

**Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday June 20, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St**

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Howell, Hedlund, Nord, Binn & Stanczak. Klein arrived at 4:03pm.

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission minutes from May 16, 2022, as prepared & distributed

Binn/Hedlund motion to approve. Passed 6-0.

Acknowledgement of correspondence

Gajewski reported that he received correspondence from the WI DNR regarding a change to EPA Health Advisory Levels for PFAS compounds including PFOA & PFOS. There are no regulatory limits at this time, but we will be doing voluntary testing in July.

Klein arrived at 4:03pm.

Gajewski also reported that the WI DOT had written to us regarding the Highway 50 project. They are recommending that we complete the utility work as a separate project ahead of their scheduled Highway 50 project.

Approval of the May 2022 Financials

Binn/Hedlund motion to approve. Passed unanimously.

Approval of the May 2022 Bills

Howell/Binn motion to approve. Passed unanimously.

Directors Report

Gajewski reviewed the submitted Director's report and discussion was had on the timeline for the hydrant painting project currently underway.

Hedlund/Stanczak motion to approve the Director's Report. Passed unanimously.

Presentation of 2021 Lake Geneva Utility Commission Annual Financial Report and Management Letter by Brian Anderson, CPA – Wipfli LLP

Brian Anderson from Wipfli LLP, appeared via zoom and gave an overview of the completed Utility audit. He stated that the audit was performed without issue, they had no concerns and staff were very helpful and easy to work with.

Howell/Stanczak motion to accept the 2021 Annual Financial Report and Management Letter from Wipfli LLP. Passed unanimously.

Discussion/Action on proposal by T-Mobile/Sprint for alterations to facilities at the Dodge St. Tower

In February, the Commission voted to affirm the recommendations of Dixon Engineering's review letter to T-Mobile/Sprint. T-Mobile/Sprint have since amended their project documents and resubmitted them

to Dixon Engineering who have approved them. Staff recommend authorizing the owner letter of approval.

Hedlund/Stanzcak motion to approve the issuance of an Owner Letter of Approval for the proposed equipment alterations by T-Mobile/Sprint at the Dodge Street Tower. Passed unanimously.

Discussion/Action on quote for replacement of Influent Pump #2 - WWTP

Gajewski explained that this replacement was in the 2022 Budget and the current pump has been rebuilt twice already. If we do a like for like replacement, we do not need a DNR review.

Binn/Klein motion to purchase a replacement pump from Xylem Water Solutions as quoted. Passed unanimously.

Discussion/Action on 2021 Compliance Maintenance Annual Report (CMAR) and Resolution 2022-01

Gajewski explained that the CMAR is an annual report submitted to the DNR and generated from the collection system and treatment plant. We have an ongoing issue with the groundwater section of this report. Unlike the majority of treatment plants who discharge to surface water, we discharge to groundwater at the seepage cells on the corner of Highway 12 & 50. One of the standards that we are required to meet is for chlorides, but we routinely find that our effluent exceeds the 250mg/L limit. Back in 2018 we adopted a Source Reduction Plan in an effort to be compliant and continue to look for ways to lower our chloride levels. Discussion was had on what contributes to the chloride levels and what the options are for source reduction. The largest contributor is water softeners, and we already offer a rebate if you switch from a time-based softener to a usage based one. Some communities do soften their own water, but it is costly to do that. We have already reached out to the largest users of our systems to educate them on the problem and work with them on reduction measures. Gajewski explained that the WPDES discharge permit is valid for five years and we are beginning the renewal process now.

Binn/Hedlund motion to approve the 2021 CMAR report and resolution 2022-01 as drafted. Passed unanimously.

Review of 2021 Consumer Confidence Report

Gajewski explained that the CCR is an annual report that we are required to publish in the newspaper and make available to our customers. It details what has been found in our drinking water and what the health effect of any of the found contaminants are. This report is available on our website, in our office, at City Hall and in the Lake Geneva Public Library. Review item only – no action taken.

Discussion/Action on issuing a Notice of Violation pursuant to City of Lake Geneva Municipal Code of Ordinance Sec. 78-252, issued to 1121 S Lakeshore – Unit #5.

Gajewski gave the history of this location and the reasons why a notice of violation is required.

Discussion followed. The city attorney has been consulted. Discussions were had about enforcement options.

Binn/Nord motion to issue a notice of violation and to continue working with the City Attorney. Passed unanimously.

Adjourn

Hedlund/Binn motion to adjourn at 4:52pm. Passed unanimously.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**