



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION MONDAY APRIL 18, 2022 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. MEETINGS WILL BE HELD VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the Lake Geneva Utility Commission's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code: 9746153**

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from March 21, 2022 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of March 2022 Financials
7. Approval of the March 2022 Bills
8. Directors Report
9. Discussion/Action on contract for services between the Wisconsin Department of Administration for participation in the Low Income Household Water Assistance Program (LIHWAP)
10. Discussion/Action on 2022 Sanitary Sewer Main CCTV proposals and additional scopes of work for 2023 and 2024
11. Discussion/Action on potential scopes of work for WisDOT Project 3170-09-00/70 - STH 50, Forest St. to Grand Geneva Way
12. Adjourn

**Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday March 21, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St**

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Klein, Flower, Hedlund, Binn & Stanczak. Nord appeared via zoom.

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Peg Esposito appeared as a resident of this neighborhood and also as a representative of the Park Board to speak on agenda item 9 regarding the Bocce Ball Court. The Park Board would like to develop this site as a community park and add benches, flowers, maybe a community garden. St. Francis school has expressed an interest in working in conjunction with the Park Board to achieve this. She said the neighborhood in which the Bocce Ball Court is located is reviving as new people move in, and she asked that the Utility Commission be open minded and allow the Park Board to proceed with this.

Approve Utility Commission minutes from February 21, 2022, as prepared & distributed
Binn/Flower motion to approve. Passed unanimously.

Acknowledgement of correspondence None

Approval of the February 2022 Financials
Hedlund/Binn motion to approve. Passed unanimously.

Approval of the February 2022 Bills
Binn/Hedlund motion to approve. Passed unanimously.

Directors Report

Gajewski gave an overview of the submitted Director's report and an update of this season's main breaks. All landscaping restoration and/or road patching required as a result of the main breaks should be completed by Memorial Day.

Hedlund/Stanczak motion to approve the submitted Directors Report. Passed unanimously.

Discussion/Action on request from Park Board regarding Bocce Ball Court

Gajewski explained the request from the Park Board and noted Esposito's public comments. The Utility own this parcel but are not in the business of maintaining parks. Currently, Public Works mow the grass and the city bill their time to the Utility. Before the bocce ball courts, there used to be a water tower in this location. Discussion followed. The general feeling was that the location would be better suited as a park under the control of the city. Gajewski will discuss with the City Administrator and the auditor about how to transfer the asset to the city. It was felt that the city would need to know what the expected costs to maintain this area as a park would be. It was suggested that once the information on how to transfer the asset is determined, it should go to the Park Board, Public Works Committee and then City Council.

No action taken.

Discussion/Action on Cemetery Road water and sewer improvements

Gajewski gave a recap of the history of this project. There is a property owner on Cemetery Road who continues to request the extension of water and sewer services to reach his parcels. He has asked for confirmation that well & septic will be allowed if we do not proceed but this goes against current City ordinances. Different options to finance this project were discussed including developer financing, right of recovery, the possibility for LRIP funds and special assessments. The general feeling is that Utility funds should not be used to finance this project.

Flower/Hedlund motion to not extend the water and sanitary sewer services along cemetery road at this time. Passed unanimously.

Discussion/Action on Mariane Terrace and Pine Tree Ln. water and sewer improvements

Gajewski reported that there have been several main breaks in this area over the past couple of years and replacement of the mains has been discussed before. Now Public Works are looking to have a road reconstruction done on Mariane Terrace and so it would make sense to replace the mains at the same time. There are some easements that need to be secured as part of this process. Discussion followed. There is some concern on the timing and what it means for the road project if we add replacement of mains. The cost of asphalt is also a concern. Gajewski would prefer to work with one engineer on this project to prevent delays with the current Engineering Services RFQ and the uncertainty on who will be selected as the city engineer going forward. MSA has drafted a scope of services including pricing and estimated hours to design the water and sewer improvements.

Binn/Flower motion to approve the scope of engineering services provided by MSA for the design of various utility improvements along Mariane Terrace and Pine Tree Lane. Passed unanimously.

Discussion/Action on purchase of variable frequency drives for the Wastewater Treatment Plant

Gajewski said the VFD's usually last between 7-10 years. Ours were installed in the early 2000's and parts are now becoming harder to source for repairs. The replacement is in the budget for 2022.

Hedlund/Flower motion to approve the purchase of replacement VFD's as quoted by William-Reid with a not to exceed amount of \$18,180. Passed unanimously.

Adjourn

Hedlund/Flower motion to adjourn at 5:07pm. Passed unanimously.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

3 / 2022

FUND 61 - WASTEWATER UTILITY

REVENUES	Current Month	YTD	2022 Budgeted	Variance (YTD vs Budget)	YTD % of 2022 Budget 25.0%	YTD Look Back 2021	YTD Look Back 5 Year Avg.
INTEREST EARNED	600	1,107	10,300	-9,193	10.74%	556	3,923
CUSTOMER SALES	417,760	461,171	2,102,450	-1,641,279	21.93%	456,049	405,216
OTHER REVENUE	464	2,321	10,725	-8,404	21.64%	2,828	1,797
CAPITAL CONTRIBUTIONS	4,849	21,634	186,500	-164,866	11.60%	49,982	29,243
TOTAL REVENUES	423,673	486,233	2,309,975	-1,823,742	21.05%	509,415	440,180
EXPENSES							
TOTAL OUTSIDE SERVICES	30,731	61,384	392,025	-330,641	15.66%	51,602	51,184
TOTAL OPERATING EXPENSES	3,882	6,413	43,350	-36,937	14.79%	6,130	5,395
TOTAL INSURANCE	7,321	7,321	29,900	-22,579	24.48%	0	618
TOTAL SALARY & BENEFITS	46,480	144,237	603,797	-459,560	23.89%	120,745	132,052
TOTAL LAB SUPPLIES	46	12,852	22,600	-9,748	56.87%	4,647	3,792
TOTAL MISCELLANEOUS EXPENSE	41	47	1,000	-953	4.66%	20	517
TOTAL MAINTENANCE	554	8,835	404,200	-395,365	2.19%	5,560	11,814
TOTAL OPERATION & MAINTENANCE EXPENSES	89,054	241,089	1,496,872	-1,255,783	16.11%	188,704	205,372
REVENUES OVER O&M EXPENSES	334,619	245,144	813,103	-567,959		320,711	234,808
TOTAL CAPITAL OUTLAY	23,580	23,580	1,395,500	-1,371,920	1.69%	13,665	48,620
REVENUES OVER TOTAL EXPENSES	311,039	221,564	-582,397	803,961		307,046	186,188
TOTAL CASH TRANSFERS	11,190	365,275	-587,150	952,425	-62.21%	0	85,749
ANNUAL CASH BALANCE	299,849	-143,711	4,753	-148,464		307,046	100,439
TOTAL DEPRECIATION	0	0	0	0	0.00%	0	0

FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Wastewater Utility Fund Cash	577,732	-77,999	499,733
LGIP #10 - Capital Project Fund	2,120,390	293	2,120,683
LGIP #11 - Debt Service Fund	0	0	0
LGIP #12 - Impact Fee Fund	1,058,966	11,338	1,070,303
LGIP #13 - Equipment Replacement Fund	1,152,626	159	1,152,785
TOTAL WASTEWATER CASH AND INVESTMENT	4,909,713	-66,209	4,843,504

