



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE
TUESDAY, OCTOBER 4, 2022 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

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AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the September 20, 2022 minutes of the Finance, Licensing, and Regulation Committee as prepared and distributed
5. **Licenses & Permits**

NONE

6. Discussion/Recommendation regarding the City of Lake Geneva Impact Fee Feasability Report prepared by Ruekert-Mielke
7. Discussion/Recommendation regarding possible Riviera Ballroom Rental Rate increase for 2024
8. Discussion / Recommendation regarding **Ordinance 22-09** an ordinance amending subsection (1), Single-Stop Intersections, subsection (3), Two-way Stops, of Section 204, Stop Intersections, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to the addition of a stop signs located within the Symphony Bay Subdivision

(9-12-22 Council Mtg.- Police Chief Rasmussen memo attached. Council motioned by Howell to refer to the Public Works Committee, second by Halverson. Motion carried 8-0.)

9. Discussion/Recommendation regarding approving the proposal for City IT Services for DeKind Computer Consultants
10. Discussion/Recommendation regarding the City of Lake Geneva Fire Union Contract
11. Discussion/Recommendation regarding possible purchase of lots with Tax Keys: ZA400001, ZA400002, ZA400003, and ZA400004 for Oakhill Cemetery
12. Discussion/Recommendation regarding wages for Alderman effective May 1, 2023
13. Discussion/Recommendation regarding possible increase of 2023 Parking Rates
14. **Presentation of Accounts**
 - a. Pre-paid Checks: \$24,407.42
 - b. Regular Checks: **\$186,007.23**
15. **Adjournment**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

**CITY OF LAKE GENEVA AMENDED FINANCE, LICENSING, AND REGULATION
COMMITTEE MINUTES
TUESDAY, SEPTEMBER 20, 2022 - 4:30 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Fesenmaier, Yunker, and Hedlund

Absent: Halverson (excused)

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the September 6, 2022 Finance, Licensing, and Regulation Committee minutes as prepared and distributed

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 4-0.

Licenses & Permits

Discussion/Recommendation regarding an Original Class "A" Intoxicating Liquor License and "Class A" Fermented Malt Beverage License application filed by Simple Bakery and Market LLC d/b/a Simple Bakery and Market, located at 521 Broad St, Thomas Hartz, Agent

Motion by Yunker to approve, second by Howell. Clerk Kropf noted that this would allow for sales for off-premises consumption. Motion carried 4-0.

Discussion/Recommendation regarding an Alcohol Premises Extension Application filed by Zaab Corner Bistro located at 501 Broad St

Motion by Yunker to approve, second by Fesenmaier. Clerk Kropf explained that this would allow them to serve alcohol on the sidewalk for their cafe license. Motion carried 4-0.

Discussion/Recommendation regarding an Original Sidewalk Cafe License Application filed by Zaab Corner Bistro, located at 501 Broad St

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding a Tier I Event Permit Application filed by the Badger High School Student Council for the event of Badger Homecoming Parade to take place on October 7, 2022 from 4:00 p.m. to 5:30 p.m., located in Downtown Lake Geneva

Motion by Yunker to approve, second by Fesenmaier. Hedlund noted that the route is much shorter than in the past. Clerk Kropf explained that there was a conflict with Oktoberfest and this was the compromise. Motion carried 4-0.

Discussion/Recommendation regarding a Fireworks Display Permit filed by the Badger High School Student Council for the Badger High School Homecoming to take place on October 7, 2022 at approximately 9:00 p.m., located at 200 South Street

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding an Original Taxi Company License Application filed by Your Ride Taxi Service, Craig Halvorson, Agent

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding the City of Lake Geneva 2022-2023 Insurance Renewal

Motion by Yunker to approve, second by Hedlund. City Administrator Nord addressed the committee concerning the insurance renewal policy. There was an increase of approximately \$84,000 due in large part to worker compensation claims. Motion carried 4-0.

Discussion/Recommendation regarding a bid award and proposal approval for the Four Seasons Nature Preserve Shelter Rehabilitation Project

Motion by Howell to approve and award the bid to Humphrey's Contractor, second by Hedlund. Fesenmaier inquired who was at the bid opening. Clerk Kropf stated that the Public Works Director was there, but she wasn't sure if anyone else was in attendance. Hedlund stated that the low bid was submitted by a very reputable company. Motion carried 4-0.

Discussion/Recommendation on special assessment for sidewalks including, but not limited to property on Lake Geneva Boulevard to connect Kwik Trip to the intersection on Wells Street

Fesenmaier explained that Public Works had discussed this previously and that they will be determining the sections of sidewalk to be special assessed.

Motion by Fesenmaier to refer to the Public Works Committee to determine sections, second by Hedlund. Motion carried 4-0.

Discussion/Recommendation regarding the 2023 Lifeguard Services Agreement with Water Safety Patrol

Motion by Yunker to approve, second by Hedlund. Harbormaster Russel explained that the contract increased by \$1,810 from last year. Motion carried 4-0.

Discussion/Recommendation regarding **Resolution 22-R42** a resolution amending the City of Lake Geneva Fee Schedule to increase the Riviera Beach Non-Resident Daily and Season Pass rates

Motion by Yunker to approve, second by Hedlund. Howell explained that this was approved by the Piers and Harbors Committee. Motion carried 3-1, with Fesenmaier voting no.

Discussion/Recommendation regarding applying a half-year credit to Lagoon Slips 1-8 for 2023

Motion by Hedlund to approve, second by Yunker. Hedlund stated that the slips were not usable for a portion of the season and they will be receiving a credit for the next year. Motion carried 4-0.

Discussion/Recommendation regarding Gage Marine's intent to renew pier lease for 2023-2028

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 4-0.

Discussion/Recommendation regarding lease agreement with Gage Marine for use of the Riviera Pier Boathouse

Motion by Yunker to approve, second by Hedlund. Fesenmaier stated that there is a shore house located in Exhibit A and inquired who did that belong to. Harbormaster Russell stated that it is owned by Gage Marine. Motion carried 3-1, with Fesenmaier voting no.

Discussion/Recommendation regarding removing residentially owned piers from the Downtown Business Improvement District's Tax Levy

Yunker explained that when the Downtown Business Improvement District was created, the slips were owned by a business. Since then, the ownership has changed to residentially owned. They shouldn't be taxed for the bid. Finance Director Pisarcik suggested that staff confer with the City Attorney. Yunker stated that she will be recusing herself.

Motion by Hedlund to recommend to the Council pending Attorney review, second by Fesenmaier. Motion carried 3-0, with Yunker abstaining.

Discussion/Possible Recommendation regarding changing terms for City of Lake Geneva Elected Officials from two years to four years

Hedlund stated that he had requested that this item be on the agenda. He feels that the term for an alder should be

extended to four years instead of two; this is due to the fact that a new alder takes about a full year to really understand the job. Fesenmaier agreed with an extension of the term, but it would be three years instead of four. Hedlund added that a term change would also warrant a compensation increase. Yunker agreed with Hedlund and felt that it would make it easier for the staff. No action taken.

Presentation of Accounts

Pre-Paid Checks: \$39,814.14

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 4-0.

Regular Check: \$93,667.23

Motion by Fesenmaier to approve, second by Howell. No discussion. Motion carried 4-0.

Adjournment

Motion by Hedlund to adjourn, second by Yunker. Motion carried 4-0. The meeting adjourned at 5:05 p.m.

August 30, 2022

To: Lake Geneva City Council
From: Ed Maxwell, M.B.A, and Bridgot Gysbers of Ruekert & Mielke, Inc.
Re: Impact Fee Feasibility Analysis

IMPACT FEES

The following sections explain impact fees, including their purpose, requirements and restrictions on them, a simplified example, and best practices.

Purpose of Impact Fees

Impact fees can provide a needed source of funding for infrastructure. These fees are designed to enact the adage “growth pays for growth.” Their purpose is to charge new development for the infrastructure needed to serve that development. State statutes dictate their use while best practices can help municipalities make the most of these fees and avoid common pitfalls.

Requirements and Restrictions

Requirements to impose impact fees in Wisconsin Statutes § 66.0617 include the following:

- Conduct a public needs assessment that
 - o Defines the service area
 - o Provides service standards to determine the infrastructure needs
 - o Includes an inventory of existing public facilities
 - o Identifies existing deficiencies (lack of facilities for the current population)
 - o Lists facilities needed to serve new growth, along with cost estimates
 - o Estimates the effect of the impact fees on the availability of affordable housing
- Make the public needs assessment available to the public for at least 20 days before the public hearing
- Issue a Class 1 notice about the new public needs assessment
- Hold a public hearing.

To keep imposing impact fees, Wis. Stat. § 66.0617 require the following:

- Explain to developers what the fees will be used for when the fees are collected
- Segregate the funds
- Spend the money only on the capital costs for which the fees were imposed
- Refund the money to the original payer if the money is not spent within 8 years (10 years for sewer infrastructure)

- Specify a procedure within the municipal ordinances for developers to contest the fees.

Impact fees cannot be used for

- Vehicles
- Operation and maintenance expenses
- Infrastructure to serve the needs of the current population (existing deficiencies)
- Infrastructure to serve needs beyond the forecast period
- Infrastructure to comply with current law (e.g. American with Disabilities Act)
- Infrastructure that will serve new growth outside of the municipality
- Facilities that are not listed in Wis. Stat. § 66.017(1)(f)1 such as cemeteries, community centers, and electric utilities.

Other Items of Note

- The cost for land can be included, as can legal, engineering, and design costs for the new public facilities.
- Fees must be reduced proportionate to new funding sources for the same projects. For instance, if the municipality wins a grant or levies a special assessment on a project for which impact fees are being charged, the impact fees should be reduced proportionate to the amount of this new funding.
- Fees must also bear a “rational relationship” to the need for the new public facilities required to serve new development.
- Municipalities can pay debt for new-growth projects with impact fees. That means that the fees can go toward debt payments for the life of the loan.

Example

To illustrate how impact fees are formed, let's look at a simple example. Happyville anticipates a lot of residential growth. To figure out how much developers might pay for parks to serve the new growth, Happyville puts together an impact fee study. Let's say the National Recreation and Park Association recommends 1 acre of parkland per 100 residents. Happyville has 700 residents. That means Happyville should have 7 acres. However, its current inventory for parks is 3 acres. This means Happyville has an existing deficiency of 4 acres.

The growth forecast shows that Happyville will add 300 more residents. Therefore, the future need for the community is a total of 10 acres. Happyville plans to buy 8 acres of land and develop it into parkland. After the land purchase, Happyville will have a total of 11 acres of parks, which is 1 more than what the standard says it needs. The 1 “excess” acre that will serve needs beyond the forecast period cannot be paid for with impact

fees. Nor can the 4 acres that will meet an existing deficiency. That means of the 8 acres being purchased, only 3 are eligible to be paid for with impact fees. (8 acres minus 4 acres for an existing deficiency minus 1 “excess” acre = 3 acres.)

Of the total project cost, 37.5 percent is eligible to be paid for with impact fees (3 divided by 8 = 37.5 percent). Each acre is estimated to cost \$100,000 for a total of \$800,000, so \$300,000 can be collected in impact fees.

The impact fee for parks is the eligible project cost divided by the forecast number of new residential units. Happyville anticipates each new home will be occupied by 2 people each. Therefore, there will be 150 new homes in the forecast period. (300 new residents divided by 2 people/home = 150 new homes.) \$300,000 divided by 150 new homes equals an impact fee of \$2,000.

Takeaways and Best Practices

- Impact fees seldom pay for entire projects.
- Thus, municipalities should develop a plan for how to pay for the rest of the projects.
- Otherwise, they may end up not following through on the projects and refunding the money. Issuing refunds may prove very challenging.
- Municipalities should follow through on their plans for serving new growth.
- Debt provides a way for municipalities to spread out the cost recovery for new growth beyond 8 years.
- Certain kinds of impact fees (parks, library) can be charged only to residential development. The rest can be charged to all kinds of development.

FEASIBILITY ANALYSIS

Each section that follows looks at a particular service the City offers, estimates the potential for impact fees, recommends whether to perform a full impact fee study for this service, and explains the recommendation. A full impact fee study would calculate the exact fee that could be charged using a growth forecast, applicable service standard, precise current inventory, and project cost values. The feasibility analysis uses high-level estimates for each of the preceding items to provide an opinion on whether it may be appropriate to implement impact fees, and if so, why and for what facilities.

The last instance that impact fees were evaluated for City services was the January 26, 2004 Impact Fee Needs Assessment and Feasibility Report. The statutes governing impact fees have added numerous requirements since that report was completed.

LIBRARY

The library occupies approximately 14,000 square feet and serves thousands of people inside the City and thousands more outside the City. In fact, most registered borrowers live outside the City limits. The table below shows both circulation and borrowing for the library. 2019 data was used due to the pandemic.

Table 1 - Library Use		
Circulation		
City resident circulation	72,233	51%
Non-city resident circulation	69,261	49%
Total circulation	141,494	100%
Registered borrowers		
City residents	4,626	41%
Non-city residents	6,610	59%
Total borrowers	11,236	100%

The 2004 report noted that the library may expand at some unspecified future date but did not provide further analysis.

The library can offer little in terms of parking, given that it has only 5 30-minute stalls in front of the building. All other parking along Main and Wrigley Streets are paid parking spaces. During the summer, the issue is even worse – sometimes those going to the library cannot find open spaces near the building. For regular daily use, 50 parking spots would be closer to adequate, especially when the library offers programs that draw 100 or more people.

Parking stands out as a significant need. However, it is an existing deficiency. While future growth will likely generate more need, much of this need will not be eligible for impact fees since it will come from people outside the City. At best, a tiny fraction of the cost of parking stalls would be eligible for impact fees. Therefore, Ruekert & Mielke, Inc. (R/M) does not recommend the City explore impact fees for library parking. The City can consider other ways to provide more parking for the library.

Library space itself may merit further investigation. A smaller satellite location could allow the library to grow and offer service in a different part of the City. Another possibility is that the library could include its satellite location in a new public safety building being considered by the fire and police departments. Such an arrangement may provide significant cost savings. The library is undertaking review and revision of its strategic plan this fall to further explore its facility needs.

The Wisconsin Department of Public Instruction's (DPI's) Public Library Space Needs document is typically used as the standard for library facility space. This document provides detailed information to determine how much space is needed based on the total need from books, periodicals, reader seating, staff workspace, general meeting room space, special-use space, and more. The table below shows some of the standards from the DPI's document and the holdings recommended based on these standards.

Table 2 - Select Library Service Standards and Recommended Holdings				
Type of Holding	Holdings Standard	Standard Unit	Recommended Current Holdings	Recommended Future Holdings
Book Volumes	4.2	per person	47,191	53,839
Periodicals	10.9	per 1,000 people	122	140
Audio Recordings	0.35	per person	3,933	4,487
Video Recordings	0.5	per person	5,618	6,409

Preliminary application of the DPI standards indicates the current facility comes close to matching the standards' recommendation for space. That means there are little if any existing deficiencies. This in turn means that a significant portion of any new facility would be to serve new growth. However, some of that new growth is outside the City, so that portion would not be eligible for impact fees. Depending on the assumptions made about growth outside the City, likely at least half of the facility would not be eligible.

If the City understands and accepts that half or more of a new satellite facility would probably need to be funded some other way, then R/M recommends that it moves ahead with a full impact fee study for that facility.

FIRE DEPARTMENT

The fire department serves the entire City, as well as approximately half of the Town of Geneva, or about 2,000 people outside the City throughout an area almost twice as large as the City. The department provides fire suppression, emergency medical services, public education, and various rescue services.

The 2004 report recommended implementing fees to pay for either expanding the current fire station or building a second satellite station, which was "anticipated to be necessary in either 2008 or 2009." These fees were implemented, but the building project was not undertaken within time limits established by the state statutes, so the money was refunded, and the fees were eliminated.

The current space of approximately 10,800 square feet was remodeled. Space used for meeting and training was reduced to about a quarter of its prior size to create a dorm

bunk room to sleep 4 personnel and a dayroom approximately 455 square feet large. Offices were rearranged to create shared workspace for 3 personnel in 1 office and 2 in another. A records room, storage room, uniform room, and gym were constructed in the existing basement. A storage building approximately 2,400 square feet was constructed to house out-of-season and large apparatuses that do not fit elsewhere.

The fire department currently rents space at two other locations. Station 2, located in the water tower, houses a few vehicles. The annex building, which is shared with the police department, houses other vehicles and equipment. The table below lists the fire-department facilities and which equipment and vehicles are stored in each of them.

