



**BOARD OF PARK COMMISSIONERS
FRIDAY, FEBRUARY 25, 2022 – 6:30PM
CITY HALL, COUNCIL CHAMBERS**

**THE CITY OF LAKE GENEVA IS HOLDING MEETINGS VIRTUALLY AND IN PERSON.
HERE'S HOW YOU CAN PARTICIPATE VIRTUALLY:**

**6:30 p.m.- February 25, 2022 Park Board Committee
Fri, Feb 25, 2022 6:30 PM - 7:30 PM (CST)**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/890725597>

You can also dial in using your phone.

United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: **890-725-597**

AGENDA

Committee Members: Cindy Feuredi, Brian Olsen, David Quickel, Barbara Philipps, Peggy Schneider, Obdulia Alvarez, Peg Esposito, Alderperson Mary Jo Fesenmaier and Mayor Charlene Klein

1. Call to order – Cindy Feuredi
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the January 18, 2022 Board of Park Commissioners Minutes as prepared and distributed
5. Discussion/Recommendation regarding YMCA Contract
6. Discussion/Recommendation regarding signage for the Mary Koutsky Four Season's Nature Preserve
7. Set Next Meeting Date (March 15, 2022- 6:30 PM)
8. Adjournment

Minutes for Park Board Commissioners Meeting Jan 18, 2022.

Call to order: Cindy Fueredi

Guest: Dennis Loeser

Roll call: Cindy Fueredi, David Quickel, Peg Schneider, Peggy Esposito, Mary Jo Fesenmaier, Mayor Klein, Neal Wasco, Barbara Philipps present. Brian Olson absent.

Discussion/Recommendation regarding approval of Dec 21, 2021 Park Board minutes as prepared: Minutes were not available to read. Will recommend at Feb 2022 meeting.

Comments from the public as allowed by WIS.STATS.19.84.3 limited to items on this agenda except for public hearing items and limited to 5 minutes.

No comments

Discussion/Recommendation regarding Veteran's Park: Have not heard back about final grant award.

Discussion/Recommendation regarding Mountain Bike Trail Development: City is exploring options for access to property for development. Treadheads reports securing matching funds.

Discussion/Recommendation regarding YMCA Contract: There are no changes recommended by the City or the YMCA. YMCA will run concession stand. YMCA will present to Park Board at March, June, August and October 2022 meetings. Park Board will review contract at Feb 2022 meeting and vote.

Discussion/Recommendation regarding Park Funds Received by LWMMI Grant of \$8859.00. Magazine would like to feature our community in their magazine. Use of the money is undecided. Dave Quickel asked for a general Park Board budget.

Discussion/Recommendation regarding date and time for CORP review work meeting to be conducted as an official meeting with agenda. Work meeting will be Feb 22, 2022 at 6:30 after Park Board meeting at 6pm. No work session at Jan 18, 2022 meeting.

Discussion/Recommendation to replace Park Board Commissioner Obdulia Alvarez by Dave Quickel.

Respectfully submitted by Barb Philipps and Cindy Fueredi

1/18/22

Next meeting date: Feb 22, 2022 6pm

Work meeting Feb 22, 2022 6:30pm

Park Board meeting adjourned at 7:10pm.

AGREEMENT

THIS AGREEMENT dated the 28th day of December, 2020, by and between the City of Lake Geneva (hereinafter "City") and the Geneva Lakes Family YMCA, Inc. (hereinafter "YMCA").

WITNESSETH:

WHEREAS, City and YMCA wish to work cooperatively to provide recreational services and utilize athletic fields owned by the City; and

WHEREAS, City and YMCA wish to ensure that recreational facilities and programs are available to as many residents of the City as possible; and

WHEREAS, City and YMCA wish to clarify the relative roles and responsibilities of each party to provide recreational facilities and programs to the residents of the City;

NOW THEREFORE, the mutual covenants contained herein and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged the parties hereto agree as follows:

1. The above recitals are incorporated herein by reference.
2. The term of this agreement shall be for a term of one (1) year commencing on 28 day of December, 2020.
3. For the services recited herein, the City shall pay the sum of Fifty-Five Thousand Eighty and no/100 (\$55,080.00) Dollars for the term of this agreement. The sum shall be paid in bi-monthly installments.
4. In exchange for the sum provided herein, the YMCA shall do the following:
 - a. Provide recreational programs at Veteran's Park as appropriate. List of programs shall include but not be limited to: T-Ball, Baseball, Softball, Travel baseball/softball, Tournament level baseball/softball, flag football, volleyball, soccer, LaCrosse, Adult softball, Coed softball, Adult Kickball, Pickleball.

