



City of Lake Geneva, 626 Geneva St., Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, April 25, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Joan Yunker, and Tim Dunn

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

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3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
Access Code: 9746153

AGENDA

1. Meeting called to order by Chairperson Halverson
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes
4. Approval of the March 28, 2022 Public Works Committee meeting minutes as prepared and distributed
5. Director of Public Works Report
 - a. Update Regarding TAP Grant / South Street Trail (**Strand** pg. 6)
 - b. Update Contract Change Order #3 for 2021 Street Program (**Kapur** pg. 7)
 - c. Update on Traffic Signal on Edwards Blvd. & Bloomfield Rd. (**Kapur** pg. -10)
 - d. Update on Park Drive STP-Local Roads BIL Grant (**Kapur** pg. 11-21)
 - e. Update Regarding Snow Event Reports/Plowing (pg. 22-24)
 - f. Update Disc Golf Bridge (pg. 25-29)
 - g. Update Street Delineator Installation - Line Striping (pg. 30)
 - h. Cemetery Update-Comptroller Report (pg. 31-33)
 - i. Update on WisDOT SH 120 (pg. 34)
6. Parking Manager Report
 - a. March Revenue (pg. 35-36)
7. Discussion / Recommendation Brush Policy (**DPW** pg. 37-41)
8. Discussion / Recommendation 2022 / 2023 / 2024 Landscape Maintenance Contract (sent to FLR on 4/19 pg. 41-70)

9. Discussion / Recommendation Possible Lowering Speed Limit on Elkhorn Road, CTH H from Cemetery Road North to the City Limit (**PD pg. 71**)
10. Discussion / Recommendation Center Street Culverts (**DPW/Kapur pg. 72-73**)
11. Future Agenda Items
 - WisDOT Hwy 50 project
 - Possible signal on Center and Int. North.
 - Brush collection ordinance changes
12. Adjourn

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, March 28, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, & John Halverson

Meeting called to order by Chairperson Flower at 4:00 p.m.

Roll Call

Present: Flower, Fesenmaier, Hedlund, Dunn, and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda.

Comments will be limited to 5 minutes

Carol Brady, local resident at 721 W. South Street expressed concern regarding run off of water from the bike path with no culverts.

Approval of the March 22, 2022 Special Public Works Committee meeting minutes as prepared and distributed

Ald. Fesenmaier motioned to approve the Special Public Works Committee meeting minutes from March 22, 2022 Public Works Committee meeting minutes, second by Ald. Hedlund. Motion carried 5 to 0.

Director of Public Works Report

Update regarding TAP Grant / South Street Trail (*Strand*)

DPW Director Earle shared the update by Strand on the TAP Grant for the trail. Earle spoke directly to Carol Brady and noted that Keyla from Strand would be contacting Carol directly regarding her concern with the water run-off and culverts from the trail. DPW Arborist and the DNR will take part in the next meeting to review the trail and location of trees. Earle referenced that Strand was sending a letter directly to all residents on South Street along the new trail inviting them to the Public Information Meeting on April 6th. Ald. Fesenmaier said she will contact the City Clerk requesting the information be placed on the website.

Update regarding Snow Event Reports/Plowing

Earle noted that the snow reports are in the packet for the committee's review. Chairman Flower suggested the addition of snowstorm dates to the year end analysis.

Update White River Brush

The DPW Director and Arborist reached out to the DNR to obtain brush clean-up rules, and the city is in compliance in restoring White River area to its natural beauty. No action taken.

Update Disc Golf Bridge

Earle shared there's an update from our engineering consultant, Ellena in the packet. They're currently trying to work on the borings to design the footings, but it's been too wet.

Update Street Delineator Installation - Line Striping

Earle stated the delineators as well as the line striping will take place once the ground has reached fifty-five degrees. The city's paint supplier has informed the DPW staff that they're experiencing a paint shortage.

Cemetery Update-Comptroller Report & Mayor's Proposed Cemetery Board Appointments

Earle referenced the Comptroller's update in the packet as well as the Mayor's appointments for the new Cemetery Board.

Update on Traffic Signal on Edwards Blvd. & Bloomfield Rd. (Kapur)

Kapur representative, Rauch stated the bid tab approval for the Bloomfield & STH 120 Traffic Signal was on the upcoming council meeting. Rauch said the city attorney is currently working with the school to address a cost increase from the original MOU. The goal for this project is to start mid-April, but the contractor may have to extend the work. The final estimated bid for the MOU change order total is \$716,319. The Kapur representative stated she would forward a detour map to the City Clerk to post on the city's website at Ald. Fesenmaier's request.

Update on WisDOT ST50 – Main St.

Earle stated the published information regarding Gov. Evers ST50 project as well as the US Hwy 12 project estimated timing from March 2022 to 2023. Ald. Flower also made reference that the Walworth County Clean Sweep events in various locations will take place April to October. Earle stated the plan for the City of Lake Geneva's electronic recycle event would take place in August. John Jenkins addressed the SE corner of the intersection of Main & East St. The committee agreed to address the issue now rather than waiting for the DOT to address it in four years.

Parking Manager Report

February Revenue

The Parking Manager Elder referenced page 30 of the packet for the full February Parking report noting an increase of approximately 16% for the month, and a continued increase in use of the park mobile app. Elder cited parking funds on the Sunday of Winterfest showed a significant increase from the prior year.

Electric Vehicle Charging Stations (Parking)

Parking Manager shared the League of WI Municipalities notice that the Electric Vehicle Charging Bill is dead.

Discussion / Recommendation Walworth County Parking Pass (Parking)

The Parking Manager referenced an option to extend the current county parking pass based on mileage or radius rather than county border. The city currently issues about 100 county passes at a cost of \$160 for the two year pass which is valid for three hours of parking (just like a local residents parking pass). Discussion ensued, but no action was taken.

Discussion / Recommendation Electric Vehicle Charging Stations (Parking)

Ald. Flower motioned to continue the electric charging conversation to the fall once legislation is back in session, second by Ald. Fesenmaier. Motion carried 5-0.

Discussion / Recommendation Brush Policy (DPW)

DPW is working from the existing advertised brush program brochure, and the city attorney is making adjustments to the Brush Ordinance once he has time. Chairman Flower and Ald. Fesenmaier made recommendations suggesting more definition and better description to the wording to the flyer for the brush pick-up program and rewrite of the ordinance.

Chairman Flower motioned to continue to next month with comparable to adjacent towns/villages/city, second by Ald. Fesenmaier. Motion carried 5-0.

Discussion / Recommendation 2022 Street Improvement Program (MSA)

John Jenkins from MSA stated funding for Warren St. was placed back into phase one of the project which is going to bid on April 14th. Work would start in May if approved by FLR/Council with a projected end of construction in October. Conducting assessments ahead of time to obtain bids, as he expressed potential for bid numbers to come in higher. Jenkins met with Utility & DPW Directors regarding phase two of the project which would need to include the water main on Pine Tree and Mariane marking all of the services to the property. Utility approved adding the water at the same time. Will have plans ready for fall of 2022, but it will depend on the kind of weather/season we're having before getting into pavement work. Majority of the Street Departments projects should be done this summer with the remaining work to be ready in the fall. Potential to work on Wrigley in the fall since the street is in pretty bad shape. He did point out a minor increase in cost if not all done contiguously.

Ald. Fesenmaier motion to separate Mariane Terrace and Pine Tree Lane from the Cook and Wrigley project so it can be bid separately, second by Flower. Utility Director, Gajewski shared his concern with weather and cost of materials. Public Works Director Earle, also commented that work is typically done prior to Labor Day. Ald. Flower also asked about public outreach, and John said phase one would include outreach letters with assessment letters on Pine Tree and Mariane. Notification to every resident on that street with public meeting notice to address parking and Ald. Flower requesting publish on the website. Motion carried 5-0

Future Agenda Items

- a. Updates on the TAP Grant
- b. Updates on the Disc Golf Bridges
- c. Update on the Signals
- d. Update on the Main St., White River, & WisDOT to US 12
- e. Center & Interchange North (Tom to do a letter to the County)

Adjourn

Ald. Hedlund motion to adjourn at 5:22 pm, second by Ald. Flower. Motion carried 5-0.

/s/ DPW Admin. Assistant, Nan Elder

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE



Engineer's Report
Public Works Committee
City of Lake Geneva, Wisconsin
April 2022 Report

South Street Trail, Lake Shore–State Trunk Highway 120

The South Street Trail project, funded in part by the Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) grant, is scheduled for Plans, Specifications, and Estimates in fall 2023 with a WisDOT let date of March 25, 2024. A Public Information Meeting (PIM) for the project was held on Wednesday, April 6, 2022, at 4:30 P.M. at City Hall for public comment and discussion. There were more than 20 attendees who asked questions and provided comments regarding the project at the PIM. The meeting was generally positive, with limited concerned residents. City and Strand Associates, Inc.[®] staff provided follow-up information to concerned residents and will continue to communicate with individual property owners to rectify project concerns.

Strand has continued to have discussions with the Wisconsin Department of Natural Resources (WDNR) regarding Big Foot Beach State Park related to WisDOT Section 4(f) reporting for the TAP grant agreement. This documentation requires WDNR concurrence with impacts to WDNR lands. The discussions have been focused on tree removals within the City right-of-way (ROW) for the proposed relocation of the path to be within the ROW instead of on Big Foot Beach State Park land. It is anticipated the WDNR will concur with the current project design and the Categorical Exclusion Checklist will be submitted in the near future.

Prepared and respectfully submitted by Zachary Simpson, P.E., Strand Associates, Inc.[®]

Memo to the City of Lake Geneva

To: Tom Earle, Director of Public Works

Date: April 16, 2022

From: Naomi Rauch, P.E.
262-758-6032

CC:

Subject: 2021 Street Program Update

Contract Change Order #3 with Wolf Paving has been executed. The change order extended the time on the contract to a substantial completion date of May 27, 2022 and final completion of June 26, 2022. Final items to be completed include:

- Removal of (2) ONLY pavement markings at the intersection of Edwards and Hwy 50 in the far west lane that was restriped as straight/through.
- 18- Inch epoxy stop bar at Snake Road
- Grading and restoration at the section of sidewalk near 200 N. Edwards Blvd. (Aldi) – Contractor has indicated this item will be completed by end of April

Kapur is aware of a repair needed on the alley behind 612 Crawford and has marked the area of repair for contractor.



Memo to the City of Lake Geneva

To: Tom Earle, Director of Public Works

Date: April 15, 2022

From: Naomi Rauch, P.E.
262-758-6032

CC:

Subject: Bloomfield / Edwards Traffic Signal Update

The signalization improvements at the Bloomfield and Edwards Boulevard intersection, funded by both the City of Lake Geneva and Badger / Joint #1 School Districts, will proceed after receiving approvals by both the City Council and School Board. A signed contract has been awarded to the contractor, LaLonde, and a pre-construction meeting is scheduled for week of April 18th or April 25th with construction starting shortly after. **Anticipated completion date is July 15th 2022.**

We anticipate that the schedule of traffic shifts and roadway openings and closings for each stage shall be as follows, unless approved by the City and engineer:

Stage 1 Traffic (8 weeks)

- Close Bloomfield Road west of STH 120.
- Close the STH 120 northbound left-turn lane.
- Close one STH 120 southbound lane at a time

Stage 2 Traffic (4 weeks)

- Open Bloomfield Road west of STH 120
- Open the STH 120 northbound left-turn lane
- Close Bloomfield Road east of STH 120
- Close the STH 120 southbound left-turn lane
- Close one STH 120 northbound lane at a time
- After the traffic signals are fully operational and accepted by the department, open Bloomfield Road and STH 120 to all lanes of traffic in each direction.



BLOOMFIELD AND EDWARDS SIGNAL CLOSURES

STAGE 1

Approximate Dates: April 22 - June 17



BLOOMFIELD AND EDWARDS SIGNAL CLOSURES

STAGE 2

Approximate Dates: June 18 – July 15



Memo to the City of Lake Geneva

To: Tom Earle, Director of Public Works

Date: April 16, 2022

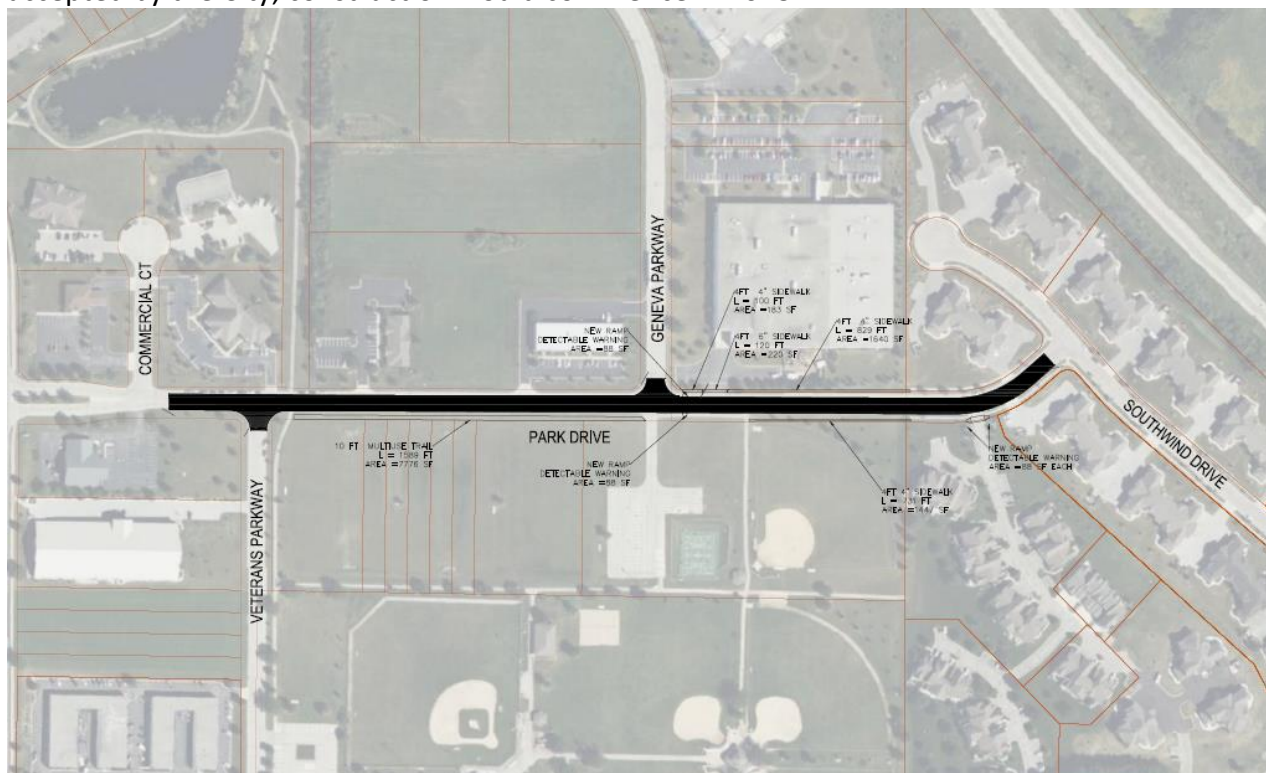
From: Naomi Rauch, P.E.
262-758-6032

CC:

Subject: Bipartisan Infrastructure Legislation (BIL) Application STP Local FY22 Park Drive Update

On March 31, 2022 an application was submitted, on behalf of the City, requesting federal funding in the amount of approximately \$522,000 (80%) to complete a mill and overlay resurfacing of Park Drive from Commercial Court to Southwind Drive. In addition to the roadway improvements the application included construction of sidewalk to fill existing gaps and proposed extension of the existing bike path to connect to the Veteran's Park parking lot. The estimated City's share of the project is \$130,000 (20%) for a total project cost of \$652,000.

Grant applications are being reviewed and awards are expected in May 2022. If awarded and accepted by the City, construction would commence in 2023.





WisDOT FFY22 STP-Local Program Application CONSTRUCTION ONLY

NOTE: This application is for Federal Fiscal Year 2022 (FFY22) construction projects funded by the Bipartisan Infrastructure Law (BIL). The BIL allows states to fund up to 15% of small urban and rural federal funding allocations on minor collectors and local roads. The roadway must be functionally classified as a Minor

[FFY22 STP-Local Application Instructions](#)

Population Category:
5,000 to 20,000

Functional Classification:
Local

Municipality Type:
City

Project Description

Project Sponsor: **City of Lake Geneva** Facility Owner: **Same as Sponsor**

Project Location:

Municipality: **City of Lake Geneva**

County: **Walworth**

On Route: **Park Drive**

At Route (Start): **Commercial Ct**

Offset: (tenths of a mile)

Toward Route (End): **Southwind Drive**

NOTE: Attach an 8½ x 11 map showing the project location. A WISLR map is REQUIRED (refer to the following link)
<http://wisconsindot.gov/Pages/doing-bus/local-gov/wislr/default.aspx>

NOTE: Roadway must be functionally classified as a Minor Collector or Local Road to be eligible for STP-Local funding.

Existing Facility

Number of Lanes: **2** Cross Section: ☐ Rural ☒ Urban

Pavement Type: **Asphalt** Pavement Width: **36**

Pavement Rating: **6,7** Year Last Improved: **1996/2006**

Existing Sidewalk or Bicycle accommodation? ☒ Yes, one side ☒ Yes, both sides ☐ No

Any federal-aid-eligible structures within the existing facility? ☐ Yes ☒ No If yes, please indicate the Bridge ID # (s):

After consulting the WisDOT Regional Railroad Coordinator Map (wisconsindot.gov), it is expected that the project team can meet the PS&E date of August 1, 2022 with little to no concerns or issues? ☒ Yes ☐ No

Owner of Railroad facility

NOTE: Rail improvements are not eligible for STP program funding.

