



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION MONDAY MARCH 21, 2022 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. MEETINGS WILL BE HELD VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the Lake Geneva Utility Commission's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from February 21, 2022 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of February 2022 Financials
7. Approval of the February 2022 Bills
8. Directors Report
9. Discussion/Action on request from Park Board regarding Bocce Ball Court
10. Discussion/Action on Cemetery Road water and sewer improvements
11. Discussion/Action on Mariane Terrace and Pine Tree Ln. water and sewer improvements
12. Discussion/Action on purchase of variable frequency drives for the Wastewater Treatment Plant
13. Adjourn

**Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday February 21, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St**

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Gajewski called the meeting to order at 4:01pm

Roll Call – Flower, Nord, Binn & Stanczak

Staff in Attendance – Gajewski & Busch

Binn/Stanczak motion to appoint Flower as chairperson. Passed 4-0.

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission minutes from January 17, 2022 as prepared & distributed

Binn/Stanczak motion to approve. Passed 4-0.

Acknowledgement of correspondence

Gajewski stated that we had received notification from the Public Service Commission (PSC) that the construction threshold that requires written approval from the PSC, has been adjusted from \$250K to \$309K. Flower suggested that the amount that currently requires council approval should be changed to match.

Gajewski stated that we had received correspondence from the DNR that PFAS monitoring will be compulsory from 2023-2025. The threshold has yet to be decided.

We received correspondence from a member of the Park Board regarding the Bocce Ball court on East Street. The Commission advised Gajewski to add this to the March agenda.

Approval of the January 2022 Financials

Gajewski gave an overview of the financials.

Binn/Stanczak motion to approve the January 2022 financials. Passed 4-0.

Approval of the January 2022 Bills

Binn/Stanczak motion to approve the January 2022 bills. Passed 4-0.

Directors Report

Gajewski reviewed the submitted Director's report. Discussion was had on this season's three water main breaks and Gajewski confirmed that these were filled with cold patch and will be paved and have the landscaping restored in the spring. Discussion was also had on the hydrant painting project and installing reflective tags to indicate the flow which the Fire Department have agreed to. Gajewski informed the Utility Commission that a joint meeting with the Public Works Committee would be held on May 4, 2022. Gajewski answered questions on the force main break by the Big Foot Lift Station and explained that there had been talk in the past of re-routing this. The pipe has always appeared to be in

good shape when it has been excavated and the backfill material appears to be a contributing factor to the multiple breaks we have experienced here.

Discussion/Action on proposal by T-Mobile/Sprint for alterations to facilities located at the Host Dr. Tower

This was on last month's agenda and Gajewski said that T-Mobile have since made the required revisions and Dixon have reviewed them. Conditional approval is recommended.

Binn/Stanczak motion to conditionally approve the T-Mobile upgrade project at Host Dr Tower and authorize the owner letter of approval, pending satisfactory revisions to the Construction Drawings being made, as identified in the 2/10/2022 Dixon Engineering letter. Passed 4-0.

Discussion/Action on proposal by T-Mobile/Sprint for alterations to facilities located at the Dodge St. Tower

Gajewski said that project plans have been submitted twice already but Dixon still have some requested revisions that have not been made yet. A copy of the review letter is in the packet.

Binn/Stanczak motion to affirm the recommendation outlined in Dixon Engineering's review letter dated February 16, 2022 and table the approval of the T-Mobile project until all noted items are resolved.

Discussion on scope of work for upcoming sanitary sewer main CCTV work

Gajewski told the Commission that there are only three vendors in our area that can perform the CCTV work and each year we ask for quotes from all three and choose one. He would prefer to request quotes for a three-year period, instead of annually. Discussion was had on whether it's a bad time to make that change given current price increases being seen in many areas, or if it will result in favorable pricing given that it's a three-year commitment. Bidding with alternates was also discussed.

No action taken.

Discussion/Action on project scope and engineering for Cemetery Road water and sewer extensions

Gajewski gave the history of this project and the changes that have been made along the way. It was originally intended to be a Special Assessment project. Flower said she is still not in favor of proceeding with this and believes the developer should be responsible for the work and the cost.

Discussion followed.

Binn motion to get confirmation of the scope and funding source prior to proceeding. This motion failed for lack of a second.

Flower/Stanczak motion to not go forward with the design work and to say that the developer needs to step forward and be responsible for the cost and design of this project.

This motion was not voted upon and was superseded by the following motion.

Flower/Binn motion to continue this item to the March meeting, Passed 4-0.

Flower/Stanczak motion to go into closed session pursuant to Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding claim against IV Networks Inc and to include Gajewski and Attorney Draper.

The Commission convened into closed session on a roll call vote at 4:55pm

Stanczak/Binn motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

The Commission returned to open session on a roll call vote at 5:12pm

Binn/Stanczak motion to direct staff to proceed as discussed in closed session. Passed 4-0.

Adjourn

Binn/Stanczak motion to adjourn at 5:13pm. Passed 4-0.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

2 / 2022

FUND 61 - WASTEWATER UTILITY

REVENUES	Current Month	YTD	2022 Budgeted	Variance (YTD vs Budget)	YTD % of 2022 Budget 16.7%	YTD Look Back 2021	YTD Look Back 5 Year Avg.
INTEREST EARNED	270	507	10,300	-9,793	4.92%	412	2,007
CUSTOMER SALES	21,415	43,410	2,102,450	-2,059,040	2.06%	43,443	32,121
OTHER REVENUE	408	1,857	10,725	-8,868	17.32%	2,125	1,365
CAPITAL CONTRIBUTIONS	2,238	16,785	186,500	-169,715	9.00%	38,792	22,305
TOTAL REVENUES	24,330	62,559	2,309,975	-2,247,416	2.71%	84,772	57,799
EXPENSES							
TOTAL OUTSIDE SERVICES	12,747	30,654	392,025	-361,371	7.82%	33,091	25,713
TOTAL OPERATING EXPENSES	1,252	2,531	43,350	-40,819	5.84%	3,252	3,002
TOTAL INSURANCE	0	0	29,900	-29,900	0.00%	0	-960
TOTAL SALARY & BENEFITS	57,381	97,757	603,797	-506,040	16.19%	82,002	74,274
TOTAL LAB SUPPLIES	10,012	12,806	22,600	-9,794	56.67%	4,632	2,313
TOTAL MISCELLANEOUS EXPENSE	6	6	1,000	-994	0.57%	20	27
TOTAL MAINTENANCE	8,116	8,281	404,200	-395,919	2.05%	4,811	6,993
TOTAL OPERATION & MAINTENANCE EXPENSES	89,514	152,035	1,496,872	-1,344,837	10.16%	127,808	111,362
REVENUES OVER O&M EXPENSES	-65,183	-89,475	813,103	-902,578		-43,036	-53,563
TOTAL CAPITAL OUTLAY	0	0	1,395,500	-1,395,500	0.00%	13,665	48,377
REVENUES OVER TOTAL EXPENSES	-65,183	-89,475	-582,397	492,922		-56,701	-101,940
TOTAL CASH TRANSFERS	354,085	354,085	-587,150	941,235	-60.31%	0	32,376
ANNUAL CASH BALANCE	-419,268	-443,560	4,753	-448,313		-56,701	-134,317
TOTAL DEPRECIATION	0	0	0	0	0.00%	0	0

FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Wastewater Utility Fund Cash	1,051,608	-473,876	577,732
LGIP #10 - Capital Project Fund	1,019,376	1,101,013	2,120,390
LGIP #11 - Debt Service Fund	0	0	0
LGIP #12 - Impact Fee Fund	832,717	226,248	1,058,966
LGIP #13 - Equipment Replacement Fund	1,151,904	721	1,152,626
TOTAL WASTEWATER CASH AND INVESTMENT	4,055,606	854,107	4,909,713

