



City of Lake Geneva, 626 Geneva St., Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, March 28, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, & John Halverson

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AGENDA

1. Meeting called to order by Chairperson Flower
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes
4. Approval of the March 22, 2022 Special Public Works Committee meeting minutes as prepared and distributed
5. Director of Public Works Report
 - a. Update regarding TAP Grant / South Street Trail **(Strand)**
 - b. Update regarding Snow Event Reports/Plowing
 - c. Update White River Brush
 - d. Update Disc Golf Bridge
 - e. Update Street Delineator Installation - Line Striping
 - f. Cemetery Update-Comptroller Report & Mayor's Proposed Cemetery Board Appointments
 - g. Update on Traffic Signal on Edwards Blvd. & Bloomfield Rd. **(Kapur)**
 - h. Update on WisDOT ST50 – Main St.
6. Parking Manager Report
 - a. February Revenue
 - b. Update Electric Vehicle Charging Stations **(Parking)**
7. Discussion / Recommendation Walworth County Parking Pass **(Parking)**

8. Discussion / Recommendation Electric Vehicle Charging Stations (***Parking***)
9. Discussion / Recommendation Brush Policy (***DPW***)
10. Discussion / Recommendation 2022 Street Improvement Program (***MSA***)
11. Future Agenda Items
12. Adjourn

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.

CITY OF LAKE GENEVA SPECIAL PUBLIC WORKS COMMITTEE
TUESDAY, March 22, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, & John Halverson

Chairperson Flower called the meeting to order at 4:02 p.m.

Roll Call

Present: Flower, Fesenmaier, Hedlund

Absent: Dunn, Halverson

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda
Comments will be limited to 5 minutes

Sarah McConnell, 21 Lakeview, Lake Geneva spoke on behalf of the Avian Committee regarding what we plant. Entire nation is learning the importance of native planting in support of native bird migration. She suggested not all green space needs to be mowed and encouraged native plantings locally.

Approval of the February 28, 2022 Public Works Committee meeting minutes as prepared and distributed

Ald. Hedlund motioned to approve the February 28, 2022 minutes, second by Fesenmaier. Chairman Flower wanted to correct that the Hwy 50 project is scheduled through 2026. No further discussion. Motion carried 3-0.

Alderman Flower motioned to suspend the rules and move item 7, Roadside Plantings up on the agenda, second by Ald. Fesenmaier. Motion carried 3-0.

Discussion/Recommendation Roadside plantings. Ald. Flower

Chairman Flower directed the committee to page 25 in the packet to review an example of the British Beekeeping Association as a reference point on how they saved \$25,000 in mowing expenses, keeping beautification of the city and developing ecosystems in our planning. Chairman Flower and the committee identified locations to consider planting native plants i.e. Edwards Blvd. from Hwy 50 south to Bloomfield Rd., by the Riviera Beach where there are steep slopes, the Disc Golf Park, along the White River where there may be a need for tree plantings, the triangular section in Longland Park off of Williams St., and possibly in front of the Geneva Lake Museum. Dir. of Public Works, Earle referenced page 16 in the packet listing the number of hours and estimated cost for maintaining those areas at roughly \$36,000.

Ald. Fesenmaier noted that visibility and maintenance need to be taken into consideration, and she would like to refer this agenda item to both the Park & Tree Board. She recommended looking to other internal city committees to find ways to reduce costs or perhaps find volunteers to donate their time and/or talent. Director, Earle said DPW supports educating staff on native plantings, the building of ecosystems, and also recommended it be sent to the Park Board.

Dir. Earle would like more specific detail to the recommended selection of native plantings based on various location to help determine a maintenance plan, timeline and if the fall would be feasible timing for installation.

Chairman Flower suspended the rules for Sarah McConnell to speak, second by Hedlund. Motion carried 3-0.

Sarah McConnell pointed out that Roy Diblik from Northwind Perennial Farm has donated time and talent for a similar project for another organization.

Chairman Flower motioned for educating the staff on native plantings, supplying details for recommended locations and a timeline to the next Park Board meeting on April 19th, second by Hedlund. Motion carried 3-0.

Discussion/Recommendation year round parking

Parking Manager Elder referenced page 6 & 7 of the packet showing a cost of \$100,000 to extend paid parking for an additional ten or eleven weeks. He stated, the revenue has the potential to increase a couple hundred thousand dollars above and beyond expenses. Chairman Flower said she believes people find the paid parking being turned on and off confusing.

Ald. Hedlund motioned to send year-round paid parking to the next FLR, seconded by Ald. Flower. Motion carried 2-1. Ald. Fesenmaier not in favor at this time.

Discussion/Recommendation WisDOT Hwy 50 project (Feb)

Hedlund referenced the WisDOT packet material under item E and asked if the WisDOT intends to expand to four lanes making good on the contract. Director Earle stated the request was denied by the state and are currently keeping to two lanes. Ald. Hedlund would like to see the WisDOT commit to their proposed four lanes. Dir. Earle would like to use the traffic count study from the construction of Dunkin Donuts and approach the state to do so. Dir. Earle also shared that the Beautification Committee expressed interest in upgrading some city light poles.

Ald. Flower recommended the PWC create a series of motions to address a response to the WisDOT letter from Ryan Bernard.

Ald. Hedlund motioned staff to obtain cost estimates for specialized non-standard signal poles requested by the city/Beautification Committee to use for the project cost estimate with an option to opt-out, second by Fesenmaier. Motion carried 3-0.

Dir. Earle mentioned issues with pedestrian crossings up towards St. Francis by Curtis and West Street going across Hwy. 50.

Ald. Hedlund motioned to pursue enhancing the existing crosswalk at West Street and Hwy 50 and look into a crosswalk at Curtis Street, signage or pedestrian safety enhancements, second by Ald. Fesenmaier. Motion carried 3-0.

Dir. Earle suggested it might be to the city's advantage to consider requesting cost analysis to upgrading the path / multi-use connection between the Chateau hotel located at 135 W. Main St. and Edwards Blvd..

Ald. Fesenmaier motioned for staff to obtain a cost estimate on Hwy 50 south-side sidewalk, north-side to include multi-use on the north, second Hedlund. Motion carried 3-0.

Ald. Fesenmaier motioned for staff to obtain cost estimates on 4-lanes, and a 3-lane taking into consideration the traffic count on weekends vs. a week day, second by Hedlund. Motion carried 3-0.

Ald. Hedlund motioned converting Edward Blvd. at Hwy 50 southbound left lane, to a northbound left lane towards the gas station (3rd entrance), and moving/extending the median taking into consideration possible increase in cost by the city, second by Fesenmaier. Motion carried 3-0.

Ald. Fesenmaier motioned State to consider for review and provide cost to include an East leg crossing the bike path at Hwy 50 & Edwards, second Hedlund. Motion carried 3-0.

Ald. Fesenmaier requested a copy of the letter to the State for the next meeting, and Ald. Fesenmaier to ask the City Clerk to create a separate tab on the website on the Hwy 50 project.

Discussion/Recommendation regarding possible placement of a traffic signal at Center Street and Interchange North **Ald. Flower**

Chairman Flower referenced page 31 of the packet, item 5 impact study interested in figuring out if these they meet warrants and if the city should be charging for these things or other options requesting from the county. Dir. Earle has had discussions with the county and he was told their eleven years out. If the city paid for half of a warrant study around \$7,000

Ald. Hedlund motioned for the city/DPW to pay for half of a warrant to place a traffic signal at Center Street and Interchange North, second by Ald. Fesenmaier. Chairman Flower added that the condition of the pavement and timeframe to repair of eleven years is unacceptable. Flower moved to amend the original motion to include the staff to draft a letter for FLR to review and be sent to the County to explore road improvements earlier than the stated eleven year review from George St. to the roundabouts. Motion carried 3-0

Discussion/Recommendation Library Park sidewalk upgrades. **DPW (Feb)**

Earle referenced where the \$40,000 is allocated for upgrading the Library Park sidewalks. Committee agreed to alternatives such as brick, or dyed concrete.

Ald. Hedlund motioned to obtain pricing on options i.e. inlay, brick, dyed, or stamped concrete, second by Ald. Fesenmaier. Chairman Flower said if there are funds left over she would like to see applied to other sidewalks/slabs of concrete. Motion carried 3-0.

Future Agenda Items

Ald. Fessenmaier handed committee suggested agenda items.

Ald. Hedlund motion to adjourn at 5:33 pm, second by Chairman Flower. Motion carried 3-0.

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.



Engineer's Report
Public Works Committee
City of Lake Geneva
March 2022 Report

South Street Trail, Lake Shore–State Trunk Highway (STH) 120

The South Street Trail project, funded in part by the Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) grant, is scheduled for Plans, Specifications, and Estimates (PS&E) in fall 2023 with a WisDOT Let date of March 25, 2024. A 30 percent design meeting was held between Strand Associates, Inc.[®] (Strand), WisDOT, and the City on March 16, 2022. During the review discussion, the critical items discussed were as follows: proposed retaining wall locations, tree removals, and potential cross walk improvements revisions for the Lake Geneva Youth Camp and the Wells and South Streets intersection.

Strand has had discussions with the Wisconsin Department of Natural Resources (WDNR) regarding Big Foot Beach State Park related to WisDOT Section 4(f) reporting for the TAP grant agreement. This documentation requires WDNR concurrence with impacts regarding WDNR lands. The discussions have been focused on tree removals within the City right-of-way for the proposed relocation of the path to be within the right-of-way instead of on Big Foot Beach State Park land.

There will be a Public Information Meeting for the project on Wednesday, April 6, 2022, at 4:30 P.M. at City Hall for public comment and discussion. Any comments or concerns from the public brought up during the meeting will be reviewed and discussed with the City before design changes.

Prepared and respectfully submitted by Zach Simpson, P.E., Strand Associates, Inc.[®].