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

3 / 2022

FUND 62 - WATER UTILITY

REVENUES	Current Month	YTD	2022 Budgeted	Variance (YTD vs Budget)	YTD % of 2022 Budget 25.0%	YTD Look Back 2021	YTD Look Back 5 Year Avg.
INTEREST EARNED	318	594	3,275	-2,681	18.14%	4,817	3,363
CUSTOMER SALES	380,699	415,914	1,815,347	-1,399,433	22.91%	389,291	387,770
OTHER REVENUE	68,640	162,672	294,401	-131,729	55.26%	118,174	129,327
CAPITAL CONTRIBUTIONS	4,394	19,604	169,000	-149,396	11.60%	23,660	21,294
TOTAL REVENUES	454,051	598,784	2,282,023	-1,683,239	26.24%	535,942	541,754
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	4,517	11,966	59,000	-47,034	20.28%	9,505	10,954
TOTAL SOURCE OF SUPPLY - MAINTENANCE	540	2,374	9,600	-7,226	24.73%	1,315	2,076
TOTAL PUMPING EXPENSE - OPERATION	6,087	13,379	74,350	-60,971	17.99%	11,577	13,605
TOTAL PUMPING EXPENSE - MAINTENANCE	224	865	25,700	-24,835	3.36%	957	2,071
TOTAL WATER TREATMENT - OPERATION	10,517	22,196	96,950	-74,754	22.89%	26,954	21,319
TOTAL WATER TREATMENT - MAINTENANCE	4,140	20,377	64,700	-44,323	31.49%	17,944	17,639
TOTAL TRANS. & DISTRIBUTION - OPERATION	3,632	8,700	47,800	-39,100	18.20%	7,592	10,157
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	34,489	73,308	254,350	-181,042	28.82%	24,293	29,439
TOTAL CUSTOMER ACCOUNTS	6,564	16,868	67,150	-50,282	25.12%	16,484	15,576
TOTAL ADMIN & GENERAL OPERATIONS	38,134	102,964	446,413	-343,449	23.06%	87,074	85,335
TOTAL OTHER EXPENSES	25,000	75,000	305,000	-230,000	24.59%	78,000	57,483
TOTAL OPERATION & MAINTENANCE EXPENSES	133,843	347,996	1,451,013	-1,103,017	23.98%	281,695	265,653
REVENUES OVER O&M EXPENSES	320,208	250,788	831,010	-580,222		254,248	276,101
TOTAL CAPITAL OUTLAY	4,245	318	435,100	-434,782	0.07%	36,490	36,501
REVENUES OVER TOTAL EXPENSES	315,963	250,470	395,910	-145,440		217,758	239,600
TOTAL CASH TRANSFERS	10,140	109,150	390,000	-280,850	27.99%	0	34,983
ANNUAL CASH BALANCE	305,823	141,320	5,910	135,410		217,758	204,617
TOTAL DEPRECIATION	0	0	0	0	0%	0	0
FUND CASH AND INVESTMENT SUMMARY							
	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>				
Water Utility Fund Cash	532,467	-111,562	420,906				
LGIP #1 - Capital Project Fund	1,267,191	175	1,267,366				
LGIP #2 - Impact Fee Fund	445,320	10,203	455,523				
LGIP #3 - Equipment Replacement Fund	580,513	80	580,593				
TOTAL WATER FUND CASH AND INVESTMENT	2,825,492	-101,104	2,724,388				

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
STRAND ASSOCIATES INC				
0181631	03/11/2022	PROF SVCS 2/1/2022-2/28/2022-	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	6,639.54
Total STRAND ASSOCIATES INC:				6,639.54
ALLIANT ENERGY				
280954000022	04/01/2022	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	13,913.67
Total ALLIANT ENERGY:				13,913.67
Total 61:				20,553.21
62				
CORE & MAIN LP				
Q450043	03/03/2022	SADDLES, CLAMPS, METERHO	62-00-00-15000 MATERIAL-SUPPLIES	5,910.00
Total CORE & MAIN LP:				5,910.00
MARTELLE WATER TREATMENT				
23130	03/30/2022	SODIUM HYPOCHLORITE	62-00-00-60200 CHEMICALS	1,013.52
23130	03/30/2022	HYDROFLUOSILICIC ACID, CHL	62-00-00-64100 CHEMICALS	4,763.44
Total MARTELLE WATER TREATMENT:				5,776.96
ASSURED FLOW SALES INC				
15500	03/24/2022	HYDRANT FLOW INDICATOR M	62-00-00-67800 MAINT FOUNTAINS & MISC PLANT	7,146.17
Total ASSURED FLOW SALES INC:				7,146.17
CORE & MAIN LP				
Q468115	03/08/2022	SENSUS SUPPORT 2022	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	13,760.80
Total CORE & MAIN LP:				13,760.80
Total 62:				32,593.93
Grand Totals:				53,147.14

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
ENGINEERING CONSULTING SERVICE LTD				
952002	03/01/2022	SRS GEOTECH SURVEY	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	1,800.00
952972	03/02/2022	SRS RADAR IMAGING	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	510.00
962376	04/07/2022	SRS-FLOOR SCAN	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	765.00
Total ENGINEERING CONSULTING SERVICE LTD:				3,075.00
STRAND ASSOCIATES INC				
0181631	03/11/2022	PROF SVCS 2/1/2022-2/28/2022-	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	6,639.54
Total STRAND ASSOCIATES INC:				6,639.54
NORTHERN LAKE SERVICE INC				
415579	03/17/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
415941	03/25/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	264.37
416085	03/29/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
416515	04/07/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
Total NORTHERN LAKE SERVICE INC:				999.19
KAPUR & ASSOCIATES INC				
111933	02/22/2022	PUB INFRA ASMT-CONTRIB CA	61-00-00-52160 ENGINEERING EXPENSE	720.50
Total KAPUR & ASSOCIATES INC:				720.50
WE ENERGIES				
4032803138	02/15/2022	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	16.99
4067844814	03/14/2022	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	20.35
4068040053	03/14/2022	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	13.82
4099222347	04/08/2022	EDGEWOOD DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	11.10
Total WE ENERGIES:				62.26
ALLIANT ENERGY				
143875000022	04/01/2022	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	357.79
280954000022	04/01/2022	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	13,913.67
507753000022	04/01/2022	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	34.45
974671000022	04/01/2022	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	119.34
055361000022	04/01/2022	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	64.83
141180000022	04/01/2022	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	156.15
277971000022	04/01/2022	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	36.73
307955000022	04/01/2022	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	29.20
327113000022	04/01/2022	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	54.63
599411000022	04/01/2022	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	251.56
962961000022	04/01/2022	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	288.60
Total ALLIANT ENERGY:				15,306.95
CAPITAL ONE				
405719917	03/16/2022	PRINTER INK, PRINTED PAPER,	61-00-00-53100 OFFICE SUPPLIES EXPENSE	60.77

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CAPITAL ONE:				60.77
MARTIN BUSINESS GROUP				
1284730	03/21/2022	SERVICE CONTRACT/COPIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	102.31
Total MARTIN BUSINESS GROUP:				102.31
AT&T				
262248865603	03/13/2022	MARCH TELEPHONE	61-00-00-53110 TELEPHONE EXPENSE	114.35
Total AT&T:				114.35
AT&T LONG DISTANCE				
MAR2022	04/04/2022	262-248-2394 MAR	61-00-00-53110 TELEPHONE EXPENSE	.02
Total AT&T LONG DISTANCE:				.02
FIRST NATIONAL BANK OF OMAHA				
554328620832	03/24/2022	VONAGE PHONE SVC 3/23/2022	61-00-00-53110 TELEPHONE EXPENSE	121.26
Total FIRST NATIONAL BANK OF OMAHA:				121.26
US CELLULAR				
0494928725	03/04/2022	WWTF MONTHY PHONE BILL	61-00-00-53110 TELEPHONE EXPENSE	97.17
Total US CELLULAR:				97.17
CAPITAL ONE				
405719917	03/16/2022	FLW LANDING NET-PROCESS E	61-00-00-53500 OPERATIONS TOOLS & EQUIP	29.76
Total CAPITAL ONE:				29.76
DUNN LUMBER				
1045302	04/04/2022	GORILLA TAPE-SHOP TOOL	61-00-00-53500 OPERATIONS TOOLS & EQUIP	9.79
Total DUNN LUMBER:				9.79
USA BLUE BOOK				
938941	04/07/2022	DISCHARGE HOSE & SUCTION	61-00-00-53500 OPERATIONS TOOLS & EQUIP	378.63
Total USA BLUE BOOK:				378.63
DUNN LUMBER				
1033972	03/21/2022	MARKING PAINT	61-00-00-53990 MISCELLANEOUS EXPENSE	19.18
Total DUNN LUMBER:				19.18
EVERBRIDGE				
M69193	03/31/2022	NIXLE SERVICE 3/22-3/23	61-00-00-53990 MISCELLANEOUS EXPENSE	333.33
Total EVERBRIDGE:				333.33
FIRST NATIONAL BANK OF OMAHA				
554328620922	04/02/2022	SEWER MAIN EASEMENTS	61-00-00-53990 MISCELLANEOUS EXPENSE	48.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total FIRST NATIONAL BANK OF OMAHA:				48.00
CAPITAL ONE				
405719917	03/16/2022	BLEACH & SIMPLE GREEN	61-00-00-64000 LABORATORY SUPPLIES	5.91
Total CAPITAL ONE:				5.91
USA BLUE BOOK				
938941	04/07/2022	SAMPLER 3 SECTIONS-CLARIFI	61-00-00-93603 MAINT-PROCESS EQUIP	171.68
Total USA BLUE BOOK:				171.68
BUMPER TO BUMPER AUTO PARTS				
662-454944	03/24/2022	OIL FILTER & SOLVENT-MOWER	61-00-00-93700 MAINT-VEHICLES & EQUIP	70.50
662-455178	03/30/2022	SCAG MOWER MAINT G-POWE	61-00-00-93700 MAINT-VEHICLES & EQUIP	7.98
Total BUMPER TO BUMPER AUTO PARTS:				78.48
DUNN LUMBER				
1042021	03/30/2022	SCAG MOWER MAINT-ADHESIV	61-00-00-93700 MAINT-VEHICLES & EQUIP	11.82
Total DUNN LUMBER:				11.82
ITU ABSORB TECH INC				
7887800	04/01/2022	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	31.55
Total ITU ABSORB TECH INC:				31.55
LARRY'S TOWING & RECOVERY				
LARRYSTOWI	03/30/2022	BLADES (3) SCAG MOWER MAI	61-00-00-93700 MAINT-VEHICLES & EQUIP	68.70
Total LARRY'S TOWING & RECOVERY:				68.70
USA BLUE BOOK				
938941	04/07/2022	MILL DISCHARGE HOSE-CAMEL	61-00-00-93700 MAINT-VEHICLES & EQUIP	204.56
Total USA BLUE BOOK:				204.56
HOME DEPOT				
13841	03/18/2022	BATTERY SEWER CAMERA MAI	61-00-00-93810 MAINT-MAINS	4.87
Total HOME DEPOT:				4.87
ALLIANT ENERGY				
252422000022	04/01/2022	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	19.38
054885000022	04/01/2022	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	123.22
Total ALLIANT ENERGY:				142.60
HOME DEPOT				
4014445	04/03/2022	BATTERY-VEBATIUM MAINT	61-00-00-93910 MAINTENANCE-OTHER	23.97
Total HOME DEPOT:				23.97
Total 61:				28,862.15