NOTE: It is unlikely that a late summer 2022 PS&E can be met if there are any railroad considerations, unless there has been previous discussion with the railroad company.

**Federal Fiscal Year 2022 STP-Local
SELECTION CRITERIA FORM**

Project Sponsor: **City of Lake Geneva**

County: **Walworth**

Proposed Improvement

NOTE: Applicants should refer to the traffic data and design standards information in the instructions prior to completing this section of the application.

Improvement Type: **Resurfacing** If Combination, explain: Overall Length: **2101** (feet)

☐ Rural Cross Section

☒ Urban Cross Section

New Pavement Type: **Hot Mix Asphalt** If Combination, explain: Width: **36** Length: **2101**

New Shoulder Type: **SELECT** If Combination, explain: Width: Length:

☒ Sidewalk One side or both: **combination** Width: **4-ft** Length: **896**

New bicycle accommodations? ☒ Yes ☐ No If yes, specify: **Connect Veteran's Park parking lot to existing path = 780-ft**

☐ Roundabout Location:

NOTE: Refer to [FDM 11-26](#) for modern roundabout information

☐ Structure Structure Type: **SELECT** Work Required: **SELECT**

Structure #(s):

Traffic Management During Construction: **Road Open with Staged Construction**

I

The applicant must show evidence that criteria 1-16 (below) has been addressed to be eligible for the Federal Fiscal Year 2022 STP-Local funding.	Check If Criterion <u>Can</u> Be Met Or Not Applicable	Check If Criterion <u>Cannot</u> Be Met
1. The project will utilize the existing facilities, staying within the existing subgrade shoulder points or curb and gutter or include minimal grading to allow for minor pavement elevation changes provided Selection Criteria 5 and 6 can still be met.	☐ ☐ N/A	☒
2. If the project is a bridge project, the existing bridge structure does not cross a railroad. If the project is a roadway project, the project would not impact a railroad crossing.	☐ ☒ N/A	☐
3. The existing bridge structure to be removed is not designated as historic.	☐ ☒ N/A	☐
4. There are no historic properties that are listed on the inventory or on the list of locally designated historic places under Wis. Stat. 44.45. If a FHWA action is required, the project must meet criteria for the Section 106 Screening List.	☒ ☐ N/A	☐
5. Total ground disturbance will be less than 1 acre and a Wisconsin Pollutant Discharge Elimination System (WPDES) Transportation Construction General Permit will not be required.	☒ ☐ N/A	☐
6. Threatened or endangered species will not be impacted by the project. Migratory birds are not present, or impacts would be avoided or minimized through netting or other avoidance and minimization measures.	☒ ☐ N/A	☐
7. The proposed project is or will be included in the Transportation Improvement Program prior to letting if the proposed project is in a non-attainment or maintenance area for criteria air pollutants.	☐ ☒ N/A	☐
8. There are no Section 4(f), Section 6(f) or other specially-funded (Dingell-Johnson, Pittman-Robertson, Stewardship Funds, Wetland Reserve Program, etc.) resources that will be impacted.	☒ ☐ N/A	☐
9. Based on the estimate of the beam depth of the new structure, the new structure will meet local floodplain requirements	☐ ☒ N/A	☐
10. The bridge does not cross any streams designated as Section 10 or Section 9 waters; does not cross any state or national wild or scenic river or within the associated 1000' scenic river corridor.	☐ ☒ N/A	☐
11. The bridge or roadway project will not require diversion of a stream, modification to the stream channel or temporary fill below the ordinary high-water mark.	☒ ☐ N/A	☐
12. Any work to be done or any fill to be permanently placed in the water or wetlands will meet the non-reporting criteria (no pre-construction notification) of the U. S. Army Corps of Engineers Transportation Regional General Permit for Wisconsin.	☐ ☒ N/A	☐
13. If the project is a bridge deck replacement over a waterway, debris will be minimized from entering waterway, using WisDOT Standard Specifications Section 203 and CMM Section 645.6.	☐ ☒ N/A	☐
14. If the project includes culvert replacement or modification, the culvert is not located on a waterway with a waterbody index code (WBIC) as identified onto DNR's surface water data viewer: (Surface Water Data Viewer Wisconsin DNR).	☐ ☒ N/A	☐
15. No federal funding may be put into the real estate.	☒ ☐ N/A	☐
16. Any needed Right of Way should be minimal, simple, and nominal in value (parcels under \$10,000).	☒ ☐ N/A	☐

CONFIDENTIAL INFORMATION

Cost Estimate

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Applicants should reference the following WisDOT web page prior to completing this section of the application:
<http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/tools.aspx>

NOTE: All applications must include a sheet documenting the calculations performed to create the estimate(s).

Construction

	<u>Total</u>	<u>Federal Share</u>	<u>Local Share</u>
Participating Roadway Cost	\$652,558.87	\$522,047.10	\$130,511.77
Participating Structure Cost	\$0	\$0	\$0
Total Participating Cost	\$652,558.87	\$522,047.10	\$130,511.77
Non-Participating Roadway Cost (100% Local)	\$0	\$0	\$0
Non- Participating Structure Cost (100% Local)	\$0	\$0	\$0
Total Non-Participating Construction Cost	\$0	\$0	\$0
A. Subtotal Construction Costs	\$652,558.87	\$522,047.10	\$130,511.77
B. Construction Engineering Costs (Coordinate with WisDOT Region)	\$	\$	\$
C. State Review for Construction (Provided by WisDOT Region)	\$	\$	\$
Total Construction Cost Estimate with Construction Engineering and State Review (sum lines A, B and C)	\$	\$	\$

NOTE: All estimates will be reviewed by WisDOT Region staff for consistency with current practices and approaches. WisDOT Region staff, in agreement with the local sponsor, may revise estimates in these categories due to the complexity of the project or other factors. WisDOT will notify the sponsor of any changes to estimates within the application and determine whether the sponsor wishes to continue with the application with the revised estimate.

WisDOT Information – Shaded area to be completed by WisDOT staff only.

Additional Confidential Information	
FOR WISDOT USE ONLY – enter the following information at application review	
WisDOT Reviewer:	Date:

WisDOT Comments on Application:

FOR WISDOT USE ONLY – enter the following information after project approval

Approved Federal Funding Amount: Construction: \$

Key Program Requirements Confirmation

Please confirm your understanding of the following project conditions by **typing your name, title and initials** in the boxes at the bottom of this page. **A Head of Government/Designee with fiscal authority for the project sponsor, not a consultant, must initial below AND sign the next page of this application.**

- a. All Federal Funding will be limited at the estimate amount unless an increase is approved by WisDOT. Additional costs incurred over the limit will be 100% the responsibility of the project sponsor.
- b. A federally funded design project must be tied to a construction project. Stand alone design projects are no longer eligible for funding (this does not apply to MPO area projects).
- c. Only new projects may apply, existing projects are ineligible for additional funds through the new cycle process. Existing projects requiring additional funds are encouraged to use the existing Project Change and Cost Increase processes.
- d. Federally-funded projects must be designed in accordance with all applicable federal design standards (even if the design for a federally-funded project was 100% locally funded).
- e. The sponsor must provide matching dollar funding of at least 20% of project costs.
- f. The sponsor must not incur costs for any phase of the project until that phase has been authorized for federal charges and the WisDOT Region has notified the sponsor that it can begin incurring costs. Otherwise, the sponsor risks incurring costs that will not be eligible for federal funding.
- g. As the work progresses, the state will bill the project sponsor for work completed which is not chargeable to federal funds. Upon completion of the project, a final audit will be made to determine the final division of costs. If reviews or audits show any of the work to be ineligible for federal funding, the project sponsor will be responsible for any withdrawn costs associated with the ineligible work.
- h. The project sponsor will pay to the state all costs incurred by the state in connection with the improvement that exceed federal financing commitments or are ineligible for federal financing. In order to guarantee the project sponsor's foregoing agreements to pay the state, the project sponsor, through its duly authorized officers or officials, agrees and authorizes the state to set off and withhold the required reimbursement amount as determined by the state from any moneys otherwise due and payable by the state to the municipality.
- i. If the project sponsor should withdraw the project, it will reimburse the state for any costs incurred by the state on behalf of the project.
- j. For 100% locally funded design projects, costs for design plan development and state review for design are 100% the responsibility of the local project sponsor. Project sponsors may not seek federal funding for only state review for design projects.
- k. The sponsor agrees to state delivery and oversight costs by WisDOT staff and their agents. These costs include review of design and construction documents for compliance with federal and state requirements, appropriate design standards, and other related review. These costs will vary with the size and complexity of the project. The sponsor agrees to add these costs to the project under the same 80% federal and 20% local match requirements.

- I. Transportation construction projects using federal funds except sidewalks, are likely general improvements that primarily benefit the public at large and for which special assessments cannot be levied under s. 66.0703, Wis. Stats. Municipalities desiring to obtain the required local project funding through special assessments levied against particular parcels should seek advice of legal counsel. See Hildebrand v. Menasha, 2011 WI App 83.

I confirm that I have read and understand project conditions (a) through (l) listed above:

Name: Tom Earle Title: Director of Public Works

Accepted (please type your initials here): TE

Contact Information and Signatures

Application prepared by a consultant? ☒ Yes ☐ No If yes, consultant information and signature required below.

Consultant Company Name: **Kapur and Associates** Company Location (City, State): **Burlington, WI**

Consultant Signature (electronic only): Naomi Rauch Date: **03/29/2022**

NOTE: It is **not permissible** for a consultant to fill out applications gratis (or for a small fee) for a municipality and then be selected to do the design work on a project **unless** the municipality either:

- uses a one-step QBS process with the scope of work to include the grant application and the design services, if authorized; or
- uses a two-step QBS process with the scope of work for the first selection for the preparation of the grant application(s) and the second selection for the actual design(s).

In both cases, all costs incurred prior to WisDOT project authorization are the responsibility of the municipality.

See FDM 8-5-3 for additional information: <http://wisconsindot.gov/rdwy/fdm/fd-08-05.pdf>

Sponsor Agency: **City of Lake Geneva**

Contact Person: **Tom Earle** (Note: must be Head of Government or Designee)

Title: **Director of Public Works**

Address: **1065 Carey Street, Lake Geneva, WI 53147**

Telephone: **262-248-6644**

Email: **tearle@cityoflakegeneva.com**

Only one project sponsor is allowed per project. As a representative of the project sponsor, the individual that signs below confirms that the information in this project application is accurate. A local official, not a consultant, must sign the application. I understand that completion of this application does not guarantee project approval for federal funding.

Head of Government/Designee Signature (electronic only): Tom M. Earle, DPW

Date: **30 March 2022**

Local Unit of Government Agency (when owner differs from sponsor):

Owner Signature (when owner differs from sponsor) (electronic only):

Date:

WisDOT will contact the primary project sponsor upon review of the application if any questions or a need for additional project documentation.

Submit completed application(s) to the following WisDOT email address: DOTLocalPrograms@dot.wi.gov

WisDOT Information – Shaded area to be completed by WisDOT staff only.

FOR WISDOT USE ONLY – enter the following information at application review	
NOTE: Please add any WisDOT application comments in the comments section on the Confidential page A-6.	
Subprogram:	Project Improvement Type:
WisDOT Reviewer's Name:	
Reviewer's Title:	
Date Received:	
WisDOT Reviewers Signature:	Date:
FOR WISDOT USE ONLY – enter the following information after project approval	
Project ID(s):	



KAPUR & ASSOCIATES, INC.

Date: 3/23/2022
Phone: 262-758-6032
Fax: 262-767-2750
Email: nrauch@kapurinc.com

Engineers Estimate of Quantities & Opinion of Cost

PROJECT: Lake Geneva Park Drive (Commerce Ct to Southwind Drive)

CONSTRUCTION ESTIMATE

ITEM NO.	ITEM	UNIT	QNTY	UNIT \$	TOTAL	COMMENTS / ASSUMPTIONS
201.0110	Clearing	SY	3304	\$ 5.00	\$ 16,520.00	Remove vegetation in area of new sidewalk and path; additional 2-ft per linear foot.
201.0210	Grubbing	SY	3304	\$ 4.00	\$ 13,216.00	Remove vegetation in area of new sidewalk and path; additional 2-ft per linear foot.
204.0110	Removing Asphaltic Surface	SY	24	\$ 4.00	\$ 96.00	Removal of asphalt driveways for sidewalk on north side
204.0102	Removing Asphaltic Surface Milling (Partial Depth 4") Park Drive	SY	8536	\$ 2.60	\$ 22,193.60	Milling of 4-inches on Park Drive
204.0150	Removing Curb & Gutter (including saw cuts into lane)	LF	300	\$ 15.00	\$ 4,500.00	As needed
205.0100	Excavation Common	CY	860	\$ 28.00	\$ 24,080.00	Excavation of 9-in at 10-ft wide along new path and 10-in at 4-ft wide along new sidewalk
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	852	\$ 15.00	\$ 12,780.00	Assume 6-in base course along new path and sidewalk
460.5224	HMA Pavement Type 4 LT 58-28 S (460.5224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic amaterial for tack coat (455.0605) (Path)	TON	365	\$ 110.00	\$ 40,150.00	3" asphalt lift - 10-ft wide path
460.6223	HMA Pavement Type 3 MT 58-28 S (460.6223), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic amaterial for tack coat (455.0605) (Park Dr)	TON	1104	\$ 125.00	\$ 138,000.00	2.25" asphalt lift on roadway
460.6224	HMA Pavement Type 4 MT 58-28 S (460.6224), Item also includes asphaltic material PG 58-28 (455.0220) and asphaltic material for tack coat (455.0605) (Park Drive upper)	TON	860	\$ 110.00	\$ 94,600.00	1.25" asphalt lift on roadway
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	340	\$ 22.00	\$ 7,480.00	Replace curb and gutter as needed, at ADA ramps to next joint
602.0405	Concrete Sidewalk 4-Inch	SF	7000	\$ 4.80	\$ 33,600.00	Fill gap on south end and extend to Geneva Parkway on North
602.0415	Concrete Sidewalk 6-Inch	SF	480	\$ 7	\$ 3,360.00	Across Driveway on north side
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	80	\$ 40.00	\$ 3,200.00	2' x 10' wide warning field at street crossing (N/S across Park Dr and E/W across Prairie Wind Drive)
611.811	Adjusting Manhole Covers	EACH	12	\$ 750.00	\$ 9,000.00	
628.1504	Silt Fence	LF	3250	\$ 2.25	\$ 7,312.50	Along length of path and sidewalk
643.0100	Traffic Control (project)	EACH	1	\$ 10,000.00	\$ 10,000.00	Traffic control during construction
646.7420	Marking Crosswalk Epoxy 6-inch	LF	135	\$ 14.00	\$ 1,890.00	North South Crossing on Park Dr. and East/West on Prairie Wind Drive
690.0150	Sawing Asphalt	LF	255	\$ 1.50	\$ 382.50	Cut at each adjoining street and termini of project; new sidewalk at asphalt driveway
690.0250	Sawing Concrete	LF	60	\$ 3.00	\$ 180.00	
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	750	\$ 10.00	\$ 7,500.00	Restoration for 2-ft each linear foot of bike path and sidewalk
CONSTRUCTION SUBTOTAL					\$ 450,040.60	100% City Costs
CONTINGENCIES (30%)					\$ 135,012.18	
CONSTRUCTION ENG. COSTS & REVIEW (15%)					\$ 67,506.09	
TOTAL CONSTRUCTION					\$ 652,558.87	
P,S&E (Design)					\$ 110,000.00	
TOTAL					\$ 762,558.87	

Non Participating \$ -
Participating \$ 652,558.87 80% / 20%
Participating City (20%) \$ 130,511.77
Participating Federal (80%) \$ 522,047.10

March 29, 2022

Mr. Jacob Varnes
SE Region

RE: Bipartisan Infrastructure Law (Bil) application – **Park Drive** Project Justification

Dear Mr. Varnes:

The City of Lake Geneva is requesting Federal funding assistance through the Bipartisan Infrastructure Law (BIL) for the 2022 Federal Fiscal Year construction only project for the resurfacing of Park Drive from Commercial Court to Southwind Drive (approximately 2100 ft).

Park Drive is a local road that transports traffic and commerce from the Lake Geneva Business Park to the principal arterial of HWY 120 in the City of Lake Geneva. It is primarily a commercial corridor with commercial development to the north and Veteran's Park to the south. The Southwind Prairie multi-family residential development has ingress/egress to Park Drive.

The portion of the Park Drive improvements starting approximately 280-ft east of HWY 120 is estimated at 2100 feet (0.4 miles) with an average daily traffic of 80 vehicles (1997). The road consists of an urban cross section with a pavement width of 36-ft including curb and gutter, storm sewer, and intermittent 4-ft wide sidewalk. Veteran's Park, a city park, on the south side of Park Drive consists of softball and baseball fields, soccer fields, basketball courts, play equipment, concession stand and restrooms. A bike/pedestrian trail crosses Park Drive connecting development to the south through Veteran's Park to amenities north of the business park. Park Drive has a pavement rating of 6 showing deterioration and requires resurfacing.