EVENT SUMMARY

SNOW & ICE CONTROL											
2021-2022 SNOW EVENT SUMMARY											
	DATE	DATE	SALT BRINE	SAND/SALT	SALT	SAND/SALT	FULL-PLOW	SPECIAL	REGULAR	TOTAL	TOTAL
	START	END	GALLONS	TONS	TONS	RUN	RUN	COSTS	COSTS	COST	TO DATE
1	12/7/2021	12/7/2021			6.00	x		\$ 426.78	\$ 1,435.00	\$ 1,861.78	
2	12/14/2021	12/14/2021			1.00	x		\$ 71.13	\$ 315.00	\$ 386.13	\$ 2,247.91
3	12/26/2021	12/27/2021			1.25	x	x	\$ 713.91	\$ 875.00	\$ 1,588.91	\$ 3,836.82
4	12/28/2021	12/28/2021	1300		28.50		x	\$ 4,863.71	\$ 10,305.00	\$ 15,168.71	\$ 19,005.53
5	12/31/2021	12/31/2021			12.00	x		\$ 1,628.56	\$ 1,065.00	\$ 2,693.56	\$ 21,699.09
6	1/1/2022	1/2/2022			33.00	x	x	\$ 11,959.79	\$ 13,796.25	\$ 25,756.04	\$ 47,455.13
7	1/5/2022	1/5/2022			14.25		x	\$ 1,013.60	\$ 6,005.00	\$ 7,018.60	\$ 54,473.73
8	1/8/2022	1/8/2022			3.75	x		\$ 766.74	\$ 630.00	\$ 1,396.74	\$ 55,870.47
9	1/12/2022	1/12/2022	600		6.25	x		\$ 582.56	\$ 1,845.00	\$ 2,427.56	\$ 58,298.03
10	1/14/2022	1/15/2022	1800			x		\$ 414.00	\$ 735.00	\$ 1,149.00	\$ 59,447.03
11	1/22/2022	1/23/2022	3800		15.75		x	\$ 5,344.30	\$ 4,477.50	\$ 9,821.80	\$ 69,268.83
12	1/23/2022	1/24/2022			26.00		x	\$ 3,561.88	\$ 18,740.00	\$ 22,301.88	\$ 91,570.71
13	2/2/2022	2/2/2022	3700		4.25	x		\$ 1,153.30	\$ 1,635.00	\$ 2,788.30	\$ 94,359.01
14	2/4/2022	2/4/2022				x		\$ 300.00	\$ 270.00	\$ 570.00	\$ 94,929.01
15	2/7/2022	2/7/2022			20.75	x		\$ 2,325.95	\$ 1,956.25	\$ 4,282.20	\$ 99,211.21
16	2/10/2022	2/11/2022	9000		16.75	x		\$ 4,236.43	\$ 3,985.00	\$ 8,221.43	\$ 107,432.64
17	2/16/2022	2/17/2022	100		16.75	x		\$ 1,964.43	\$ 1,820.00	\$ 3,784.43	\$ 111,217.06
18	2/18/2022	2/18/2022			24.75	x	x	\$ 3,772.97	\$ 2,667.50	\$ 6,440.47	\$ 117,657.53
19	2/21/2022	2/22/2022			64.25	x		\$ 5,857.60	\$ 10,392.50	\$ 16,250.10	\$ 133,907.63
20	2/23/2022	2/24/2022			8.50	x		\$ 604.61	\$ 1,640.00	\$ 2,244.61	\$ 136,152.24
21	2/24/2022	2/25/2022			51.50	x	x	\$ 5,663.20	\$ 8,250.00	\$ 13,913.20	\$ 150,065.43
22	3/7/2022	3/7/2022			25.25		x	\$ 2,396.03	\$ 7,550.00	\$ 9,946.03	\$ 160,011.47
23	3/11/2022	3/11/2022			8.50	x		\$ 604.61	\$ 1,907.50	\$ 2,512.11	\$ 162,523.57
		TOTAL	20300		389.00						
		TOTAL COST TO DATE						\$ 60,226.07	\$ 102,297.50	\$ 162,523.57	
		AVERAGE COST PER EVENT						\$ 2,618.52	\$ 4,447.72	\$ 7,066.24	
cc:	Public Works Director										
	Street Superintendent										
	Administrator										



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

To: Public Works Committee
From: John Foster, Arborist, City of Lake Geneva, DPW
Date: March 21, 2022
Subject: **WHITE RIVER FRISBEE PARK RESTORATION**

Below please find the White River Frisbee Park restoration project goals and overview.

White River Frisbee Park Restoration Project Goals:

1. Remove storm damage from river.
2. Remove beaver damage from river.
3. Remove hazardous trees from or along river bank, whether standing or down.
4. Remove invasive trees and shrubs from river bank.
5. Replant appropriate trees along river as money allows.

In 2007, the now closed Hillmoor Golf Course terminated their lease with the City of Lake Geneva on the property known as the Frisbee Golf Park located west of Country Club Drive and includes the White River (formerly Hillmoor's golf holes 7 through 13). We estimate the land covers approximately 35 acres of mowable grasses and weeds lined by woods to the east side and to the north-north western corner of the property. Public works has been mowing the property weekly and cleaning up tree overgrowth and storm damage on a per incident basis. In 2014, the city officially opened up the Frisbee Park requiring an increase in maintenance to trim around trees, tee boxes and golf baskets.

In the summer of 2015, an EF1 tornado struck Lake Geneva damaging many of the city's street and park trees. The parks that took the most damage were Donian Wet Land Preserve and the Frisbee Golf Park; especially along the White River. The extensive damage was beyond the Street Department's crew. Clean-up along the river was needed on the north-end of the park from the culverts clogging with branches from trees causing the park to flood which required the city to hire an outside tree service. To compound the situation in 2017, and again in 2019, the park experienced excessive flooding, compacting debris and lifting the tops of two of the old bridges. In August of 2020, an EF0 with flooding hit the area again.

Due to the number of storms, weather conditions, Covid, limited staff/time constraints, and beaver damage, the White River filled with downed trees and branches leaving the bridges vulnerable and the culverts open to catching debris. These circumstances unfortunately caused flooding of the park making the bridges vulnerable and the culverts to the north to catch debris causing continued flooding of the park and making the river a public eyesore.

If the city intends to allocate a substantial amount of funding to replace the existing unsafe bridges and allowing onsite Frisbee golfers and visitors, then it's our recommendation to clear and clean-up the White River area restoring it to its natural beauty.



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

The DNR has been contacted because it involves water, and they were informed that the Street Department would comply with their guidelines to not grade or add soil, or dig into the riverbed without a permit. A plan is in place to meet with a DNR representative as soon as they are available.

If anyone has any concerns or would like to walk through the area I would be available to explain the process we are taking.

Jonathan Foster

City Forester Lake Geneva

Email: jfoster@ciityoflakegeneva.com

Phone: (262) 248-6644



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds





Wednesday, March 23, 2022

Status Update: Pedestrian Bridge, Disc Golf Bridge - Lake Geneva, WI (CGC Proposal No. CM976-119)

1. Topo and location survey completed for Bridge#3 & #5.
2. Soils investigation completed for Bridge #3 & #5.
3. Relocation of Bridge #5 to avoid existing watermain. Board approved new location... Narrow floodplain and no watermain conflicts.
4. Topo and location survey completed for new Bridge #5 location.
5. Soil investigation approved and in process for Bridge #5.
6. Engineering cost estimates prepared for Bridge alternates.
7. Site, Grading & Erosion Control plan in progress for both Bridges (2weeks).
8. We have discussed and agreed to proceeding with 8' wide and 40' long for both Bridges.
9. WDNR Chapter 30 permits for both bridges to follow.
10. Construction Specifications and Bid documents to follow.

Mark R. Ellena, PE
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(262) 719-6183
(866) 457-2584 fax
Email: mellena@eeceng.com
Website: www.ellenaengineering.com



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262) 248-6644 fax (262)248-4913

To: Public Works Committee

From: Director, Tom Earle

Date: March 23, 2022

RE: Update City Pavement Marking and Plastic Tube Delineator Install

City wide pavement markings consisting of parking stall lines, stop bars, crosswalks, etc. shall take place when the surface temperature of the roadway is a minimum of 55 degrees *F*. Generally, this happens sometime in May.

At this time, our paint supplier Sherwin Williams of Lake Geneva has notified us that there continues to be a severe shortage of paint due to supply chain issues, and we hope to take delivery before May.

The temporary plastic tube delineators that were installed in 2021 on Townline Rd. at Cumberland Trail will be installed when the pavement temperature is a minimum of 55 degrees *F* as well. This will coincide with the installation of the same type of delineators on Edwards Blvd. north of Main St.

DPW was instructed to install the tube delineators to stop north bound traffic from making left turns at 350 N. Edwards Blvd. (into the gas station).

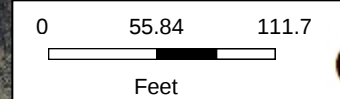


Legend

- Street Names
- Private Roads
- + Addresses
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- Building Footprints
- City Limits