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
62				
CORE & MAIN LP				
Q450043	03/03/2022	SADDLES, CLAMPS, METERHO	62-00-00-15000 MATERIAL-SUPPLIES	5,910.00
Total CORE & MAIN LP:				5,910.00
DIXON ENGINEERING INC				
22-0327	01/09/8202	T MOBILE @ HOST U/G-PRECO	62-00-00-23830 DEPOSITS	1,350.00
Total DIXON ENGINEERING INC:				1,350.00
MARTELLE WATER TREATMENT				
23130	03/30/2022	SODIUM HYPOCHLORITE	62-00-00-60200 CHEMICALS	1,013.52
Total MARTELLE WATER TREATMENT:				1,013.52
ALLIANT ENERGY				
145511000022	04/01/2022	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	841.86
327391000022	04/01/2022	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	575.30
348370000022	04/01/2022	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	768.63
972745000022	04/01/2022	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	424.90
347962000022	04/01/2022	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	173.71
576425000022	04/01/2022	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,649.89
717061000022	04/01/2022	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	191.40
Total ALLIANT ENERGY:				7,625.69
MARTELLE WATER TREATMENT				
23130	03/30/2022	HYDROFLUOSILICIC ACID, CHL	62-00-00-64100 CHEMICALS	4,763.44
Total MARTELLE WATER TREATMENT:				4,763.44
ALLIANT ENERGY				
974671000022	04/01/2022	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	119.34
Total ALLIANT ENERGY:				119.34
NORTHERN LAKE SERVICE INC				
415562	03/16/2022	IRON DECANT-MONTHLY MANG	62-00-00-64200 LABOR & EXPENSES (LAB)	36.28
Total NORTHERN LAKE SERVICE INC:				36.28
WI STATE LABORATORY OF HYGIENE				
708074	03/31/2022	FLOURIDE SPLIT SAMPLE	62-00-00-64200 LABOR & EXPENSES (LAB)	26.00
Total WI STATE LABORATORY OF HYGIENE:				26.00
ALLIANT ENERGY				
098433000022	04/01/2022	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	132.28
520171000022	04/01/2022	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	55.40
Total ALLIANT ENERGY:				187.68
DOWN TO EARTH				
7807	03/18/2022	WARREN-REPAIR WATER MAIN	62-00-00-67300 MAINT OF MAINS & VALVES	3,670.50
7808	03/18/2022	LASALLE-REPAIR WATER MAIN	62-00-00-67300 MAINT OF MAINS & VALVES	3,247.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DOWN TO EARTH:				6,917.50
HOME DEPOT				
9013485	03/09/2022	METAL POSTS-MAIN VALVE PO	62-00-00-67300 MAINT OF MAINS & VALVES	39.30
Total HOME DEPOT:				39.30
USA BLUE BOOK				
915812	03/18/2022	DIGGERS LOCATE PAINT	62-00-00-67300 MAINT OF MAINS & VALVES	277.00
Total USA BLUE BOOK:				277.00
ASSURED FLOW SALES INC				
15500	03/24/2022	HYDRANT FLOW INDICATOR M	62-00-00-67800 MAINT FOUNTAINS & MISC PLANT	7,146.17
Total ASSURED FLOW SALES INC:				7,146.17
FASTENAL COMPANY				
WIELK170261	03/31/2022	HYDRANT MARKERS, NUTS & B	62-00-00-67800 MAINT FOUNTAINS & MISC PLANT	1,550.78
Total FASTENAL COMPANY:				1,550.78
AT&T				
262248865603	03/13/2022	MARCH TELEPHONE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	114.35
Total AT&T:				114.35
AT&T LONG DISTANCE				
MAR2022	04/04/2022	262-248-0589 MAR	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	.23
Total AT&T LONG DISTANCE:				.23
CHARTER COMMUNICATIONS				
010682403212	03/21/2022	WATER MARCH INTERNET	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
FIRST NATIONAL BANK OF OMAHA				
252478020830	03/24/2022	IT WEBINAR REGISTRATION-G	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	25.00
554328620832	03/24/2022	VONAGE PHONE SVC 3/23/2022	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	121.26
Total FIRST NATIONAL BANK OF OMAHA:				146.26
MARTIN BUSINESS GROUP				
1284730	03/21/2022	SERVICE CONTRACT/COPIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	102.32
Total MARTIN BUSINESS GROUP:				102.32
MCKAIG, BRANDON				
MCKAIG03282	03/28/2022	REIMB WATER CERT RENEWAL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	741.38
Total MCKAIG, BRANDON:				741.38
RACHWAL, TYLER				
RACHWAL041	04/13/2022	DNR GROUNDWATER & DISTRI	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	130.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total RACHWAL, TYLER:				130.00
US CELLULAR				
0494928725	03/04/2022	WATER MONTHLY PHONE BILL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	217.07
Total US CELLULAR:				217.07
CORE & MAIN LP				
Q468115	03/08/2022	SENSUS SUPPORT 2022	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	13,760.80
Total CORE & MAIN LP:				13,760.80
KAPUR & ASSOCIATES INC				
111933	02/22/2022	PUB INFRA ASMT-CONTRIB CA	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	720.50
Total KAPUR & ASSOCIATES INC:				720.50
ALL THATS WILDLIFE INC				
ALLTHATSWIL	03/22/2022	RACCOON ABATEMENT	62-00-00-93000 MISCELLANEOUS GENERAL EXP	435.00
Total ALL THATS WILDLIFE INC:				435.00
CAPITAL ONE				
396438782	02/28/2022	COFFEE, BAGS, FILTERS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	109.91
Total CAPITAL ONE:				109.91
CINTAS CORP				
5103781555	04/12/2022	RESTOCK FIRST AID SUPPLIES	62-00-00-93000 MISCELLANEOUS GENERAL EXP	94.76
Total CINTAS CORP:				94.76
EVERBRIDGE				
M69193	03/31/2022	NIXLE SERVICE 3/22-3/23	62-00-00-93000 MISCELLANEOUS GENERAL EXP	333.32
Total EVERBRIDGE:				333.32
FIRST NATIONAL BANK OF OMAHA				
554328620812	03/22/2022	WATER MAIN EASEMENTS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	11.00
Total FIRST NATIONAL BANK OF OMAHA:				11.00
ELKHORN CHEMICAL CO INC				
641377	03/21/2022	PAPER TOWELS-PLANT	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	326.14
Total ELKHORN CHEMICAL CO INC:				326.14
HOME DEPOT				
22602	03/18/2022	ROOF REPAIR-METAL REG LAT	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	12.87
9013440	03/09/2022	PHOTOCONTROL BUTTON PLN	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	23.34
Total HOME DEPOT:				36.21
DEL'S SERVICE				
9327	03/28/2022	TRUCK TIRE REPAIR 1/2T	62-00-00-93300 TRANSPORTATION EXPENSE	15.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DEL'S SERVICE:				15.00
Total 62:				54,376.93
Grand Totals:				83,239.08

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: April 2022 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

Crews have started the spring hydrant flushing work and are hopeful to complete this work in late April, ahead of the paint project start.

We continue to experience delays in water meter orders and with priority in being able to meter new construction, the decision was made to temporarily suspend applications for new water-only meter installations. As soon as meter inventory can be adequately restocked, we will resume accepting applications for water-only meters.

Other work includes holding a pre-construction meeting with T-Mobile for their upgrade project at the Host Dr. Tower, staff are preparing to start field and bench testing of 1.5" and larger meters, and quotes are being received for asphalt and landscape restoration from system repairs made over the winter.