The city is requesting Federal Funding assistance to complete a surface mill and asphalt paving of the full width including curb and gutter replacement as needed. The project would include pedestrian improvements to continue existing sidewalk and create a new pedestrian / bike path connecting Veteran's Park parking lot to the existing trail.

We appreciate your consideration of this project.

Please contact me directly with any questions.

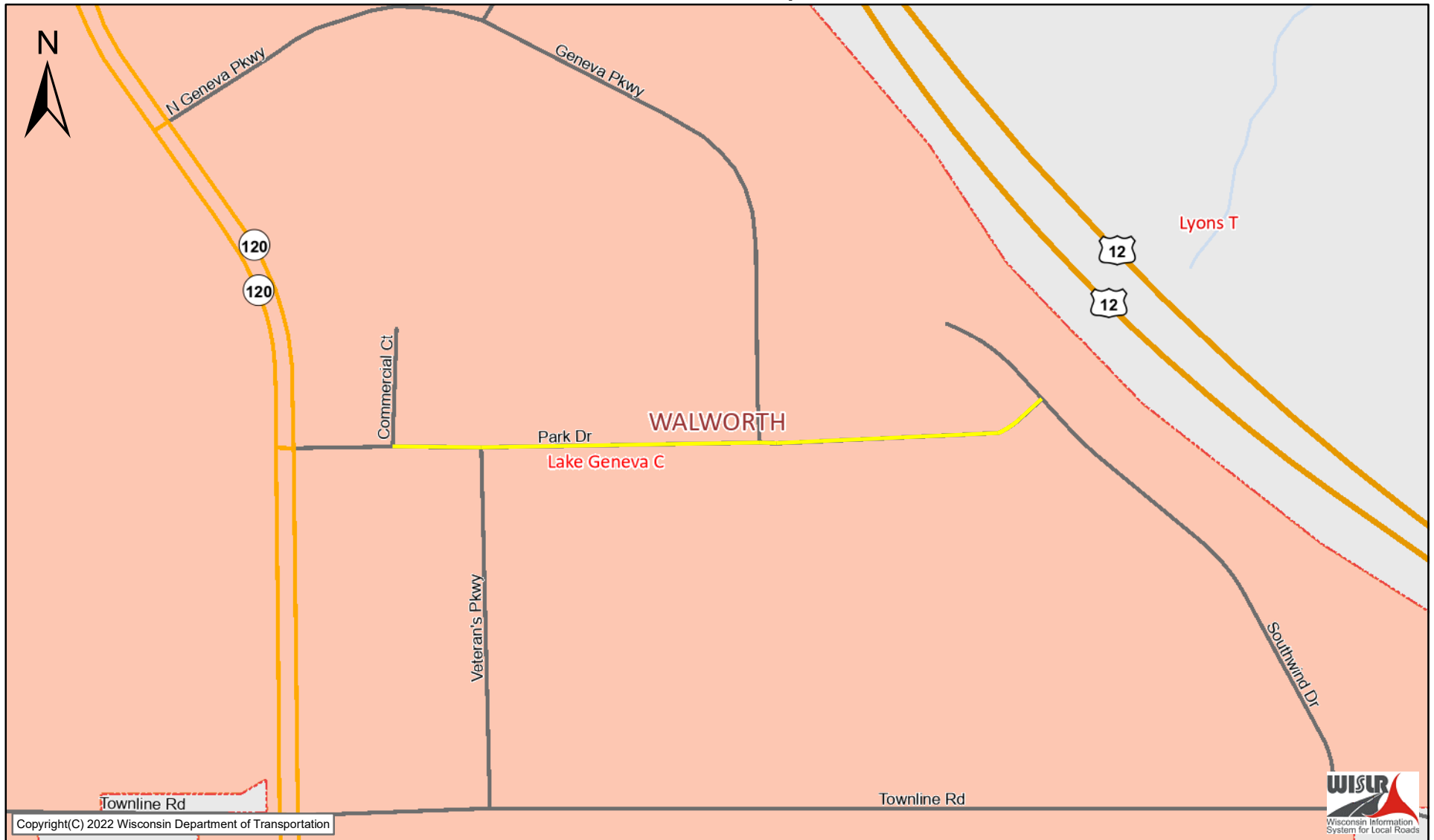
Sincerely,

KAPUR & ASSOCIATES, INC.

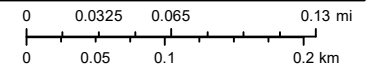
Naomi Rauch, P.E.
City Engineer,
262-758-6032
nrauch@kapurinc.com



WISLR Map



The information contained in this data set and information produced from this dataset were created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business. Map created on March 17, 2022



Selected Feature	USH Connecting Highway	Frontage Road	County Roads	Local Roads	Cities/Villages/Towns
⚡ Railroads	State Trunk Highways	Wayside	--- County Trunk Hwy	— Municipal/Local Roads	City
State Trunk Network	STH Connecting Highways	Rest Area	--- County Forest Roads	— Ineligible Roads	Village
Interstate Highway	On-Off Ramp	Weigh Station	... Other County Roads	— Rivers	Town
USH Highway	Connector			Lakes	Counties

**CITY OF LAKE GENEVA
2021-2022 ICE & SNOW CONTROL**

TYPE OF SNOW STORM (CHECK ONE)

☐ SAND/SALT RUN (DURATION ___ HOURS)
☒ FULL-PLOW RUN (DURATION ___ HOURS)

SNOW STORM DATES:

START	4/2/22	9:35am
END	4/2/22	5:30pm

APPROX. ACCUMULATION (INCHES) Snow Freezing Rain/Rain (SNOW) (SNOW)

ITEM NO.	DESCRIPTION	QUANTITY AMOUNT	UNIT	UNIT RATE	SPECIAL COSTS	REGULAR COSTS
	TOTAL NO. OF MEN INVOLVED:	9				
1	<u>LABOR</u>					
	A. TOTAL REGULAR MANHOURS WORKED =	0.00	HOURS	\$ 35.00		\$ -
	B. TOTAL OVERTIME MANHOURS WORKED =	15.00	HOURS	\$ 50.00	\$ 750.00	
	(OVERTIME = 1 1/2)					
	C. TOTAL DOUBLE TIME MANHOURS WORKED=		HOURS	\$ 70.00	\$ -	
	(SUNDAYS & HOLIDAYS)					
	D. TOTAL REGULAR NON-UNION MANHOURS WORKED =		HOURS	\$ 40.00		\$ -
	E. TOTAL OVERTIME NON-UNION MANHOURS WORKED =		HOURS	\$ 40.00	\$ -	
	TOTAL MANHOURS	15.00				
2	<u>EQUIPMENT:</u>					
	E. 5-CY DUMP TRUCK WITH PLOW	5.00	EACH	\$ 70.00		\$ 770.00
	AVERAGE PER VEHICLE	2.20	HOURS			
	TOTAL	11.00	HOURS			
	F. 1-TON DUMP TRUCK WITH PLOW	3.00	EACH	\$ 60.00		\$ 240.00
	AVERAGE PER VEHICLE	1.33	HOURS			
	TOTAL	4.00	HOURS			
	G. FRONT END LOADER		HOURS	\$ 75.00		\$ -
	H. BOBCAT		HOURS	\$ 45.00		\$ -
	I. FULL-SIZE PICK-UP TRUCK		HOURS	\$ 40.00		\$ -
	J. SNOWBLOWER-FRONT END LOADER MOUNTED		HOURS	\$ 80.00		\$ -
	TOTAL VEHICLE HOURS	15.00				
3	<u>MATERIALS:</u>					
	K. SALT/SAND MIXTURE		TONS	\$ 20.43	\$ -	
	SALT	0.25	TONS	\$ 71.13	\$ 17.78	
	SALT BRINE		GALLONS	\$ 0.23	\$ -	
4	<u>PROFESSIONAL SERVICES:</u>					

	L. 15 OR 20 C.Y. DUMP TRUCK W/ DRIVER		HOURS	\$ 100.00	\$ -	
	SUB-TOTAL SNOW FIGHTING COSTS SPECIAL EXPENSES AND OVERTIME				\$ 767.78	
	SUB-TOTAL SNOW FIGHTING COSTS DURING THE REGULAR WORK DAY					\$ 1,010.00
	TOTAL SNOWFIGHTING COST PER EVENT		\$ 1,777.78			

NOTE: COSTS NOT INCLUDED ARE AFTER-PLOWING EQUIPMENT PARTS/MAINTENANCE,
STREET SWEEPING, AND INCIDENTALS.

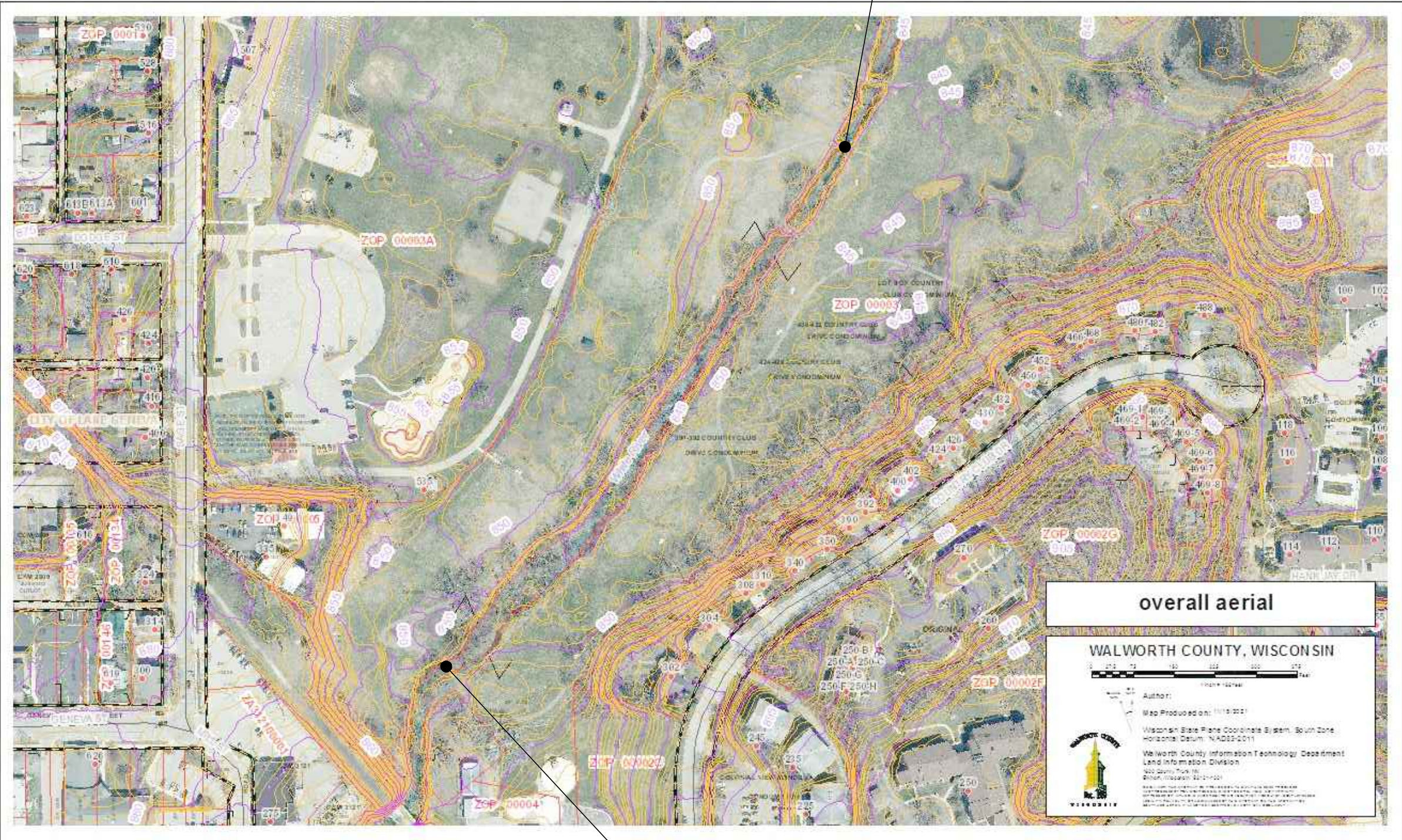
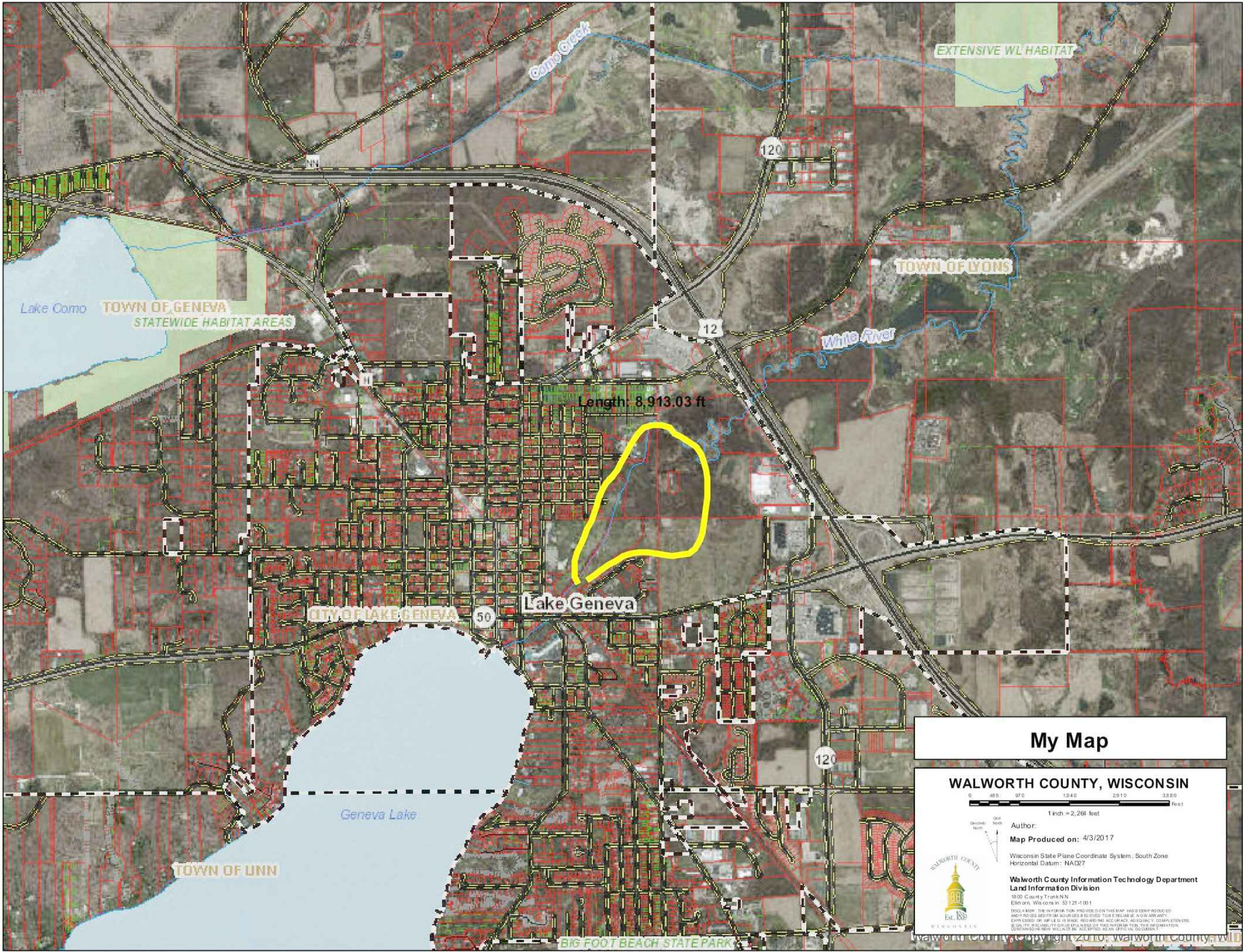
cc: Public Works Director
Street Superintendent
City Administrator