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note



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3/23/2022

Account Number	Account Title	2022-22 Period Actual	2022-22 Current year Actual	Current year Budget	Variance Current year	% of Budget
CEMETERY OPERATIONS						
CEMETERY OPERATIONS						
CEMETERY OPERATIONS						
48-00-00-41110	PROPERTY TAX LEVY	.00	168,000.00	168,000.00	.00	100.00
48-00-00-46100	MISC REVENUE	.00	3,225.00	3,250.00	25.00	99.23
48-00-00-46540	SALE OF GRAVES/NICHES	600.00	2,875.00	12,000.00	9,125.00	23.96
48-00-00-46550	FOUNDATIONS/STAKE-OUTS	.00	.00	700.00	700.00	.00
48-00-00-46560	BURIAL INTERNMENTS	700.00	4,350.00	26,000.00	21,650.00	16.73
48-00-00-48110	INVESTMENT INCOME	.00	32.89	150.00	117.11	21.93
48-00-00-49100	APPL OF PRIOR YEARS APPROP	.00	.00	40,430.00	40,430.00	.00
48-00-00-49400	TRANSFER FROM PERPETUAL CARE	530.92	1,637.75	13,000.00	11,362.25	12.60
Total CEMETERY OPERATIONS:		1,830.92	180,120.64	263,530.00	83,409.36	68.35
CEMETERY OPERATIONS						
48-00-00-51200	CEM WAGES	3,604.09	18,020.42	95,300.00	77,279.58	18.91
48-00-00-51250	CEM OVERTIME	19.46	673.77	3,725.00	3,051.23	18.09
48-00-00-51260	CEM SEASONAL LABOR	.00	.00	12,300.00	12,300.00	.00
48-00-00-51270	CEM ADMIN ASSISTANT	.00	.00	21,025.00	21,025.00	.00
48-00-00-51340	CEM LIFE INSURANCE EXP	23.45	70.35	675.00	604.65	10.42
48-00-00-51345	CEM HEALTH INSURANCE	1,015.52	3,046.56	40,485.00	37,438.44	7.53
48-00-00-51350	CEM DENTAL INSURANCE	35.00	105.00	1,500.00	1,395.00	7.00
48-00-00-51355	CEM VISION INSURANCE	2.85	8.55	120.00	111.45	7.13
48-00-00-51360	CEM RETIREMENT EXPENSE	235.54	1,284.93	7,805.00	6,520.07	16.46
48-00-00-51370	CEM DISABILITY EXP	29.02	87.06	430.00	342.94	20.25
48-00-00-51380	CEM UNIFORM ALLOWANCE	.00	1,200.00	1,200.00	.00	100.00
48-00-00-51520	CEM FICA EXPENSE	273.95	1,502.39	10,125.00	8,622.61	14.84
48-00-00-52210	CEM TELEPHONE EXP	2.16	171.90	1,350.00	1,178.10	12.73
48-00-00-52220	CEM ELECTRICITY EXP	.00	580.32	2,000.00	1,419.68	29.02
48-00-00-52240	CEM GAS HEAT EXP	.00	221.51	1,200.00	978.49	18.46
48-00-00-52260	CEM WATER/SEWER EXP	220.00	440.00	3,500.00	3,060.00	12.57
48-00-00-52400	CEM BUILDING REPAIRS	23.78	23.78	2,000.00	1,976.22	1.19
48-00-00-52500	CEM EQUIP MAINT/REPAIRS	.00	18.45	3,300.00	3,281.55	.56
48-00-00-53100	CEM OFFICE SUPPLIES	.00	.00	100.00	100.00	.00
48-00-00-53130	CEM WORKERS COMP INS	.00	.00	4,000.00	4,000.00	.00
48-00-00-53140	CEM LIABILITY/PROPERTY INS	.00	.00	2,350.00	2,350.00	.00
48-00-00-53400	CEM OPERATING SUPPLIES	36.00	36.00	3,000.00	2,964.00	1.20
48-00-00-53410	CEM FUEL EXPENSE	.00	828.85	5,000.00	4,171.15	16.58
48-00-00-53500	CEM BLDG MAINT SUPPLIES	.00	.00	500.00	500.00	.00
48-00-00-53510	CEM VEHICLE MAINT/REPAIR	.00	569.57	3,000.00	2,430.43	18.99
48-00-00-53600	CEM MAINT SERVICE EXP	.00	.00	1,700.00	1,700.00	.00
48-00-00-53620	CEM GROUNDS/LANDSCAPING	276.18	276.18	5,000.00	4,723.82	5.52
48-00-00-53990	CEM MISC EXP	.00	.00	350.00	350.00	.00
48-00-00-54200	CEM GRAVES/FOUNDATIONS	.00	.00	15,325.00	15,325.00	.00
48-00-00-54300	CEM COLUMBARIUM EXPENSES	.00	.00	165.00	165.00	.00
48-00-00-58100	CEM EQUIPMENT OUTLAY	.00	.00	15,000.00	15,000.00	.00
Total CEMETERY OPERATIONS:		5,797.00	29,165.59	263,530.00	234,364.41	11.07
Total CEMETERY OPERATIONS:		7,627.92	209,286.23	527,060.00	317,773.77	39.71
CEMETERY OPERATIONS Revenue Total:		1,830.92	180,120.64	263,530.00	83,409.36	68.35
CEMETERY OPERATIONS Expenditure Total:		5,797.00	29,165.59	263,530.00	234,364.41	11.07

Account Number	Account Title	2022-22	2022-22	Current year Budget	Variance	% of
		Period Actual	Current year Actual		Current year	Budget
	Net Total CEMETERY OPERATIONS:	3,966.08-	150,955.05	.00	150,955.05-	.00
	Net Grand Totals:	3,966.08-	150,955.05	.00	150,955.05-	.00

Nan Elder

From: City Clerk

Sent: Wednesday, March 9, 2022 4:23 PM

To: Mayor

Cc: City Administrator; Tom Earle

Subject: RE: Preliminary Council Agenda

I have added this to the agenda and I have given them staggered terms, based on what the ordinance stated at its creation. Here's what I have placed on the agenda:

1. Mayoral Appointments

- a. Confirming the appointments of the Cemetery Board for the following:
 - Alderperson Fesenmaier; term to expire May 1, 2023
 - Mary Sibbing; term to expire May 1, 2023
 - Patrick Quinn; term to expire May 1, 2023
 - Terry Krohn; term to expire May 1, 2024
 - Ruth Ann Monico; term to expire May 1, 2024

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Tom Earle, Director of Public Works
From: Naomi Rauch
CC: Lana Kropf, Greg Governatori, Mike Timmers
Date: January 27, 2022
Re: Bid Approval and Recommendation for Bloomfield at STH 120 Traffic Signal

A total of three bids were received on Thursday, January 27, 2022 for the **Bloomfield at STH 120 Traffic Signal**. The bids were reviewed, and the final bid tab results are as follows:

Item	<u>Bidder No. 1</u>	<u>Bidder No. 2</u>	<u>Bidder No. 3</u>
	LaLonde Contractors, Inc. (Waukesha, WI)	Asphalt Contractors, Inc. (Union Grove, WI)	Zignego Company (Waukesha, WI)
TOTAL BID	\$527,728.72	\$708,286.81	\$717,123.96

Per the Contract, the award of the **Bloomfield at STH 120 Traffic Signal** shall go to the lowest responsible bidder based on the lowest bid of the work that the City chooses to complete. Based on the review of the bids, the review of the bidder's qualification statement, previous experience and discussion with the City Staff, it is my recommendation to award the **Bloomfield at STH 120 Traffic Signal** contract to **LaLonde Contractors** for the total cost of \$527,728.72. A bid bond of 5% of the contract price, and qualification statement were submitted and complete with each bid. The project General Bid Tab is attached for your review.

TASK ORDER NUMBER #14 CIVIL ENGINEERING SERVICES

This task order is made as of March 14th, 2021 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the topographic survey, design, plan preparation, construction layout and construction management for the City of Lake Geneva Bloomfield Road and STH 120 (Edwards Boulevard) Signal Installation.

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan Preparation Activities

1. Collect traffic counts for the preparation of a Traffic Report and design improvements for a traffic signal installation.
2. Collect topographic survey and mapping to prepare area for construction plans. Topographic survey to include elevation and location of features at the intersection.
3. Provide detailed plan set for anticipated intersection improvements. Plan shall include roadway layout, typical sections, erosion control, traffic control detail and all other appropriate detail to prepare for clear and accurate bidding and construction by contractors.
4. Provide utility coordination of all private utilities for the intersection including utility location for survey of street improvements requiring grading or utility improvements/repairs.
5. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
6. Review Bids make recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
7. Attend meetings as required and provide update memos to the Department of Public Works.

8. Coordinate with the Wisconsin DOT for review and approvals as required.

Construction Management Activities

9. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
10. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
11. Coordinate and complete necessary material testing services for work completed.
12. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
13. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
14. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
15. Attend meetings as needed and coordinate with adjacent property owners and business as needed.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Provide Construction Plans, Bid Documents and quantities to the City of Lake Geneva based on agreed upon schedule to be determined on approval of notice to proceed.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Seventy-Nine Thousand five-hundred dollars (\$79,500.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Greg Governatori

Signature: David N. L.

Signature: Gregory I. Governatori

Title: City Administrator

Title: Associate

Date: March 24, 2021

Date: 4/23/2021

Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs
for the
City of Lake Geneva

TASK ORDER 14																					
City of Lake Geneva Bloomfield Road and STH 120 (Edwards Boulevard) Signal Installation																					
CLASSIFICATION		Project Manager		Senior Project Engineer		Staff Engineer II		Senior Technician		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor			
Average Hourly Wage		\$153.00		\$121.00		\$87.00		\$85.00		\$105.00		\$68.00		\$105.00		\$105.00					
TASK DESCRIPTION	ACT. Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars		
Project Administration/Coordination																					
Internal Meetings				4	\$484.00	4	\$348.00											8	\$832.00		
Arrange for Counts and Radar Gun				2	\$242.00													2	\$242.00		
Meeting with DOT Reviewers				4	\$484.00													4	\$484.00		
Field Review				2	\$242.00	2	\$174.00											4	\$416.00		
Public Involvement				4	\$484.00													4	\$484.00		
																		Subtotal	\$2,458.00		
Data Collection																					
Topo/Underground & Overhead Utilities														20	\$2,100.00	20		\$2,100.00			
Traffic Counts						10	\$870.00							10				\$870.00			
Crash Data (provided by PD)						6	\$522.00							6				\$522.00			
Process Data						4	\$348.00							4				\$348.00			
Horizontal/Vertical Control														4	\$420.00	4		\$420.00			
Diggers Hotline Coordination														4	\$420.00	4		\$420.00			
Base Mapping								20	\$1,700.00					20				\$1,700.00			
																		Subtotal	\$6,360.00		
Design																					
Traffic Report				20	\$2,420.00	20	\$1,740.00											40	\$4,160.00		
Synchr Model & Signal Timings				12	\$1,452.00	12	\$1,044.00											24	\$2,496.00		
Traffic Forecast				8	\$968.00													8	\$968.00		
Alignment File/Stationing				6	\$726.00													6	\$726.00		
Sheet Set Up - EC, PS, PM, TC, AD						4	\$348.00											4	\$348.00		
Sidewalk/Curb Ramps/Crosswalks				28	\$3,388.00	20	\$1,740.00											48	\$5,128.00		
Auto Turn Templates				8	\$968.00													8	\$968.00		
Construction Details						4	\$348.00											4	\$348.00		
Erosion Control Plan						6	\$522.00											6	\$522.00		
Signing Plan				8	\$968.00													8	\$968.00		
Pavement Marking Plan				6	\$726.00													6	\$726.00		
Traffic Control Details				4	\$484.00	8	\$686.00											12	\$1,160.00		
Alignment Diagram Sheet				2	\$242.00													2	\$242.00		
Signal Design				40	\$4,840.00	80	\$6,960.00											120	\$11,800.00		
Generate Plan Set				6	\$726.00													6	\$726.00		
Final Quantities - EC, PS, PM, TC, AD				20	\$2,420.00													20	\$2,420.00		
Final Cost Estimate				8	\$968.00													8	\$968.00		
QA/QC				12	\$1,452.00													12	\$1,452.00		
Address DOT Review Comments				12	\$1,452.00													12	\$1,452.00		
																		Subtotal	\$37,998.00		
Project Manual/Administration																					
Administration		2	\$306.00															2	\$306.00		
Advertisement/Project Manual				12	\$1,452.00	12	\$1,044.00											24	\$2,496.00		
Ahead Bid Opening				2	\$242.00													2	\$242.00		
Post Bid Opening Activities				2	\$242.00	4	\$348.00											6	\$590.00		
																		Subtotal	\$3,634.00		
Construction Management																					
Construction Inspection/Management				40	\$4,840.00					160	\$14,080.00	40	\$3,520.00					240	\$22,440.00		
Construction Administration		8	\$1,224.00	12	\$1,452.00					40	\$3,520.00							60	\$6,166.00		
																		Subtotal	\$28,636.00		
TOTALS		10	\$ 1,530.00	284	\$ 34,364.00	196	\$ 17,052.00	20	\$ 1,700.00	200	\$ 17,600.00	40	\$ 3,520.00	8	\$840.00	20	\$ 2,100.00	778	\$79,576		
																		Expenses:			
																		Project Total:		\$79,576	

