

CITY OF LAKE GENEVA, PUBLIC WORKS COMMITTEE
MONDAY, AUGUST 22, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Joan Yunker, and Tim Dunn

Meeting called to order by Chairperson Halverson at 4:00 pm

Roll Call: Chairperson John Halverson, Ald. Fesenmaier, Ald. Hedlund, Ald. Yunker, and Ald. Dunn

Ald. Fesenmaier motioned to suspend the rules and move agenda item 8, the Tap Grant South Street Trail Project up on the agenda and to allow the public to make comments after the presenter, second by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation of TAP grant and the impact on South St. (Chairman Halverson)

Michael J. Baird, P.E., WisDOT SE Region

Ald. Halverson asked if the Tap Grant can be changed substantially to what has been presented or if any changes would be allowed. Mr. Baird stated that any changes would need to be done through the change management process. There are potential opportunities; nothing is a guarantee that you would be able to get what want. There is an opportunity to look into potentially changing the project such as project limits independent utility and a logical term point. He stated, from the time the city applied for the grant to current market conditions there's been a magnitude of difference now with funds available vs. what this project would now cost.

Ald. Halverson asked Mr. Baird if that would also include the changing of the width of the path?

Mr. Baird stated changing the width of the path would have to go through the change management process, and they would also need to review the bike/ped to see if the change would meet the grant criteria of shared use paths. In general, an 8FT path is used for shorter distances to get around obstacles or to get around site conditions where if we were in a wider path of greater needs or right-of-way needs or impact something we don't want to impact where narrowing for a short distance would allow for that.

Ald. Halverson asked if shortening to a 6FT path would be an option. Mr. Baird stated this would not be acceptable due to a sidewalk being 5FT and it would be viewed as a wide sidewalk. Mr. Baird said he wouldn't envision a 6FT use being eligible for a shared use path.

Ald. Halverson stated there's also concern about knocking down trees. Mr. Baird stated suggested looking into re-routing or going from 10FT to 8 FT path and said he would recommend referring to engineers as he's not an Arborist.

Ald. Halverson stated there are two major concerns that would need to go for changes. Mr. Baird stated the two issues would need to work with Jake Varns, the local program manager on the change management request, and then those changes would need to be approved by the central office in Madison.

Ald. Fesenmaier asked that when Mr. Baird mentioned the logical terminus and ending point to the trail – is it typical that a trail would end at a street; meaning it wouldn't go to an intersection. Looking at the path – the L that goes from the high school and it only goes half way south. Is that typical to approve a plan that ends up nowhere?

Mr. Baird stated that it matters what that point in the middle of nowhere is. Typically, we would like it to have it go to an intersection, another path, park or some kind of generator. However, if that's a municipal boundary it can limit building beyond a certain point. Would need to be looked at in change management.

Ald. Fesenmaier asked if it was possible to speak with Jake Varns before submitting changes. Mr. Baird said yes, and he could be part of that conversation as well.

Ald. Fesenmaier to suspend the rules to allow anyone to comment after presenter, second by Halverson. Motion carried 5-0.

Ald. Fesenmaier asked if it's in the realm due to certain inhibitors to do a modified path in the existing location or possibly switching locations? Mr. Baird stated it would be hypothetically possible, but switching locations would much more complicated than right sizing the current project to conditions and funding limitations.

Male resident (not identified) to the extent the city council terminates the project what's the pathway of potential reimbursing government for moneys spent which he believes is around \$120,000. Mr. Baird stated the city would have to pay any federal money which has been spent to date. The city is currently paying 20% they would now have to pay the 80% also. This doesn't include contracts with any other vendors.

Dave Schoeder, 420 Manning Way – If there's federal or state funding for this project is there any requirement for the trail being ADA accessible? Mr. Baird stated it would have to be in compliance with ADA standards.

Susan Raya, 112 Barron St. raised the question regarding change management process and categorizing the project in existing category or could it be changed to safe routes to schools. Mr. Baird stated it would be easier to change in existing category; some categories wouldn't have funding at all, and that Jake would be better to address the question.

Louis Proiser 479 South St. – noted item #8 page 22 was missing information that there are four homes that face South St. and six additional side homes that face South St. She read from page 34 of the City approved Bike Ped study. Louis stated there's already a path from Badger High School and Big Foot Beach State Park. She stated that the South St. L section is unnecessary, and that the change management process should have a trail that goes to the new YMCA from the middle school and high school.

Marcie Homan, 1566 Orchard Lane & Barbara Dinan, 500 S. Edwards Blvd. Pres. & Vice Pres. Joint School Board. Both stated that the school has never seen the plan She stated that the school thought the plan was referring to the path from the YMCA to Curtis St. and connecting to the middle school and not the issue with South St.