WASTEWATER OPERATIONS

Work has continued for the Septage Receiving Station (SRS) Project including additional floor scanning of the proposed equipment area, along with evaluating manufacturer's billing software. Timelines for design have been slightly delayed with the additional scanning work and we hope to bid the project in mid-May.

Staff has started work on sewer cleaning, including root cutting and treatment of problem segments of the system. Other work includes soliciting quotes for budgeted equipment replacements, including the LaGrange Dr. lift station panel, replacement of the sludge pump VFD, and waste activated sludge meter.

OFFICE & ADMINISTRATION

The Vistas of Lake Geneva development resumed site work the week of April 11th, which will continue into mid-May. We have received the submittal for the Symphony Bay Phase 5 lift station, and it is currently under review by MSA. At this time the submittal is anticipated to be available for Commission review at the May meeting.

Staff will be meeting with prospective firms for the City's Engineering RFQ/P. A joint meeting of the Public Works Committee and Utility Commission is scheduled to take place on May 4, 2022, where a common recommendation is hoped to be reached and forwarded to Council for consideration on May 9, 2022.

Our newest Wastewater Operator – Jeff Johnson recently passed his Certified Operator Exam for Nutrient Removal – Total Nitrogen, while our newest Water Operator – Tyler Rachwal passed his Certified Operator Exam for Groundwater and for Distribution.

First-quarter collections will be closing on April 20th and past-due collections will continue up to the disconnection date, scheduled for May 17th. Year to date, we've processed approximately 3,200 customer payments through PSN.

9. LIHWAP Agreement

Staff was contacted by representatives from the Wisconsin Department of Administration, Division of Energy, Housing and Community Resources regarding a program that's available to assist Utility customers with the payment of their water and sewer bills. For customers to be eligible for this assistance, the Utility must become a formal vendor within DOA's program by completing the contract for services that is included in packets. Staff has provided this agreement to the City Attorney and received a favorable response to participate as outlined in the contract.

Action is recommended to authorize Utility staff to complete the LIHWAP contract for services with the Department of Administration to enroll in the program.

10. 2022 Sanitary Sewer Main CCTV Proposals & Additional Scope of Work – 2023 & 2024

Staff drafted an RFP for the cleaning and televising of various areas of the sanitary sewer collection system, including additional scopes of work anticipated for completion in 2023 and 2024. The work will complete televising of the George St. interceptor and S Lakeshore Dr. interceptor sewersheds. A copy of the RFP, an overview map of the work area, and a summary of the responsive contractors are included in packets for review. Staff also requested pricing from contractors for upcoming work scheduled for 2023 and 2024, which would complete work in the S Lakeshore Dr. interceptor sewershed and begin work in the East interceptor sewershed.

Action is recommended to approve the 2022 Sanitary Sewer Main CCTV work as outlined in the proposal submitted by Great Lakes TV Seal Inc., including the additional project areas scoped for 2023 and 2024.

11. Utility Improvements - DOT Project 3170-09-00/70 - STH 50, Forest St. to Grand Geneva Way

Staff reported in 2021 on the potential of a DOT project along Main St./STH 50 and potential utility improvements that should be considered ahead of or as part of the final scope of the project. Staff recently received updates on the progress of the project, which is currently in the scoping process and is scheduled for construction in 2026. The DOT has requested formal notification of any potential improvements the Utility is considering or would like to be evaluated for integration into the project design. Staff has prepared a general list of improvements and areas for Commission review and consideration, which is included in packets. Staff is prepared to draft a letter to the DOT regarding the Utility's interest and general scope of potential improvements within the project limits. Staff will provide additional details on each of the mapped areas at the April meeting.

Staff requests Commission authorization to include the specified list of utility improvements in correspondence to the DOT regarding the potential project scope.

CONTRACT FOR SERVICES BETWEEN THE STATE OF
WISCONSIN DEPARTMENT OF ADMINISTRATION AND

VENDOR NAME

This Vendor Contract is entered into by and between the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources hereinafter the "Division", under the following terms:

1. Definitions

- a) Agency means the entity that administers LIHWAP.
- b) Department means the Wisconsin Department of Administration.
- c) Division means the Division of Energy, Housing and Community Resources.
- d) LIHWAP means the Low Income Household Water Assistance Program.
- e) LIHWAP payment includes home drinking water and wastewater benefits.
- f) Vendor means any private or public entity in the business of supplying water and/or wastewater related services to customers.
- g) WHEAP means the Wisconsin Home Energy Assistance Program.

2. The Division agrees to the following:

- a) To provide funds for LIHWAP.
- b) To assign a vendor number/business code to each Vendor after the contract is signed.
- c) To issue to a vendor a single check or Automated Clearing House (ACH) payment that includes benefits for all LIHWAP eligible households. A payment register, accessed via the secured Home Energy Plus System, precedes the check or ACH deposit. The register includes the name of the LIHWAP applicant, the account name and number, the amount(s) to be applied to each customer, and the address and county of residence of the applicant.

3. The Vendor agrees to the following:

- a) To provide water and/or wastewater services to each eligible residential household in an amount equal to the LIHWAP payment received in the current program year.
- b) To charge LIHWAP eligible households using the Vendor's normal billing process.
- c) To charge all LIHWAP eligible households the price normally charged for home drinking water and/or wastewater supplied to non-eligible households.
- d) Not to discriminate against a LIHWAP eligible household with respect to terms, deferred payment plans, credit, conditions of sale or discounts offered to other customers.
- e) To provide to the Division, upon request, with written reconciliation and confirmation that benefits have been credited appropriately to households and their services have been restored on a timely basis or disconnection status has been removed if applicable.
- f) To apply LIHWAP crisis payments identified in the Payment Register as directed by the Agency and/or Division.
- g) To post all payments to customer accounts within 3-5 business days.
- h) To clearly enter, on LIHWAP households' bill, the amount of LIHWAP payment(s) received in a manner which identifies the payment as received from the Wisconsin Low Income Household Water Assistance Program or LIHWAP.
- i) To provide a statement to LIHWAP households clearly indicating the cost of home drinking water and/or wastewater services provided.
- j) To, annually send all refunds, in compliance with LIHWAP Vendor Refund Policies, no later than 60 days following the end of the program year (September 30).
- k) To comply with LIHWAP Vendor Refund Policies and to maintain an accounting system and supporting fiscal records for five years and to provide records to Division representatives upon request.
- l) To fully cooperate with the Division's monitoring practices; including but not limited to providing requested documentation within set time frames, as well as communicating with Division staff.

- m) To provide at no cost to the Division, customer, or agency, written information on an applicant household's home drinking water and/or wastewater costs, bill payment history, and/or arrearage history for no more than the previous 12 monthly billing periods even when it may be from a prior occupant household.
- n) To comply with all Wisconsin laws, regulation or other requirements pertaining to the supply of home drinking water and/or wastewater services for residential use. In the event of any dispute between the Division and the Vendor, the venue for any legal action arising out of the Contract shall be Dane County Wisconsin.
- o) To provide at no cost to the Department, or an authorized agent to the Department, for the purposes of research, evaluation, and analysis, information on household water and/or wastewater costs and usage for participants of LIHWAP.
- p) To report, to the Agency and/or the Division, situations that threaten life, health or safety.
- q) To cooperate with the Agency and/or the Division in developing procedures to respond to immediate and potential emergencies which includes the provision of household water and/or wastewater services based on the documented promise to pay using LIHWAP funds.
- r) To cooperate with the Agency in providing home drinking water and/or wastewater services to eligible households.
- s) To provide the Division with business practice and contact information and to notify the Division of any changes.
- t) To comply with the terms of this contract for customers who have LIHWAP payments transferred from another vendor.
- u) To notify the Division of mergers and/or acquisitions. Mergers and/or acquisitions may affect the company's policies and service areas. Submission of a new vendor contract reflecting such policy and service area changes may be required as indicated in this contract.
- v) To provide the contents of this contract to all applicable Vendor staff.
- w) To hold the Division harmless and to indemnify the Division, the Department, its Agencies, officers and employees against any and all claims, suits, actions, liabilities and costs of any kind, including attorney's fees, for personal injury or damage to property arising from the acts or omissions of Supplier, or its agents, office, employees or subcontractor. Notwithstanding anything else herein to the contrary in no event with either party be liable to the other for any incidental, indirect, special, consequential or punitive damages or lost profits.

4. Length of Contract

- a) This contract is in effect until terminated as described in the 'Termination' section. Both parties have executed this contract as of the day and year indicated by the Division agent's signature.

5. Termination

- a) This contract will terminate effective immediately upon determination by the Division that the Vendor is not in compliance with the terms of this contract. The Vendor will be notified within ten days of termination.
- b) Either the Division or the Vendor may terminate this contract by giving the other party at least ten days written notice.

6. Entire Contract

- a) It is understood and agreed that the entire contract between the parties is contained in this Vendor Contract.
- b) This contract supersedes all previous commitments, promises, representations either oral or written, between the parties relating to the subject matter hereof.
- c) The person signing this Contract, on behalf of the Vendor, certifies and attests that they have full and complete authority to bind the Vendor, on whose behalf they are executing this document.

By typing my name in the provided field, I indicate that I am the person named, and this entry is the legal equivalent of a manual/handwritten signature. I further understand that I may print the document and sign by hand.

Vendor Signature

Date (mm/dd/ccyy)

Division of Energy, Housing and Community Resources Signature

Date (mm/dd/ccyy)

Low Income Household Water Assistance Program (LIHWAP) Vendor Refund Policy

1. Credit Balances - If no change occurs in the residence of the LIHWAP recipient and the recipient retains the same supplier with an active account, the credit balance of LIHWAP funds remains with the Vendor until exhausted.
2. Unclaimed Credit Balances - In the event there is a balance of LIHWAP funds remaining on an account AND the account becomes inactive, AND the Vendor is unable to locate the customer, the balance of the funds is to be returned, by check, to the Division by the end of each program year (September 30). The returned check shall include all information listed in item number seven of this Refund Policy.
3. Move Within State and Change of Water and/or Wastewater Services Provider - If the LIHWAP recipient changes water and/or wastewater services providers or moves to another residence within the state and has a relationship with a new provider, the Vendor holding the credit balance of the LIHWAP payment(s) must transfer the balance to the new water and/or wastewater services provider (Vendor) or new account.
4. Move and No Relationship with Vendor - When a LIHWAP recipient moves his or her household and as a result the recipient has no direct relationship with a Vendor, any credit balance of LIHWAP payments is to be returned by check to the Division with the information listed in number seven of this Refund Policy.
5. Move Out of State - When a LIHWAP recipient moves out of Wisconsin any credit balance of LIHWAP payments shall be returned by check to the Division with the information listed in number seven of this Refund Policy.
6. Deceased Recipient - In the event a credit balance remains, and the account is closed, the credit balance will be refunded to the program no later than the end of the program year (September 30). Submit a check to the Division with the information listed in number seven of this Refund Policy.
7. Return Address for Refunds to the State of Wisconsin - Mail refunds to:
DOA/DIVISION OF ENERGY, HOUSING AND COMMUNITY RESOURCES
ATTN: LIHWAP REFUND
PO BOX 7970
MADISON WI 53707-7970
Refunds must include the following information: Customer name, Customer address, Date of LIHWAP payment to Vendor, Reason for the return
8. Vendor Payments – All LIHWAP payments made to a Vendor shall be applied to current water and/or wastewater services costs. LIHWAP payments that exceed current costs shall be applied as credit to the customers' account. Credit balances shall be handled in accordance with the policies of this contract. Any balance remaining shall be credited to the customers' account.
9. Incorrect Payments – All Vendors are required to review the weekly payment register for accuracy of LIHWAP payments. In the event a payment is made in error, the Vendor shall contact the Division's Help Desk at (608) 267-3680 or heat@wisconsin.gov. Contact must occur within 30 days to correct the error. If payments are made in error corrections needed will be determined by the Division.



**Water Utility
Vendor Number
(Department Use
Only)**

Water Utility Vendor Information

Water Utility Vendor Name (payment is issued in this name)

Primary Contact	Primary Contact Phone	Customer Service Phone*	
Primary Fax	Primary Contact E-mail		
Primary Contact Address	City	State	Zip
Payment/Check Contact	Payment/Check Contact Phone		
Payment/Check Fax	Payment/Check Contact E-mail		
Payment/Check Contact Address	City	State	Zip

*Appears on customer notices

Legal Name
Taxpayer Identification Number (TIN) _____ Identify the TIN type below ☐ Employer ID Number (FEIN) ☐ Individual Taxpayer Identification Number (ITIN) ☐ Social Security Number (SSN)
Type of Entity: ☐ Individual/Sole Proprietor ☐ Corporation ☐ Limited Liability Company ☐ Government Entity

Counties/Tribes served (Please check all that apply)				
☐ 1-Adams	☐ 2-Ashland	☐ 3-Barron	☐ 4-Bayfield	☐ 5-Brown
☐ 6-Buffalo	☐ 7-Burnett	☐ 8-Calumet	☐ 9-Chippewa	☐ 10-Clark
☐ 11-Columbia	☐ 12-Crawford	☐ 13-Dane	☐ 14-Dodge	☐ 15-Door
☐ 16-Douglas	☐ 17-Dunn	☐ 18-Eau Claire	☐ 19-Florence	☐ 20-Fond du Lac
☐ 21-Forest	☐ 22-Grant	☐ 23-Green	☐ 24-Green Lake	☐ 25-Iowa
☐ 26-Iron	☐ 27-Jackson	☐ 28-Jefferson	☐ 29-Juneau	☐ 30-Kenosha
☐ 31-Kewaunee	☐ 32-La Crosse	☐ 33-Lafayette	☐ 34-Langlade	☐ 35-Lincoln
☐ 36-Manitowoc	☐ 37-Marathon	☐ 38-Marinette	☐ 39-Marquette	☐ 40-Milwaukee
☐ 41-Monroe	☐ 42-Oconto	☐ 43-Oneida	☐ 44-Outagamie	☐ 45-Ozaukee
☐ 46-Pepin	☐ 47-Pierce	☐ 48-Polk	☐ 49-Portage	☐ 50-Price
☐ 51-Racine	☐ 52-Richland	☐ 53-Rock	☐ 54-Rusk	☐ 55-St. Croix
☐ 56-Sauk	☐ 57-Sawyer	☐ 58-Shawano	☐ 59-Sheboygan	☐ 60-Taylor
☐ 61-Trempealeau	☐ 62-Vernon	☐ 63-Vilas	☐ 64-Walworth	☐ 65-Washburn
☐ 66-Washington	☐ 67-Waukesha	☐ 68-Waupaca	☐ 69-Waushara	☐ 70-Winnebago
☐ 71-Wood	☐ 72-Menominee	☐ 85- Red Cliff Tribe	☐ 86-Stockbridge-Munsee Tribe	
☐ 88-Lac du Flambeau Tribe	☐ 89-Bad River Tribe	☐ 91-Mole Lake/ Sokaogon Tribe	☐ 92-Oneida Tribe	☐ 94 - Lac Courte Oreilles Tribe



Lake Geneva Utility Commission Wastewater Utility 2022 CCTV Request for Proposal

Primary Scope - 2022 Project Area

Item No.	Description of Work	Unit	Qty.
2022.1	Mobilization & Demobilization	LS	1
2022.2	Light Cleaning & Televising Sewer Main	LF	31,000
2022.3	Heavy Cleaning Sewer Main	LF	As approved by Utility
2022.4	Root Cutting Sewer Main	LF	As approved by Utility

The Expeditors Inc.	
Unit Price	Total Price
-	-
\$1.49	\$46,190.00
\$1.00	---
\$2.00	---

TOTAL \$46,190.00

Visu-Sewer Inc.	
Unit Price	Total Price
\$1,200.00	\$1,200.00
\$1.50	\$46,500.00
\$5.00	--
\$1.00	--

TOTAL \$47,700.00

Great Lakes TV Seal Inc.	
Unit Price	Total Price
\$850.00	\$850.00
\$0.98	\$30,380.00
\$0.45	--
\$0.35	--

TOTAL \$31,230.00

Additional Scope - 2023 Project Area

Item No.	Description of Work	Unit	Qty.
2023.1	Mobilization & Demobilization	LS	1
2023.2	Light Cleaning & Televising Sewer Main	LF	26,000
2023.3	Easement Cleaning & Televising	LF	6,500
2023.4	Heavy Cleaning Sewer Main	LF	As approved by Utility
2023.5	Root Cutting Sewer Main	LF	As approved by Utility

Unit Price	Total Price
-	--
\$1.56	\$40,560.00
\$2.00	\$13,000.00
\$1.00	---
\$2.00	---

TOTAL \$53,560.00

Unit Price	Total Price
\$1,300.00	\$1,300.00
\$1.58	\$41,080.00
\$4.00	\$26,000.00
\$5.00	---
\$1.00	---

TOTAL \$68,380.00

Unit Price	Total Price
\$900.00	\$900.00
\$1.00	\$26,000.00
\$1.10	\$7,150.00
\$0.45	---
\$0.35	---

TOTAL \$34,050.00

Additional Scope - 2024 Project Area

Item No.	Description of Work	Unit	Qty.
2024.1	Mobilization & Demobilization	LS	1
2024.2	Light Cleaning & Televising Sewer Main	LF	25,400
2024.3	Easement Cleaning & Televising	LF	4,600
2024.4	Heavy Cleaning Sewer Main	LF	As approved by Utility
2024.5	Root Cutting Sewer Main	LF	As approved by Utility

Unit Price	Total Price
-	-
\$1.63	\$41,402.00
\$2.20	\$10,120.00
\$1.00	---
\$2.00	---

TOTAL \$51,522.00

Unit Price	Total Price
\$1,400.00	\$1,400.00
\$1.69	\$42,926.00
\$4.25	\$19,550.00
\$5.00	---
\$1.00	---

TOTAL \$63,876.00

Unit Price	Total Price
\$1,000.00	\$1,000.00
\$1.05	\$26,670.00
\$1.15	\$5,290.00
\$0.49	---
\$0.39	---

TOTAL \$32,960.00



Lake Geneva Utility Commission Wastewater Utility 2022 CCTV Request for Proposal

Primary Scope - 2022 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2022.1	Mobilization & Demobilization	LS	1	850 ⁰⁰	850 ⁰⁰
2022.2	Light Cleaning & Televising Sewer Main	LF	31,000	0.98	30380 ⁰⁰
2022.3	Heavy Cleaning Sewer Main	LF	As approved by Utility	0.45	---
2022.4	Root Cutting Sewer Main	LF	As approved by Utility	0.30	---

Estimated Work Start Date: Nov. 1st 2022

Estimated Completion Date: Dec 1st 2022

TOTAL 31,230⁰⁰

Additional Scope - 2023 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2023.1	Mobilization & Demobilization	LS	1	900 ⁰⁰	900 ⁰⁰
2023.2	Light Cleaning & Televising Sewer Main	LF	26,000	1.00	26,000 ⁰⁰
2023.3	Easement Cleaning & Televising	LF	6,500	1.10	7150 ⁰⁰
2023.4	Heavy Cleaning Sewer Main	LF	As approved by Utility	0.45	---
2023.5	Root Cutting Sewer Main	LF	As approved by Utility	0.35	---

TOTAL 34,050⁰⁰

Additional Scope - 2024 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2024.1	Mobilization & Demobilization	LS	1	1000 ⁰⁰	1000 ⁰⁰
2024.2	Light Cleaning & Televising Sewer Main	LF	25,400	1.05	26,670 ⁰⁰
2024.3	Easement Cleaning & Televising	LF	4,600	1.15	5290 ⁰⁰
2024.4	Heavy Cleaning Sewer Main	LF	As approved by Utility	.49	---
2024.5	Root Cutting Sewer Main	LF	As approved by Utility	.39	---

TOTAL 32,960⁰⁰

Great Lakes TV Seal, Inc.

Submitted by (Company)

Brett Healy
Prepared by (Name)

[Signature]
Signature

4/14/22
Date



**Lake Geneva Utility Commission
Wastewater Utility
2022 CCTV Request for Proposal**

Primary Scope - 2022 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2022.1	Mobilization & Demobilization	LS	1	-	-
2022.2	Light Cleaning & Televising Sewer Main	LF	31,000	1.49	\$46,190.00
2022.3	Heavy Cleaning Sewer Main	LF	As approved by Utility	1.00	---
2022.4	Root Cutting Sewer Main	LF	As approved by Utility	2.00	---

Estimated Work Start Date: 7-1-22

Estimated Completion Date: 7-29-22

TOTAL \$46,190.00

Additional Scope - 2023 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2023.1	Mobilization & Demobilization	LS	1	-	-
2023.2	Light Cleaning & Televising Sewer Main	LF	26,000	1.56	\$40,560.00
2023.3	Easement Cleaning & Televising	LF	6,500	2.00	\$13,000.00
2023.4	Heavy Cleaning Sewer Main	LF	As approved by Utility	1.00	---
2023.5	Root Cutting Sewer Main	LF	As approved by Utility	2.00	---

TOTAL \$53,560.00

Additional Scope - 2024 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2024.1	Mobilization & Demobilization	LS	1	-	-
2024.2	Light Cleaning & Televising Sewer Main	LF	25,400	1.63	\$41,402.00
2024.3	Easement Cleaning & Televising	LF	4,600	2.20	\$10,120.00
2024.4	Heavy Cleaning Sewer Main	LF	As approved by Utility	1.00	---
2024.5	Root Cutting Sewer Main	LF	As approved by Utility	2.00	---

TOTAL \$51,522.00

The Expeditors Inc

Submitted by (Company)

Peter J. Muchka

Prepared by (Name)


 Signature

4-4-22
 Date



Lake Geneva Utility Commission Wastewater Utility 2022 CCTV Request for Proposal

Primary Scope - 2022 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2022.1	Mobilization & Demobilization	LS	1	1,200.00	1,200.00
2022.2	Light Cleaning & Televising Sewer Main	LF	31,000	1.50	46,500.00
2022.3	Heavy Cleaning Sewer Main	LF	As approved by Utility	5.00	---
2022.4	Root Cutting Sewer Main	LF	As approved by Utility	1.00	---

Estimated Work Start Date: October 2022

Estimated Completion Date: November 2022

TOTAL \$ 47,700.00

Additional Scope - 2023 Project Area

Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2023.1	Mobilization & Demobilization	LS	1	1,300.00	1,300.00
2023.2	Light Cleaning & Televising Sewer Main	LF	26,000	1.58	41,080.00
2023.3	Easement Cleaning & Televising	LF	6,500	4.00	26,000.00
2023.4	Heavy Cleaning Sewer Main	LF	As approved by Utility	5.00	---
2023.5	Root Cutting Sewer Main	LF	As approved by Utility	1.00	---

TOTAL \$ 68,380.00

Additional Scope - 2024 Project Area

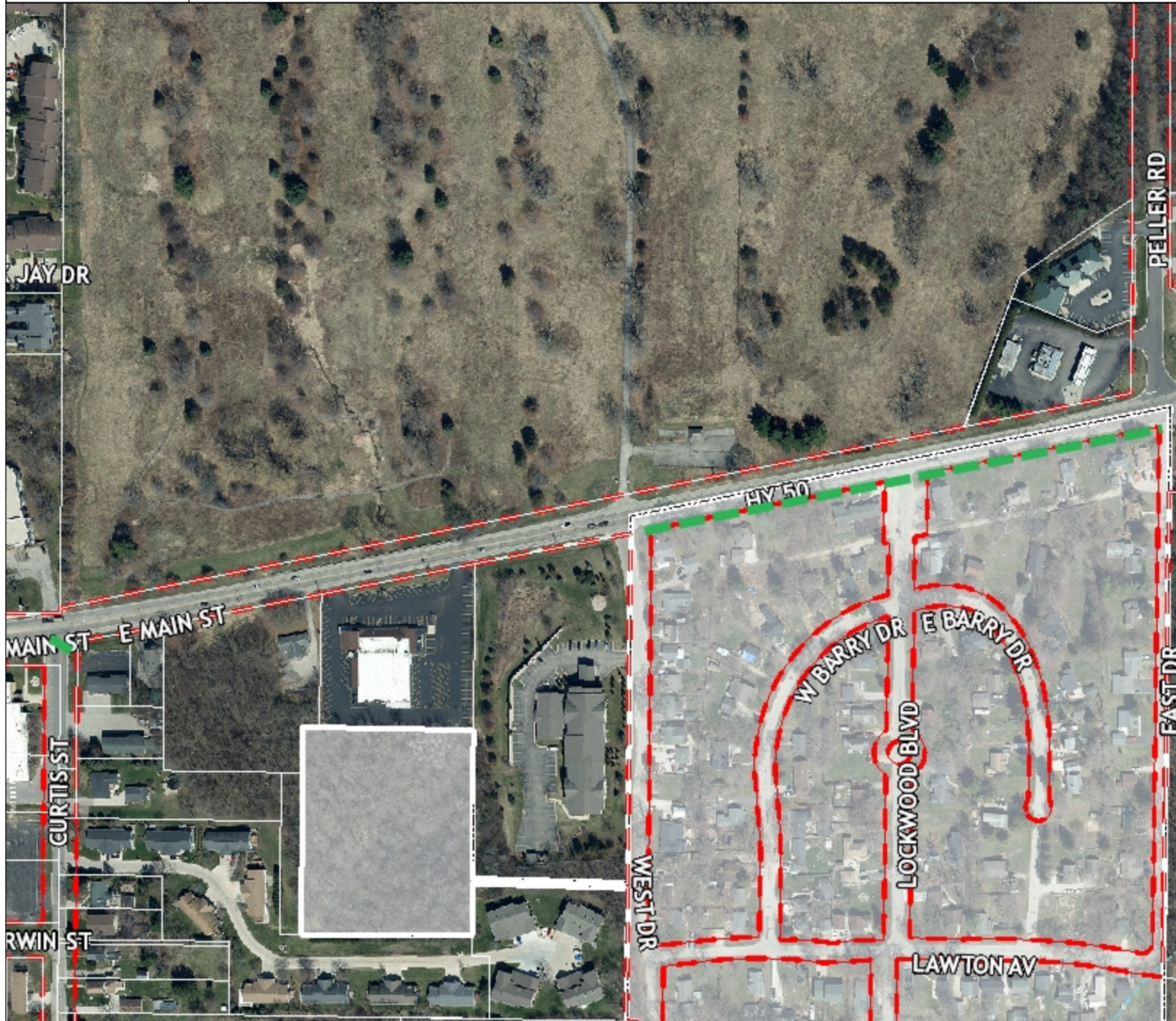
Item No.	Description of Work	Unit	Qty.	Unit Price	Total Price
2024.1	Mobilization & Demobilization	LS	1	1,400.00	1,400.00
2024.2	Light Cleaning & Televising Sewer Main	LF	25,400	1.69	42,926.00
2024.3	Easement Cleaning & Televising	LF	4,600	4.25	19,550.00
2024.4	Heavy Cleaning Sewer Main	LF	As approved by Utility	5.00	---
2024.5	Root Cutting Sewer Main	LF	As approved by Utility	1.00	---

TOTAL \$ 63,876.00

Visu-Sewer, Inc.
Submitted by (Company)

Drew Setzer
Prepared by (Name)

[Signature] 4-13-22
Signature Date



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Notes

Add Notes

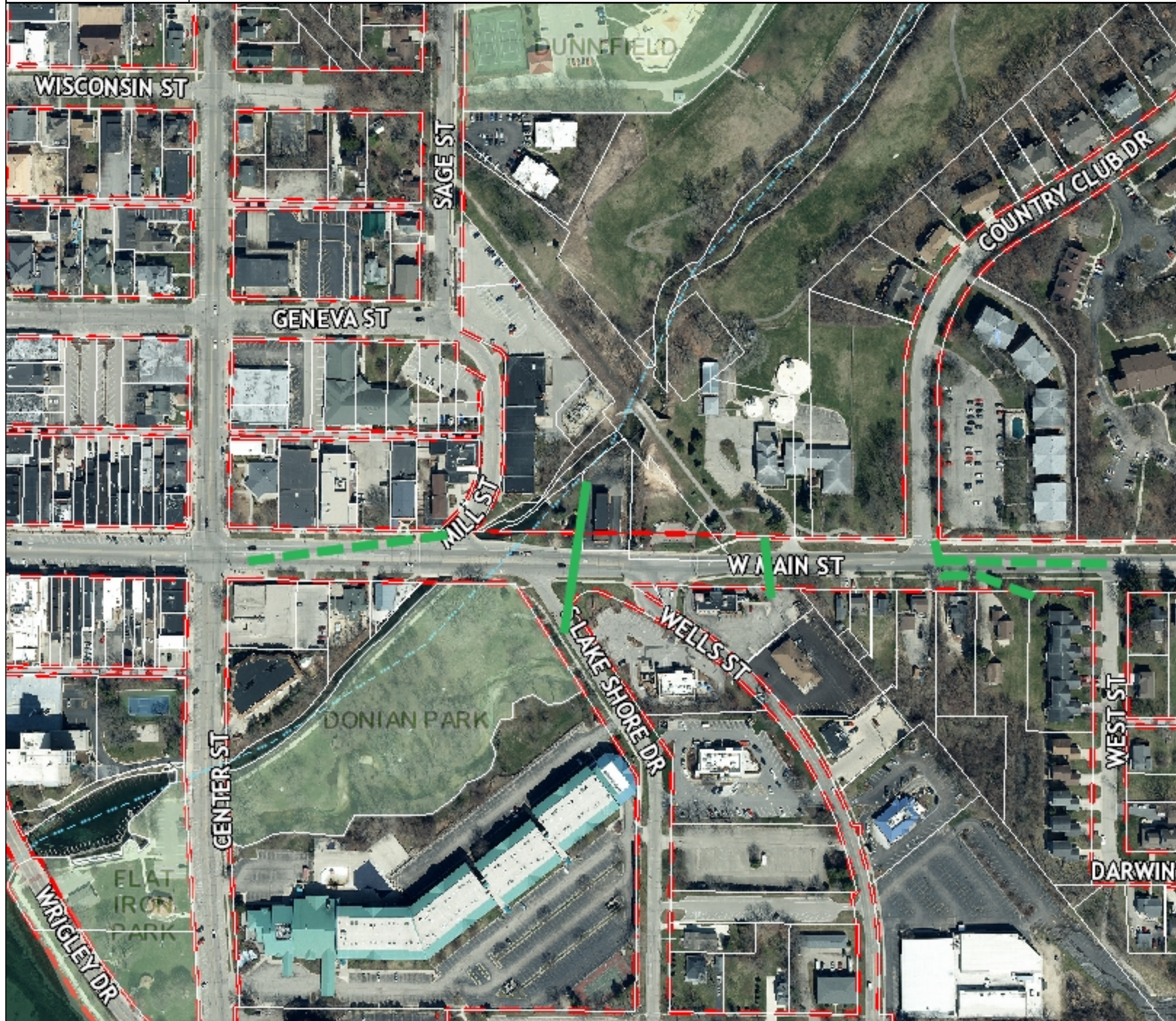
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04/14/2022

300-600 Block Main St. Sanitary Sewer



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Notes

Add Notes

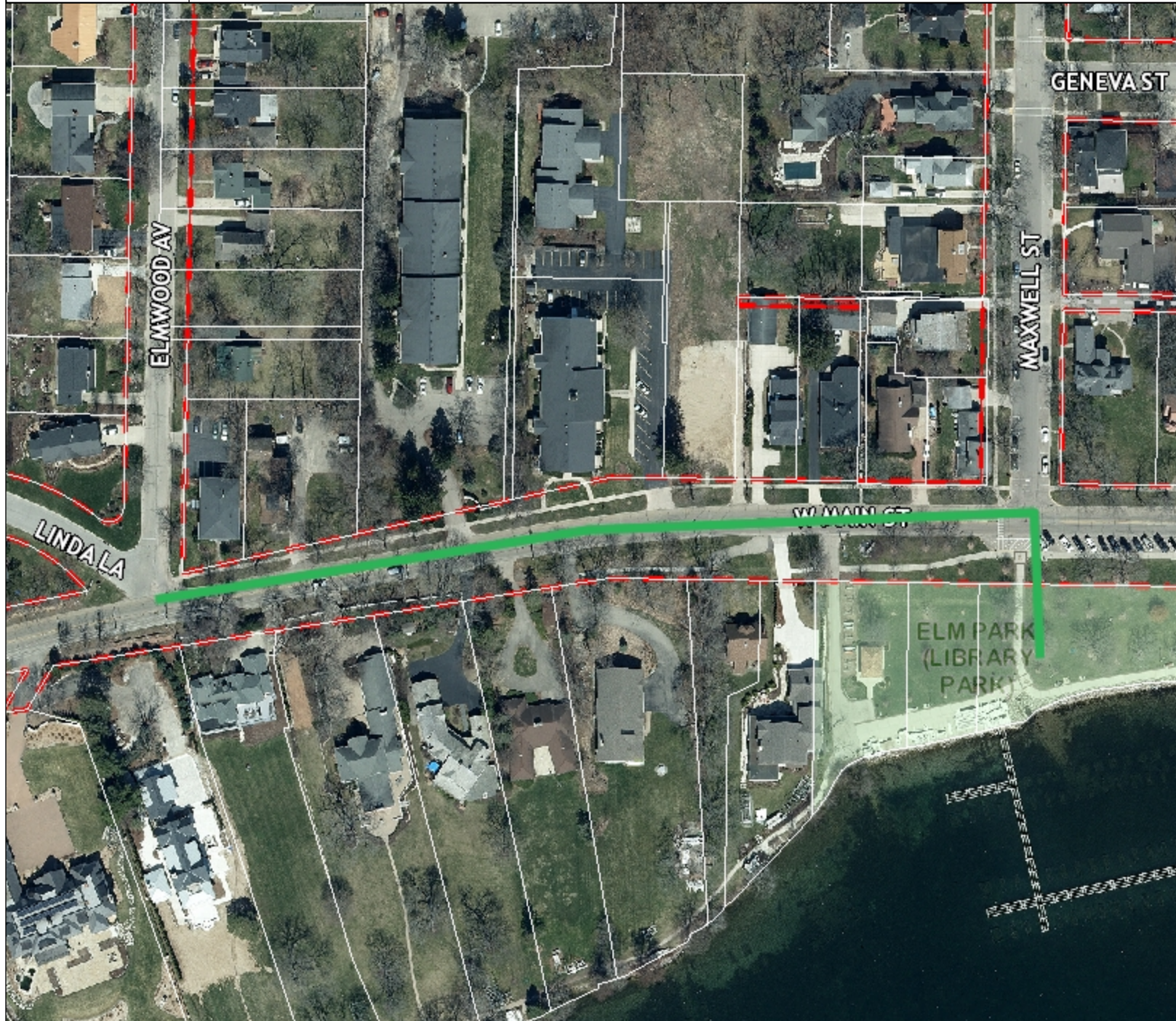
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04/14/2022

