



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147-262.248.3673-www.cityoflakegeneva.gov

Police & Fire Commission Agenda
Thursday, July 9, 2026 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Members:

Commissioners: Spyro Condos, Len Jegerski, Tom Clausen, Emily Soley-Jonson and Eileen LeFevre
Town of Geneva Fire Liaison Steve Otten, Town of Linn Fire Liaison Jim Livingston

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledgement of Correspondence
6. Approval of the minutes from June 4, 2026
7. Discussion - Summary July 3, 2026, Severe Weather Event
8. Discussion/Action - 2027 Budget Workshop Dates
9. Police Department Business
 - a. Discussion/Action—Approval of the bills for the month of June 2026, Operating in the amount of \$518,858.31 Capital Purchases in the amount of \$2,571.95, Equipment Replacement Purchases in the amount of \$6,216.97, for a total of \$527,647.23
 - b. Review Reports
 - i. Chief's Report
 - ii. Top Five Monthly Incidents
 - iii. Monthly Activity Reports
 - c. Discussion/Action-Approval of Lexipol Policies
323 Subpoenas and Court Appearances
503 Impaired Driving
 - d. Discussion/Action - Accept letter of retirement of Administrative Specialist Papenfus
10. Fire Department Business
 - a. Discussion/Action—Approval of the bills for the month of June 2026, Operating in the amount of \$437,755.71, Capital Purchases in the amount of \$25,322.83, Equipment Replacement Purchases in the amount of \$1,045.00, for a total of \$464,123.54

b. Review Reports

i. Chief's Update and Fire Department Report

ii. EMS Medical Billing/Stark Medical Billing

c. Discussion/Action-Approval of Lexipol Policies

318 Newborn Safe Haven Law (update)

505 Controlled Substance Accountability (update)

d. Discussion/Action - Accept letter of resignation Firefighter AEMT Bruce VanderVeen

e. Discussion/Action - Accept letter of retirement of Captain Mark Moller-Gunderson

f. Acknowledgement of Thank You notes

11. Adjournment

A quorum of the Council may be present; however, no official Council action will be taken.
Requests from persons with disabilities who need assistance to participate in this meeting should be made to the City Clerk's office in advance so that the appropriate accommodations can be made.

City Of Lake Geneva Police & Fire Commission Minutes
Thursday, June 4, 2026 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Call to Order

The meeting was called to order by Commissioner Condos at 4:00 p.m.

Pledge of Allegiance

Commissioner Clausen led the Pledge of Allegiance, followed by a moment of silence to Honor Fire Chief Derrick, who recently passed away.

Roll Call

Commissioners Condos, Jegerski, Soley-Johnson, LeFevre and Clausen were present. Also present: Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Division Fire Chief Detkowski, Town of Geneva Liaison Otten, and Administrative Specialist Papenfus

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Alderperson Ames, resident and Alderperson, spoke about agenda item 8 regarding the Facility Assessment.

Presentation - June Health and Safety Campaigns - Andrea Christian

Andrea Christian presented on June Health and Safety Campaigns.

Acknowledgement of Correspondence

NONE

Approval of the minutes from May 7, 2026

Soley-Johnson motioned to approve the meeting minutes from May 7, 2026. Clausen seconded. Motion carried 5-0.

Discussion - Facility Assessment Review RFP

Chief Gritzner reported that a draft RFP has been completed and submitted to Attorney Draper. The RFP is the responsibility of the city as they are responsible for the building portion of anything moving forward. No action is needed.

Police Department Business

Discussion/Action-Approval of the bills for the month of May, 2026 Operating in the amount of \$475,356.44, Capital Purchases in the amount of \$2,347.43, Equipment Replacement Purchases in the amount of \$517.00, for a total of \$478,220.87

Clausen motioned to approve the bills for the month of May 2026. LeFevre seconded. Roll call vote: Condos-Y, Jegerski-Y, Soley-Johnson-Y LeFevre-Y, and Clausen-Y, Motion carried 5-0.

Soley-Johnson had a few questions regarding budget purchases for Uniforms, Equipment Outlay and School Reimbursement. Expenses for PD Uniform Account and Equipment Outlay were in regard to firearms purchases.

Review Reports

Chief's Report

Chief Gritzner noted that the Citizen Academy will start September 16 through October 21, 2026, and he briefly explained the program. Applications will be submitted online through the website. He also noted that the Marine Unit started Memorial Day and the crew has been writing tickets, warnings and helping citizens on the water. Chief noted that the department has received lots of positive feedback about the boat. Chief reviewed the recent officer training for the year. Officers Atkinson and Potter graduated from the police academy on June 3 and started field training.

Top Five Monthly Incidents

Chief reviewed the monthly incidents.

Monthly Activity Reports

Monthly activity reports are down slightly from last year. However, the staff is currently down four officers.

Discussion/Action-Approval of Lexipol Policies

306 Firearms

314 Child Abuse

315 Missing Persons

503 Impaired Driving

901 Temporary Custody of Adults

Soley-Johnson motioned to approve Lexipol policies as listed. Jegerski seconded. Motion carried 5-0.

Discussion/Action - Accept letter of resignation of Community Service Officer Isha Kinard

Soley-Johnson motioned to accept letter of resignation of Community Service Officer Isha Kinard. LeFevre seconded. Motion carried 5-0.

Discussion/Action - Accept resignation of Part Time Officer Daniel Derrick

Soley-Johnson motioned to accept the resignation of Part-Time Officer Daniel Derrick. Jegerski seconded. Motion carried 5-0.

Acknowledgement of Thank You notes

No discussion/action

Fire Department Business

Discussion/Action - Approval of the bills for the month of May 2026, Operating in the amount of \$435,120.79, Capital Purchases in the amount of \$76,317.15, Equipment Replacement Purchases in the amount of \$52,463.25, for a total of \$563,901.19

Clausen motioned to approve bills for the month of May 2026. Soley-Johnson seconded. Roll call vote: Condos-Y, Jegerski-Y, Soley-Johnson-Y LeFevre-Y, and Clausen-Y, Motion carried 5-0.

Division Fire Chief Detkowski reported the budget was currently 2% under budget. Act 102 purchases are up, but this will be offset at the end of the year. Soley-Johnson asked about the Township Services. Chief reported that the townships are billed quarterly for services and Town of Linn paid their invoice this month.

Review Reports

Chief's Update and Fire Department Report

Division Fire Chief reported that call volume was up approximately 5-8%. He reviewed personnel accomplishments and the call numbers. He noted that funeral services for Fire Chief Daniel Derrick will be visitation June 19 and Fire Services Honor funeral will be June 20. He noted that safety helmets are being provided at the Fire Department.

EMS Medical Billing/Stark Medical Billing

Discussion - Wisconsin League of Municipalities reimbursement grant

Division Chief Detkowski reported that there is reimbursement up to \$23,000.00 available from the Wisconsin League of Municipalities and the Fire Department has submitted reimbursement for safety items purchased last year and up to 4% reimbursement for Worker's Compensation submissions.

Discussion - Fleet Update

Fire Division Chief gave an update on Fleet repairs.

Discussion/Action – Acceptance of Donations

Lake Geneva Jaycees in the amount of \$4,500.00

Lake Geneva Business Improvement District in the amount of \$5,000.00

Soley-Johnson motioned to approve donations from Lake Geneva Jaycees in the amount of \$4,500.00 and Lake Geneva Business Improvement District in the amount of \$5,000.00. Clausen seconded. Roll call vote: Condos-Y, Jegerski-Y, Soley-Johnson-Y LeFevre-Y, and Clausen-Y, Motion carried 5-0.

Acknowledgement of Thank You notes

No discussion/action

Adjournment

Clausen motioned to adjourn the meeting. Soley-Johnson seconded. Motion carried 5-0 at 4:38 p.m.

Cindy Papenfus

Administrative Specialist

Minutes are unofficial until approved by the Commission.

City of Lake Geneva Police & Fire Commission
Approval of Monthly Expenditures
July 9, 2026

POLICE DEPARTMENT

Expenditures for the Month of
June, 2026

Operating	\$ 518,858.31 *	* includes \$ 11,740.98 in prepaids
Capital	\$ 2,571.95 **	** includes \$ 942.28 in prepaids
Equipment Replacement Fund	\$ 6,216.97 **	** includes \$ 124.97 in prepaids
Total Police Dept Expenditures	<u>\$ 527,647.23</u>	

TOTAL EXPENDITURES **\$ 527,647.23**

Date Approved

Signatures/Initials

Period: 06/26

Jul 06, 2026 01:04PM

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
POLICE DEPARTMENT						
POLICE DEPARTMENT						
11-21-00-43520	LAW ENFORCEMENT TRAINING AIDS	.00	.00	10,560.00	10,560.00	.00
11-21-00-43530	FEDERAL GRANTS & REIMBURSEME	.00	.00	.00	.00	.00
11-21-00-43540	STATE GRANTS & REIMBURSEMENTS	.00	.00	30,666.00	30,666.00	.00
11-21-00-46200	SEIZURES	.00	23.00	1,000.00	977.00	2.30
11-21-00-46210	MISCELLANEOUS REVENUE	217.32	847.46	1,000.00	152.54	84.75
11-21-00-46220	WAGE REIMBURSEMENTS	2,500.28	42,777.48	165,809.00	123,031.52	25.80
11-21-00-46222	TRAINING REIMBURSEMENTS	.00	11,000.00	.00	11,000.00	.00
11-21-00-46230	MISC TAXABLE REVENUES	.00	.00	.00	.00	.00
11-21-00-46240	FINGERPRINTING	14.22	327.03	500.00	172.97	65.41
11-21-00-46250	VEHICLE LOCKOUT FEE	237.00	1,673.22	3,400.00	1,726.78	49.21
11-21-00-46260	BLOOD DRAW REIMBURSEMENT	.00	1,002.21	2,500.00	1,497.79	40.09
11-21-00-47300	DONATIONS	.00	8,520.72	500.00	8,020.72	1,704.14
11-21-00-47310	DONATIONS-SHOP WITH A COP	.00	306.00	6,000.00	5,694.00	5.10
11-21-00-47350	COMMUNICATIONS REIMB-FIRE DEPT	.00	69,059.00	69,059.00	.00	100.00
11-21-00-47370	SOFTVEST DONATIONS/GRANTS	.00	.00	2,072.00	2,072.00	.00
11-21-00-48300	SALE OF POLICE EQUIPMENT	.00	.00	15,000.00	15,000.00	.00
Total POLICE DEPARTMENT:		2,968.82	135,536.12	308,066.00	172,529.88	44.00
POLICE DEPARTMENT						
11-21-00-51100	POLICE FT SALARIES	268,519.89	1,768,707.88	3,592,198.00	1,823,490.12	49.24
11-21-00-51200	POLICE PT WAGES	14,355.48	48,991.44	121,850.00	72,858.56	40.21
11-21-00-51250	POLICE OVERTIME WAGES	2,430.96	13,349.03	49,585.00	36,235.97	26.92
11-21-00-51270	PD COMPENSATION PER CONTRACT	5,012.28	107,443.09	205,756.00	98,312.91	52.22
11-21-00-51340	PD LIFE INSURANCE	388.20	2,344.21	5,535.00	3,190.79	42.35
11-21-00-51345	PD HEALTH INSURANCE	66,905.73	397,170.21	894,769.00	497,598.79	44.39
11-21-00-51347	PD HEALTH INS OPT OUT	650.00	3,900.00	15,600.00	11,700.00	25.00
11-21-00-51350	PD DENTAL INSURANCE	3,615.20	21,728.90	43,449.00	21,720.10	50.01
11-21-00-51355	PD VISION INSURANCE	172.84	1,038.72	2,771.00	1,732.28	37.49
11-21-00-51360	PD RETIREMENT FUND	36,931.79	256,528.96	503,928.00	247,399.04	50.91
11-21-00-51370	PD DISABILITY INS	804.34	4,875.38	11,179.00	6,303.62	43.61
11-21-00-51380	PD UNIFORM ALLOWANCE	1,243.44	31,382.63	42,565.00	11,182.37	73.73
11-21-00-51390	PART TIME UNIFORM EXPENSE	391.50	2,114.03	5,900.00	3,785.97	35.83
11-21-00-51395	STAFF APPERICATION	74.80	809.80	3,500.00	2,690.20	23.14
11-21-00-51400	PD INTERPRETERS FEES	51.13	51.13	1,000.00	948.87	5.11
11-21-00-51410	PD OUTSIDE OFFICERS	.00	.00	.00	.00	.00
11-21-00-51520	PD SOCIAL SECURITY	21,636.15	145,043.93	304,852.00	159,808.07	47.58
11-21-00-51900	PFC COMMISSION EXPENSES	.00	157.38	600.00	442.62	26.23
11-21-00-52140	OUTSIDE LEGAL EXPENSES	.00	.00	1,200.00	1,200.00	.00
11-21-00-52210	PD TELEPHONE EXPENSE	2,786.23	15,236.02	35,312.00	20,075.98	43.15
11-21-00-52220	POLICE IMPOUND BLDG ELECTRIC	72.57	498.45	1,400.00	901.55	35.60
11-21-00-52450	EQUIPMENT REPAIRS-INS CLAIMS	.00	.00	5,000.00	5,000.00	.00
11-21-00-52620	PD COMMUNICATION SYS MAINT FEE	4,397.44	25,712.56	52,100.00	26,387.44	49.35
11-21-00-52900	CARE OF PRISONERS	.00	28.57	1,000.00	971.43	2.86
11-21-00-52910	CARE OF STRAY ANIMALS	.00	.00	400.00	400.00	.00
11-21-00-53050	DATA PROCESSING	8,359.10	18,410.32	51,387.00	32,976.68	35.83
11-21-00-53100	PD OFFICE SUPPLIES	324.33	1,552.59	8,000.00	6,447.41	19.41
11-21-00-53120	PD POSTAGE	164.50	924.64	2,800.00	1,875.36	33.02
11-21-00-53160	CRIME PREVENTION PROGRAM	1,188.00	1,426.00	6,000.00	4,574.00	23.77
11-21-00-53300	PD MILEAGE/TRAVEL	.00	.00	1,500.00	1,500.00	.00
11-21-00-53310	PD MEALS & LODGING	2,129.98	6,470.71	11,000.00	4,529.29	58.82
11-21-00-53410	PD FUEL EXPENSE	3.58	17,791.33	62,500.00	44,708.67	28.47

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-21-00-53420	PD SPECIAL EQUIPMENT	761.38	2,360.48	17,238.00	14,877.52	13.69
11-21-00-53610	PD EQUIP MAINT SERV COSTS	1,939.11	12,031.24	40,640.00	28,608.76	29.60
11-21-00-53700	PD MEDICAL SUPPLIES	41.28	1,394.07	3,500.00	2,105.93	39.83
11-21-00-53800	PD SPECIAL INVESTIGATIONS	298.86	1,949.41	13,520.00	11,570.59	14.42
11-21-00-53990	PD MISCELLANEOUS EXP	177.83	1,216.62	5,000.00	3,783.38	24.33
11-21-00-54100	PD TRAINING EXPENSES	1,926.30	31,844.97	53,810.00	21,965.03	59.18
11-21-00-54110	PD APPLICATION PROCESS	.00	1,333.89	8,000.00	6,666.11	16.67
11-21-00-54120	TRNG & TRAVEL-REIMBURSEABLE	.00	.00	.00	.00	.00
11-21-00-54150	TUITION & BOOKS PER CONTRACT	.00	5,220.46	9,100.00	3,879.54	57.37
11-21-00-54500	PRO-PHOENIX MAINT CONTRACT	.00	21,000.00	36,500.00	15,500.00	57.53
11-21-00-55000	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
11-21-00-55310	COPY MACHINE & SHREDDING SVC	364.38	2,615.55	6,200.00	3,584.45	42.19
11-21-00-55330	TELETYPE EXPENSE	.00	9,741.00	11,353.00	1,612.00	85.80
11-21-00-57310	SHOP WITH A COP PURCHASES	.00	.00	.00	.00	.00
11-21-00-57350	GRANT PURCHASES-STATE	.00	.00	.00	.00	.00
11-21-00-57360	DONOR PURCHASES	.00	2,645.93	.00	2,645.93-	.00
11-21-00-57365	DONATION PURCHASES-FIRST RESP	.00	.00	.00	.00	.00
11-21-00-57370	BODY ARMOR EXPENDITURES	.00	.00	9,884.00	9,684.00	.00
11-21-00-57375	PORTABLE AUDIO/BODY CAMS	54,133.78	54,133.78	68,210.00	14,076.22	79.36
11-21-00-57376	PUBLIC SAFETY CAMERA SYSTEM	11,300.00	11,300.00	27,000.00	15,700.00	41.85
11-21-00-58100	EQUIPMENT OUTLAY	5,305.93	40,857.49	86,250.00	45,392.51	47.37
Total POLICE DEPARTMENT:		518,858.31	3,093,332.80	6,440,641.00	3,347,308.20	48.03
Total POLICE DEPARTMENT:		521,827.13	3,228,868.92	6,748,707.00	3,519,838.08	47.84
GENERAL FUND Revenue Total:		2,968.82	135,536.12	308,066.00	172,529.88	44.00
GENERAL FUND Expenditure Total:		518,858.31	3,093,332.80	6,440,641.00	3,347,308.20	48.03
Net Total GENERAL FUND:		515,889.49-	2,957,796.68-	6,132,575.00-	3,174,778.32-	48.23
Net Grand Totals:		515,889.49-	2,957,796.68-	6,132,575.00-	3,174,778.32-	48.23

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
EQUIPMENT REPLACEMENT FUND						
POLICE DEPARTMENT						
POLICE DEPARTMENT						
50-21-00-48300	SALE OF POLICE EQUIPMENT	.00	.00	.00	.00	.00
Total POLICE DEPARTMENT:		.00	.00	.00	.00	.00
POLICE DEPARTMENT						
50-21-00-58000	POLICE EQUIPMENT PURCHASES	6,218.97	195,429.97	248,000.00	52,570.03	78.80
Total POLICE DEPARTMENT:		6,218.97	195,429.97	248,000.00	52,570.03	78.80
Total POLICE DEPARTMENT:		6,218.97	195,429.97	248,000.00	52,570.03	78.80
EQUIPMENT REPLACEMENT FUND Revenue Total:		.00	.00	.00	.00	.00
EQUIPMENT REPLACEMENT FUND Expenditure Total:		6,218.97	195,429.97	248,000.00	52,570.03	78.80
Net Total EQUIPMENT REPLACEMENT FUND:		6,218.97-	195,429.97-	248,000.00-	52,570.03-	78.80
Net Grand Totals:		6,218.97-	195,429.97-	248,000.00-	52,570.03-	78.80

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
POLICE EQUIPMENT PURCHASES			05/31/2026 (05/26) Balance	50-21-00-58000			189,211.00
03/31/2026	AP	423	GENCOMM **Desc: SQUAD 201-SETUP		5,969.00		
05/13/2026	AP	746	US BANK **Desc: WEATHERTECH-FLOORLINER #201		124.97		
06/19/2026	AP	995	VELOCITY **Desc: ESINET 911		125.00		
06/30/2026 (06/26) Period Totals and Balance					6,218.97 *	.00 *	195,429.97

YTD Encumbrance .00 YTD Actual 195,429.97 Total 195,429.97 YTD Budget 248,000.00 Unexpended 52,570.03

Number of Transactions: 3 Number of Accounts: 1

Total EQUIPMENT REPLACEMENT FUND:

Number of Transactions: 3 Number of Accounts: 1
 Grand Totals:

Debit	Credit	Proof
6,218.97	.00	6,218.97
6,218.97	.00	6,218.97

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
CAPITAL PROJECTS FUND						
PD CAPITAL PROJECTS						
PD CAPITAL PROJECTS						
43-21-00-17010	PD CAPITAL PROJECTS	2,571.95	206,893.86	791,757.00	584,863.14	26.13
Total PD CAPITAL PROJECTS:		2,571.95	206,893.86	791,757.00	584,863.14	26.13
Total OBJECT CODE: 010:		2,571.95	206,893.86	791,757.00	584,863.14	26.13
Total OBJECT CODE: 010:		2,571.95	206,893.86	791,757.00	584,863.14	26.13
Total PD CAPITAL PROJECTS:		2,571.95	206,893.86	791,757.00	584,863.14	26.13
CAPITAL PROJECTS FUND Revenue Total:		.00	.00	.00	.00	.00
CAPITAL PROJECTS FUND Expenditure Total:		2,571.95	206,893.86	791,757.00	584,863.14	26.13
Net Total CAPITAL PROJECTS FUND:		2,571.95-	206,893.86-	791,757.00-	584,863.14-	26.13
Net Grand Totals:		2,571.95-	206,893.86-	791,757.00-	584,863.14-	26.13

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
43-21-00-17010 PD CAPITAL PROJECTS					
		05/31/2026 (05/26) Balance	.00 *	.00 *	204,321.91
AP	752	US BANK	132.43		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: HOME DEPOT-MARINE UNIT 212			
AP	753	US BANK	58.96		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: HOME DEPOT-MARINE UNIT 212			
AP	756	US BANK	84.96		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: SP SERVICE FIRST - MARINE UNIT EQUIP			
AP	757	US BANK	57.96		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: HOME DEPOT-MARINE UNIT			
AP	761	US BANK		30.01-	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: FLEET FARM-RETURN			
AP	766	US BANK	219.84		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: HOME DEPOT-MARINE UNIT			
AP	773	US BANK	17.15		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
		**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: ADVANCE AUTO-MARINE UNIT			
AP	779	US BANK	40.00		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: AMAZON-SHORTS-MARINE UNIT					
AP	780	US BANK		49.99	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: FLEET FARM-MARINE UNIT EQUIP					
AP	782	US BANK		80.00	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: AMAZON-MARINE UNIT SHORTS					
AP	783	US BANK		43.69	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: AMAZON-MARINE UNIT EQUIP					
AP	787	US BANK		17.79	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: FARM N FLEET-MARINE UNIT EQUIP					
AP	788	US BANK		40.85	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: AMAZON MARINE UNIT EQUIP					
AP	789	US BANK		23.98	
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: AMAZON MARINE UNIT EQUIP					
AP	790	US BANK		41.39	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: WEST MARINE PRO-MARINE UNIT EQUIP					
AP	791	US BANK	63.30		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 4973 **Inv. No: 3341-April-May **Desc: WEST MARINE PRO-MARINE UNIT EQUIP					
AP	240	EAGLE MEDIA INC	538.67		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 2433 **Inv. No: 00144023 **Desc: MARINE UNIT - FLEX BADGES (10)					
AP	638	GENCOMM	856.00		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 6800 **Inv. No: 358178 **Desc: RADIO PROJECT- RADIOS					
AP	489	EAGLE MEDIA INC	235.00		
Comment					
43-21-00-17010 PD CAPITAL PROJECTS (continued)					
**VendorNo: 2433 **Inv. No: 00144291 **Desc: MARINE UNIT- UNIFORM HATS					
06/30/2026 (06/26) Period Totals and Balance			2,601.96 *	30.01- *	206,893.86
YTD Encumbrance	.00	YTD Actual	206,893.86	Total	206,893.86
				YTD Budget	791,757.00
				Unexpended	584,863.14
Number of transactions: 19			Number of accounts: 1		
			Debit	Credit	Proof
Grand Totals:			2,601.96	30.01-	2,571.95

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

[Report].Check Issue Date = 06/12/2026,06/19/2026,06/22/2026,06/26/2026

Invoice Detail.GL account (4 Characters) = "1121","4321","5021","11210010010"-11210058100"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/12/2026	92391	2046	ALLIANT ENERGY/WPL	66.92
06/12/2026	92392	2109	AT&T MOBILITY	1,646.42
06/19/2026	92491	2104	AT&T	2,600.00
06/19/2026	92492	6767	AT&T	338.90
06/19/2026	92493	2108	AT&T LONG DISTANCE	.76
06/19/2026	92494	2104	AT&T WISCONSIN	228.96
06/19/2026	92505	5071	WE ENERGIES	5.65
06/22/2026	92507	5528	FNBO	628.03
06/26/2026	92510	2104	AT&T	821.14
06/26/2026	92513	6263	CHARTER COMMUNICATIONS	359.99
06/26/2026	5132026	4973	US BANK	6,111.46
Grand Totals:				12,808.23

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	111.78	11,852.76-	11,740.98-
11-21-00-51380	65.39	.00	65.39
11-21-00-51395	74.80	.00	74.80
11-21-00-52210	2,786.23	.00	2,786.23
11-21-00-52220	72.57	.00	72.57
11-21-00-52620	3,209.94	.00	3,209.94
11-21-00-53050	628.03	.00	628.03
11-21-00-53100	14.69	27.99-	13.30-
11-21-00-53120	164.50	.00	164.50
11-21-00-53160	1,188.00	.00	1,188.00
11-21-00-53310	1,859.77	83.79-	1,775.98
11-21-00-53410	3.58	.00	3.58
11-21-00-53420	602.88	.00	602.88
11-21-00-53700	41.28	.00	41.28
11-21-00-53800	20.00	.00	20.00
11-21-00-53990	177.83	.00	177.83
11-21-00-54100	943.27	.00	943.27
43-00-00-21100	30.01	972.29-	942.28-
43-21-00-17010	972.29	30.01-	942.28
50-00-00-21100	.00	124.97-	124.97-
50-21-00-58000	124.97	.00	124.97
Grand Totals:	13,091.81	13,091.81-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

[Report].Check Issue Date = 06/12/2026,06/19/2026,06/22/2026,06/26/2026

Invoice Detail.GL account (4 Characters) = "1121","4321","5021","11210010010"- "11210058100"

Top Five Monthly Incidents – June 2026

06/10/26: Officers received a Silver Alert from the City of Delavan Police Department regarding a missing 76-year-old male who was last seen at approximately 2:30 p.m. on 06/09/26 and had a history of short-term memory loss. Assistance from the department's UAV and Mobile Command Unit was requested. The individual was located by a City of Lake Geneva Police Department UAV operator nearly 24 hours after he was last seen. His location was relayed to responding units, and he was treated by EMS. The individual ultimately made a full recovery.

06/19/26: Officers received a complaint from City of Lake Geneva staff alleging that a seasonal employee had shown pornographic images to a juvenile coworker and made comments that caused discomfort among other juvenile employees. An investigation determined that a 70-year-old male had displayed explicit material on a cellular phone to a juvenile; however, the reported comments did not constitute a criminal offense. The suspect was taken into custody and confined in the Walworth County Jail on a charge of exposing a person under the age of 18 to harmful material. He was also terminated from his position as a boat launch attendant with the City.

06/21/26 – 1:43 a.m.: Officers were flagged down in the 100 block of Broad Street by a security staff member who reported a patron refusing to leave the establishment after being removed and subsequently forcing his way back inside. Officers also received information that the same individual had caused a disturbance and made a female patron uncomfortable. When officers advised the suspect he was under arrest, he refused to comply, became physically resistive, and declined to provide identification or follow commands. Officers were able to take the individual into custody without further incident. During the booking process, the 23-year-old male from Chicago intentionally spat on a Walworth County deputy who was assisting. He was confined in the Walworth County Jail on charges of disorderly conduct and resisting/obstructing an officer.

06/24/26 – 11:26 p.m.: Officers were dispatched to a residence in the 1000 block of Center Street for a reported domestic disturbance. Upon arrival, officers determined that a physical altercation had occurred between two individuals, one of whom had left prior to police arrival. A family member later arrived at the residence to confront the remaining individual, at which time the resident allegedly armed himself with a handgun. As a result of the incident, three individuals were taken into custody without incident. Charges of battery and disorderly conduct were referred for all three parties, with one individual also facing additional felony and misdemeanor bail jumping charges.

06/26/26: In late May, officers received information that a resident may have been purchasing large quantities of prescription medications through the mail without a valid prescription. An investigation led to a U.S. Postal Inspector obtaining a search warrant for a package addressed to the suspect's business. A controlled delivery was conducted on June 26, 2026, at the post office, resulting in the arrest of a 44-year-old Lake Geneva woman. She was taken into custody and confined in the Walworth County Jail on charges of possession of narcotic drugs and possession of a controlled substance.

Lake Geneva Police Department
Monthly Activity Statistics
July

2026 Dispatch Activity for June

Telephone Calls -	2,326	911 calls -	296
Window Assists-	1148		

2025 Dispatch Activity for June

Telephone Calls -	2,422	911 calls -	225
Window Assists-	903		

2026 Patrol Activity for June

Calls for Service -	2,559	Arrests	355
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2025 Patrol Activity for June

Calls for Service -	2,975	Arrests	393
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Incidents Summary List

**** For official use only ****

Reporting Period: 6/1/2026 - 6/30/2026

	Total
911 Hang Up/Misdial	71
Abandoned Property/Vehicle	3
Accident - Hit and Run	6
Accident - Personal Injury	2
Accident - Property Damage	40
Alarm - Business	23
Alarm - Fire	32
Alarm - Other	2
Alarm - Residential	7
Alarm - Vehicle	2
Animal - Other	23
Animal Cruelty/Neglect/Trappin	1
Animal Loose	10
Animal Noise	5
Assault	1
Assist Building Department	1
Assist- Citizen	51
Assist City Hall	3
Assist EMS	84
Assist Fire	15
Assist Meter Dept	1
Assist Motorist	34
Assist Police Department	29
Assist Walworth Co Dispatch 911	2
Attempt to Locate	26
Background Check	3



Incidents Summary List

**** For official use only ****

	Total
Bail Jumping	5
Building Check	236
Call Back	32
Chaplain Response	3
Child Abuse/Neglect	1
Child Custody Problems	1
Civil Matter	3
Community Service	16
Controlled Burn/Burning Violat	1
Curfew Violations	1
Damage to Property	3
DC - Public Urination	1
Death Investigation	1
Debris in Roadway	15
Department Property Maintenanc	2
Dept of Public Works/Utility C	4
Disorderly Conduct	21
Domestic Abuse	4
Drug Recognition Expert	1
Drug Take Back	1
Drugs	2
Escort	1
Escort - Funeral	3
Extra Patrol	302
Fight	1
Fingerprinting	2
Fireworks	3
Five Day	7



Incidents Summary List

**** For official use only ****

	Total
Found Property	50
Fraud	4
Harassment	2
House Check	26
Injury on City Property	2
Intoxicated Subject/Subjects	5
Juvenile Trouble	4
Keep the Peace	9
Liquor/Alcohol Violation	8
Littering	1
Lockout - Vehicle	21
Log Entry	177
Loitering	1
Lost Property	25
Mabas Radio Test	3
Mail Blood/Blood Run	10
Marine Patrol	17
Miscellaneous	23
Neighbor Trouble	1
Noise Complaint	13
Open Door/Window	14
OWI	7
Paperwork Delivery	2
Parking Complaint/Violation	137
Parking Permission	3
Power Outage	1
Pursuit	2
Receive Information	21



Incidents Summary List

**** For official use only ****

	Total
Reckless Driver	15
Records Check/Permit/License	198
Repo	1
Ride Along	3
Road Conditions	1
Road Hazard	3
Scam	3
Sexual Offenses	1
Shoplifting/Retail Theft	4
Sick Call In	52
Sign Down	11
SILVER ALERT	4
Solicitor/Direct Seller	3
Suspicious Activity	73
THEFT - ALL	9
Threats	1
Traffic Stop	330
Traffic/Driving Complaint	7
Tree Down	12
Trespassing Land or Dwelling	3
Unknown Problem	1
Unmanned Aerial Vehicle (Drone)	7
Unwanted Subject	10
Vin Check	1
Warrant/Paper Service	4
Warrant/Paper Service Attempt	5
Weapons	2
Weather	3



Lake Geneva Police Department
626 Geneva St | Lake Geneva, WI 53147 | Phone: (262) 248-4455

Tuesday, July 7, 2026
10:42:54 am

Incidents Summary List

**** For official use only ****

	Total
Welfare Check	53
Total	2,559



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Charges by Statute Report

Printed On: 07/07/26 10:41

Reporting Period: 06/01/2026 - 06/30/2026

This report contains all arrest charges and citations, and all citations types (traffic, arrest, and warnings).

Lake Geneva

	Total
18-321 961.573(1) - Possession of Drug Paraphernalia	1
30.62(3)(a) - Fail/Carry Boat Floatation De	1
30.66(3)(b) - Jet Ski-Violate Slow-No-Wake	2
30.678(2m) - FAIL TO CARRY OR EXHIBIT VALID PROOF OF SAFETY CERTIFICATE WHEN OPERATING A MOTORBOAT	1
30.68(6) - Riding on Boat Decks/Gunwales	1
30.68(7) - Boat Operation w/in Restrict	2
341.03(1) - Operate Vehicle- Registration Revoked,Suspended	3
341.04(1) - Non-Registration of Auto or Oth Veh < 10,000 lbs	15
341.04(2) - Improper Registration of Auto/Oth Veh < 10,000 lbs	2
341.15(1) - Fail/Display Vehicle License	1
341.15(2) - Improperly Attached License P	1
343.05(3)(a) - Operate w/o Valid License	2
343.05(3)(a) - Operating Without a License - 1st Offense	6
343.05(3)(a) - Operating Without a License-2nd Offense w/in 3 Yrs	3
343.05(3)(a) - Operating Without a License-3rd/+ w/in 3 Yrs	1
343.05(3)(b) - Operate Motorcycle w/o Valid	2
343.07(1g)(a)1 - Oper M/V by Permittee W/O Instructor-1st Offense	1
343.18(1) - Operate w/o Carrying License	1
343.43(1)(d) - Violate Driv Lic Restrictions-Class A, B or C Veh	1
343.44(1)(a) - Operate Motor Vehicle While Suspended-1st Offense	2
343.44(1)(a) - Operating While Suspended	1
343.44(1)(b) - OAR - Revoked due to Alcohol/Cont Substanc/Refusal	1
343.44(1)(b) - Operate Motor Vehicle While Revoked	2
344.62(1) - Operate Vehicle w/o Insurance	15
344.62(2) - Opr Veh W/O Proof of Insurance	3
346.04(2) - Failure to Obey Traffic Offic	3
346.04(3) - Flee/Elude Officer-Bodily Harm/Damage to Property	1
346.05(1) - Operating Left of Center Line	1
346.06 - Failure to Yield Right of Way	1
346.13(1) - Unsafe Lane Deviation	3
346.14(1) - Auto Following Too Closely	4
346.18(1) - Fail/Yield/Uncontrolled Intersection	1
346.18(2) - FYR - Making Left Turn	1
346.23(1) - FYR To Ped/Bicycle/EPAMD	2
346.33(1)(b) - Unlawful U/Y Turn - MidBlock	2
346.34(2) - Fail to Signal Stop/Slowing	1
346.37(1)(c)1 - Violate Red Traffic Signal	2
346.37(1)(c)3 - Illegal Right Turn on Red	1
346.46(1) - Fail Stop At Stop Sign	18
346.52(1)(a) - Stopping/Standing w/in Inters	1



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Charges by Statute Report

Printed On: 07/07/26 10:41

Reporting Period: 06/01/2026 - 06/30/2026

This report contains all arrest charges and citations, and all citations types (traffic, arrest, and warnings).

	Total
346.57(2) - Unreason and Imprudent Speed	4
346.57(5) - Exceeding Speed Zones/Posted Limits (1-10 MPH)	14
346.57(5) - Exceeding Speed Zones/Posted Limits (11-15 MPH)	13
346.57(5) - Exceeding Speed Zones/Posted Limits (16-19 MPH)	12
346.57(5) - Exceeding Speed Zones/Posted Limits (20-24 MPH)	3
346.57(5) - Exceeding Speed Zones/Posted Limits (25-29 MPH)	2
346.62(2) - Reckless Driving - Endanger Safety - 1st	1
346.63(1)(a) - Operating While Intoxicated - 1st Offense	9
346.63(1)(b) - Operating W/PAC - 3rd Offense	1
346.69 - Hit and Run Prop	1
346.87 - Unsafe backing	1
346.89(1) - Inattentive Driving	1
346.92(2) - Riding Illegally on Vehicle	1
346.935(2) - Possess Open Intoxicants in M	4
346.935(3) - Keep Open Intoxicants in MV	3
347.07(2)(b) - Operate Vehicle w/ NonRed Tai	1
347.13(3) - Operate Vehicle w/o Registrat	1
347.413(1) - Failure Install Ignition Interlock Dev/Tampering	1
347.48(2m)(c) - Operator Fail/Have Passenger/	1
347.48(2m)(d) - Ride in Vehicle w/o Wearing S	4
50-1 - Disorderly conduct	1
50-1 943.50(1m)(a) - Retail Theft - Price Tag Altering - Adult	1
50-1 943.50(1m)(d) - Retail Theft - Concealment of Items - Adult	1
50-1 946.41(1) - Obstructing an Officer	1
50-1 947.01 - Disorderly Conduct	8
50-1 961.41(3g)(e) - Possession of a Controlled Substance	6
50-81(a) - Curfew - Under 17 YOA	4
58-10 - Littering	1
6-3 - Alcohol - Open Intoxicant in Public	6
74-1 346.52(1)(b) - Parking - Parked in a Crosswalk	1
74-1 346.52(1)(d) - Parking - Parked on a Sidewalk or Sidewalk Area	3
74-1 346.52(1)(f) - Parking - Double Parked on Roadway	2
74-1 346.53(2) - Parking - In an Alley in Business District	1
74-1 346.53(3) - Parking - Within 10' of a Fire Hydrant	20
74-1 346.53(4) - Parking - Within 4' of Alley or Driveway	1
74-1 346.53(6) - Parking - Posted No Parking Zone	5
74-1 346.54(1)(a) - Parking - Parked on Wrong Side of Street	4
74-1 346.54(1)(c) - Parking - Outside White Parking Space Lines	35
74-1 346.55(3) - Parking - Posted Private Property	2
74-210(a)(1) - Parking - No Parking/Standing/Stopping Zones	1
74-210(f) - Parking - Backed into Parking Stall	25
74-217 - Traffic - Accelerating Vehicle in Display of Power	3



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Charges by Statute Report

Printed On: 07/07/26 10:41

Reporting Period: 06/01/2026 - 06/30/2026

This report contains all arrest charges and citations, and all citations types (traffic, arrest, and warnings).