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

2 / 2022

FUND 62 - WATER UTILITY

REVENUES	Current Month	YTD	2022 Budgeted	Variance (YTD vs Budget)	YTD % of 2022 Budget 16.7%	YTD Look Back 2021	YTD Look Back 5 Year Avg.
INTEREST EARNED	150	276	3,275	-2,999	8.43%	155	1,292
CUSTOMER SALES	14,948	35,215	1,815,347	-1,780,132	1.94%	27,526	27,230
OTHER REVENUE	3,809	94,032	294,401	-200,369	31.94%	90,338	91,855
CAPITAL CONTRIBUTIONS	8,450	15,210	169,000	-153,790	9.00%	35,152	19,334
TOTAL REVENUES	27,356	144,733	2,282,023	-2,137,290	6.34%	153,170	139,711
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	4,023	7,449	59,000	-51,551	12.63%	6,032	6,441
TOTAL SOURCE OF SUPPLY - MAINTENANCE	661	1,835	9,600	-7,765	19.11%	1,165	1,427
TOTAL PUMPING EXPENSE - OPERATION	6,575	7,291	74,350	-67,059	9.81%	6,587	5,676
TOTAL PUMPING EXPENSE - MAINTENANCE	339	641	25,700	-25,059	2.49%	926	1,159
TOTAL WATER TREATMENT - OPERATION	4,239	11,679	96,950	-85,271	12.05%	9,733	8,600
TOTAL WATER TREATMENT - MAINTENANCE	9,372	16,237	64,700	-48,463	25.10%	24,077	10,473
TOTAL TRANS. & DISTRIBUTION - OPERATION	2,467	5,068	47,800	-42,732	10.60%	6,680	5,807
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	13,334	38,819	254,350	-215,531	15.26%	26,153	17,729
TOTAL CUSTOMER ACCOUNTS	4,689	10,304	67,150	-56,846	15.34%	10,255	8,527
TOTAL ADMIN & GENERAL OPERATIONS	27,541	64,830	446,413	-381,583	14.52%	56,767	47,489
TOTAL OTHER EXPENSES	25,000	50,000	305,000	-255,000	16.39%	50,000	36,283
TOTAL OPERATION & MAINTENANCE EXPENSES	98,242	214,153	1,451,013	-1,236,860	14.76%	198,374	149,610
REVENUES OVER O&M EXPENSES	-70,885	-69,420	831,010	-900,430		-45,204	-9,899
TOTAL CAPITAL OUTLAY	-1,033	-3,918	435,100	-439,018	-0.90%	29,051	14,296
REVENUES OVER TOTAL EXPENSES	-69,852	-65,502	395,910	-461,412		-74,255	-24,195
TOTAL CASH TRANSFERS	99,010	99,010	390,000	-290,990	25.39%	0	34,983
ANNUAL CASH BALANCE	-168,862	-164,512	5,910	-170,422		-74,255	-59,178
TOTAL DEPRECIATION	0	0	0	0	0%	0	0
FUND CASH AND INVESTMENT SUMMARY							
	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>				
Water Utility Fund Cash	480,882	51,585	532,467				
LGIP #1 - Capital Project Fund	1,267,191	0	1,267,191				
LGIP #2 - Impact Fee Fund	455,460	-10,140	445,320				
LGIP #3 - Equipment Replacement Fund	580,513	0	580,513				
TOTAL WATER FUND CASH AND INVESTMENT	2,784,046	41,445	2,825,492				

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
STRAND ASSOCIATES INC				
0179956	02/11/2022	PROF SVCS THROUGH 1/1/2022	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	11,710.73
Total STRAND ASSOCIATES INC:				11,710.73
NCL OF WISCONSIN				
466545	02/16/2022	CHLORIDE TEST STRIPS-HAUL	61-00-00-52100 LABORATORY SERVICES	6,518.81
Total NCL OF WISCONSIN:				6,518.81
WIPFLI				
1974459	02/25/2022	WATER & SEWER 2021 AUDIT	61-00-00-52120 ACCTG CONSULTANT REES/AUDITING	3,000.00
Total WIPFLI:				3,000.00
ALLIANT ENERGY				
280954000022	03/01/2022	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	13,011.74
Total ALLIANT ENERGY:				13,011.74
Total 61:				34,241.28
62				
MARTELLE WATER TREATMENT				
22957	02/16/2022	SODIUM HYPOCHLORITE	62-00-00-60200 CHEMICALS	761.71
22957	02/16/2022	HYDROFLUOSILICIC ACID, CHL	62-00-00-64100 CHEMICALS	6,753.22
Total MARTELLE WATER TREATMENT:				7,514.93
DOWN TO EARTH CONTRACTORS INC				
7797	03/07/2022	MAIN BREAK MAPLE ST-2/24/20	62-00-00-67300 MAINT OF MAINS & VALVES	7,753.00
Total DOWN TO EARTH CONTRACTORS INC:				7,753.00
WIPFLI				
1974459	02/25/2022	WATER & SEWER 2021 AUDIT	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	3,000.00
Total WIPFLI:				3,000.00
Total 62:				18,267.93
Grand Totals:				52,509.21

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
STRAND ASSOCIATES INC				
0179956	02/11/2022	PROF SVCS THROUGH 1/1/2022	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	11,710.73
Total STRAND ASSOCIATES INC:				11,710.73
TRC ENVIRONMENTAL CORP				
521674	03/11/2022	SRS PROJECT-HAZMAT SURVE	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,920.00
Total TRC ENVIRONMENTAL CORP:				2,920.00
NCL OF WISCONSIN				
466545	02/16/2022	CHLORIDE TEST STRIPS-HAUL	61-00-00-52100 LABORATORY SERVICES	6,518.81
Total NCL OF WISCONSIN:				6,518.81
NORTHERN LAKE SERVICE INC				
413313	02/28/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
414248	02/17/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
414544	02/23/2022	WEEKLY NITROGEN TESTING &	61-00-00-52100 LABORATORY SERVICES	264.37
414619	02/25/2022	1ST QUARTER 2021 SLUDGE T	61-00-00-52100 LABORATORY SERVICES	699.46
415015	03/08/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
415099	03/10/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
415347	03/14/2022	1ST QUARTER 2022 MW TESTI	61-00-00-52100 LABORATORY SERVICES	1,541.63
Total NORTHERN LAKE SERVICE INC:				3,485.22
WIPFLI				
1974459	02/25/2022	WATER & SEWER 2021 AUDIT	61-00-00-52120 ACCTG CONSULTANT REES/AUDITING	3,000.00
Total WIPFLI:				3,000.00
WE ENERGIES				
4063478783	03/10/2022	HASKINS ST WEST BLDG-STOR	61-00-00-52500 UTILITY-GAS-PLANT	333.88
4064456375	03/10/2022	HASKINS ST WWTF-SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	1,154.13
4064562371	03/10/2022	HASKINS ST DEWATERING BLD	61-00-00-52500 UTILITY-GAS-PLANT	714.52
4062245364	03/09/2022	EDGEWOOD DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	12.56
Total WE ENERGIES:				2,215.09
ALLIANT ENERGY				
143875000022	03/01/2022	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	363.22
280954000022	03/01/2022	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	13,011.74
507753000022	03/01/2022	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	32.60
974671000022	03/01/2022	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	148.89
055361000022	03/01/2022	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	57.91
141180000022	03/01/2022	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	199.80
277971000022	03/01/2022	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	34.53
307955000022	03/01/2022	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	26.48
327113000022	03/01/2022	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	56.99
599411000022	03/01/2022	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	254.08