- b. Coordinate the use of the athletic fields at Veteran's Park for use by all groups interested in using said fields in a non-discriminating manner. Ensure that all groups and organizations have equal access to the athletic fields provided by the City.
- c. Prepare the baseball/softball fields for use by any organization regardless of their affiliation with the YMCA by marking the fields and placing of necessary equipment such as bases or volleyball nets. The YMCA shall be notified a minimum of one week in advance of events to coordinate proper staffing.
- d. Coordinate the use of the fields with the City of Lake Geneva through a shared calendar such as google calendar.
- e. Make books and records available to the City showing revenues received and expenses paid for use of Veteran's Park.
- f. Provide no less than 15% discount rates for City residents participating in activities through the YMCA which are conducted at Veteran's Park.
- g. Tournaments and other rentals at Veteran's Park will be booked through the YMCA. Net proceeds will be shared equally between the City and the YMCA. A separate rental agreement will be used. See attached agreement.
- h. The YMCA and City of Lake Geneva shall each provide a One Million (\$1,000,000.00) Dollar liability insurance policy naming the other as an additional insured.
- i. Responsibilities and equipment available for use at Veteran's Park shall be as follows:

City of Lake Geneva

Mowing

Trash pickup of entire park (except Concession stand and 2nd floor of Lions Den/asphalt area)

Gas for power equipment

½ purchase price of groomer

Flower beds

Maintenance and repair of groomer

Clean and maintain bathrooms

Bids out concession stand

City allows YMCA to use the garage for storage of equipment related to these activities
(not use of Lions Den)

Owns and maintains regulation size Soccer Goals and nets

Basketball nets

YMCA

All field work/maintenance

Any field rental agreements

Check oil/filters, wash groomer

Concession Stand and 2nd floor Lions Den/asphalt areas/ prep/cleaning/trash pickup

Equipment purchases for programs

Maintain Batting cages

Owns Volleyball nets

Owns Bases

Owns chalker

Dispense of watering required for baseball game usage (water supplied by City)

Operations of any tournaments run thru the YMCA

Communication with city clerk on scheduling of park

½ purchase price of groomer

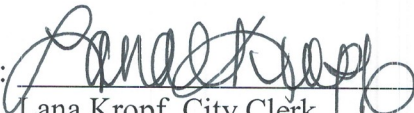
Owner of lawn tractor, push mower, golf cart – do all maintenance

- j. The YMCA will ensure that the fields and facilities are used in a reasonable manner by all patrons and invitees of the YMCA.
- k. YMCA serves as concessionaire for Veteran's Park according to 1 year agreement. See attached agreement.

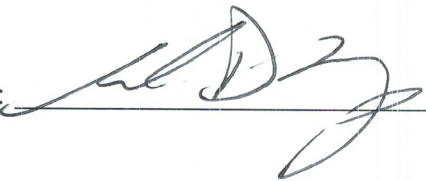
IN WITNESS WHEREOF, the undersigned have set their hand and seal this 16th day of February, 2020.

CITY OF LAKE GENEVA, a municipal corporation

By: 
Charlene Klein, Mayor

Attest: 
Lana Kropf, City Clerk

GENEVA LAKES FAMILY YMCA, Inc.

By: 