	Total
74-227(a) - Traffic-Riding in Cargo Area of Truck Prohibited	4
74-6(d) - Parking - Parked at Yellow Curb/Grass - School	5
90-51 30.51(1) - Operate boat without valid certificate of number	1
90-51 30.523(2) - Fail to display registration decal or number on boat	3
90-51 30.66(3)(b) - Operate PWC greater than SNW w/in 100 of boat	5
90-51 30.678(1)(d) - Operate boat w/o valid safety certificate	1
90-51 30.678(2)(c) - Operate PWC w/o valid safety certificate	1
940.60(1) - Battery (Simple)	2
946.49(1)(a) - Bail Jumping-Misdemeanor	2
947.01(1) - Disorderly Conduct - Causing a Disturbance	2
961.41(3g)(c) - Possession of Cocaine/Coca	1
961.41(3g)(e) - Possession of THC	1
961.573(1) - Possess Drug Paraphernalia	1
TR305.17(1) - Fail/Properly Maintain Brakes	1
TR305.34(6) - Illegal Materials on Windshie	1
TR305.34(6)(c) - Windshields-Tinting-Critical Area	1
Total	355



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
 Phone: (262) 248-4455

Monthly Activity Overview Report

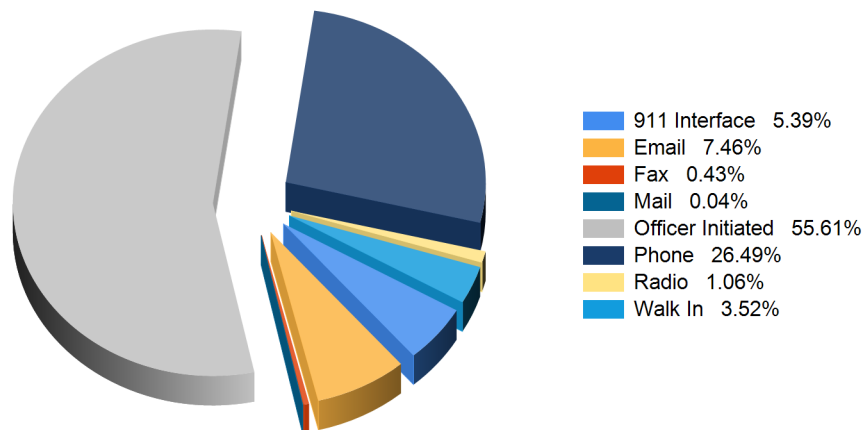
Printed On: 07/07/26 10:43

For Reporting Period: **06/01/2026 - 06/30/2026**

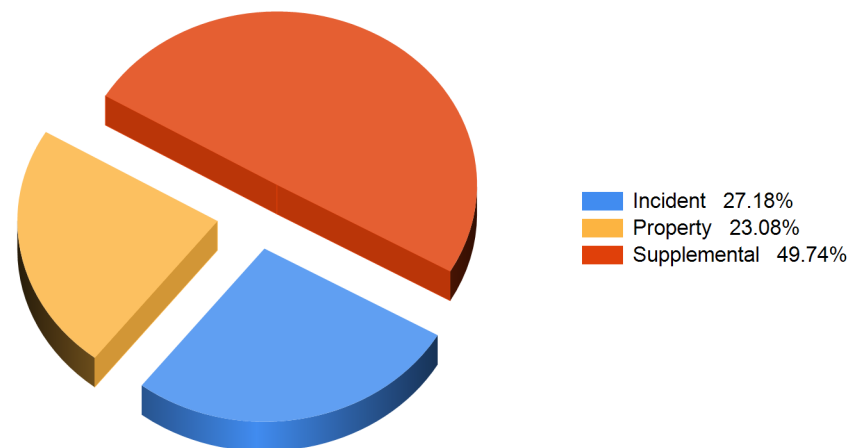
Patrol Area: **NULL,DT,GT,LN,LY,NO,OJ,SO**

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total	2,559	594	1,043	922
911 Interface	138	22	54	62
Email	191	22	51	118
Fax	11	2	2	7
Mail	1	0	1	0
Officer Initiated	1,423	451	528	444
Phone	678	83	339	256
Radio	27	2	13	12

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total	195	69	58	68
Incident	53	26	9	18
Property	45	13	23	9
Supplemental	97	30	26	41



Monthly Activity Overview Report

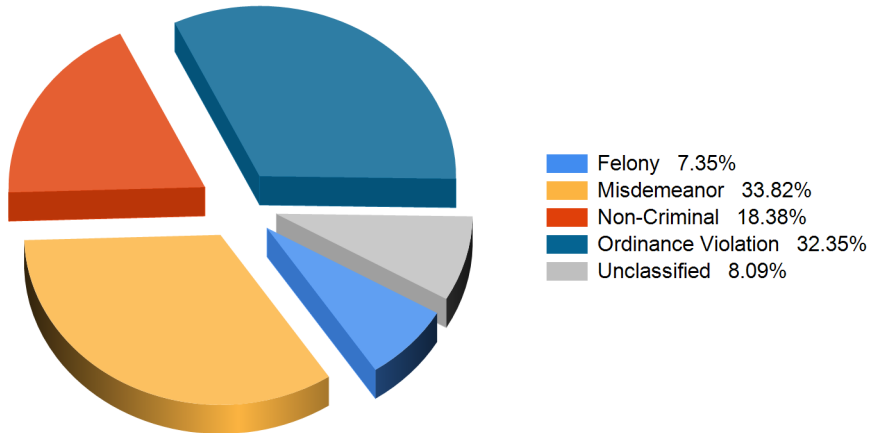
Printed On: 07/07/26 10:43

For Reporting Period: **06/01/2026 - 06/30/2026**

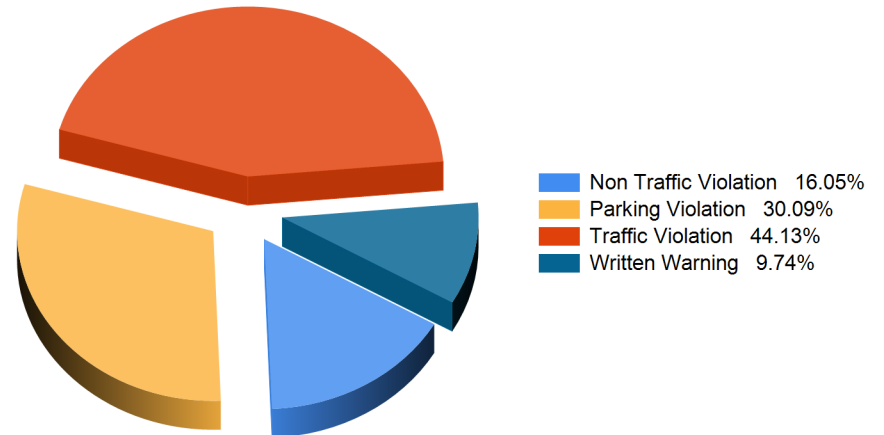
Patrol Area: **NULL,DT,GT,LN,LY,NO,OJ,SO**

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
all Walk In	90	12	55	23

Arrests



Citations



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

Citations are counted by Citation Type alone.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total	136	65	20	51
Felony	10	4	3	3
Misdemeanor	46	17	8	21
Non-Criminal	25	17	2	6
Ordinance Violation	44	24	7	13
Unclassified	11	3	0	8

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total	345	71	184	90
Non Traffic Violation	56	32	11	13
Parking Violation	105	1	80	24
Traffic Violation	154	33	78	43
Written Warning	30	5	15	10



Lake Geneva Police Department
 626 Geneva St.
 Lake Geneva WI 53147
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Monthly Activity Overview Report

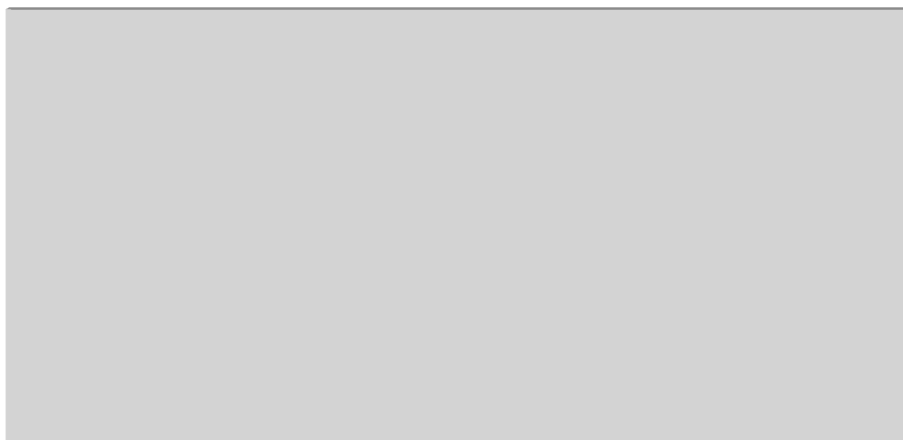
Printed On: 07/07/26 10:43

For Reporting Period: **06/01/2026 - 06/30/2026**

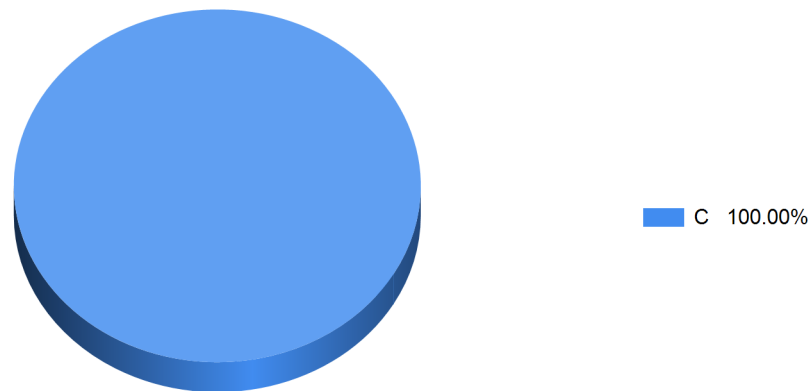
Patrol Area: **NULL,DT,GT,LN,LY,NO,OJ,SO**

Field Interview Stops

No Data Available



Crash



Field Interview Stops are counted by reason for stop.

	Total
Total	0

Crashes are counted by Crash type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
crash	Total	40	6	24	10
	C	40	6	24	10

JULY 2026 LEXIPOL POLICY UPDATES

323 SUBPOENAS AND COURT APPEARANCES

This policy has been updated because legislative action impacts its content. The update should be accepted and implemented as soon as possible. 2025 WI SB 191 enacted new law regarding service of subpoenas to law enforcement agency members. Changes include:

- In **SUBPOENAS**, content and a citation have been updated to address the new law (statute # change).
- Capitalization and citations have been corrected where necessary throughout the document.

503 IMPAIRED DRIVING

This policy has been updated because legislative action impacts its content. 2025 WI AB 856 amended some provisions and repealed others regarding implied consent and chemical tests. Changes to this policy include:

- In **CHEMICAL TESTS**, content has been removed as the result of a repealed statutory provision and gendered pronouns have been removed.
- In **DRUG RECOGNITION EXPERT (DRE)** “officers shall request a DRE to conduct...” Changed from should to shall per best practice.
- Citations have been corrected where necessary throughout the document.

Subpoenas and Court Appearances

323.1 PURPOSE AND SCOPE

This policy establishes the guidelines for department members who must appear in court. It will allow the Lake Geneva Police Department to cover any related work absences and keep the Department informed about relevant legal matters.

323.2 POLICY

Lake Geneva Police Department members will respond appropriately to all subpoenas and any other court-ordered appearances.

323.3 SUBPOENAS

Only department members authorized to receive a subpoena on behalf of this department or any of its members may do so.

Service of a subpoena or court notice requiring the appearance of any member in connection with a matter arising out of the member's course and scope of official duties may be accomplished by service at the member's work address through (Wis. Stat. § 885.035):

- a. Personally serving a copy of the subpoena to the member.
- b. Leaving a copy of the subpoena at the member's work address with an authorized member.
- c. Exhibiting and reading the subpoena to the member.

Except a subpoena on behalf of the State of Wisconsin, of a municipality in a forfeiture action, or of an indigent respondent in a paternity proceeding, no subpoena for a member of this department as a witness in a civil action should be accepted unless accompanied by the appropriate witness fees as allowed by law (Wis. Stat. § 885.06).

323.3.1 SPECIAL NOTIFICATION REQUIREMENTS

Any member who is subpoenaed to testify, agrees to testify or provides information on behalf of or at the request of any party other than the [cityAttorney] or the District Attorney shall notify his/her immediate supervisor without delay regarding:

- a. Any civil case the member is a party as a result of his/her official capacity.
- b. Any civil case where any other city, county, state or federal unit of government or a member of any such unit of government, as a result of his/her official capacity, is a party.
- c. Any criminal proceeding where the member is called to testify or provide information on behalf of the defense.
- d. Any civil action stemming from the member's on-duty activity or because of his/her association with the [agencyName].

Lake Geneva PD Policy Manual

Law Enforcement

Subpoenas and Court Appearances

- e. Any personnel or disciplinary matter when called to testify or to provide information by a government entity other than the [agencyName].

The supervisor will then notify the [agencyHead] and the appropriate prosecuting attorney as may be indicated by the case. The [agencyHead] should determine if additional legal support is necessary.

No member shall be retaliated against for testifying in any matter.

323.3.2 CIVIL SUBPOENA

The [DepartmentOffice] will compensate members who appear in their official capacities on civil matters arising out of their official duties, in accordance with the member's respective personnel manual or applicable collective bargaining agreement.

The [DepartmentOffice] should seek reimbursement for the member's compensation through the civil attorney of record who subpoenaed the member.

323.3.3 OFF-DUTY RELATED SUBPOENAS

Members receiving valid subpoenas for off-duty actions not related to their employment or appointment will not be compensated for their appearance. Arrangements for time off shall be coordinated through their immediate supervisors.

323.4 FAILURE TO APPEAR

Any member who fails to comply with the terms of any properly served subpoena or court-ordered appearance may be subject to discipline. This includes properly served orders to appear that were issued by a state administrative agency.

323.5 STANDBY

To facilitate standby agreements, members are required to provide and maintain current information on their addresses and contact telephone numbers with the Department.

If a member on standby changes his/her location during the day, the member shall notify the designated department member of how he/she can be reached. Members are required to remain on standby until released by the court or the party that issued the subpoena.

323.6 COURTROOM PROTOCOL

When appearing in court, members shall:

- a. Be punctual and prepared to proceed immediately with the case for which they are scheduled to appear.
- b. Dress in the appropriate department uniform or attire.
- c. Observe all rules of the court in which they are appearing and remain alert to changes in the assigned courtroom where their matter is to be heard.

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Law Enforcement

Subpoenas and Court Appearances

323.6.1 TESTIMONY

Before the date of testifying, the subpoenaed member shall request a copy of relevant reports and become familiar with the content in order to be prepared for court.

Impaired Driving

503.1 PURPOSE AND SCOPE

This policy provides guidance to those department members who play a role in the detection and investigation of operating while intoxicated (OWI).

503.2 POLICY

The Lake Geneva Police Department is committed to the safety of the roadways and the community and will pursue fair but aggressive enforcement of Wisconsin's impaired driving laws.

503.3 INVESTIGATIONS

Officers should not enforce OWI laws to the exclusion of their other duties unless specifically assigned to OWI. All officers are expected to enforce these laws with due diligence.

The Patrol Lieutenant will develop and maintain, in consultation with the prosecuting attorney, report forms with appropriate checklists to assist investigating officers in documenting relevant information and maximizing efficiency. Any OWI investigation will be documented using these forms. Information documented elsewhere on the form does not need to be duplicated in the report narrative. Information that should be documented includes, at a minimum:

- a. The standardized field sobriety tests (SFSTs) administered and the results.
- b. The officer's observations that indicate impairment on the part of the individual, and the officer's health-related inquiries that may help to identify any serious health concerns (e.g., diabetic shock).
- c. Sources of additional information (e.g., reporting party, witnesses) and their observations.
- d. Information about any audio and/or video recording of the individual's driving or subsequent actions.
- e. The location and time frame of the individual's vehicle operation and how this was determined.
- f. Any prior related convictions in Wisconsin or another jurisdiction.

503.4 FIELD TESTS

The Patrol Lieutenant should identify standardized SFSTs and any approved alternate tests for officers to use when investigating violations of OWI laws.

503.4.1 PRELIMINARY BREATH TESTING

An officer who has probable cause to believe that a person has committed OWI or where the officer detects any presence of alcohol, a controlled substance or any other drug on a person operating a commercial motor vehicle, may request that the person submit to a preliminary breath test (PBT). The result of the PBT may be used by the officer in deciding whether to arrest the person and whether to require or request additional chemical testing under Wis Stat. § 343.305(3). A person may refuse to take the PBT (Wis. Stat. § 343.303).

503.4.2 ADMINISTRATION OF SFSTs

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Officers trained in the proper administration of SFSTs shall use those skills in testing for driver impairment. Officers shall perform testing in accordance with the NHTSA standards and training. The three tests that constitute SFSTs are:

- a. Horizontal gaze nystagmus (HGN) - This test involves the involuntary jerking of the eyes when responding to gazing to the side. The involuntary jerking becomes more pronounced as the impairment level increases.
- b. Walk and turn - This test requires the individual to concentrate on more than one thing at a time. The mental tasks include comprehension of verbal instructions and the physical balance and coordination tasks.
- c. One leg stand - This test is the same type of divided attention task as the walk and turn test.

All three tests are highly reliable when properly administered and interpreted for evaluating an individual's level of impairment.

503.4.3 PRELIMINARY SCREENING TESTS

An officer who has probable cause to believe that a person has committed OWI or who detects any presence of alcohol, a controlled substance, or any other drug on a person operating a commercial motor vehicle may request that the person submit to a preliminary screening test, including a preliminary breath test and/or an oral fluids sample. The result of a preliminary screening test may be used by the officer in deciding whether to arrest the person and whether to require or request additional chemical testing under Wis. Stat. § 343.305(3). A person may refuse to take a preliminary screening test (Wis. Stat. § 343.303).

The officer who collects an oral fluids sample shall either return the sample to the person from whom it was taken or destroy the sample according to department protocols for destruction of biohazardous materials after the preliminary screening test is conducted (Wis. Stat. § 343.303).

503.4.4 DRUG RECOGNITION EXPERT (DRE)

If a Drug Recognition Expert (DRE) is used by the Department and preliminary screening test results are inconsistent with the individual's level of impairment or there is reason to believe the individual's level of impairment is due in part or fully to the ingestion of illegal drugs, prescription drugs, or any substance other than alcohol, officers shall request a DRE to conduct an evaluation if probable cause exists for an arrest.

503.5 CHEMICAL TESTS

A person implies consent under Wisconsin law to a chemical test or tests, and to providing the associated chemical sample, under any of the following (Wis. Stat. § 343.305):

- a. The officer has arrested the person for operating a motor vehicle while under the influence of an intoxicant, controlled substance, or any other drug.
- b. The officer has arrested the person for operating a motor vehicle with a detectable amount of a restricted controlled substance in the person's blood.
- c. The officer has arrested the person for operating a motor vehicle with a prohibited alcohol concentration.
- d. The officer has arrested a person under the age of 21 who has any detectable amount of alcohol in their system.

Impaired Driving

- e. The officer has arrested a person who was operating a commercial motor vehicle while having an alcohol concentration of 0.04 or more.
- f. The officer has arrested the person for causing injury to another person while OWI or with a prohibited alcohol concentration or a detectable amount of a restricted controlled substance in their blood.
- g. The officer has arrested the person for causing injury to another person while operating a commercial motor vehicle with an alcohol concentration of 0.04 or more.
- h. The officer has arrested the person for a violation of Wis. Stat. § 940.25 (injury by intoxicated use of a vehicle).
- i. The officer has arrested the person for a violation of Wis. Stat. § 940.09 (homicide by intoxicated use of vehicle or firearm).

If a person withdraws this implied consent, or is unable to withdraw consent (e.g., the person is unconscious), the officer should consider implied consent revoked and proceed as though the person has refused to provide a chemical sample.

503.5.1 BREATH SAMPLES

The Department should ensure that all devices used for the collection and analysis of breath samples are properly serviced and tested and that a record of such service and testing is properly maintained.

503.5.2 ADDITIONAL TESTING

If a person submits to a chemical test requested pursuant to the implied consent law, he/she is entitled to a reasonable opportunity, upon request, to have additional chemical testing done (Wis. Stat. § 343.305(5)).

503.5.3 STATUTORY NOTIFICATIONS

An officer requesting that a person submit to a chemical test shall read to the person the mandatory statutory warning form provided by Wis. Stat. § 343.305(4) entitled Informing the Accused. Officers shall not expand upon the form.

503.6 REFUSALS

When an arrestee refuses to provide a chemical sample, officers should:

- a. Advise the arrestee of the requirement to provide a sample (Wis. Stat. § 343.305).
- b. Audio- and/or video-record the admonishment and the response when it is practicable.
- c. Document the refusal in the appropriate report.