TEMP.	DEGREES F
HIGH	35
LOW	29
GROUND	45
WIND	NW 5mph

EVENT SUMMARY

SNOW & ICE CONTROL											
2021-2022 SNOW EVENT SUMMARY											
	DATE START	DATE END	SALT BRINE GALLONS	SAND/SALT TONS	SALT TONS	SAND/SALT RUN	FULL-PLOW RUN	SPECIAL COSTS	REGULAR COSTS	TOTAL COST	TOTAL TO DATE
1	12/7/2021	12/7/2021			6.00	x		\$ 426.78	\$ 1,435.00	\$ 1,861.78	
2	12/14/2021	12/14/2021			1.00	x		\$ 71.13	\$ 315.00	\$ 386.13	\$ 2,247.91
3	12/26/2021	12/27/2021			1.25	x	x	\$ 713.91	\$ 875.00	\$ 1,588.91	\$ 3,836.82
4	12/28/2022	12/28/2021	1300		28.50		x	\$ 4,863.71	\$ 10,305.00	\$ 15,168.71	\$ 19,005.53
5	12/31/2021	12/31/2021			12.00	x		\$ 1,628.56	\$ 1,065.00	\$ 2,693.56	\$ 21,699.09
6	1/1/2022	1/2/2022			33.00	x	x	\$ 11,959.79	\$ 13,796.25	\$ 25,756.04	\$ 47,455.13
7	1/5/2022	1/5/2022			14.25		x	\$ 1,013.60	\$ 6,005.00	\$ 7,018.60	\$ 54,473.73
8	1/8/2022	1/8/2022			3.75	x		\$ 766.74	\$ 630.00	\$ 1,396.74	\$ 55,870.47
9	1/12/2022	1/12/2022	600		6.25	x		\$ 582.56	\$ 1,845.00	\$ 2,427.56	\$ 58,298.03
10	1/14/2022	1/15/2022	1800			x		\$ 414.00	\$ 735.00	\$ 1,149.00	\$ 59,447.03
11	1/22/2022	1/23/2022	3800		15.75		x	\$ 5,344.30	\$ 4,477.50	\$ 9,821.80	\$ 69,268.83
12	1/23/2022	1/24/2022			26.00		x	\$ 3,561.88	\$ 18,740.00	\$ 22,301.88	\$ 91,570.71
13	2/2/2022	2/2/2022	3700		4.25	x		\$ 1,153.30	\$ 1,635.00	\$ 2,788.30	\$ 94,359.01
14	2/4/2022	2/4/2022				x		\$ 300.00	\$ 270.00	\$ 570.00	\$ 94,929.01
15	2/7/2022	2/7/2022			20.75	x		\$ 2,325.95	\$ 1,956.25	\$ 4,282.20	\$ 99,211.21
16	2/10/2022	2/11/2022	9000		16.75	x		\$ 4,236.43	\$ 3,985.00	\$ 8,221.43	\$ 107,432.64
17	2/16/2022	2/17/2022	100		16.75	x		\$ 1,964.43	\$ 1,820.00	\$ 3,784.43	\$ 111,217.06
18	2/18/2022	2/18/2022			24.75	x	x	\$ 3,772.97	\$ 2,667.50	\$ 6,440.47	\$ 117,657.53
19	2/21/2022	2/22/2022			64.25	x		\$ 5,857.60	\$ 10,392.50	\$ 16,250.10	\$ 133,907.63
20	2/23/2022	2/24/2022			8.50	x		\$ 604.61	\$ 1,640.00	\$ 2,244.61	\$ 136,152.24
21	2/24/2022	2/25/2022			51.50	x	x	\$ 5,663.20	\$ 8,250.00	\$ 13,913.20	\$ 150,065.43
22	3/7/2022	3/7/2022			25.25		x	\$ 2,396.03	\$ 7,550.00	\$ 9,946.03	\$ 160,011.47
23	3/11/2022	3/11/2022			8.50	x		\$ 604.61	\$ 1,907.50	\$ 2,512.11	\$ 162,523.57
24	4/2/2022	4/2/2022			0.25		x	\$ 767.78	\$ 1,010.00	\$ 1,777.78	\$ 164,301.35
		TOTAL	20,300		389.25						
		TOTAL COST TO DATE						\$ 60,993.85	\$103,307.50	\$164,301.35	
		AVERAGE COST PER EVENT						\$ 2,541.41	\$ 4,304.48	\$ 6,845.89	
cc:	Public Works Director										
	Street Superintendent										
	Administrator										

CONSTRUCTION PLANS
FOR
WHITE RIVER DISK GOLF COURSE PEDESTRIAN
BRIDGE #3 & #5 REPLACEMENT
CITY OF LAKE GENEVA, WISCONSIN



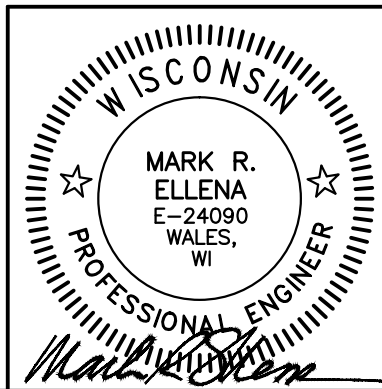
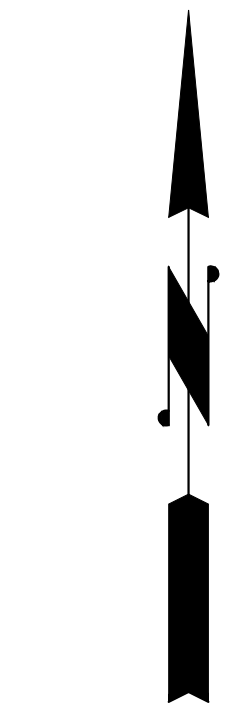
BRIDGE #3 REPLACEMENT
LOCATION
100yr FEMA EL=843.8

BRIDGE #5 REPLACEMENT
LOCATION
100yr FEMA EL=847.5

APPROVAL AGENCY:
City of Lake Geneva
Department of Public Works
1065 Carey Street
Lake Geneva, WI 53147
DPW Phone: 262-248-6644
DPW Fax: 262-248-4913
Email: tearle@cityoflakegeneva.com

ENGINEER:
Mark R. Ellena, PE
Ellena Engineering Consultants, LLC
700 Pilgrim Parkway, Suite 100
Elm Grove, WI 53122
Phone: 262-719-6183
Email: mellena@eeceng.com

SURVEYOR:
Gary R. Splinter, PS
Kapur
1224 S Pine Street
Burlington, WI 53105
Phone: 414-614-1190
Email: gsplinter@kapurinc.com



 ELLENA ENGINEERING CONSULTANTS, LLC SITE CIVIL ENGINEERING & STORMWATER MANAGEMENT Ellena Engineering Consultants, LLC 700 Pilgrim Parkway - Suite 100 Elm Grove, WI 53122 Phone: 262-719-6183 Fax: 866-457-2584 Email: mellena@eeceng.com		
REVISIONS		LAKE GENEVA GOLF COURSE PEDESTRIAN BRIDGE REPLACEMENT Lake Geneva, Wisconsin
		COVER SHEET
		DATE: APRIL 20, 2022
		CO

1. All work shall be in accordance with the Standard Specifications for Highway and Structure Construction, State of Wisconsin, Latest Edition, the City of Lake Geneva Ordinances, the WDNR and the Army Corp of Engineers. All permits must be obtain by the contractor prior to commencing work.
2. All erosion control measures specified on this plan shall meet the design criteria, standards and specifications as set forth in the Department of Natural Resources Wisconsin Technical Standards.
3. All erosion control devices (i.e., straw log, etc.) shall be installed prior to commencing construction activity.
4. All activities on the site shall be conducted in a logical sequence to minimize the area of bare soil exposed at any one time.
5. The OWNER shall provide all surveying and construction staking for this contract. All contractors shall exercise care and diligence in protecting the same.
6. The contractor shall notify Diggers Hotline, the local municipality and all government agencies that may be affected by the contractor's operations at least three (3) days before breaking ground.
7. Public roads shall not be closed to traffic at any time. All ingress and egress traffic to the project shall be limited to an existing gravel entrance to the property; determined by the City.
8. Contractor shall be responsible for maintaining the public roadways. Public roadways shall be kept free of silt or dirt tracked from areas under construction by sweeping at the end of each work day or more often, as required.
9. Upon completion of the work as specified, respread four (4") inches of salvaged topsoil over all disturbed areas and provide seed, fertilizer and restore with erosion control fabric per the Standard Specifications.
10. All disturbed areas shall be revegetated immediately upon completion of the footing construction. Highway mix #40 shall be used for seeding with an application rate of 4.0 lbs/1000 sf.
11. All erosion control devices shall be routinely inspected every seven days or within 24 hours of a rainfall greater than 0.5 inches (By GENERAL CONTRACTOR).
12. If permanent seeding is not completed by September 15, apply temporary seeding. If temporary seeding is not completed by October 15, mulch or erosion control fabric shall be placed on all inactive disturbed soils between October 15th and May 1st as a temporary soil stabilization measure during the non-growing season. See technical standards for installation requirements.



THE CONTRACTOR MUST FOLLOW THE FOLLOWING CONSTRUCTION SEQUENCE AS REQUIRED BY THE CORPS AND THE CITY OF LAKE GENEVA.

1. INSTALL STRAW LOGS.
2. REMOVE EXISTING PEDESTRIAN CROSSING WITH NO EXCAVATION OR LAND DISTURBANCE.
3. EXCAVATE FOOTINGS, HAUL ALL EXCESS MATERIAL OFFSITE AND CONSTRUCT FOOTINGS.
4. PLACE NEW CLEAR SPAN PEDESTRIAN BRIDGE ON FOOTING WITH EXTREME CARE TO NOT DISTURB THE EXISTING SITE.
5. RECONSTRUCT NEW RAMPS TO NEW BRIDGE OVER EXISTING ASPHALT RAMPS. SLOPE NOT TO EXCEED 5%.
6. RESTORE ALL DISTURBED AREAS WITH TOPSOIL, SEED AND COMPLETE GRASSING, MATTING.
7. AFTER ALL DISTURBED AREAS ARE WELL-ESTABLISHED AND FOLLOWING FINAL AS-BUILT ACCEPTANCE BY THE CITY, REMOVE ALL STRAW LOGS AND ANY OTHER TEMPORARY BMP'S.

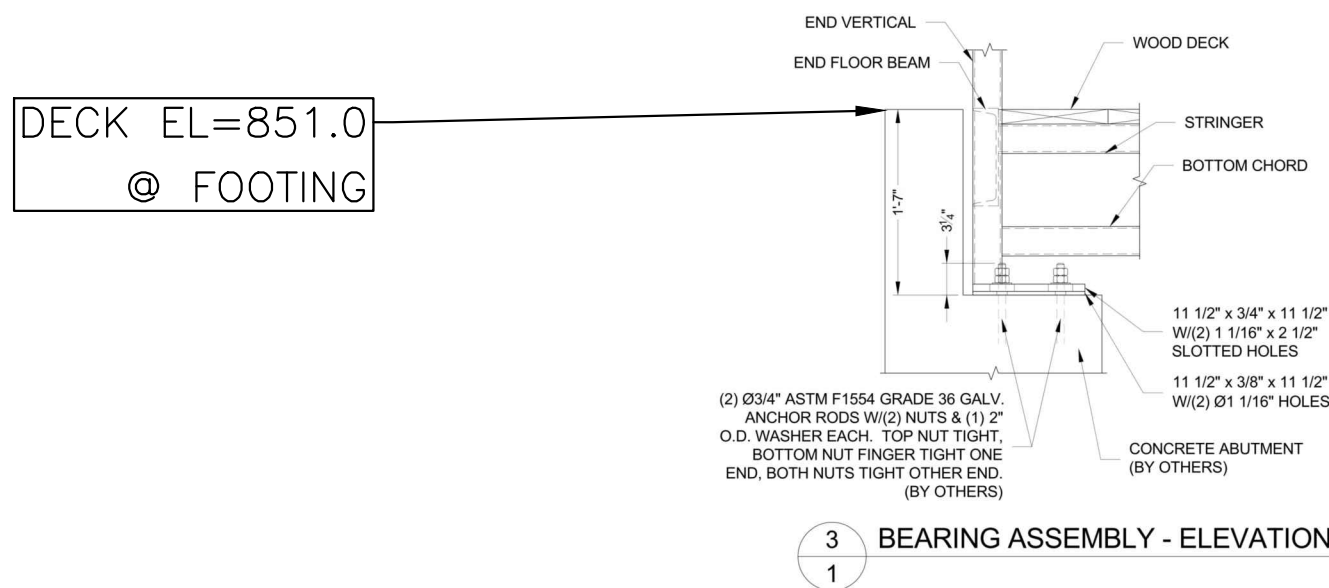


REVISIONS		WHITE RIVER GOLF COURSE PEDESTRIAN BRIDGE #3 REPLACEMENT	
		Lake Geneva, Wisconsin	
		GRADING, EROSION CONTROL & CONSTRUCTION SEQUENCING PLAN	
		DATE: APRIL 20, 2022	C300



GENERAL CONSTRUCTION SPECIFICATIONS:

- All work shall be in accordance with the Standard Specifications for Highway and Structure Construction, State of Wisconsin, Latest Edition, the City of Lake Geneva Ordinances, the WDNR and the Army Corp of Engineers. All permits must be obtain by the contractor prior to commencing work.
- All erosion control measures specified on this plan shall meet the design criteria, standards and specifications as set forth in the Department of Natural Resources Wisconsin Technical Standards.
- All erosion control devices (i.e., straw log, etc.) shall be installed prior to commencing construction activity.
- All activities on the site shall be conducted in a logical sequence to minimize the area of bare soil exposed at any one time.
- The OWNER shall provide all surveying and construction staking for this contract. All contractors shall exercise care and diligence in protecting the same.
- The contractor shall notify Diggers Hotline, the local municipality and all government agencies that may be affected by the contractor's operations at least three (3) days before breaking ground.
- Public roads shall not be closed to traffic at any time. All ingress and egress traffic to the project shall be limited to an existing gravel entrance to the property; determined by the City.
- Contractor shall be responsible for maintaining the public roadways. Public roadways shall be kept free of silt or dirt tracked from areas under construction by sweeping at the end of each work day or more often, as required.
- Upon completion of the work as specified, respread four (4") inches of salvaged topsoil over all disturbed areas and provide seed, fertilizer and restore with erosion control fabric per the Standard Specifications.
- All disturbed areas shall be revegetated immediately upon completion of the footing construction. Highway mix #40 shall be used for seeding with an application rate of 4.0 lbs/1000 sf.
- All erosion control devices shall be routinely inspected every seven days or within 24 hours of a rainfall greater than 0.5 inches (By GENERAL CONTRACTOR).
- If permanent seeding is not completed by September 15, apply temporary seeding. If temporary seeding is not completed by October 15, mulch or erosion control fabric shall be placed on all inactive disturbed soils between October 15th and May 1st as a temporary soil stabilization measure during the non-growing season. See technical standards for installation requirements.

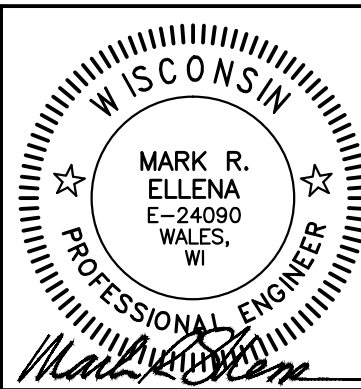


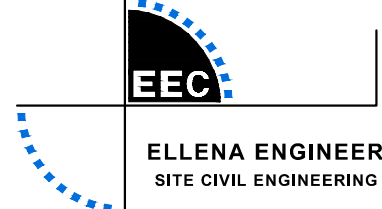
BRIDGE BEARING ASSEMBLY (BY BRIDGE SUPPLIER)
USED TO SHOW BRIDGE FOOTING ELEVATION