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
962961000022	03/01/2022	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	289.31
Total ALLIANT ENERGY:				14,475.55
FIRST NATIONAL BANK OF OMAHA				
554328620612	03/02/2022	DOMAIN TRANSFER-GODADDY	61-00-00-53050 COMPUTER EXPENSE	14.42
Total FIRST NATIONAL BANK OF OMAHA:				14.42
VELOCITY				
20220007	02/28/2022	SVCS 1/5/2022-CONNECTIVITY	61-00-00-53050 COMPUTER EXPENSE	364.00
Total VELOCITY:				364.00
CAPITAL ONE				
652048595356	02/17/2022	SHARPIES, PENS, TAPE	61-00-00-53100 OFFICE SUPPLIES EXPENSE	21.73
Total CAPITAL ONE:				21.73
CHARTER COMMUNICATIONS				
010682402212	02/21/2022	INTERNET SVC-FEB	61-00-00-53100 OFFICE SUPPLIES EXPENSE	59.99
012395103112	03/11/2022	NEW INTERNET SVC @ WASTE	61-00-00-53100 OFFICE SUPPLIES EXPENSE	164.44
Total CHARTER COMMUNICATIONS:				224.43
JJ KELLER & ASSOCIATES				
9106730520	02/14/2022	FEDERAL,STATE POSTERS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	25.83
Total JJ KELLER & ASSOCIATES:				25.83
MARTIN GROUP				
1283657	02/22/2022	SERVICE CONTRACT/COPIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	102.32
Total MARTIN GROUP:				102.32
AT&T				
262248865602	02/13/2022	FEBRUARY TELEPHONE	61-00-00-53110 TELEPHONE EXPENSE	114.35
Total AT&T:				114.35
AT&T LONG DISTANCE				
FEB2022	03/04/2022	262-248-2394 FEB	61-00-00-53110 TELEPHONE EXPENSE	.09
JAN2022	02/04/2022	262-248-2394 JAN	61-00-00-53110 TELEPHONE EXPENSE	.08
Total AT&T LONG DISTANCE:				.17
FIRST NATIONAL BANK OF OMAHA				
554328620552	02/24/2022	VONAGE PHONE SVC 2/23/2022	61-00-00-53110 TELEPHONE EXPENSE	121.16
Total FIRST NATIONAL BANK OF OMAHA:				121.16
PETTY CASH				
PC03022022	03/02/2022	POSTAGE	61-00-00-53120 POSTAGE	7.00
PC03022022	03/02/2022	POSTAGE	61-00-00-53120 POSTAGE	10.00
Total PETTY CASH:				17.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
PITNEY BOWES GLOBAL LEASE				
3315252994	02/24/2022	POSTAGE METER LEASE ACCT	61-00-00-53120 POSTAGE	86.52
Total PITNEY BOWES GLOBAL LEASE:				86.52
US POST OFFICE				
PERMIT #103	02/20/2022	2022 BULK POSTAGE PERMIT #	61-00-00-53120 POSTAGE	132.50
USPS0302202	03/02/2022	BULK MAIL PERMIT #103	61-00-00-53120 POSTAGE	1,500.00
Total US POST OFFICE:				1,632.50
FURGER, DEREK				
FURGER03162	03/16/2022	WRWA-CEU REIMBURSEMENT-	61-00-00-53320 CONFERENCES & SCHOOL	105.50
Total FURGER, DEREK:				105.50
GEHRLEIN, SIEGFRIED				
GEHRLEIN031	03/16/2022	WRWA CEU REIMBURSEMENT-	61-00-00-53320 CONFERENCES & SCHOOL	105.50
Total GEHRLEIN, SIEGFRIED:				105.50
JOHNSON, JEFFREY A				
JOHNSON022	02/21/2022	REIMB WW CERT EXAM (N)-TO	61-00-00-53320 CONFERENCES & SCHOOL	70.00
Total JOHNSON, JEFFREY A:				70.00
HOME DEPOT CREDIT				
8024334	02/08/2022	GREASE GUN-SHOP TOOLS	61-00-00-53500 OPERATIONS TOOLS & EQUIP	18.98
Total HOME DEPOT CREDIT:				18.98
PETTY CASH				
PC03022022	03/02/2022	BUCKET	61-00-00-53500 OPERATIONS TOOLS & EQUIP	6.32
Total PETTY CASH:				6.32
CAPITAL ONE				
382026704037	01/26/2022	BLEACH & PAPER TOWELS	61-00-00-64000 LABORATORY SUPPLIES	45.60
652048595356	02/17/2022	DISH SOAP, PAPER TOWEL, MO	61-00-00-65000 OTHER OPERATING SUPPLIES-KITCH	40.96
Total CAPITAL ONE:				86.56
SECURIAN FINANCIAL GROUP				
UTL LIFE-APR	03/07/2022	APR LIFE INS 2022	61-00-00-92630 LIFE INSURANCE EXPENSE	7.14
Total SECURIAN FINANCIAL GROUP:				7.14
BUMPER TO BUMPER AUTO PARTS				
662-453461	02/16/2022	#55 CAMEL MAINT-GAUGE & G	61-00-00-93700 MAINT-VEHICLES & EQUIP	7.96
Total BUMPER TO BUMPER AUTO PARTS:				7.96
DUNN LUMBER				
1011626	02/16/2022	NUTS & BOLTS-CAMEL MAINT #	61-00-00-93700 MAINT-VEHICLES & EQUIP	.89
1030703	03/16/2022	CLAMP, NUTS & BOLTS-SEWER	61-00-00-93700 MAINT-VEHICLES & EQUIP	16.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DUNN LUMBER:				17.68
ITU ABSORB TECH INC				
7871223	03/04/2022	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	31.55
Total ITU ABSORB TECH INC:				31.55
HOME DEPOT CREDIT				
8024334	02/08/2022	LIGHT BULBS-MARIANNE TERR	61-00-00-93800 MAINT-LIFT STATIONS	9.97
Total HOME DEPOT CREDIT:				9.97
USA BLUE BOOK				
909370	03/14/2022	MARKING PAINT	61-00-00-93810 MAINT-MAINS	57.95
909675	03/14/2022	MARKING FLAGS	61-00-00-93810 MAINT-MAINS	185.53
Total USA BLUE BOOK:				243.48
ALLIANT ENERGY				
252422000022	03/01/2022	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	17.40
054885000022	03/01/2022	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	155.85
Total ALLIANT ENERGY:				173.25
Total 61:				47,933.72
62				
CORE & MAIN LP				
Q275396	01/28/2022	MEGALUGS & BOLTS/HARDWA	62-00-00-15000 MATERIAL-SUPPLIES	894.06
Q276055	02/02/2022	6" REPAIR CLAMPS	62-00-00-15000 MATERIAL-SUPPLIES	816.99
Q289595	02/02/2022	6" MAIN VALVE	62-00-00-15000 MATERIAL-SUPPLIES	905.00
Total CORE & MAIN LP:				2,616.05
KAPUR & ASSOCIATES INC				
112068	02/28/2022	WARREN/WELLS AS-BUILTS-SV	62-00-00-34300 TRANSMISSION & DIST MAINS	594.00
Total KAPUR & ASSOCIATES INC:				594.00
CORE & MAIN LP				
Q427651	02/25/2022	METER RADIO FXUS	62-00-00-34600 METERS	3,808.70
Total CORE & MAIN LP:				3,808.70
MARTELLE WATER TREATMENT				
22957	02/16/2022	SODIUM HYPOCHLORITE	62-00-00-60200 CHEMICALS	761.71
Total MARTELLE WATER TREATMENT:				761.71
ALLIANT ENERGY				
145511000022	03/01/2022	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	637.90
327391000022	03/01/2022	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	585.36
348370000022	03/01/2022	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	835.02
972745000022	03/01/2022	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	399.94

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ALLIANT ENERGY:				2,458.22
WE ENERGIES				
4064557256	03/10/2022	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	53.21
4064961802	03/10/2022	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	135.82
Total WE ENERGIES:				189.03
ALLIANT ENERGY				
347962000022	03/01/2022	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	162.86
576425000022	03/02/2022	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,493.70
717061000022	03/01/2022	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	164.68
Total ALLIANT ENERGY:				4,821.24
WE ENERGIES				
4064172255	03/10/2022	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	81.38
4064777168	03/10/2022	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	789.02
Total WE ENERGIES:				870.40
DUNN LUMBER				
1009314	02/14/2022	RUST TRMT-PAINT PREP TREA	62-00-00-63300 MAINT PUMPING EQUIP	16.64
Total DUNN LUMBER:				16.64
MARTELLE WATER TREATMENT				
22957	02/16/2022	HYDROFLUOSILICIC ACID, CHL	62-00-00-64100 CHEMICALS	6,753.22
Total MARTELLE WATER TREATMENT:				6,753.22
ALLIANT ENERGY				
974671000022	03/01/2022	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	148.90
Total ALLIANT ENERGY:				148.90
NORTHERN LAKE SERVICE INC				
414821	03/03/2022	MANGANESE MONTHLLY DMR	62-00-00-64200 LABOR & EXPENSES (LAB)	36.28
Total NORTHERN LAKE SERVICE INC:				36.28
ULINE				
145797406	03/02/2022	LAB SHIPPING SUPPLIES-MAIL	62-00-00-64200 LABOR & EXPENSES (LAB)	180.84
Total ULINE:				180.84
USA BLUE BOOK				
909675	03/14/2022	IRON REAGENTS	62-00-00-64200 LABOR & EXPENSES (LAB)	36.14
Total USA BLUE BOOK:				36.14
WI STATE LABORATORY OF HYGIENE				
706021	02/28/2022	MONTHLY FLUORIDE SPLIT SA	62-00-00-64200 LABOR & EXPENSES (LAB)	26.00
Total WI STATE LABORATORY OF HYGIENE:				26.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ADVANCE AUTO PARTS				
719320474514	02/16/2022	BRAKE CLEANER-SHOP MAINT	62-00-00-65100 PLANT MAINTENANCE	42.00
Total ADVANCE AUTO PARTS:				42.00
ALLIANT ENERGY				
098433000022	03/01/2022	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	123.92
520171000022	03/01/2022	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	53.80
Total ALLIANT ENERGY:				177.72
DOWN TO EARTH CONTRACTORS INC				
7796	03/07/2022	MAIN BREAK LAGRANGE DR-2/	62-00-00-67300 MAINT OF MAINS & VALVES	3,554.00
7797	03/07/2022	MAIN BREAK MAPLE ST-2/24/20	62-00-00-67300 MAINT OF MAINS & VALVES	7,753.00
Total DOWN TO EARTH CONTRACTORS INC:				11,307.00
SCHMITZ READY MIX INC				
0970220-IN	03/07/2022	SLURRY BACKFILL MAIN BREA	62-00-00-67300 MAINT OF MAINS & VALVES	1,052.00
Total SCHMITZ READY MIX INC:				1,052.00
BK PROPERTY MANAGEMENT				
25361	11/30/2021	1251 #4 TOWNLINE LANDSCAP	62-00-00-67500 MAINT SERVICES & CURB BOX	925.00
Total BK PROPERTY MANAGEMENT:				925.00
USA BLUE BOOK				
909675	03/14/2022	MARKING FLAGS & PAINT	62-00-00-67500 MAINT SERVICES & CURB BOX	375.64
Total USA BLUE BOOK:				375.64
PETTY CASH				
PC03022022	03/02/2022	ADAPTER	62-00-00-67600 MAINT OF METERS	10.54
Total PETTY CASH:				10.54
USA BLUE BOOK				
894967	03/01/2022	HYDRANT FLOW MARKERS	62-00-00-67800 MAINT FOUNTAINS & MISC PLANT	244.65
Total USA BLUE BOOK:				244.65
PETTY CASH				
PC03022022	03/02/2022	POSTAGE	62-00-00-90300 RECORDS & COLLECTION EXPENSE	7.00
PC03022022	03/02/2022	POSTAGE	62-00-00-90300 RECORDS & COLLECTION EXPENSE	10.00
Total PETTY CASH:				17.00
US POST OFFICE				
PERMIT #103	02/20/2022	2022 BULK POSTAGE PERMIT #	62-00-00-90300 RECORDS & COLLECTION EXPENSE	132.50
USPS0302202	03/02/2022	BULK MAIL PERMIT #103	62-00-00-90300 RECORDS & COLLECTION EXPENSE	1,500.00
Total US POST OFFICE:				1,632.50
AT&T				
262248865602	02/13/2022	FEBRUARY TELEPHONE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	114.35