Park Impact Fee Funds

Effective Date of Ordinance = 4/22/2004

1/31/2022

<u>REVENUES</u>		<u>EXPENDITURES</u>	<u>REMAINING</u>	<u>Notes on what \$ spent on</u>
<u>Year</u>	<u>Impact Fees</u>	<u>Interest Earned</u>	<u>Impact Fee \$ Spent</u>	
2003				Transfer of old park fund
2004	16,560.00	158.81		
2005	15,870.00	952.44		
2006	11,250.00	1,980.99		
2007	6,272.00	2,477.22	(46,615.61)	Playground equipment, Planning
2008	20,808.00	1,053.67	(124.00)	Park Planning
2009	1,978.00	224.33	(7,589.00)	Molitor field
2010	1,380.00	93.52	(19,317.01)	Vet's park field, retaining wall
2011	19,248.00	51.76		
2012	3,910.00	68.23	(2,889.38)	Vet's Park south soccer field
2013	6,226.00	34.92	(11,386.78)	Manual scoreboard, batting cages, disc golf
2014	8,982.00	24.48	(4,046.00)	Park survey postcards, disc golf signs
2015	7,820.00	35.80	(23,245.68)	Dog park fencing, signs
2016	12,190.00	98.70	(4,551.00)	Dog Park water line
2017	20,286.00	185.90	(20,000.00)	Manning Way Playground Equipment
2018	20,654.00	516.62	(2,715.00)	Soccer goals/Bleachers/Shade Structure
2019	13,800.00	978.39		
2020	20,700.00	273.13		
2021	24,840.00	48.78		
2022	1,380.00	5.71		
Totals	234,154.00	9,263.36	(142,479.46)	100,937.90

100,937.90 = Impact Fee balance

IMPACT FEE SUMMARY:

	<u>Collected</u>	<u>Interest Earned</u>	<u>Expenditures</u>	<u>Must be spent by:</u>
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)
2009	1,978.00	224.33	(4,551.00)	(40,179.02)
2010	1,380.00	93.52	(20,000.00)	(58,705.50)
2011	19,248.00	51.76	(2,715.00)	(42,120.75)
2012	3,910.00	68.23	-	(38,142.52)
2013	6,226.00	34.92	-	(31,881.60)
2014	8,982.00	24.48	-	(22,875.12)
2015	7,820.00	35.80	-	(15,019.32)
2016	12,190.00	98.70	-	(2,730.63)
2017	20,286.00	185.90		17,741.28
2018	20,654.00	516.62		38,911.89
2019	13,800.00	978.39		53,690.28
2020	20,700.00	273.13		74,663.41
2021	24,840.00	48.78		99,552.19
2022	1,380.00	5.71		100,937.90
	234,154.00	9,263.36	(142,479.46)	

Must be spent by 12/31/2013
 Must be spent by 12/31/2014
 Must be spent by 12/31/2015
 Must be spent by 12/31/2016
 Must be spent by 12/31/2017
 Must be spent by 12/31/2018
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 Must be spent by 12/31/2024
 Must be spent by 12/31/2025
 Must be spent by 12/31/2026
 Must be spent by 12/31/2026
 Must be spent by 12/31/2027
 Must be spent by 12/31/2028

PARK FUNDS SUMMARY

1/31/2022

Year	REVENUES		EXPENDITURES	Notes on what \$ spent on
	<u>Park Fund</u>	<u>Interest Earned</u>	<u>Park Fund \$ Spent</u>	
2003			46,113.26	Transfer of old park fund
2004	3,928.00	158.81		
2005	2,552.00	952.44		
2006	1,407.00	1,980.99		
2007	575.00	2,477.22		
2008	150.00	1,053.67		
2009	100.00	224.33		
2010	150.00	93.52		
2011	50.00	51.76		
2012		68.23	(28,489.24)	Vet's Park south soccer field
2013	150.00	34.92	(6,455.46)	Manual scoreboard,batting cages,disc golf
2014	1,150.00	24.48	(1,610.98)	Park survey postcards, disc golf signs
2015	250.00	35.80		
2015			(15,000.00)	Transfer to Adaptive Playground Fund
2016	50.00	98.70		
2017		185.90		
2018	15,471.00	516.62	(21,060.00)	Soccer goals/Bleachers/Shade Structure
2019	20.00	536.81	(4,658.77)	Bench-Newman/Playground Equip-Tot Lot
2020	7,867.45	94.47	(5,307.05)	Bench & Plaque-Lotharius and Warner
2021	25,476.06	13.89	(11,174.34)	Benches and Plaques-Newman/Siehr/Canino/Janelle YMCA Contribution, LWM Parks Grant
2022	11,625.00	2.52	-	
Totals	70,971.51	8,605.04	(78,755.84)	

20,308.97 = Park Fund balance

26,625.00 = Adaptive Playground Fund balance

46,933.97 = Total Park Funds