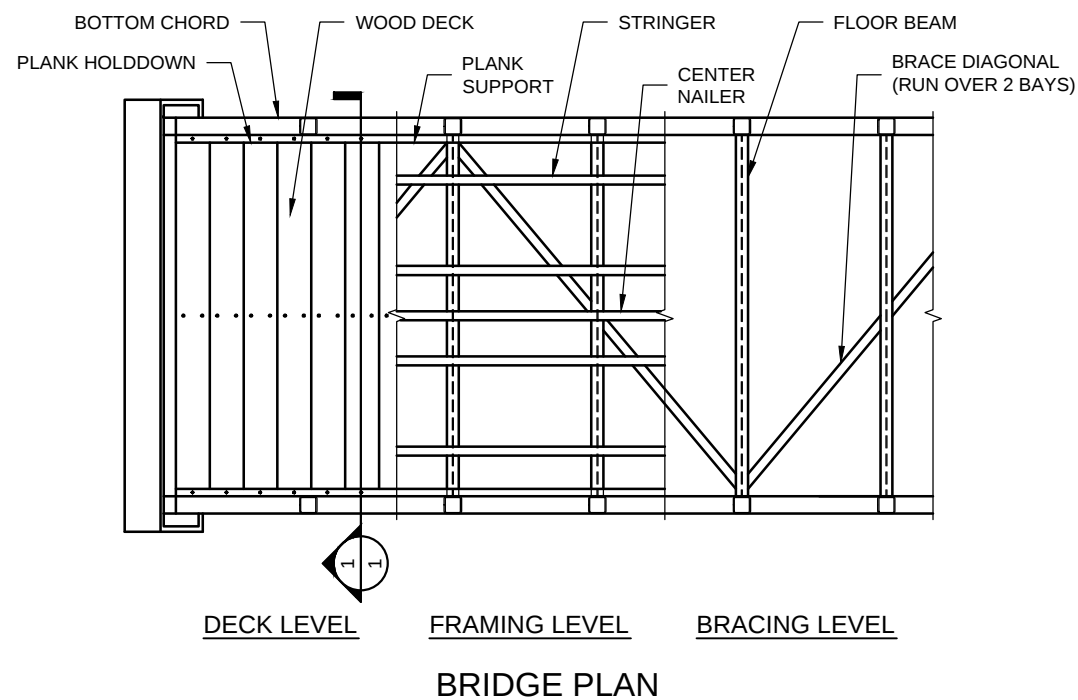
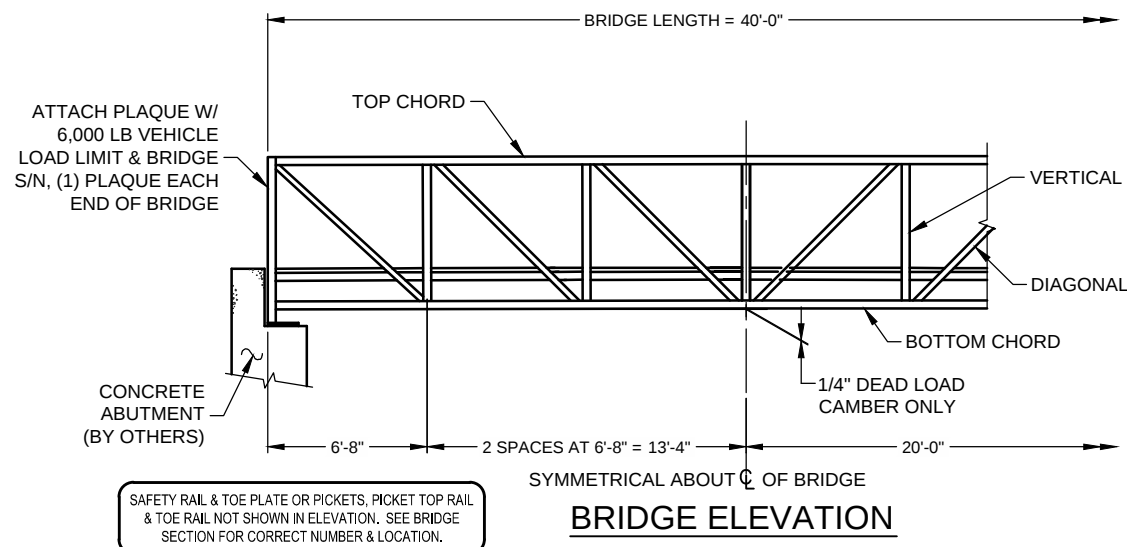
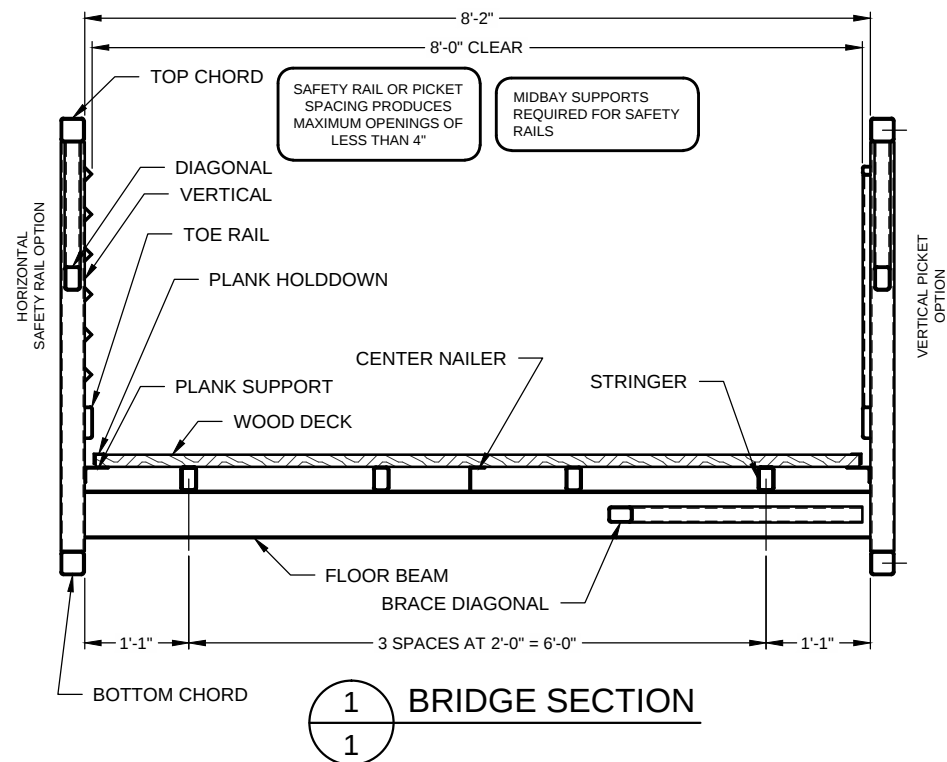
CONSTRUCTION PHASING SEQUENCING:

- THE CONTRACTOR MUST FOLLOW THE FOLLOWING CONSTRUCTION SEQUENCE AS REQUIRED BY THE CORPS AND THE CITY OF LAKE GENEVA.
- INSTALL STRAW LOGS.
 - REMOVE EXISTING PEDESTRIAN CROSSING WITH NO EXCAVATION OR LAND DISTURBANCE.
 - EXCAVATE FOOTINGS, HAUL ALL EXCESS MATERIAL OFFSITE AND CONSTRUCT FOOTINGS.
 - PLACE NEW CLEAR SPAN PEDESTRIAN BRIDGE ON FOOTING WITH EXTREME CARE TO NOT DISTURB THE EXISTING SITE.
 - COMPLETE ASPHALT RAMP TO MEET NEW BRIDGE OVER EXISTING ASPHALT RAMP. SLOPE NOT TO EXCEED 5%.
 - RESTORE ALL DISTURBED AREAS WITH TOPSOIL, SEED AND EROSION CONTROL MATTING.
 - AFTER ALL DISTURBED AREAS ARE WELL-ESTABLISHED AND FOLLOWING FINAL AS-BUILT ACCEPTANCE BY THE CITY, REMOVE ALL STRAW LOGS AND ANY OTHER TEMPORARY BMP'S.

CONSTRUCTION SCHEDULE: START DATE: TBD
COMPLETION DATE: TBD
COMPLETE SUBSTANTIAL SITE RESTORATION: TBD



ELLENA ENGINEERING CONSULTANTS, LLC SITE CIVIL ENGINEERING & STORMWATER MANAGEMENT Ellena Engineering Consultants, LLC 700 Pilgrim Parkway - Suite 100 Elm Grove, WI 53122 Phone: 262-719-6183 Fax: 866-457-2584 Email: mellen@eeceng.com			
REVISIONS		WHITE RIVER GOLF COURSE PEDESTRIAN BRIDGE #5 REPLACEMENT	
		Lake Geneva, Wisconsin	
		GRADING, EROSION CONTROL & CONSTRUCTION SEQUENCING PLAN	
		DATE: APRIL 20, 2022	C500



GENERAL NOTES

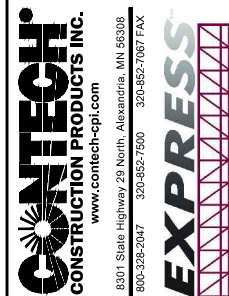
1. DESIGN IS IN ACCORDANCE WITH THE MANUAL OF STEEL CONSTRUCTION FOLLOWING LOAD & RESISTANCE FACTOR DESIGN (LRFD) AS ADOPTED BY THE AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC), LATEST EDITION.
2. BRIDGE MEMBERS ARE FABRICATED FROM HIGH STRENGTH, LOW ALLOY, ENHANCED ATMOSPHERIC CORROSION RESISTANT ASTM A847 COLD-FORMED WELDED SQUARE AND RECTANGULAR TUBING, AND ASTM A588, ASTM A606, OR ASTM A242 PLATE AND STRUCTURAL SHAPES ($F_y=50,000$ PSI).
3. BRIDGE DECKING NOMINAL 2-INCH THICK SELECT STRUCTURAL FIR ($F_b=1,400$ PSI min.) OR SOUTHERN YELLOW PINE ($F_b=1,300$ PSI min.). TIMBER DECK MATERIAL SHALL BE TREATED WITH ALKALINE COPPER QUATERNARY (ACQ) TO A 0.4 PCF RETENTION OR TO REFUSAL.
4. THE GAS METAL ARC WELDING PROCESS OR FLUX CORED ARC WELDING PROCESS WILL BE USED.
5. ALL TOP AND BOTTOM CHORD SHOP SPLICES TO BE COMPLETE PENETRATION TYPE WELDS.
6. UNLESS OTHERWISE NOTED, WELDED CONNECTIONS SHALL BE FILLET WELDS (OR HAVE THE EFFECTIVE THROAT OF A FILLET WELD) OF A SIZE EQUAL TO THE THICKNESS OF THE LIGHTEST GAGE MEMBER IN THE CONNECTION. WELDS SHALL BE APPLIED AS FOLLOWS:
 - A. BOTH ENDS OF VERTICALS, DIAGONALS, BRACE DIAGONALS AND FLOOR BEAMS SHALL BE WELDED ALL AROUND.
 - B. BOTTOM OF STRINGERS WILL BE STITCH WELDED TO TOP OF FLOOR BEAMS.
 - C. MISCELLANEOUS NON-STRUCTURAL MEMBERS WILL BE STITCH WELDED TO THEIR SUPPORTING MEMBERS.
7. BRIDGE DESIGN WAS ONLY BASED ON COMBINATIONS OF THE FOLLOWING LOADS WHICH WILL PRODUCE MAXIMUM CRITICAL MEMBER STRESSES.
 - A. 60 PSF UNIFORM LIVE LOADING ON THE FULL DECK AREA OR ONE 6,000 POUND VEHICLE LOAD. THE VEHICLE LOAD SHALL BE DISTRIBUTED AS A FOUR-WHEEL VEHICLE WITH 60% OF THE LOAD ON THE REAR WHEELS. THE WHEEL TRACK WIDTH OF THE VEHICLE SHALL BE 4'-0" AND THE WHEEL BASE SHALL BE 5'-6". THE VEHICLE SHALL BE POSITIONED SO AS TO PRODUCE THE MAXIMUM STRESS IN EACH MEMBER, INCLUDING DECKING.
 - B. 25 PSF WIND LOAD ON THE FULL HEIGHT OF THE BRIDGE, AS IF ENCLOSED.
 - C. 20 PSF UPWARD FORCE APPLIED AT THE WINDWARD QUARTER POINT OF THE TRANSVERSE BRIDGE WIDTH (AASHTO 3.15.3).
8. CLEANING: ALL EXPOSED SURFACES OF STEEL SHALL BE CLEANED IN ACCORDANCE WITH STEEL STRUCTURES PAINTING COUNCIL SURFACES PREPARATION SPECIFICATIONS NO. 7 BRUSH-OFF BLAST CLEANING. SSPC-SP7-LATEST EDITION.

The design and information shown on this drawing is provided as a service to the project owner, engineer and contractor by CONTECH Construction Products Inc. or one of its affiliated companies ("CONTECH"). Neither one of these drawings, nor any part thereof, may be used, reproduced or modified in any manner without the prior written approval of CONTECH. CONTECH expressly disclaims any liability or responsibility for such use.

If discrepancies between the supplied information upon which the drawing is based and actual field conditions are encountered as site work progresses, these discrepancies must be reported to CONTECH immediately for re-evaluation of the design. CONTECH does not warrant the accuracy, completeness or appropriateness of the design information supplied. CONTECH does not warrant the completeness or accuracy of information supplied by others.

MARK	DATE	REVISION DESCRIPTION	BY

40'-0" x 8'-2"
STANDARD
PEDESTRIAN BRIDGE
XXX, XX



DATE: XX/XX/XX	
DESIGNED:	DRAWN: N/A
CHECKED:	APPROVED:
PROJECT No.: XXXXXX	SEQUENCE No.: 1
SHEET: 1 OF 1	

CONTECH
PROPOSAL
DRAWING





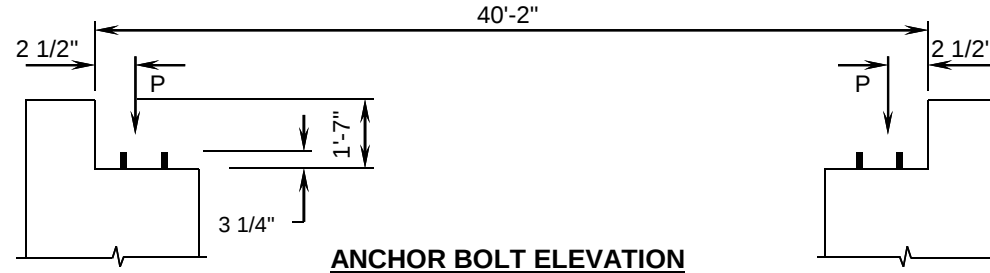
REACTION TABLE



9025 Centre Point Drive | Suite 400
West Chester, OH 45420

BRIDGE LENGTH: 40
BRIDGE WIDTH: 8
DECK TYPE: WD
MERLIN MODEL: 4008WD

PRELIMINARY ONLY
NOT FOR CONSTRUCTION

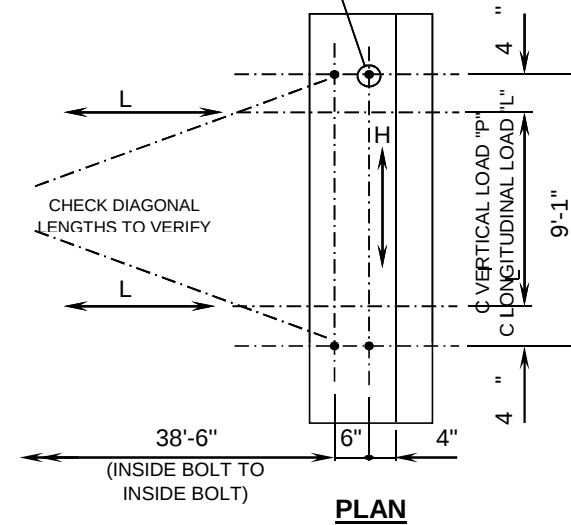


COMBINE REACTIONS AS PER LOCAL OR
GOVERNING BUILDING CODES AS REQUIRED

BRIDGE REACTIONS			
	P (LBS)	H (LBS)	L (LBS)
DEAD LOAD	1,870		
UNIFORM LIVE LOAD	5,200		
VEHICLE LOAD	3,000		
WIND UPLIFT	WINDWARD - 2,450		
20 PSF	LEEWARD - 820		
WIND	+ 620	2,250	
THERMAL			655

+ DOWNWARD LOAD
- UPWARD LOAD

(8) 3/4" DIA A36 OR A307 GALV.
ANCHOR BOLTS W/(2) NUTS & (1)
WASHER EA. (BY OTHERS)



"P" - VERTICAL LOAD AT EACH BASE PLATE (4 PER BRIDGE)

"H" - HORIZONTAL LOAD AT EACH FOOTING (2 PER BRIDGE)

"L" - LONGITUDINAL LOAD AT EACH BASE PLATE (4 PER BRIDGE)

BRIDGE FINAL WEIGHT: 7,480 LBS



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262) 248-6644 fax (262)248-4913

To: Public Works Committee

From: Director, Tom Earle

Date: March 23, 2022

RE: Update City Pavement Marking and Plastic Tube Delineator Install

City wide pavement markings consisting of parking stall lines, stop bars, crosswalks, etc. shall take place when the surface temperature of the roadway is a minimum of 55 degrees *F*. Generally, this happens sometime in May.

At this time, our paint supplier Sherwin Williams of Lake Geneva has notified us that there continues to be a severe shortage of paint due to supply chain issues, and we hope to take delivery before May.

The temporary plastic tube delineators that were installed in 2021 on Townline Rd. at Cumberland Trail will be installed when the pavement temperature is a minimum of 55 degrees *F* as well. This will coincide with the installation of the same type of delineators on Edwards Blvd. north of Main St.

DPW was instructed to install the tube delineators to stop north bound traffic from making left turns at 350 N. Edwards Blvd. (into the gas station).