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total AT&T:				114.35
AT&T LONG DISTANCE				
FEB2022	03/04/2022	262-248-0589 FEB	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	.27
JAN2022	02/04/2022	262-248-0589 JAN	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	.18
Total AT&T LONG DISTANCE:				.45
AWWA				
7001997713	01/27/2022	2022 AWWA MEMBERSHIP-MEM	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	406.00
Total AWWA:				406.00
CHARTER COMMUNICATIONS				
010682402212	02/21/2022	INTERNET SVC-FEB	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	59.99
Total CHARTER COMMUNICATIONS:				59.99
FIRST NATIONAL BANK OF OMAHA				
554328620552	02/24/2022	VONAGE PHONE SVC 2/23/2022	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	121.15
554328620612	03/02/2022	DOMAIN TRANSFER-GODADDY	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	14.42
Total FIRST NATIONAL BANK OF OMAHA:				135.57
JJ KELLER & ASSOCIATES				
9106730520	02/14/2022	FEDERAL,STATE POSTERS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	25.84
Total JJ KELLER & ASSOCIATES:				25.84
LANDON HART				
HART0221202	02/21/2022	REIMB CEUS-WIAWWA EXPO-W	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	255.20
Total LANDON HART:				255.20
MARTIN GROUP				
1283657	02/22/2022	SERVICE CONTRACT/COPIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	102.31
Total MARTIN GROUP:				102.31
MCKAIG, BRANDON				
MCKAIG03162	03/16/2022	WRWA CEU REIMBURSEMENT-	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	105.50
Total MCKAIG, BRANDON:				105.50
PETTY CASH				
PC03022022	03/02/2022	CABLE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	21.09
Total PETTY CASH:				21.09
PITNEY BOWES GLOBAL LEASE				
3315252994	02/24/2022	POSTAGE METER LEASE ACCT	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	86.52
Total PITNEY BOWES GLOBAL LEASE:				86.52
VELOCITY				
20220007	02/28/2022	SVCS 1/5/2022-CONNECTIVITY	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	364.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total VELOCITY:				364.00
WIPFLI				
1974459	02/25/2022	WATER & SEWER 2021 AUDIT	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	3,000.00
Total WIPFLI:				3,000.00
SECURIAN FINANCIAL GROUP				
UTL LIFE-APR	03/07/2022	APR LIFE INS 2022	62-00-00-92630 LIFE INSURANCE EXPENSE	12.51
Total SECURIAN FINANCIAL GROUP:				12.51
DUNN LUMBER				
1011012	02/16/2022	LIGHT BULBS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	29.39
Total DUNN LUMBER:				29.39
Total 62:				43,820.14
Grand Totals:				91,753.86

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: March 2022 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

Crews responded to main breaks along the 700 block of LaGrange Dr., the 1400 block of LaSalle St., Maple St. in the Maytag Estates subdivision, and along Mariane Terrace. Staff are in the early stages of obtaining pricing for asphalt restoration work needed for the season's repairs, which are hoped to be completed by Memorial Day.

Preliminary scheduling has taken place for the hydrant painting work, which is ultimately weather dependent but anticipated to start by early-May.

WASTEWATER OPERATIONS

The SSO reported on last month regarding the Bigfoot Lift Station forcemain has been closed out and no additional reporting was required by DNR.

Staff participated in a 60% design review meeting for the Septage Receiving Station (SRS) Project in late-February. At this time, the goal is to have the project out for bid in April, with the potential of award coming before the Commission at the May meeting.

OFFICE & ADMINISTRATION

The Vistas of Lake Geneva development has gained DNR approval for the changes in their project plan for main extensions, but work remains on a hiatus at this time.

Engineering work remains ongoing by the Developer of Symphony Bay for the Phase 5 lift station. A subsequent review by MSA will be conducted after completion of that work. When available, the final plans will be presented to the Commission for potential authorization of an owner approval letter. The City also recently received submissions for Phase 6 of the Development, which will be under review over the coming weeks.

Work on the annual PSC report continues and is expected to be handed off to the auditors within a week, for submittal ahead of the May 1st deadline.

Staff will be working with City Leadership to review the statements of qualifications received for the engineering RFQ. A joint meeting of the Public Works Committee and Utility Commission is scheduled to take place on May 4, 2022, where a common recommendation is hoped to be reached and forwarded to Council for consideration on May 9, 2022.

9. Bocce Ball Court Improvements – East St. Tower Parcel

The Commission requested additional discussion regarding proposed improvements to be made at the former site of the East St. Tower, now being utilized with two bocce ball courts. The Park Board has shown interest in the construction of additional improvements that include benches, garden beds, bird houses and some tree plantings.

Staff has reviewed the former and current use of the site, along with the proposed improvements for the site. At this time, staff does not believe that the parcel will be utilized for Utility purposes in the foreseeable future. Should the Commission feel the proposed improvements are beneficial, staff recommends the Commission discuss the possibility of transferring the parcel to the City for potential designation as an official park location. Staff does not believe the proposed improvements balance with the Utility's scope of business and are not in the best interest of the Utility to allow and/or maintain if the parcel is left in its authority.

If the additional site improvements are deemed beneficial by the Commission, staff recommends pursuing the transfer of the parcel to the City. Should the City not be interested in obtaining the parcel, staff recommends denying the proposed improvements.

10. Cemetery Road Water and Sewer Extensions

As reported last month, the Cemetery Road Water and Sewer Extension project was a budgeted 2022 Capital Expense, which would include the installation of 500 linear feet of new water main and 750 linear feet of new sanitary sewer main to accommodate service at 7 city parcels. Last month, the Commission tabled action on the project to allow staff research on schedules of any pavement improvements planned for the project area. Staff has confirmed that Cemetery Rd. is not on a scope of work for the DPW. In summary, Staff has worked with Engineering to revise the earlier scope of the Cemetery Rd. extensions, along with updating costs to reflect current pricing. Before proceeding further into the project, Staff requests input from the Commission on the project scope and funding.

Staff requests confirmation of the scope and recommended funding, prior to proceeding into the detailed design and bidding of the project.

11. Mariane Terrace & Pine Tree Lane Water and Sewer Improvements

Staff has been monitoring the discussions on a potential street improvement project in this area, which PWC confirmed at their February meeting they desire to move forward in scope. Their work includes pavement and grading work, along with select stormwater improvements and was discussed for potential construction in Fall-2022. Given the recent history of water main breaks, PWC requested the Utility to consider infrastructure improvements in both the distribution and collection system. Staff believes that it is beneficial to consider the replacement of the existing water main and services, along with potential manhole reconstruction if needed for the grading necessary to remediate stormwater issues. Additionally, staff believes that cured in place pipe rehabilitation, lateral connection grouting and manhole rehabilitation should be considered for the sanitary sewer. Lastly, the access driveway and associated grade near the Mariane Terrace lift station is problematic and could be improved. There is little background available on its construction and associated maintenance, while its condition is deteriorating and its contour sheds surface water directly over the lift station site. Utility staff have discussed the preliminary project scope with the DPW and engineer for their project, who has provided a preliminary scope of services to perform detailed design of utility improvements. A copy of the scope is included for Commission review.

Staff recommends approving the scope of engineering services provided by MSA Professional Services, for the design of various utility improvements along Pine Tree Lane and Mariane Terrace.

12. VFD Replacement - WWTP

The WWTP currently has numerous variable frequency drives (VFD) installed on the aeration equipment within the oxidation ditch, which were all installed in the early 2000s. Replacement components are becoming harder to find when necessary to complete repairs and the units are beyond their expected service life of 7-10 years.