Kelly Nichol – 1190 Rolling Lane – opposed to the South St. trail due to safety issues based on Park and Open Space plan criteria for a multi-use plan. wants to focus on safety issues 2014 park and open space plan outlining criteria for what a multi-use plan.

Jeff Waters (no address provided) opposed to South St. trail and requested motion and action to halt spending from the committee and to terminate or change further development propose to the next council meeting to take possible action to end the project and return money to government.

Karen Yancy, Geneva Lake Conservancy opposed to the South St. trail due to the loss of trees, scenic beauty, land and storm water as impervious surfaces are negative to conservation causing more run off/pollution into the lake.

Ald. Fesenmaier motioned to halt outside spending on any of the firms the city is using that would charge extra money on item #8, second by Yunker. Ald. Fesenmaier clarified this is to the engineering firms working on the South St. project, second by Ald. Yunker. Ald. Fesenmaier would like to utilize city staff so we no longer incur additional bills from engineering consultants on the project and to have the City Administrator oversee this because his name is on the grant. Ald. Hedlund clarified that we're asking to pause the project, she stated, yes with an agenda item to be placed on the next City Council meeting. Motioned carried 5-0.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda.
Comments will be limited to 5 minutes

Sherie Ames, 603 Center St. addressing item 5c. Street Projects and spoke in opposition of the work being done on the street projects – specially in her alley and the Alderman for stopping the open comments on the South St. trail.

Director of Public Works Report

Update Center Street Culverts (**Kapur**)

Survey returned and will send surveyor out to check out some additional spots to correct the lining. Will probably be done together at the same time as the other dam. Anticipated construction will correlate with GLLC construction.

Bloomfield Rd. (**Kapur**)

Signal arms were installed last week roadway paving sholdering on eastside done this week. Signals turned on after WisDOT inspection. Signals will operate on flashing mode on Bloomfield Road (information on page 12 of the packet).

Update 2022 Streets Project (**MSA**) project has not been completed and the engineer representative wasn't on Zoom, but Director Earle has spoken to him to address issues.

Update Disc Golf Bridge (**Ellena**)

Engineer is working to get the bid out in September

Update on WisDOT SH 120

Things are progressing very preliminary, but the project is 5-7 years out.

WIS DOT HWY 50 Project (**DPW**)

Dir. Earle has meeting in early September to provide input.

Ald. Fesenmaier asked if letters were sent out to residents that took place around the city. Dir. Earle said it will be addressed to industry standard by the engineer, MSA so driveway tie ins and along both edges are not compacted.

Item F HWY 50 project some of them required choices. #3 City Curtis street intersection (that it is appropriate intersection and put cross walk there).

Vehicles and trailers approved through City permit.

Approval of the July 25, 2022 Public Works Committee meeting minutes as prepared and distributed

Ald. Hedlund motion to approve Ald. Hedlund, second by Ald. Halverson. Motion carried 5-0.

Parking Manager Report

July Revenue net of tax total is \$365,000 or a 2% decrease behind last year. Elder stated we've been seeing the 2% decrease consistently month to month for a while now. Percentages for the month for coin 1.3%, credit cards at the kiosk 73.7%, and the park mobile app 25.1%. The high water mark day was July 3rd at \$16,000.

ADA Compliance Report

Dir. Earle stated that in the future anytime we do a project in the Right of Way we will share what the city will be working on to address ADA areas in and around by the city.

Discussion / Recommendation Fairwyn request for four-way stop sign at Sonata Way & Cadence Circle (DPW)

Dir. Earle clarified that it's a one way stop sign not a four-way and the challenge is there are a lot more people living there now.

Ald. Fesenmaier said she had a resident contact her to put 3 stop-signs rather than one because it's a main thoroughfare. Dir. Earle has no issue and suggested to obtain expertise of the Police Department.

Ald. Fesenmaier motioned to send the stop sign issue to the Police Department / Chief to the two intersections within Symphony Bay subdivision, second by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation City Engineering (City Administrator)

Dir. Earle referenced the letters in the packet from the Utility Director and Building Inspector/Zoning Administrator recommending Kapur. Ald. Hedlund pointed out that in the letter from the Utility Commission it recommended using Kapur with an option to also use other engineering firms and ask for Dir. Earle's input. Dir. Earle stated he could foresee contracting an engineer for 5 to 8 years with an annual review to ensure the services were being met. Ald. Fesenmaier would like something more formal and would like Dir. Earle to type up a motion of recommendation for the committee incorporating all departments reference points for RFQ's, annual reviews, etc. that can be read into the record.