Table 3 - Fire Department Inventory	
Station 1 (730 Marshall St) ~ 10,800 square feet	Station 2 (Water Tower 1003 Host Dr) ~ 1,600 square feet
Inside garage:	1 engine
3 ambulances	1 pull behind rescue snow sled
2 engines	1 john boat
1 tower ladder	
1 ford explorer	Annex Building (1065 Carey St) ~ 2,800 square feet
1 boat	1 command vehicle
1 rehab vehicle	1 UTV
1 brush truck	Outside storage:
Outside storage:	1 30' trailer
2 staff vehicles	
1 utility pickup truck	
1 chief vehicle while on duty	

The most applicable standard for fire departments relates population to facility square footage. Like the library, the fire department serves a significant portion of the population outside the City limits. Any facility space to serve new growth for that population would be excluded from impact fees.

However, the department has expressed that it will need more facility space to serve new growth, and it is conducting a study on a public safety building with the police department. Impact fees would likely be able to pay for a portion of a new public safety building. If this building were to replace the existing facility, fees could not pay for the portion of the building that would replace the building. In other words, the fees could pay only for the incremental size increase, and then only a portion of that cost, depending

on the assumptions regarding growth outside the City limits and how large the overall building is.

If the City understands and accepts that a significant portion of a new facility would need to be funded some other way, then R/M recommends that it moves ahead with a full impact fee study for that facility.

POLICE

The police department serves the entire City, enforcing the law, as well as fostering safety awareness and civic responsibility. Additionally, the department's communications center dispatches fire and emergency medical services to the portion of the Town of Geneva served by the fire department.

The 2004 report does not mention the police department.

The current facilities include space in City Hall. This space is used for offices, locker rooms, cold storage, training, and more. The department has 3 places for storage and vehicles, including a garage at City Hall and 2 barns at 1065 Carey Street. The Carey Street space is rented and is shared with the fire department. See the table below.

Table 4 - Police Department Inventory	
Garage/Storage ~ 10,800 sq ft	PD Building (626 Geneva St) ~ 17,300 sq ft
Garage at main facility ~ 6,570 sq ft Old property barn ~ 2,400 sq ft New property barn ~ 1,840 sq ft	Includes locker rooms, cold storage, & training rooms
Total Space	~ 28,100 square feet

The facility space at City Hall does not suffice for current needs. The department could use approximately 15 percent more space. This existing deficiency needs to be addressed through means other than impact fees. Additionally, future growth will need to be addressed as well. The department expects to add 4 officers in the next 2 years to fill the void created by lack of part-time staff.

The department would like to consolidate its operations under one roof for efficiency and effectiveness. To explore this option, as well as to explore adding space for existing deficiencies and for future growth, the department is conducting a study on a public safety building with the fire department.

The most appropriate standard relates population served to facility square footage. As explained in the prior section, the fees would not be able to pay for any portion of a new public safety building that would be replacing an existing facility. They also would not be able to pay for existing deficiencies, which the department does have. Despite those two facts, a portion of new facilities for the department could likely be funded by impact fees.

If the City understands and accepts that a substantial part of the cost of a new facility would need to be funded by other means, then R/M recommends that it authorizes a full impact fee study for that facility.

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (DPW) maintains much of the City's infrastructure. The department also handles snow plowing, street sweeping, brush and leaf pickup, the City's recycling program that composts organic materials; assists with festivals and parades; and cares for nearly 7,000 trees.

The 2004 study provides a paragraph listing inventory and notes that there are no existing deficiencies. No analysis is provided, and no future growth projects are listed.

The following feasibility analysis focuses only on the DPW facilities that are both eligible for impact fees and that will be paid for through municipal funding. For instance, tourist centers, organic-waste facilities, and cemeteries are not eligible according to the state statutes. Although eligible, storm water infrastructure was not included because developers pay for it and then donate it to the City. While parks are included in the DPW's responsibilities, parks already have established impact fees and will be addressed in the full impact fee study. The table below inventories the facilities the DPW maintains.

Table 5 - DPW Facilities Inventory

45 Miles of Roadways
Street Lighting
Traffic Signals located Downtown, Edwards Blvd, Hwy 12 ramps, and Interchange North
City Storm Sewer System
City Owned Sidewalks
City Bike Trail System
Riviera Ballroom
Riviera Beach
Boat Launch
Oak Hill Cemetery
Pioneer Cemetery
21 City Parks and Natural Areas
22 Public Restrooms
230+ Garbage Receptacles
Geneva Lake Lakefront
Approximately 7,000 trees
DPW Main Shop Building Space (18,000 square feet)
DPW Repair Shop Building Space (5,000 square feet)
DPW Office Building Space (450 square feet)
Salt Shed Expansion (1,575 square feet)

Conversations with the department have revealed that several facilities are near or at capacity. Growth will require expansions for these facilities, which will in turn require land purchases. Additionally, meeting the needs of future growth will require facilities that currently do not exist in certain locations, such as traffic signals at several intersections. The table below lists the new facilities and the facility expansions needed to meet the needs generated by new growth.

Table 6 - Proposed DPW Projects

Traffic Signal at Williams and George Streets
Traffic Signal at Broad and Geneva Streets
Traffic Signal at Center and Geneva Streets
Bloomfield Road Improvements
Edwards Street Lighting from Main Street to Bloomfield Road
Relocation of City Boat Launch
Lean-to on North Side of 1070 Carey Street Facility for Equipment Storage
DPW Main Shop Expansion (5,000 square feet addition)
DPW Repair Shop Expansion (5,000 square feet addition)
DPW Office Expansion (1,500 square feet addition)
Salt Shed Expansion (2,500 square feet addition)
Purchases of Land Adjacent to Current Facilities for Expansions

The standard for the building facilities and land would relate population to square footage. Given that the 20-year Department of Administration forecast for the City indicates growth above 15 percent, a significant portion but not all these project costs would be eligible for impact fees. The other projects could be evaluated using threshold standards, which attribute 100 percent of costs to new growth once a certain point on a measure is surpassed. For instance, once traffic reaches a certain level on a road, exceeding a certain threshold, then a threshold standard would indicate that a project is needed for new growth, and all the costs could be attributed to the new growth. However, some projects may need to be evaluated using a population-based standard. Each project would be evaluated individually.

Because there are so many projects needed to accommodate new growth, R/M recommends that the City continue to explore impact fees for the DPW, although a portion of the costs for these projects will not be eligible for impact fees.

SUMMARY

R/M recommends pursuing impact fees for the areas described above. If the Council authorizes a full impact fee study for these areas, it should do so understanding that impact fees will not pay for the full amount of all the new-growth projects. However, authorizing an impact fee study does not commit the City to enacting those fees, nor to do following through on these projects within a given timeframe. The Council would have to adopt the fees after the study is finished before any obligations are taken on.

2024 Riviera Ballroom Rate Increase Proposal

Current Rates (effective 8/1/20)

Full-time City of Lake Geneva Resident*

Saturday	\$3,275
Friday	\$2,850
Sunday	\$2,750
Mon-Thurs	\$1,425

Resident Off-Peak (December 1—April 30)

Saturday	\$2,850
Friday	\$2,375
Sunday	\$1,950
Mon-Thurs	\$1,425

Non- Resident

Saturday	\$6,750
Friday	\$5,800
Sunday	\$5,500
Mon-Thurs	\$2,400

Non-Resident Off-peak (December 1— April 30)

Saturday	\$5,800
Friday	\$4,750
Sunday	\$3,800
Mon-Thurs	\$2,100

Proposed 2024 Rental Rates

Full-time City of Lake Geneva Resident*

Saturday	Not Available
Friday	\$3,500
Sunday	\$2,750
Mon-Thurs	\$1,425

Resident Off-Peak (December 1—April 30)

Saturday	\$2,850
Friday	\$2,375
Sunday	\$1,950
Mon-Thurs	\$1,425

Non- Resident

Saturday	\$7,750
Friday	\$6,000
Sunday	\$5,500
Mon-Thurs	\$2,400

Non-Resident Off-peak (December 1— April 30)

Saturday	\$5,800
Friday	\$4,750
Sunday	\$3,800
Mon-Thurs	\$2,100

** Resident rate applies to the bride, groom or parents of the bride or groom and event must be for immediate family (parent or child) of resident.

ORDINANCE OF THE COMMON COUNCIL

An ordinance amending subsection (1), Single-Stop Intersections, subsection (3), Two-way Stops, of Section 204, Stop Intersections, of Article VI, Traffic Code, of Chapter 74, Traffic and Vehicles of the City of Lake Geneva Municipal Code; relating to the addition of a stop signs located within the Symphony Bay Subdivision

Committee	N/A		
Fiscal Impact:	N/A		
File Number:	22-09	First Reading : Second Reading :	October 10, 2022 October 24, 2022

The City of Lake Geneva Common Council does ordain as follows:

- (1) Single-stop intersections. The following intersections are designated stop intersections:
 Alley, running east and west north of Pleasant Street; stopping at Madison Street and Maxwell Street
 Andria Drive, southbound; stopping at Townline Road
 Ann Street, eastbound; stopping at Center Street
 Ann Street, westbound; stopping at Williams Street
 Badger Lane, southbound; stopping at Conant Street
 Bonnie Brae Lane, southbound; stopping at South Street
 Campbell Street, eastbound; stopping at Wells Street
Cadence Circle, northbound; stopping at Sonata Way
 Cass Street, eastbound; stopping at Curtis Street
 Cass Street, westbound; stopping at South Lake Shore Drive
 Cemetery Road, westbound; stopping at Elkhorn Road
 Center Street, southbound; stopping at Wrigley Drive
 Clover Street, northbound; stopping at LaSalle Street
 Clover Street, southbound; stopping at Park Row
 Commercial Court, southbound; stopping at Park Drive
 Connie Circle, eastbound; stopping at Timothy Drive
 Cook Street, northbound; stopping at North Street
 Cook Street, southbound; stopping at Main Street
 Cottontail Lane, southbound; stopping at Highway 50/Grand Geneva Parkway
 Country Club Drive, southbound; stopping at Main Street
 Curtis Street, northbound; stopping at Main Street
 Curtis Street, southbound; stopping at Townline Road
 Darwin Street, eastbound; stopping at Curtis Street
 Dodge Street, westbound; stopping at Forest Drive
 Dorwood Drive, southbound; stopping at South Street
 Eagle Drive, eastbound; stopping at Promontory Drive
 East Street, northbound; stopping at Main Street
 Edgewood Court, southbound; stopping at Edgewood Drive
 Edgewood Drive, eastbound; stopping at Elkhorn Road
 Elm Street, northbound; stopping at Maple Street
 Elmwood Avenue, southbound; stopping at Linda Lane

Ordinance 22-09

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Eugene Drive, eastbound; stopping at Dorwood Drive
Eugene Drive, westbound; stopping at South Lake Shore Drive
Forest Street, northbound; stopping at McDonald Road
Forest Street, southbound; stopping at Main Street (Highway 50)
Francis Drive, westbound; stopping at Forest Street
Franklin, southbound; stopping at Dodge Street
Fremont Avenue, southbound; stopping at Dodge Street
Gardner Street, eastbound; stopping at Center Street
Gardner Street, westbound; stopping at Williams Street
Garrison Drive, eastbound; stopping at Dorwood Drive
Garrison Drive, northbound; stopping at Eugene Drive
Geneva Parkway North, westbound; stopping at Edwards Boulevard
Geneva Parkway South, southbound; stopping at Park Drive
Geneva Street, westbound; stopping at Maxwell Street
George Street, eastbound; stopping at Williams Street
Grant Street, eastbound; stopping at Williams Street
Grant Street, westbound; stopping at Elkhorn Road
Grove Street, eastbound; stopping at Sage Street
Grove Street, westbound; stopping at Center Street
Haskins Street, westbound; stopping at Center Street
Havenwood Drive, southbound; stopping at Main Street
Heather Circle, eastbound; stopping at Andria Drive
Henry Street, eastbound; stopping at Center Street
Hillcrest Drive, eastbound; stopping at Timber Lane
Host Drive, westbound; stopping at Wells Street
Kendall Lane, southbound; stopping at Conant Street
Lagrange Drive, eastbound; stopping at South Lake Shore Drive
Lake Geneva Boulevard, northbound; stopping at Wells Street
Lake Geneva Boulevard, southbound; stopping at South Street
Lake View Drive, northbound; stopping at Main Street
Lake View Drive, southbound; stopping at Lake Shore Drive
Lake View Drive, southbound; stopping at Orchard Lane (first intersection with Orchard Lane)
LaSalle Street, eastbound; stopping at Maxwell Street
Linda Lane, eastbound; stopping at Main Street
Logan Street, eastbound; stopping at Madison Street
Madison Street, southbound; stopping at Main Street
Maple Street, westbound; stopping at South Lakeshore Drive
Marion Street, eastbound; stopping at Clover Street
Marshall Street, eastbound; stopping at Center Street
Marshall Street, westbound; stopping at Madison Street
Maxwell Street, northbound; stopping at Elkhorn Road
Maxwell Street, southbound; stopping at Main Street
Maytag Road, westbound; stopping at South Lakeshore Drive
Mill Street, northbound; stopping at Geneva Street
Mill Street, southbound; stopping at Main Street
Miller Road, eastbound; stopping at Timber Lane
Milwaukee Avenue, eastbound; stopping at Center Street
Milwaukee Avenue, westbound; stopping at Williams Street
Minahan Road, northbound; stopping at Interchange North
Minahan Road, southbound; stopping at Sheridan Springs Road
Mobile Street, northbound; stopping at Wells Street

North Street, eastbound; stopping at Center Street
North Street, westbound; stopping at Warren Street
Park Drive, eastbound; stopping at Southwind Drive
Park Drive, westbound; stopping at Edwards Boulevard (Highway 120)
Park Row, eastbound; stopping at Madison Street
Pearson Drive, southbound; stopping at Main Street
Peller Road, southbound; stopping at Main Street (Highway 50)
Penny Lane, westbound; stopping at Romin Road
Pheasant Court, northbound; stopping at Eagle Drive
Pilgrim Church Road, northbound; stopping at South Lake Shore Drive
Pine Tree Lane, eastbound; stopping at South Lake Shore Drive
Pleasant Street, eastbound; stopping at Madison Street
Pond View Drive, southbound; stopping at Dodge Street
Promontory Drive, northbound; stopping at Edgewood Drive
Rogers Court, eastbound; stopping at Center Street
Rogers Court, westbound; stopping at William Street
Rolling Lane, southbound; stopping at South Street
Romin Road, northbound; stopping at Laurie Street
Romin Road, southbound; stopping at South Street
Rush Street, eastbound; stopping at Mobile Street
Sage Street, northbound; stopping at Sheridan Road
Sage Street, southbound; stopping at Geneva Street
Sheridan Springs Road, westbound; stopping at Interchange North
Sky Lane, southbound; stopping at Main Street
Skyline Drive, westbound; stopping at Curtis Street
Snake Road, northbound; stopping at Main Street
Sonata Way, southbound; stopping at Maestro Circle
South 12, exit ramp, northbound; stopping at South 50
South 12, exit ramp, southbound; stopping at South 50 (stop light)
South Street, westbound; stopping at South Lake Shore Drive
Southwind Drive, southbound; stopping at Townline Road
Spring Street, westbound; stopping at Center Street
Sue Ann Drive, eastbound; stopping at Timothy Lane
Sue Ann Drive, westbound; stopping at South Lake Shore Drive
Timothy Drive, northbound; stopping at Oakwood Lane
Timothy Drive, southbound; stopping at Eugene Drive
Tolman Street, southbound; stopping at George Street
Tomike Street, southbound; stopping at Grant Street
Veterans Parkway, northbound; stopping at Park Drive
Veterans Parkway, southbound; stopping at Townline Road
Walker Street, eastbound; stopping at Center Street
Walker Street, westbound; stopping at Williams Street
Walworth Street, westbound; stopping at Center Street
Warren Street, northbound; stopping at Park Row
Warren Street, southbound; stopping at Main Street
Water Street, westbound; stopping at Center Street
Waverly Street, northbound; stopping at Water Street
West Street, northbound; stopping at Main Street
Wheeler Street, eastbound; stopping at Madison Street
Wheeler Street, westbound; stopping at Elkhorn Road
Wisconsin Street, westbound; stopping at Cook Street

Wrigley Drive, eastbound; stopping at Broad Street
Wrigley Drive, northbound; stopping at Baker Street
#2 Geneva Square, southbound; stopping at Sheridan Springs Road

(3) Two-way stops. Traffic from two directions shall stop at the following intersections:

Baker Street, westbound, and South Lakeshore Drive, southbound, where the two streets meet. Eastbound Baker Street can only turn south onto South Lakeshore Drive, and northbound South Lakeshore Drive can only turn westbound onto Baker Street, due to one-way streets in the area.