Staff budgeted for the replacement of three of these VFDs in 2022 and has obtained quotes from area vendors for the equipment purchase, installation, and startup. The budget allowed for \$20,000 for this project and was itemized to be funded from the Equipment Replacement Fund, if necessary.

Staff anticipates the removal of the existing equipment and installation of the new equipment will be completed by Utility staff, while it's favored to have the startup of each unit done by the corresponding vendor.

Staff recommends approving the purchase of replacement VFDs for the oxidation ditch aeration equipment as quoted by William-Reid.

From: [Peg Esposito](#)
To: [Josh Gajewski](#)
Subject: Bocce Ball park
Date: Monday, February 7, 2022 1:37:52 PM

CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Josh,
Hi!

The Utilities Commission generously provided the land that once housed a water tower for the Bocce Ball park. We at the Park Board looked at that location, across Main Street from Havenwood and East Street from St Francis church and school, and thought that location would be a great place to encourage multiple generations to gather and interact. The kids from the school have been using the court on nice days while school is ongoing, but I'm not sure the folks from Havenwood have noticed it.

The lack of seating, shade and bocce equipment is probably a part of the reason this little gem isn't well known.

So the Park Board is wondering if the Utilities Commission would have an objection if we look at developing this park a bit more. One of the ideas that came up when we mentioned this to St Francis school officers was a raised garden bed that could be maintained by the kids, and shared by the neighbors. Other thoughts include seating/benches, bird houses, a few trees for eventual shade.

I'm reaching out because spring is not far away, and now is the time to begin discussions if you are open to our thoughts of doing more with that land. My understanding is that it is city property under the Utility Commission's charge.

Could you let me know if you are the correct person to contact, and if you have any interest in discussing this with us?

Thanks for your consideration!

Peg Esposito
Member, City of Lake Geneva Park Board of Park Commissioners

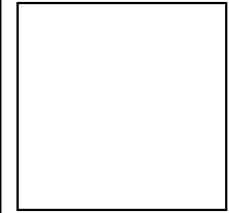
Sent from my iPad



KAPUR & ASSOCIATES, INC.
CONSULTING ENGINEERS
1224 PINE STREET
BURLINGTON, WISCONSIN 53105
Phone: 262.767.2747 Fax: 262.767.2750
www.kapurengineers.com

PROJECT:
**CEMETERY UTILITY
EXTENSION**

LOCATION:
LAKE GENEVA, WI



RELEASE:
EXHIBITS

REVISIONS:

#	DATE	DESCRIPTION
#	#	#
#	#	#
#	#	#
#	#	#
#	#	#
#	#	#
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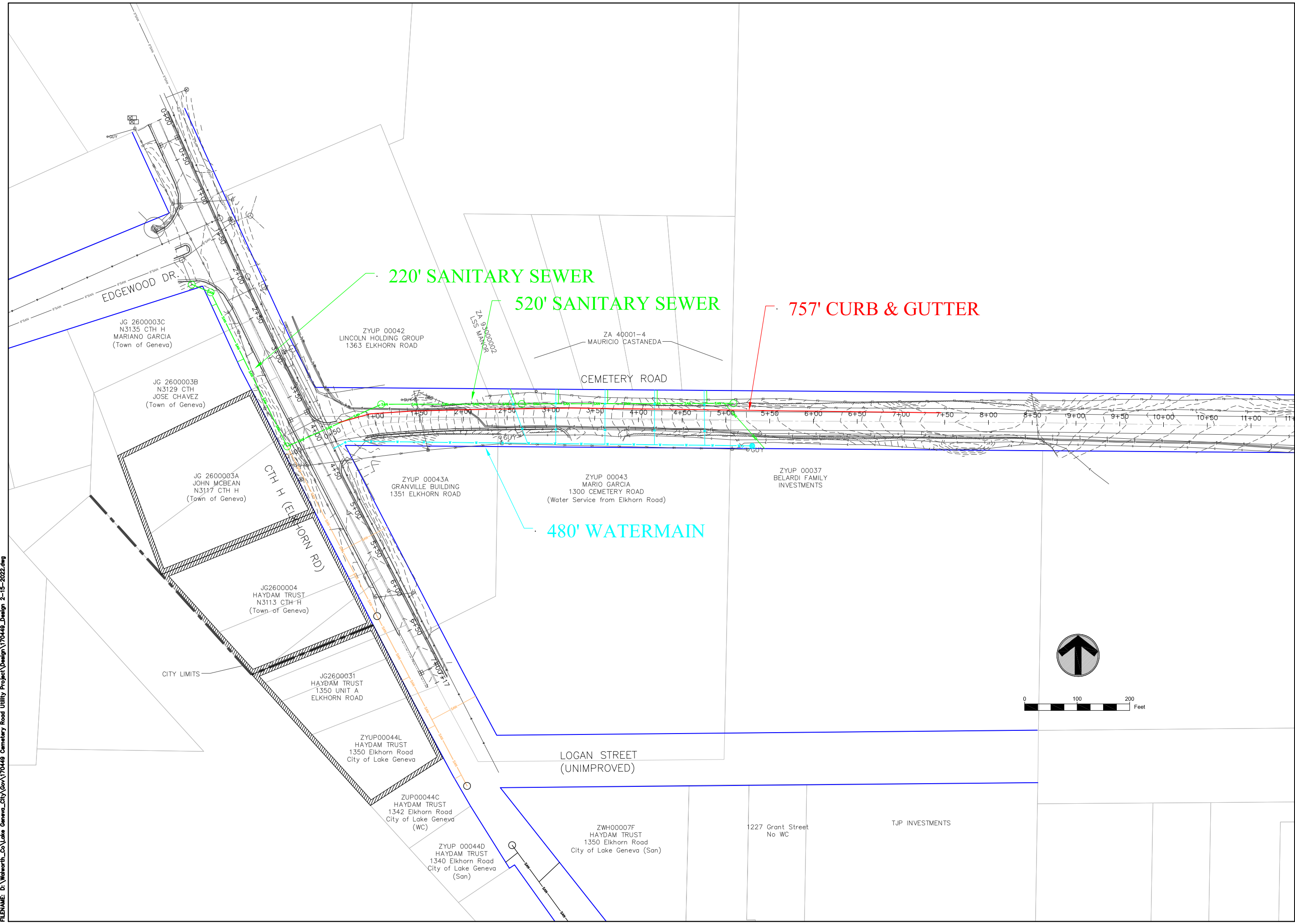


we listen, we innovate,
we turn your ideas into reality.

SHEET:
**CEMETERY
ENLARGEMENT**

PROJECT MANAGER: GLG
PROJECT NUMBER: 17.0449
DATE: 1/8/2018

SHEET NUMBER:
C101



FILENAME: D:\Waterworth_Co\Lake Geneva_City\Gov\170449 Cemetery Road Utility Project\Design\170449_Design 2-15-2022.dwg



Cemetery Road Watermain and Sewer Improvements (Outside Pavement)

City of Lake Geneva, Walworth County, Wisconsin

Project Estimate: February 16, 2022

Watermain Construction (6 Benefitted Properties)			Cemetery Road		
Item No.	Item Description	Unit	Qty.	Unit \$	Total \$
202.0110	Roadside Clearing	SY	450	\$ 12.00	\$ 5,400.00
204.0110	Removing Asphaltic Surface	SY	70	\$ 45.00	\$ 3,150.00
204.0150	Removing Curb & Gutter	LF	10	\$ 25.00	\$ 250.00
305.0120	Base Aggregate Dense 1 1/4-Inch	CY	20	\$ 32.00	\$ 640.00
460.1101	HMA Pavement 4 LT 28-58 S, Item also includes tack coat (455.0605)	TON	22	\$ 250.00	\$ 5,500.00
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	10	\$ 45.00	\$ 450.00
628.2004	Erosion Mat Urban Class I, Type B	SY	410	\$ 5.00	\$ 2,050.00
690.0150	Sawing Asphalt	LF	400	\$ 3.00	\$ 1,200.00
SPV.0060.01	Water Valve & Valve Box 8-Inch	EACH	2	\$ 2,500.00	\$ 5,000.00
SPV.0060.02	Hydrant Assemblies	EACH	1	\$ 6,500.00	\$ 6,500.00
SPV.0060.03	Tracer Wire Access Box	EACH	1	\$ 325.00	\$ 325.00
SPV.0060.04	1" Curb stop/box with extension rod and tracer box	EACH	6	\$ 650.00	\$ 3,900.00
SPV.0060.05	1" Corp Stop	EACH	6	\$ 300.00	\$ 1,800.00
SPV.0090.01	C-900 Water Main 8-Inch	LF	480	\$ 130.00	\$ 62,400.00
SPV.0090.02	1" Water Service, HDPE	LF	310	\$ 100.00	\$ 31,000.00
SPV.0090.03	Hydrant Lead 6-Inch (Granular Backfill)	LF	5	\$ 115.00	\$ 575.00
SPV.0090.04	Erosion Logs	LF	200	\$ 4.50	\$ 900.00
SPV.0105.01	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	430	\$ 12.00	\$ 5,160.00
	20% Construction Contingency				\$27,160.00
	18.6% Engineering				\$25,258.80
Water Main Subtotal				\$193,618.80	

