



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**POLICE AND FIRE COMMISSION MEETING
THURSDAY SEPTEMBER 8, 2022 – 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members Commissioners: Jim Connors, Spyro Condos, Chuck Saul, Jay Fairbanks, and Len Jegerski,
Police and Fire Liaison JoanYunker, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular Meeting Minutes of August 4, 2022
8. Approval of Police and Fire Commission Meeting Minutes of August 9, 2022 – Chief of Police Interviews
9. Approval of Police and Fire Commission Meeting Minutes of August 9, 2022 – Chief of Police Interviews
10. Approval of Special Budget Meeting Minutes of August 11, 2022.
11. Approval of Police and Fire Commission Meeting Minutes of August 30, 2022
12. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of August 2022, operating in the amount of \$331,575.75, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$0, for a total of \$331,575.75
 - b. Discussion/Action – Accept letter of retirement from Chief Rasmussen
 - c. Discussion/Action - Uniform stipend for employee promotions – sworn/nonsworn
 - d. Discussion/Action – Approval of 2023 Police Department Budget
 - e. Discussion/Action – Approval to establish Full Time Officer eligibility list
 - f. Discussion/Action – Filling Administrative Lieutenant vacancy
 - g. Discussion/Action – Purchase of service handgun by Retired Police Officer per General Order 18-1, specifically Chief Michael Rasmussen

h. Discussion/Action - Change of status for Telecommunicator Pilman from full time telecommunicator to part time telecommunicator

i. Discussion/Action – Accept letter of resignation of CSO Tyler Eldridge

j. Discussion/Action – Approval to purchase Workout Equipment not to exceed \$7,500.00 using Account #11-21-000-57365 Donation Purchases-First Responders

k. Discussion/Action – Accept \$100.00 donation from Gordon Glod

l. Discussion/Action – Accept donation from Kwik Trip

m. Discussion - Chief's Report (briefing only – no action will be taken)

n. Discussion - Chief's Top Monthly Incidents

o. Discussion – Monthly activity reports -

2022 Dispatch activity for August 2022:	Telephone calls - 3,166	911 calls - 290	Window assists – 838
2021 Dispatch activity for August 2021:	Telephone calls – 3,592	911 calls - 364	Window assists – 760

2022 Patrol activity for August 2022:	Calls for Service - 2,101	Arrests - 150
2021 Patrol activity for August 2021:	Calls for Service - 2,284	Arrests - 175

p. Discussion/Action – Thank you notes

- Lake Geneva Police Department-Josh Basso and Danyel Gritzner
- Lake Geneva Police Department-Semper Running Foundation
- The family of Don Tyler

q. Discussion/Action – Items to be forwarded to City Council

13. Discussion/Action – Police and Fire Department IT assessment

14. Fire Department Business

a. Discussion/Action - Approval of bills for the month of August 2022, operating in the amount of \$135,589.18, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$0, for a total of \$135,589.18

b. Discussion – EMS Medical Billing/Stark Medical Billing

c. Discussion – Monthly Chief's Update and Fire Department Report Overview

d. Discussion/Action – Approval of 2023 Fire Department Budget

e. Discussion/Action – Acceptance of AFGT Award EMW-2021-FG-07334 (SCBA Grant)

f. Discussion/Action – Building RFP status

g. Discussion/Action – Approval of Lexipol Policies

- 103 Policy Manual (UPDATE)
- 406 Fireworks Displays (NEW)
- 409 Juvenile Firesetter Referrals (NEW)
- 708 Public Alerts (NEW)
- 1003 Position Descriptions (UPDATE)
- 1004 Classification Specifications (NEW)

h. Discussion/Action - Approval of hiring Part Time Confidential Administrative Assistant Karen Hall

i. Discussion– Annual Awards Ceremony Thursday October 13, 2021, 6:00 p.m., Lake Geneva Police Department Training Room

j. Discussion – Thank you notes

- Seth Behrens – Fire Service Scholarship Recipient
- Kiera Clifford – EMS & Health Care Scholarship Recipient
- Carly Blackman – Semper Running Event

k. Discussion/Action - Items to be forwarded to City Council

15. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.

cc: Commission Members, Mayor, Council, Administrator, Attorney