Ald. Fesenmaier motioned to continue to next month to look at something written and vote that into the record so the committee knows what we voted on, second by Ald. Hedlund. Motion carried 5-0.

Discussion / Recommendation month to month waived parking fees and increasing parking rates (Parking)

Parking Manager, Elder presented process of Event Permit and waiving of parking fees. Each stall has a daily value of \$20 x the number of days for the event. Ald. Hedlund stated that \$53,000 is a lot of money when we waive parking as citizens bare the cost and the event host vendors sell their wares making profit, but don't have to pay parking. He's opposed to citizens chipping in the money so enterprise can make a profit. He also stated that he thinks the city should charge for parking on Warren and/or Maxwell as they're only one block from the lake. He also stated that we don't charge enough to bag a meter and the city should be taking in and we also need to raise our rates on the tickets – there's currently no risk reward. Ald. Hedlund stated the Event Permit holders should pass along the charge to vendors to pay parking fees. Ald. Fesenmaier stated the front-end people have a policy based on criteria and asked if it's possible to increase repeat ticket violators. Ald. Dunn said to make it possible for the organization sponsoring to flat out pay for parking or add it to the fees or whomever is financially benefitting and perhaps establish a discount rate.

Pricing on the Parking Kiosks can be made via computer and Ald. Fesenmaier would like to see variable rates for holidays, weekends etc. Ald. Hedlund stated he thinks a policy needs to be established.

Parking Manager, Elder stated based on other area comparable and projections. Currently at \$2.00 per hour if city went to a \$3.00 per hour it would create an additional \$990,000, if the city went to a \$3.50 hour rate equivalent to \$1.5 million, \$3.00 to \$3.50 hourly rate on weekends only similar to Fontana

additional \$635,000 \$3.50 on weekends only additional \$953,000. If were to increase rates would have to increase ticket price (doesn't include holidays). Parking Manager to bring back a couple of policies next month in September. No action taken.

Discussion / Recommendation on possible updates to utility right of way in the 1000 block of Lake Geneva Blvd (DPW)

Dir. Earle point out that the right-of-way was never intended to be improved that it's a utility right-of-way that the city owns. The neighbor to the north has a building out back and was able to improve, and he's unsure if it was permitted, and there are issues with it being a dead-end which is a challenge he said he would be looking into snow removal.

Ald. Fesenmaier stated a raise order was issued for the building on Laurie St. and recently property owner was fined for taking down a city tree. Ald. Hedlund motion to continue to next month, second by Ald. Yunker. Motion carried 5-0. DPW staff to get a hold of property owner to come to September PWC meeting.

Discussion / Recommendation on special assessment for sidewalks including, but not limited to property on Lake Geneva Boulevard to connect Kwik Trip to the intersection on Wells Street (Ald. Fesenmaier)

Ald. Fesenmaier would like the city to apply special assessment giving the public a chance to finish the sidewalk, and she would like to see all of the sidewalks throughout the entire city as part of phase level project. It was removed from the comprehensive plan for budgetary reasons.

Ald. Fesenmaier motioned to proceed with special assessment for the sidewalks on Lake Geneva Blvd. that would filter [sic] into Eastview School to initiate the process (address # 752, 754, 794, 828), second by Ald. Dunn. Motion carried 5-0.

Ald. Fesenmaier motion to have staff to put an amount in the budget for a special sidewalk assessment for the entire city, second Ald. Dunn. Motion carried 5-0.

Discussion / Recommendation on Lake Shore Drive east side shoulder next to Big Foot Beach State Park (Ald. Fesenmaier) Ald. Fesenmaier pointed out that this is the shoulder is marked as a bike trail on the Bike and Ped plan. Looking at the east side and there's a three to four feet when put in fill the drop off. Dir. Earle stated he would have this done either the fall of 2022 or spring of 2023.

Discussion / Recommendation on Traffic signals: Townline, Center Street, Grant Street (Ald. Fesenmaier)

Ald. Fesenmaier motioned to continue to the next meeting, second by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation speed limit on Maytag Road (Ald. Fesenmaier)

Ald. Fesenmaier recommended sending to Police Dept. for speed trailer to collect data to make suggestions, second Ald. Halverson. Motion carried 5-0.

Future Items

Manning Way (Ald. Dunn) fine with a yield sign to pedestrians (anywhere bike trail crosses motor way that there be one – motorist yield to pedestrians) – stop signs on the path (yield sign legal issue ask Kapur)

Adjourn

Motion to adjourn Ald. Hedlund, second Halverson at 5:55 pm

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.