

City Of Lake Geneva Police & Fire Commission Minutes
Thursday, June 4, 2026 - 4:00 PM
Lake Geneva City Hall; Council Chambers

Call to Order

The meeting was called to order by Commissioner Condos at 4:00 p.m.

Pledge of Allegiance

Commissioner Clausen led the Pledge of Allegiance, followed by a moment of silence to Honor Deputy Fire Chief Derrick, who recently passed away.

Roll Call

Commissioners Condos, Jegerski, Soley-Johnson, LeFevre and Clausen were present. Also present: Police Chief Gritzner, Police Lieutenant Keller, Police Lieutenant Tietz, Division Fire Chief Detkowski, Town of Geneva Liaison Otten, and Administrative Specialist Papenfus

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Alderperson Ames, resident and Alderperson, spoke about agenda item 8 regarding the Facility Assessment.

Presentation - June Health and Safety Campaigns - Andrea Christian

Andrea Christian presented on June Health and Safety Campaigns.

Acknowledgement of Correspondence

NONE

Approval of the minutes from May 7, 2026

Soley-Johnson motioned to approve the meeting minutes from May 7, 2026. Clausen seconded. Motion carried 5-0.

Discussion - Facility Assessment Review RFP

Chief Gritzner reported that a draft RFP has been completed and submitted to Attorney Draper. The RFP is the responsibility of the city as they are responsible for the building portion of anything moving forward. No action is needed.

Police Department Business

Discussion/Action-Approval of the bills for the month of May, 2026 Operating in the amount of \$475,356.44, Capital Purchases in the amount of \$2,347.43, Equipment Replacement Purchases in the amount of \$517.00, for a total of \$478,220.87

Clausen motioned to approve the bills for the month of May 2026. LeFevre seconded. Roll call vote: Condos-Y, Jegerski-Y, Soley-Johnson-Y LeFevre-Y, and Clausen-Y, Motion carried 5-0.

Soley-Johnson had a few questions regarding budget purchases for Uniforms, Equipment Outlay and School Reimbursement. Expenses for PD Uniform Account and Equipment Outlay were in regard to firearms purchases.

Review Reports

Chief's Report

Chief Gritzner noted that the Citizen Academy will start September 16 through October 21, 2026, and he briefly explained the program. Applications will be submitted online through the website. He also noted that the Marine Unit started Memorial Day and the crew has been writing tickets, warnings and helping citizens on the water. Chief noted that the department has received lots of positive feedback about the boat. Chief reviewed the recent officer training for the year. Officers Atkinson and Potter graduated from the police academy on June 3 and started field training.

Top Five Monthly Incidents

Chief reviewed the monthly incidents.

Monthly Activity Reports

Monthly activity reports are down slightly from last year. However, the staff is currently down four officers.

Discussion/Action-Approval of Lexipol Policies

306 Firearms

314 Child Abuse

315 Missing Persons

503 Impaired Driving

901 Temporary Custody of Adults

Soley-Johnson motioned to approve Lexipol policies as listed. Jegerski seconded. Motion carried 5-0.

Discussion/Action - Accept letter of resignation of Community Service Officer Isha Kinard

Soley-Johnson motioned to accept letter of resignation of Community Service Officer Isha Kinard. LeFevre seconded. Motion carried 5-0.

Discussion/Action - Accept resignation of Part Time Officer Daniel Derrick

Soley-Johnson motioned to accept the resignation of Part-Time Officer Daniel Derrick. Jegerski seconded. Motion carried 5-0.

Acknowledgement of Thank You notes

No discussion/action

Fire Department Business

Discussion/Action - Approval of the bills for the month of May 2026, Operating in the amount of \$435,120.79, Capital Purchases in the amount of \$76,317.15, Equipment Replacement Purchases in the amount of \$52,463.25, for a total of \$563,901.19

Clausen motioned to approve bills for the month of May 2026. Soley-Johnson seconded. Roll call vote: Condos-Y, Jegerski-Y, Soley-Johnson-Y LeFevre-Y, and Clausen-Y, Motion carried 5-0.

Division Fire Chief Detkowski reported the budget was currently 2% under budget. Act 102 purchases are up, but this will be offset at the end of the year. Soley-Johnson asked about the Township Services. Chief reported that the townships are billed quarterly for services and Town of Linn paid their invoice this month.

Review Reports

Chief's Update and Fire Department Report

Division Fire Chief reported that call volume was up approximately 5-8%. He reviewed personnel accomplishments and the call numbers. He noted that funeral services for Fire Chief Daniel Derrick will be visitation June 19 and Fire Services Honor funeral will be June 20. He noted that safety helmets are being provided at the Fire Department.

EMS Medical Billing/Stark Medical Billing

Discussion - Wisconsin League of Municipalities reimbursement grant

Division Chief Detkowski reported that there is reimbursement up to \$23,000.00 available from the Wisconsin League of Municipalities and the Fire Department has submitted reimbursement for safety items purchased last year and up to 4% reimbursement for Worker's Compensation submissions.

Discussion - Fleet Update

Fire Division Chief gave an update on Fleet repairs.

Discussion/Action – Acceptance of Donations

Lake Geneva Jaycees in the amount of \$4,500.00

Lake Geneva Business Improvement District in the amount of \$5,000.00

Soley-Johnson motioned to approve donations from Lake Geneva Jaycees in the amount of \$4,500.00 and Lake Geneva Business Improvement District in the amount of \$5,000.00. Clausen seconded. Roll call vote: Condos-Y, Jegerski-Y, Soley-Johnson-Y LeFevre-Y, and Clausen-Y, Motion carried 5-0.

Acknowledgement of Thank You notes

No discussion/action

Adjournment

Clausen motioned to adjourn the meeting. Soley-Johnson seconded. Motion carried 5-0 at 4:38 p.m.

Cindy Papenfus
Administrative Specialist