Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday February 21, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Gajewski called the meeting to order at 4:01pm

Roll Call – Flower, Nord, Binn & Stanczak

Staff in Attendance – Gajewski & Busch

Binn/Stanczak motion to appoint Flower as chairperson. Passed 4-0.

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission minutes from January 17, 2022 as prepared & distributed
Binn/Stanczak motion to approve. Passed 4-0.

Acknowledgement of correspondence
Gajewski stated that we had received notification from the Public Service Commission (PSC) that the construction threshold that requires written approval from the PSC, has been adjusted from $250K to $309K. Flower suggested that the amount that currently requires council approval should be changed to match.

Gajewski stated that we had received correspondence from the DNR that PFAS monitoring will be compulsory from 2023-2025. The threshold has yet to be decided.

We received correspondence from a member of the Park Board regarding the Bocce Ball court on East Street. The Commission advised Gajewski to add this to the March agenda.

Approval of the January 2022 Financials
Gajewski gave an overview of the financials.
Binn/Stanczak motion to approve the January 2022 financials. Passed 4-0.

Approval of the January 2022 Bills
Binn/Stanczak motion to approve the January 2022 bills. Passed 4-0.

Directors Report
Gajewski reviewed the submitted Director's report. Discussion was had on this season's three water main breaks and Gajewski confirmed that these were filled with cold patch and will be paved and have the landscaping restored in the spring. Discussion was also had on the hydrant painting project and installing reflective tags to indicate the flow which the Fire Department have agreed to. Gajewski informed the Utility Commission that a joint meeting with the Public Works Committee would be held on May 4, 2022. Gajewski answered questions on the force main break by the Big Foot Lift Station and explained that there had been talk in the past of re-routing this. The pipe has always appeared to be in

good shape when it has been excavated and the backfill material appears to be a contributing factor to the multiple breaks we have experienced here.

Discussion/Action on proposal by T-Mobile/Sprint for alterations to facilities located at the Host Dr. Tower

This was on last month's agenda and Gajewski said that T-Mobile have since made the required revisions and Dixon have reviewed them. Conditional approval is recommended.
Binn/Stanczak motion to conditionally approve the T-Mobile upgrade project at Host Dr Tower and authorize the owner letter of approval, pending satisfactory revisions to the Construction Drawings being made, as identified in the 2/10/2022 Dixon Engineering letter. Passed 4-0.

Discussion/Action on proposal by T-Mobile/Sprint for alterations to facilities located at the Dodge St. Tower

Gajewski said that project plans have been submitted twice already but Dixon still have some requested revisions that have not been made yet. A copy of the review letter is in the packet.
Binn/Stanczak motion to affirm the recommendation outlined in Dixon Engineering's review letter dated February 16, 2022 and table the approval of the T-Mobile project until all noted items are resolved.

Discussion on scope of work for upcoming sanitary sewer main CCTV work

Gajewski told the Commission that there are only three vendors in our area that can perform the CCTV work and each year we ask for quotes from all three and choose one. He would prefer to request quotes for a three-year period, instead of annually. Discussion was had on whether it's a bad time to make that change given current price increases being seen in many areas, or if it will result in favorable pricing given that it's a three-year commitment. Bidding with alternates was also discussed.
No action taken.

Discussion/Action on project scope and engineering for Cemetery Road water and sewer extensions

Gajewski gave the history of this project and the changes that have been made along the way. It was originally intended to be a Special Assessment project. Flower said she is still not in favor of proceeding with this and believes the developer should be responsible for the work and the cost. Discussion followed.
Binn motion to get confirmation of the scope and funding source prior to proceeding. This motion failed for lack of a second.
Flower/Stanczak motion to not go forward with the design work and to say that the developer needs to step forward and be responsible for the cost and design of this project.
This motion was not voted upon and was superseded by the following motion.
Flower/Binn motion to continue this item to the March meeting, Passed 4-0.

Flower/Stanczak motion to go into closed session pursuant to Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding claim against IV Networks Inc and to include Gajewski and Attorney Draper.

The Commission convened into closed session on a roll call vote at 4:55pm

Stanczak/Binn motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

The Commission returned to open session on a roll call vote at 5:12pm

Binn/Stanczak motion to direct staff to proceed as discussed in closed session. Passed 4-0.

Adjourn
Binn/Stanczak motion to adjourn at 5:13pm. Passed 4-0.

/s/ Jo Busch, Office Manager

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE LAKE GENEVA UTILITY COMMISSION