Bloomfield Road, eastbound and westbound; stopping at Edwards Boulevard (Highway 120)

Bonnie Brae Lane, northbound and southbound; stopping at Rush Street

Campbell Street, eastbound and westbound; stopping at South Lakeshore Drive

Cadence Circle; northbound and southbound; stopping at Harmony Drive

Center Street, northbound and southbound; stopping at Sheridan Road

Crawford Street, northbound and southbound; stopping at Haskins Street

Crawford Street, northbound and southbound; stopping at Walworth Street

Dodge Street, eastbound and westbound; stopping at Center Street

Dodge Street, eastbound and westbound; stopping at Dodge Street

Edgewood Court, southbound, and Eagle Drive, northbound; stopping at Edgewood Drive

Geneva Street, eastbound and westbound; stopping at Broad Street

Heather Court, eastbound, and Joshua Lane, westbound; stopping at Andria Drive

Henry Street, eastbound and westbound; stopping at Williams Street

High Street, northbound, and Conant Street, eastbound; stopping where the streets intersect. Westbound traffic on Conant Street does not stop

Horace Street, northbound and southbound; stopping at Grant Street

Marshall Street, eastbound and westbound; stopping at Williams Street

Mill Street, northbound, and Sage Street, southbound; stopping where both streets intersect with Geneva Street

North Street, eastbound and westbound; stopping at Broad Street

Orchard Lane, eastbound and westbound; stopping at Lakeview Drive

Pioneer Drive, northbound and southbound; stopping at Haskins Street

Rossini Way; northbound and southbound; stopping at Sonata Way

Townline Road, eastbound and westbound; stopping at Edwards Boulevard (Highway 120)

Waverly Street, northbound and southbound; stopping at Haskins Street

Waverly Street, northbound and southbound; stopping at Walworth Street

Wisconsin Street, eastbound and westbound; stopping at Broad Street

Wisconsin Street, eastbound and westbound; stopping at Center Street

1. **This ordinance shall take effect upon passage by a majority vote of the members-elect of the Common Council and publication/posting as required by law.**

Approved by the City of Lake Geneva Common Council on this 24th day of October, 2022.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

Memo

To: Mayor Klein/City Council
From: Chief Rasmussen
Date: September 12, 2022
Re: Symphony Bay stop signs

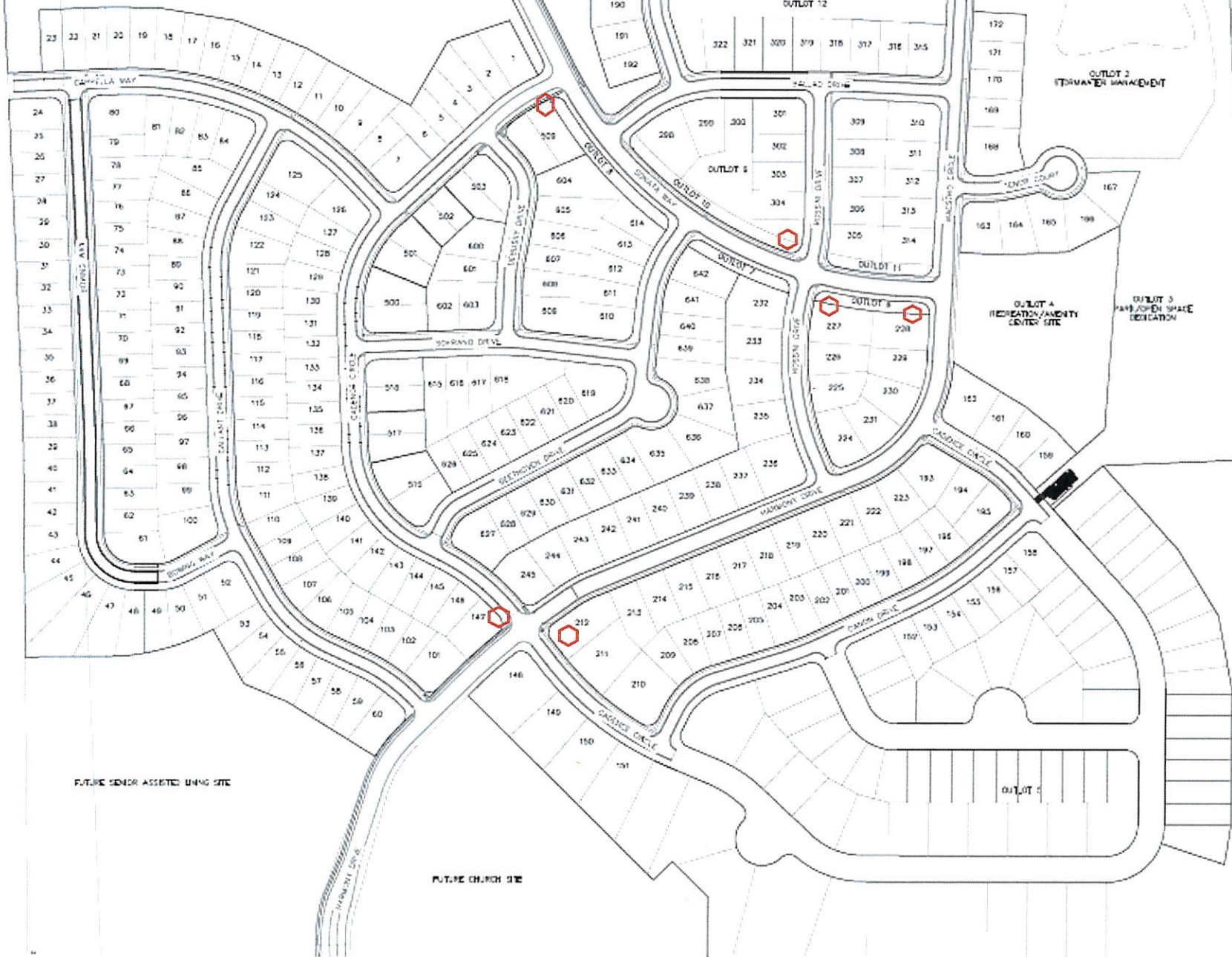
I have been asked to evaluate the installation of stop signs throughout the Symphony Bay subdivision, even though I am not a traffic engineer and I did not stay at the Holiday Inn Express last night.

Based on my years of experience in law enforcement, I would recommend the installation of stop signs at the following intersections:

- on Cadence Circle at Sonata Way
- the NW and SE Corners on Rossini Way at Sonata Way
- on Sonata Way at Maestro Circle
- on Cadence Circle at Harmony Drive in both directions.

I would also recommend review of Symphony Bay subdivision annually as development continues.

Symphony Bay Stop Sign Plan Sign locations are based on direction of travel





AMANDA ROTONDI

626 Geneva Street

Lake Geneva, WI 53147

262.248.3673 • arotondi@cityoflakegeneva.com

Date: October 4, 2022

To: Finance, Licensing, and Regulation Committee

Re: IT Services Selection

The staff Strategic Technology Innovation Committee has extensively reviewed the four candidates for IT Services. At this time, with thoughtful consideration of the pros and cons of each company, we recommend a partnership with DeKind Computer Consultants.

Thank You,

A handwritten signature in blue ink, appearing to read "Amanda Rotondi", is written over a light blue horizontal line.

Amanda Rotondi

Strategic Technology Innovation Committee - Chair

Service Agreement for Network Maintenance

Date: 10/1/2022



DEKIND
Computer Consultants

This document, when signed by both parties shall be a valid and binding agreement between the City of Lake Geneva, having offices at 626 Geneva St. Lake Geneva, Wisconsin (hereinafter "Client") and DeKind Computer Consultants (hereinafter "Agency") in which the Agency agrees to provide computer services (the "Project") for Client.

1. **Description of the Project**

The Project will consist of the computer and network services as described in the Agency's Service portion of this document.

2. **Agency's Service**

Agency will perform the following services: (a) any setup, configuration and/or maintenance to Client computers within 70 monthly pre-purchased hours. Hardware and software costs are not included in this agreement. Any time over 70 hours per month will be invoiced according to section (5) of this Agreement.

3. **Timing, Delivery, and Implementation**

Work will begin upon receipt of: (a) this signed agreement, (b) signed quotations, and (c) payment for the initial deposit as outlined in this agreement. Agency is not responsible for delays beyond its control, including delays due to subcontract work and/or Client delays.

4. **Compensation**

Agency's compensation for its services hereunder shall be \$6,020.00 U.S per month (the "Fee") for the first 70 hours of service. Any hours incurred by Agency over the 70 pre-purchased hours in one month will be invoiced separately at the Agency's standard service rate (Standard Service Rate) at that time. Agency's current Standard Service Rate is \$125 per hour. Agency agrees to provide client with 30 days written notice prior to increasing the Standard Service Rate. All fees are per hour per technician unless technician is classified as 'in training'. Client agrees to pay a fuel surcharge at a discounted rate for each nonscheduled trip to the client location. Agency agrees to waive any emergency-page fees for the entire Term of this Agreement. Agency's current fuel charge is \$25.00. Agency agrees to waive any same-day response fees for the entire Term of this Agreement. Agency agrees to a one-time reduction in monthly pre-purchased hours during the contract term. The reduction shall not lower the hours to less than 50 pre-purchased hours per month.

5. **Payment Schedule**

Client shall remit Fee to Agency as follows: \$6,020.00 U.S upon execution of this agreement. This is all labor charges for the first month of service. An additional \$6,020.00 U.S will be due on the 1st of every consecutive month. Any other fees or charges for additional work or materials will be invoiced by Agency and become due and payable within 30 days of Agency's invoice. In the event that prepayment of the monthly hours is not received by the 6th of the month, discounts applied to the Agency's Standard Service Rate as set forth in Section 4 of this agreement will be voided for that month's pre-purchased hours.

6. **Cancellation**

In the event of cancellation by the Client, it is hereby agreed that Client will be obligated to pay for services up to the date of cancellation. Fees including same-day service fees and emergency-page fees will be invoiced retroactive to the start of this agreement. This sum is due and payable in full upon cancellation of the agreement. This agreement will renew for continued additional 12-month terms ("automatic annual renewal") provided neither party provides a 60-day notice prior to the annual renewal date (September 30, 2023) with intent to cancel. This sum is agreed to by both parties.



DEKIND
Computer Consultants

7. **Indemnification**

If Client defaults in making any payments required to be made under this agreement, and default continues for 30 days after written notice of default is provided to Client, Agency may terminate this agreement.

8. **Guarantee**

Client herewith agrees that in the event the Client shall default upon payment to Agency, Client will pay reasonable attorney's fees, plus any cost of collection, necessitated by such default. Such attorney's fees and costs shall be due and payable whether or not suit is required to collect such account. It is in the intent and purpose of this undertaking that Client will be responsible for all reasonable fees and costs incurred by Agency in the event Client fails to timely pay for any and all amounts placed for collection.

9. **Notices**

Any notice required by, or provided pursuant to, this agreement shall be given in writing by means of the US Postal Service or any professional delivery service that requires a signed written receipt confirming delivery of the envelope or package containing the notice to the addresses indicated above or to other such address that is provided by notice. Any notice delivered or mailed as set forth above will be deemed to be given on the date it is received.

10. **General**

This letter agreement represents the entire agreement between the parties with respect to the matter hereof and all prior agreements relating thereto, whether written or oral, are nullified and superseded hereby. Modification of this Agreement must be written and agreed upon by both parties in writing.

11. **Acceptance of Terms**

The signatures of both parties to this Agreement shall evidence acceptance of these terms.

Consented and Agreed To-Authorized Client Signature Date

Authorized Agency Signature Date

2022-2023 COLLECTIVE BARGAINING AGREEMENT

LAKE GENEVA FIREFIGHTER'S ASSOCIATION AND THE CITY OF LAKE GENEVA

PREAMBLE

This Agreement is entered into by and between the CITY OF LAKE GENEVA, WISCONSIN, hereinafter "City" and the LAKE GENEVA FIRE FIGHTER'S ASSOCIATION, hereinafter "Association".

ARTICLE 1. PURPOSE

Section 1.01 The purpose of this Agreement and the desire of both parties hereto are to protect and promote the interest of the general public to whom the parties provide service and to maintain harmonious labor relations.

ARTICLE 2. RECOGNITION

Section 2.01 The City recognizes the Lake Geneva Firefighters Association as the sole and exclusive collective bargaining agent on questions of wages, hours and conditions of employment for all firefighters and Emergency Medical Technicians employed by the City of Lake Geneva excluding supervisors and confidential, managerial and executive employees, currently limited to the Fire Chief, Deputy Fire Chief, Assistant Fire Chief, and Confidential Administrative Assistant.

ARTICLE 3. MANAGEMENT RIGHTS

Section 3.01 The City possesses the right to operate the City and its Fire Department. The Association recognizes the right of the City to establish reasonable work rules, policies, procedures and other enactments, except such work rules, policies, procedures and other enactments that are primarily related to wages, hours and/or conditions of employment. Establishment of new, and/or modification of existing, work rules, policies, procedures and other enactments that are primarily related to wages, hours and/or conditions of employment shall require the approval of the Association.

Section 3.02 Work rules, policies, procedures and other enactments that are not primarily related to wages, hours and/or conditions of employment shall be posted fourteen (14) days in advance of their effective date.

Section 3.03 Bargaining unit members covered under this Agreement will adhere to work rules, policies, procedures and other enactments that have been adopted in accordance with this Agreement.

Section 3.04 The City shall have discretion with regard to matters essential to the public health

or safety and, as to such matters, the notice requirements established under Section 3.02 shall not apply.

Section 3.05 The City of Lake Geneva Fire department currently operates as a combination (full and part-time employees), Fire Service and EMS entity of the City of Lake Geneva. In the event the City chooses to change the above-mentioned operation of the Fire Department, the City will notify the Association and both parties will agree to meet to negotiate revision(s) to this Agreement in order to accommodate the change. Any such revisions shall be reduced to writing, signed by both parties and made part of this Agreement.

ARTICLE 4. PARTICIPATION, AVAILABILITY AND SCHEDULING REQUIREMENTS

Section 4.01 The Fire Chief shall assign each bargaining unit member to one of the following employment statuses : full-time or part-time. Based upon the bargaining unit member's certification and/or licensure they shall be further classified as: firefighter; Emergency Medical Technician (EMT); or firefighter/EMT. The Fire Chief shall further designate part-time personnel as either paid-on-call, paid-on-premise or paid-on-call/paid-on-premise. Bargaining unit members who exclusively occupy the "paid-on-premise" classification shall be exempt from the requirements set forth in 4.02, 4.03, 4.04 and 4.05. Pay classes as outlined in Appendix A1(a).

Section 4.02 Bargaining unit members who hold the position of Firefighter must attend at least fifty percent (50%) of the Department's regularly scheduled monthly meetings, at least fifty percent (50%) of the Department's regularly scheduled two times per month fire service training drills and respond to at least twenty percent (20%) of the Department's General Alarm or open fire emergency calls. Bargaining unit members who hold the position of Emergency Medical Technician (EMT) must attend at least fifty percent (50%) of the Department's regularly scheduled monthly meetings, at least fifty percent (50%) of the Department's regularly scheduled monthly emergency medical service training drills and respond to a emergency medical service General Alarm or open call volume equivalent to at least twenty percent (20%) of the Department's fire emergency calls. Bargaining unit members who hold the position of Firefighter/EMT must attend at least fifty percent (50%) of the Department's regularly scheduled monthly meetings, at least fifty percent (50%) of the Department's regularly scheduled two times per month fire service training drills, at least fifty percent (50%) of the Department's regularly scheduled monthly emergency medical service training drills and respond to a emergency medical service call volume equivalent to at least twenty percent (20%) of the Department's General Alarm or open fire emergency calls. Attendance at fire emergency calls will count toward the EMT or Firefighter/EMT requirement to respond to an emergency medical service call volume equivalent to at least twenty percent (20%) of the Department's fire emergency calls. The Fire Chief or his designee may require the bargaining unit member who is unable to attend a monthly meeting(s) to view a video or listen to an audio recording of the monthly meeting(s), for which the bargaining unit member shall receive attendance credit, provided however, that it is understood that there is no obligation on the Fire Chief or his designee to create such a video or audio recording.

