



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

POLICE AND FIRE COMMISSION MEETING MINUTES

THURSDAY MARCH 10, 2022 – 6:00 P.M.

CITY HALL, COUNCIL CHAMBERS

Commission Members: President Jim Connors, Vice President Ted Horne, Commissioners: Jay Fairbanks, Chuck Saul and Spyro Condos, Police and Fire Liaison Joan Yunker, Town of Geneva Fire Liaison Larry Kulik

1. Call meeting to order
The meeting was called to order by Commissioner Connors at 6:00 p.m.
2. Pledge of Allegiance
The Pledge of Allegiance was led by Alderman Yunker.
3. Roll Call
Commissioners Connors, Condos, Horne and Fairbanks were present. Commissioner Saul was excused. Also present was Police and Fire Liaison Yunker, Police Chief Rasmussen, Police Lieutenant Gritzner, Police Lieutenant Way, Fire Chief Peters, Town of Geneva Fire Liaison Kulik.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes - NONE
5. Acknowledge Correspondence - NONE
6. City Council Report
Police and Fire Liaison Yunker had nothing to report.
7. Approval of the Regular Meeting Minutes of February 10, 2022
Horne motioned to approve the regular meeting minutes of February 10, 2022. Fairbanks seconded. Motion carried 4-0.
8. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of February 2022, operating in the amount of \$298,132.84, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$0, for a total of \$298,132.84
Horne motioned to approve the bills for the month of February 2022. Condos seconded. Roll call vote: Connors-Y, Fairbanks-Y, Condos-Y, Horne-Y. Motion carried 4-0.
 - b. Discussion/Action - Approval of bills for the month of December 2021 in the amount of \$239.73
Horne motioned to approve the bills for the month of December 2021. Connors seconded. Roll call vote: Connors-Y, Fairbanks-Y, Condos-Y, Horne-Y. Motion carried 4-0.
 - c. Discussion/Action – Confirmation of hiring Full Time Officer Rami Dunaway
Horne motioned to confirm the hiring of Full Time Officer Rami Dunaway. Condos seconded. Roll call vote: Connors-Y, Fairbanks-Y, Condos-Y, Horne-Y. Motion carried 4-0.
Lieutenant Gritzner stated that Officer Dunaway has worked with the department since October 2021. He is a member of the National Guard. He has also worked for State Patrol and Geneva Lakes Law Enforcement. Officer Dunaway's first day of full-time employment is March 28, 2022.

d. Discussion/Action – Confirmation of Part Time Community Service Officer eligibility list

Horne motioned to confirm the part time community service officer eligibility list. Connors seconded. Motion carried 4-0.

Lieutenant Gritzner asked to have the eligibility list valid for six months or until exhausted.

e. Discussion – Sergeant Contracts

Lieutenant Gritzner advised that one sergeant has signed his contract and the remaining three sergeants will be meeting with Attorney Draper. One of the discussions in the contract was an additional \$850.00 of uniform allowance upon promotion. However, rather than adding the uniform allowance in the contract, the department will make it a policy so it can be a budgeted item.

f. Discussion/Action – Approve Immanuel Lutheran Church WAVE system connection to the radio frequency for Lake Geneva Police Department

Horne motioned to approve the approve the Immanuel Lutheran Church WAVE system connection. Connors seconded. Roll call vote: Connors-Y, Fairbanks-Y, Connors-Y, Horne-Y. Motion carried 4-0.

Lieutenant Gritzner stated that the WAVE system is an active shooter response system that notifies officers directly to their radios rather than through dispatch. Horne asked if there was additional cost to the department. Lieutenant Gritzner stated that Immanuel Lutheran Church handles any additional costs. Fairbanks asked if anyone else would be able to get the system. Lieutenant Gritzner advised that to be consistent any schools or daycares should be allowed to be on the program if they requested it. Connors suggested that some parameters be set to allow the police department to establish the program.

g. Discussion – North Center Street MOU Update

The Town of Geneva Police Department and the City of Lake Geneva Police Department both have authority to enforce traffic laws on North Center Street. There has been extra patrol in that area and there has only been one written warning at this time.

h. Discussion/Action – Police Department Tow List Procedure

Connors motioned to approve the Police Department Tow List Procedure. Horne seconded. Roll call vote: Connors-Y, Fairbanks-Y, Connors-Y, Horne-Y. Motion carried 4-0.

Lieutenant Gritzner stated that Mike's Auto requested to be put on a tow list last month. A tow list procedure was prepared using examples from the State Patrol and the Walworth County Sheriff's Office and Attorney Draper reviewed it.

i. Discussion/Action – Accept donation from the family of Del and Arleen Krohn in the amount of \$1,000.00

Horne motioned to accept the donation from the family of Del and Arleen Krohn in the amount of \$1,000.00. Fairbanks seconded. Roll call vote: Connors-Y, Fairbanks-Y, Connors-Y, Horne-Y. Motion carried 4-0.

