expand community programming through initiatives such as Movie Nights on the Beach, seasonal pickleball leagues, and other recreational offerings. This discussion is intended to generate additional ideas, identify potential community partnerships, and better understand opportunities for Board participation as programming continues to grow.

Board Role:

Provide feedback on program concepts, identify potential partnerships or volunteer opportunities, and discuss areas where Commissioners may wish to assist with implementation.

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
PARKS						
PARKS						
11-52-00-46740	PARK APPLICATION FEE	.00	.00	.00	.00	.00
11-52-00-46750	PARK USE FEES	.00	2,675.00	15,000.00	12,325.00	17.83
11-52-00-48000	SPONSORSHIPS	.00	.00	.00	.00	.00
11-52-00-48500	PARK DONATIONS	.00	380.95	5,000.00	4,619.05	7.62
11-52-00-48510	PARK DONATIONS-YMCA	.00	.00	.00	.00	.00
11-52-00-48600	PARK FUND GRANTS	.00	.00	5,000.00	5,000.00	.00
11-52-00-48910	PARK FUND COLLECTIONS	.00	.00	.00	.00	.00
Total PARKS:		.00	3,055.95	25,000.00	21,944.05	12.22
PARKS						
11-52-00-51000	PARKS DIRECTOR	.00	.00	.00	.00	.00
11-52-00-51100	SALARIES AND WAGES	13,836.00	50,732.00	119,850.00	69,118.00	42.33
11-52-00-51200	PARKS WAGES	18,470.68	35,384.62	120,635.00	85,250.38	29.33
11-52-00-51250	PARKS OVERTIME WAGES	1,159.13	2,088.53	11,120.00	9,031.47	18.78
11-52-00-51340	PARKS LIFE INSURANCE	34.29	95.52	300.00	204.48	31.84
11-52-00-51345	PARKS HEALTH INSURANCE	4,556.42	20,907.04	36,000.00	15,092.96	58.08
11-52-00-51350	PARKS DENTAL INSURANCE	315.30	1,173.25	2,120.00	946.75	55.34
11-52-00-51355	PARKS VISION INSURANCE	12.28	61.80	225.00	163.20	27.47
11-52-00-51360	PARKS RETIREMENT FUND	2,409.51	6,350.73	17,315.00	10,964.27	36.68
11-52-00-51370	PARKS DISABILITY INS	34.20	164.72	475.00	310.28	34.68
11-52-00-51520	PARKS SOCIAL SECURITY	2,506.42	6,584.60	19,248.00	12,663.40	34.21
11-52-00-52165	PARK PLAN	.00	.00	.00	.00	.00
11-52-00-52220	PARKS ELECTRICITY	633.83	3,787.53	10,000.00	6,212.47	37.88
11-52-00-52240	PARKS GAS HEAT	.00	336.77	1,500.00	1,163.23	22.45
11-52-00-52260	PARKS WATER & SEWER EXP	.00	760.74	5,500.00	4,739.26	13.83
11-52-00-52270	FOUNTAINS/STATUES-WATER/SEWER	.00	305.50	3,500.00	3,194.50	8.73
11-52-00-52410	BLDG MAINT&REPAIR-PARKS	2,429.51	4,131.49	6,500.00	2,368.51	63.56
11-52-00-52500	EQUIPMENT REPAIR SERVICES	.00	2,179.16	6,500.00	4,320.84	33.53
11-52-00-53400	PARKS OPERATING SUPPLIES	689.35	811.51	6,500.00	5,688.49	12.48
11-52-00-53500	BLDG MAINT SUPPLIES-PARKS	442.00	8,722.21	30,000.00	21,277.79	29.07
11-52-00-53520	GROUND'S MAINT SUPPLIES	80.91	9,134.68	25,000.00	15,865.32	36.54
11-52-00-53620	GROUND'S FERTILIZER/WEED CONTR	1,152.24	3,446.96	7,500.00	4,053.04	45.96
11-52-00-53990	PARKS MISCELLANEOUS EXPENSES	.00	1,028.88	5,000.00	3,971.12	20.58
11-52-00-57360	PARK DONATION PURCHASES	4,065.00	12,195.00	.00	12,195.00-	.00
11-52-00-57370	PARK DONATION PURCHASES-YMCA	.00	.00	.00	.00	.00
11-52-00-58400	4 SEASON NATURE PRESERVE	.00	3,000.00	14,800.00	11,800.00	20.27
11-52-00-59220	DUNN FIELD ELECTRIC	169.41	974.05	2,100.00	1,125.95	46.38
11-52-00-59500	BLDG MAINT SUPPLIES-RECREATION	.00	.00	2,200.00	2,200.00	.00
11-52-00-59510	EQUIP MAINT SUPPL-RECREATION	392.60	392.60	1,000.00	607.40	39.26
Total PARKS:		53,389.08	174,749.89	454,888.00	280,138.11	38.42
VETERANS PARK						
11-52-01-51200	VETS PARKS WAGES	7,627.64	10,625.55	60,759.00	50,133.45	17.49
11-52-01-51250	VETS PARKS OVERTIME	.00	146.16	3,500.00	3,353.84	4.18
11-52-01-51340	VETS PARK LIFE INSURANCE	6.48	17.14	75.00	57.86	22.85
11-52-01-51345	VETS PARK HEALTH INSURANCE	2,639.68	4,982.40	18,000.00	13,017.60	27.68
11-52-01-51350	VETS PARK DENTAL INSURANCE	128.46	263.31	1,541.00	1,277.69	17.09
11-52-01-51355	VETS PARK VISION INSURANCE	8.69	16.40	55.00	38.60	29.82
11-52-01-51360	VETS PARKS RETIREMENT FUND	549.19	792.03	4,375.00	3,582.97	18.10
11-52-01-51370	VETS PARKS DISABILITY INS	.00	.00	50.00	50.00	.00