Section 4.03 Provided they have the advance written approval of the Fire Chief, Deputy Fire Chief or Assistant Fire Chief, bargaining unit members may fulfill the regularly scheduled fire service and/or emergency medical service training eligibility requirements and/or the regularly scheduled monthly meeting eligibility requirements in Section 4.02, by substituting participation in other fire service or emergency medical services training programs sponsored by other fire departments, any technical college system, any Emergency Medical Services training program approved by the State of Wisconsin Department of Health and Social Services, any training program approved or sponsored by the Wisconsin Fire Chiefs Association or the International Association of Fire Chiefs, any training program approved or sponsored by the National Fire Academy, any fire service related training program sponsored by any federal law enforcement agency, or any other training program reasonably related to the provision of fire or emergency medical services. The approval of the Fire Chief, Deputy Fire Chief or Assistant Fire Chief will not be unreasonably denied. Bargaining unit members shall be credited for their participation in substitute training programs on an hour-for-hour basis. Participation in substitute training on behalf of the department, during scheduled training events, shall be counted as present for their participation percentage calculation. In order to receive credit for participation in such programs, bargaining unit members shall be required to produce evidence of successful participation.

A bargaining unit member's obligations to his/her primary employer and/or a bargaining unit member's child/family care obligations shall entitle the bargaining unit member to fulfill the monthly meeting eligibility requirements in Section 4.02 through the substitution provisions of Section 4.03.

Section 4.04 Eligibility requirements under Section 4.02 shall be measured from January 1st through December 31st of each year. Each month the Fire Chief shall post a list reflecting each bargaining unit member's participation in the department activities listed in Section 4.02, including substitute-training programs referred to in Section 4.03.

Section 4.05 In the event a bargaining unit member fails to comply with the eligibility requirements under Section 4.02 during the time period established under Section 4.04, the Fire Chief or his designee shall, prior to January 15th, notify the bargaining unit member of his or her failure to comply. The Fire Chief or his designee, may concurrently inform the bargaining unit member that he or she is under an obligation, within the six month period between January 1st and June 30th, to bring his or her attendance into compliance with the participation requirements of Section 4.02 for the entire eighteen month period, including the prior calendar year, and that failure to do so may provide the basis for discipline, including discharge. *(Example: If, in the previous calendar year, a firefighter failed to comply with the requirements established under Section 4.02 because he/she attended a combination of 10, rather than 12, of the Department's twice per month fire service training or substitute training under Section 4.03, the Fire Chief may require that fire fighter to fulfill the participation requirements of Section 4.02 for the entire prior year and on a pro-rata basis between January 1st and June 30th, thus requiring the firefighter to make up the attendance requirement by attending a combination of 8 rather than 6, of the Department's twice monthly training sessions or substitute training sessions under 4.03 during the January 1st through June 30th period.)*

(NOTE: The proviso that reads "for the entire eighteen month period, including the prior calendar year," shall not take effect until the January after the first full year of coverage under

the terms of this collective bargaining agreement. If, at the time of ratification or the issuance of an interest arbitration award, a bargaining unit member is determined to have failed to comply with the eligibility requirements under Section 4.02, during the time period established under Section 4.04, for the calendar year preceding ratification or the issuance of an interest arbitration award, the Fire Chief or his designee may inform that bargaining unit member that he or she is under an “pro-rata” obligation to comply with the participation requirements of Section 4.02 for the remaining months of the year after the date of ratification or the issuance of an interest arbitration award, beginning the day after notification, and that failure to do so may provide the basis for discipline, including discharge. *Example: If there are four months remaining in the calendar year 2003 after ratification or the issuance of an interest arbitration award, a fire fighter who failed to meet the eligibility requirements in 2002 may be required to attend two monthly meetings, four training drills and 20% of the fire calls for that four (4) month period, subject to Section 4.03.* Applying the proviso “for the entire eighteen month period, including the prior calendar year,” in the January after the first full year of coverage is not intended to prevent the Fire Chief from requiring a bargaining unit member who failed to meet the attendance requirements in Section 4.02 in the calendar year preceding ratification or the issuance of an interest arbitration award from fulfilling a pro rata portion of the participation requirements as described in Section 4.05.)

Section 4.06 Part-time, Paid-on-Premise and Paid-on-Call/Paid-on-Premise bargaining unit members shall submit 48 hours of availability for Duty Crew scheduling monthly, through the department scheduling system, unless otherwise approved by waiver by the Fire Chief or his/her designee.

Section 4.07 For purposes of scheduling work, all full-time bargaining unit members shall be divided into three shifts unless otherwise identified specifically in this Agreement. The normal duty day shall commence at 7:00 o’clock am, unless provided otherwise in this agreement.

Section 4.08 The average workweek, for full-time bargaining unit personnel, shall be fifty-two point nine (52.9) hours. The average work year shall be 2,752 hours. The work schedule for full time bargaining unit personnel will be a repetitive tour of duty consisting of twenty-four (24) hours on continuous active duty, followed by forty-eight (48) hours off duty; provided however that this schedule will annually be reduced evenly by one hundred-sixty-eight (168) hours. To implement this reduction each employee shall be assigned a work reduction allotment of seven (7) twenty-four (24) hour days equaling one hundred sixty-eight (168) hours. These days will be picked per current department policy and will be identifiable as work reduction time. They will be deemed approved trades for the purpose of this Article and the Fair Labor Standards Act, and may not be banked. Work reduction days may be stacked to configure back to back days off.

Section 4.09 For full-time bargaining unit personnel, a twenty-seven (27) day cycle shall be the period of time used for the purposes of compliance with the Fair Labor Standards Act. Since the work reduction allotment of one hundred sixty-eight (168) hours establishes the average hours worked in a twenty-seven (27) day cycle to two hundred three point six (203.6) hours or an

average workweek of fifty-two point nine (52.9) hours, which is below the Fair Labor Standards Act threshold of two hundred four (204) hours or fifty-three-hour work week, the requirements of the Fair Labor Standards Act are fully satisfied.

Section 4.10 A trade of duty time may be made by any full-time employee provided the parties receive the prior approval of the Fire Chief or their designee (Scheduler). Trades shall be submitted and processed per current department policy. The repayment of trades is an obligation between the employees involved. The schedule of work that results from an approved trade shall be treated as if the trading employees worked their regularly scheduled hours of work.

Therefore, an employee who is unable to work on a day he/she is scheduled to work because of a trade must cover the absence with an appropriate leave of absence such as sick leave. In the case of an approved trade, the employee who "traded" the day away shall be under no obligation to the department as a consequence of the absence of the employee with whom he/she traded.

ARTICLE 5. RESIDENCY

Section 5.01 Bargaining unit members shall reside within an area that includes the City of Lake Geneva and an area outside of the City not to exceed a maximum of fifteen (15) miles from any limits of the departments primary service area. New bargaining unit members shall have six (6) months to establish such residency. (Full-time employees and part time employees who exclusively occupy the "paid-on-premise" classification shall be exempt from this requirement)

Section 5.02 The residency requirements in Section 5.01 may be waived for individuals who are employed within the residency area listed in Section 5.01 and are available for fire and or medical service emergency calls during their work hours.

ARTICLE 6. BARGAINING UNIT MEMBER RESPONSIBILITY

Section 6.01 Bargaining unit members shall give faithful service to the City and shall be sober, drug free, courteous and industrious when reporting to and while on duty.

Section 6.02 Bargaining unit members shall maintain all certification and licenses required to hold their position. Physical fitness standards contained in Appendix B and C for the various positions must be adhered to so that employees may perform their designated duties. Failure to maintain said certification, licenses, and physical fitness standards for a particular position shall subject the bargaining unit member to termination from that position for failure to possess the requisite qualifications for the position.

ARTICLE 7. PROBATIONARY PERIOD

Section 7.01 A new bargaining unit member who desires to be a Fire Fighter will be considered probationary for six months after certification as Fire Fighter I. A new bargaining unit member who desires to be an EMT will be considered probationary for six months after licensure as EMT Basic. If a bargaining unit member has passed probation as a Fire Fighter and then desires to be

an EMT, such member will be considered a probationary EMT for six months after licensure as EMT Basic. Failure to complete the EMT probationary period will not affect the bargaining unit member's status as a non-probationary fire fighter. If a bargaining unit member has passed probation as an EMT, and then desires to be a Firefighter, such member will be considered a probationary Fire Fighter for six months after certification as Fire Fighter I. Failure to complete the Fire Fighter probationary period will not affect the bargaining unit member's status as a non-probationary EMT. The Fire Chief may extend the probationary period(s) of a bargaining unit member by an additional six months.

Section 7.02 During the probationary period referred to in Section 7.01, a bargaining unit member may be terminated or otherwise disciplined without regard to cause or recourse to any grievance or appeal procedure as it relates to the position or additional positions sought.

Section 7.03 Newly appointed officers shall complete a 1 year probationary period from the date of Police and Fire Commission confirmation. Failure to complete the above probationary will result in a reduction to the previously held pay class, title, and job descriptions.

ARTICLE 8. NO STRIKE

Section 8.01 It is understood between the City and the Association that the services performed by the bargaining unit members covered by this Agreement are essential to the health, safety, and welfare of the public. The Association will not authorize or promote any strike, slowdown, or other interference with the operation of this service during the life of this Agreement. The City will not lockout or subcontract the services provided by the Association during the life of this Agreement.

Section 8.02 Any bargaining unit member found to have engaged in any strike, slowdown or other job action that causes interference with the operations of the Lake Geneva Fire Department may be subject to disciplinary action up to and including discharge.

ARTICLE 9. ASSOCIATION ACTIVITIES

Section 9.01 There shall be no Association meetings or other Association business or activity by any bargaining unit member while on paid emergency duty, during department meetings or during department training. Association meetings may be held at the Fire Station provided the Fire Chief, Deputy Fire Chief or Assistant Fire Chief has given prior approval. This approval will be granted if the meeting does not interfere with the business of the Fire Department or other scheduled events. Nothing in this Article shall be deemed to prevent bargaining unit members from discussing Association matters while on non-emergency business or paid stand by duty at the Fire Station(s), unless such discussion interferes with the business of the Fire Department.

Section 9.02 The Association shall provide written notification to the City within fourteen (14) days following appointment, election or selection of the names of Association representatives or officials.

Section 9.03 The City shall provide space for a bulletin board (minimum size of 36" by 36") in each fire station for Association notices. In Station One (730 Marshall Street), the bulletin board will be in the Communication Room; in Station Two (1003 Host Drive), it will be next to the telephone desk. The Association is also to have access to mail slots in Fire Station One for distribution of Association notices. The use of Department e-mail, for association communication shall be permitted.

ARTICLE 10. ASSOCIATION SECURITY

Association Security shall become effective on the first day of the month following settlement or issuance of an interest arbitration award.

Section 10.01 Membership in the Association is not compulsory. An employee may join, not join, maintain or drop their membership therein consistent with its constitution and bylaws.

No employee will be denied membership based upon race, color, creed, sexual orientation nor any other legally-protected characteristic/trait.

The employer shall be held harmless for any actions filed against the City for Association's complying with this Article and shall not be liable to the Association, employees, nor any party by reason of the requirements of this Article for the remittance of payment of any related sum other than that constituting fair share deductions from the employees' wages earned.

Section 10.02 Dues Deduction. The City agrees to deduct monthly dues from the pay of bargaining unit members who individually sign voluntary check off authorization forms supplied by the Association, which shall include the following statement:

"I, the undersigned, hereby authorize the City to deduct Association dues from my wages each and every month and direct that such amount so deducted be sent to the Treasurer of the Association for and on my behalf. The authorization shall be irrevocable and shall automatically renew itself for successive years unless I give thirty (30) days written notice to the City and the Association of my desire to revoke the dues deduction at the end of such thirty (30) day period or at the end of such year."

The City agrees to deduct the appropriate amount from the first paycheck of each month of each employee requesting such deduction following receipt of the above-enumerated statement.

Section 10.03 The City shall deduct the dues amount as certified by the Association, and as authorized under 10.02, from the first paycheck of each month from the earning of bargaining unit members and shall remit the amount so deducted to the Association prior to the last day of the month in which said deductions were made, along with a list that identifies each bargaining unit member and the amount deducted from his or her paycheck. The Treasurer of the Association shall certify any changes in the dues amount or the fair share payment to the City at least thirty (30) days prior to the effective date of such change.

Section 10.04 In the event that a bargaining unit member's paycheck used for the deduction provided under this Article, after mandated State and Federal deductions have been taken out, is

not equal to the dues amount or fair share payment, the City shall deduct whatever amount is available from the bargaining unit member's paycheck and shall apply that amount toward the bargaining unit member's dues amount or fair share payment. The City will not be held responsible for that particular full or remaining part of the dues amount.

Section 10.05 The City will notify the Association of the name, address and telephone number of each new bargaining unit member appointed by the City.

Section 10.06 The Association agrees to indemnify and hold harmless the City from all claims, demands, suits or other forms of liability that may arise out of any action taken by the City for the purpose of honoring the provisions of this Article.

Section 10.07 Eligible association members are entitled to participate in the ETF life insurance program. Association members agree to abide by all rules established by WRS for participation in the ETF life insurance program. If an association member purchases additional units above the 1 unit provided by the City, the association members agrees to permit the cost of the premium for additional units to be deducted from their payroll. In the event an association member does not work sufficient hours to pay the additional premium for the above supplemental insurance for a period of 2 months, the bargaining unit member agrees to reimburse the City for said ETF insurance premium.

ARTICLE 11. EDUCATION AND TRAINING

Section 11.01 The City shall pay the tuition costs and the cost of all required course materials of fire service and emergency medical services training required by the City, its Fire Department, its Police and Fire Commission, the State of Wisconsin or other training approved by the Fire Chief or his/her designee. This includes costs associated with the certification and licensure requirements established above.

ARTICLE 12. LEAVE OF ABSENCE

Section 12.01 As part of and included within any leave rights available under State and/or Federal law, bargaining unit members shall be entitled to a leave of absence for up to twelve (12) months for reasons of health, education, military leave, child and family health care purposes, pregnancy and/or child birth and other reasons mutually agreed to between the City and the Association. Bargaining unit members shall not draw wages or retirement benefits during said leave of absence but shall continue to accrue seniority.

An employee on a leave related to education, career advancement in emergency services, military leave and leaves related to emergency services as agreed to by the City and the Association shall continue to earn scheduled pay increases as outlined in Appendix A. An employee on a leave related to health and child and family health purposes shall not earn scheduled pay increases as outlined in Appendix A.

A bargaining unit member returning from a leave of absence hereunder shall assume the same position he/she held at the time immediately prior to departing on the leave of absence, if such

position still exists.

Section 12.02 In the event a bargaining unit member is placed on medical leave as a result of an injury or illness associated with the performance of his/her duties on behalf of the Lake Geneva Fire Department, the City will not cancel the health insurance coverage provided the bargaining unit member under the terms of this Agreement, however the bargaining unit member shall pay his or her share of the premiums 60 days after their injury or illness causing a leave of absence.

Section 12.03 In the event a bargaining unit member is placed on medical leave, in excess of 60 days, as a result of an injury or illness associated with the performance of his/her duties on behalf of the Lake Geneva Fire Department, the Association member agrees to pay the premium for any supplemental insurance directly and will be billed by the insurance carrier.

ARTICLE 13. PROTECTIVE EQUIPMENT, UNIFORMS & PERSONAL PROPERTY

Section 13.01 The City shall provide bargaining unit members with, protective clothing and protective equipment. In addition, the City shall, upon receipt of bills, reimburse bargaining unit members up to a total of \$500.00 annually for replacement cost of clothing and/or personal effects damaged in the course of performing duties on behalf of the Lake Geneva Fire Department, including mutual aid. Bargaining unit members are required to return to the City protective clothing and protective equipment purchased by the City upon severance of the bargaining unit member's employment with the City of Lake Geneva Fire Department.

In the event the personal vehicle of a bargaining unit member is damaged when the bargaining unit member is using said vehicle in route to, during, or on return from any official duty on behalf of the Lake Geneva Fire Department, the City shall provide coverage designed to reimburse the bargaining unit member for his/her insurance deductible up to \$1,000.00. Bargaining unit members shall provide the City with proof of automobile liability insurance for vehicles used while on duty. Bargaining unit members who do not possess a valid motor vehicle operator's license are precluded from operating any motor vehicles in connection with the provision of services on behalf of the Lake Geneva Fire Department, including the operation of private automobiles in route to, during or on return from any official duty on behalf of the Lake Geneva Fire Department. The City may require proof that bargaining unit members who operate motor vehicles in connection with any official duty on behalf of the Lake Geneva Fire Department are in possession of a valid motor vehicle operator's license and motor vehicle insurance.