Account Number	Account Title	2022-22 Period Actual	2022-22 Current year Actual	Current year Budget	Variance Current year	% of Budget
CEMETERY OPERATIONS						
CEMETERY OPERATIONS						
CEMETERY OPERATIONS						
48-00-00-41110	PROPERTY TAX LEVY	.00	168,000.00	168,000.00	.00	100.00
48-00-00-46100	MISC REVENUE	.00	3,225.00	3,250.00	25.00	99.23
48-00-00-46540	SALE OF GRAVES/NICHES	850.00	4,575.00	12,000.00	7,425.00	38.13
48-00-00-46550	FOUNDATIONS/STAKE-OUTS	.00	.00	700.00	700.00	.00
48-00-00-46560	BURIAL INTERNMENTS	900.00	5,925.00	26,000.00	20,075.00	22.79
48-00-00-48110	INVESTMENT INCOME	.00	81.53	150.00	68.47	54.35
48-00-00-49100	APPL OF PRIOR YEARS APPROP	.00	.00	40,430.00	40,430.00	.00
48-00-00-49400	TRANSFER FROM PERPETUAL CARE	1,127.80	3,997.59	13,000.00	9,002.41	30.75
Total CEMETERY OPERATIONS:		2,877.80	185,804.12	263,530.00	77,725.88	70.51
CEMETERY OPERATIONS						
48-00-00-51200	CEM WAGES	.00	21,624.51	95,300.00	73,675.49	22.69
48-00-00-51250	CEM OVERTIME	.00	673.77	3,725.00	3,051.23	18.09
48-00-00-51260	CEM SEASONAL LABOR	.00	.00	12,300.00	12,300.00	.00
48-00-00-51270	CEM ADMIN ASSISTANT	.00	793.01	21,025.00	20,231.99	3.77
48-00-00-51340	CEM LIFE INSURANCE EXP	.00	70.35	675.00	604.65	10.42
48-00-00-51345	CEM HEALTH INSURANCE	.00	3,046.56	40,485.00	37,438.44	7.53
48-00-00-51350	CEM DENTAL INSURANCE	.00	105.00	1,500.00	1,395.00	7.00
48-00-00-51355	CEM VISION INSURANCE	.00	8.55	120.00	111.45	7.13
48-00-00-51360	CEM RETIREMENT EXPENSE	.00	1,570.74	7,805.00	6,234.26	20.12
48-00-00-51370	CEM DISABILITY EXP	.00	87.06	430.00	342.94	20.25
48-00-00-51380	CEM UNIFORM ALLOWANCE	.00	1,200.00	1,200.00	.00	100.00
48-00-00-51520	CEM FICA EXPENSE	.00	1,835.51	10,125.00	8,289.49	18.13
48-00-00-52210	CEM TELEPHONE EXP	3.34	259.18	1,350.00	1,090.82	19.20
48-00-00-52220	CEM ELECTRICITY EXP	.00	801.72	2,000.00	1,198.28	40.09
48-00-00-52240	CEM GAS HEAT EXP	.00	408.99	1,200.00	791.01	34.08
48-00-00-52260	CEM WATER/SEWER EXP	269.18	709.18	3,500.00	2,790.82	20.26
48-00-00-52400	CEM BUILDING REPAIRS	.00	23.78	2,000.00	1,976.22	1.19
48-00-00-52500	CEM EQUIP MAINT/REPAIRS	.00	18.45	3,300.00	3,281.55	.56
48-00-00-53100	CEM OFFICE SUPPLIES	.00	.00	100.00	100.00	.00
48-00-00-53130	CEM WORKERS COMP INS	.00	998.17	4,000.00	3,001.83	24.95
48-00-00-53140	CEM LIABILITY/PROPERTY INS	.00	562.13	2,350.00	1,787.87	23.92
48-00-00-53400	CEM OPERATING SUPPLIES	.00	36.00	3,000.00	2,964.00	1.20
48-00-00-53410	CEM FUEL EXPENSE	.00	1,422.93	5,000.00	3,577.07	28.46
48-00-00-53500	CEM BLDG MAINT SUPPLIES	5.55	5.55	500.00	494.45	1.11
48-00-00-53510	CEM VEHICLE MAINT/REPAIR	522.48	1,116.23	3,000.00	1,883.77	37.21
48-00-00-53600	CEM MAINT SERVICE EXP	.00	.00	1,700.00	1,700.00	.00
48-00-00-53620	CEM GROUNDS/LANDSCAPING	318.00	594.18	5,000.00	4,405.82	11.88
48-00-00-53990	CEM MISC EXP	.00	.00	350.00	350.00	.00
48-00-00-54200	CEM GRAVES/FOUNDATIONS	.00	.00	15,325.00	15,325.00	.00
48-00-00-54300	CEM COLUMBARIUM EXPENSES	.00	.00	165.00	165.00	.00
48-00-00-58100	CEM EQUIPMENT OUTLAY	.00	.00	15,000.00	15,000.00	.00
Total CEMETERY OPERATIONS:		1,118.55	37,971.55	263,530.00	225,558.45	14.41
Total CEMETERY OPERATIONS:		3,996.35	223,775.67	527,060.00	303,284.33	42.46
CEMETERY OPERATIONS Revenue Total:		2,877.80	185,804.12	263,530.00	77,725.88	70.51
CEMETERY OPERATIONS Expenditure Total:		1,118.55	37,971.55	263,530.00	225,558.45	14.41

Account Number	Account Title	2022-22 Period Actual	2022-22 Current year Actual	Current year Budget	Variance Current year	% of Budget
	Net Total CEMETERY OPERATIONS:	1,759.25	147,832.57	.00	147,832.57-	.00
	Net Grand Totals:	1,759.25	147,832.57	.00	147,832.57-	.00

CITY OF LAKE GENEVA**BALANCE SHEET****APRIL 30, 2022****FUND 48 - FUND 48**ASSETS

48-00-00-11111	FUND CASH	349,952.65	
48-00-00-12100	TAXES RECEIVABLE	168,000.00	
	TOTAL ASSETS		517,952.65

LIABILITIES AND EQUITYLIABILITIES

48-00-00-21100	ACCOUNTS PAYABLE	1,066.03	
48-00-00-26100	DEFERRED TAX REVENUE	168,000.00	
	TOTAL LIABILITIES		169,066.03

FUND EQUITY

48-00-00-34800	ASSIGNED FUND BALANCE	201,054.05	
	REVENUES OVER EXPENDITURES - YTD	147,832.57	
	TOTAL FUND EQUITY		348,886.62
	TOTAL LIABILITIES & EQUITY		517,952.65

From: Liptack, James - DOT <James.Liptack@dot.wi.gov>

Sent: Monday, April 11, 2022 7:33 AM

To: Tom Earle; Higdon, Hans - DOT; Levy, Andrew J - DOT; Burns, Roslin - DOT; Evers, Debra - DOT; Flower, Cynthia R - DOT

Cc: Barth, Tony - DOT; Bernard, Ryan A - DOT; Stollenwerk, Roy T - DOT; Sullivan, Todd E - DOT; Josh Gajewski

Subject: RE: Connecting Highway Pavement Treatment Opportunities--C of Lake Geneva
WisDOT SH 120

Thanks to all for attending the meeting last Thursday. Thought I would summarize a couple of concerns/comments brought up. Please comment back if you see a mistake or want to clarify something or have something I may have missed to add.

1. City would like to see the intersection with Townline Rd be signalized. May require signal warrant analysis.
2. City brought up a potential safety issue with vehicles coming out of Taco Bell and making right turns by riding over curb/median area. Also NB left turns to turn into Taco Bell. Potential solutions to be evaluated but could be just simply putting back a higher curb head in these areas
3. City utilities for sanitary only do crossings no trunklines and water main is in terrace area so should not be project impacted. Storm sewer still needs to be evaluated but don't think it would warrant complete replacement with this project.
4. Potential Development(Vistas) near Park Dr. If it goes locals would request that the developer extend the path/walk down to Townline on the west side of STH 120. Could require access point at this location to match with Park Dr.
5. Locals have an agreement with the County since this is also CTH H. Agreement should not impact this project.
6. Locals brought up that they would like to see if the Bike Path could be extended on the east side to across STH 50.
7. Overall pavement condition is poor n but considering age its not unexpected.
8. Pan is paved over and project has low curb head which most likely will remain if the treatment option of resurfacing is finalized with scoping process. Locals had no major drainage issues.

Jim

James R. Liptack

Southeast Region Planning

Scoping Team

262-548-8662

CITY OF LAKE GENEVA
PARKING SALES BY DAY - MAR

	CASH	CREDIT CARD	TOTAL			
1-Mar	74.70	1,022.03	1,096.73			
2-Mar	46.95	1,058.59	1,105.54			
3-Mar	78.40	1,161.79	1,240.19			
4-Mar	76.35	1,918.84	1,995.19			
5-Mar	154.90	7,426.00	7,580.90			
6-Mar	78.60	2,753.16	2,831.76			
7-Mar	42.75	720.26	763.01			
8-Mar	62.90	979.94	1,042.84			
9-Mar	66.85	1,064.30	1,131.15			
10-Mar	44.85	1,096.74	1,141.59			
11-Mar	51.05	1,800.00	1,851.05			
12-Mar	108.85	3,747.48	3,856.33			
13-Mar	46.55	3,763.34	3,809.89			
14-Mar	88.50	1,423.07	1,511.57			
15-Mar	96.45	1,504.06	1,600.51			
16-Mar	90.80	2,063.49	2,154.29			
17-Mar	74.20	1,902.48	1,976.68			
18-Mar	67.85	1,693.32	1,761.17			
19-Mar	93.85	3,886.08	3,979.93			
20-Mar	137.20	6,674.80	6,812.00			
21-Mar	146.70	4,315.62	4,462.32			
22-Mar	63.55	1,468.47	1,532.02			
23-Mar	81.35	1,730.17	1,811.52			
24-Mar	69.15	1,559.16	1,628.31			
25-Mar	105.40	2,886.74	2,992.14			
26-Mar	80.60	4,491.36	4,571.96			
27-Mar	70.30	3,321.12	3,391.42			
28-Mar	75.50	2,424.43	2,499.93			
29-Mar	98.65	2,171.51	2,270.16			
30-Mar	108.05	2,136.23	2,244.28			
31-Mar	85.90	1,914.92	2,000.82	Coin	2,567.70	2.3%
				CC	76,079.50	68.8%
				Parkmobile	31,885.00	28.8%
					110,532.20	100%
	2,567.70	76,079.50	78,647.20			
Net of Tax			74,547.11			
2021			95,782.46			
2020			36,722.51			
2019			97,097.63			
2018			87,610.43			

AVG 2018-2020	73,810.19
OVER (UNDER)	(73,810.19)

PARKMOBILE		net of tax
2022	31,885.00	30,222.75
2021	23,604.00	22,373.46
2020	3,479.75	3,298.34
2019	5,364.75	5,085.07
2018	2,594.75	2,459.48
2017	1,341.50	1,271.56

City of GREENFIELD 2022

SEASONAL SERVICES

Fall Leaf Pick-Up

October - November

Each fall, the City of Greenfield assists residents in picking up leaves. Because we serve over 36,000 residents spread out over 11.5 square miles, leaf season can be a massive operation. We typically collect and compost over 7,000 cubic yards of leaves each fall.

Other Yard Waste

Please remember that this service is for leaves only. Other yard waste materials are picked up by Johns Disposal Service, Inc. every other week opposite of your recycle week. This service is available between April and November.

Leaf Pick-Up & Snow

The DPW will begin fall leaf pick up in October per the leaf collection schedule. As all residents of Wisconsin are aware, the weather can be very unpredictable. If the city receives measurable snow, leaf pickup maybe postponed or even suspended for the season. The same trucks that are used to pick up leaves are used to plow the streets.

We ask all property owners to observe the following: Leaves will not be collected if they are blocked by parked cars or other obstacles.

Do not mix tree branches, bricks, lawn clippings or other debris with leaves. These materials can clog or cause damage to the leaf loader/vacuum that is very costly and time consuming to repair. Crews will stop leaf collection when a pile is contaminated with such items.

Do not place leaves in an alley or on a median, they will not be collected.

Do not place leaves over catch basins. During rain storms the leaves can cause the catch basins to clog which could result in street flooding.

Have the leaves raked out to the terrace area (the area between the sidewalk and curb/road edge or within 6 feet of the road edge) by 7 a.m. on the Monday of your designated pick up weeks. Please do not place leaves in ditches or in driving lanes. This is a safety issue for both the DPW crews and residents.

Consider mulching leaves in place, instead of raking them. Mulching leaves not only reduces the amount of leaves that the city needs to collect, it also is a good fertilizer for your lawn.

FONTANA 2022

Leaf Pick-Up

The Village operates a leaf removal truck in the Spring and Fall. Property owners should pile leaves within 10 feet of the street (but off the pavement) to have them picked up. Placement of leaves within the roadway is against village ordinance and may be subject to a fine. Leaf piles shall be free of any foreign materials (stones, brush, foreign plant material, grass clippings, etc.) The presence of such materials will prevent pickup.

Do not place yard waste in your ordinary garbage. Residents are encouraged to compost their grass clippings and leaves. As an alternative, you may take your yard waste to the Village compost site located at the Duck Pond Recreation Area. Please follow the signs and instructions when you arrive at the Duck Pond Collection Site. Duck Pond site hours are Monday through Friday from 7:00 am to 3:30 pm, and Saturday from 8:00 am to noon.

Curb-side leaf vacuum and brush collection services usually start the first week in April and end late November early December following the first snowfall. Leaf vacuum services are not offered in the summer months.

If you have questions or need more information, contact Village Hall by phone at (262) 275-6136 or e-mail: fontanavillage@villageoffontana.com.

Curb-Side Chipping

The Village provides curb-side chipping services the months of April-October. Brush pick-up will be the first and third week of the month and will be picked up between Monday and Wednesday of that week. If a brush pile is determined to be too cumbersome to efficiently run through the chipper, the pile may be hauled away at a cost of \$50 per load.

Contractor Services

With the exception of leaf removal, all contractor services must include the removal of all debris and yard waste generated as a part of their work. The Village will not be responsible for removing any contractor generated material (with the exception of leaves) from the curb. There will be no contractor generated waste allowed at the Village of Fontana Compost Facility, or the Yard Waste Collection Site. Any contractor identified as utilizing the compost area or the Yard Waste Collection Site shall be subject to a \$1,000 fine.

Village of Williams Bay 2022

Brush Pick Up

Brush pick up occurs every Tuesday, weather permitting. Forms received before noon on Monday will be scheduled for this week's brush pick up. Please do not fill out this form for collecting leaves. The Village will routinely collect leaves at weekly intervals, therefore, scheduling this service is not needed.

The Compost Collection Center

The compost collection center is located at the street department at 230 Williams Street.

ELKHORN 2022

SPRING LEAF COLLECTION

Leaf collection is conducted twice a year in the Spring and Fall. The City's Refuse/Recycling hauler, Waste Management, is contracted to conduct the leaf collection.

Leaf Collection Schedule 2022

Begins the week of April 4th (Monday-Friday)

Ends the week of April 15th (Monday-Friday)

The City is divided into 5 colored sections; each section has an assigned weekday for leaf collection. Please view the map for your collection day.

LEAVES WILL ONLY BE COLLECTED DURING YOUR COLLECTION DAY

*Rake leaves into street at least 12 in. away from curb to allow for passing storm water. Leaves will be collected from street by Waste Management.

* Do NOT place leaves in the street sooner than the Saturday prior to your collection week.

*Leaves MUST be ready for collection no later than 7 a.m. of the scheduled pickup day.

* Do NOT combine brush with leaves or place leaves in bags or boxes.

If you miss the pickup dates, you can bring your leaves and brush to the City's Compost Site (yard waste drop-off) located at the City's DPW Facility, 401 East Centralia St. (south end Getzen St.).

Leaf burning is not allowed in the City of Elkhorn.

If you have any questions concerning leaf collection contact Elkhorn Department of Public Works at (262) 723-2223.

DEHAVAN 2022

Yard Waste & Compost Site

TREE TRIMMINGS

City of Delavan curbside brush collection is now a weekly pickup from April 1st until October 31st each year. Contact the City of Delavan Message Center at 262.740.3502 and leave your address for pick-up.

Please note that branches must be less than 6" in diameter, a minimum of 4' in length, but not longer than 12', and must be stacked neatly at the curb, cut ends toward the street.

Branches smaller than 4' in length, bush cuttings, or items with roots can be brought to the City drop-off compost site.

DROP-OFF COMPOST SITE

This drop-off site is available free of charge to all City of Delavan residents for the disposal of brush, leaves, or grass clippings.

Placement of materials into the dumpsters is not provided by the City.

Municipal Operations Center 490 Richmond Road

Weekdays, 7:15am - 3:15pm, except holidays

Saturdays, 8:00am - 1:00pm, except holidays (after March 15th and continuing through November 15th)

Brush dumpsters are not available December 1 through March 1

Commercial companies engaged in the business or practice of landscaping or yard maintenance are not to deposit any material at the drop-off compost site.

LEAF COLLECTION

The last day that leaves can be left at the curbside for leaf collection in the Fall is the Sunday after Thanksgiving. Those who leave leaf piles in the curb after that date will be sent an unsightly debris notice from the Inspection Department directing the property owner to remove the leaves. Spring leaf collection is in the month of April. Leaves must be placed evenly in the street adjacent to the curb and not bagged.

Burning of brush and leaves is NOT allowed in the City. Small recreational campfires are allowed. See the City's Open Burning Ordinance for further details.



City of Lake Geneva Public Works

Streets/Parks/Forestry/Cemeteries/Buildings and Grounds

1065 Carey St. Lake Geneva WI. 53147 (262)248-6644 fax (262)248-4913

Mr David Nord, City Administrator

11 April 2022

Re; 2022-23-24 Landscape Maintenance Contract

Mr Nord,

Attached are the proposals for the above referenced contract; 2022-23-24 Landscape Maintenance. DPW solicited the proposals through a Class II bid process and (3) proposals were received. One proposal did not include the required Addenda and was disqualified.

Historically the City accepts a three year contract with the exception of 2021 which was a one year. The reason was the City was entertaining the idea of planting a few areas in native, maintenance free flora. This issue was addressed with the proposers and these areas if changed in the future, can simply be eliminated from the contract. This allows the City to accept a three year contract instead of a one year which could potentially save money if prices rise during the contract duration. This also helps during the budget process.

2021 prices were; \$19623.42 Base bid, and \$230/month for the pond addendum.

2022-23-24 proposals are;

Breezy Hill Nursery; 2022 - \$19491.19. 2023 - \$19881.02. 2024 - \$20278.64. Total \$59650.85

DJ Frank; 2022 - \$19220.00. 2023 - \$20181.00. 2024 - \$20786.43. Total \$60187.43

Both vendors came in at \$250.00/month for the required Addendum.

Due to the time constraints of the growing season DPW is asking permission from the FLR Chair to present this item to FLR prior to PWC so it can potentially be approved at the 25 April 2022 Council Meeting. Item would be on 19 April FLR, 25 April PWC, 25 April Council.

At this time DPW recommends acceptance of a three year contract from Breezy Hill Nursery.

Respectfully, Tom Earle Director

City of Lake Geneva

Landscaping Maintenance Agreement Proposal

2022-2023-2024 Seasons

pg 1/9

To provide maintenance, care and housekeeping of all exterior landscaped areas *excluding* paved areas, lights, signs, fences and irrigation systems in accordance with the City of Lake Geneva's specifications and planting list. To include Addendum #1.