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Concrete Testing			
Utility Permit			
TOTALS			

Construction Estimate (Updated based on DOT Scoping)		
Traffic Signal/Marking/Signing		\$250,000
Geometric Improvements		\$100,000
20% Contingency/Incidentals		\$70,000
		\$499,576

Note: Geometric Estimate from DOT is \$133,640 - Per Derin Wolford will be modified if needed to stay below \$500,000 Project Cap



Bloomfield at STH 120 Traffic Signal - General Bid Tab

City of Lake Geneva, Walworth County, Wisconsin - Bid Opening 1/27/2022, 10am

Bloomfield at STH 120 Traffic Signal - Base Bid				LaLonde Contractors, Inc.		Asphalt Contractors, Inc.		Zignego Company	
Item No.	Item Description	Unit	Estimated Qty.	Bid Unit Price	Price	Bid Unit Price	Price	Bid Unit Price	Price
203.01	Removing Small Pipe Culverts	EACH	1	\$275.00	\$275.00	\$275.00	\$275.00	\$1,220.00	\$1,220.00
204.01	Removing Concrete Pavement	SY	332	\$10.63	\$3,529.16	\$16.00	\$5,312.00	\$9.95	\$3,303.40
204.011	Removing Asphaltic Surface	SY	175	\$10.61	\$1,856.75	\$19.00	\$3,325.00	\$4.80	\$840.00
204.015	Removing Curb & Gutter	LF	182	\$8.25	\$1,501.50	\$14.00	\$2,548.00	\$7.50	\$1,365.00
204.018	Removing Delineators and Markers	EACH	1	\$10.00	\$10.00	\$36.00	\$36.00	\$10.00	\$10.00
204.0195	Removing Concrete Bases	EACH	7	\$425.00	\$2,975.00	\$425.00	\$2,975.00	\$295.00	\$2,065.00
204.022	Removing Inlets	EACH	1	\$275.00	\$275.00	\$275.00	\$275.00	\$650.00	\$650.00
204.0245.01	Removing Storm Sewer (size) (01. 24-INCH)	LF	31	\$16.00	\$496.00	\$16.00	\$496.00	\$18.00	\$558.00
204.9002.S	Removing Advance Flasher Assemblies Type 2	EACH	2	\$263.50	\$527.00	\$263.50	\$527.00	\$315.39	\$630.78
204.9060.S.01	Removing (item description) (Removing Lighting Units)	EACH	4	\$440.20	\$1,760.80	\$440.20	\$1,760.80	\$712.67	\$2,850.68
204.9060.S.02	Removing (item description) (Removing Apron Endwalls)	EACH	1	\$200.00	\$200.00	\$200.00	\$200.00	\$265.00	\$265.00
204.9060.S.22	Removing (item description) (Removing Luminaires)	EACH	4	\$46.50	\$186.00	\$46.50	\$186.00	\$163.76	\$655.04
205.01	Excavation Common	CY	770	\$31.49	\$24,247.30	\$36.00	\$27,720.00	\$36.50	\$28,105.00
208.01	Borrow	CY	10	\$36.65	\$366.50	\$68.00	\$680.00	\$38.90	\$389.00
213.0100.01	Finishing Roadway (project) (STH 120 & BLOOMFIELD)	EACH	1	\$2,654.00	\$2,654.00	\$15,000.00	\$15,000.00	\$1,000.00	\$1,000.00
305.011	Base Aggregate Dense 3/4-Inch	TON	541	\$25.90	\$14,011.90	\$32.00	\$17,312.00	\$33.00	\$17,853.00
305.012	Base Aggregate Dense 1 1/4-Inch	TON	1184	\$21.67	\$25,657.28	\$32.00	\$37,888.00	\$24.50	\$29,008.00
312.011	Select Crushed Material	TON	147	\$35.85	\$5,269.95	\$55.00	\$8,085.00	\$32.15	\$4,726.05
415.009	Concrete Pavement 9-Inch	SY	243	\$83.91	\$20,390.13	\$108.00	\$26,244.00	\$100.00	\$24,300.00
416.061	Drilled Tie Bars	EACH	248	\$11.57	\$2,869.36	\$5.00	\$1,240.00	\$30.00	\$7,440.00
416.062	Drilled Dowel Bars	EACH	192	\$17.91	\$3,438.72	\$5.00	\$960.00	\$30.00	\$5,760.00
416.171	Concrete Pavement Repair	SY	145	\$123.45	\$17,900.25	\$120.00	\$17,400.00	\$120.00	\$17,400.00
416.172	Concrete Pavement Replacement	SY	145	\$141.35	\$20,495.75	\$120.00	\$17,400.00	\$120.00	\$17,400.00
455.0605	Tack Coat	GAL	87	\$8.00	\$696.00	\$8.00	\$696.00	\$8.00	\$696.00
460.5223	HMA Pavement 3 LT 58-28 S	TON	160	\$153.00	\$24,480.00	\$160.00	\$25,600.00	\$153.00	\$24,480.00
460.5224	HMA Pavement 4 LT 58-28 S	TON	123	\$123.00	\$15,129.00	\$160.00	\$19,680.00	\$123.00	\$15,129.00
465.0105	Asphaltic Surface	TON	30	\$138.00	\$4,140.00	\$170.00	\$5,100.00	\$138.00	\$4,140.00
465.011	Asphaltic Surface Patching	TON	0	\$200.00	\$0.00	\$0.00	\$0.00	\$325.00	\$0.00
520.8	Concrete Collars for Pipe	EACH	2	\$425.00	\$850.00	\$425.00	\$850.00	\$1,556.00	\$3,112.00
522.1012	Apron Endwalls for Culvert Pipe Reinforced Concrete 12-Inch	EACH	1	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$689.00	\$689.00
522.1015	Apron Endwalls for Culvert Pipe Reinforced Concrete 15-Inch	EACH	2	\$1,300.00	\$2,600.00	\$1,300.00	\$2,600.00	\$722.00	\$1,444.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	166	\$38.72	\$6,427.52	\$40.00	\$6,640.00	\$70.00	\$11,620.00
601.0555	Concrete Curb & Gutter 6-Inch Sloped 36-Inch Type A	LF	261	\$41.17	\$10,745.37	\$40.00	\$10,440.00	\$70.00	\$18,270.00
602.041	Concrete Sidewalk 5-Inch	SF	401	\$9.88	\$3,961.88	\$20.00	\$8,020.00	\$50.00	\$20,050.00
602.0605	Curb Ramp Detectable Warning Field Radial Yellow	SF	49	\$38.33	\$1,878.17	\$80.00	\$3,920.00	\$200.00	\$9,800.00
608.0312	Storm Sewer Pipe Reinforced Concrete Class III 12-Inch	LF	36	\$94.00	\$3,384.00	\$94.00	\$3,384.00	\$46.00	\$1,656.00
608.0315	Storm Sewer Pipe Reinforced Concrete Class III 15-Inch	LF	71	\$98.00	\$6,958.00	\$98.00	\$6,958.00	\$60.00	\$4,260.00
608.0324	Storm Sewer Pipe Reinforced Concrete Class III 24-Inch	LF	21	\$160.00	\$3,360.00	\$160.00	\$3,360.00	\$128.00	\$2,688.00
611.053	Manhole Covers Type J	EACH	1	\$825.00	\$825.00	\$825.00	\$825.00	\$1,137.00	\$1,137.00
611.0606	Inlet Covers Type B	EACH	1	\$975.00	\$975.00	\$975.00	\$975.00	\$1,352.00	\$1,352.00