Sanitary Sewer Construction

Cemetery and Elkhorn Road to Edgwood Drive (7 Benefitted Properties)

Item No.	Item Description	Unit	Qty.	Unit \$	Total \$
202.0110	Roadside Clearing	SY	500	\$ 12.00	\$ 6,000.00
204.0120	Removing Asphaltic Surface	SY	70	\$ 45.00	\$ 3,150.00
460.1101	HMA Pavement 4 MT 28-58 S, Item also includes tack coat (455.0605)	TON	22	\$ 325.00	\$ 7,150.00
628.1504	Silt Fence	LF	510	\$ 2.00	\$ 1,020.00
628.2004	Erosion Mat Urban Class I, Type B	SY	680	\$ 5.00	\$ 3,400.00
628.7015	Inlet Protection Type C	EACH	2	\$ 75.00	\$ 150.00
690.0150	Sawing Asphalt	LF	200	\$ 3.00	\$ 600.00
SPV.0060.01	Sanitary Sewer Manhole Frame & Cover	EACH	6	\$ 900.00	\$ 5,400.00
SPV.0060.02	Elec. Pole Relocation	EACH	1	\$ 5,000.00	\$ 5,000.00
SPV.0060.03	Sanitary Manhole Seal - External	EACH	6	\$ 450.00	\$ 2,700.00
SPV.0090.01	Sanitary Sewer 8-Inch PVC (Granular Backfill)	LF	120	\$ 130.00	\$ 15,600.00
SPV.0090.01	Sanitary Sewer 8-Inch PVC (Spoil Backfill)	LF	620	\$ 100.00	\$ 62,000.00
SPV.0090.02	Sanitary Sewer Service	LF	160	\$ 95.00	\$ 15,200.00
SPV.0180.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	680	\$ 12.00	\$ 8,160.00
SPV.0105.01	Traffic Control	LS	1	\$25,000.00	\$ 25,000.00
SPV.200.01	Sanitary Sewer Manhole 48-Inch	VF	72	\$ 500.00	\$ 36,000.00
	20% Construction Contingency				\$ 38,106.00
	18.6% Engineering				\$ 35,438.58
Sanitary Sewer Subtotal				\$270,074.58	

TASK ORDER NUMBER #15

CIVIL ENGINEERING SERVICES

This task order is made as of February __, 2022 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva Utility District** (Owner) and **Kapur & Associates, Inc.** (Engineer). This Task Order is made for the following purpose:

Provide civil engineering services for the complete design, specification preparation and bidding, and construction management engineering for the City of Lake Geneva Utility Commission Cemetery Road Utility Improvements.

The Utility commission is proposing to extend a new public sanitary sewer, a new public watermain, and construct **curb and gutter** within Cemetery Road. Approximately 480 feet of new 8" public watermain will be installed on the south side of Cemetery Road to service six properties. Sanitary sewer will be extended from Edgewood Drive south along Elkhorn Road and then west along the north side of Cemetery Road. The new sanitary sewer will make available sewer connections for eight properties. Curb and gutter will be installed along the North side of Cemetery Road roughly 750' from Elkhorn Road to the west too address reoccurring erosion. This task order provides the detailed design engineering, permitting, bidding and construction oversight for the project. The site survey, feasibility analysis and draft special assessment report were previously completed under separate contract.

Section A. – Scope of Services

Engineer shall perform the following Services:

1. Utilizing topographic survey and mapping previously collected, field reviews and plan preparation for the design of:
 - a. 1200 Feet of Sanitary Sewer on Cemetery Road and Elkhorn Roads.
 - b. 480 Feet of Water Main on Cemetery Road from Elkhorn Road to the East.
 - c. 760 feet of new curb and gutter on the North Side of Cemetery Road From Elkhorn Road to the East.

Plans will be prepared that include utility improvements for sanitary sewer and laterals, watermain and service laterals and curb and gutter. It is anticipated that a traffic control plan will be prepared for this work and as required by federal law and accessible ramps will be reviewed and replaced as needed to meet minimum standards for access. Plans will include location and details of pavement removals, new asphaltic paving, any sidewalk repairs, curb and gutter replacement and restoration.



2. Provide utility coordination of all private utilities for all work including utility location for survey of utility improvements requiring grading or repairs.
3. Kapur will prepare plans, specifications and permit applications as necessary to receive state and local approvals of all civil/site improvements.
4. As part of the project soil borings will be collected to assess the existing soil conditions and structure as well as integrity of the material. The Geotechnical analysis will be done through a sub consultant to Kapur with all coordination being completed by Kapur. The cost for geotechnical will be passed to the Utility at cost.
5. Provide construction cost estimate for all improvements.
6. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
7. Attend Bid Opening.
8. Review Bids, make recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
9. Attend meetings as required and provide updates to the Utility Department.
10. Provide details as needed to complete work.

Construction Management Activities

11. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
12. Provide construction survey staking for necessary items within the construction contract. This survey provides for a "one time" staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
13. Coordinate and complete necessary material testing services for work completed.
14. Process payment requests from the contractor for their work and prepare recommendation for payment for Commission approval. Complete final close out documentation and





acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**

15. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
16. Prepare and provide project update memorandum and provide copies of the daily journal entries to Utility staff upon request.
17. Attend meetings as needed and coordinate with adjacent property owners and business as needed.
18. Upon project completion, all utility data and as-built information will be transferred to the Utility GIS system for permanent records. In addition, as-builts, and AutoCAD information will be provided for City record.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule. This schedule is subject to change based on actual circumstances and unknown variables and is to be used as an approximation only.:

1. It is anticipated the construction work under the City of Lake Geneva Utility Commission Cemetery Road Utility Improvements will begin in Spring 2023 and be completed in fall of 2023. This schedule has been provided for estimating purposes only. Engineer and staking construction services are estimated on the engineering and survey staff being on site as needed and completing project paperwork for up to 30 weeks.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed **Eighty Thousand dollars** (\$80,000.00):

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.





IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: Lake Geneva Utility District

Engineer: Kapur & Associates, Inc.

By: _____

By: Gregory L Governatori

Signature: _____

Signature:  _____

Title: _____

Title: Associate

Date: _____

Date: _____



Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs
for the
City of Lake Geneva
TASK ORDER 15

TASK ORDER 15																					
Cemetery Road Engineering and Construction Management Project - Attachment A																					
CLASSIFICATION			Project Manager		Project Engineer II		Staff Engineer II		SeniorTechnician		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor		
Average Hourly Wage			\$157.00		\$125.00		\$89.00		\$87.00		\$108.00		\$91.00		\$108.00		\$109.00				
TASK DESCRIPTION		ACT. Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	
Cemetery Road Watermain Design																					
Field Review							3	\$267.00											3	\$267.00	
Survey/Mapping									4	\$348.00							4	\$436.00	8	\$784.00	
Meetings as Required			4	\$628.00	4	\$500.00	6	\$534.00											14	\$1,662.00	
Plan Preparation/Review			4	\$628.00	4	\$500.00	64	\$5,696.00											72	\$6,824.00	
Watermain Design					4	\$500.00	32	\$2,848.00											36	\$3,348.00	
WDNR Permitting					2	\$250.00	6	\$534.00											8	\$784.00	
As-Builts																					
																			Subtotal	\$13,669.00	
Cemetery/Elkhorn Road Sanitary Sewer																					
Field Review							3	\$267.00											3	\$267.00	
Survey/Mapping									4	\$348.00								4	\$436.00	8	\$784.00
Meetings as Required			8	\$1,256.00	8	\$1,000.00	12	\$1,068.00											28	\$3,324.00	
Plan Preparation/Review			4	\$628.00	4	\$500.00	54	\$4,806.00											62	\$5,934.00	
Sanitary Sewer Design					4	\$500.00	64	\$5,696.00											68	\$6,196.00	
WDNR Permitting					2	\$250.00	6	\$534.00											8	\$784.00	
As-Builts									8	\$696.00							6	\$654.00	14	\$1,350.00	
																			Subtotal	\$18,639.00	
Project Manual/Administration																					
Administration			8	\$1,256.00			4	\$356.00											12	\$1,612.00	
Advertisement/Project Manual/Specifications			4	\$628.00	8	\$1,000.00	32	\$2,848.00											44	\$4,476.00	
Meetings as Required			4	\$628.00			4	\$356.00											8	\$984.00	
Post Bid opening activities											8	\$728.00							8	\$728.00	
																			Subtotal	\$7,800.00	
Construction Management Activities																					
Construction Management Admin			4	\$628.00	20	\$2,500.00							10	\$910.00					34	\$4,038.00	
Shop Drawing Approvals					4	\$500.00							4	\$364.00					8	\$864.00	
Sanitary Sewer													160	\$14,560.00			10	\$1,090.00	170	\$15,650.00	
Watermain													80	\$7,280.00			8	\$872.00	88	\$8,152.00	
Curb and Gutter													16	\$1,456.00			4	\$436.00	20	\$1,892.00	
Roadway													16	\$1,456.00					16	\$1,456.00	
As-Builts													16	\$1,456.00					16	\$1,456.00	
GIS Coordination									20	\$1,740.00									20	\$1,740.00	
																			Subtotal	\$35,248.00	
TOTALS			40	\$6,280.00	64	\$8,000.00	290	\$25,810.00	36	\$3,132.00	8	\$728.00	302	\$27,482.00			36	\$3,924.00	776	\$75,356	
																	Expenses:		\$3,800		
																	Project Total:		\$79,156		