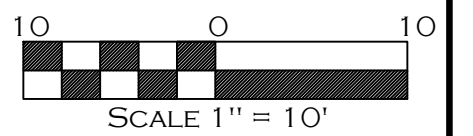
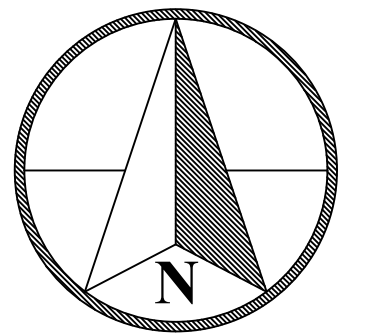
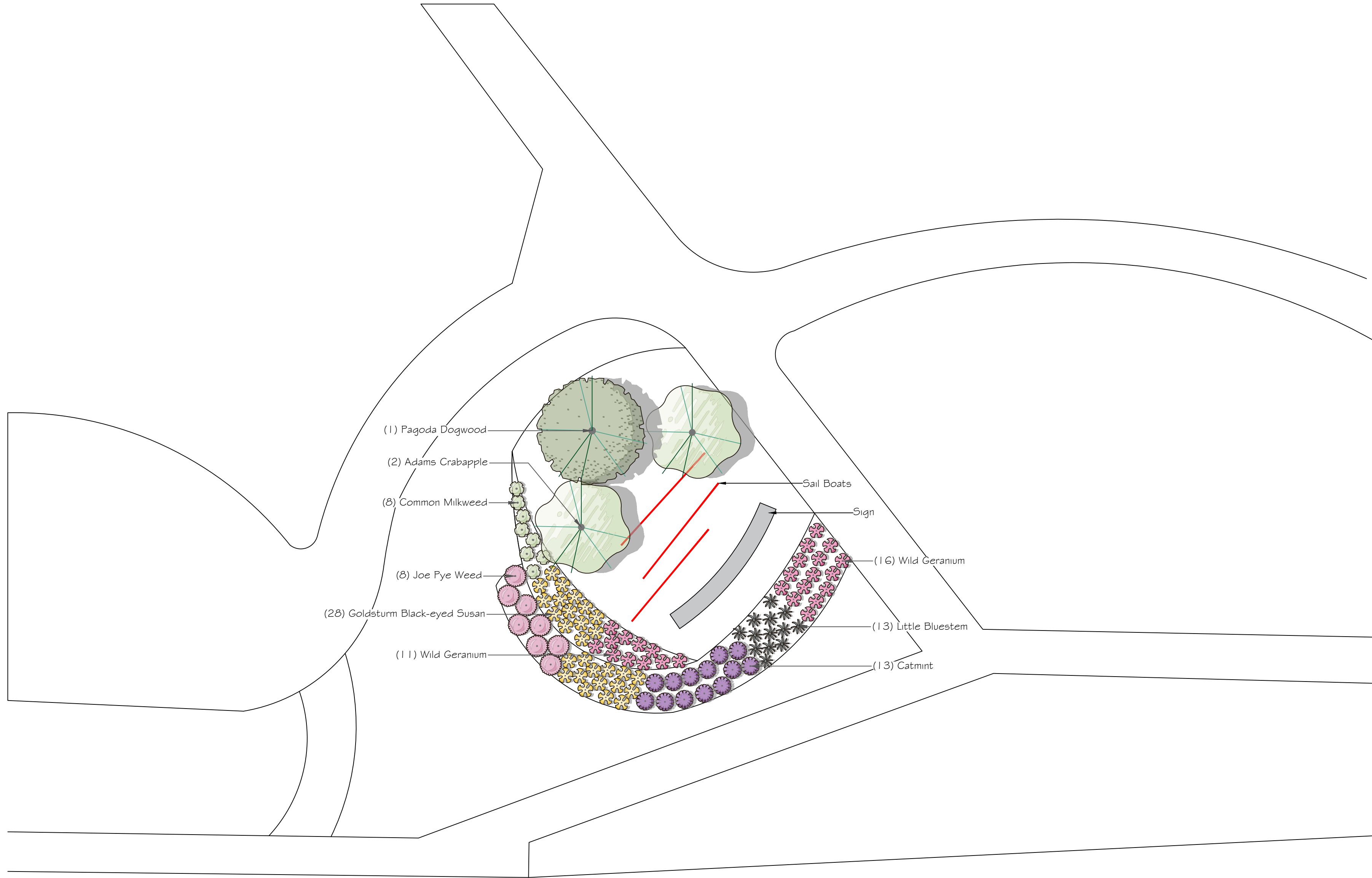
Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-52-01-51520	VETS PARKS SOCIAL SECURITY	558.48	793.78	4,916.00	4,122.22	16.15
11-52-01-52220	VETS PARKS ELECTRICITY	653.71	2,974.22	9,000.00	6,025.78	33.05
11-52-01-52240	VETS PARK GAS HEAT	120.14	1,653.78	1,000.00	653.78-	165.38
11-52-01-52260	VETS PARK WATER & SEWER	.00	383.51	2,400.00	2,016.49	15.98
11-52-01-53400	VETS PARK OPERATING SUPPLIES	183.97	1,750.06	6,500.00	4,749.94	26.92
11-52-01-53500	BLDG MAINT & REPAIR	.00	.00	3,000.00	3,000.00	.00
11-52-01-59520	GROUNDS MAINTENANCE SUPPLIES	.00	3,000.00	8,000.00	5,000.00	37.50
Total VETERANS PARK:		12,476.44	27,398.34	123,171.00	95,772.66	22.24
Total PARKS:		65,865.52	205,204.18	603,059.00	397,854.82	34.03
HILLMOOR						
HILLMOOR						
11-62-01-51200	HILLMOOR WAGES	2,660.41	3,835.41	40,427.00	36,591.59	9.49
11-62-01-51250	HILLMOOR OVERTIME	27.26	27.26	.00	27.26-	.00
11-62-01-51340	HILLMOOR LIFE INSURANCE	.00	.20	20.00	19.80	1.00
11-62-01-51345	HILLMOOR HEALTH INSURANCE	.00	23.44	4,000.00	3,976.56	.59
11-62-01-51350	HILLMOOR DENTAL INSURANCE	.00	3.08	195.00	191.92	1.58
11-62-01-51355	HILLMOOR VISION INSURANCE	.00	.00	20.00	20.00	.00