AGREEMENT

This agreement, made this 28th day of March 2022 by and between Breezy Hill Nursery, Inc., party of the first part, hereinafter called the Contractor, and the City of Lake Geneva WI, party of the second part, hereinafter called the City

Article 1. SCOPE OF WORK

The Contractor shall furnish all the materials, tools, equipment, labor and everything necessary to perform, and shall perform in accordance with the plans and specifications and terms of this contract the work of maintaining designated landscaping areas in the City.

Article 2. PERIOD OF COVERAGE

This proposal shall provide for maintenance services for the 2022 season, approximately April 1st through November 30th of each year. Work shall begin within 15 days of acceptance of this contract as evidenced by the contractor's signature to said contract.

Article 3. DEDUCTIONS

If the contract is not fully completed according to the terms of the contract within the time limits herein stipulated, the contractor shall be notified by the City in writing. Contractor shall have 5 working days from receipt of notice to correct deficiencies in performance. Failure by the contractor to remedy deficiencies may result in termination of the contract. The City may, at its option, seek liquidated damages. Where any deductions from or forfeitures of payment in connection with the work of this contract are duly and properly declared or imposed against the contractor, in accordance with the terms of this contract, State Laws or City Ordinance, the total amount thereof may be withheld from any money whatsoever due or to become due the contractor under the contract, and when deducted shall be deemed and taken as payment in such amount.

ARTICLE 4. PAYMENTS.

Invoices by the contractor shall be received and paid by the City in four (4) equal bi-monthly payments on 01 May, 01 July, 01 September and 01 December of each year.

ARTICLE 5. INSURANCE and LIABILITIES.

Contractor agrees to save, defend, indemnify and hold harmless the City against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement of patents. The City in consideration for the contractor complying with the contract as provided for by the specifications, agrees to pay the contractor at the times and in the manner and in the conditions set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor. The material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period, it is found that workmanship is defective, or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

The contractor shall provide the City with a Pre-Approval packet available from the City Clerk's Office with evidence of Workers Comp, public liability and property damage insurance. Limits of insurance shall be as follows; minimum amounts of \$1 million bodily injury and \$1 million property damage including both injury and property damage caused by vehicles and machinery. Said packet shall accompany this contract and/or be on file with the City Clerk at 626 Geneva St., Lake Geneva WI 53147 prior to award of contract.

ARTICLE 6. CONTRACT DOCUMENTS.

The specifications together with any plans, advertisement, Addendum #1 and this agreement shall form the contract.

ARTICLE 7. SPECIFICATIONS.

SHRUB, EVERGREEN AND GROUND BEDS (MINIMUM REQUIREMENTS)

1. All beds shall be edged two times per season at least 2 months apart.
2. Fertilizer shall be applied to the beds one time a season.
3. A pre-emergent herbicide shall be applied to the beds one time a season and *as required*.
4. All beds shall receive a 2" - 3" layer of shredded bark at the beginning of the season.
5. All beds shall be weeded weekly to present a neat and weed-free appearance.
6. All shrub and evergreen beds shall be pruned a minimum of four times a season in staggered intervals.
7. All groundcover beds shall be pruned as needed.
8. A post-emergent herbicide shall be applied to all beds three times a season at staggered intervals.
9. All Perennials that do not have an ornamental value in winter will be cut down in fall and cuttings removed.

ORNAMENTAL TREES

1. All tree rings in planting/landscape areas shall be edged two times a season at staggered intervals.
2. Ornamental trees shall be spot pruned once a season to remove dead or damaged branches and to develop the natural form of the plant.

MISCELLANEOUS

1. A general spring clean-up will be performed at the beginning of the season.
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3. All perennials shall be deadheaded as needed to permute new flowers and keep a neat compact appearance.
4. All beds and trees shall be mulched with a 2" to 3" layer of shredded bark in the spring.
5. Work not included in this proposal shall be done when requested in writing on a time and material basis at current rates and material at retail less 10%. Equipment will be billed at current rates. Contractor shall provide his annual hourly rate sheet to the City each year prior to 01 May.

GENERAL

1. All work shall be performed by trained, properly supervised personnel in accordance with accepted horticultural practices. Chemicals will be applied by licensed personnel.
2. Materials shall be applied in accordance with manufacturers' directions. Where alternate products are available, the environmental impact of the products shall govern which is used.
3. Adequate personnel and equipment shall be provided to permit the timely completion of all operations.
4. Landscape debris shall be removed from the site at the end of each day at no additional charge.
5. Certificate of Insurance will be provided to the City after execution of contract and prior to any work.
6. Contractor's pesticide license shall be current and made available to the City for inspection upon request.
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8. Monthly progress reports of completed tasks shall be submitted to the City Superintendent of Public Works outlining current conditions. Payment shall not be made if there are any outstanding reports.
9. Prior to work being performed the Contractor shall supply a monthly schedule to the Superintendent.

CONTINGENCIES

Unforeseen and unpredictable items occur and shall be responded to during the course of the year. Because of the unpredictable nature of such events, it is the Contractor's responsibility to promptly bring these concerns to the attention of the City when discovered. In these instances the City may provide written and/or verbal authorization to the Contractor to cure the event on a time and material basis.

The following operations are a partial list of the types of work not included in this proposal which would be reimbursed to the Contractor on a time and material basis:

1. Repairs/replacement of turf, shrubs and trees due to snow damage.
2. Repairs to turf, shrubs and trees due to damage by those other than the Contractor.
3. Watering of turf, shrubs, flowers and trees.
4. The application of any pesticide not covered within the body of this proposal.
5. The pruning of trees having a trunk diameter of greater than 8" inches.
6. Insect and disease problems in the lawn.
7. Removal of dead shrubbery and trees.

Rates for labor, material and equipment costs per/hr shall be given to the Street Superintendent prior to 01 May of each contract year. To include but not limited to; Topsoil delivered and placed, grass seeding, mulch delivered and placed, skid-steer loader, removal per cu/yd of spoil. Any other vegetation/shrubs/trees shall be at current market rates. In these instances the Contractor may not proceed to cure such items unless Contractor is provided written authorization from the City to cure the issue on a time and material basis at the rates and costs provided to the Street Superintendent on May 1 of each contract year.

PROPOSAL.

Proposals shall be placed in a sealed envelope clearly marked 'City of Lake Geneva 2022-23-24 Landscape Maintenance Proposal' labeled with name of submitter on the outside of envelope and returned to the City Clerk, City of Lake Geneva, 626 Geneva St, Lake Geneva WI 53147 by 10:00 A.M., on Wednesday, 30 March, 2022 to provide maintenance, care and housekeeping of all exterior landscaped areas per the Exhibit plans and maintenance pricing, excluding plantings, paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications and planting list. Absolutely no late, unsealed, unsigned or unlabeled proposals shall be accepted. The City shall not be responsible for late and/or misdirected mail or cartage therefor hand delivery is encouraged.

Planting Location	Bid Price 2022
1. East Main Street STH 50 City sign area (By BP Gas Station, Peller Road)	<u>___ OMIT ___</u>
2. Sailboat Entryway (361 West Main Street)	<u>\$1,452.18</u>
3. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) & Planting Strip along the Mill Race Adjacent to walkway, Street to Street	<u>\$3,317.10</u>
4. City Hall Front Yard Beds & Building Foundation Plantings Front & West Side	<u>\$4,006.06</u>
5. Parking Lot A – Geneva Street and Cook Street (Islands & Entryways)	<u>\$1,088.01</u>
6. Parking Lot D– Geneva Street and Sage Street (Shrubbery & Entryways)	<u>\$888.20</u>
7. Parking Lot G – Geneva Street (Islands & Entryways)	<u>\$1,286.65</u>
8. American Legion Vets Memorial on lakefront in Library Park	<u>\$852.74</u>
9. Riviera on the Lakefront, Driehaus Plaza mulch beds/shrubs	<u>\$3,548.50</u>
10. West Main Street (Library Park by Maxwell Street)	<u>\$655.28</u>
11. Longland Park, around sign. (Williams St., north end.)	<u>\$668.29</u>
12. Paul Molitor Field Entrance Bed (West Parking Lot Veterans Park)	<u>\$521.67</u>
13. Mulch beds surrounding Andy Gump statue in Flat Iron Park	<u>\$603.25</u>
14. Landscape areas around Brunk Pavilion in Flat Iron Park.	<u>\$603.26</u>

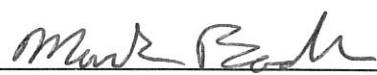
2022 Base Bid Total; \$19,491.19

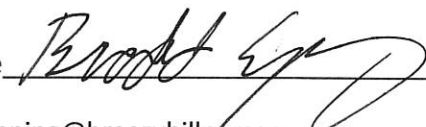
2022 Base Bid Total in words; Nineteen thousand four hundred ninety one dollars and nineteen cents

Percent increase in base bid for 2023 season, if any 2 %

Percent increase in base bid for 2024 season, if any 2 %

I hereby certify that all statements herein are made on behalf
of **Breezy Hill Nursery, Inc.** (Name of Corporation, partnership or person submitting bid) and that I have
examined and carefully prepared this Proposal from the specifications and that I have full authority to
make such statements and submit this Proposal.

Name Mark Bodle Signature 
Title; Account Manager – Landscape Maintenance Email mbodle@breezyhillnursery.com
Phone; (262) 945-7187

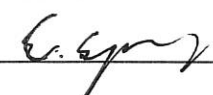
Name Bradd Epping Signature 
Title General Manager Email bepping@breezyhillnursery.com

IN WITNESS WHEREOF, the undersigned agreeing to be bound by the terms hereof have set their hand
and seals this 28th day of March, 2022.

BREEZY HILL NURSERY, INC.

By: 

Jerome Epping, President

Attest: 

Colleen Epping, Secretary

CITY OF LAKE GENEVA

By: _____

Mayor

Attest: _____

City Clerk

City of Lake Geneva
Landscaping Maintenance Agreement Proposal
2022-23-24 Seasons
Addendum #1
REQUIRED

1. Pond/waterfall/landscape area located just west of 529 W Main St on lot ZOP00300.

To include; Spring startup and pump (2) installation.

Monthly Checkup including mulch if needed.

Weed and trash removal/disposal.

Algae Buster Bacteria, or approved equivalent applications to keep pond algae free through each season.

Monitor and adjust water level.

Fall shut down, winterizing, pump removal (2). Pumps to be delivered to DPW office.

All supplies and manpower needed to fulfill contract.

Aquatic plant upkeep. Replanting by additional agreement.

Destructive species abatement. I.e.; turtles, muskrats, etc.

Pump maintenance/replacement shall be the responsibility of City.

Monthly charge \$250.00 _____ x 8 months 2022*

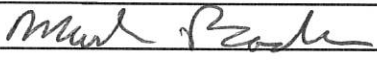
Percent increase in monthly charge for 2023 season _____ 2 _____ %

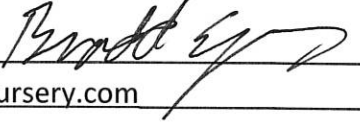
Percent increase in monthly charge for 2024 season _____ 2 _____ %

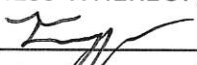
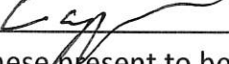
**Pond needs leaves and debris cleaned out and new skimmers (or a least new filters). Had to work on it every two weeks last year. Fee needs to be double if not taken care of. -per Breezy Hill Nursery*

ADDENDUM #1 to the
City of Lake Geneva
Landscaping Maintenance Agreement Proposal
2022 Season

I hereby certify that all statements herein are made on behalf
of **Breezy Hill Nursery, Inc.** (Name of Corporation, partnership or person submitting bid)
and that I have examined and carefully prepared this Proposal from the specifications
and that I have full authority to make such statements and submit this Proposal.

Name Mark Bodle
Signature 
Title; Account Manager – Landscape Maintenance
Email mbodle@breezyhillnursery.com Phone; (262) 945-7187

Name Bradd Epping Signature 
Title General Manager Email bepping@breezyhillnursery.com

IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed
by  its president or authorized officer, and
countersigned by  its secretary, and the City of Lake
Geneva has caused these present to be executed in its behalf by the Mayor and City
Clerk of said City, the day and year first written.

Dated: 3/28/22

Mayor of City of Lake Geneva; _____

City Clerk _____

Planting Location

Bid Price 2022

1. East Main Street STH 50 City sign area (By BP Gas Station, Peller Road)	<u>OMIT</u>
2. Sailboat Entryway (361 West Main Street)	<u>1425.00</u>
3. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) & Planting Strip along the Mill Race Adjacent to walkway, Street to Street	<u>3250.00</u>
4. City Hall Front Yard Beds & Building Foundation Plantings Front & West Side	<u>4000.00</u>
5. Parking Lot A – Geneva Street and Cook Street (Islands & Entryways)	<u>1100.00</u>
6. Parking Lot D– Geneva Street and Sage Street (Shrubbery & Entryways)	<u>900.00</u>
7. Parking Lot G – Geneva Street (Islands & Entryways)	<u>1270.00</u>
8. American Legion Vets Memorial on lakefront in Library Park	<u>850.00</u>
9. Riviera on the Lakefront, Driehaus Plaza mulch beds/shrubs	<u>3500.00</u>
10. West Main Street (Library Park by Maxwell Street)	<u>625.00</u>
11. Longland Park, around sign. (Williams St., north end.)	<u>650.00</u>
12. Paul Molitor Field Entrance Bed (West Parking Lot Veterans Park)	<u>500.00</u>
13. Mulch beds surrounding Andy Gump statue in Flat Iron Park	<u>575.00</u>
14. Landscape areas around Brunk Pavilion in Flat Iron Park.	<u>575.00</u>

2022 Base Bid Total; \$ 19,220.00

2022 Base Bid Total in words; NINETEEN THOUSAND, TWO HUNDRED AND TWENTY DOLLARS AND 00/100

Percent increase in base bid for 2023 season, if any 5 (five) %

Percent increase in base bid for 2024 season, if any 3 (three) %

City of Lake Geneva
Landscaping Maintenance Agreement Proposal
2022-23-24 Seasons
Addendum #1
REQUIRED

1. Pond/waterfall/landscape area located just west of 529 W Main St on lot ZOP00300.

To include; Spring startup and pump (2) installation.

Monthly Checkup including mulch if needed.

Weed and trash removal/disposal.

Algae Buster Bacteria, or approved equivalent applications to keep pond algae free through each season.

Monitor and adjust water level.

Fall shut down, winterizing, pump removal (2). Pumps to be delivered to DPW office.

All supplies and manpower needed to fulfill contract.

Aquatic plant upkeep. Replanting by additional agreement.

Destructive species abatement. I.e.; turtles, muskrats, etc.

Pump maintenance/replacement shall be the responsibility of City.

Monthly charge \$ 250.00 x 8 months 2022
Percent increase in monthly charge for 2023 season 5 (Five) %
Percent increase in monthly charge for 2024 season 3 (Three) %

City of Lake Geneva

Landscaping Maintenance Agreement Proposal

2022-2023-2024 Seasons

pg 1/9

To provide maintenance, care and housekeeping of all exterior landscaped areas *excluding* paved areas, lights, signs, fences and irrigation systems in accordance with the City of Lake Geneva's specifications and planting list. To include Addendum #1.

AGREEMENT

This agreement, made this 14th day of March 2022 by and between David S. Frank Landscape party of the first part, hereinafter called the Contractor, and the City of Lake Geneva WI, party of the second part, hereinafter called the City

Article 1. SCOPE OF WORK

The Contractor shall furnish all the materials, tools, equipment, labor and everything necessary to perform, and shall perform in accordance with the plans and specifications and terms of this contract the work of maintaining designated landscaping areas in the City.

Article 2. PERIOD OF COVERAGE

This proposal shall provide for maintenance services for the 2022 season, approximately April 1st through November 30th of each year. Work shall begin within 15 days of acceptance of this contract as evidenced by the contractor's signature to said contract.

Planting Location

Bid Price 2022

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Percent increase in base bid for 2024 season, if any 3 (three) %

I hereby certify that all statements herein are made on behalf
of DAVID J. FRANK LANDSCAPE (Name of Corporation, partnership or person submitting bid) and
that I have examined and carefully prepared this Proposal from the specifications and that I have full
authority to make such statements and submit this Proposal.

Name Jim Boss Signature [Signature]
Title; CUSTOMER SERVICE REPRESENTATIVE Email Jim.Boss@DAVIDJFRANK.COM
Phone; 762-894-0711

Name Same Signature _____
Title _____ Email _____

IN WITNESS WHEREOF, the undersigned agreeing to be bound by the terms hereof have set their hand
and seals this 14th day of MARCH, 2022.

DAVID J. FRANK LANDSCAPE CONTRACTING, INC.
BREEZY HILL NURSERY, INC.

By: [Signature]

President CUSTOMER SERVICE REPRESENTATIVE

Attest: [Signature]

Secretary CUSTOMER SERVICE REPRESENTATIVE

CITY OF LAKE GENEVA

By: _____

Mayor

Attest: _____

City Clerk

City of Lake Geneva
Landscaping Maintenance Agreement Proposal
2022-23-24 Seasons
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ADDENDUM #1 to the
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Landscaping Maintenance Agreement Proposal
2022 Season

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submitting bid) and that I have examined and carefully prepared this Proposal from the
specifications and that I have full authority to make such statements and submit this
Proposal.