611.0642	Inlet Covers Type MS	EACH	1	\$975.00	\$975.00	\$975.00	\$975.00	\$857.00	\$857.00
611.2005	Manholes 5-FT Diameter	EACH	1	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$4,469.00	\$4,469.00
611.322	Inlets 2x2-FT	EACH	1	\$1,850.00	\$1,850.00	\$1,850.00	\$1,850.00	\$1,509.00	\$1,509.00
611.3901	Inlets Median 1 Grate	EACH	1	\$2,025.00	\$2,025.00	\$2,025.00	\$2,025.00	\$1,771.00	\$1,771.00
616.0700.S	Fence Safety	LF	750	\$2.53	\$1,897.50	\$3.90	\$2,925.00	\$2.53	\$1,897.50
619.1	Mobilization	EACH	1	\$20,647.96	\$20,647.96	\$110,000.00	\$110,000.00	\$136,100.00	\$136,100.00
623.02	Dust Control Surface Treatment	SY	2339	\$0.01	\$23.39	\$2.00	\$4,678.00	\$0.01	\$23.39
624.01	Water	MGAL	4	\$52.80	\$211.20	\$100.00	\$400.00	\$70.00	\$280.00
628.1504	Silt Fence	LF	2113	\$1.89	\$3,993.57	\$2.00	\$4,226.00	\$1.89	\$3,993.57
628.152	Silt Fence Maintenance	LF	2113	\$0.10	\$211.30	\$0.01	\$21.13	\$0.10	\$211.30
628.702	Inlet Protection Type D	EACH	19	\$110.00	\$2,090.00	\$135.00	\$2,565.00	\$110.00	\$2,090.00
628.7504	Temporary Ditch Checks	LF	30	\$8.00	\$240.00	\$9.00	\$270.00	\$8.00	\$240.00
628.7555	Culvert Pipe Checks	EACH	4	\$30.00	\$120.00	\$40.00	\$160.00	\$30.00	\$120.00
633.52	Markers Culvert End	EACH	3	\$60.00	\$180.00	\$75.00	\$225.00	\$60.00	\$180.00
634.0816	Posts Tubular Steel 2x2-Inch X 16-FT	EACH	10	\$115.00	\$1,150.00	\$295.00	\$2,950.00	\$115.00	\$1,150.00
637.221	Signs Type II Reflective H	SF	128	\$18.80	\$2,406.40	\$32.40	\$4,147.20	\$18.80	\$2,406.40
637.2215	Signs Type II Reflective H Folding	SF	45	\$22.00	\$990.00	\$36.40	\$1,638.00	\$22.00	\$990.00
637.223	Signs Type II Reflective F	SF	54	\$21.00	\$1,134.00	\$34.60	\$1,868.40	\$21.00	\$1,134.00
638.2102	Moving Signs Type II	EACH	3	\$90.00	\$270.00	\$100.00	\$300.00	\$90.00	\$270.00
638.2602	Removing Signs Type II	EACH	18	\$10.00	\$180.00	\$19.80	\$356.40	\$10.00	\$180.00
638.3	Removing Small Sign Supports	EACH	12	\$10.00	\$120.00	\$19.80	\$237.60	\$10.00	\$120.00
638.4	Moving Small Sign Supports	EACH	1	\$10.00	\$10.00	\$100.00	\$100.00	\$10.00	\$10.00
643.03	Traffic Control Drums	DAY	5887	\$0.20	\$1,177.40	\$0.60	\$3,532.20	\$0.20	\$1,177.40
643.042	Traffic Control Barricades Type III	DAY	2578	\$0.15	\$386.70	\$1.15	\$2,964.70	\$0.15	\$386.70
643.0715	Traffic Control Warning Lights Type C	DAY	1477	\$0.35	\$516.95	\$0.35	\$516.95	\$0.35	\$516.95
643.08	Traffic Control Arrow Boards	DAY	124	\$5.00	\$620.00	\$40.00	\$4,960.00	\$5.00	\$620.00
643.09	Traffic Control Signs	DAY	2883	\$0.50	\$1,441.50	\$0.70	\$2,018.10	\$0.50	\$1,441.50
643.092	Traffic Control Covering Signs Type II	EACH	5	\$75.00	\$375.00	\$75.00	\$375.00	\$75.00	\$375.00
643.105	Traffic Control Signs PCMS	DAY	171	\$25.00	\$4,275.00	\$40.00	\$6,840.00	\$25.00	\$4,275.00
644.142	Temporary Pedestrian Surface Plywood	SF	1521	\$4.53	\$6,890.13	\$4.70	\$7,148.70	\$0.01	\$15.21
644.181	Temporary Pedestrian Barricade	LF	361	\$5.00	\$1,805.00	\$15.00	\$5,415.00	\$5.00	\$1,805.00
645.022	Geogrid Type SR	SY	70	\$5.45	\$381.50	\$8.50	\$595.00	\$2.60	\$182.00
646.102	Marking Line Epoxy 4-Inch	LF	2993	\$0.90	\$2,693.70	\$0.90	\$2,693.70	\$0.90	\$2,693.70
646.302	Marking Line Epoxy 8-Inch	LF	493	\$1.90	\$936.70	\$1.90	\$936.70	\$1.90	\$936.70
646.502	Marking Arrow Epoxy	EACH	8	\$230.00	\$1,840.00	\$230.00	\$1,840.00	\$230.00	\$1,840.00
646.512	Marking Word Epoxy	EACH	2	\$240.00	\$480.00	\$240.00	\$480.00	\$240.00	\$480.00
646.612	Marking Stop Line Epoxy 18-Inch	LF	135	\$12.00	\$1,620.00	\$12.00	\$1,620.00	\$12.00	\$1,620.00
646.742	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	130	\$10.00	\$1,300.00	\$10.00	\$1,300.00	\$10.00	\$1,300.00
646.9	Marking Removal Line 4-Inch	LF	3064	\$0.15	\$459.60	\$0.40	\$1,225.60	\$0.15	\$459.60
646.93	Marking Removal Special Marking	EACH	4	\$100.00	\$400.00	\$100.00	\$400.00	\$100.00	\$400.00
652.0225	Conduit Rigid Nonmetallic Schedule 40 2-Inch	LF	1498	\$9.23	\$13,826.54	\$9.23	\$13,826.54	\$10.72	\$16,058.56
652.0235	Conduit Rigid Nonmetallic Schedule 40 3-Inch	LF	863	\$12.79	\$11,037.77	\$12.79	\$11,037.77	\$15.40	\$13,290.20
652.0615	Conduit Special 3-Inch	LF	688	\$22.07	\$15,184.16	\$22.07	\$15,184.16	\$30.96	\$21,300.48
652.08	Conduit Loop Detector	LF	1334	\$7.28	\$9,711.52	\$7.28	\$9,711.52	\$9.63	\$12,846.42
653.0135	Pull Boxes Steel 24x36-Inch	EACH	7	\$970.50	\$6,793.50	\$970.50	\$6,793.50	\$1,040.16	\$7,281.12
653.014	Pull Boxes Steel 24x42-Inch	EACH	14	\$1,034.50	\$14,483.00	\$1,034.50	\$14,483.00	\$1,112.52	\$15,575.28
653.0905	Removing Pull Boxes	EACH	3	\$139.00	\$417.00	\$139.00	\$417.00	\$105.48	\$316.44
654.0101	Concrete Bases Type 1	EACH	6	\$822.00	\$4,932.00	\$822.00	\$4,932.00	\$797.09	\$4,782.54
654.0102	Concrete Bases Type 2	EACH	1	\$1,075.00	\$1,075.00	\$1,075.00	\$1,075.00	\$1,011.97	\$1,011.97
654.011	Concrete Bases Type 10	EACH	1	\$5,328.00	\$5,328.00	\$5,328.00	\$5,328.00	\$5,076.90	\$5,076.90

654.012	Concrete Bases Type 10-Special	EACH	3	\$6,151.00	\$18,453.00	\$6,151.00	\$18,453.00	\$8,200.28	\$24,600.84
654.0217	Concrete Control Cabinet Bases Type 9 Special	EACH	1	\$1,834.50	\$1,834.50	\$1,834.50	\$1,834.50	\$1,699.78	\$1,699.78
655.021	Cable Traffic Signal 3-14 AWG	LF	1240	\$1.12	\$1,388.80	\$1.12	\$1,388.80	\$1.33	\$1,649.20
655.023	Cable Traffic Signal 5-14 AWG	LF	419	\$1.38	\$578.22	\$1.38	\$578.22	\$1.60	\$670.40
655.024	Cable Traffic Signal 7-14 AWG	LF	2212	\$1.73	\$3,826.76	\$1.73	\$3,826.76	\$2.20	\$4,866.40
655.026	Cable Traffic Signal 12-14 AWG	LF	1252	\$2.49	\$3,117.48	\$2.49	\$3,117.48	\$3.16	\$3,956.32
655.032	Cable Type UF 2-10 AWG Grounded	LF	1731	\$2.12	\$3,669.72	\$2.12	\$3,669.72	\$1.83	\$3,167.73
655.0515	Electrical Wire Traffic Signals 10 AWG	LF	2607	\$1.13	\$2,945.91	\$1.13	\$2,945.91	\$1.18	\$3,076.26
655.061	Electrical Wire Lighting 12 AWG	LF	1017	\$0.77	\$783.09	\$0.77	\$783.09	\$1.07	\$1,088.19
655.07	Loop Detector Lead in Cable	LF	7132	\$1.52	\$10,840.64	\$1.52	\$10,840.64	\$1.67	\$11,910.44
655.08	Loop Detector Wire	LF	4263	\$1.14	\$4,859.82	\$1.14	\$4,859.82	\$1.07	\$4,561.41
655.09	Traffic Signal EVP Detector Cable	LF	1240	\$1.33	\$1,649.20	\$1.33	\$1,649.20	\$1.35	\$1,674.00
657.01	Pedestal Bases	EACH	6	\$193.80	\$1,162.80	\$193.80	\$1,162.80	\$293.03	\$1,758.18
657.0255	Transformer Bases Breakaway 11 1/2-Inch Bolt Circle	EACH	1	\$393.00	\$393.00	\$393.00	\$393.00	\$470.14	\$470.14
657.031	Poles Type 3	EACH	1	\$3,037.80	\$3,037.80	\$3,037.80	\$3,037.80	\$3,359.92	\$3,359.92
657.042	Traffic Signal Standards Aluminum 13-FT	EACH	1	\$503.00	\$503.00	\$503.00	\$503.00	\$794.07	\$794.07
657.0425	Traffic Signal Standards Aluminum 15-FT	EACH	5	\$603.00	\$3,015.00	\$603.00	\$3,015.00	\$905.08	\$4,525.40
657.0609	Luminaire Arms Single Member 4-Inch Clamp 6-FT	EACH	1	\$220.50	\$220.50	\$220.50	\$220.50	\$268.63	\$268.63
658.0173	Traffic Signal Face 3S 12-Inch	EACH	12	\$747.60	\$8,971.20	\$747.60	\$8,971.20	\$748.58	\$8,982.96
658.0174	Traffic Signal Face 4S 12-Inch	EACH	8	\$1,019.80	\$8,158.40	\$1,019.80	\$8,158.40	\$941.39	\$7,531.12
658.0416	Pedestrian Signal Face 16-Inch	EACH	2	\$521.20	\$1,042.40	\$521.20	\$1,042.40	\$472.99	\$945.98
658.5069.01	Signal Mounting Hardware (location) (STH 120 & BLOOMFIELD)	LS	1	\$4,779.50	\$4,779.50	\$4,779.50	\$4,779.50	\$4,357.95	\$4,357.95
659.1125	Luminaires Utility LED C	EACH	8	\$270.40	\$2,163.20	\$270.40	\$2,163.20	\$455.32	\$3,642.56
690.015	Sawing Asphalt	LF	1549	\$1.15	\$1,781.35	\$3.00	\$4,647.00	\$2.05	\$3,175.45
690.025	Sawing Concrete	LF	1074	\$2.05	\$2,201.70	\$6.00	\$6,444.00	\$1.15	\$1,235.10
SPV.0060.01	Special (Curb Ramp Grading, Shaping, and Finishing)	EACH	2	\$628.25	\$1,256.50	\$800.00	\$1,600.00	\$800.00	\$1,600.00
SPV.0060.03	Special (Transport and Install Poles Type 9)	EACH	1	\$1,250.50	\$1,250.50	\$1,250.50	\$1,250.50	\$1,141.18	\$1,141.18
SPV.0060.05	Special (Transport and Install Poles Type 10 Special)	EACH	3	\$1,250.50	\$3,751.50	\$1,250.50	\$3,751.50	\$1,292.81	\$3,878.43
SPV.0060.06	Special (Transport and Install Monotube Arms 30-FT)	EACH	1	\$2,190.00	\$2,190.00	\$2,190.00	\$2,190.00	\$1,380.46	\$1,380.46
SPV.0060.07	Special (Transport and Install Monotube Arms 40-FT)	EACH	1	\$2,345.00	\$2,345.00	\$2,345.00	\$2,345.00	\$1,683.72	\$1,683.72
SPV.0060.08	Special (Transport and Install Monotube Arms 45-FT)	EACH	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,835.35	\$1,835.35
SPV.0060.09	Special (Transport and Install Luminaire Arms Steel 15-FT)	EACH	3	\$378.00	\$1,134.00	\$378.00	\$1,134.00	\$269.52	\$808.56
SPV.0060.10	Special (Removing Controller Cabinet)	EACH	1	\$558.00	\$558.00	\$558.00	\$558.00	\$412.24	\$412.24
SPV.0060.51	Special (Adjusting Sanitary Manhole)	EACH	1	\$1,125.00	\$1,125.00	\$1,125.00	\$1,125.00	\$1,438.00	\$1,438.00
SPV.0060.52	Special (Adjusting Water Valve Boxes)	EACH	2	\$495.00	\$990.00	\$495.00	\$990.00	\$312.00	\$624.00
SPV.0060.11	Special (Transport and Install Monotube Arms 35-FT)	EACH	1	\$2,267.50	\$2,267.50	\$2,267.50	\$2,267.50	\$808.70	\$808.70
SPV.0075.01	Special (Pavement Cleanup Project)	HRS	16	\$160.00	\$2,560.00	\$150.00	\$2,400.00	\$210.00	\$3,360.00
SPV.0105.01	Special (Transport and Install State Furnished EVP Detector Heads with Confirmation Beacons [STH 120 & Bloomfield])	LS	1	\$1,688.00	\$1,688.00	\$1,688.00	\$1,688.00	\$2,584.72	\$2,584.72
SPV.0105.02	Special (Transport and Install State Furnished Radar Detection System [STH 120 & Bloomfield])	LS	1	\$2,184.20	\$2,184.20	\$2,184.20	\$2,184.20	\$3,733.08	\$3,733.08
SPV.0105.04	Special (Transport and Install State Furnished Traffic Signal Cabinet [STH 120 & Bloomfield])	LS	1	\$3,782.80	\$3,782.80	\$3,782.80	\$3,782.80	\$7,398.53	\$7,398.53
SPV.0105.05	Special (Transport and Install State Furnished Audible Pedestrian Signal System [STH 120 & Bloomfield])	LS	1	\$1,834.20	\$1,834.20	\$1,834.20	\$1,834.20	\$1,266.53	\$1,266.53
SPV.0180.01	Special (Restore Disturbed Areas)	SY	1899	\$6.75	\$12,818.25	\$9.50	\$18,040.50	\$6.75	\$12,818.25
TOTAL BASE BID				\$527,728.72		\$708,286.81		\$717,123.96	