11-62-01-51360	HILLMOOR RETIREMENT FUND	36.52	121.11	1,100.00	978.89	11.01
11-62-01-51370	HILLMOOR DISABILITY INS	.00	.00	.00	.00	.00
11-62-01-51520	HILLMOOR SOCIAL SECURITY	204.96	293.34	3,552.00	3,258.66	8.26
11-62-01-53400	HILLMOOR OPERATING SUPPLIES	.00	.00	5,000.00	5,000.00	.00
11-62-01-53500	BLDG MAINT & REPAIR	.00	.00	.00	.00	.00
11-62-01-59520	GROUNDS MAINTENANCE SUPPLIES	.00	37.95	3,500.00	3,462.05	1.08
11-62-01-59530	ECOLOGICAL RESTORATION PLAN	.00	.00	.00	.00	.00
11-62-01-59540	PARK PLAN-ZONE 1	.00	.00	.00	.00	.00
11-62-01-59900	OTHER PROFESSIONAL SERVICES	3,000.00	15,000.00	36,000.00	21,000.00	41.67
Total HILLMOOR:		5,929.15	19,341.79	93,814.00	74,472.21	20.62
Total HILLMOOR:		5,929.15	19,341.79	93,814.00	74,472.21	20.62
GENERAL FUND Revenue Total:		.00	3,055.95	25,000.00	21,944.05	12.22
GENERAL FUND Expenditure Total:		71,794.67	221,490.02	671,873.00	450,382.98	32.97
Net Total GENERAL FUND:		71,794.67-	218,434.07-	646,873.00-	428,438.93-	33.77
Net Grand Totals:		71,794.67-	218,434.07-	646,873.00-	428,438.93-	33.77



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Lake Geneva Sailboat Plaza

361 W. Main Street, Lake Geneva, WI 53147



Designed By Silas Tetzlaff
Drawn By Andrea Krol
Date June 3, 2026
Revised
Project #007264

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