

**Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday March 21, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St**

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Klein, Flower, Hedlund, Binn & Stanczak. Nord appeared via zoom.

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Peg Esposito appeared as a resident of this neighborhood and also as a representative of the Park Board to speak on agenda item 9 regarding the Bocce Ball Court. The Park Board would like to develop this site as a community park and add benches, flowers, maybe a community garden. St. Francis school has expressed an interest in working in conjunction with the Park Board to achieve this. She said the neighborhood in which the Bocce Ball Court is located is reviving as new people move in, and she asked that the Utility Commission be open minded and allow the Park Board to proceed with this.

Approve Utility Commission minutes from February 21, 2022, as prepared & distributed
Binn/Flower motion to approve. Passed unanimously.

Acknowledgement of correspondence None

Approval of the February 2022 Financials
Hedlund/Binn motion to approve. Passed unanimously.

Approval of the February 2022 Bills
Binn/Hedlund motion to approve. Passed unanimously.

Directors Report

Gajewski gave an overview of the submitted Director's report and an update of this season's main breaks. All landscaping restoration and/or road patching required as a result of the main breaks should be completed by Memorial Day.

Hedlund/Stanczak motion to approve the submitted Directors Report. Passed unanimously.

Discussion/Action on request from Park Board regarding Bocce Ball Court

Gajewski explained the request from the Park Board and noted Esposito's public comments. The Utility own this parcel but are not in the business of maintaining parks. Currently, Public Works mow the grass and the city bill their time to the Utility. Before the bocce ball courts, there used to be a water tower in this location. Discussion followed. The general feeling was that the location would be better suited as a park under the control of the city. Gajewski will discuss with the City Administrator and the auditor about how to transfer the asset to the city. It was felt that the city would need to know what the expected costs to maintain this area as a park would be. It was suggested that once the information on how to transfer the asset is determined, it should go to the Park Board, Public Works Committee and then City Council.

No action taken.

Discussion/Action on Cemetery Road water and sewer improvements

Gajewski gave a recap of the history of this project. There is a property owner on Cemetery Road who continues to request the extension of water and sewer services to reach his parcels. He has asked for confirmation that well & septic will be allowed if we do not proceed but this goes against current City ordinances. Different options to finance this project were discussed including developer financing, right of recovery, the possibility for LRIP funds and special assessments. The general feeling is that Utility funds should not be used to finance this project.

Flower/Hedlund motion to not extend the water and sanitary sewer services along cemetery road at this time. Passed unanimously.

Discussion/Action on Mariane Terrace and Pine Tree Ln. water and sewer improvements

Gajewski reported that there have been several main breaks in this area over the past couple of years and replacement of the mains has been discussed before. Now Public Works are looking to have a road reconstruction done on Mariane Terrace and so it would make sense to replace the mains at the same time. There are some easements that need to be secured as part of this process. Discussion followed. There is some concern on the timing and what it means for the road project if we add replacement of mains. The cost of asphalt is also a concern. Gajewski would prefer to work with one engineer on this project to prevent delays with the current Engineering Services RFQ and the uncertainty on who will be selected as the city engineer going forward. MSA has drafted a scope of services including pricing and estimated hours to design the water and sewer improvements.

Binn/Flower motion to approve the scope of engineering services provided by MSA for the design of various utility improvements along Mariane Terrace and Pine Tree Lane. Passed unanimously.

Discussion/Action on purchase of variable frequency drives for the Wastewater Treatment Plant

Gajewski said the VFD's usually last between 7-10 years. Ours were installed in the early 2000's and parts are now becoming harder to source for repairs. The replacement is in the budget for 2022.

Hedlund/Flower motion to approve the purchase of replacement VFD's as quoted by William-Reid with a not to exceed amount of \$18,180. Passed unanimously.

Adjourn

Hedlund/Flower motion to adjourn at 5:07pm. Passed unanimously.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**