ARTICLE 14. REMUNERATION

Section 14.01 Remuneration shall be paid as listed on Appendix 'A' attached hereto and made a part hereof. Remuneration by the City to the bargaining unit members shall be by direct deposit.

ARTICLE 15. INSURANCE

Section 15.01 The City shall continue to provide bargaining unit members with the accidental death & disability insurance as provided in the current policy until the first month following ratification of this Agreement. Effective on the first of the month following ratification of this

Agreement the City shall provide bargaining unit members with the accidental death & disability insurance as provided in the Provident Blanket Accident Policy No. WI10035 including career rider addition attached hereto as Exhibit 1, or a policy offering substantially equivalent benefits, provided that the limits of said policy remain equal to or greater than that provided herein.

Section 15.02 Bargaining unit members who work 1,560 hours or more over a 12 month period shall be offered employee (single) health insurance by the City. The City shall pay 50% of the employees' required single premium share contribution and the Employee shall pay 50% of the employees' required single premium share contribution.

The City shall measure November 1st through October 31st annually to determine eligibility for new enrollments.

Section 15.03 Full Time Employee Health Insurance

The Employer will provide full health and medical insurance coverage. The Employer shall pay 93% of the cost of health insurance premiums for all full time employees. The full time employee shall pay 7% of the premium. The Employer will provide a vision (employee and City each contribute 50% of the premium) and dental plan (employer pays 100% of premium).

Section 15.04 Written certification of no duplicate coverage shall be submitted by all employees covered by the family plan. If an employee is voluntarily covered by a family plan which is not substantially similar to the City plan, that employee will be eligible for family plan coverage. The City shall guarantee reentry into the City plan in the event of death, divorce or if one of the employees leaves the employ of the City.

Section 15.05 It shall be the employee's responsibility to notify the City of any qualifying event and/or change in family status for health and dental insurance coverage. This shall include, but not limited to, changing from family to single coverage. Such notification shall take place within thirty (30) days of the change in family status. Failure to notify the City shall result in the employee assuming responsibility for the additional costs until corrected.

Section 15.06 The employer may from time to time change the insurance carrier and/or self-fund this health care program.

Section 15.07 The employer provides ETF Life Insurance coverage. The employer pays the monthly premiums for the Basic Unit and one Unit for Spouse & Dependent Plans, the employees may also elect to participate, at their own expense, in the Supplemental and Additional Plans offered under the program including an extra spouse/dependent unit.

This is a one time enrollment. Current ETF Life Insurance enrollment may not be changed unless a qualifying event occurs per ETF rules and regulations.

Section 15.08 The Employer shall provide the Association with the copies of all insurance policies which relate to employee benefits under the terms of this Agreement.

Section 15.09 No provision of this Contract shall in any respect limit an employee or their survivor of their rights with respect to death or disability benefits provided the employee under the laws of the State of Wisconsin.

Section 15.10 Representatives of the Association may assist other members with insurance claims during duty hours, provided such assistance does not interfere in any manner with department functions.

CONTRACT REOPENER- The Association agrees to reopen this agreement at the request of the City to discuss potential premium share contribution change if insurance carrier changes during this agreement period.

ARTICLE 16. MEAL ALLOWANCE & MILEAGE

Section 16.01 The City shall reimburse a bargaining unit member for all necessary expenses for meals, lodging and transportation when the bargaining unit member is attending training or assigned duties outside of the City of Lake Geneva with the prior written authorization of the City. Lodging, meals and transportation shall be reimbursed at actual cost, except that in the event a bargaining unit member uses his/her private vehicle in lieu of a city vehicle to attend training or assigned duties outside of the City, the bargaining unit member will be reimbursed at the rate per mile specified by the IRS. Reimbursement for meals shall not exceed thirty five (\$35) dollars per day.

ARTICLE 17. GRIEVANCE PROCEDURE

Section 17.01 The grievance procedure provided for in this Article shall apply only to grievances involving the interpretation or application of this Agreement and/or the work rules, policies, procedures and other enactments, including bylaws and standard operating procedures incorporated herein that are primarily related to wages, hours and/or conditions of employment. Time limits set forth herein shall be exclusive of Saturdays, Sundays and holidays. Time limits may be extended by mutual Agreement of the parties.

Section 17.02 Grievances shall be processed in the following manner:

STEP 1: The bargaining unit member and/or the Association representative shall file a written grievance with the Fire Chief, or in his or her absence, the Deputy Fire Chief or Assistant Fire Chief, within fourteen (14) days of their knowledge of the occurrence of the event causing the grievance. The Fire Chief, or in his or her absence, the Deputy Fire Chief or Assistant Fire Chief, shall attempt to make a mutually satisfactory adjustment and, in any event, shall be required to give a written answer to the bargaining unit member and the Association representative within fourteen (14) days of receipt of the written grievance. The written grievance shall specify the alleged violation, a concise statement of the facts giving rise to the grievance, including dates of events and remedy requested

STEP 2: The grievance shall be considered settled in Step 1, above, unless, within fourteen (14) days from the date of the answer of the Fire Chief, or in his or her absence, the Deputy Fire Chief or Assistant Fire Chief, the grievance is appealed in writing to the City Clerk who will forward it to the appropriate committee of the Employer. The grievance will be considered automatically appealed to the second step on the due date of the answer if the Fire Chief, Deputy Fire Chief or Assistant Fire Chief fail to give an answer within the time limit established under Step 1, above, provided however, that the grievance must still be submitted in

writing to the City Clerk within twenty-eight (28) days of the due date of the answer of the Fire Chief, Deputy Fire Chief or Assistant Fire Chief. Within thirty (30) days of receipt of the grievance, the appropriate committee of the Employer will hold a hearing with the aggrieved bargaining unit member and/or the Association before making its determination and shall submit its written decision to the aggrieved bargaining unit member and the Association within twenty (20) days of the hearing.

STEP 3: The grievance shall be considered settled in Step 2 above, unless within twenty (20) days from the Employer's answer, or last date due, the Association informs the City Clerk, in writing, of its decision to appeal the matter to grievance arbitration by the Wisconsin Employment Relations Commission (WERC).

Within fourteen (14) days after the Association provides the City Clerk notice of its appeal to grievance arbitration, the City and the Association shall agree upon a WERC staff member to act as the arbitrator according to the following selection procedure: The parties shall concurrently exchange the names of three (3) WERC staff members. If a single name matches that person shall be the agreed upon staff member. If there are no matches, one of the names will be drawn by lot and discarded from further consideration for that grievance. Thereafter, the parties will alternatively strike, the order to be determined by coin toss, from the list of remaining names until one person remains. The remaining person shall be the agreed upon staff member. After the parties have agreed upon a staff member, his/her name shall be submitted to the WERC for appointment as the arbitrator.

In the event two or more names match, all matching names shall be submitted to the WERC and the WERC shall be asked to appoint a staff member as arbitrator from the list of matching names.

The appointed Arbitrator shall hold a hearing with the parties at a mutually agreeable date, time and place to review evidence, hear testimony and consider the arguments of the parties related to the grievance. Post hearing written arguments may also be submitted by the parties. Upon completion of the hearing and argument the Arbitrator shall render a decision to both parties. The decision of the Arbitrator will be binding on the parties and will be limited exclusively to the terms of this Agreement and/or the work rules, policies, procedures and other enactments, including bylaws and standard operating procedures incorporated herein that are primarily related to wages, hours and conditions of employment. The Arbitrator shall not add to, subtract from, modify this Agreement or establish a new wage rate.

Section 17.03 The cost of arbitration will be shared equally by the City and Association, except that each party shall be responsible for the cost of its own attorney fees and expenses.

ARTICLE 18. DISCIPLINE, SUSPENSION & DISCHARGE

Section 18.01 Subject to applicable Fire Department rules and regulations, any employee may, for just cause be disciplined. Suspensions and dismissals, and demotions shall be subject to Sections 62.13 or, *at the Employee's option*, alternatively processed under the grievance

procedures in this contract consistent with Section 111.70(4)(mc) Wis. Stats. All other disciplinary actions shall proceed under the grievance procedures in this contract.

Any employee may be disciplined, suspended, demoted or dismissed by the Chief. Any employee who is suspended, demoted or disciplined shall be given written notice of the reasons for such action. A copy of such notice shall be made part of the employee's personnel record. Any such action taken by the employer during an employee's probationary period shall not be subject to the grievance procedure.

- 1.) Suspension: Suspension is defined as a temporary removal with or without pay of an employee from his designated position.
- 2.) Demotion: Demotion is defined as the movement of any employee to a position having a lower pay range.
- 3.) Dismissal: Dismissal is defined as the permanent termination of the employment of the employee.

ARTICLE 19. LENGTH OF SERVICE AND RETIREMENT PROGRAM

Section 19.01 The City acknowledges that all bargaining unit members are eligible to participate in and are entitled to all benefits of the Wisconsin Retirement System, the City will pay the City's share of the state-mandated Wisconsin Retirement System contribution related to their earnings as employees of the City of Lake Geneva Fire Department. These benefits shall be retroactive to the date of the eligible bargaining unit member's date of eligibility, but not earlier than January 1, 1994.

Section 19.02 In the event bargaining unit members are not eligible to participate in the Wisconsin Retirement System and have completed one year of employment, the City shall adopt a length of service award program that provides benefits equivalent to the benefits bargaining unit members would receive under the Wisconsin Retirement System, currently a 401(a) program.

Section 19.03 Bargaining unit members enrolled in the Wisconsin Retirement System shall pay 100% of the employees' required contribution as determined by the Wisconsin Retirement System.

Section 19.04 Bargaining unit members not enrolled in the 401a program shall make the required contributions equal to those that have been enrolled in the Wisconsin Retirement System.

Section 19.05 Bargaining unit members shall have the option for voluntary, payroll deducted contributions to the 457 Deferred Comp plan and/or the Wisconsin Retirement System (if eligible) up to the maximum percentage of pay permitted by law.

Article 20. SENIORITY

Section 20.01 Definition. The seniority of a regular employee is determined by the length of his/her service, computed in years, months and days from the first day of his/her last continuous employment. In the event of multiple employees being hired on the same date, the last three (3) numbers of the social security number of each employee shall determine seniority, with the lowest number having the most seniority.

Section 20.02 Recognition of Principle. The City recognizes the principle of seniority and the Union recognizes the need for maintaining an efficient workforce. In all matters involving increase or decrease of forces, or layoffs, the length of continuous uninterrupted employment with the City shall be given primary consideration. Skill, ability and efficiency shall be taken into consideration only where they substantially outweigh considerations of length of service, or where the most senior employee is unable to do the work.

Section 20.03 Uninterrupted Employment. Uninterrupted employment shall include:

- (1) Periods of absence with leave under the FMLA provisions of this Agreement.
- (2) Periods of absence due to illness or injury under the FMLA provisions of this Agreement.
- (3) Periods of absence due to compensable illness or injury under the worker's compensation provisions of this Agreement.
- (4) Periods of unpaid leave outside the scope of subsections (1), (2) or (3) immediately above, Article 12, or as approved in advance by the Police and Fire Commission.
- (5) Periods of lay off due to lack of work per Section 20.04 below.

Section 20.04 Layoffs by Seniority. Layoffs of regular full and part time employees shall be subject to §62.13.Wis. Stats., and regular employee(s) laid off shall receive no less than thirty (30) calendar days' advance notice of the layoff. The bargaining committee of the Union shall be notified of all layoffs and all employee(s) being recalled at the time such notice is given. If a more senior employee desires to accept a layoff, he/she may choose to take such layoff. Employees shall be on layoff status for up to twenty-four (24) months and shall be entitled to recall during such period.

Section 20.05 Loss of Seniority. An employee's seniority and the employment relationship shall be broken and terminated:

- (1) If he/she resigns.

- (2) If he/she has been discharged for just cause and such discharge has not been challenged in accordance with the grievance procedure.
- (3) If he/she fails to report to work within two (2) weeks after being recalled from layoff by the City.
- (4) Exhaustion of benefits under the provisions of this Agreement pertaining to FMLA.
- (5) If the Employee fails to report to work following the expiration of an approved leave of absence.

Section 20.06 Seniority List. The employer shall furnish an up-to-date master seniority list by May 1st of each year to the Union.

ARTICLE 21. SEVERABILITY

Section 21.01 If any section of this Agreement should be held invalid by operation of law or by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby. The parties shall subsequently meet to renegotiate such invalid provisions.

ARTICLE 22. CONDITIONS OF AGREEMENT

Section 22.01 This Agreement may not be amended except by mutual consent of the parties in writing.

Section 22.02 No verbal Agreement shall supersede any written provisions of this Agreement.

ARTICLE 23. COPIES OF CONTRACT

Section 23.01 Within thirty (30) days after execution of this Agreement by both parties, the City will provide each bargaining unit member with a copy of the fully executed collective bargaining agreement at the City's expense.

ARTICLE 24. DURATION

Section 24.01 Except as otherwise specifically provided herein, this Agreement shall become retroactively effective to January 1, 2022, at the date of signing by both parties, and shall remain in full force and effect up to and including December 31, 2023. In the event either party desires to negotiate a successor Agreement, notice shall be given to the other at least ninety (90) days prior to such termination date.

Dated and executed in Lake Geneva, Wisconsin, County of Walworth, this ____ day of _____, 20__.

For the City

For the Association

APPENDIX A

1. WAGES

a. Pay explanations.

The rate of remuneration for the fire prevention bureau inspectors are established on the basis of a flex time schedule that averages twenty (20) hours per week, for fifty (50) weeks per year (i.e. 1000 hours per year).

Class A (FF, EMT-B, FF/EMT-B). Class B (FF/ENG, FF/AEMT, AEMT and Class A hired prior to January 1, 2008), and Class C (FF/Paramedic).

b. Annual step increases shall be based upon employee hire date and not affected by any movement between classes.

c. Movement between classes shall be lateral and not reset to the beginning wage of class if less than current wage. In the event the movement between classes results in a lower wage, the employee shall be advanced to the next pay step above their current wage.

d. Hourly wage shall be adjusted on the first payroll following the members hiring anniversary date.

e. Pay Schedule effective January 1, 2022 for current employees at time of retroactive payment :

Hourly Wage	Class A	Class B	Class C	Training Rate
Start	18.08	19.29	20.66	13.78
After One Year	18.45	20.26	22.24	
After Two Years	18.84	21.53	24.42	
After Three Years	19.21	22.46	25.90	
After Four Years	19.58	22.92	26.83	

Lieutenants(3) per hour 28.17

Captains (3) per hour 29.51

Fire Inspectors (2)

Annual salaried at current wage times 1,000 hours or hourly at current wage as assigned by the Fire Chief or his/her designee.

- f. Pay Schedule effective January 1, 2023 for current employees at time of retroactive payment (2.75% Increase based on Pay Schedule of January 1, 2022):

Hourly Wage	Class A	Class B	Class C	Training Rate
Start	18.58	19.82	21.23	13.78
After One Year	18.96	20.82	22.85	
After Two Years	19.36	22.12	25.09	
After Three Years	19.74	23.08	26.61	
After Four Years	20.12	23.55	27.57	

Fire Inspectors (2) Annual salaried at current wage times 1,000 hours or hourly at current wage as assigned by the Fire Chief or his/her designee.

Lieutenants(3) per hour 28.94

Captains (3) per hour 30.32

2. HOURLY PAY FOR RUNS, CALLS, TRAINING AND MEETINGS

In addition to the remuneration outlined in paragraph 1, bargaining unit members who respond to runs or calls, who attend department sponsored and/or authorized training for which they are not compensated by another employer or agency, or who attend department meetings or attend to other duties on behalf of the City of Lake Geneva Fire Department as assigned and/or authorized by the Fire Chief or his/her designee shall be paid the regular rate of pay set forth above.

New hires who are not EMT Basic or Fire Fighter 1 certified shall be paid the training rate set forth above until such time as the new hire becomes certified as either an EMT Basic or Fire Fighter 1 or passes probation, whichever occurs first. After the new hire becomes certified as either an EMT Basic or Fire Fighter 1 or passes probation the new hire shall be paid the regular rate of pay set forth above.

Payment for runs or calls shall be for a minimum of one (1) full hour from the time of dispatch and thereafter rounded up to the next nearest fifteen (15) minute increments. The minimum shall not apply to “back-to-back” calls wherein the bargaining unit member has not signed out and left the fire station. Payment for department sponsored and/or authorized training for which bargaining unit members are not compensated by another employer or agency, department meetings shall be for a minimum of one (1) full hour, but not before the scheduled start time, and thereafter rounded up to the next nearest fifteen (15) minute increments.

