



THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm.

Roll Call – Lyon, Klein, Binn, Hedlund, Stanczak, Howell & Nord

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission minutes from June 20, 2022, as prepared & distributed

Binn/Hedlund motion to approve. Passed unanimously.

Acknowledgement of correspondence

None

Approval of the June financials

Discussion was had on year-to-date expenditures & revenues vs 2022 budget.

Hedlund/Howell motion to approve. Passed unanimously.

Approval of the June 2022 bills

Howell/Binn motion to approve. Passed unanimously.

Directors Report

Gajewski gave an overview of the submitted report. We recently received a delivery of water meters that had been ordered back in 2021 but the building and zoning department have advised that there are 64 homes currently under construction and we don't know when we will be able to get more meters.

Hedlund/Howell motion to approve the Director's report. Passed unanimously.

Discussion/Action on potential funding sources for Hauled Waste Receiving Facility project

Hedlund/Howell motion to suspend the rules and allow Randy Langer from Strand & Associates to speak. Passed unanimously.

Langer went over the progress of this project to date and explained the reasoning and benefits of relocating the facility to the Wastewater Treatment Plant instead of having it at the seepage cells. There is an option to apply for a loan from the Clean Water Fund. He predicts the project would qualify for a 0% interest rate and there is also a chance we would get principal forgiveness, but this is not guaranteed. Gajewski suggested we bid the project with an alternate that includes the use of Clean Water Funds. There are conditions you have to meet to use these funds such as Buy America Build America (BABA) and Davis Bacon requirements which could mean increased construction costs. If we bid it as an alternate, we would be able to see the difference in costs.

Howell/Hedlund motion to proceed with bidding documents that include an alternative for use of the Clean Water Funds. Approved unanimously.

Discussion/Action on the issuance of Owner Letter of Approval for water and sanitary sewer extensions for Phase 6 of the Symphony Bay Development

Gajewski reported that the City Engineer has reviewed and approved the submittal for the water and sanitary sewer extensions for phase 6 of this development and it is his recommendation to approve the issuance of the owner letter of approval.

Hedlund/Binn motion to approve. Passed unanimously.

Discussion/Action on Pay Request #1 by Baker Glass LLC for work completed on the Utility Office Window Replacement Project for the amount of \$41,000.00

During the window installation it was determined that some of the original trim and casings were unable to be reinstalled as originally planned. Gajewski gave the go ahead to replace them and this resulted in a slight increase in the final cost of the project. The increase was within the Director's authorization limit.

Binn/Stanczak motion to approve. Passed unanimously.

Nord/Binn motion to go into closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the selection of a firm to perform engineering services.

The Commission convened into closed session at 4:35pm on a unanimous roll call vote.

Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session

The Commission reconvened into open session at 4:52pm on a unanimous roll call vote.

Hedlund/Howell motion to select Kapur as the primary engineer with latitude to contract other firms as necessary without conducting RFP's. Passed unanimously.

Adjourn

Hedlund/Nord motion to adjourn at 4:54pm. Passed unanimously.