503.6.1 BLOOD SAMPLE WITHOUT CONSENT

A blood sample may be obtained from a person who refuses a chemical test when any of the following conditions exist:

- a. A search warrant has been obtained.
- b. The officer can articulate that exigent circumstances exist, the person has been arrested for OWI, the officer reasonably believes that a chemical test will reveal evidence of intoxication, and no reasonable objection to the withdrawal has been presented by the arrestee. Exigency does not exist solely because of the short time

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period associated with the natural dissipation of alcohol or controlled or prohibited substances in the person's bloodstream. Exigency can be established by the existence of special facts, such as a lengthy delay in obtaining a blood sample due to an accident investigation or medical treatment of the person.

503.6.2 FORCED BLOOD SAMPLE

If an arrestee indicates by word or action that he/she will physically resist a blood draw, the officer should:

- a. Notify the shift supervisor of the refusal.
- b. Evaluate whether using force to obtain a blood sample is appropriate under the circumstances.
- c. Ensure that all attempts to obtain a blood sample through force cease if the person agrees to, and completes, a viable form of testing in a timely manner.
- d. Advise the person of his/her duty to provide a sample (even if this advisement was previously done by another officer), and attempt to persuade the individual to submit to such a sample without physical resistance. This dialogue should be recorded on audio and/or video when practicable.
- e. Ensure that the blood sample is taken in a medically approved manner.
- f. Ensure the forced blood draw is recorded on audio and/or video when practicable.
- g. Monitor and ensure that the type and level of force applied appears reasonable under the circumstances.
 1. Unless otherwise provided in a warrant, force should generally be limited to handcuffing or similar restraint methods.
 2. In first-time OWI and misdemeanor cases, if the arrestee becomes violent or more resistant, no additional force will be used and a refusal should be noted in the report.
 3. In felony cases, force which reasonably appears necessary to overcome the resistance to the blood draw may be permitted.
- h. Ensure the use of force and methods used to accomplish the collection of the blood sample are documented in the related report.

If a supervisor is unavailable, officers are expected to use sound judgment and perform as a responding supervisor, as set forth above.

503.7 ARREST AND INVESTIGATION

503.7.1 NOTICE OF INTENT TO SUSPEND

If a chemical test indicates the presence of a controlled substance or a prohibited alcohol concentration, the officer shall complete a Notice of Intent to Suspend and forward the result to WisDOT (Wis. Stat. § 343.305(7)). The person

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shall be informed that the person's driving privilege will be administratively suspended for six months and that the person has the right to an administrative hearing. The form to request the administrative review shall be provided to the person (Wis. Stat. § 343.305(8)). If the person was operating a commercial motor vehicle, the officer shall also issue the person an out-of-service order.

503.7.2 ARRESTEE RELEASE

If allowed by the rules of the court, a person arrested for OWI may be released to a responsible adult. The individual to whom the person is released is required to sign an OWI Responsibility Release containing the individual's name and address, and that the individual will be responsible for the person.

A person arrested for OWI who is unable to be released to a responsible adult shall be safely transported to the Department and may not be released until 12 hours have elapsed or until a chemical test administered under Wis. Stat. § 343.305 shows a blood alcohol content of less than 0.04 (Wis. Stat. § 345.24).

503.7.3 CRASHES

Officers investigating a person for OWI shall make all reasonable efforts to obtain a chemical sample if the person was involved in a crash that resulted in a fatality or serious physical injury (Wis. Stat. § 343.305(2)).

503.7.4 OFFICER ACCESS TO ADDITIONAL SAMPLE

If a person refuses to submit to a chemical test but has had a sample of blood taken for any reason, the officer may obtain a portion of that sample sufficient for analysis or may request that a sample be available as allowed by law (Wis. Stat. § 905.04(4)(f)).

503.7.5 QUALITY ASSURANCE

This department shall utilize a quality assurance program conducted by quality assurance specialists or operators regarding devices that are used to conduct alcohol concentration determinations, and shall generate records of periodic maintenance of those devices pursuant to any applicable state law (Wis. Stat. § 343.305(6)).

503.8 RECORDS DEPARTMENT RESPONSIBILITIES

The Chief of Police will ensure that all case-related records are transmitted according to current records procedures and as required by the prosecuting attorney's office and WisDOT (Wis. Stat. § 343.305(7); Wis. Stat. § 343.305(8); Wis. Stat. § 343.305(9)).

503.9 ADMINISTRATIVE HEARINGS

The Chief of Police will ensure that all appropriate reports and documents related to administrative license suspensions are reviewed and forwarded to WisDOT.

Any officer who receives notice of required attendance at an administrative license suspension hearing should promptly notify the prosecuting attorney.

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An officer called to testify at an administrative hearing should document the hearing date and WisDOT file number in a supplemental report. Specific details of the hearing generally should not be included in the report unless errors, additional evidence or witnesses are identified.

503.10 TRAINING

The Patrol Lieutenant should ensure that officers participating in the enforcement of OWI laws receive regular training. Training should include, at minimum, current laws on impaired driving, investigative techniques and rules of evidence pertaining to OWI investigations. The Patrol Lieutenant should confer with the prosecuting attorney's office and update training topics as needed.



July 7, 2026

Dear Chief Gritzner,

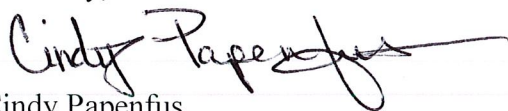
Please accept this letter as my formal notice of retirement from my position as Administrative Specialist with the City of Lake Geneva Police Department, effective February 1, 2027.

Serving the Lake Geneva Police Department has been a truly rewarding experience, and I am deeply grateful for the opportunities, support, and professional relationships I have gained throughout my 13 years of service. It has been a privilege to work alongside dedicated professionals who are committed to serving this community with integrity and care.


I would like to extend my sincere appreciation to you, Administrative Lieutenant Keller, Patrol Lieutenant Tietz, the Police and Fire Commission, and my current and former co-workers for their guidance, encouragement, and partnership over the years. The experiences and memories built during my time with the department will always remain meaningful to me.

As I prepare for this next chapter, I do so with gratitude and pride in having been part of the City of Lake Geneva Police Department. I will always value my time here and the many friendships and professional connections formed along the way.

Sincerely,



Cindy Papenfus
Administrative Specialist



City of Lake Geneva Police & Fire Commission
Approval of Monthly Expenditures
July 9, 2026

FIRE DEPARTMENT

Expenditures for the Month of
June, 2026

Operating	\$ 437,755.71 *	* includes \$ 10,217.28 in prepaids
Capital	\$ 25,322.83 **	** includes \$ - in prepaids
Equipment Replacement Fund	\$ 1,045.00 **	** includes \$ - in prepaids
Total Fire Dept Expenditures	<u>\$ 464,123.54</u>	

TOTAL EXPENDITURES **\$ 464,123.54**

Date Approved

Signatures/Initials

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
FIRE DEPARTMENT						
FIRE DEPARTMENT						
11-22-00-43400	EMS PROV SUPP-ACT 102 EQUIP	.00	52,428.38	4,109.00	48,319.38-	1,275.94
11-22-00-43410	EMS PROV SUPP-ACT 102 TRAIN	.00	.00	2,398.00	2,398.00	.00
11-22-00-43420	FIRE DUES FROM STATE	.00	.00	98,250.00	98,250.00	.00
11-22-00-43430	FIRE DUES FROM TOWN OF LINN	.00	.00	90,338.00	90,338.00	.00
11-22-00-43440	FIRE DUES FROM TOWN OF GENEVA	.00	.00	38,942.00	38,942.00	.00
11-22-00-43450	TOWN OF LINN REIMBURSEABLES	.00	275,975.70	1,652,321.00	1,376,345.30	16.70
11-22-00-43455	TOWN OF LINN ADMIN FEE	.00	.00	280,000.00	280,000.00	.00
11-22-00-43540	STATE GRANTS & REIMBURSEMENTS	.00	.00	.00	.00	.00
11-22-00-44710	FIRE DEPT BURNING PERMIT	.00	.00	.00	.00	.00
11-22-00-46100	MISCELLANEOUS REVENUE	.00	5.00	1,000.00	995.00	.50
11-22-00-46230	INSPECTION FEES	.00	23,310.00	64,000.00	40,690.00	36.42
11-22-00-46240	FIRE/EMS BILLING REVENUE	78,456.84	577,193.23	850,000.00	272,806.77	67.91
11-22-00-46245	ALS INTERCEPT FEE	.00	2,400.00	3,000.00	600.00	80.00
11-22-00-46250	PLAN REVIEW/SPRINKLER SYSTEMS	.00	5,447.00	9,000.00	3,553.00	60.52
11-22-00-47300	TOWNSHIPS FIRE SERVICES	.00	150,485.89	723,674.00	573,188.11	20.79
11-22-00-48110	INTEREST	.00	.00	1,000.00	1,000.00	.00
11-22-00-48300	SALE OF FIRE DEPT EQUIPMENT	.00	.00	.00	.00	.00
11-22-00-48510	FIRE DEPT DONATIONS	.00	5,000.00	1,000.00	4,000.00-	500.00
11-22-00-48550	DONATIONS-CPR CLASSES	.00	.00	500.00	500.00	.00
Total FIRE DEPARTMENT:		78,456.84	1,092,245.20	3,819,532.00	2,727,286.80	28.60

FIRE DEPARTMENT						
11-22-00-51130	FIRE OFFICER SALARIES	9,714.24	71,773.20	138,070.00	66,296.80	51.98
11-22-00-51135	FIRE PREVENTION DIVISION CHIEF	9,030.40	55,418.08	116,796.00	61,377.92	47.45
11-22-00-51140	FIRE/EMS STIPEND PAY	.00	.00	.00	.00	.00
11-22-00-51150	FIRE SAFETY/PUBLIC ED WAGES	2,143.11	2,500.15	9,715.00	7,214.85	25.73
11-22-00-51155	FIRE SAFETY/PUBLIC ED EXP	100.28	351.28	1,000.00	648.72	35.13
11-22-00-51160	FIRE/EMS OTHER PAY	503.10	1,601.35	6,654.00	5,052.65	24.07
11-22-00-51220	PAID ON PREMISE WAGES	44,576.43	313,751.59	468,520.00	154,768.41	66.97
11-22-00-51225	APPRENTICESHIP PROGRAM	1,361.25	7,958.50	20,000.00	12,041.50	39.79
11-22-00-51230	FULL-TIME WAGES	43,370.85	700,390.35	1,242,309.00	541,918.65	56.38
11-22-00-51235	TOWN OF LINN STAFFING REIMBURS	275,975.70	275,975.70	.00	275,975.70-	.00
11-22-00-51240	TOWN OF LINN STAFFING WAGES	88,743.15-	117,039.51	825,847.00	708,807.49	14.17
11-22-00-51250	OVERTIME WAGES	.00	6,860.07	35,000.00	28,139.93	19.60
11-22-00-51260	FULL-TIME VACATION WAGES	12,090.08	64,752.55	166,667.00	101,914.45	38.85
11-22-00-51270	FULL-TIME SICK TIME WAGES	3,657.76	39,951.35	216,435.00	176,483.65	18.46
11-22-00-51280	FULL TIME HOLIDAY WAGES	3,188.64-	20,622.82	52,825.00	32,202.18	39.04
11-22-00-51300	EMS CITY CALL PAY	.00	.00	.00	.00	.00
11-22-00-51310	EMS GENEVA TWP CALL PAY	.00	.00	.00	.00	.00
11-22-00-51330	FD LIFE INSURANCE EXP	6.01	1,283.99	2,572.00	1,288.01	49.92
11-22-00-51340	FD WORKMEN DISABILITY INS	60.57	26,580.05	29,904.00	3,323.95	88.88
11-22-00-51345	FD HEALTH INSURANCE	22,251.25	230,425.77	621,222.00	390,796.23	37.09
11-22-00-51350	FD DENTAL INSURANCE	1,314.53	12,328.28	29,289.00	16,960.72	42.09
11-22-00-51355	FD VISION INSURANCE	84.91	726.57	1,769.00	1,042.43	41.07
11-22-00-51360	FIRE/EMS RETIREMENT EXP	6,508.43	217,645.45	419,534.00	201,888.55	51.88
11-22-00-51370	FD DISABILITY INS	266.52	2,898.66	2,053.00	845.66-	141.19
11-22-00-51380	FIRE DEPT UNIFORMS	368.03	12,717.02	26,000.00	13,282.98	48.91
11-22-00-51400	FIRE CITY CALL PAY	.00	.00	.00	.00	.00
11-22-00-51410	FIRE GENEVA TWP CALL PAY	.00	.00	.00	.00	.00
11-22-00-51420	FIRE LINN TWP CALL PAY	.00	.00	.00	.00	.00
11-22-00-51440	FD TRAVEL/MEAL EXPENSES	.00	5,285.24	5,000.00	285.24-	105.70

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
11-22-00-51520	FD SOCIAL SECURITY EXP	3,399.88	113,725.64	215,405.00	101,679.36	52.80
11-22-00-52140	OUTSIDE BILLING SERVICES	9,393.55	23,631.84	46,750.00	23,118.16	50.55
11-22-00-52150	FIRE INSPECTORS WAGES	5,310.53	26,815.78	60,648.00	33,832.22	44.22
11-22-00-52160	FIRE/EMS DATA ENTRY WAGES	4,806.40	31,183.20	60,424.00	29,240.80	51.61
11-22-00-52175	2% FIRE DUES EXPENSES	23,390.00	44,900.47	.00	44,900.47-	.00
11-22-00-52190	OTHER PROFESSIONAL SERVICES	.00	.00	40,000.00	40,000.00	.00
11-22-00-52210	FIRE TELEPHONE EXPENSE	364.72	9,057.23	12,742.00	3,684.77	71.08
11-22-00-52220	FIREHOUSE ELECTRICITY	1,339.49	7,288.63	18,501.00	11,212.37	39.40
11-22-00-52240	FIREHOUSE GAS HEAT	176.91	6,922.06	9,284.00	2,361.94	74.56
11-22-00-52260	FIREHOUSE WATER/SEWER BILLS	.00	592.60	1,707.00	1,114.40	34.72
11-22-00-52400	EQUIPMENT REPAIRS-FIRE DEPT	6,540.30	31,528.21	81,000.00	49,471.79	38.92
11-22-00-52410	FIREHOUSE REPAIRS	2,311.00	20,911.40	15,000.00	5,911.40-	139.41
11-22-00-52500	PROPERTY INSURANCE	.00	26,621.00	40,000.00	13,379.00	66.55
11-22-00-52620	FD-COMMUNICATION SYS MAINT FEE	.00	503.96	3,751.00	3,247.04	13.44
11-22-00-52650	PD COMMUNICATION SERVICES	.00	69,059.00	66,548.00	2,511.00-	103.77
11-22-00-53100	OFFICE SUPPLIES	.00	417.41	3,000.00	2,582.59	13.91
11-22-00-53120	POSTAGE EXPENSE	.00	522.13	1,000.00	477.87	52.21
11-22-00-53200	MEMBERSHIP DUES & FEES	.00	341.00	3,200.00	2,859.00	10.66
11-22-00-53320	FIRE DEPT CONFERENCES/SCHOOLS	.00	746.61	5,000.00	4,253.39	14.93
11-22-00-53400	OPERATING SUPPLIES	274.69	2,772.98	5,000.00	2,227.02	55.46
11-22-00-53410	FD FUEL EXPENSE	.00	15,616.72	26,000.00	10,383.28	60.06
11-22-00-53420	FIRE DUES FROM STATE EXPENSES	.00	.00	.00	.00	.00
11-22-00-53500	BLDG MAINT SUPPLIES-FIREHOUSE	497.07	8,391.81	15,000.00	6,608.19	55.95
11-22-00-53510	EQUIP MAINT SUPPLIES-FIRE DEPT	626.00	1,930.29	7,000.00	5,069.71	27.58
11-22-00-53600	FIREHOUSE MAINT SERVICE COSTS	.00	1,137.50	7,083.00	5,945.50	16.06
11-22-00-53610	FD-EQUIP MAINT SERV COST	.00	.00	.00	.00	.00
11-22-00-53970	BAD DEBT EXPENSE/ADJUSTMENTS	.00	.00	.00	.00	.00
11-22-00-53990	FIRE MISCELLANEOUS EXP	18.00	53.88	1,000.00	946.12	5.39
11-22-00-53995	STAFF APPRECIATION	665.62	4,064.42	5,000.00	935.58	81.29
11-22-00-54100	FIRE TRAINING PAY	5,222.63	46,800.86	95,503.00	48,702.14	49.00
11-22-00-54120	TUITION REIMB PER CONTRACT	.00	.00	5,000.00	5,000.00	.00
11-22-00-54150	EXPENSE REIMB PER CONTRACT	.00	.00	1,500.00	1,500.00	.00
11-22-00-54500	FIRE IT SERVICES	508.00	29,488.12	46,817.00	17,328.88	62.99
11-22-00-54550	LEXIPOL	.00	6,862.37	6,863.00	.63	99.99
11-22-00-54600	PRO PHOENIX SUPPORT CONTRACT	.00	6,991.83	8,636.00	1,644.17	80.96
11-22-00-55000	COVID-19 EXPENDITURES	.00	.00	.00	.00	.00
11-22-00-55100	EMS TRAINING PAY	3,076.18	30,693.36	50,077.00	19,383.64	61.29
11-22-00-56100	CPR CLASS PAY	.00	.00	.00	.00	.00
11-22-00-57350	GRANT PURCHASES	.00	.00	.00	.00	.00
11-22-00-57360	DONATION PURCHASES	1,350.95	1,350.95	.00	1,350.95-	.00
11-22-00-57365	DONATION PURCHASES-FIRST RESP	.00	.00	.00	.00	.00
11-22-00-57500	SPRINKLER SYSTEMS EXPENSES	.00	1,687.50	7,500.00	5,812.50	22.50
11-22-00-58000	FIRE EQUIPMENT/SUPPLIES	.00	1,660.88	7,500.00	5,839.12	22.15
11-22-00-58100	EMS EQUIPMENT/SUPPLIES	3,012.53	14,638.56	42,000.00	27,361.44	34.85
11-22-00-58110	SPECIALIZED TEAMS EQUIP/SUP	5,082.48	8,800.13	10,000.00	1,199.87	88.00
11-22-00-58200	STATE MANDATED EQUIP TESTING	9,817.12	25,268.30	109,700.00	84,431.70	23.03
11-22-00-58300	ACT 102 EXPENSES	.00	18,659.33	7,309.00	9,350.33-	227.93
11-22-00-58400	PRE-EMPLOYMENT TESTING	.00	1,754.63	3,000.00	1,245.37	58.49
11-22-00-58410	EMPLOYEE HEALTH & WELLNESS	.00	.00	5,795.00	5,795.00	.00
11-22-00-58500	EQUIPMENT OUTLAY	9,120.00	13,576.33	20,800.00	7,223.67	65.27
Total FIRE DEPARTMENT:		437,755.71	2,843,806.45	5,615,224.00	2,771,417.55	50.64
Total FIRE DEPARTMENT:		516,212.55	3,936,051.65	9,434,756.00	5,498,704.35	41.72
GENERAL FUND Revenue Total:		78,456.84	1,092,245.20	3,819,532.00	2,727,286.80	28.60

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
	GENERAL FUND Expenditure Total:	437,755.71	2,843,806.45	5,615,224.00	2,771,417.55	50.64
	Net Total GENERAL FUND:	359,298.87-	1,751,561.25-	1,795,692.00-	44,130.75-	97.54
	Net Grand Totals:	359,298.87-	1,751,561.25-	1,795,692.00-	44,130.75-	97.54