ENGINEERING SERVICES REQUEST

DT2195 2005 (Replaces ED419)

Wisconsin Department of Transportation

Project ID	Date 10/7/21
Highway STH 120	Connecting Street ☐ Yes ☒ No
Limits STH 120 at Bloomfield Rd	
City/County Bloomfield/Lake Geneva/Walworth	Cost Estimate \$82,703.86*
Local Municipality / Company Name City of Lake Geneva	
Billing Address 1065 Carey Street Lake Geneva, WI 53147	
Contact Person Tom Earle	

Check all types of services required.

We request engineering services from the Wisconsin Department of Transportation as follows:

- | | |
|---|--|
| ☐ Aerial Photography | ☐ Process Documents and Plans |
| ☐ Appraisal and Acquisition Assistance | ☐ Railroad Negotiations |
| ☒ Electrical Field Inspection | ☐ Relocation |
| ☐ Environmental Reports | ☐ Soils Report |
| ☐ Pavement Design | ☐ Survey |
| ☐ Preliminary and Final Plans | ☐ Traffic Projections |
| ☐ Preliminary and Final Structure Plans | ☒ Traffic Signal Design |
| ☐ Prepare P.S. & E. | ☒ Traffic Signal Equipment - State Furnished Materials |

Others - Describe

This agreement includes all WisDOT inspection services, WisDOT traffic signal design review, and State Furnished Traffic Signal Equipment for the traffic signal at STH 120 & Bloomfield Rd.

The municipality will be billed for costs, but the developer may pay the invoice.

*The estimate is subject to change based on the actual provided goods and services.

All necessary costs, or, that part of such costs, which are not eligible for Federal or other funding, accumulated for such services, will be paid by the county / city / village upon presentation of an invoice by the Wisconsin Department of Transportation. The cost estimate is specified above.

Signed on behalf of Township of Bloomfield & City of Lake Geneva

X <u>David Schenker - CHAIRMAN</u>	X <u>Charlene Klein</u> Charlene Klein, Mayor
X	X <u>Dave Nord</u> Dave Nord, City Administrator
X <u>Tom Earle</u>	X <u>Tom Earle</u> Tom Earle, DPW Director

For Wisconsin Department of Transportation Use Only

- ☐ Approved
☐ Not Approved

X
(Region Authorization) (Date)

ENGINEERING SERVICES AGREEMENT ESTIMATE

EQUIPMENT

DESCRIPTION	UNIT	UNIT COST	QUANTITY	TOTAL
Monotube pole, Type 9	EA	\$ 2,511.00	1	\$ 2,511.00
Monotube pole, Type 10	EA	\$ 3,283.00	1	\$ 3,283.00
Monotube mast arm, 15'	EA	\$ 985.00		\$ -
Monotube mast arm, 20'	EA	\$ 1,070.00		\$ -
Monotube mast arm, 25'	EA	\$ 1,201.00		\$ -
Monotube mast arm, 30'	EA	\$ 1,573.00	2	\$ 3,146.00
Monotube pole, Type 12	EA	\$ 5,167.00		\$ -
Monotube pole, Type 13	EA	\$ 6,384.00		\$ -
Monotube mast arm, 35'	EA	\$ 3,110.00		\$ -
Monotube mast arm, 40'	EA	\$ 3,404.00		\$ -
Monotube mast arm, 45'	EA	\$ 4,310.00		\$ -
Monotube mast arm, 50'	EA	\$ 5,173.00		\$ -
Monotube mast arm, 55'	EA	\$ 5,996.00		\$ -
Types 9 & 10 bottom template; monotube poles	EA	\$ 86.00		\$ -
Types 12 & 13, bottom template; monotube poles	EA	\$ 113.00		\$ -
Types 9 & 10 top template; monotube poles	EA	\$ 64.00		\$ -
Types 12 & 13 top template; monotube poles	EA	\$ 75.00		\$ -
Anchor bolts, straight, type 9 & 10 monotube poles	EA	\$ 72.00		\$ -
Anchor bolts, straight, type 12 & 13 monotube poles	EA	\$ 136.00		\$ -
Type 9 Pole, Special	EA	\$ 3,433.00		\$ -
Type 10 Pole, Special	EA	\$ 4,102.00	2	\$ 8,204.00
35' Arm, Special	EA	\$ 1,523.00		\$ -
40' Arm, Special	EA	\$ 1,582.00	1	\$ 1,582.00
45' Arm, Special	EA	\$ 1,647.00	1	\$ 1,647.00
A/B-9/10, Special	EA	\$ 72.00		\$ -
9/10 Bottom, Special	EA	\$ 167.00		\$ -
9/10 Top, Special	EA	\$ 64.00		\$ -

Luminaire arm for monotube, 6 ft	EA	\$ 465.00		\$ -
Luminaire arm for monotube, 15 ft	EA	\$ 499.00	3	\$ 1,497.00

Cabinet & Controller	EA	\$ 18,100.00	1	\$ 18,100.00
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InSync equipment	INTERSECTION	\$ 45,000.00		\$ -
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EVP equipment	INTERSECTION	\$ 4,000.00	1	\$ 4,000.00
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Radar detection equipment	INTERSECTION	\$ 14,000.00	1	\$ 14,000.00
Video detection equipment	INTERSECTION	\$ 27,000.00		\$ -

LABOR/FLEET

Electricians (3 for 3 days)	HOUR	\$ 35.00	72	\$ 2,520.00
Bucket truck (3 for 3 days)	HOUR	\$ 35.00	72	\$ 2,520.00
Bucket truck (3 for 3 days)	MILE	\$ 1.15	864	\$ 993.60

*each electrician typically has own truck

New signal design	EA	\$ 3,000.00	1	\$ 3,000.00
Existing signal revision design	EA	\$ 1,500.00		\$ -
Underground inspection/mapping	INTERSECTION	\$ 2,500.00		\$ -

Sign bridge inspection	EA	\$ 1,500.00		\$ -
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ESTIMATE SUBTOTAL	\$	67,003.60
89% LABOR FRINGE BENEFITS	\$	4,912.80
15% CONTINGENCY	\$	10,787.46
TOTAL ESTIMATE	\$	82,703.86
*Estimate is subject to change		



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

March 24, 2022

Mr. Ryan Bernard, PE
Project Manager
WisDOT – SE Region SPO
141 NW Barstow St.,
2nd Floor
Waukesha, WI 53188

Dear Mr. Bernard,

Thank you for your correspondence and request for input from the City of Lake Geneva, Department of Public Works regarding project ID 3170-09-00 STH 50.

After reviewing items referenced in your 1/11/22 letter our Public Works Committee would like WisDOT to review, consider, and provide cost estimates and analysis regarding the following items:

- Cost estimates for specialized non-standard signal poles requested by the city/Beautification Committee to use for the project cost estimate with an option to opt-out
- Pursue enhancing the existing crosswalk at West Street and Hwy 50 and look into a crosswalk at Curtis Street, signage or pedestrian safety enhancements
- Cost analysis to upgrading the path / multi-use connection between the Chateau hotel located at 135 W. Main St. at and Edwards Blvd. (cost estimate on Hwy 50 south-side sidewalk, north-side to include multi-use on the north)
- Cost estimate on four-lane, and three-lane taking into considering the traffic count on weekends vs. week day
- Converting Edward Blvd. at Hwy 50 southbound left lane, to a northbound left lane towards the gas station (3rd entrance), and moving/extending the median taking into consideration possible increase in cost by the city
- Review and provide cost to include an East leg crossing the bike path at Hwy 50 & Edwards

Please let us know if the SMA will need to be updated and when the Local Officials Meeting will take place? If you have any questions, please contact me at (262) 248-6644.

Sincerely,

Tom Earle
Director of Public Works



NEWS

Wisconsin Department of Transportation

Release date: March 23, 2022

For more information, contact:

Dan Sellers, Southeast Region Communications Manager
(262) 548-6702 | Daniel.Sellers@dot.wi.gov

Governor Evers approves WIS 50 resurfacing to begin

To invest in Wisconsin's transportation system, Governor Evers signed a \$6.7 million contract to resurface WIS 50 from Grand Geneva Way in Walworth County, to County Road O in Kenosha County.

Work is scheduled to begin the week of March 28, weather permitting. Payne & Dolan, Inc. is the prime contractor for the project and will implement the following:

Project Improvements

- Resurface eight miles of WIS 50 between Lake Geneva and Wheatland
- Pavement reconstruction from 376th Avenue to 381st Avenue
- New turn-lane construction at 381st Avenue entrance into subdivision
- Traffic signal maintenance at County Road P intersection
- New guardrail, signage and pavement marking within the corridor

What to Expect

- During construction, one lane of traffic will remain open in each direction within segments where work is taking place
- Short-term overnight closures of County Road P at WIS 50 will be required when resurfacing the intersection
- Side roads and driveway access to remain open

Construction is scheduled for completion by this fall. The schedule is dependent on favorable weather conditions and construction progress.