3. OTHER ASSIGNED DUTIES AND SUPPORT STAFF PAY

Other assigned or authorized duties and/or duties performed by fire department support staff shall be paid at the hourly on call pay rates set forth in paragraph 2, above, for time worked as authorized by the Fire Chief or his/her designee. Payment shall be for a minimum of one (1) full hour from the time of dispatch and thereafter rounded up to the next nearest fifteen (15) minute increments.

4. PAY SCHEDULE

Bargaining unit members shall be paid bi-weekly.

Pay increases shall be applied in the first payroll cycle of the month following notification of the Department to the City Comptroller.

Pay Class change shall be effective following notification of the Department to the City Comptroller.

Annual increases shall be based upon employee hire date and not affected by any movement between classes.

5. HOLIDAY WORKED PAY

Those full time and part time, who work shift on the holiday, shall in addition to all other compensation, receive additional compensation at 1 ½ times their regular rate of pay for the hours worked on the holiday, including overtime for each of the holidays listed below.

New Year's Day (January 1)	Easter Sunday
Memorial Day (last Monday of May)	Independence Day (July 4)
Labor Day (first Monday of September)	Thanksgiving Day (fourth Thursday of November)
The Friday after Thanksgiving Day	Christmas Eve (December 24)
Christmas Day (December 25)	New Year's Eve (December 31)

Paid-on-call personnel shall earn 1 ½ their regular hourly wage for responses each of the holidays listed below:

New Year's Day (January 1)	Easter Sunday
Memorial Day (last Monday of May)	Independence Day (July 4)
Labor Day (first Monday of September)	Thanksgiving Day (fourth Thursday of November)
The Friday after Thanksgiving Day	Christmas Eve (December 24)
Christmas Day (December 25)	New Year's Eve (December 31)

The holiday worked pay time shall be from 7 AM on the identified holiday above through 7 AM the following day, however, personnel shall only be paid for actual hours worked.

6. OVERTIME PAY

All full-time employees shall receive overtime pay at the rate of time and one-half for all hours worked outside of his/her normal work day per Hours of Work, Section 4.07, excepting mutually agreed to trades. All employees shall receive one-quarter hour pay at the overtime rate for any fraction of a one-quarter hour worked.

All part-time employees shall receive overtime pay at the rate of time and one-half for all hours worked in excess 52.9 hours per week.

7. Vacation Time Off

For purposes of calculation of earned Vacation, date of hire shall be utilized in determining the year in which an employee's Vacation shall be categorized. All full-time employees shall be entitled to the following Vacation: The following paid Vacation schedule shall apply to full-time employees and shall be computed:

- a. After one (1) year of service from date of employment, 72 hours of Vacation.
- b. After two (2) years of service from date of employment, 144 hours of Vacation.
- c. After five (5) years of service from date of employment, 216 hours of Vacation.
- d. After ten (10) years of service from date of employment, 288 hours of Vacation.
- e. After fifteen (15) years of service from date of employment, 360 hours of Vacation.

Vacation scheduling. Vacation requests will be submitted to the Fire Chief and considered in accordance with the current policy contained in the Policy and Procedures Manual.

Vacation shall be scheduled for a minimum of twelve (12) hours and in twelve (12) hour blocks.

Vacation should be taken in the calendar year in which it is earned; however, an employee may carry not more than seventy-two (72) vacation hours over into the first quarter of the following year in which such Vacation is earned. Failure to utilize Vacation by March 31 within the first quarter of the year following the year in which it is earned will result in the loss of Vacation hours without compensation, unless such time is extended by the Fire Chief.

Blacked Out Calendar Days Any calendar "blacked out" days shall be provided by November 15th of the year preceding the "blacked out" day.

Impact of retirement or permanent disability. Employees who retire or employees who are permanently unable to work due to a disability prior to December 31, shall be entitled to any unused Vacation not taken during the calendar year of retirement or disability.

Impact of death. The survivors of an employee who dies prior to December 31 shall be entitled to any unused vacation pay not taken by the Employee during the calendar year of death.

8. Sick Leave

All full-time employees shall earn twelve (12) days of twenty (24) hours each of sick leave during each year. Sick leave shall be accumulated from year to year, including accumulations from prior years.

Unused sick leave may be banked totaling 2,016.

Unused sick time shall be banked, following the end of the calendar year, in the amount of unused sick time multiplied by the wage earned as of December 31st of the previous year.

Upon separation of employment and prior to 10 years of service, any accrued sick leave will be forfeited.

Upon separation of employment between 10 and 19 years of service, accrued sick leave shall be paid out at 25% of its value.

Upon separation of employment after 20 years of service, accrued sick leave shall be paid out at 50% of its value.

9. Bereavement

Leave Bereavement leave may be taken from the time of death up to 30 days after death unless extenuating circumstances exist and subject to approval of the Chief or their designee. Full time employees will be entitled to two (2) work days, with full pay in the event of death in the employee's immediate family. In addition to an employee's spouse, "Immediate Family" shall include the employee's and his or her spouse's Children, Parents, Step-parents, Step-children, Grandparents, Aunts, Uncles, Brothers, Sisters, mother-in-law, father-in-law, Brothers-in-law, or Sisters-in-law.

APPENDIX B

PHYSICAL AGILITY TESTING – FIREFIGHTERS

The Lake Geneva Police and Fire Commission in an effort to ensure the safety of its personnel and the public set the following policy and procedure establishing a physical agility test for Lake Geneva Firefighters.

The test shall consist of skills and tasks related to fire fighting. This will be a timed exercise with the time not to exceed 20 minutes. The course will be done in full turnout gear without SCBA.

1. Jump or climb over a 2 ½' high barricade to simulate a section of highway Guardrail.
2. Climb or maneuver through a 3' X 3' window located 3' above the ground.
3. Climb a 16' ladder carrying a rolled 50' length of 1 ¾" line to the top and return to the ground.
4. Drag a charged 1 ¾" line 75' placing the nozzle in the designated area.
5. Drag another person or object (not to exceed 150 lbs.) backwards for a distance of 75'.

These obstacles shall be located in the middle of a 100 yard course. After completing all the obstacles the person being tested will complete the remaining 100 yards to complete the test and stop the timer.

Non-firefighting or limited duty personnel will be required to walk the course without turnout gear and without being required to lift, drag, pull or climb anything.

The course shall be tested once a year with date and time to be set by the Chief Officers of the department. Failure to perform within the time allowed will require limited duty status until such time as personnel pass Physical Agility Test. Retest to be set by the Chief Officers of the department with said retest to be performed not earlier than thirty (30) days and no later than sixty (60) after the initial test. Limited duty status shall preclude response to emergency calls and participation in physical training. If after one year the bargaining unit member has failed to successfully complete a retest, the bargaining unit member shall be deemed to have vacated his/her position, subject to any appeal rights available to the bargaining unit member under Wisconsin law.

APPENDIX C

PHYSICAL AGILITY TESTING – EMERGENCY MEDICAL SERVICE PERSONNEL

The Lake Geneva Police and Fire Commission in an effort to ensure the safety of its personnel and the public set the following policy and procedure establishing a physical agility test for Lake Geneva EMS Personnel.

The test shall consist of skills and tasks related to fire fighting. This will be a timed exercise with the time not to exceed 20 minutes. The course will be done in full turnout gear without SCBA.

1. Jump or climb over a 2 ½' high barricade to simulate a section of highway Guardrail.
2. Climb or maneuver through a 3' X 3' window located 3' above the ground.
3. Climb a 16' ladder carrying a Trauma Bag to the top and return to the ground.
4. Drag another person or object (not to exceed 150 lbs.) backwards for a distance of 75'.

These obstacles shall be located in the middle of a 100 yard course. After completing all the obstacles the person being tested will complete the remaining 100 yards to complete the test and stop the timer.

Non-firefighting or limited duty personnel will be required to walk the course without turnout gear and without being required to lift, drag, pull or climb anything.

The course shall be tested once a year with date and time to be set by the Chief Officers of the department. Failure to perform within the time allowed will require limited duty status until such time as personnel pass Physical Agility Test. Retest to be set by the Chief Officers of the department with said retest to be performed not earlier than thirty (30) days and no later than sixty (60) after the initial test. Limited duty status shall preclude response to emergency calls and participation in physical training. If after one year the bargaining unit member has failed to successfully complete a retest, the bargaining unit member shall be deemed to have vacated his/her position, subject to any appeal rights available to the bargaining unit member under Wisconsin law.

Insert 2020 & 2021 Side Letters

**SIDE LETTER OF AGREEMENT
BETWEEN
THE
LAKE GENEVA FIREFIGHTER'S ASSOCIATION
AND
THE CITY OF LAKE GENEVA**

WHEREAS the City of Lake Geneva Fire Department hereinafter "City" and the Lake Geneva Fire Fighters Association hereinafter "Association", are engaged in collective bargaining over a successor to the 2017-2019 Collective Bargaining Agreement, and;

WHEREAS both parties wish to implement an agreement on wages in advance of an agreement on the collective bargaining agreement as a whole;

NOW therefore the parties agree that:

1. The following wage schedule will become effective January 1, 2020 and will be added to the the wage schedule in the 2017-2019 collective bargaining agreement:

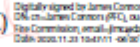
<u>2.5% INCREASE - 2020</u>	<u>Class A</u>	<u>Class B</u>	<u>Class C</u>	<u>Training</u>
Hourly Wages				
Start	\$16.97	\$17.23	\$19.28	\$13.19
After One Year	\$17.31	\$17.58	\$19.63	
After Two Years	\$17.67	\$17.93	\$19.98	
After Three Years	\$18.02	\$18.29	\$20.34	
After Four Years	\$18.38	\$18.47	\$20.52	

Dated in Lake Geneva, Wisconsin this 9th day of November, 2020.

FOR THE CITY:

By: 

FOR THE POLICE AND FIRE COMMISSION:

By: James Connors (PFC) 
Digitally signed by James Connors (PFC), DN: cn=James Connors (PFC), ou=Lake Geneva Police & Fire Commission, email=jconnors@laketownship.com, c=US
Date: 2020.11.20 15:47:11 -0500

FOR THE UNION

By:  11/20/2020

SIDE LETTER OF AGREEMENT
BETWEEN
THE
LAKE GENEVA FIREFIGHTER'S ASSOCIATION
AND
THE CITY OF LAKE GENEVA

WHEREAS the City of Lake Geneva Fire Department hereinafter "City" and the Lake Geneva Fire Fighters Association hereinafter "Association", are engaged in collective bargaining over a successor to the 2017-2019 Collective Bargaining Agreement, and;

WHEREAS both parties wish to implement an agreement on wages in advance of an agreement on the collective bargaining agreement as a whole;

NOW therefore the parties agree that:

1. The following wage schedule will become effective January 1, 2021 and will be added to the Appendix A wage schedule in the 2017-2019 collective bargaining agreement:

APPENDIX A

1. WAGES

a. Pay explanations.

The rate of remuneration for the fire prevention bureau inspectors are established on the basis of a flex time schedule that averages twenty (20) hours per week, for fifty (50) weeks per year (i.e. 1000 hours per year).

Paid-on-Premise personnel are exempt from the firefighter and EMT stipend. Bargaining unit members shall be remunerated for each position held.

Class A (FF, EMT-B, FF/EMT-B). Class B (FF/ENG, FF/AEMT, AEMT and Class A hired prior to January 1, 2008), and Class C (FF/Paramedic). Class C is not effective until the City receives Paramedic Level Certification.

b. Annual step increases shall be based upon employee hire date and not affected by any movement between classes. Movement between classes shall be lateral and not reset to the beginning wage of class.

c. Movement between classes shall be lateral and not reset to the beginning wage of class if less than current wage. In the event the movement between classes results in a lower wage, the employee shall be advanced to the next pay step above their current wage.

d. Change in class pay increases shall be applied in the first payroll cycle of the month following notification of the Department to the City Comptroller.

e. Pay Schedule effective January 1, 2021 for current employees at time of retroactive payment (4.5% Increase based on Pay Schedule of January 1, 2020):

Hourly Wage	Class A	Class B	Class C	Training Rate
Start	17.73	18.01	20.15	13.78
After One Year	18.09	18.37	20.51	
After Two Years	18.47	18.74	20.88	
After Three Years	18.83	19.11	21.26	
After Four Years	19.21	19.30	21.44	

Annual Stipend	
EMT	361.62
Firefighter	361.62
Lieutenants (3)	518.29
Captains (3)	894.25
Chief Engineer (1)	2,806.78
EMS Training Officer (1)	454.30
Fire Training Officer (1)	1060.04

Inspectors (2) Annual salaried at current wage times 1,000 hours or hourly at current wage as assigned by the Fire Chief or his/her designee.

Dated in Lake Geneva, Wisconsin this 17 day of FEB, 2022.

FOR THE CITY:

By: Charles Klein

FOR THE POLICE AND FIRE COMMISSION:

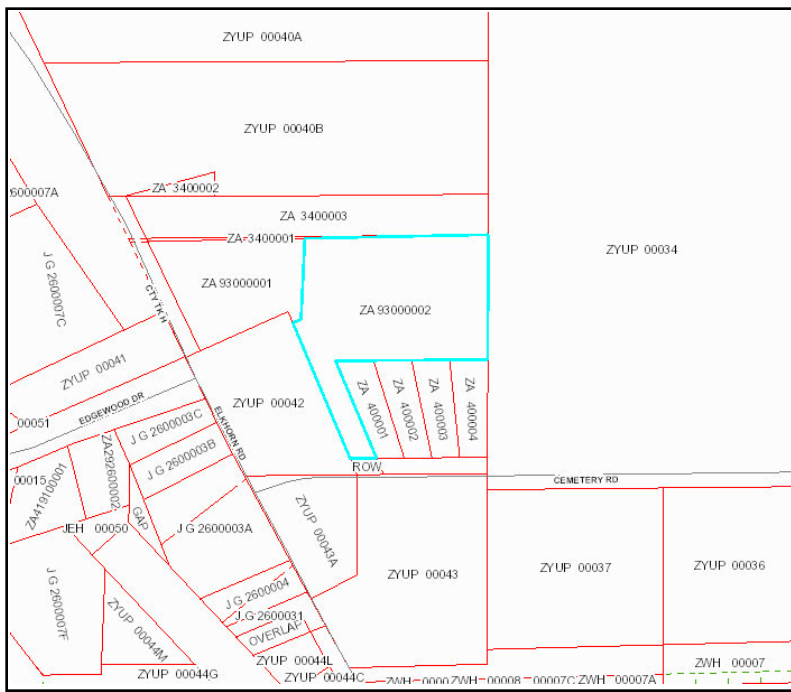
By: James Connors (PFC)
Digitally signed by James Connors PFC
DN: cn=James Connors (PFC), ou=Lake Geneva Police &
Fire Commission, email=jconnors@lakegeneva.com, c=US
Date: 2022.01.17 13:12:46 -0500

FOR THE UNION

By: A. F. D.

Attachments: Provident policy

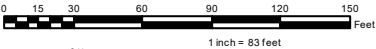
[Compose table of contents](#)





Cemetery Rd land

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 10/3/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division

1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001



DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED
AND PROCESSED BY WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT
EMPLOYEES. WALWORTH COUNTY MAKES NO WARRANTY, EXPRESS OR IMPLIED,
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CONTAINED HEREIN SHALL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.

Address: Lt1 Cementary Rd Lt2, Lt3, Lt4 Lake Geneva, Wisconsin 53147 Taxed by: Lake Geneva		MLS #: 1777461	
	Property Type: Vacant Land	List Price: \$120,000	
	Status: Active	Taxes: \$345	
	Tax Key: ZA400001	Tax Year: 2021	
	Addtl Tax Keys: ZA400002, ZA400003, ZA400004	Est. Acreage: 0.31	
	County: Walworth		
	1 Story SqFt Min: 1,200	Flood Plain: No	
	2 Story 1st Flr SqFt: 0	Zoning: RESIDENTIAL	
	2 Story SqFt Min: 0		
	School District: Lake Geneva-Genoa City UHS	Subdivision:	
	High School: Badger	Subd. Dues/Yr.: \$	
	Middle School:	Body of Water:	
	Elem. School:	Days On Market: 256	
Directions:			
Topography:	Wooded	Buildings Included:	None
Location:	City	Miscellaneous:	Other
Present Use:	Residential	Development Status:	Other
Utilities Available:	None	Water/Waste Available:	No Water Presently
Conveyance Options:	Sell in Entirety	Water/Waste Required:	Water Municipal
Road Frontage:	State Road	Occupancy:	Immediate
Zoning:	Residential - Single		
Municipality:	City		
Documents:	Survey		
Remarks:			
Listing Office: Homestead Realty of Lake Geneva: 1hmsd02		LO License #:	

The information contained herein is provided for general information purposes only. If any of the above information is material or being utilized to determine whether to purchase the property, the buyer should personally verify same or have it confirmed by a qualified expert. The information to independently verify and confirm includes but is not limited to total square footage formula, total square footage / acreage figures, land, building or room dimensions and all other measurements of any sort or type. Equal housing opportunity listing.

Copyright 2022 by Multiple Listing Service, Inc. See [copyright notice](#).

Prepared by Mauricio Castaneda on Monday, October 03, 2022 2:37 PM.

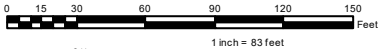
The listing broker's offer of compensation is made only to participants of the MLS where the listing is filed.

+	MLS #	Status	Price	% Change	Date	DOM	CDOM	Address	Begin Date	Original List Price
+	1778523	Active	\$30,000	-75.0%	02/01/2022	245	245	Lt1 Cementary Rd	02/01/2022	\$60,000
+	1777461	Active	\$120,000		01/21/2022	256	256	Lt1 Cementary Rd Lt2, Lt3, Lt4	01/21/2022	\$240,000



Cemetery Rd land

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 10/3/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

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Resolution 22-R45

The Common Council of the City of Lake Geneva hereby establishes the following salaries for its Elected Officials, in accordance with Wis Stat 66.0505(2), as approved in the 2023 Budget, to be effective May 1, 2023:

Position	2022 Annual Rate	Proposed 2023 Rate	Change
Mayor	\$7,800.00	\$7,800.00	0%
Aldersperson	\$5,200.00	\$5,200.00	0%

Adopted this 10th day of October, 2022.

Charlene Klein, Mayor

ATTEST:

Lana Kropf, City Clerk

**City of Lake Geneva
Finance, License, & Regulation Committee
October 4, 2022**

**Prepaid Checks
09/21/22-10/04/22**

**Total:
\$24,407.42**

Checks over \$5,000:

\$ 5,332.00 *Heather Jones-Riviera Event Coordinator-October 2022*

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "09202022","PD09222022","09222022","09262022","09282022","09292022"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
09/21/2022	80449	2919	ABT MAILCOM	2,800.00
09/21/2022	80450	2056	AMAZON	100.40
09/21/2022	80451	2104	AT&T	1,503.15
09/21/2022	80452	2108	AT&T LONG DISTANCE	55.17
09/21/2022	80453	2109	AT&T MOBILITY	662.18
09/21/2022	80454	2032	AUTOMATIC ENTRANCES OF WI INC	312.75
09/21/2022	80455	5375	BLACK POINT ESTATE & GARDENS	25.00
09/21/2022	80456	6627	BRUTAP LLC	15.00
09/21/2022	80457	6263	CHARTER COMMUNICATIONS	209.97
09/21/2022	80458	6129	DE LAGE LANDEN FINANCIAL SERVICES INC	201.47
09/21/2022	80459	6134	DUCHEMIN, LAURA	469.79
09/21/2022	80460	6556	LESTER, LUCINDA	100.00
09/21/2022	80461	5573	SO CREATIVE	120.00
09/21/2022	80462	5001	VERIZON WIRELESS	38.01
09/21/2022	80463	5021	VORPAGEL SERVICE INC	876.43
09/21/2022	80464	5071	WE ENERGIES	674.31
09/21/2022	80465	5288	WOJTAS, TONIA	24.90
09/22/2022	80490	5428	CITY OF LAKE GENEVA POLICE DEPT	71.60
09/22/2022	80498	2109	AT&T MOBILITY	1,431.84
09/22/2022	80499	5375	BLACK POINT ESTATE & GARDENS	25.00
09/22/2022	80500	6628	GRUBER, JONI	5.70
09/22/2022	80501	5573	SO CREATIVE	150.00
09/26/2022	80502	5036	WALWORTH COUNTY TREASURER	77.95
09/28/2022	80503	6160	AMAZON CAPITAL SERVICES	3,380.62
09/29/2022	80511	2046	ALLIANT ENERGY	127.70
09/29/2022	80512	2104	AT&T	1,777.08
09/29/2022	80513	2104	AT&T	362.62
09/29/2022	80514	6263	CHARTER COMMUNICATIONS	562.96
09/29/2022	80515	2670	HOME DEPOT	1,577.01
09/29/2022	80516	6524	JONES, HEATHER	5,332.00
09/29/2022	80517	3406	SYMBOLGY INCORPORATED	648.74
09/29/2022	80518	4975	US CELLULAR	688.07
Grand Totals:				24,407.42

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	343.95	12,043.76-	11,699.81-
11-00-00-41800	77.95	.00	77.95
11-00-00-44110	15.00	.00	15.00
11-12-00-52210	94.40	.00	94.40

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-14-30-53100	30.09	.00	30.09
11-14-30-53110	100.40	.00	100.40
11-14-30-53120	2,800.00	.00	2,800.00
11-15-10-53100	226.96	.00	226.96
11-15-10-53320	469.79	.00	469.79
11-15-10-53990	44.75	.00	44.75
11-16-10-52210	1,303.37	.00	1,303.37
11-16-10-52240	355.59	.00	355.59
11-16-10-52400	312.75	.00	312.75
11-16-10-53100	300.05	.00	300.05
11-16-10-53500	11.06	.00	11.06
11-21-00-52210	3,171.58	.00	3,171.58
11-21-00-52220	4.78	.00	4.78
11-21-00-53120	24.70	.00	24.70
11-21-00-53310	24.90	.00	24.90
11-21-00-53410	46.90	.00	46.90
11-22-00-52210	1,348.79	.00	1,348.79
11-22-00-52240	89.72	.00	89.72
11-22-00-53400	201.47	.00	201.47
11-22-00-53990	287.80	343.95-	56.15-
11-24-00-52620	36.95	.00	36.95
11-24-00-53100	15.04	.00	15.04
11-32-10-52210	527.69	.00	527.69
11-32-10-52240	87.91	.00	87.91
11-51-10-52240	23.80	.00	23.80
11-52-01-52240	9.57	.00	9.57
40-00-00-21100	.00	361.88-	361.88-
40-54-10-52210	79.72	.00	79.72
40-55-10-52210	99.85	.00	99.85
40-55-10-52240	83.57	.00	83.57
40-55-10-53500	59.78	.00	59.78
40-55-20-52210	38.96	.00	38.96
42-00-00-21100	.00	184.65-	184.65-
42-34-50-52210	163.89	.00	163.89
42-34-50-53100	15.06	.00	15.06
42-34-50-53990	5.70	.00	5.70
43-00-00-21100	.00	1,565.95-	1,565.95-
43-52-00-53000	1,565.95	.00	1,565.95
47-00-00-21100	.00	5,400.68-	5,400.68-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
47-70-00-57155	68.68	.00	68.68
48-00-00-21100	.00	215.99-	215.99-
48-00-00-52210	68.92	.00	68.92
48-00-00-52220	127.70	.00	127.70
48-00-00-52240	19.37	.00	19.37
61-00-00-21100	.00	.04-	.04-
61-00-00-53110	.04	.00	.04
62-00-00-21100	.00	99.23-	99.23-
62-00-00-92100	49.99	.00	49.99
62-00-00-93200	49.24	.00	49.24
99-00-00-21100	17.09	4,896.28-	4,879.19-
99-00-00-52210	243.46	.00	243.46

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
99-00-00-52500	876.43	.00	876.43
99-00-00-53100	411.78	.00	411.78
99-00-00-53500	173.73	.00	173.73
99-00-00-53600	159.00	.00	159.00
99-00-00-54100	650.31	.00	650.31
99-00-00-54110	649.68	13.99-	635.69
99-00-00-54140	543.79	3.10-	540.69
99-00-00-54150	445.49	.00	445.49
99-00-00-55110	43.06	.00	43.06
99-00-00-55120	679.65	.00	679.65
99-00-00-55150	19.90	.00	19.90
Grand Totals:	25,129.50	25,129.50-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "09202022","PD09222022","09222022","09262022","09282022","09292022"

**City of Lake Geneva
Finance, License, & Regulation Committee
October 4, 2022**

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 76,184.12</u>
2. Debt Service	20	<u>\$ -</u>
3. Lakefront	40	<u>\$ 5,766.68</u>
4. Capital Projects	43	<u>\$ 30,901.09</u>
5. Parking	42	<u>\$ 409.27</u>
6. Cemetery	48/49	<u>\$ -</u>
7. Equipment Replacement	50	<u>\$ 25,355.63</u>
8. Library Fund	99	<u>\$ -</u>
9. Impact Fees	45	<u>\$ -</u>
10. Tourism Commission	47	<u>\$ 47,390.44</u>
11. Use of Building Funds-Library	98	<u>\$ -</u>
 Total All Funds		 <u><u>\$186,007.23</u></u>

CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000

FINANCE, LICENSE, & REGULATION COMMITTEE
10/4/2022

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 186,007.23**

ITEMS > \$5,000

Century Fence-Vets Park Fencing	\$ 22,620.00
Chicago Title-South Street Tap Grant Title Searches	\$ 5,225.00
Down to Earth Contractors Inc.-Country Club Drive	\$ 7,258.14
Geneva Lake Museum-2022 Payment 2 of 2	\$ 6,500.00
Jefferson Fire & Safety Inc.-Turn Out Gear	\$ 26,327.28
Lake Geneva Jaycees-Tourism Grant	\$ 40,000.00
Vandewalle & Associates Inc.-Planning Fees	\$ 5,115.00

Balance of Other Items **\$ 72,961.81**

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "10072022","10072022A","P10092022","P10072022A","F10072022","F10092022A","F10072022B"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ACTIVE911 INC				
440926	09/12/2022	911 MESSAGE SYSTEM-2022	11-22-00-54500 FIRE IT SERVICES	51.60
Total ACTIVE911 INC:				51.60
AM TOWING INC				
W 1-17789	09/26/2022	REPAIRS-TRK #23	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	5,106.79
Total AM TOWING INC:				5,106.79
AMY'S SHIPPING EMPORIUM				
72341	08/18/2022	UPS-MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	13.93
Total AMY'S SHIPPING EMPORIUM:				13.93
ANDRES MEDICAL BILLING LTD				
255912	09/07/2022	EMS BILLING-AUG	11-22-00-52140 OUTSIDE BILLING SERVICES	4,513.82
Total ANDRES MEDICAL BILLING LTD:				4,513.82
AURORA HEALTH CARE				
1977674	08/21/2022	PRE-EMPLOYMENT EXAMS	11-22-00-58400 PRE-EMPLOYMENT TESTING	69.00
221613	09/22/2022	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	75.00
Total AURORA HEALTH CARE:				144.00
BELLE CITY FIRE & SAFETY				
12460675	09/08/2022	SQD FIRE EXTINGUISHER REC	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	231.40
Total BELLE CITY FIRE & SAFETY:				231.40
BOUND TREE MEDICAL LLC				
84642359	08/15/2022	EMS MED SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	262.80
84652161	08/22/2022	EMS MED SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	690.84
84654105	08/23/2022	EMS MED SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	4.00
84662088	08/29/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	10.00
Total BOUND TREE MEDICAL LLC:				967.64
BREEZY HILL NURSERY				
INV/2022/4127	09/20/2022	PLANTING MAINT-APR	42-34-50-52200 PARKING LOT PLANTING/MAINT	250.00
Total BREEZY HILL NURSERY:				250.00
BUMPER TO BUMPER AUTO PARTS				
662-462839	09/20/2022	LIGHTS-TRK #25	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	10.31
Total BUMPER TO BUMPER AUTO PARTS:				10.31

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
BUREAU OF CORRECTIONAL ENTERPRISES				
306-190045	09/07/2022	BATHROOM SUPPLIES	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	184.91
306-190045	09/07/2022	C FOLD TOWELS	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	18.47
Total BUREAU OF CORRECTIONAL ENTERPRISES:				203.38
CDI				
55537	09/21/2022	LASERFICHE SPT 12/19/22-12/1	11-14-30-53820 LICENSE/SUPPORT EXPENSE	833.00
Total CDI:				833.00
CDW GOVERNMENT INC				
CK77726	08/29/2022	WAY COMPUTER REPLACE	11-21-00-58100 EQUIPMENT OUTLAY	802.48
CK77726	08/29/2022	ID PRINTER	11-29-00-53400 EMER MGMT SUPPLIES	802.48
CP18974	09/06/2022	ARBITRATOR SQUAD STORAG	11-21-00-58100 EQUIPMENT OUTLAY	2,253.20
Total CDW GOVERNMENT INC:				3,858.16
CENTURY FENCE				
224094201	09/14/2022	VETS PARK FENCING	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	22,620.00
Total CENTURY FENCE:				22,620.00
CES				
LKG/080493	09/14/2022	GFCI	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	88.75
Total CES:				88.75
CHICAGO TITLE				
92322	09/23/2022	STH ST TAP GRANT-TITLE SRC	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	5,225.00
Total CHICAGO TITLE:				5,225.00
CINTAS CORP				
5124924299	09/16/2022	FIRST AID SUPPLIES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	124.93
Total CINTAS CORP:				124.93
COMPLETE OFFICE OF WISCONSIN				
2982	09/16/2022	SHARPIES	11-21-00-53100 PD OFFICE SUPPLIES	26.53
Total COMPLETE OFFICE OF WISCONSIN:				26.53
CONWAY SHIELD				
0497191	09/09/2022	HELMET SHIELDS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	516.90
Total CONWAY SHIELD:				516.90
COPIES & PRINTS PLUS LLC				
334117	09/07/2022	SWIFT NIGHT OUT HANDOUTS	11-70-00-57800 AVIAN COMMITTEE EXPENSES	90.00
Total COPIES & PRINTS PLUS LLC:				90.00
DINGES FIRE COMPANY				
31780	09/28/2022	XD WASHDOWN KIT	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	646.31

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DINGES FIRE COMPANY:				646.31
DOWN TO EARTH CONTRACTORS INC				
7921	09/26/2022	COUNTRY CLUB DR	11-32-15-54500 STORM SEWER MAINTENANCE	7,258.14
Total DOWN TO EARTH CONTRACTORS INC:				7,258.14
DUNN LUMBER				
1174799	08/12/2022	FUEL-O FOR SHOP SAWS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	77.97
1181356	08/19/2022	CASTERS,NUTS/BOLTS-DIVE T	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	32.28
1183875	08/22/2022	FUEL CHAINSAW KIT	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	499.00
1197320	09/02/2022	SWIVEL CASTER	11-22-00-55000 COVID-19 EXPENDITURES	12.98
1208611	09/15/2022	WASH & HOSE NOZZLE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	22.28
1213129	09/20/2022	WASP KILLER-VETS PARK	11-52-00-53400 PARKS OPERATING SUPPLIES	10.77
1215346	09/22/2022	PRUNER,SHEATH,MARKING SP	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	102.35
1218208	09/26/2022	RUST/STAIN REMOVE	11-52-00-53400 PARKS OPERATING SUPPLIES	13.99
6123880	09/14/2022	GFCI-SEMINARY PARK	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	25.49
Total DUNN LUMBER:				797.11
EAGLE MEDIA INC				
00135281	09/13/2022	EXTRA BADGES	11-21-00-51390 PART TIME UNIFORM EXPENSE	307.33
00135374	09/06/2022	GREETHAM	11-21-00-51380 PD UNIFORM ALLOWANCE	319.79
00135381	09/06/2022	GRITZNER	11-21-00-51380 PD UNIFORM ALLOWANCE	107.96
Total EAGLE MEDIA INC:				735.08
ELKHORN NAPA AUTO PARTS				
277743	08/31/2022	OIL DRY	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	133.14
279005	09/14/2022	OIL DRY	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	427.95
279395	09/17/2022	NAV MIRROR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	64.86
Total ELKHORN NAPA AUTO PARTS:				625.95
FEDERAL SIGNAL CORP-SSG				
8112742	08/24/2022	COMMANDER1-SR ANNUAL ME	11-29-00-52100 SIREN REPAIRS	3,150.00
Total FEDERAL SIGNAL CORP-SSG:				3,150.00
FORD OF LAKE GENEVA				
80350	07/29/2022	211 TIRE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	30.95
80490	08/15/2022	206-OIL CHANGE/TIRE ROTATIO	11-21-00-53610 PD EQUIP MAINT SERV COSTS	1,031.13
80625	08/25/2022	206 TIRE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	638.85
80723	09/02/2022	204 OIL CHANGE	11-21-00-53610 PD EQUIP MAINT SERV COSTS	38.45
80731	09/06/2022	204 TIRE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	30.95
80783	09/12/2022	202 TIRE REPAIR	11-21-00-53610 PD EQUIP MAINT SERV COSTS	30.95
Total FORD OF LAKE GENEVA:				1,801.28
FOSTER COACH SALES INC				
24588	09/07/2022	SUPER 20 AUTO EJECT	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	407.62
Total FOSTER COACH SALES INC:				407.62
GASCOIGNE, HANNAH M				
LGW-21-2160.	12/28/2021	EMS REFUND-12/28/21	11-22-00-46240 FIRE/EMS BILLING REVENUE	411.10