Lieutenant Gritzner stated that Arleen Krohn recently passed away and the family donated money in Del and Arleen Krohn's name. Del owned and operated Del's Towing for years and Arleen Krohn was an alderperson and crossing guard for many years.

j. Discussion - Beacon of Hope Award-Blood Program Champion 2021 from Versiti Blood Center of Wisconsin

Lieutenant Gritzner stated that the police department was nominated by Versiti Blood Center of Wisconsin staff members for the Beacon of Hope Award – Blood Program Champion of 2021. Since 2014 the blood drives have collected 693 units of blood, which saved 2,079 lives. Officer Nelson organizes the blood drives, which are held several times throughout the year.

k. Discussion - Chief's Report (briefing only – no action will be taken)

Chief Rasmussen handed out a packet regarding his retirement, which included procedures other departments have used when promoting/hiring a new Chief.

l. Discussion - Chief's Top Monthly Incidents – No discussion/Action

m. Discussion – Monthly activity reports – No discussion/Action

2022 Dispatch activity for February 2022:	Telephone calls – 2,215	911 calls - 214	Window assists – 508
2021 Dispatch activity for February 2021:	Telephone calls – 2,170	911 calls - 212	Window assists – 514

2022 Patrol activity for January 2022:	Calls for Service – 1,518	Arrests – 237
2021 Patrol activity for January 2021:	Calls for Service - 1,375	Arrests – 148

n. Discussion/Action - Thank You notes – No discussion/Action

- The Family of Del and Arleen Krohn – Lake Geneva Police Department
- Christmas for the Kids -Community Outreach Program
- Bonnie and Robert – Officers Xenia Rodriguez and Jose Rodriguez

o. Discussion/Action – Items to be forwarded to City Council

February 2022 and December 2021 expenditures, Beach of Hope Award, Chief's Top 5 monthly report, monthly reports and thank you notes.

9. Fire Department Business

a. Discussion/Action - Approval of bills for the month of February 2022, operating in the amount of \$159,116.79, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$315.00, for a total of \$159,431.79

Horne motioned to approve the bills for the month of February 2022. Condos seconded. Roll call vote: Connors-Y, Fairbanks-Y, Condos-Y, Horne-Y. Motion carried 4-0.

b. Discussion/Action - Approval of bills for the month of December 2021 in the amount of \$4,099.00

Horne motioned to approve the bills for the month of December 2021. Fairbanks seconded. Roll call vote: Connors-Y, Fairbanks-Y, Condos-Y, Horne-Y. Motion carried 4-0.

c. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action

d. Discussion/Action – Monthly Chief's Update and Fire Department Report Overview

Chief Peters reviewed the monthly report including the Fire Code of the month, community events, and notable calls. The Fire Department participated in the annual Chili for Charity event. Chief Peters discussed the future firefighter program and stated that calls are ahead from last year.

Chief Peters also stated that airboat had some repairs that were covered under warranty.

e. Discussion/Action – Town of Geneva and Town of Linn Emergency Services Contracts update

Chief Peters stated the Town of Geneva and Town of Linn contracts are going through FLR and the City Council at this time. Town of Geneva and Town of Linn both signed the contracts. Connors thanked Chief Peters for all his work on the contracts.

f. Discussion/Action – Participation in city-wide facilities study update

The current feasibility study has to be redone at the city level to see if the study will meet the Fire Department's needs. If it doesn't meet the needs of the department, then it will be brought back to the Commission to determine the actual needs of the firehouse.

g. Discussion/Action – State of Wisconsin ARPA funding and Medicaid changes

Chief Peters stated that Governor Evers plans to support and stabilize the ARPA funding program by adding \$30,000,000 into the funding assistance program. The Assembly passed a law to allow the fire department to recover more money from Medicaid, although the method has not been decided yet.

h. Discussion/Action – Approval of Updated Lexipol Policies

- 503 Advance Health Care Directives
- 1041 Family and Medical Leave
- 1046 Anti-Retaliation

Horne motioned to approve the Lexipol Policies 503, 1041 and 1046 as recommended in the packet. Condos seconded. Roll call vote: Connors-Y, Fairbanks-Y, Condos-Y, Horne-Y. Motion carried 4-0.

Chief Peters stated that the Lexipol policy changes are mandated updates.

i. Discussion/Action - Thank you notes – No discussion/Action

- Wright, Baker and Cates family
- Frank and Teresa Rizzo

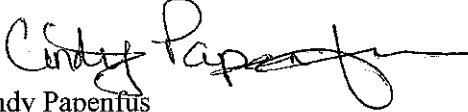
j. Discussion/Action - Items to be forwarded to City Council

February 2022 expenditures, December 2021 expenditures, Chief's monthly report and thank you notes.

10. Adjourn

Connors motioned to adjourn the meeting. Fairbanks seconded. Motion carried 4-0. Meeting adjourned at 6:38 p.m.

Respectfully submitted,



Cindy Papenfus
Administrative Assistant

c: Police Chief/Fire Chief
Commissioners-file/Commission Liaison
City Administrator/City Clerk
City Comptroller
Council Members - Mayor

MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING