

**Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday April 18, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St**

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Hedlund, Binn. Nord appeared via zoom. Klein arrived at 4:08pm.

Staff in Attendance – Gajewski

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission minutes from March 21, 2022, as prepared & distributed
Binn/Hedlund motion to approve. Passed 4-0.

Acknowledgement of correspondence None

Approval of the March 2022 Financials
Binn/Hedlund motion to approve. Passed 4-0.

Approval of the March 2022 Bills
Binn/Hedlund motion to approve. Passed 4-0.

Directors Report

Gajewski reviewed the submitted Director's Report and reminded the Commission that there is a joint meeting with Public Works scheduled for May 4, 2022.
Mayor Klein arrived.
Binn/Hedlund motion to approve the Directors Report. Passed 5-0.

Discussion/Action on contract for services between the Wisconsin Department of Administration for participation in the Low Income Household Water Assistance Program (LIHAP)

Gajewski explained that we were contacted by a representative of this program asking if we would like to participate since they have had several of our customers contact them for utility bill assistance. The City Attorney has reviewed the contract and has no issue with it. There is no cost to us to participate. The program would send a check to us directly to pay the utility bill of the qualifying customer.
Hedlund/Binn motion to approve participation in the LIHAP program. Passed 5-0.

Discussion/Action on 2022 Sanitary Sewer Main CCTV proposals and additional scopes of work for 2023 and 2024

Gajewski reminded the Commission that in February they had discussed doing a three-year contract for the CCTV work. We have received three proposals and staff recommend going with Great Lakes.
Discussion on the cost differences followed.
Hedlund/Binn motion to approve the Sanitary Sewer CCTV proposal from Great Lakes TV Seal Inc for all three years. Passed 5-0.

Discussion/Action on potential scopes of work for WisDOT Project 3170-09-00/70 – STH 50, Forest St. to Grand Geneva Way

Gajewski went over the scope of this project and detailed the areas where we would like to take the opportunity to do lining work in the sanitary sewer mains or replacement/upsizing where appropriate. We also have some areas where we need to replace water mains. At this point we are just communicating with the DOT as they work on their design for the project. Discussion followed. The work is expected to begin in 2026.

Hedlund/Binn motion to direct staff to correspond with DOT and advise them of the items we would like to incorporate within the timing of their project. Passed 5-0.

Adjourn

Hedlund/Binn motion to adjourn at 4:23pm. Passed 5-0.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**