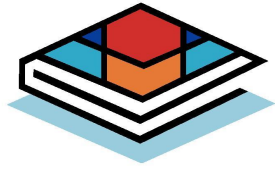


LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board Meeting
City Hall, Police Training Room, 626 Geneva St, Lake Geneva WI 53147
Thursday, February 10, 2022 - 5:00 pm

1. Board president Lyon called the meeting to order at 5:00 p.m.
2. Roll call and introduction of guests: Lyon, Gramm, Kundert, Halverson, Kersten, Pennington, Schoolfield, Bartz present. Excused: Dinan. Also present: Kornak
3. Kundert/Pennington motion to approve previous meeting minutes passed unanimously.
4. Renovation update - Kornak noted that the contractors appear to be slightly behind schedule, FEH architects are working out details of furniture and shelving deliveries and move in.
5. Finance, building & grounds report (Kundert)
 - a. Gramm/Lyon motion to approve FBG Committee recommendation to approve January invoices totaling \$56,874.42 passed unanimously. Kundert/Halverson motion to approve 3 year agreement with Northwind Perennial Farm for \$3600/year plus one time \$800 lakeside landscaping in 2022 passed unanimously. Kersten/Pennington motion to approve Selzer-Ornst quote of \$678 for staff door lobby glass replacement passed unanimously. Board requested lobby ceiling painting quotes to redo the ceiling from blue to matching white with ends of lobby; Kornak will bring to March board.
6. President's report (Lyon)
 - a. Reopening planning, strategic planning - the goal will be to have high quality events and raise awareness of the library in the community. Strategic Planning Committee activities and volunteers will be critical.
7. Director's report (Kornak) - Usage continues to be lower than normal but stable. Current projects include move-in scheduling, vendor coordination, construction wrap up, state annual report by end of the month, city wage questionnaire review and submission, donation acknowledgements and recognition planning. Will need as much assistance as possible from the strategic planning committee and volunteers for reopening celebrations. Staff focusing on move in and policies and procedures in new layout. Meeting room policy - revised draft will be presented for board review in March.
8. Committee reports (Halverson, Kersten, Lyon): Personnel, PR, Strategic Planning - Strategic planning is progressing and donors will be asked to participate / contribute.
9. Friends and Foundation reports (Kundert) - Winterfest Friends booksale brought in about \$43, Foundation is meeting in the coming days to review possible library contribution.
10. City report (Halverson) - upcoming election, early voting is open now.
11. Adjournment - Kundert/Kersten motion to adjourn at 5:52 p.m. passed unanimously.



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