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
EQUIPMENT REPLACEMENT FUND						
FIRE DEPARTMENT						
FIRE DEPARTMENT						
50-22-00-48200	TOWN OF GENEVA CIP AGREEMENT	.00	.00	.00	.00	.00
50-22-00-48300	SALE OF FIRE EQUIPMENT	2,500.00	2,500.00	.00	2,500.00-	.00
Total FIRE DEPARTMENT:		2,500.00	2,500.00	.00	2,500.00-	.00
FIRE DEPARTMENT						
50-22-00-58000	FIRE EQUIPMENT PURCHASES	1,045.00	367,855.68	1,121,500.00	753,644.32	32.80
Total FIRE DEPARTMENT:		1,045.00	367,855.68	1,121,500.00	753,644.32	32.80
Total FIRE DEPARTMENT:		3,545.00	370,355.68	1,121,500.00	751,144.32	33.02
EQUIPMENT REPLACEMENT FUND Revenue Total:		2,500.00	2,500.00	.00	2,500.00-	.00
EQUIPMENT REPLACEMENT FUND Expenditure Total:		1,045.00	367,855.68	1,121,500.00	753,644.32	32.80
Net Total EQUIPMENT REPLACEMENT FUND:		1,455.00	365,355.68-	1,121,500.00-	756,144.32-	32.58
Net Grand Totals:		1,455.00	365,355.68-	1,121,500.00-	756,144.32-	32.58

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
SALE OF FIRE EQUIPMENT							
			05/31/2026 (05/26) Balance	50-22-00-48300			.00
06/22/2026	CR	700000027	ZACKERY MCGUIRE-RADIO EQUIP - ZACKER Description: ZACKERY MCGUIRE-RADIO EQUIP - ZACKERY MCGUIRE-RADIO EQUIP			2,500.00-	
			06/30/2026 (06/26) Period Totals and Balance		.00 *	2,500.00- *	2,500.00-
YTD Encumbrance .00 YTD Actual -2,500.00 Total -2,500.00 YTD Budget .00 Unearned (2,500.00)							
APPL PRIOR YR APPROPRIATIONS							
			05/31/2026 (05/26) Balance	50-22-00-49100			.00
			06/30/2026 (06/26) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unearned .00							
FIRE EQUIPMENT PURCHASES							
			05/31/2026 (05/26) Balance	50-22-00-58000			366,810.68
06/09/2026	AP	425	GENCOMM **Desc: NEW UTILITY- CUP HOLDER INSERTS, DRIVER SIDE ARMREST		626.00		
06/11/2026	AP	495	JEFFERSON FIRE & SAFETY INC **Desc: TURNOUT GEAR-LETTER PATCHES		89.00		
06/15/2026	AP	732	RPM'S LLC **Desc: EXHAUST TIP INSTALL-2893		150.00		
06/19/2026	AP	938	JEFFERSON FIRE & SAFETY INC **Desc: TURNOUT GEAR- HANGING NAME PATCH W/HOOK AND LOOP OR SNAPS		180.00		
			06/30/2026 (06/26) Period Totals and Balance		1,045.00 *	.00 *	367,855.68
YTD Encumbrance .00 YTD Actual 367,855.68 Total 367,855.68 YTD Budget 1,121,500.00 Unexpended 753,644.32							

Number of Transactions: 5 Number of Accounts: 3

Total EQUIPMENT REPLACEMENT FUND:

Number of Transactions: 5 Number of Accounts: 3
 Grand Totals:

Debit	Credit	Proof
1,045.00	2,500.00-	1,455.00-
1,045.00	2,500.00-	1,455.00-

Account Number	Account Title	2026-26 Period Actual	2026-26 Current year Actual	Current year Budget	Variance Current year	% of Budget
CAPITAL PROJECTS FUND						
FIRE DEPT CAPITAL PROJECTS						
FIRE DEPT CAPITAL PROJECTS						
43-22-00-17010	FD CAPITAL PROJECTS	25,322.83	101,639.98	179,000.00	77,360.02	56.78
Total FIRE DEPT CAPITAL PROJECTS:		25,322.83	101,639.98	179,000.00	77,360.02	56.78
Total OBJECT CODE: 010:		25,322.83	101,639.98	179,000.00	77,360.02	56.78
Total OBJECT CODE: 010:		25,322.83	101,639.98	179,000.00	77,360.02	56.78
Total FIRE DEPT CAPITAL PROJECTS:		25,322.83	101,639.98	179,000.00	77,360.02	56.78
CAPITAL PROJECTS FUND Revenue Total:		.00	.00	.00	.00	.00
CAPITAL PROJECTS FUND Expenditure Total:		25,322.83	101,639.98	179,000.00	77,360.02	56.78
Net Total CAPITAL PROJECTS FUND:		25,322.83-	101,639.98-	179,000.00-	77,360.02-	56.78
Net Grand Totals:		25,322.83-	101,639.98-	179,000.00-	77,360.02-	56.78

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
FD CAPITAL PROJECTS			05/31/2026 (05/26) Balance	43-22-00-17010			76,317.15
05/29/2026	AP	424	GENCOMM **Desc: G2 ALERTING SYSTEM		25,322.83		
			06/30/2026 (06/26) Period Totals and Balance		25,322.83 *	.00 *	101,639.98
YTD Encumbrance	.00	YTD Actual	101,639.98 Total	101,639.98 YTD Budget	179,000.00 Unexpended	77,360.02	

Number of Transactions: 1 Number of Accounts: 1

Total CAPITAL PROJECTS FUND:

Number of Transactions: 1 Number of Accounts: 1
 Grand Totals:

Debit	Credit	Proof
25,322.83	.00	25,322.83
25,322.83	.00	25,322.83

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

[Report].Check Issue Date = 06/04/2026,06/12/2026,06/19/2026,06/26/2026

Invoice Detail.GL account (4 Characters) = "1122","4322","5022"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/12/2026	92391	2046	ALLIANT ENERGY/WPL	1,339.49
06/12/2026	92400	3087	OFFICE PRO INC	369.32
06/12/2026	92401	3233	RHYME BUSINESS PRODUCTS	138.61
06/12/2026	92405	5001	VERIZON WIRELESS	38.03
06/19/2026	92505	5071	WE ENERGIES	5.65
06/26/2026	92510	2104	AT&T	326.69
06/26/2026	92511	569	BUTTON, DIANE C	100.00
06/26/2026	92515	571	DAVIS, PHILLIP J	208.80
06/26/2026	92520	566	GROLLE, CHERYL L	1,524.00
06/26/2026	92522	5744	ILLINOIS TOLLWAY	18.00
06/26/2026	92523	2702	INITIAL DESIGNS	248.05
06/26/2026	92525	567	KUTA, DONALD T	200.00
06/26/2026	92527	570	PRS	1,184.00
06/26/2026	92529	573	RICHARDSON, ROBERT A	1,000.00
06/26/2026	92530	572	RMS	792.56
06/26/2026	92534	5071	WE ENERGIES	171.26
06/04/2026	4242026	6858	ELAN FINANCIAL SERVICES	2,552.82
Grand Totals:				10,217.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	1,013.00	11,230.28-	10,217.28-
11-22-00-46240	5,009.36	.00	5,009.36
11-22-00-51380	248.05	.00	248.05
11-22-00-51440	927.74	.00	927.74
11-22-00-52210	620.26	.00	620.26
11-22-00-52220	1,339.49	.00	1,339.49
11-22-00-52240	176.91	.00	176.91
11-22-00-52400	500.00	.00	500.00
11-22-00-53400	138.61	.00	138.61
11-22-00-53500	439.17	.00	439.17
11-22-00-53510	167.90	.00	167.90
11-22-00-53990	53.88	.00	53.88
11-22-00-53995	63.28	.00	63.28
11-22-00-54100	103.20	.00	103.20
11-22-00-54500	210.74	.00	210.74
11-22-00-55100	40.00	.00	40.00
11-22-00-58110	1,191.69	1,013.00-	178.69
Grand Totals:	12,243.28	12,243.28-	.00

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

[Report].Check Issue Date = 06/04/2026,06/12/2026,06/19/2026,06/26/2026

Invoice Detail.GL account (4 Characters) = "1122","4322","5022"



The Stark Collection Agency
 PO Box 45710
 Madison, WI 53744-5710
 833-669-6600

Collection Statement

City of Lake Geneva EMS

Collaborate. Innovate. Elevate.

Payments Through
6/26/2026

CITY OF LAKE GENEVA EMS
 626 GENEVA ST
 ATTN: COMPTROLLER
 LAKE GENEVA WI 53147

INVOICE DETAILS

Invoice #	Period End Date	Client #	Invoice Amount
33428	6/26/2026	608EMS-CUR	0.00
			0.00

608EMS-CUR
 Invoice #: 33428

***** PAID TO AGENCY *****

Date	Active	Account #/ Client Acct #	Date Listed	Total Paid	Due Agency	Due You	Pay	Unpaid Balance
05/26	<input type="checkbox"/>	1162576 23-E846759	8/6/2025	\$140.00	\$26.60	\$113.40	A	\$0.00
Payment Applied to								
				Balance Type	Amount Paid	Due You	Due Agency	
				Principal	140.00	113.40	26.60	
				TOTALS	140.00	113.40	26.60	

05/28 C799742 12/15/2020 \$52.04 \$9.89 \$42.15 T \$196.94
 2079290

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	52.04	42.15	9.89
TOTALS	52.04	42.15	9.89

05/29 1044346 2/20/2024 \$48.62 \$9.24 \$39.38 R \$0.00
 LGWI-23-1087:1

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	48.62	39.38	9.24
TOTALS	48.62	39.38	9.24

06/10 1138090 4/4/2025 \$25.30 \$4.81 \$20.49 A \$0.00
 24-E225313

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.30	20.49	4.81
TOTALS	25.30	20.49	4.81

06/01 1230704 5/6/2026 \$290.00 \$55.10 \$234.90 X \$0.00
 25-E1452337

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	290.00	234.90	55.10
TOTALS	290.00	234.90	55.10

06/01 1011511 9/27/2023 \$5.00 \$0.95 \$4.05 A \$389.55
 LGWI-22-1865:1

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	5.00	4.05	0.95
TOTALS	5.00	4.05	0.95

06/01 1030960 12/19/2023 \$5.00 \$0.95 \$4.05 A \$947.90
 LGWI-22-1865:2

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	5.00	4.05	0.95
TOTALS	5.00	4.05	0.95

06/08 1149445 24-E1010460 5/29/2025 \$25.00 \$4.75 \$20.25 A \$538.00

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

06/01 1149445 24-E1010460 5/29/2025 \$25.00 \$4.75 \$20.25 A \$563.00

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

06/15 1149445 24-E1010460 5/29/2025 \$25.00 \$4.75 \$20.25 A \$513.00

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

06/25 1129287 24-E225249 2/14/2025 \$140.00 \$26.60 \$113.40 T \$0.00

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	140.00	113.40	26.60
TOTALS	140.00	113.40	26.60

06/11 1143470 24-E615297 4/30/2025 \$75.20 \$14.29 \$60.91 A \$601.60

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	75.20	60.91	14.29
TOTALS	75.20	60.91	14.29

05/26 1149445 24-E1010460 5/29/2025 \$25.00 \$4.75 \$20.25 A \$588.00

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

06/23 1230720 5/6/2026 \$290.00 \$55.10 \$234.90 R \$0.00
 25-E3722537

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	290.00	234.90	55.10
TOTALS	290.00	234.90	55.10

06/05 1230713 5/6/2026 \$1,290.00 \$245.10 \$1,044.90 G \$0.00
 25-E2732950

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	1290.00	1044.90	245.10
TOTALS	1290.00	1044.90	245.10

06/22 1149445 5/29/2025 \$25.00 \$4.75 \$20.25 A \$488.00
 24-E1010460

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

06/05 1125481 1/30/2025 \$300.00 \$57.00 \$243.00 R \$972.00
 LGWI-24-0021:1

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	300.00	243.00	57.00
TOTALS	300.00	243.00	57.00

06/22 C957143 1/18/2023 \$30.00 \$5.70 \$24.30 A \$140.00
 LGWI-22-0724:1

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	30.00	24.30	5.70
TOTALS	30.00	24.30	5.70

06/08 C843322 8/12/2021 \$25.00 \$4.75 \$20.25 M \$208.40
 20125002

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

06/18 C806545 1/27/2021 \$275.00 \$52.25 \$222.75 T \$0.00
 2094481

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	275.00	222.75	52.25
TOTALS	275.00	222.75	52.25

06/24 1149431 5/29/2025 \$25.00 \$4.75 \$20.25 R \$175.00
 25-E105032

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	25.00	20.25	4.75
TOTALS	25.00	20.25	4.75

05/29 1230727 5/6/2026 \$200.00 \$38.00 \$162.00 X \$0.00
 25-E5215612

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	200.00	162.00	38.00
TOTALS	200.00	162.00	38.00

06/22 1166930 8/29/2025 \$80.00 \$15.20 \$64.80 A \$437.05
 25-E467202

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	80.00	64.80	15.20
TOTALS	80.00	64.80	15.20

05/26 1230705 5/6/2026 \$550.00 \$104.50 \$445.50 A \$0.00
 25-E1552121

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	550.00	445.50	104.50
TOTALS	550.00	445.50	104.50

05/29 1230685 5/6/2026 \$1,524.00 \$289.56 \$1,234.44 X \$0.00
 25-E5440572

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	1524.00	1234.44	289.56
TOTALS	1524.00	1234.44	289.56

05/28 1206800 2/2/2026 \$200.00 \$38.00 \$162.00 R \$0.00
 25-E675415

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	200.00	162.00	38.00
TOTALS	200.00	162.00	38.00

Totals: \$5,695.16 \$1,082.09 \$4,613.07

***** PAID DIRECT *****

06/12 1172414 9/26/2025 \$143.89 \$27.34 \$116.55 D \$0.00
 25-E1017559

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	143.89	116.55	27.34
TOTALS	143.89	116.55	27.34

06/12 1206872 2/2/2026 \$49.99 \$9.50 \$40.49 D \$0.00
 25-E1857398

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	49.99	40.49	9.50
TOTALS	49.99	40.49	9.50

06/12 1235402 5/28/2026 \$1,200.00 \$228.00 \$972.00 D \$0.00
 25-E5440567

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	1200.00	972.00	228.00
TOTALS	1200.00	972.00	228.00

06/12 1211789 2/24/2026 \$499.02 \$94.81 \$404.21 D \$0.00
 25-E2750097

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	499.02	404.21	94.81
TOTALS	499.02	404.21	94.81

06/22 1230699 5/6/2026 \$1,312.00 \$249.28 \$1,062.72 D \$150.00
 26-E258616

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	1312.00	1062.72	249.28
TOTALS	1312.00	1062.72	249.28

06/12 1235366 5/28/2026 \$200.00 \$80.00 \$120.00 D \$0.00
 26-E137142

Payment Applied to

Balance Type	Amount Paid	Due You	Due Agency
Principal	200.00	120.00	80.00
TOTALS	200.00	120.00	80.00

Totals: \$3,404.90 \$688.93 \$2,715.97

	Total Amount Paid	Total Agency Fees	Total Due Client
Grand Totals:	\$9,100.06	\$1,771.02	\$7,329.04

ACH CREDIT:	\$3,924.14
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Payment Types A=ACH DEBIT D=Direct G=GUARANTEE \$ M=Money Order R=CHARGE T=TAX INTERCP X=Check

Thank you for your continued business. ACH Credits will be deposited within 3 business days of this statement.

Amounts due to Agency are due upon receipt. You may receive a "Return Report" indicating we have either taken payment in full or a settlement in full but the money due you is not reported on this statement. If the payment from the debtor was made by personal check we hold that payment for 2 weeks to be sure it clears.



The Stark Collection Agency
 PO Box 45710
 Madison, WI 53744-5710
 833-669-6600

New Business Report

City of Lake Geneva EMS

Listings Through 6/26/2026

Collaborate. Innovate. Elevate.

608EMS-CUR

#	Account #	Client #	Date Listed	Amount Listed
1	26-E331135	608EMS-CUR	6/25/2026	\$335.00
2	25-E1531888	608EMS-CUR	6/25/2026	\$200.00
3	26-E618289	608EMS-CUR	6/25/2026	\$290.00
4	26-E618271	608EMS-CUR	6/25/2026	\$275.00
5	26-E617846	608EMS-CUR	6/25/2026	\$1,484.00
6	26-E437553	608EMS-CUR	6/25/2026	\$1,500.00
7	25-E141894	608EMS-CUR	6/25/2026	\$200.00
8	26-E258575	608EMS-CUR	6/25/2026	\$1,536.00
9	26-E706846	608EMS-CUR	6/25/2026	\$1,241.60
10	26-E258659	608EMS-CUR	6/25/2026	\$290.00
11	26-E843330	608EMS-CUR	6/25/2026	\$200.00
12	26-E62130	608EMS-CUR	6/25/2026	\$826.44
13	26-E62195	608EMS-CUR	6/25/2026	\$283.00
14	26-E1243454	608EMS-CUR	6/25/2026	\$2,472.70
15	26-E1260560	608EMS-CUR	6/25/2026	\$2,461.90
16	25-E5216290	608EMS-CUR	6/25/2026	\$300.00
17	24-E1365126	608EMS-CUR	6/25/2026	\$520.82
18	25-E1645265	608EMS-CUR	6/25/2026	\$1,438.14
19	26-E258739	608EMS-CUR	6/25/2026	\$290.00
20	26-E522193	608EMS-CUR	6/25/2026	\$1,604.00
21	25-E1406835	608EMS-CUR	6/25/2026	\$123.65
22	24-E454365	608EMS-CUR	6/25/2026	\$290.00
23	26-E1243766	608EMS-CUR	6/25/2026	\$2,059.20
24	23-E846218	608EMS-CUR	6/25/2026	\$482.00

25	26-E1243933	608EMS-CUR	6/25/2026	\$2,494.30
26	26-E1149754	608EMS-CUR	6/25/2026	\$2,105.10
27	26-E1149439	608EMS-CUR	6/25/2026	\$350.00
28	26-E704724	608EMS-CUR	6/25/2026	\$325.00
29	26-E522056	608EMS-CUR	6/25/2026	\$1,440.00
30	25-E1406901	608EMS-CUR	6/25/2026	\$1,436.00
31	26-E982322	608EMS-CUR	6/25/2026	\$1,964.70
32	26-E1092752	608EMS-CUR	6/25/2026	\$2,164.50
33	26-E982586	608EMS-CUR	6/25/2026	\$2,696.80
34	26-E982340	608EMS-CUR	6/25/2026	\$2,305.30
35	26-E898391	608EMS-CUR	6/25/2026	\$1,228.00
36	26-E898268	608EMS-CUR	6/25/2026	\$290.00
37	26-E843331	608EMS-CUR	6/25/2026	\$200.00
38	26-E618051	608EMS-CUR	6/25/2026	\$275.00

\$39,978.15

Number Listed	#	38	Amount Listed	\$	\$39,978.15
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The Stark Collection Agency
 402 Gammon Place, Suite 240
 P.O. Box 45710
 Madison, WI 53744-5710
 833-669-6600