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
Geotechnical Borings		\$3,800.00	\$3,800.00
Totals			\$3,800.00



Legend

- Street Names
- Private Roads
- Monitoring Site Type
 - Bacteria Testing
 - Disinfection Byproducts
 - Lead and Copper
 - Entry Point
 - Fluoride
- Addresses
- County Municipalities
- Hydrants
- Valves
 - Tee
 - Fitting: Cross
 - Butterfly Valve/Gate Valve
 - Hydrant Valve
 - Main Valve
 - Plug
 - Valve Manhole
- Curb Stops
- Water Features
 - Air Release
 - Booster Station
 - Drinking Fountain
 - Meter Box
 - Meter Pit
 - Reducer
 - Water Tower
 - Well
- Water Main Breaks
 - 2020 - 2024
 - 2015 - 2019
 - 2010 - 2014
 - 2005 - 2009
 - 2000 - 2004
 - 1994 - 1999
- Water Mains
 - Main
 - Hydrant Lead
 - Service
 - Abandoned

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

0 64.08 128.2
Feet
© Kapur and Associates, Inc. 03/14/2022



Legend

- Street Names
- Private Roads
- Monitoring Site Type
 - Bacteria Testing
 - Disinfection Byproducts
 - Lead and Copper
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 - Service
 - Abandoned

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Note



Legend

- Street Names
- Private Roads
- Addresses
- County Municipalities
- Manhole
- Force Main Valve
- Clean Out Valve
- Air Release Valve
- Vault
- Lift Station
- Treatment Facility
- Basement Backups
- Illegal Connections
- Gravity Main
- Force Main
- Abandoned Gravity Main
- Abandoned Force Main
- Laterals
 - Lateral - Active
 - Lateral - Closed
- Mains with Asbuilt Links
- Seepage Inlet
- 1997
- 2001
- 2002
- 2005
- 2008
- 2010
- 2011
- 2012
- 2013
- 2014
- 2015
- 2016
- 2017
- Tax Parcels (Air Photo)
- Parks
- Monitoring Wells
- Alley
- Right-Of-Way
- Horizontal

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

0 64.08 128.2
Feet
© Kapur and Associates, Inc. 03/14/2022



Legend

- Street Names
- Private Roads
- Addresses
- County Municipalities
- Manhole
- Force Main Valve
- Clean Out Valve
- Air Release Valve
- Vault
- Lift Station
- Treatment Facility
- Basement Backups
- Illegal Connections
- Gravity Main
- Force Main
- Abandoned Gravity Main
- Abandoned Force Main
- Laterals
 - Lateral - Active
 - Lateral - Closed
- Mains with Asbuilt Links
- Seepage Inlet
- Tax Parcels (Air Photo)
- Parks
- Monitoring Wells
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- Building Footprints
- City Limits

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

016.0232.0

Feet

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Amendment No. 1

**To: Lake Geneva Utility Commission
Mr. Josh Gajewski
636 Geneva St.
Lake Geneva, WI 53147**

Date of Issuance: 3/16/2022

MSA Project No.: 19995004

This is an amendment to the Agreement dated February 19, 2020 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

Project Name: Pine Tree Ln./Mariane Ter. Utility Improvements

The project scope has changed due to: As requested by Client

The scope of the work authorized is: See Attachment 'B'

The schedule to perform the work is: Approximate Start Date: 3/16/2022
Approximate Completion Date: 12/31/2022

The estimated fee for the work: Added Scope-Design

Authorization for the work described above shall amend the Agreement between MSA and OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement. Payment for these services will be on a time and materials basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

LAKE GENEVA UTILITY COMMISSION

MSA PROFESSIONAL SERVICES, INC.

Josh Gajewski

Utility Director

Date: _____

Joseph DeYoung, PE

Team Leader

Date: _____

361 W. Main St.

Lake Geneva, WI 53147

Phone: (608) 248-2311

1702 Pankratz St.

Madison, WI 53704

Phone: (608) 242-6646

ATTACHMENT A: RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects	\$115 – \$175/hr.
Clerical	\$ 60 – \$115/hr.
CAD Technician	\$ 95 – \$143/hr.
Geographic Information Systems (GIS).....	\$ 75 – \$143/hr.
Housing Administration	\$ 75 – \$120/hr.
Hydrogeologists	\$125 – \$155/hr.
Planners	\$ 85 – \$170/hr.
Principals.....	\$175 – \$275/hr.
Professional Engineers	\$ 86 – \$190/hr.
Project Manager	\$ 150 – \$238/hr.
Professional Land Surveyors	\$ 87 – \$165/hr.
Staff Engineers.....	\$ 80 – \$150/hr.
Technicians	\$ 65 – \$128/hr.
Wastewater Treatment Plant Operator.....	\$ 75 – \$ 95/hr.
 <u>REIMBURSABLE EXPENSES</u>	
Copies/Prints	Rate based on volume
Fax	\$1.00/page
GPS Equipment	\$40/hour
Mailing/UPS	At cost
Mileage – Reimbursement (currently \$0.575/mile).....	Rate set by Fed. Gov.
Mileage – MSA Vehicle (currently \$0.70/mile)	Rate set by Fed. Gov.
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100/day
PC/CADD Machine.....	Included in labor rates
Stakes/Lath/Rods.....	At cost
Total Station	Included in labor rates
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing	At cost
Trimble Geodimeter.....	\$30/hour

* Labor rates represent an average or range for a particular job classification. These rates are in effect until January 1, 2021.

ATTACHMENT B: SCOPE OF SERVICES

Project Understanding

The Lake Geneva Utility Commission requested that MSA design water main replacement on Pine Tree Lane and Mariane Terrace, adding to the scope of work of pavement maintenance by Public Works. Public Works had planned to replace only the existing pavement for this segment or road. Due to recent water main breaks in this area, the Utility Commission has requested replacement of the water main be done at the same time. Therefore, a change in project scope is necessary for the addition of this work.

Based on discussions between the Utility Director and MSA, the scope of the additional work is to replace approximately 1,350 feet of existing water main, extend to the northern limits 125 feet of new main, replace 26 water services, install new valves (7) and hydrants (4), adjust existing sanitary sewer manholes to new street grade and provide concealed pick-hole, non-rocking lids, CIPP 900 feet of 8" sanitary sewer, and regrading/repaving of the MAT lift station driveway with preparation for relocation of the controls above grade.

Additional services:

- The relocation of the MAT Liftstation controls is unknown at this time. A project like this is typically handled separately from a street project due to the type of work and uncertainty of upgrades that should be considered at the time of the relocation but maybe important to the project due to stormwater concerns from the improvements to Mariane Terrace. MSA shall complete work as necessary at Time & Material to prepare separate plans for the relocation of the control panel and potential upgrades to the system. Work will not start unless approved by the City of Lake Geneva prior to starting. The location of the panel along with a plan to minimize the drainage issues of the liftstation with the path improvements is included in the previous services.
- Construction related services shall be provided in 2023. Due to the uncertainty and timing of the project, MSA will provide services as directed by the City of Lake Geneva. Services include construction administration, construction observation, staking, and project closeout.

Assumptions:

1. The work shall include design of the above improvements.
2. The intent is to incorporate this work with the street/public works project and let under one contract.
3. The professional services necessary for relocation of the control panel of the liftstation will not be provided without prior approval from the City of Lake Geneva Utility Supervisor.
4. Construction related services are a time & material basis as directed by the City of Lake Geneva staff.
5. The cost for the ad for bids is the responsibility of the owner.
6. No soil borings are included in the estimate but can be coordinated by MSA if needed. Cost of the soil borings are the responsibility of the City.
7. WisDNR watermain extension permit is assumed to be required for the proposed improvements. No other permits are necessary.

Fees

Description	Hours	Fees
Pine Tree Ln./Mariane Ter. Utility Improvements	172-hrs	\$21,714.75
<i>MAT Liftstation Panel Relocation</i>	<i>TBD</i>	<i>TBD</i>
<i>Utility Improvements CRS</i>	<i>TBD</i>	<i>TBD</i>

**WILLIAM/REID***A Division of Gasvoda & Associates, Inc.*

Quotation

Date: February 8, 2022**Quotation valid until:** March 10, 2022**Prepared for:** Ken Bauman

Superintendent Wastewater Dept.