Visit the project website at: <https://projects.511wi.gov/wis50west/>

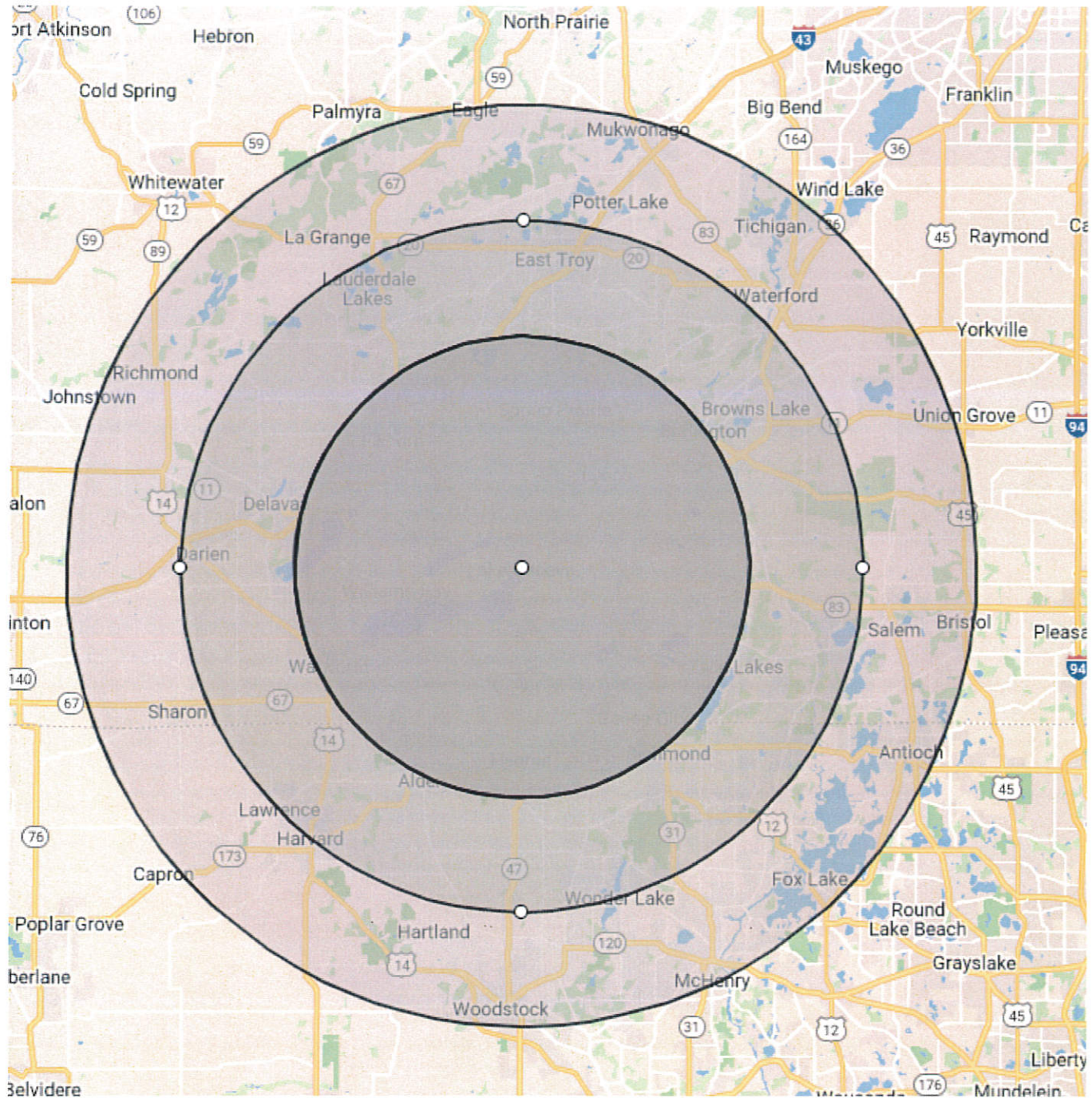
For more information regarding southeast region traffic impacts, transportation news and project updates:

- Follow us on Twitter: [@WisDOTsoutheast](https://twitter.com/WisDOTsoutheast)
- Visit the region's 511 website: <https://projects.511wi.gov/region/southeast/>

CITY OF LAKE GENEVA
PARKING SALES BY DAY - FEB

	CASH	CREDIT CARD	TOTAL			
1-Feb	54.55	833.16	887.71			
2-Feb	48.90	1,032.64	1,081.54			
3-Feb	38.50	1,964.26	2,002.76			
4-Feb	118.85	6,549.27	6,668.12			
5-Feb	103.20	12,586.88	12,690.08			
6-Feb	178.05	12,640.15	12,818.20			
7-Feb	87.80	3,173.06	3,260.86			
8-Feb	142.35	2,726.51	2,868.86			
9-Feb	89.40	2,032.06	2,121.46			
10-Feb	50.45	1,729.83	1,780.28			
11-Feb	65.70	2,243.72	2,309.42			
12-Feb	123.65	5,818.83	5,942.48			
13-Feb	84.85	3,164.09	3,248.94			
14-Feb	69.90	1,848.84	1,918.74			
15-Feb	65.10	1,205.86	1,270.96			
16-Feb	49.45	965.52	1,014.97			
17-Feb	53.25	890.24	943.49			
18-Feb	59.35	2,062.50	2,121.85			
19-Feb	104.15	4,785.17	4,889.32			
20-Feb	108.90	5,130.21	5,239.11			
21-Feb	59.55	2,084.06	2,143.61			
22-Feb	13.75	367.27	381.02			
23-Feb	38.25	744.35	782.60			
24-Feb	40.35	754.03	794.38			
25-Feb	46.70	1,517.79	1,564.49			
26-Feb	73.60	4,748.39	4,821.99			
27-Feb	88.45	3,189.65	3,278.10			
28-Feb	69.40	1,044.26	1,113.66	Coin	2,126.40	1.7%
	2,126.40	87,832.60	89,959.00	CC	87,832.60	68.8%
				Parkmobile	37,737.31	29.6%
Net of Tax			85,269.19		127,696.31	100%
2021			91,898.56			
2020			-			
2019			-			
2018			-			
AVG 2018-2020			-			
OVER (UNDER)			-			

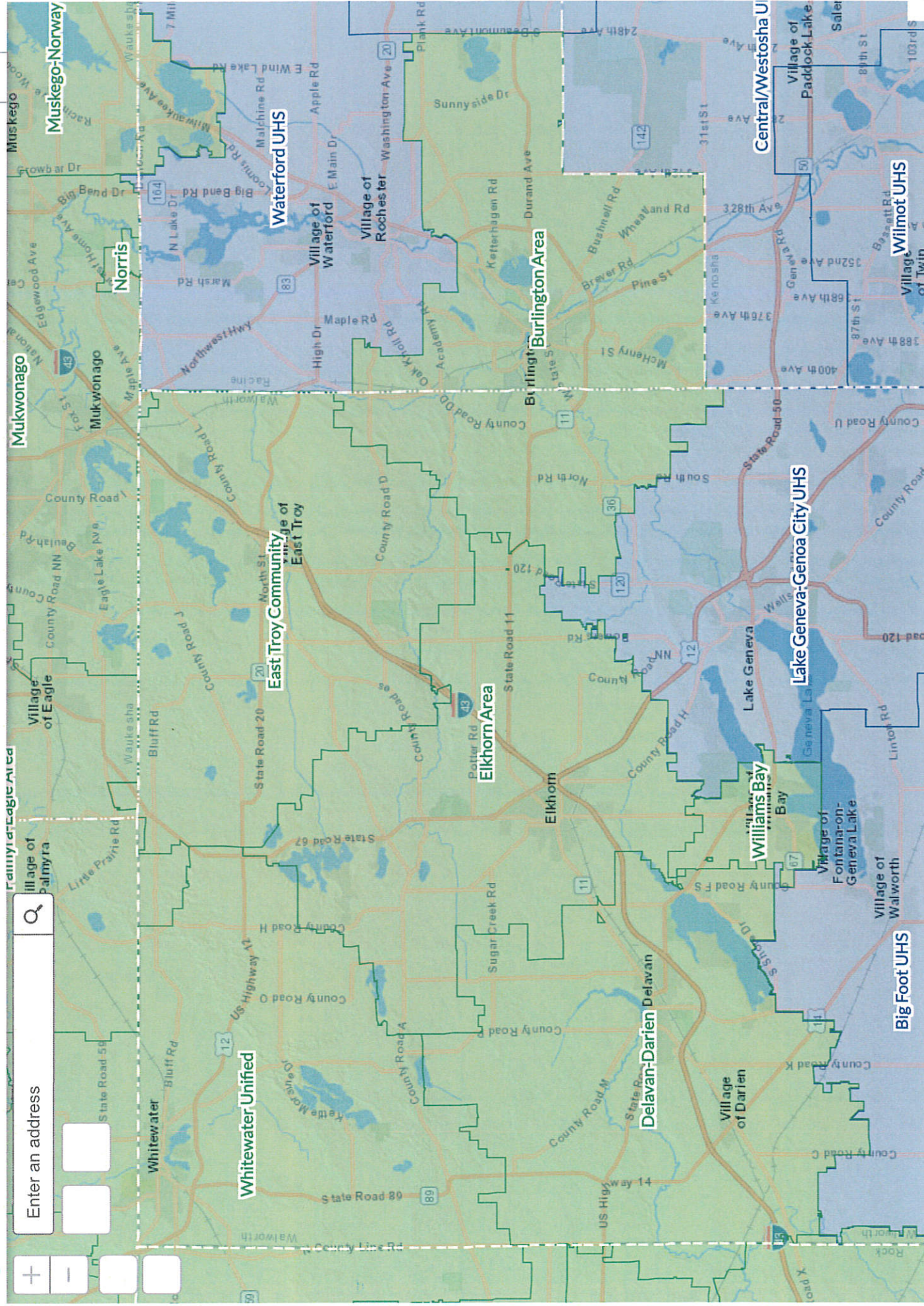
PARKMOBILE		net of tax
2022	37,313.50	35,368.25
2021	18,342.00	17,385.78
2020	-	-
2019	-	-
2018	-	-
2017	-	-





Wisconsin Education Boundaries

WI Department of Public Instruction





EV Charging Bill Dead. What once was a good piece of legislation which the League supported, ended up with an amendment that excluded local government from participating in the EV infrastructure build out. It started as a bill that would allow the sale of power from EV charging infrastructure without categorizing the seller as a public utility in the state. Unfortunately the end result had all three local government groups (the League, Counties, and Towns) in opposition.

In a process move that is used infrequently, the Senate voted nonconcurrence last week on an Assembly amendment attached to [SB 573](#). The move sent the bill back to the Assembly. While normally that move wouldn't kill a bill, that is the result this time, because the Assembly has adjourned for the session.