CREDITOR ACCOUNT SUMMARY REPORT
 PAYMENTS THROUGH: 06/26/2026
 CREDITOR: 608EMS-CUR

CITY OF LAKE GENEVA EMS
 626 GENEVA ST
 ATTN: COMPTROLLER
 LAKE GENEVA WI 53147

NUMBER	AMOUNT	AVERAGE	# PAID	PERIOD	TOTAL	NUMBER	TOTAL	NUMBER	AMOUNT	TOTAL		
DATE PLACED	PLACED	BALANCE	IN FULL	COLLECTIONS	COLLECTIONS	%COLL	RETURN	RETURNED	ACTIVE	ACTIVE	COMMISSIONS	
2012	4	\$987	\$246.68	0	\$0.00	\$20	15.5	3	\$858.00	1	\$109	\$3.80
2013	12	\$5,248	\$437.32	0	\$0.00	\$250	100.0	12	\$4,997.87	0	\$0	\$47.50
2014	30	\$14,961	\$498.69	0	\$0.00	\$80	100.0	30	\$14,880.64	0	\$0	\$15.20
2015	82	\$37,565	\$458.11	2	\$0.00	\$3,257	100.0	80	\$34,308.51	0	\$0	\$618.74
2016	74	\$40,142	\$542.45	1	\$0.00	\$7,217	65.6	67	\$29,135.54	6	\$3,789	\$1,371.14
2017	110	\$68,792	\$625.38	11	\$0.00	\$11,650	53.7	84	\$47,103.65	15	\$10,038	\$2,264.89
2018	127	\$87,694	\$690.50	19	\$0.00	\$24,657	53.8	78	\$41,900.17	30	\$21,137	\$4,684.76
2019	167	\$155,424	\$930.68	41	\$0.00	\$54,859	63.4	93	\$68,837.87	33	\$31,727	\$10,672.75
2020	269	\$210,024	\$780.76	77	\$52.04	\$67,937	58.8	135	\$94,536.68	57	\$47,550	\$12,924.01
2021	163	\$138,001	\$846.63	48	\$300.00	\$43,787	37.0	23	\$19,558.87	92	\$74,655	\$8,319.66
2022	300	\$230,067	\$766.89	70	\$0.00	\$63,561	31.5	42	\$28,218.25	188	\$138,288	\$12,133.66
2023	310	\$236,510	\$762.94	86	\$40.00	\$62,291	32.7	55	\$46,228.27	169	\$127,990	\$11,835.31
01-24	30	\$23,036.57	\$767.89	10	\$0.00	\$6,343.02	32.9	4	\$3,754.56	16	\$12,938.99	\$1,205.20
02-24	43	\$32,005.14	\$744.31	11	\$48.62	\$10,014.86	38.3	7	\$5,828.00	25	\$16,162.28	\$1,902.83
03-24	31	\$24,418.61	\$787.70	8	\$0.00	\$3,875.72	18.0	3	\$2,912.00	20	\$17,630.89	\$736.38
05-24	54	\$39,780.18	\$736.67	11	\$0.00	\$12,070.56	32.0	1	\$2,103.35	42	\$25,606.27	\$2,293.47
06-24	21	\$20,859.68	\$993.32	4	\$0.00	\$5,878.29	39.2	6	\$5,856.00	11	\$9,125.39	\$1,116.91
07-24	36	\$29,924.82	\$831.25	12	\$0.00	\$7,121.42	27.9	4	\$4,358.00	20	\$18,445.40	\$1,630.27
08-24	39	\$39,123.68	\$1,003.17	7	\$0.00	\$8,151.94	22.0	4	\$2,014.00	28	\$28,957.74	\$1,548.88
09-24	15	\$17,484.00	\$1,165.60	2	\$0.00	\$2,646.84	15.1	0	\$0.00	13	\$14,837.16	\$502.90
10-24	15	\$9,025.00	\$601.67	5	\$0.00	\$2,969.15	32.9	0	\$0.00	10	\$6,055.85	\$564.14
12-24	3	\$2,745.41	\$915.14	0	\$0.00	\$0.00	0.0	0	\$0.00	3	\$2,745.41	\$0.00
2024	287	\$238,403	\$830.67	70	\$48.62	\$59,072	27.9	29	\$26,825.91	188	\$152,505	\$11,500.98

608EMS-CUR - CITY OF LAKE GENEVA EMS

NUMBER	AMOUNT	AVERAGE	# PAID	PERIOD	TOTAL	NUMBER	TOTAL	NUMBER	AMOUNT	TOTAL		
DATE PLACED	PLACED	BALANCE	IN FULL	COLLECTIONS	COLLECTIONS	%COLL	RETURN	RETURNED	ACTIVE	ACTIVE COMMISSIONS		
01-25	18	\$9,985.75	\$554.76	5	\$300.00	\$3,411.64	35.4	2	\$358.48	11	\$6,215.63	\$648.21
02-25	41	\$26,514.53	\$646.70	9	\$140.00	\$4,107.88	17.1	3	\$2,474.18	29	\$19,932.47	\$780.49
03-25	25	\$18,680.90	\$747.24	5	\$0.00	\$3,855.76	21.0	1	\$280.00	19	\$14,545.14	\$732.59
04-25	95	\$84,330.99	\$887.69	28	\$100.50	\$19,133.16	25.2	10	\$8,417.28	57	\$56,780.55	\$3,677.29
05-25	46	\$37,316.22	\$811.22	16	\$150.00	\$13,470.20	38.6	2	\$2,406.00	28	\$21,440.02	\$2,580.34
06-25	46	\$41,825.31	\$909.25	13	\$0.00	\$7,579.00	18.9	2	\$1,786.00	31	\$32,460.31	\$1,500.91
08-25	70	\$49,086.86	\$701.24	27	\$220.00	\$14,488.17	32.2	4	\$4,133.11	39	\$30,465.58	\$2,752.74
09-25	49	\$50,043.22	\$1,021.29	8	\$143.89	\$10,356.97	20.7	0	\$0.00	41	\$39,686.25	\$1,967.83
11-25	28	\$30,918.68	\$1,104.24	5	\$0.00	\$1,715.64	6.4	3	\$3,932.00	20	\$25,271.04	\$325.97
12-25	40	\$36,651.49	\$916.29	11	\$0.00	\$7,074.24	20.1	1	\$1,438.88	28	\$28,138.37	\$1,484.97
2025	458	\$385,354	\$841.38	127	\$1,054.39	\$85,193	23.7	28	\$25,225.93	303	\$274,935	\$16,451.34
01-26	17	\$11,759.32	\$691.72	5	\$0.00	\$2,472.92	21.0	0	\$0.00	12	\$9,286.40	\$469.86
02-26	180	\$144,174.15	\$800.97	24	\$749.01	\$10,158.73	7.1	4	\$1,288.90	152	\$132,726.52	\$1,930.15
03-26	36	\$34,393.68	\$955.38	7	\$0.00	\$3,544.28	10.3	0	\$0.00	29	\$30,849.40	\$673.41
05-26	92	\$77,136.95	\$838.45	10	\$6,856.00	\$7,834.68	10.2	0	\$0.00	82	\$69,302.27	\$1,530.59
06-26	38	\$39,978.15	\$1,052.06	0	\$0.00	\$0.00	0.0	0	\$0.00	38	\$39,978.15	\$0.00
2026	363	\$307,442	\$846.95	46	\$7,605.01	\$24,011	7.8	4	\$1,288.90	313	\$282,143	\$4,604.01

TOTAL	2756	\$2,156,612	\$782.52	598	\$9,100.06	\$507,840	30.4	763	\$483,905.06	1395	\$1,164,867	\$97,447.75

PREPARED FOR CITY OF LAKE GENEVA

By:

EMS | MC

EMS MANAGEMENT & CONSULTANTS

RESULTS | SERVICE | COMMUNITY

12 MONTH DATE OF SERVICE ANALYSIS

Primary Payor Mix
6-12 Month Mature Average

Primary Payor	% of Trips
Medicare	30%
Medicare Advantage	25%
Insurance	16%
Medicaid	3%
Medicaid MCO	6%
Patient	17%
Facility	0%
Other Govt. Payers	1%
TPL	2%

Net Collection Percentages
6-12 Month Mature Average

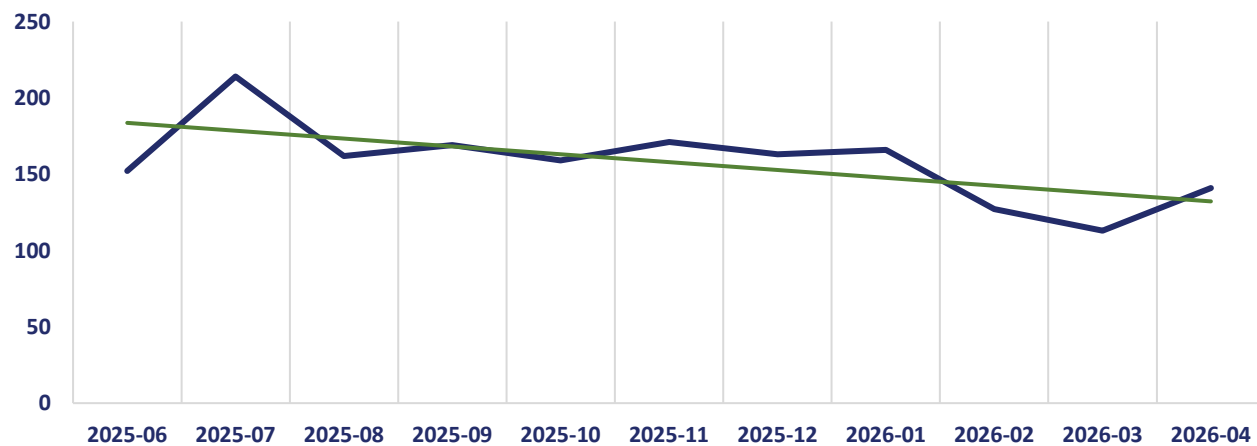
Primary Payor	Coll %
Medicare	85%
Medicare Advantage	82%
Insurance	67%
Medicaid	60%
Medicaid MCO	87%
Patient	14%
Facility	0%
Other Govt. Payers	78%
TPL	68%
Overall 6-12m	65%

Cash Per Trip
6-12 Month Mature Average

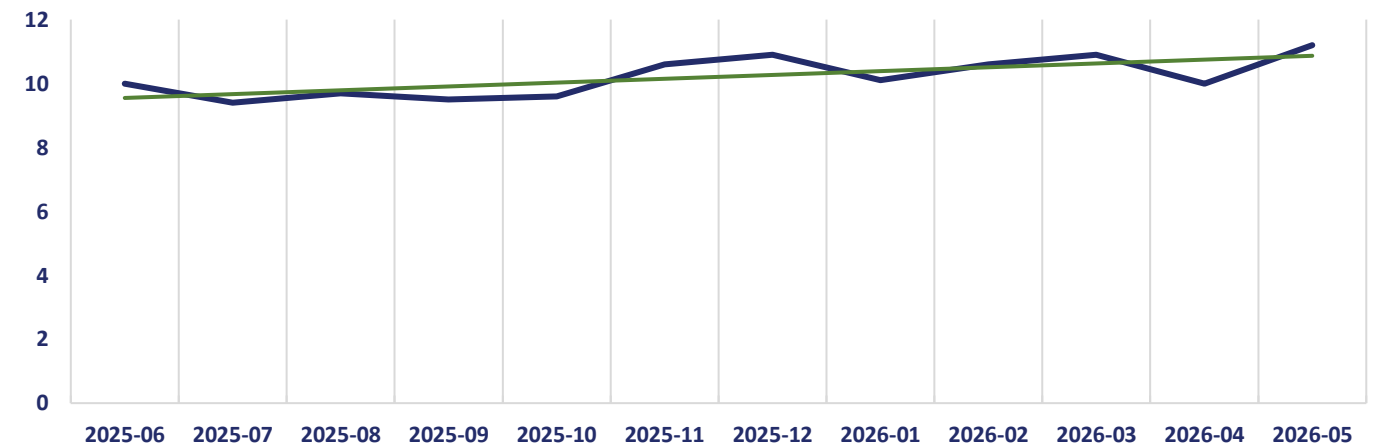
Primary Payor	CPT
Medicare	\$ 564.66
Medicare Advantage	\$ 524.27
Insurance	\$ 785.49
Medicaid	\$ 334.89
Medicaid MCO	\$ 434.65
Patient	\$ 125.98
Facility	\$ -
Other Govt. Payers	\$ 1,123.56
TPL	\$ 779.23
Overall 6-12m	\$ 507.57

DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	152	189,446.00	65,252.73	124,193.27	-	87,752.49	31,229.04	-	5,211.74	1,246.36	817.06	577.32	70.7%
2025-07	214	273,214.00	102,812.09	170,401.91	-	108,069.47	50,635.06	-	11,697.38	1,276.70	796.27	505.00	63.4%
2025-08	162	193,906.00	69,377.57	124,528.43	-	83,378.46	29,932.86	1,640.00	12,857.11	1,196.95	768.69	504.56	65.6%
2025-09	169	213,630.00	81,258.54	132,371.46	-	81,635.29	40,885.97	-	9,850.20	1,264.08	783.26	483.05	61.7%
2025-10	159	194,388.00	84,975.51	109,412.49	-	81,315.11	22,018.72	-	6,078.66	1,222.57	688.13	511.42	74.3%
2025-11	171	221,056.00	79,633.32	141,422.68	-	80,767.42	46,363.85	-	14,291.41	1,292.73	827.03	472.32	57.1%
2025-12	163	213,952.00	88,693.39	125,258.61	0.10	87,643.65	25,722.07	2,970.00	14,862.79	1,312.59	768.46	519.47	67.6%
2026-01	166	209,036.00	85,525.96	123,510.04	(0.15)	75,683.41	26,510.31	-	21,316.47	1,259.25	744.04	455.92	61.3%
2026-02	127	173,179.90	63,034.25	110,145.65	(0.36)	60,516.06	12,909.00	-	36,720.95	1,363.62	867.29	476.50	54.9%
2026-03	113	241,046.90	99,516.90	141,530.00	-	41,570.70	-	-	99,959.30	2,133.16	1,252.48	367.88	29.4%
2026-04	141	293,848.20	86,063.22	207,784.98	-	34,253.45	-	-	173,531.53	2,084.03	1,473.65	242.93	16.5%
2026-05	113	255,470.00	7,796.81	247,673.19	-	2,713.87	-	-	244,959.32	2,260.80	2,191.80	24.02	1.1%
Totals	1,850	2,672,173.00	913,940.29	1,758,232.71	(0.41)	825,299.38	286,206.88	4,610.00	651,336.86	1,444.42	950.40	443.62	46.7%

Trip Count Trend - Excluding Current Month



Average Loaded Miles



12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

MEDICARE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	46	67,122.00	31,957.52	35,164.48	-	31,157.93	4,516.01	-	(509.46)	1,459.17	764.45	677.35	88.6%
2025-07	61	86,482.00	48,974.14	37,507.86	-	35,882.21	1,502.00	-	123.65	1,417.74	614.88	588.23	95.7%
2025-08	43	57,338.00	30,983.06	26,354.94	-	25,101.54	2,726.00	1,540.00	67.40	1,333.44	612.91	547.94	89.4%
2025-09	45	62,862.00	32,558.34	30,303.66	-	25,094.57	3,539.79	-	1,669.30	1,396.93	673.41	557.66	82.8%
2025-10	52	66,984.00	34,969.78	32,014.22	-	27,756.78	3,582.00	-	675.44	1,288.15	615.66	533.78	86.7%
2025-11	58	80,226.00	38,461.96	41,764.04	-	28,767.88	11,534.00	-	1,462.16	1,383.21	720.07	496.00	68.9%
2025-12	57	78,934.00	41,858.86	37,075.14	-	33,997.62	5,770.00	2,970.00	277.52	1,384.81	650.44	544.34	83.7%
2026-01	62	86,694.00	46,254.65	40,439.35	-	36,883.94	3,364.36	-	191.05	1,398.29	652.25	594.90	91.2%
2026-02	41	58,074.00	30,925.67	27,148.33	-	22,584.37	1,230.00	-	3,333.96	1,416.44	662.15	550.84	83.2%
2026-03	35	79,739.10	49,934.22	29,804.88	-	16,753.27	-	-	13,051.61	2,278.26	851.57	478.66	56.2%
2026-04	41	94,127.10	53,322.09	40,805.01	-	16,025.00	-	-	24,780.01	2,295.78	995.24	390.85	39.3%
2026-05	35	79,671.20	3,028.99	76,642.21	-	988.47	-	-	75,653.74	2,276.32	2,189.78	28.24	1.3%
Totals	576	898,253.40	443,229.28	455,024.12	-	300,993.58	37,764.16	4,510.00	120,776.38	1,559.47	789.97	514.73	65.2%
MEDICARE ADVANTAGE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	40	55,826.00	30,247.62	25,578.38	-	21,985.38	3,593.00	-	-	1,395.65	639.46	549.63	86.0%
2025-07	48	66,986.00	35,804.37	31,181.63	-	24,203.76	6,382.87	-	595.00	1,395.54	649.62	504.25	77.6%
2025-08	35	45,918.00	23,933.94	21,984.06	-	16,554.03	3,114.82	100.00	2,415.21	1,311.94	628.12	470.12	74.8%
2025-09	48	68,582.00	36,506.99	32,075.01	-	26,754.86	5,341.46	-	(21.31)	1,428.79	668.23	557.39	83.4%
2025-10	45	63,262.00	35,532.33	27,729.67	-	24,026.95	3,440.00	-	262.72	1,405.82	616.21	533.93	86.6%
2025-11	40	52,296.00	28,114.08	24,181.92	-	20,788.47	4,645.45	-	(1,252.00)	1,307.40	604.55	519.71	86.0%
2025-12	45	65,016.00	36,226.35	28,789.65	-	25,005.86	584.07	-	3,199.72	1,444.80	639.77	555.69	86.9%
2026-01	37	48,800.00	26,010.62	22,789.38	(0.15)	17,640.58	3,223.95	-	1,925.00	1,318.92	615.93	476.77	77.4%
2026-02	32	49,011.90	24,762.06	24,249.84	(0.36)	14,951.65	1,651.00	-	7,647.55	1,531.62	757.81	467.24	61.7%
2026-03	27	61,181.40	42,500.42	18,680.98	-	11,351.52	-	-	7,329.46	2,265.98	691.89	420.43	60.8%
2026-04	34	75,997.00	30,998.45	44,998.55	-	8,155.93	-	-	36,842.62	2,235.21	1,323.49	239.88	18.1%
2026-05	23	53,305.10	4,767.82	48,537.28	-	1,725.40	-	-	46,811.88	2,317.61	2,110.32	75.02	3.6%
Totals	454	706,181.40	355,405.05	350,776.35	(0.51)	213,144.39	31,976.62	100.00	105,755.85	1,555.47	772.64	469.26	60.7%
INSURANCE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	21	25,984.00	-	25,984.00	-	18,245.97	6,238.03	-	1,500.00	1,237.33	1,237.33	868.86	70.2%
2025-07	41	47,720.00	-	47,720.00	-	29,410.98	15,972.19	-	2,336.83	1,163.90	1,163.90	717.34	61.6%
2025-08	39	44,574.00	1,994.25	42,579.75	-	32,669.71	6,712.04	-	3,198.00	1,142.92	1,091.79	837.68	76.7%
2025-09	19	25,954.00	691.80	25,262.20	-	14,187.93	10,120.20	-	954.07	1,366.00	1,329.59	746.73	56.2%
2025-10	23	26,098.00	1,169.60	24,928.40	-	18,300.68	3,430.72	-	3,197.00	1,134.70	1,083.84	795.68	73.4%
2025-11	21	27,272.00	505.71	26,766.29	-	16,005.23	5,376.40	-	5,384.66	1,298.67	1,274.59	762.15	59.8%
2025-12	16	21,652.00	-	21,652.00	0.10	15,341.35	1,200.00	-	5,110.55	1,353.25	1,353.25	958.83	70.9%
2026-01	16	23,084.00	-	23,084.00	-	9,585.42	-	-	13,498.58	1,442.75	1,442.75	599.09	41.5%
2026-02	22	29,140.00	818.11	28,321.89	-	13,389.45	-	-	14,932.44	1,324.55	1,287.36	608.61	47.3%
2026-03	12	29,460.60	-	29,460.60	-	8,846.97	-	-	20,613.63	2,455.05	2,455.05	737.25	30.0%
2026-04	7	11,574.70	-	11,574.70	-	265.00	-	-	11,309.70	1,653.53	1,653.53	37.86	2.3%
2026-05	5	10,227.70	-	10,227.70	-	-	-	-	10,227.70	2,045.54	2,045.54	-	0.0%
Totals	242	322,741.00	5,179.47	317,561.53	0.10	176,248.69	49,049.58	-	92,263.16	1,333.64	1,312.24	728.30	55.5%