Lake Geneva Utility Commission

201 Haskins St. Lake Geneva WI, 53147

Phone: (262)-248-2394 Email: KBAUMAN@LGUTILITIES.ORG

Prepared by: Brandon Mancilla**Quotation Number:** 020822 BJM**Project Reference:** Drives

We are pleased to offer the following quotation for your consideration:

Quantity	Description	
3	Allen Bradley 50hp VFD's to replace the customers existing Danfoss VFD's, 50HP 65 amp rated. The customers current arrangement is a VFD connected to a Two contactor bypass cabinet. The plan would be to remove the 50HP VFD and replace it with new Allen Bradley Power Flex 753 VFD.	4,245.00
3	Commissioning of the VFD	595.00
1	Removal and installation of new VFD including power and control wiring	3,660.00
Total Price		\$18,180.00

TERMS: See attached sheet for detailed terms and conditions.**FREIGHT:** F.O.B. Shipping Point, with Freight Prepaid and Added to the Invoice.**START-UP:** 1 day(s) of start up services are included. Any additional will be billed at our standard rate.**TAXES:** ALL applicable taxes must be added. If exempt, please provide an exemption certificate with order.**SUBMITTALS:** 1 to 2 weeks after receipt of order.**DELIVERY:** 8 to 12 weeks after approval and authorization to proceed.**DURATION:** After 30 days, we reserve the right to review, amend, or withdrawal this proposal.*Respectfully submitted,*

Brandon Mancilla

Orders should be sent to: sales@williamreidltd.comwww.williamreidltd.com



WILLIAM/REID

A Division of Gasvoda & Associates, Inc.

Thank you for the opportunity to provide our proposal. Please do not hesitate to call with any further questions or requirements. Please be sure to complete all of the information below so that we may get started on your order!

AUTHORIZATION TO PROCEED :

Authorization to proceed with placing the proposed equipment on order must be acknowledged by return of this document properly executed. Such acknowledgement will be considered as your acceptance of this proposal as written including terms and conditions. No submittals will be started and no equipment will be released to manufacturing prior to our receiving your formal authorized return of this document.

BILL TO:

SHIP TO:

E-MAIL ADDRESS FOR INVOICES:

TAGGING:

PO #:

ORDER CONTACT:

SITE CONTACT:

PHONE:

SITE PHONE:

TAXABLE: YES / NO If tax exempt, please return a copy of your tax exemption certificate.

ACCEPTED:

Authorized Signature

PRINT NAME:

TITLE:

DATE:

SPECIAL INSTRUCTIONS:

www.williamreidltd.com



WILLIAM/REID

A Division of Gasvoda & Associates, Inc.

WILLIAM/REID LTD TERMS AND CONDITIONS OF SALE

TERMS

1. **Terms of payment are 100% net due 30 days from "date of shipment & invoice" for all orders less than \$100,000.**
2. **Terms and conditions for orders totaling more than \$100,000.00 are based on progress payments as follow:**
 - A) **10% of net order total due upon delivery of submittal data for review and approval with no retainage allowed.**
 - B) **10% of remaining net order total due at time of release to production with no retainage allowed.**
 - C) **Entire balance of remaining net order total due within 30 business days after delivery and invoicing with no retainage allowed.**

Start-up services will not be scheduled prior to receipt of full and final payment, with no exceptions.

CONDITIONS

1. General

Subject only to any credit terms which Seller may extend, the total purchase price hereunder is due at such time, within or after the estimated shipment period specified on the face hereof, as said equipment is ready to be shipped. Buyer shall pay in full all invoices within the time for payment specified therein and BUYER'S PAYMENT OBLIGATION IS NO WAY DEPENDENT OR CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY. Any balance owed by Buyer for 30 days or more after the same becomes due is subject to a 1-1/2% per month delinquency charge until paid. In addition to all other amounts due hereunder, Buyer shall reimburse Seller in full for all collection costs or charges, including reasonable attorney's fees, which Seller may incur with respect to the collection of past due amounts from Buyer.
2. Warranty

Seller warrants only that said equipment is free from defects in materials and workmanship as set forth in Seller's standard Certificate of Warranty furnished to Buyer at the time of final shipment. Seller makes no other warranty concerning said equipment beyond that set forth in said Certificate and expressly disclaims any warranty of merchantability or fitness for any particular process not described in the applicable drawings and specifications.

Seller's sole responsibility with respect to any equipment which proves to be defective as to materials or workmanship is either to replace or to repair the same as is set forth in said Certificate of Warranty. Unless authorized in writing by Seller, Seller is not responsible for any charge or expense incurred for the modification, servicing or adjusting of said equipment after the same has been delivered to Buyer.
3. Liability of Seller

Seller is not liable in any event hereunder for any consequential, incidental, or liquidated damages or penalties.
4. Claim Period

Buyer shall immediately inspect said equipment upon receipt thereof. Seller is not obligated to consider any claim for shortages or non-conformance unless notified thereof by Buyer within 10 days after Buyer's receipt of said equipment.
5. Cancellation

Should Buyer cancel this agreement without Seller's prior written consent, Seller may, at its option, recover from Buyer a cancellation charge of not less than 20% of the purchase price hereunder.
6. Taxes

Sale may be subject to state sales tax depending on the state. Gasvoda & Associates requires proof of exemption for all nontaxable sales. Regardless of exemption status, Gasvoda & Associates proposal does not include any sales tax. Payment of any sales tax remains the responsibility of the purchaser.
7. Storage

If at such time, within or after the estimated shipment period specified on the face hereof, as Seller notifies Buyer that said equipment is ready to be shipped Buyer requests a delay in shipment, Seller may, at its option, agree to store said equipment for a period of time determined by Seller, provided that such agreement will not affect Buyer's obligation to pay in full all invoices as they become due, and provided further that for each month, or portion thereof, said equipment is stored by Seller, Buyer shall pay to Seller as a storage fee an amount equal to 1% of the balance due hereunder.
8. Drawings, Illustrations and Manuals

Catalog and proposal drawings, bulletins, and other accompanying literature are solely for the purpose of general style, arrangement and approximate dimensions. Seller may make any changes Seller deems necessary or desirable.
9. Insurance

We have made no allowances for special insurance requirements including but not limited to "Waiver of Subrogation", "Form GC2010", liquidated damages, or anything beyond what is specifically spelled out as being included herein. We reserve the right to amend our offering for anything required outside of the specific items/services spelled out as being included. An exception must be in writing and authorized by Gasvoda & Associates.
10. Start Up

NO START UP WILL BE MADE PRIOR TO 100% PAYMENT. Warranty is invalid without authorized start up.

www.williamreidltd.com

QUOTATION



Date: 2/11/2022
Qte #: Lake Geneva Utility 10-2021 rev1
Sls Rep: Mark Aler
E-mail: mark@jmb-assoc.com

N50 W13906 Overview Dr.
Menomonee Falls, WI 53051
Ph: 262-432-0630
Fax: 262-432-0635

To: Lake Geneva Utility Commission
Attn: Ken Bauman
E-mail: kbauman@lgutilities.org
Ph: 262-949-0779
Project: RAS and Ditch VFD replacements
Engr: -
Addm: -

TERMS & CONDITIONS

- TAX not included
- PRICES valid for 30 days
- FREIGHT included
- See www.jmb-assoc.com for additional terms.

ABB VFD SCHEDULE

ITEM	TAG NO	DESCRIPTION	QTY	NOTES / Cost Each
1.		ACQ580, 460V, 50HP, 65FLA	1	1, \$4,391
2.		ACQ580, 460V, 50HP, 65FLA	1	2, \$5,223

Note 1 - Packaged VFD system including:

- NEMA/UL type 1 enclosure
- UL listed 100,000 amp SCCR
- 5% impedance with internal line reactors
- Built-in EMI/RFI filters
- Metal oxide varistors (4) 120 joules each surge withstand capability
- Programmable signals: (2) AI's, (6) DI's, (2) AO's, (3) Form-C Relay's
- MODBUS protocol
- Conformal coated circuit boards
- 3-Year warranty from ship date on parts, labor and travel with JMB start-up

Note 2 - Packaged VFD system including:

- NEMA/UL type 12 enclosure
- UL listed 100,000 amp SCCR
- 5% impedance with internal line reactors
- Built-in EMI/RFI filters
- Metal oxide varistors (4) 120 joules each surge withstand capability
- Programmable signals: (2) AI's, (6) DI's, (2) AO's, (3) Form-C Relay's
- MODBUS protocol
- Conformal coated circuit boards
- 3-Year warranty from ship date on parts, labor and travel with JMB start-up

Notes:

1. JMB start up \$540 per trip.