



THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm.

Roll Call – Lyon, Klein, Hedlund, Howell, Binn, Nord & Stanczak

Staff in Attendance – Gajewski, Busch & Ald. Yager

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission minutes from August 15, 2022, as prepared & distributed
Binn/Nord motion to approve. Passed unanimously.

Acknowledgement of correspondence

Gajewski reported receipt of a letter from Linn Sanitary District regarding their facilities plan and the possibility of paid access to our collection system. The Commission discussed their reluctance to provide service outside of the city limits. Gajewski will reach out to Linn Sanitary District to request more information and bring it back to the Commission at a later date.

Approval of the August 2022 Financials

Binn/Stanczak motion to approve. Passed unanimously.

Approval of the August 2022 Bills

Howell/Binn motion to approve. Passed unanimously.

Directors Report

Gajewski went over the submitted Director's report.

Hedlund/Nord motion to accept the Director's Report. Passed unanimously.

Discussion/Action on the Identity Theft Protection policy

Gajewski explained that this policy was put into place to protect customer information and is reviewed and updated on an annual basis.

Binn/Stanczak motion to approve the Identity Theft Protection Policy as presented. Passed unanimously.

Discussion/Action on the implementation of the Wage and Compensation Study for 2022, to become effective October 10, 2022, and the 2023 Wage Schedule increase of 2.75% and an employee Wage Schedule step increase

No discussion.

Howell/Binn motion to approve. Passed unanimously.

Discussion/Action on the use of a three-year rolling average of August Consumer Price Index numbers reported by the Wisconsin Employment Relations Commission (WERC), to increase the wage schedule for the years 2024 and 2025

Hedlund confirmed that this is what the City Council approved.
Howell/Klein motion to approve. Passed unanimously.

Discussion/Action on the preliminary draft of Utility's 2023 Capital Projects

Gajewski offered to answer any questions on the submitted list of Capital projects. Discussion was had regarding how the list for 2023 compares to other years. Gajewski explained that some projects are ongoing on a cyclical basis and others are moved up or down in priority depending on other happenings within the Utility. This list will be incorporated into the 2023 Utility Budgets and brought back to the Commission next month.

Klein/Hedlund motion to approve. Passed unanimously.

Discussion/Action on WisDOT Project 3170-09-00/70 – STH 50, Forest St. to Grand Geneva Way and related utility improvement projects

Gajewski gave the history of this project and reported on the recent meeting he attended with the WisDOT. They are making changes to the scope of their project and are now interested in coordinating with the Utility instead of having the Utility complete or work ahead of them. The new scope involves a complete road reconstruct of areas of highway 50. They will need the Utility's project plans by 2024 to incorporate in their project bid in 2025, with an expected completion date for the project in 2026. The map in the packet shows the areas of work where the Utility wish to replace the water mains and some sanitary mains and sanitary crossings. Discussion followed. Gajewski feels that working with the WisDOT is the best course of action for everyone involved. The consensus of the Commission is for Gajewski to continue working with the WisDOT to move this project along. No action taken.

Lyon/Binn motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to include Gajewski & Ald. Yager.

The utility convened into closed session on a unanimous roll call vote at 4:39pm.

Howell/Binn motion to return to open session pursuant to Wis.Stat. 19.85 (2) and take action on any items discussed in closed session

The utility reconvened into open session on a unanimous roll call vote at 5:20pm.

Hedlund/Binn motion to proceed as discussed in closed session. Passed unanimously.

Adjourn

Hedlund/Howell motion to adjourn at 5:21pm. Passed unanimously.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**