12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

MEDICAID													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	1	1,226.00	-	1,226.00	-	-	-	-	1,226.00	1,226.00	1,226.00	-	0.0%
2025-07	5	5,984.00	2,996.87	2,987.13	-	1,543.13	-	-	1,444.00	1,196.80	597.43	308.63	51.7%
2025-08	6	8,738.00	4,774.28	3,963.72	-	2,639.72	-	-	1,324.00	1,456.33	660.62	439.95	66.6%
2025-09	8	8,886.00	3,955.01	4,930.99	-	2,064.99	1,440.00	-	1,426.00	1,110.75	616.37	258.12	41.9%
2025-10	6	6,104.00	3,952.78	2,151.22	-	2,151.22	-	-	-	1,017.33	358.54	358.54	100.0%
2025-11	5	5,592.00	3,609.32	1,982.68	-	1,982.68	-	-	-	1,118.40	396.54	396.54	100.0%
2025-12	9	6,314.00	3,231.08	3,082.92	-	1,782.92	1,100.00	-	200.00	701.56	342.55	198.10	57.8%
2026-01	9	10,310.00	5,777.96	4,532.04	-	3,072.04	-	-	1,460.00	1,145.56	503.56	341.34	67.8%
2026-02	1	1,314.00	845.76	468.24	-	468.24	-	-	-	1,314.00	468.24	468.24	100.0%
2026-03	3	6,858.40	1,611.68	5,246.72	-	463.72	-	-	4,783.00	2,286.13	1,748.91	154.57	8.8%
2026-04	13	23,705.80	131.00	23,574.80	-	69.00	-	-	23,505.80	1,823.52	1,813.45	5.31	0.3%
2026-05	6	11,466.10	-	11,466.10	-	-	-	-	11,466.10	1,911.02	1,911.02	-	0.0%
Totals	72	96,498.30	30,885.74	65,612.56	-	16,237.66	2,540.00	-	46,834.90	1,340.25	911.29	225.52	24.7%

MEDICAID MCO													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	5	4,814.00	2,217.12	2,596.88	-	2,596.88	-	-	-	962.80	519.38	519.38	100.0%
2025-07	16	22,298.00	13,499.84	8,798.16	-	8,798.16	-	-	-	1,393.63	549.89	549.89	100.0%
2025-08	11	12,952.00	7,692.04	5,259.96	-	4,159.96	-	-	1,100.00	1,177.45	478.18	378.18	79.1%
2025-09	12	13,156.00	7,546.40	5,609.60	-	5,409.60	-	-	200.00	1,096.33	467.47	450.80	96.4%
2025-10	9	11,028.00	8,101.01	2,926.99	-	2,926.99	-	-	-	1,225.33	325.22	325.22	100.0%
2025-11	9	12,638.00	6,707.57	5,930.43	-	3,056.43	-	-	2,874.00	1,404.22	658.94	339.60	51.5%
2025-12	6	8,826.00	3,505.30	5,320.70	-	1,904.70	-	-	3,416.00	1,471.00	886.78	317.45	35.8%
2026-01	7	10,590.00	5,965.53	4,624.47	-	3,404.47	-	-	1,220.00	1,512.86	660.64	486.35	73.6%
2026-02	8	10,454.00	4,847.06	5,606.94	-	2,668.94	-	-	2,938.00	1,306.75	700.87	333.62	47.6%
2026-03	7	15,349.40	5,470.58	9,878.82	-	1,517.82	-	-	8,361.00	2,192.77	1,411.26	216.83	15.4%
2026-04	5	11,074.40	1,611.68	9,462.72	-	463.72	-	-	8,999.00	2,214.88	1,892.54	92.74	4.9%
2026-05	4	9,977.20	-	9,977.20	-	-	-	-	9,977.20	2,494.30	2,494.30	-	0.0%
Totals	99	143,157.00	67,164.13	75,992.87	-	36,907.67	-	-	39,085.20	1,446.03	767.60	372.80	48.6%

PATIENT													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	31	23,884.00	830.47	23,053.53	-	3,771.53	16,882.00	-	2,400.00	770.45	743.66	121.66	16.4%
2025-07	38	36,524.00	808.23	35,715.77	-	4,669.77	26,778.00	-	4,268.00	961.16	939.89	122.89	13.1%
2025-08	26	20,670.00	-	20,670.00	-	997.50	17,380.00	-	2,292.50	795.00	795.00	38.37	4.8%
2025-09	31	25,884.00	-	25,884.00	-	3,891.34	19,054.52	-	2,938.14	834.97	834.97	125.53	15.0%
2025-10	21	17,806.00	-	17,806.00	-	4,296.50	11,566.00	-	1,943.50	847.90	847.90	204.60	24.1%
2025-11	32	35,914.00	714.65	35,199.35	-	4,922.89	24,808.00	-	5,468.46	1,122.31	1,099.98	153.84	14.0%
2025-12	27	30,272.00	3,170.82	27,101.18	-	6,651.18	17,068.00	-	3,382.00	1,121.19	1,003.75	246.34	24.5%
2026-01	33	26,294.00	1,517.20	24,776.80	-	1,832.96	19,922.00	-	3,021.84	796.79	750.81	55.54	7.4%
2026-02	19	19,198.00	-	19,198.00	-	1,636.00	10,028.00	-	7,534.00	1,010.42	1,010.42	86.11	8.5%
2026-03	29	48,458.00	-	48,458.00	-	2,637.40	-	-	45,820.60	1,670.97	1,670.97	90.94	5.4%
2026-04	38	70,291.70	-	70,291.70	-	4,294.30	-	-	65,997.40	1,849.78	1,849.78	113.01	6.1%
2026-05	40	90,822.70	-	90,822.70	-	-	-	-	90,822.70	2,270.57	2,270.57	-	0.0%
Totals	365	446,018.40	7,041.37	438,977.03	-	39,601.37	163,486.52	-	235,889.14	1,221.97	1,202.68	108.50	9.0%

12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

FACILITY													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-07	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-08	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-09	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-12	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-01	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-02	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-04	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-05	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-	-	-	-	0.0%

OTHER GOVT. PAYERS													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	4	5,960.00	-	5,960.00	-	5,960.00	-	-	-	1,490.00	1,490.00	1,490.00	100.0%
2025-07	1	1,500.00	-	1,500.00	-	-	-	-	1,500.00	1,500.00	1,500.00	-	0.0%
2025-08	1	1,256.00	-	1,256.00	-	1,256.00	-	-	-	1,256.00	1,256.00	1,256.00	100.0%
2025-09	3	4,286.00	-	4,286.00	-	2,896.00	1,390.00	-	-	1,428.67	1,428.67	965.33	67.6%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	1	1,280.00	718.47	561.53	-	447.40	-	-	114.13	1,280.00	561.53	447.40	79.7%
2025-12	2	2,738.00	700.98	2,037.02	-	2,960.02	-	-	(923.00)	1,369.00	1,018.51	1,480.01	145.3%
2026-01	2	3,264.00	-	3,264.00	-	3,264.00	-	-	-	1,632.00	1,632.00	1,632.00	100.0%
2026-02	4	5,988.00	835.59	5,152.41	-	4,817.41	-	-	335.00	1,497.00	1,288.10	1,204.35	93.5%
2026-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-04	2	4,980.50	-	4,980.50	-	4,980.50	-	-	-	2,490.25	2,490.25	2,490.25	100.0%
2026-05	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	20	31,252.50	2,255.04	28,997.46	-	26,581.33	1,390.00	-	1,026.13	1,562.63	1,449.87	1,329.07	91.7%

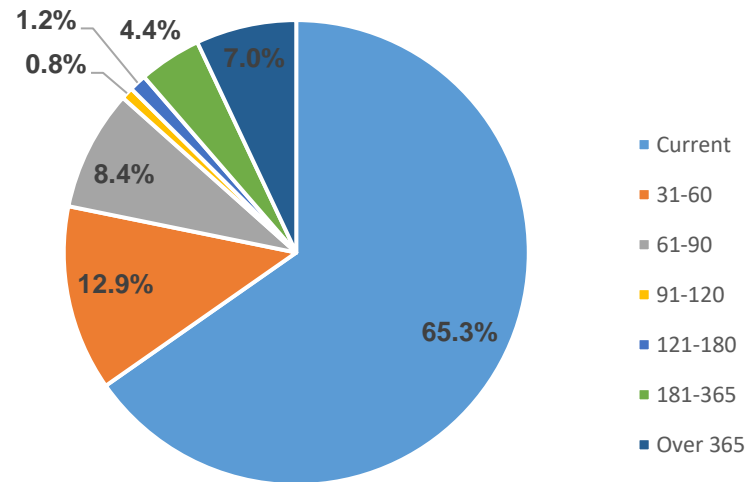
TPL													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2025-06	4	4,630.00	-	4,630.00	-	4,034.80	-	-	595.20	1,157.50	1,157.50	1,008.70	87.1%
2025-07	4	5,720.00	728.64	4,991.36	-	3,561.46	-	-	1,429.90	1,430.00	1,247.84	890.37	71.4%
2025-08	1	2,460.00	-	2,460.00	-	-	-	-	2,460.00	2,460.00	2,460.00	-	0.0%
2025-09	3	4,020.00	-	4,020.00	-	1,336.00	-	-	2,684.00	1,340.00	1,340.00	445.33	33.2%
2025-10	3	3,106.00	1,250.01	1,855.99	-	1,855.99	-	-	-	1,035.33	618.66	618.66	100.0%
2025-11	5	5,838.00	801.56	5,036.44	-	4,796.44	-	-	240.00	1,167.60	1,007.29	959.29	95.2%
2025-12	1	200.00	-	200.00	-	-	-	-	200.00	200.00	200.00	-	0.0%
2026-01	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-02	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2026-04	1	2,097.00	-	2,097.00	-	-	-	-	2,097.00	2,097.00	2,097.00	-	0.0%
2026-05	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	22	28,071.00	2,780.21	25,290.79	-	15,584.69	-	-	9,706.10	1,275.95	1,149.58	708.40	61.6%

OUTSTANDING AR AGING BY PAYOR CATEGORY

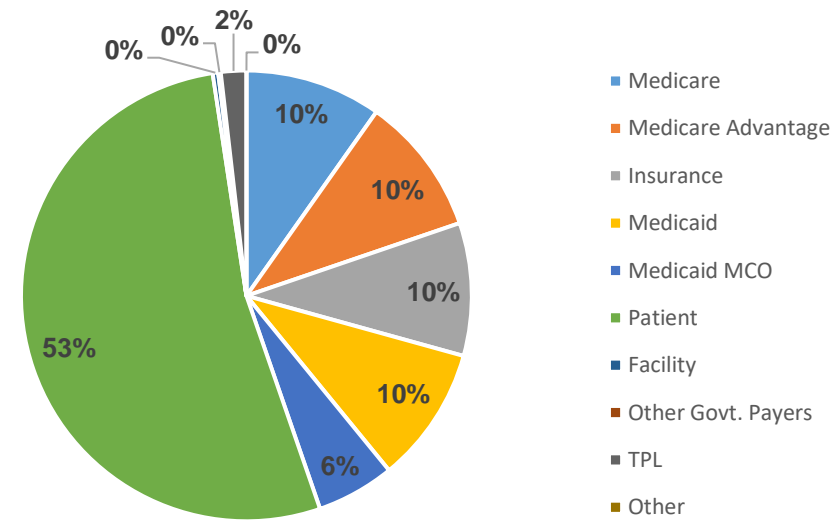
AGING BY AGING DATE & CURRENT PAYOR

Current Payor	Current	31-60	61-90	91-120	121-180	181-365	Over 365	Total
Medicare	65,610.20	3.19	805.34	1,372.00	-	5,012.00	-	72,802.73
Medicare Advantage	47,156.40	7,731.18	6,463.40	599.21	2,748.00	5,399.51	4,084.00	74,181.70
Insurance	44,890.81	8,711.40	6,925.79	(599.29)	446.35	2,737.90	7,799.15	70,912.11
Medicaid	55,008.45	7,636.76	1,434.12	1,410.00	(753.28)	3,311.56	4,815.24	72,862.85
Medicaid MCO	22,626.58	6,488.60	5,560.53	2,954.80	1,456.00	-	2,632.00	41,718.51
Patient	244,929.79	60,613.09	39,370.61	568.00	3,234.76	13,411.32	31,316.88	393,444.45
Facility	-	1,480.00	-	-	1,436.00	-	-	2,916.00
Other Govt. Payers	449.13	(923.00)	-	-	315.00	119.11	1,404.00	1,364.24
TPL	4,915.00	4,286.00	1,900.00	-	-	2,460.00	-	13,561.00
Other	-	-	-	-	-	-	-	-
Total	485,586.36	96,027.22	62,459.79	6,304.72	8,882.83	32,451.40	52,051.27	743,763.59

AR Aging Percent



AR by Payor Category



ACCOUNTS RECEIVABLE RECONCILIATION REPORT

Month	Beginning A/R	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Ending A/R
2026-01	634,992.20	296,818.00	84,521.38	212,296.62	(12.02)	95,890.49	62,711.44	(830.01)	689,528.92
2026-02	689,528.92	146,294.70	88,329.69	57,965.01	(10.00)	85,609.05	74,154.93	(1,340.00)	589,079.95
2026-03	589,079.95	255,174.00	81,054.99	174,119.01	(6.15)	83,343.56	29,677.66	(3,170.00)	653,353.89
2026-04	653,353.89	254,196.40	120,393.45	133,802.95	19.31	94,535.28	46,431.75	(100.00)	646,270.50
2026-05	646,270.50	325,681.90	126,112.23	199,569.67	-	75,731.26	26,345.32	-	743,763.59
FY Total	634,992.20	1,278,165.00	500,411.74	777,753.26	(8.86)	435,109.64	239,321.10	(5,440.01)	743,763.59

Newborn Safe Haven Law

318.1 PURPOSE AND SCOPE

This policy establishes the guidelines to comply with the Wisconsin newborn safe haven law.

This policy addresses infants who are ~~72 hours~~ 30 days old or younger and are relinquished under the terms of the Wisconsin newborn safe haven law (Wis. Stat. § 48.195). Abandonment of an infant not covered by this policy would be subject to the Child Abuse Policy.

318.1.1 DEFINITIONS

Definitions related to this policy include:

Newborn - An infant whom a law enforcement officer, Emergency Medical Technician (EMT), or hospital staff member reasonably believes to be ~~72 hours~~ 30 days old or younger (Wis. ~~Admin Stat. Code~~ § ~~DCF-39 48.03 195~~).

Newborn infant safety device - ~~—~~ - A box device installed at a department site staffed by an Emergency Medical Services practitioner in which a newborn may be relinquished (Wis. Stat. § 48.195).

318.2 POLICY

It is the policy of the Lake Geneva Fire Department to provide an option to protect newborns by allowing parents to safely and confidentially relinquish newborns at any staffed fire station (Wis. Stat. § 48.195).

318.3 PROCEDURE

The Fire Chief shall identify qualified personnel to take custody of relinquished newborns and ensure that such qualified personnel are available to receive any relinquished newborns.

The following procedures will be used by personnel at all department stations:

(a) Site preparation:

1. All department stations should clearly display the appropriate safe haven signage identifying the station as a drop-off location. In addition, fire station lobbies should display public outreach brochures obtained from the Wisconsin Department of Children and Families (DCF).
2. All department stations should have a person designated as responsible to order, maintain, and inventory, on a monthly basis, information provided by DCF.
3. All department stations equipped with a newborn infant safety device should have members designated to (Wis. Stat. § 48.195):
 - (a) Regularly monitor the inside of the device via the surveillance system.
 - (b) Physically check the device twice each day.

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Newborn Safe Haven Law

- (c) Test the device weekly to determine whether the alarm system is in working order. A device with a non-working alarm system should be taken out of service until it is operable.
- (b) Accepting a relinquished newborn:
 - 1. Qualified personnel shall accept a relinquished infant, even if the infant appears older than ~~72 hours~~ 30 days. If the infant appears to be older than ~~72 hours~~ 30 days, the receiving personnel should immediately notify law enforcement and DCF, as provided in the Child Abuse Policy.
 - 2. If it appears that the newborn has been the victim of child abuse or neglect, or that the person relinquishing the newborn is being induced or coerced to do so, law enforcement personnel should be requested as provided in the Child Abuse Policy (Wis. Stat. § 48.195; Wis. Admin. Code § DCF 39.08).
 - 3. If an EMT is not present to receive the newborn, an EMT or a law enforcement officer should be summoned to the scene to complete relinquishment of the newborn (Wis. Admin. Code § DCF 39.05).
 - 4. Once a parent presents at a fire station with a newborn, personnel should notify a supervisor and the Communications Center that they and their assigned unit should be considered out of service until the relinquishment of the newborn has been completed and the newborn has been transported to the hospital. Notification to the supervisor and the Communications Center should be accomplished by telephone or other secure means in order to preserve confidential information (Wis. Admin. Code § DCF 39.08).
- (c) Following acceptance of a newborn:
 - 1. Personnel who take a newborn into custody shall take any action necessary to protect the health and safety of the newborn until such time as the newborn is transferred to a hospital (Wis. Stat. § 48.195; Wis. Admin. Code § DCF 39.07).
 - 2. Receiving personnel shall inform the parent of the right to remain anonymous. If a parent chooses to provide identifying information, personnel should make a reasonable effort to obtain information regarding the social and health history, ethnicity, and race of the parent and the newborn in addition to the name, address, and telephone number of the parent and anyone assisting a parent with the relinquishment. Under no circumstances should the parent be forced or coerced to identify themselves unless there is reasonable cause to suspect that the newborn has been a victim of abuse or neglect (Wis. Stat. § 48.195; Wis. Admin. Code § DCF 39.09).
 - 3. Receiving personnel shall make a good-faith effort to provide ~~to~~ the parent with the ~~relinquishment publication and the maternal and child health toll-free number maintained by DCF~~ required brochure (Wis. Stat. § 48.195; Wis. Admin. Code § DCF 39.09).
 - 4. The parent should be encouraged to accompany the newborn to the hospital to give the medical history directly to the hospital staff and should be reassured that

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Newborn Safe Haven Law

- the same protection from prosecution and the ability to relinquish the newborn is available at the hospital.
5. If the parent does not wish to accompany the newborn to the hospital, the parent should be encouraged to complete the medical questionnaire and should be given assistance, if needed.
 6. If the parent is unwilling to complete the questionnaire and unwilling to accompany the newborn to the hospital, personnel should make a good-faith effort to provide the parent with any forms or written materials to be filled out later and returned by mail.
 - (a) The business reply envelope containing the medical questionnaire, which can be filled out later and returned by mail.
 - (b) Any required or available information sheet.
- (d) Transportation to the hospital (Wis. Admin. Code ~~§ DCF~~ [§ DCF 39.07](#)):
1. Paramedics or EMTs shall accompany the newborn and parent (if the person is willing to accompany the newborn) to the nearest emergency room with labor and delivery capabilities.
 2. The receiving hospital will take custody of the newborn and make immediate notification to the DCF.
 3. Department personnel will coordinate with the hospital to confirm that the above required notification has been made as soon as possible, but in no event later than 24 hours after the Department has taken custody of the newborn (Wis. Admin. Code § DCF 39.09).
- (e) Additional notifications and media concerns:
1. The receiving personnel shall notify the Communications Center and their appropriate supervisor as soon as practicable.
 2. The supervisor will notify the Shift Supervisor, the duty officer, and the Department Public Information Officer.
 3. The Public Information Officer may, as circumstances dictate, provide the following limited facts to the media:
 - (a) Date, time, and fire station where the newborn was relinquished
 - (b) Local child welfare agency representative's name and telephone number
 - (c) Under no circumstances shall the parent's name be released to the public or media.
- (f) Individuals who return to claim a newborn:
1. If a parent who voluntarily relinquished a newborn requests return of the newborn, the parent should be referred to DCF.
 2. The identity of the parent must still be kept anonymous and confidential.