ACTION REQUESTED! During the summer months, as your legislators are back in their districts, PLEASE take some time to discuss why local governments need to be part of the EV charging infrastructure build out!

Sec. 58-46

Special collections. Residential.

[Ord. No. 94-22, § I(16.17), 12-12-1994]

Pickup of tree limbs, branches and brush. All tree limbs, cut trees, branches and brush **which meet size limits** will be picked up ~~on a day specified by the City. The City will also make special collections of such material upon request.~~

in spring and fall. Dates to be determined yearly and posted on the City webpage and included in the City Tax Bill. Any material left curbside outside of the specified dates shall be subject to fines according to City Ordinance.

(b)

~~Requests. Requests for special collections shall be made in the form of a telephone call or in writing to the City. The City Business Administrator or the supervising department shall determine if any charge for services is required, based upon the amount of time required or difficulty of providing the special pickup.~~ **This was abandoned when the drop off was established. Crews do not have time in summer.**

(c)

Fees. Special collection fees **for non-conforming debris piles** shall be set by the Council from time to time, payable upon order for collection and shall include 15 minutes of City crew operation or the rate charged by an independent contractor. "City crew" is hereby defined as two Public Works Department employees and the use of normal equipment. Additional time required shall be billed to the resident on a time-consumed basis at the rate set by the Council from time to time per additional and succeeding fifteen-minute period or the rate charged by an independent contractor. Special collection fees shall be charged to the property owner. Said fees are special charges pursuant W.S.A. to § 66.0627. Any fees unpaid by October 1 of each year shall be entered upon the tax roll as a special charge against the property, and all proceedings in relation to the collection, return, and sale of property for delinquent real estate taxes shall apply to the special collection fee. Any property owner or resident of said property owner who places yard waste on the roadside on days not specified by the City ~~and who does not make a request for special collections~~ will receive a forty-eight-hour notice to remove or have removed such yard waste. Upon failure to remove or have such yard waste removed, the City will remove the yard waste and charge the special collection fees as set forth above.

[Amended 6-27-2011 by Ord. No. 11-20; 8-13-2012 by Ord. No. 12-16]

(d)

Cutting and bundling of trees, branches or shrubs. Trees, branches or shrubs with a diameter over two inches **but less than 7"** shall be cut in lengths of eight feet and stacked **at the edge of the terrace** for removal. ~~Small branches, limbs and brush shall be cut to a length not exceeding eight feet and shall be bundled with string or rope. Bundles should not exceed 18 inches in diameter.~~ Tree trimmings may also be deposited at the City ~~composting~~ **brush drop off** center in the area provided for this purpose. **Limbs and branches that meet the above criteria shall be placed separately from brush, garden waste and leaves at curbside neatly with trunk/butt end toward curb away from any parked vehicles. Crews cannot pickup yard debris of any kind when blocked by vehicles.**

(e)

Demolition material, major appliances, lead acid batteries, waste tires and waste oil. Pickup of resident-generated, as opposed to contractor-generated, loose demolition or remodeling material, major appliances, lead acid batteries, waste tires and waste oil must be arranged directly by the resident with the refuse hauler.

(f)

Leaves **and garden waste**. The City will provide regular pickup of leaves **and garden waste** at the curbside each spring and fall season. Scheduling of the leaf pickup will be ~~announced by the City each year just prior to the beginning of service.~~ **included in the yearly City Tax Bill and posted on the webpage and will correspond with brush/limb pickup. Any leaves and/or garden waste left roadside outside of these dates shall be subject to Sec (C).** Leaves shall be left open on the terrace area adjacent to the street and not bagged. **Leaves and garden waste shall not be mixed with brush/tree material.**

(g)

Grass clippings. The City does not provide pickup of grass clippings and encourages residents to return their grass clippings to their lawns which adds nutrients necessary for healthy growth. A municipal drop off site for City residents for grass clippings is provided for those that wish to collect their clippings **which is open 7 days a week except during the annual Venetian Festival** ~~–The City shall provide annual notice of the availability and procedures to follow for use of the drop-off site.~~ **Rules shall be posted at the drop off site which is located on Carey St.**

(h)

(h)

Contractors. If a property owner hires a contractor for yard/brush/leaf clean up or private tree removal or trimming, it is the contractors responsibility to dispose legally of any waste generated by that service.

Contaminated piles. Piles contaminated with foreign debris to include but not limited to; pet feces, rocks, dirt, root balls, sod, building/demo debris, etc. shall not be picked up and will be subject to fines by the Code Enforcer.

(i)

Large piles. There will be a charge for any piles requiring longer than 5 minutes to collect by City Crews or require special equipment normally used in brush/leaf collection. (ie) front end loaders. A crew is defined as 2 crew members and normal equipment to perform the job. Fees will be based on the crew members full hourly wage plus benefit package, plus equipment. See Sec. C.

(j)

City owned trees. Terrace trees or any tree owned by the City shall not be trimmed nor caused to be trimmed by any person except the City Forester. Residents with concerns regarding terrace trees can contact the City Forester for assistance.

(k)

These services are available to residential properties less than 3 family. Commercial or industrial properties and multi family developments/units of 3 family or more, shall be responsible for their own disposal of these items.

2022 CITY OF LAKE GENEVA PROGRAMS

Department of Public Works
1065 Carey St
(262) 248-6644

INFORMATION ALSO ON OUR WEBSITE:

www.cityoflakegeneva.com

SPRING & FALL WEEKLY PICKUP (April-May; October- November)

Brush (up to 6" dia and 6' in length), leaves, garden waste and weeds may be placed separately on the terrace edge from **March 28th – until 6am May 27th and from Oct 3rd – until 6am Nov. 23rd.** Crews will start at 6am on the end date and go through each ward once. Anything placed curbside after the crews pass will not be picked up. **PUT YOUR DEBRIS CURBSIDE BEFORE 6am ON THE END DATE!!!!**

**Grass clippings will never
be picked up!**
See below.

There is NO curbside pickup of ANY kind during the summer. Any material placed curbside outside of the above dates shall be subject to removal fees and fines according to City ordinance.

There is a **monitored** area for **City of Lake Geneva residents only** to dispose of brush (up to 6" dia and 6' in length), leaves, garden waste, and grass clippings at the Street Department 1065 Carey Street, 24-hours/day, 7-days/week. Bags must be emptied and taken away or thrown in garbage cans provided. **NO CONSTRUCTION DEBRIS.** NOTE LOCATION CHANGE, See map on website. **SITE WILL BE CLOSED DURING VENETIAN FEST WEEK!!!!!!!!!!!!!!**

BRUSH COLLECTION RULES

In order to facilitate pickup by the crews, the following rules apply:

All brush shall be placed *separately* on terrace - trunk/butt-end toward the curb in a neat stack, unblocked by parked cars. It shall be no more than 6' in length and 6" in diameter. Leaves and garden waste may be placed together. Any piles contaminated with foreign objects, animal waste, grass, root balls, sod, rocks or dirt will not be picked up. **If you hire a contractor to clear your property, the contractor shall be responsible for removal of all/any material generated. This includes trees and leaves.**

There will be a charge for any brush piles that require longer than 5 minutes to collect or that require the use of special equipment.

City trees are **not** to be trimmed by the property owner - the City will trim as required. Call 248-6644 for assistance.

GRASS AND WEED MOWING

Per Municipal Code, grass and weed mowing is the responsibility of the property owner. Failure to comply shall result in the City, or their hire, mowing the property and property owner shall be responsible for any costs. Unpaid invoices shall be placed on the property tax bill as a special charge.

SIDEWALK/DRIVEWAY SNOW REMOVAL

Per Municipal Code, sidewalk snow removal is the responsibility of the property owner, and shall be done within 24 hours of a snowfall. (12 hours downtown) Failure to comply shall result in the City, or their hire, to complete sidewalk snow removal for the public safety and welfare. The property owner shall be billed twice the cost of labor & materials for this service (a minimum of \$80.00) and shall be subject to daily fines of \$30.00 to \$50.00. Persons who are physically disabled/restricted that cannot afford to clear their public walk may contact City Hall (248-3673) for possible volunteer assistance through Civic Organizations.

NOTE:

It is unlawful to plow or throw snow from private driveways and parking lots onto public streets and ways. This includes pushing snow across a street.

WINTER PARKING RESTRICTIONS

Effective from **11/15/21 to 3/31/22**, vehicles shall not park between the hours of 2:00 A.M. – 6:00 A.M. on any City street. However, during snow events, vehicles shall not park on the street until the snow has been plowed to the curb line. In addition, vehicles shall not park downtown from 3:00 A.M. – 6:00 A.M. at ANY time during the year. There is also no parking on snow removal routes during removal operations according to City ord. 74-210 (e) (a,b,c). These routes shall be temporarily posted **and include downtown areas.** Vehicles parked in violation of these regulations shall be ticketed and/or towed away at owner's expense.

HYDRANT FLUSHING

Hydrant flushing is done in the spring and fall or as operationally necessary. Watch for notices in the Regional News and on the City & Utility websites. For more information go to the Utility's website:

www.lgutilitycommission.com

GARBAGE COLLECTION RULES

The 2022 collection schedule is available at City Hall or on Johns Disposal's website:

www.johnsdisposal.com

Garbage and recyclables must be placed in the containers provided, and should be out by **5:00 A.M.** on your collection day, and be taken back in by that evening. (Especially in winter) Bulky collection is the second pick-up of the month and items may be placed "loose" at the curbside. Contact Johns with questions. (262)473-4700



To: Tom Earle, Director of Public Works
City of Lake Geneva

From: John Jenkins, PE
MSA Professional Services, Inc.

Subject: 2022 Street Improvement Program: Updates

Date: March 25, 2022

Phase 1:

Per our discussion on March 8th, we have added in Warren Street from Dodge Street to North Street to correspond with the LRIP funding you received, including sidewalk repairs and curb ramp upgrades.

We are advertising for bid the 'Phase 1' portion of the 2022 Street Improvements project, with a bid opening the week of April 11th. (As a reminder, the 'Phase 2' portion of the 2022 Street Improvements are for Cook Street/Wrigley Drive and Pine Tree Lane/Mariane Terrace.) Once the bids are received and awarded, we will finish the sidewalk assessment report. We recommend this order because we want to avoid a situation where the estimated assessments in the report are lower than the actual bids. It is not desirable to present one number to residents only to have it increase shortly thereafter.

Phase 2:

After our meeting on March 8th, and discussions with Josh Gajewski, the Utility Commission has recommended adding water main replacement including services on Pine Tree Lane and Mariane Terrace. They have also approved evaluation of some sanitary sewer rehabilitation including pipe lining and possible lift station control modifications. These can easily be incorporated into the other street work that PWC has approved. The design of this increased scope of work will continue with plans for a summer let and anticipated fall construction.