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total GASCOIGNE, HANNAH M:				411.10
GATEWAY TECHNICAL COLLEGE				
27399	08/22/2022	AEMT TESTING	11-22-00-55100 EMS TRAINING PAY	700.00
27416	08/23/2022	AEROAL CERT EXAM	11-22-00-54100 FIRE TRAINING PAY	400.00
Total GATEWAY TECHNICAL COLLEGE:				1,100.00
GENEVA LAKE ARTS FOUNDATION				
REIMB 9/23/22	09/23/2022	TOURISM GRANT-ART IN THE P	47-70-00-57150 PROMOTIONAL GRANT	7,390.44
Total GENEVA LAKE ARTS FOUNDATION:				7,390.44
GENEVA LAKE MUSEUM				
2022 PYMT 2	10/01/2022	2022 PYMT 2 OF 2	11-51-10-57350 MUSEUM-OPERATIONS SUBSIDY	6,500.00
Total GENEVA LAKE MUSEUM:				6,500.00
GENEVA ON LINE				
1134564	09/01/2022	SEPT	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ON LINE:				39.00
GENEVA PAINT & DECORATING				
00114619	09/21/2022	PAINT FOR CHIEF	11-21-00-53420 PD SPECIAL EQUIPMENT	141.41
Total GENEVA PAINT & DECORATING:				141.41
GFL ENVIRONMENTAL INC.				
V20000013709	09/15/2022	ST SWEEPINGS DISPOSAL	11-36-00-52960 SOLID WASTE-STREET DEPT	892.44
Total GFL ENVIRONMENTAL INC.:				892.44
GLEN FERN CONSTRUCTION LLC				
22-111	09/26/2022	BEAMS-VETS PARK	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	2,380.00
Total GLEN FERN CONSTRUCTION LLC:				2,380.00
GUTH, KEVIN				
REIMB 9/9/22	09/09/2022	SEC DEP-GUTH 9/9/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 9/9/22	09/09/2022	SEC GRD,SETUP-GUTH 9/9/22	40-55-10-46740 UPPER RIVIERA REVENUE	277.06-
Total GUTH, KEVIN:				722.94
HABEL, KAITLIN				
REIMB 9/16/22	09/16/2022	SEC DEP-HABEL 9/16/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 9/16/22	09/16/2022	SEC GRD,SETUP-HABEL 9/16/2	40-55-10-46740 UPPER RIVIERA REVENUE	355.75-
Total HABEL, KAITLIN:				644.25
HENRY SCHEIN INC				
23505819	08/24/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	114.30
24518575	08/22/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	132.62
24595939	08/23/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	1.55

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HENRY SCHEIN INC:				248.47
ITU ABSORB TECH INC				
7986224	09/16/2022	MAT SERVICE	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	92.04
7986225	09/16/2022	MAT SERVICE	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	129.45
Total ITU ABSORB TECH INC:				221.49
JAMES IMAGING SYSTEMS INC				
1230957	09/14/2022	SEPT	11-21-00-55310 COPY MACHINE & SHREDDING SVC	115.00
Total JAMES IMAGING SYSTEMS INC:				115.00
JEFFERSON FIRE & SAFETY INC				
IN139699	04/14/2022	ELBOW,STRAINER	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	971.65
IN141089	06/06/2022	TURN-OUT GEAR	50-22-00-58000 FIRE EQUIPMENT PURCHASES	913.70
IN143543	08/22/2022	TURN-OUT GEAR	50-22-00-58000 FIRE EQUIPMENT PURCHASES	23,994.72
IN143976	09/01/2022	PATCHES	50-22-00-58000 FIRE EQUIPMENT PURCHASES	447.21
Total JEFFERSON FIRE & SAFETY INC:				26,327.28
JOHNSON CONTROLS				
89109909	09/06/2022	REPAIR-FIRE PANEL	11-16-10-52400 CITY HALL BUILDING REPAIRS	1,207.20
Total JOHNSON CONTROLS:				1,207.20
KEPSHIRE, ANGELIQUE				
LGWI-20-1778:	11/30/2020	EMS REFUND-KEPSHIRE	11-22-00-46240 FIRE/EMS BILLING REVENUE	25.00
Total KEPSHIRE, ANGELIQUE:				25.00
KRON, JULIE				
REIMB 9/17/22	09/17/2022	SEC DEP-KRON 9/17/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 9/17/22	09/17/2022	SEC GRD,SETUP-KRON 9/17/22	40-55-10-46740 UPPER RIVIERA REVENUE	298.50-
Total KRON, JULIE:				701.50
LAKE GENEVA JAYCEES				
9/14/22	09/14/2022	TOURISM GRANT-REIMB	47-70-00-57150 PROMOTIONAL GRANT	40,000.00
Total LAKE GENEVA JAYCEES:				40,000.00
LARRY'S TOWING & RECOVERY				
7499	08/28/2022	TOW-HONDA CB U	11-34-10-52900 CAR TOWING	200.00
Total LARRY'S TOWING & RECOVERY:				200.00
LASER WORKS UNLIMITED LLC				
1795	08/25/2022	CHIEF PLAQUE-PFC	11-21-00-51900 PFC COMMISSION EXPENSES	26.60
1795	08/25/2022	CHIEF PLAQUE-PD	11-21-00-53990 PD MISCELLANEOUS EXP	183.33
1796	08/25/2022	NAME PLATES-COUNCIL CHAM	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	26.80
Total LASER WORKS UNLIMITED LLC:				236.73
LAZZARONI, PAUL				
REIMB 9/4/22	09/04/2022	SEC DEP-LAZZARONI 9/4/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
REIMB 9/4/22	09/04/2022	SEC GRD,SETUP-LAZZARONI	40-55-10-46740 UPPER RIVIERA REVENUE	317.63-
Total LAZZARONI, PAUL:				682.37
LOGANS WELDING AND FABRICATION				
279	01/29/2022	BOAT REPAIRS	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	303.00
Total LOGANS WELDING AND FABRICATION:				303.00
MACQUEEN EQUIPMENT				
P25944	09/20/2022	LUBRICATING HOSE	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	71.45
Total MACQUEEN EQUIPMENT:				71.45
MAINE, TAYLOR				
REIMB 9/10/22	09/10/2022	SEC DEP-MAINE 9/10/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 9/10/22	09/10/2022	SEC GRD,SETUP-MAINE 9/10/2	40-55-10-46740 UPPER RIVIERA REVENUE	384.00-
Total MAINE, TAYLOR:				616.00
MALEK & ASSOCIATES CONSULTANTS				
6349	08/22/2022	FA REVIEW-COVENANT HARBO	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	235.00
6350	08/22/2022	FA REVIEW-MAGIC THEATER	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	217.50
Total MALEK & ASSOCIATES CONSULTANTS:				452.50
MARED MECHANICAL				
130316	09/21/2022	MAINT-HVAC	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	861.00
Total MARED MECHANICAL:				861.00
MARLIN PRINTING & GRAPHICS				
671506	09/13/2022	WINDOW ENVELOPES	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	102.83
671506	09/13/2022	WINDOW ENVELOPES	11-15-10-53100 ACCTG OFFICE SUPPLIES	102.83
671506	09/13/2022	WINDOW ENVELOPES	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	51.42
671506	09/13/2022	WINDOW ENVELOPES	42-34-50-53100 OFFICE SUPPLIES	51.42
Total MARLIN PRINTING & GRAPHICS:				308.50
MERCY HEALTH SYSTEM				
400010070 - S	09/22/2022	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	12.00
Total MERCY HEALTH SYSTEM:				12.00
MERCY WALWORTH PHARMACY				
09/13/2022	09/13/2022	EMS SUPPLIES-9/13/22	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	61.50
Total MERCY WALWORTH PHARMACY:				61.50
ODP BUSINESS SOLUTIONS LLC				
266142123001	09/08/2022	COPY PAPER	11-22-00-53100 OFFICE SUPPLIES	104.35
Total ODP BUSINESS SOLUTIONS LLC:				104.35
ORTEGA ALEE, JORGE				
9/8/22	09/08/2022	BL155808-2,BL155807-1-RFD	11-12-00-45100 COURT PENALTIES & FINES	46.30

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ORTEGA ALEE, JORGE:				46.30
PETE'S TIRE ELKHORN LLC				
69057	08/19/2022	REPAIR-MED 2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,010.00
Total PETE'S TIRE ELKHORN LLC:				1,010.00
PFI FASHIONS INC				
102701	06/23/2022	PARKING UNIFORMS	42-34-50-51380 PARKING UNIFORMS	37.85
Total PFI FASHIONS INC:				37.85
PROPHOENIX				
2022368	09/02/2022	PROPHOENIX CONFERENCE	11-22-00-53320 FIRE DEPT CONFERENCES/SCHOOLS	745.00
Total PROPHOENIX:				745.00
RELIANT FIRE APPARATUS INC				
CI004995	09/02/2022	HANDRAILS	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	520.76
Total RELIANT FIRE APPARATUS INC:				520.76
RNOW INC				
2022-63854	09/19/2022	EYEBOLT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	74.74
Total RNOW INC:				74.74
ROBERTS, MADELINE				
REIMB 9/18/22	09/18/2022	SEC DEP-ROBERTS 9/18/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 9/18/22	09/18/2022	SEC GRD,SETUP-ROBERTS 9/1	40-55-10-46740 UPPER RIVIERA REVENUE	400.38-
Total ROBERTS, MADELINE:				599.62
ROTE OIL COMPANY				
222660622	09/23/2022	465.9 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	1,789.06
222660623	09/23/2022	159.7 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	662.75
Total ROTE OIL COMPANY:				2,451.81
RUEKERT & MIELKE INC				
143061	09/13/2022	IMPACT STUDY FEE	11-69-30-52130 IMPACT FEES STUDY	4,180.00
Total RUEKERT & MIELKE INC:				4,180.00
SHRED-IT				
8002210681	08/25/2022	JULY/AUG	11-21-00-55310 COPY MACHINE & SHREDDING SVC	127.20
Total SHRED-IT:				127.20
SIGNATURE SIGNS LLC				
5856	09/16/2022	"RESTRICTED ACCESS" SIGN	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	144.00
5856	09/16/2022	SHUTTLE/TIME-VENETIAN	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	70.00
5857	09/16/2022	VEHICLE MAGNETS	11-21-00-53420 PD SPECIAL EQUIPMENT	75.00
Total SIGNATURE SIGNS LLC:				289.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
SIREN SERVICES				
1051	06/06/2022	TERBO HOSE REPAIR-MED 2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	939.58
1245	08/28/2022	SHIFT SHAFT KIT-ENG 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	2,310.21
Total SIREN SERVICES:				3,249.79
STRAND ASSOCIATES INC				
0187679	09/13/2022	TAP GRANT-ENGINEERING	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	2,906.09
Total STRAND ASSOCIATES INC:				2,906.09
THOMSON REUTERS - WEST				
846984497	09/01/2022	CLEAR-SEPT	11-21-00-53800 PD SPECIAL INVESTIGATIONS	187.43
Total THOMSON REUTERS - WEST:				187.43
TIMBERLINE SIGN CO INC				
4667	08/22/2022	OAK HILL-SIGN INSTALL	11-70-00-57200 HISTORIC PRESERVATION	690.00
Total TIMBERLINE SIGN CO INC:				690.00
TRANSUNION				
08215475	08/29/2022	BACKGROUND CHECKS	11-21-00-54110 PD APPLICATION PROCESS	63.23
Total TRANSUNION:				63.23
ULTIMATE WINDOW LLC				
712968	09/07/2022	WINDOW CLEANING	40-55-10-53600 UPPER RIVIERA MAINTENANCE	1,150.00
Total ULTIMATE WINDOW LLC:				1,150.00
UNIFORM SHOP, THE				
325176	08/31/2022	THORNBURGH	11-21-00-51380 PD UNIFORM ALLOWANCE	489.85
325178	08/31/2022	HANSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	429.90
325179	08/31/2022	INITIAL ISSUE-DUNAWAY	11-21-00-51380 PD UNIFORM ALLOWANCE	597.75
325180	08/31/2022	INITIAL ISSUE-WHITE	11-21-00-51380 PD UNIFORM ALLOWANCE	597.75
325199	08/31/2022	INITIAL ISSUE-MUEDINI	11-21-00-51380 PD UNIFORM ALLOWANCE	282.80
325201	08/31/2022	HANSEN-SHIPPING	11-21-00-51380 PD UNIFORM ALLOWANCE	5.00
325201	08/31/2022	THORNBURGH-SHIPPING	11-21-00-51380 PD UNIFORM ALLOWANCE	5.00
325201	08/31/2022	INITIAL ISSUE-SHIPPING	11-21-00-51380 PD UNIFORM ALLOWANCE	15.00
Total UNIFORM SHOP, THE:				2,423.05
UNITED HEALTHCARE				
LGWI-21-0533.	04/11/2021	EMS REFUND-KELLY ELLIOTT	11-22-00-46240 FIRE/EMS BILLING REVENUE	306.54
Total UNITED HEALTHCARE:				306.54
VANDEWALLE & ASSOCIATES INC				
202208053	08/18/2022	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	4,080.00
202208053	08/18/2022	TAP GRANT	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	150.00
202208053	08/18/2022	CITY PLANNING SERVICES	11-69-30-52180 ZONING CODES	885.00
Total VANDEWALLE & ASSOCIATES INC:				5,115.00
VICTOR MOTORSPORTS				
390330	08/23/2022	REPAIRS-MED 2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	2,625.09

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total VICTOR MOTORSPORTS:				2,625.09
VILLAGE OF GENOA CITY				
639	09/21/2022	BEACH TESTING-AUG	40-54-10-53620 BEACH MAINTENANCE SERVICE COS	650.00
Total VILLAGE OF GENOA CITY:				650.00
VON BRIESEN & ROPER SC				
404089	09/14/2022	OUTSIDE LEGAL FEES-AUG	11-13-10-52140 OUTSIDE ATTORNEYS FEES	441.00
Total VON BRIESEN & ROPER SC:				441.00
WEDIGE AUTOMOTIVE REPAIR				
194866	08/19/2022	REPAIR-ENG 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	2,150.02
Total WEDIGE AUTOMOTIVE REPAIR:				2,150.02
WELDERS SUPPLY CO				
10305732	08/15/2022	OXYGEN	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	265.04
10306110	08/17/2022	OXYGEN	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	48.14
Total WELDERS SUPPLY CO:				313.18
WISCONN VALLEY MEDIA GROUP				
68686	08/31/2022	LN- ORD 22-06	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	14.02
68687	09/07/2022	COMP PLAN AMENDMENTS 202	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	37.17
68688	09/07/2022	LN- LG AXE THROWING HOUSE	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	16.19
68689	09/21/2022	LN- ORD 22-07	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	14.02
68690	09/21/2022	LN- SIMPLE BAKERY LIQ LIC	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	16.19
68935	08/03/2022	LN- 886 MAYTAGE RD CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	41.15
68936	08/03/2022	LN- 253 CENTER ST CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	43.73
68937	08/03/2022	LN- MURALS ORDINANCE	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	39.84
68938	08/10/2022	LN- 4 SEASONS NATURE BID	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	68.34
68939	08/03/2022	LN- MUNICIPAL IT RFP	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	12.57
68940	08/03/2022	LN- BAD AXE HOUSE LIQ. LIC.	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	16.19
68941	08/10/2022	LN- MUNICIPAL IT RFP	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	12.57
Total WISCONN VALLEY MEDIA GROUP:				331.98
ZOLL MEDICAL CORPORATION				
3558292	08/23/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	48.00
Total ZOLL MEDICAL CORPORATION:				48.00
Grand Totals:				186,007.23

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

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