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3. Department members should not make any judgments about time frames or the individual's ability to care for the newborn. The DCF will determine whether the newborn is released to the individual.
- (g) Personnel receiving a relinquished newborn shall document (Wis. Admin. Code § DCF 39.10):
1. The name and title of the receiving member and those present during the act of relinquishment.
 2. The date, time, and location of the relinquishment.
 3. The age of the newborn and a description of the general health of the relinquished newborn upon receipt and transfer of the newborn to the hospital.
 4. Any relevant information regarding the relinquishment given to personnel and non-identifying observations concerning the relinquishment made by the receiving member and other persons present during the relinquishment.
 5. A description of all actions taken by department members after the relinquished newborn was taken into custody, including locations where the newborn was taken and the reason for such transport.
 6. The name and address of the DCF, county, or court intake worker along with the date, time, and location that the relinquished newborn was transferred to the intake worker.
 7. Whether the relinquished newborn appeared to have been abused or neglected.
 8. Whether the parent or anyone assisting the parent voluntarily provided any identifying information.
 9. Whether the parent refused to accept any information offered relating to relinquishment.
 10. Whether the receiving member provided the parent with the information regarding the right to anonymity and confidentiality.
- (h) Community donations:
1. Community groups, volunteers, foundations, and individuals may express interest in helping with this program. Some may want to donate baby supplies, such as baby food, diapers, or blankets, directly to the fire station. The following guidelines are established:
 - (a) Only new baby blankets in the original wrapper should be accepted.
 - (b) Donors who wish to donate any other baby-related items, such as clothes, baby food, or diapers, should be directed to a local social service agency and/or reputable charities.

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Newborn Safe Haven Law

318.4 TRAINING

The Fire Chief or his/her designee shall ensure that members are trained in the policies and procedures regarding the relinquishment of newborns under the Wisconsin newborn safe haven law (Wis. Admin. Code § DCF 39.10).

318.5 RESOURCES/ATTACHMENTS

See attachment: [Safe Baby Haven Form.pdf](#)

Attachments

Safe Baby Haven Form.pdf

Questions About You and the Infant

You do not have to complete this form or share any information with the person who accepted the infant.

Use of Form: We ask that you fill out this form to help us give the infant the best possible care now and in the future. However, if any of the situations listed below are true, you no longer have the right to keep your information private.

1. The infant has been harmed, or
2. You are being forced by someone to give up the infant, or
3. The infant is more than 72 hours old.

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

Instructions: Please answer these questions as best you can and mail the form to the Division of Milwaukee Child Protective Services, or to the County Department of Human or Social Services in the county in which the infant was relinquished.

The infant was born on _____ / _____ / _____
(mm/dd/yyyy)

The infant was born at approximately _____ in the morning in the afternoon at night.
(time)

The infant was born in _____ (city) _____ (state)

The infant is entirely or partly: (Check all that apply)

- White
 Black or African American
 American Indian or Alaska Native

What is the tribal affiliation? _____

- Asian
 Native Hawaiian or other Pacific Islander
 Other race - Specify: _____

Yes No Were there any problems with the pregnancy or delivery? If "Yes" what were the problems?

Please provide any information about the infant's family's social and health histories that would be helpful to the future care of the infant. (For example, is there a history of heart disease, diabetes, asthma, allergies or seizures; did the mother use alcohol or other drugs during the pregnancy, etc.?) The information provided need not identify the parents of the child.

Controlled Substance Accountability

505.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the procedures for the supply, use, and accountability of controlled substances administered by the Lake Geneva Fire Department pursuant to the [Controlled Substances Act](#).

505.1.1 DEFINITIONS

Definitions related to this policy include:

Controlled substance - A drug, substance, or immediate precursor listed in any schedule of the federal Controlled Substances Act, including any substance added or rescheduled by the Wisconsin Controlled Substance Board.

~~Schedule II substances have a high potential for abuse which may lead to severe psychological or physical dependence.~~

~~Schedule III substances have a potential for abuse less than substances in Schedules I or II and abuse may lead to moderate or low physical dependence or high psychological dependence.~~

~~Schedule IV substances have a lower potential for abuse relative to substances in Schedule III.~~

~~**Unit** -- Any ambulance, transport unit or first response engine or truck company.~~

Secured or secure area - [An enclosed, access-controlled building, room, vehicle, or locked storage component used to store controlled substances in a manner that prevents unauthorized access, theft, or diversion, and that complies with applicable federal and state regulations.](#)

Unit - [Any department vehicle authorized for use in emergency response.](#)

505.2 POLICY

It is the policy of the Lake Geneva Fire Department to ensure the availability of the proper medications for emergencies and to comply with all applicable local, state, and federal regulations governing the supply, use, and accountability of all controlled substances (21 CFR 1300.01 et seq.; [21 CFR 1301.01 et seq.](#); Title 21 USC ~~Controlled Substances Act~~; Wis. Stat. ~~§ 961.11~~ [§ 801](#) et seq.).

505.3 STORAGE AND INVENTORY

To prevent the unauthorized access of controlled substances during an incident, the controlled substances must either be in direct possession of a paramedic [when responding to an emergency](#) or locked in a secured area ([21 CFR 1301.80](#)).

The Emergency Medical Services (EMS) supervisor will determine the locking mechanism to be utilized on vehicles that contain controlled substances. Controlled substances should be secured in the locked mechanism any time the unit is parked and unattended.

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Controlled Substance Accountability

All personnel authorized to handle controlled substances shall follow this procedure unless prior written permission to deviate is obtained from the EMS supervisor or the authorized designee:

- (a) All controlled substances are to be secured by department members in the designated locking mechanism provided by the Department.
- (b) Paramedics may carry controlled substances on their person or in a jump bag instead of storing the controlled substances in a secure area when responding to an emergency. Paramedics shall return controlled substances to a secure area once they are no longer engaged in responding to an emergency (21 CFR 1301.80).
- (c) At each shift change, an incoming and outgoing paramedic shall, in each ~~other's~~ other's presence, inspect the quantities, the integrity of the containers, and the expiration dates of the controlled substance inventories. Each paramedic shall attest to the quantity available by printing and signing ~~his/her full~~ their full name on a controlled substance daily report. At no time shall an individual enter a name or signature on behalf of another person.
- (d) If the inventory of any controlled substance results in a discrepancy, the paramedics must immediately attempt to reconcile the amount missing. If the discrepancy cannot be reconciled, immediate notification shall be made to the Company Officer, the Shift Supervisor, and the EMS supervisor. The EMS supervisor shall be responsible for the completion and submission of the online DEA Form 106, Report of Theft or Loss of Controlled Substances (21 CFR 1301.76).
- (e) If the unit is dispatched to an incident before the daily inventory occurs, the inventory and reconciliation shall be done as soon as practicable upon returning to the station. If the outgoing paramedics have already left the station, one on-duty paramedic and the Company Officer from the on-duty shift may conduct the inventory and reconciliation process.
- (f) In the event that a paramedic works two consecutive shifts on the same unit, the inventory shall be performed by the paramedic and witnessed and verified by another paramedic assigned to the station, a Company ~~Officer or~~ Officer, or an on-duty shift member.
- (g) A controlled substance daily report and a controlled substance disposition and restock record shall be maintained on board all units. These documents shall be available for random inspection and review by the EMS supervisor and local, state, or federal regulatory representatives to ensure compliance.
- (h) When a controlled substance daily report is completed on the last day of the month, the Company Officers from each shift shall review the report for completeness and sign the bottom of the record. After review, the Company Officer shall forward a copy of the report, along with a copy of the corresponding controlled substance disposition and restock record, to the EMS supervisor as soon as practicable.
- (i) ~~A copy of the controlled substance daily report and controlled substance disposition and restock record should be maintained in the station files for a period of one year. After one year, the station copies shall be shredded.~~

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505.3.1 STANDARD CONTROLLED SUBSTANCE INVENTORY

- (a) The standard complement of controlled substances shall be established by the EMS supervisor or the authorized designee.
- (b) Any modification to the standard complement of controlled substances shall be justified and approved by the EMS supervisor or the authorized designee.
- (c) The supply of controlled substances will be obtained from any of the ~~Department's~~ Department's automated storage and retrieval units, the ~~Department's-~~ Department's controlled substances vault, or other authorized source.
- (d) Only paramedics and EMS supervisors are authorized to remove controlled substances from the automated storage and retrieval unit and the controlled substances vault. A witness (paramedic, EMT, or other authorized member) is required in order to access the automated inventory control unit or controlled substances vault. When removing controlled substances from any automated storage and retrieval unit, personnel shall record the following information in the designated fields:
 1. The ~~patient's-~~ patient's first and last name, sex, and date of birth (when known)
 2. Unit identification number and Patient Care Report (PCR) number
 3. The incident number
 4. Any additional pertinent information may be entered into comments field
- (e) When a controlled substance is received, the paramedic receiving the drug must immediately secure the drug into the locked mechanism on the unit.

505.4 CONTROLLED SUBSTANCE ADMINISTRATION AND DOCUMENTATION

- (a) Only paramedics shall administer controlled substances. Each time a controlled substance is administered to a patient, the drug, dose, and administration route shall be documented on the PCR in compliance with rules of the Wisconsin Department of Health Services (DHS) and ~~the Department-~~ the Department and Medical Director guidelines (21 CFR 1304.27). In addition, the following information shall be recorded on the controlled substance disposition and restock record:
 1. Date of administration
 2. Incident number associated with the event
 3. PCR number
 4. ~~Patient's-~~ Patient's full first and last name (when known)
 5. Drug and dose administered
 6. Printed first and last name and signature of paramedic who administered the controlled substance
 7. Printed last name or initials of the medical director or authorizing medical professional issuing the standing or verbal order
 8. Whether a standing or verbal order was issued and adopted
 9. The amount and method of disposal, if applicable

Controlled Substance Accountability

10. Date and source of the medication resupply
 - (b) If the entire amount of a controlled substance is not administered by the transporting paramedic, a licensed staff member for the hospital that received the patient shall witness the proper disposal of the remaining amount. The hospital staff ~~member's~~ member's signature must be obtained on the controlled substance disposition and restock record. If waste of a controlled substance occurs at the incident, another paramedic or ~~Company Officer must~~ Company Officer must witness the waste and sign the record.
 - (c) When a controlled substance is restocked, the following information shall be entered on the controlled substance disposition and restock record on the line immediately below the corresponding patient information:
 1. The date
 2. The restock source
 3. The printed full name and signature of the paramedic who restocked the controlled substance into the locked mechanism

505.4.1 ADDITIONAL DOCUMENTATION FOR TRANSFERS

If a controlled substance is administered and the care of the patient is transferred to a transporting paramedic who resupplies the administering unit, the information listed above must appear on the controlled substance disposition and restock record of the administering and transporting unit that provided the drug for restock, in addition to the unit identification of both the units.

If a paramedic transfers the care of a patient to a transporting paramedic prior to the administration of the entire dosage of a controlled substance, any remaining controlled substance shall not be provided to the transporting paramedic. If additional medication is needed after the patient care transfer, the controlled substance shall be used from the inventory of the transporting paramedic.

505.5 CONTROLLED SUBSTANCE SUPPLY AND RESUPPLY

- (a) The
 - ~~- administering paramedic will acquire the appropriate medication for restock from Mercyhealth Hospital and Medical Center – Walworth, N2950 WI-67, Lake Geneva, WI~~
- (b)
- (c) ~~The~~ EMS supervisor shall submit a completed DEA Form 222 to the designated department supplier to order controlled substances in order to maintain established levels.
- (d) Upon receipt of the controlled substance from the supplier, the EMS supervisor or the designated paramedic shall inventory the controlled substance received to ensure that the type and quantities ordered match the type and quantities received and are reflected on the corresponding DEA Form 222 (21 CFR 1305.12; 21 CFR 1305.13).

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- (e) [The EMS supervisor or the designated](#) paramedic will immediately place the controlled substance in the controlled substance vault or automated storage and retrieval unit and ensure that inventory is reconciled with any electronic data files.
- (f) The EMS supervisor or the designated paramedic will inventory the controlled substance vault and any automated storage and retrieval units weekly to ensure the existing inventory is reconciled with any electronic data files. The record of these inventories is to be printed and maintained as provided in the records retention schedule and for a minimum of two years (21 CFR 1304.04).
- (g) Any inventory or reconciliation discrepancies shall immediately be brought to the attention of the Shift Supervisor and a DEA Form 106, Report of Theft or Loss of Controlled Substances, shall be completed and submitted, if required (21 CFR 1301.76).

505.5.1 UNIT RESUPPLY

If a controlled substance is initially administered from the one unit, the transporting unit, or another ~~on-scene Department~~ [scene Department](#) unit may resupply the administering unit on-scene.

The transporting unit or other department unit on-scene shall then be responsible for obtaining the resupply from the ~~Department~~ [Department](#)'s automated storage and retrieval unit or other authorized supply source.

An administering paramedic may opt to obtain the resupply of a controlled substance from the ~~Department~~ [Department](#)'s automated storage and retrieval unit or other authorized source any time it is operationally appropriate instead of resupplying from the transporting or other on-scene department unit.

Resupply from a non-department unit is not authorized. If the care of a patient is transferred to a non-department unit, the administering paramedic will obtain the resupply from the ~~Department~~ [Department](#)'s automated storage and retrieval unit or other authorized source.

505.6 ACCOUNTING FOR EXPIRED OR DAMAGED CONTROLLED SUBSTANCES

Controlled substances due to expire or that are damaged may be replaced as follows:

- Note the expiration date or damage, the date of replacement, and the source of restock on the ~~Department's~~ [Department's](#) controlled substance disposition and restock record.
- Place the expired drug or damaged container in the supplied envelope and label with the type of drug, dosage, unit identifier, and name of the paramedic who returned the drug and the date.
- Put the envelope in the locked return drug box to be returned to the designated supplier.

This process may also be used to replace controlled substances due to expire.

Controlled Substance Accountability

505.7 ACCOUNTABILITY

The EMS supervisor is responsible for the record-keeping requirements identified in 21 CFR 1304.27 for EMS services provided by the Department. This includes oversight of the records of each acquisition or distribution of controlled substances, as well as records pertaining to the administration or disposal of controlled substances in the course of providing emergency medical services (21 CFR 1304.27).

The EMS supervisor should (21 CFR 1304.04):

- (a) Review the controlled substance daily reports and the controlled substance disposition and restock records monthly for completeness, compliance with established procedure, consistency with the data entered, comparison to the signatures on file, and any other issues that may require follow-up or investigation.
- (b) Create, complete, maintain, and annually update the ~~Department's~~ department's signature log.
- (c) Randomly inspect controlled substance daily reports and the controlled substance disposition and restock records on units for completeness, compliance with established procedure, consistency with the data entered, comparison to the signatures on file, and any other issues that may require follow-up or investigation.
- (d) ~~Ensure copies of~~ Establish procedures to ensure controlled substance daily reports ~~and the controlled~~ , controlled substance disposition and restock records ~~are maintained~~ , and records of deliveries of and exchanges of controlled substances between all department locations are retained as provided in the records retention schedule and for a minimum period of two years.
- (e) Ensure that records are maintained, whether electronically or otherwise, at each department location involved in the receipt, administration, or disposition of controlled substances.
- (f) Ensure that documents describing the conditions and extent of a paramedic's authorization to dispense controlled substances are maintained in a readily retrievable manner and made available for inspection and copying by authorized employees of the DEA (21 CFR 1304.04 03).
- (g) Notify the responsible Shift Supervisor of any item that deviates from this policy.

June 23, 2026

Chief Peters

Please accept my resignation from the City of Lake Geneva Fire Department. I appreciate the opportunity that you provided. My life has gone through a great deal of changes in the last two years, and I do not have the time to commit to LGFD to level the department needs or deserves.

Thank you,

Bruce VanderVeen

John Peters, Chief
Lake Geneva Fire Department
730 Marshall Street
Lake Geneva, WI 53147

July 2, 2026

Dear Chief,

It has been an honor and a privilege to serve on the Lake Geneva Fire Department for 31 years. I am writing to inform you that I submitted my retirement application to the state and it has been approved, effective August 1, 2026. You know of my love for the fire service, so this has not been an easy decision. I do believe it is the right decision at the right time. I have given this calling my best effort, but at age 76, it is time to pass the torch to a younger generation.

For the past 3 decades I have served under 4 chiefs. I have watched the department grow from volunteer, to paid on call, paid on premise, and career staffing. Excellent policies and procedures are in place. Training is top notch. Apparatus and equipment have all been upgraded. We have a strong union, which did not come easily. Servant leadership by example has set the tone for how we operate as a cohesive unit. There is a healthy culture within the department that undergirds our service. We have the respect of city leaders, area departments, and the people that we serve. While there will always be challenges and room for improvement, I believe that the department is in very good shape. Your leadership, throughout the years, has made that possible.

From the time I was 6 years old, boots and helmet on, sitting in the driver's seat of an old Pirsch in Park Ridge, I dreamed of being a firefighter. I had to wait a while, but it was worth it. I like working with a team, tackling tough problems, getting dirty and sweaty while helping someone get through a hard time. It was purposeful work that could make a difference, and I was lucky enough to be a part of it.

I want to thank you for your friendship and for having my back over the years. I always felt safe if you were running the incident. Whether it was falling through a floor, or rearranging the bucket on the Tower, you were there to help me get through it with grace and patience.

Thanks also for welcoming and supporting Mary Ann, our kids, and grandkids into the family of the fire service. I will continue to be available for any chaplaincy needs or just a chance to talk. And we will be strong advocates for department funding, a new firehouse, and other needs that might come up

You and the department remain in my prayers for your health and safety in the years to come.

Sincerely, 

Mark Moller-Gunderson, Captain

Lake Geneva Firefighters Association &
Department,

Thank you for your part in
making Safety Town 2026 a wonderful
experience for the five year olds in
Walworth County. We couldn't do it
without your help. You are awesome -
donating your time, talents, & financial
support.

Lake Geneva Womens Association
Safety Town Committee



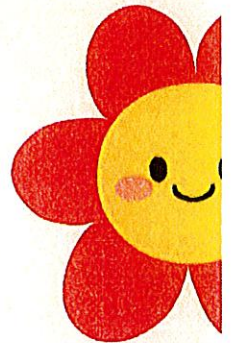
Eastview Elementary



THANK YOU
SO MUCH

Thank you for your donations to our end of year student & staff raffle! It is greatly appreciated.

Sincerely,
Eastview Staff &
Students



THANK

YOU!

The 2nd Grade had a terrific time!

Thank you!
Jody Teske

John Peters

From: 'Kelly Freeman' via All Members <all@mabas103.org>
Sent: Tuesday, June 16, 2026 11:07 AM
To: 'Dave Nelson' via All Members; RCFOADiv104@outlook.com; mflood@villageofsullivanwi.gov
Subject: Thank You

Good morning all,

On behalf of our department, I would like to extend my sincere thanks to all of the agencies that responded to our multiple calls for service yesterday.

Time was not in our favor during the large area search as we faced the approaching sunset. Thanks to the quick and efficient response of all assisting personnel, resources were rapidly deployed to maximize every remaining minute of daylight. Because of those efforts, the subject was located safely and returned home just before sunset.

While the search was still underway, we also received a report of a structure fire at the power plant. Resources that were staged for the search quickly redeployed to assist with the fire response, demonstrating the professionalism, flexibility, and teamwork that make our mutual aid system so successful.

To those departments that provided personnel and apparatus for both incidents, we especially appreciate your willingness to answer a second call for assistance. We recognize the additional burden this placed on your resources and are truly grateful for your support. While we certainly did not intend to require that level of commitment, your assistance was invaluable in helping us manage two significant incidents simultaneously.

Thank you again for your partnership, dedication, and continued support. We are fortunate to work alongside such outstanding agencies.

Thank you and stay safe,

Kelly Freeman

Fire/EMS Chief
Whitewater Fire and EMS
312 W. Whitewater St.
Whitewater, WI 53190
kfreeman@whitewater-wi.gov
(262) 473-0116

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