Name Jim Boy
Signature [Signature]
Title; CUSTOMER SERVICE REPRESENTATIVE
Email JIM.BOY@DAVIDJGENEVA.COM Phone; 262-894-0711

Name SAME Signature _____
Title _____ Email _____

IN WITNESS WHEREOF, the said Contractor has caused these presents to be signed
by [Signature] its president or authorized officer, and
countersigned by _____ its secretary, and the City of Lake
Geneva has caused these present to be executed in its behalf by the Mayor and City
Clerk of said City, the day and year first written.

Dated: _____

Mayor of City of Lake Geneva; _____

City Clerk _____

Article 3. DEDUCTIONS

If the contract is not fully completed according to the terms of the contract within the time limits herein stipulated, the contractor shall be notified by the City in writing. Contractor shall have 5 working days from receipt of notice to correct deficiencies in performance. Failure by the contractor to remedy deficiencies may result in termination of the contract. The City may, at its option, seek liquidated damages. Where any deductions from or forfeitures of payment in connection with the work of this contract are duly and properly declared or imposed against the contractor, in accordance with the terms of this contract, State Laws or City Ordinance, the total amount thereof may be withheld from any money whatsoever due or to become due the contractor under the contract, and when deducted shall be deemed and taken as payment in such amount.

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5. All beds shall be weeded weekly to present a neat and weed-free appearance.
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5. The pruning of trees having a trunk diameter of greater than 8" inches.
6. Insect and disease problems in the lawn.
7. Removal of dead shrubbery and trees.

Rates for labor, material and equipment costs per/hr shall be given to the Street Superintendent prior to 01 May of each contract year. To include but not limited to; Topsoil delivered and placed, grass seeding, mulch delivered and placed, skid-steer loader, removal per cu/yd of spoil. Any other vegetation/shrubs/trees shall be at current market rates. In these instances the Contractor may not proceed to cure such items unless Contractor is provided written authorization from the City to cure the issue on a time and material basis at the rates and costs provided to the Street Superintendent on May 1 of each contract year.

PROPOSAL.

Proposals shall be placed in a sealed envelope clearly marked 'City of Lake Geneva 2022-23-24 Landscape Maintenance Proposal' labeled with name of submitter on the outside of envelope and returned to the City Clerk, City of Lake Geneva, 626 Geneva St, Lake Geneva WI 53147 by 10:00 A.M., on Wednesday, 30 March, 2022 to provide maintenance, care and housekeeping of all exterior landscaped areas per the Exhibit plans and maintenance pricing, excluding plantings, paved areas, lights, signs, fences, and irrigation systems, in accordance with the City of Lake Geneva specifications and planting list. Absolutely no late, unsealed, unsigned or unlabeled proposals shall be accepted. The City shall not be responsible for late and/or misdirected mail or cartage therefor hand delivery is encouraged.

City of Lake Geneva

Landscaping Maintenance Agreement Proposal

2022-2023-2024 Seasons

pg 1/9

To provide maintenance, care and housekeeping of all exterior landscaped areas *excluding* paved areas, lights, signs, fences and irrigation systems in accordance with the City of Lake Geneva's specifications and planting list. To include Addendum #1.

AGREEMENT

This agreement, made this 15 day of MARCH 20 22 by and between Seibert Landscape party of the first part, hereinafter called the Contractor, and the City of Lake Geneva WI, party of the second part, hereinafter called the City

Article 1. SCOPE OF WORK

The Contractor shall furnish all the materials, tools, equipment, labor and everything necessary to perform, and shall perform in accordance with the plans and specifications and terms of this contract the work of maintaining designated landscaping areas in the City.

Article 2. PERIOD OF COVERAGE

This proposal shall provide for maintenance services for the 2022 season, approximately April 1st through November 30th of each year. Work shall begin within 15 days of acceptance of this contract as evidenced by the contractor's signature to said contract.

Article 3. DEDUCTIONS

If the contract is not fully completed according to the terms of the contract within the time limits herein stipulated, the contractor shall be notified by the City in writing. Contractor shall have 5 working days from receipt of notice to correct deficiencies in performance. Failure by the contractor to remedy deficiencies may result in termination of the contract. The City may, at its option, seek liquidated damages. Where any deductions from or forfeitures of payment in connection with the work of this contract are duly and properly declared or imposed against the contractor, in accordance with the terms of this contract, State Laws or City Ordinance, the total amount thereof may be withheld from any money whatsoever due or to become due the contractor under the contract, and when deducted shall be deemed and taken as payment in such amount.

ARTICLE 4. PAYMENTS.

Invoices by the contractor shall be received and paid by the City in four (4) equal bi-monthly payments on 01 May, 01 July, 01 September and 01 December of each year.

ARTICLE 5. INSURANCE and LIABILITIES.

Contractor agrees to save, defend, indemnify and hold harmless the City against all demands, liabilities, costs and expenses connected with the furnishing of any material or labor, or because of any injury to persons or property, or from the violation of law and infringement of patents. The City in consideration for the contractor complying with the contract as provided for by the specifications, agrees to pay the contractor at the times and in the manner and in the conditions set forth in said specifications the sum and amounts set forth in said proposal, pursuant hereof the contract was awarded to him, it being understood that such payment shall be upon invoices furnished by the contractor. The material and workmanship shall be free from all defects which might be caused by the use of poor materials, or improperly done. If during that period, it is found that workmanship is defective, or that there has been work improperly performed, the contractor shall at his own cost and expense upon written order from the City, entirely remove any defective portion of the work or repair the same under City direction.

The contractor shall provide the City with a Pre-Approval packet available from the City Clerk's Office with evidence of Workers Comp, public liability and property damage insurance. Limits of insurance shall be as follows; minimum amounts of \$1 million bodily injury and \$1 million property damage including both injury and property damage caused by vehicles and machinery. Said packet shall accompany this contract and/or be on file with the City Clerk at 626 Geneva St., Lake Geneva WI 53147 prior to award of contract.

ARTICLE 6. CONTRACT DOCUMENTS.

The specifications together with any plans, advertisement, Addendum #1 and this agreement shall form the contract.

ARTICLE 7. SPECIFICATIONS.

SHRUB, EVERGREEN AND GROUND BEDS (MINIMUM REQUIREMENTS)

1. All beds shall be edged two times per season at least 2 months apart.
2. Fertilizer shall be applied to the beds one time a season.
3. A pre-emergent herbicide shall be applied to the beds one time a season and *as required*.
4. All beds shall receive a 2" - 3" layer of shredded bark at the beginning of the season.
5. All beds shall be weeded weekly to present a neat and weed-free appearance.
6. All shrub and evergreen beds shall be pruned a minimum of four times a season in staggered intervals.
7. All groundcover beds shall be pruned as needed.
8. A post-emergent herbicide shall be applied to all beds three times a season at staggered intervals.
9. All Perennials that do not have an ornamental value in winter will be cut down in fall and cuttings removed.

ORNAMENTAL TREES

1. All tree rings in planting/landscape areas shall be edged two times a season at staggered intervals.
2. Ornamental trees shall be spot pruned once a season to remove dead or damaged branches and to develop the natural form of the plant.

MISCELLANEOUS

1. A general spring clean-up will be performed at the beginning of the season.
2. A fall clean-up will be performed at the end of the season.

3. All perennials shall be deadheaded as needed to permute new flowers and keep a neat compact appearance.
4. All beds and trees shall be mulched with a 2" to 3" layer of shredded bark in the spring.
5. Work not included in this proposal shall be done when requested in writing on a time and material basis at current rates and material at retail less 10%. Equipment will be billed at current rates. Contractor shall provide his annual hourly rate sheet to the City each year prior to 01 May.

GENERAL

1. All work shall be performed by trained, properly supervised personnel in accordance with accepted horticultural practices. Chemicals will be applied by licensed personnel.
2. Materials shall be applied in accordance with manufacturers' directions. Where alternate products are available, the environmental impact of the products shall govern which is used.
3. Adequate personnel and equipment shall be provided to permit the timely completion of all operations.
4. Landscape debris shall be removed from the site at the end of each day at no additional charge.
5. Certificate of Insurance will be provided to the City after execution of contract and prior to any work.
6. Contractor's pesticide license shall be current and made available to the City for inspection upon request.
7. The Contractor will be responsible for contacting the local utility location services, (Digger's Hotline), for underground line locations. The Contractor shall not be held responsible for any sub-surface lines, which are not normally located and marked by the local utility location services unless so identified by the City. These would include, but are not limited to, invisible dog fences, cable, TV, security lines, irrigation, lighting systems, gas barbecue lines and pool equipment lines.
8. Monthly progress reports of completed tasks shall be submitted to the City Superintendent of Public Works outlining current conditions. Payment shall not be made if there are any outstanding reports.
9. Prior to work being performed the Contractor shall supply a monthly schedule to the Superintendent.

CONTINGENCIES

Unforeseen and unpredictable items occur and shall be responded to during the course of the year. Because of the unpredictable nature of such events, it is the Contractor's responsibility to promptly bring these concerns to the attention of the City when discovered. In these instances the City may provide written and/or verbal authorization to the Contractor to cure the event on a time and material basis.

The following operations are a partial list of the types of work not included in this proposal which would be reimbursed to the Contractor on a time and material basis:

1. Repairs/replacement of turf, shrubs and trees due to snow damage.
2. Repairs to turf, shrubs and trees due to damage by those other than the Contractor.
3. Watering of turf, shrubs, flowers and trees.
4. The application of any pesticide not covered within the body of this proposal.
5. The pruning of trees having a trunk diameter of greater than 8" inches.
6. Insect and disease problems in the lawn.
7. Removal of dead shrubbery and trees.

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Planting Location

Bid Price 2022

1. ~~East Main Street STH 50 City sign area (By BP Gas Station, Peller Road)~~

___ OMIT ___

2. Sailboat Entryway (361 West Main Street)

\$2250⁰⁰

3. Donian Park Entrances (Two) – Main Street (North) and Center Street (West) &

Planting Strip along the Mill Race Adjacent to walkway, Street to Street

\$3650⁰⁰

4. City Hall Front Yard Beds & Building Foundation Plantings Front & West Side

\$4300⁰⁰

5. Parking Lot A – Geneva Street and Cook Street (Islands & Entryways)

\$1750⁰⁰

6. Parking Lot D– Geneva Street and Sage Street (Shrubbery & Entryways)

\$1520⁰⁰

7. Parking Lot G – Geneva Street (Islands & Entryways)

\$1875⁰⁰

8. American Legion Vets Memorial on lakefront in Library Park

\$1250⁰⁰

9. Riviera on the Lakefront, Driehaus Plaza mulch beds/shrubs

\$4150⁰⁰

10. West Main Street (Library Park by Maxwell Street)

\$1100⁰⁰

11. Longland Park, around sign. (Williams St., north end.)

\$1100⁰⁰

12. Paul Molitor Field Entrance Bed (West Parking Lot Veterans Park)

\$840⁰⁰

13. Mulch beds surrounding Andy Gump statue in Flat Iron Park

\$1050⁰⁰

14. Landscape areas around Brunk Pavilion in Flat Iron Park.

\$1050⁰⁰2022 Base Bid Total; \$ 25,885.002022 Base Bid Total in words; Twenty-five Thousand Eight
hundred eighty-five.Percent increase in base bid for 2023 season, if any 2 %Percent increase in base bid for 2024 season, if any 3 %

I hereby certify that all statements herein are made on behalf of Sebert Landscape (Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Name Ryan Hennessey Signature Ryan Hennessey
Title Business Development Email Ryan@Sebert.com
Phone 430-352-8510

Name _____ Signature _____
Title _____ Email _____

IN WITNESS WHEREOF, the undersigned agreeing to be bound by the terms hereof have set their hand and seals this 15 day of March, 2022.

~~BREEZY HILL NURSERY, INC.~~

By: _____

President

Attest: _____

Secretary

CITY OF LAKE GENEVA

By: _____

Mayor

Attest: _____

City Clerk



Speed limit, CTH H

WALWORTH COUNTY, WISCONSIN

0 37.5 75 150 225 300 375
Feet
1 inch = 188 feet



Author:

Map Produced on: 4/6/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001



DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED
AND PROCESSED BY WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT.
NO WARRANTY IS MADE REGARDING ACCURACY, ADEQUACY, COMPLETENESS,
LEGACY, RELIABILITY OR SUPPLIES OF THIS INFORMATION. THE INFORMATION
CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.

Memo to the City of Lake Geneva

To: Tom Earle, Director of Public Works

Date: April 16, 2022

From: Naomi Rauch, P.E.
262-758-6032

CC:

Subject: CENTER STREET CULVERT REPAIR

Under contract with the Geneva Lake Level Corporation (GLLC) Kapur performs regular inspections of the Geneva Lake Dam, downstream culverts, mill race and mill pond. Inspections during low flow in November 2021 have determined the need for repairs.

Our inspection revealed the need for temporary structural repairs of the concrete channel downstream of the primary spillway (completed in November 2021) with permanent repairs anticipated for construction Fall 2022. Kapur has been retained by GLLC to provide survey, engineering plans, structural plans and permitting services for the permanent repairs along the concrete channel. Survey was collected this week and engineering/structural plans are in progress.

Kapur structural engineer inspected and identified time sensitive repair required at the Center Street Culvert directly downstream of the concrete channel / spillway that discharges into the White River. The culvert is identified as the Center Street Horseshoe Culvert, see Figure 1. The inspection revealed the following concerns that require attention (see Figure 2):

1. Areas of the cobblestone construction have little or no grout.
2. Part of the drainageway is lined with a corrugated metal culvert
3. Voids in sidewalls and along bottom edge of drainageway
4. Repair could likely be completed without closure of Center Street

Engineering services required to complete the project include survey of existing structure/utilities, site geometric / restoration plan in the area of repair, construction plans including erosion control and dewatering plan, details and specifications for the removal/replacement of the drainage structure and Chapter 30 permitting through the Wisconsin Department of Natural Resources (WDNR). Based on preliminary discussions with Wisconsin Department of Natural Resources (WDNR) no hydraulic modeling is anticipated.

We would be happy to provide an engineering cost estimate should the City like to proceed.



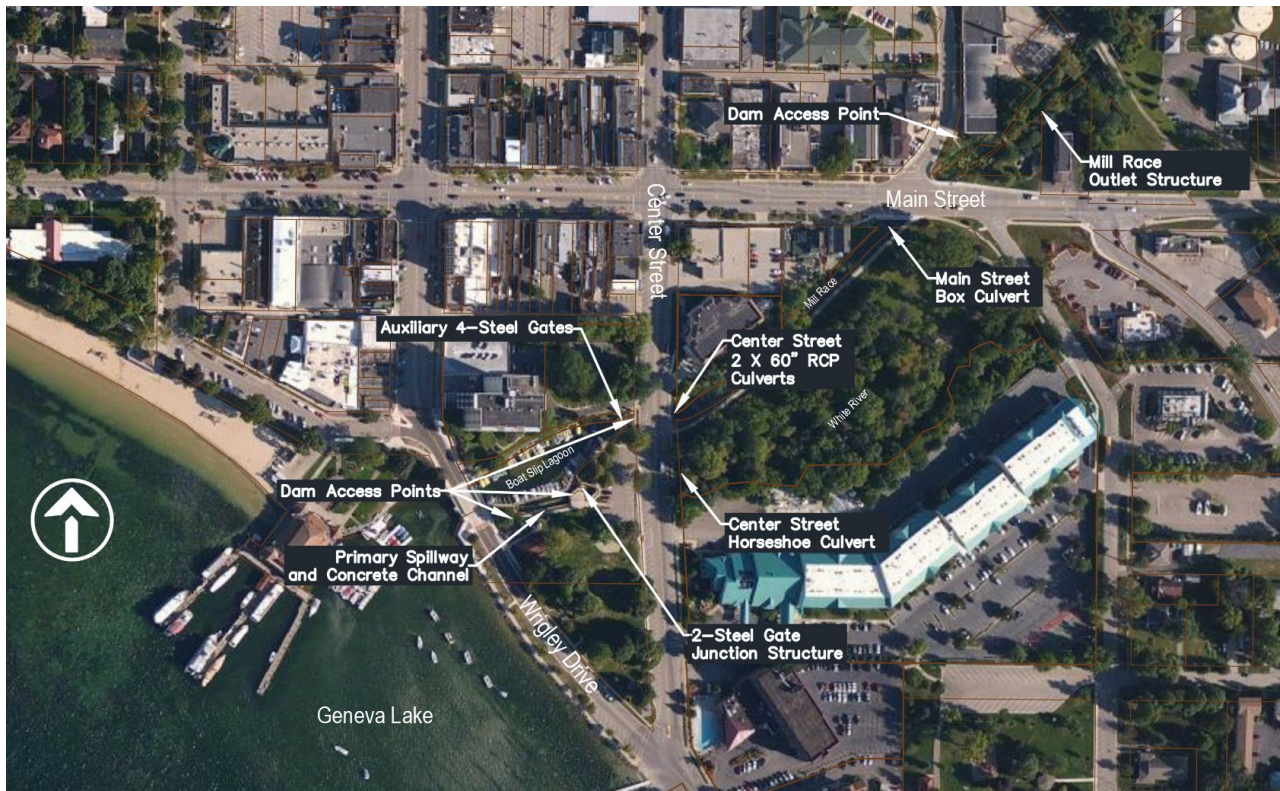


Figure 1 Location Map



Figure 2 Inspection Photos