1100-1300 Block Main St. Sanitary Sewer



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

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Notes

Add Notes

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Feet

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04/14/2022

1600-1800 Block Main St. Sanitary Sewer



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Notes

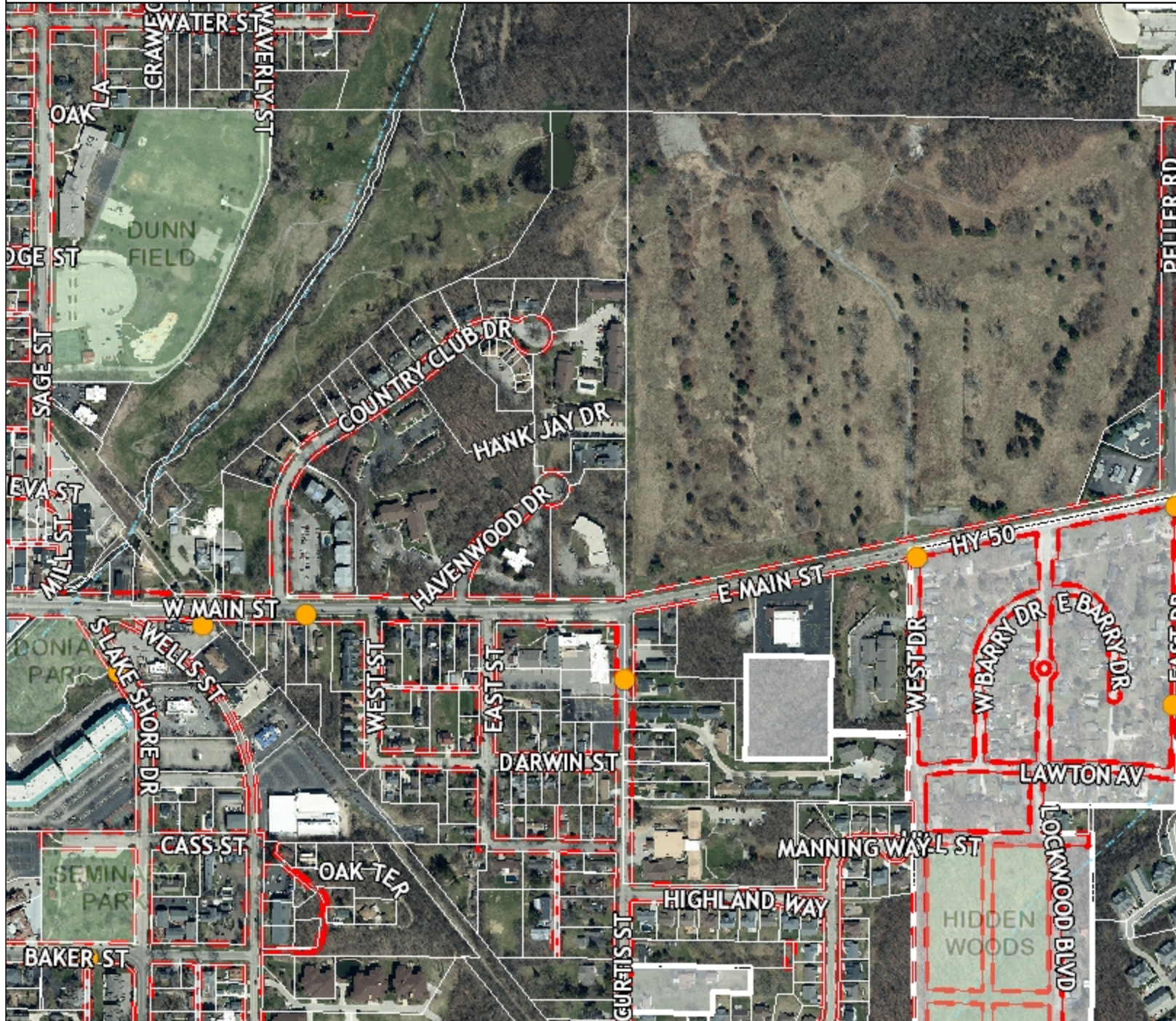
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04/14/2022



Legend

- Street Names
- Private Roads
- County Municipalities
- Rehab Needed
- Illegal Connections
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

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Notes

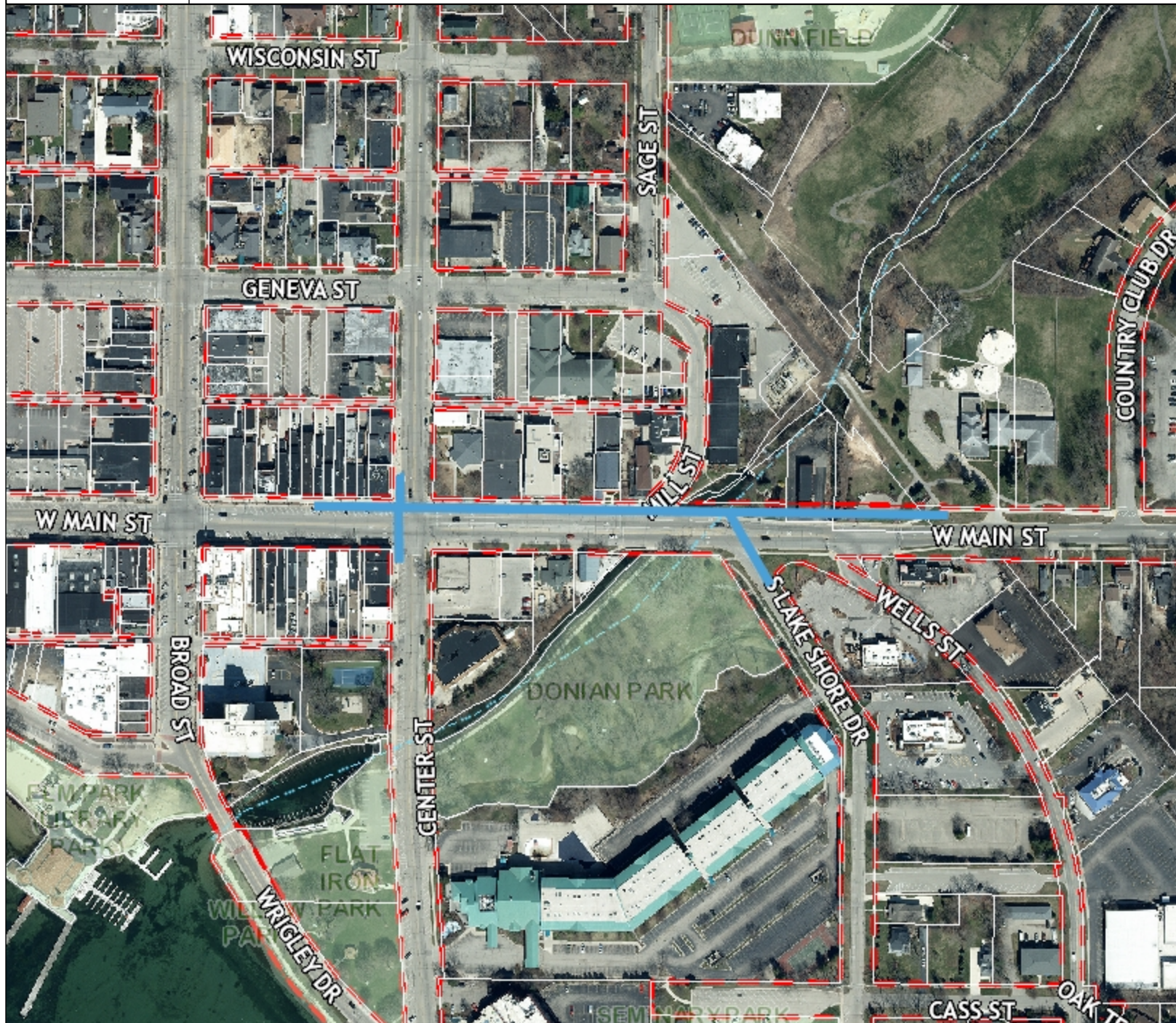
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04/14/2022



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

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Notes

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04/14/2022

1100-1800 Block Main St. Water Main



Legend

- Street Names
- Private Roads
- County Municipalities
- Tax Parcels (Air Photo)
- Parks
- Alley
- Right-Of-Way
- Hydrology
- ETZ
- City Limits

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Notes

Add Notes

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04/14/2022