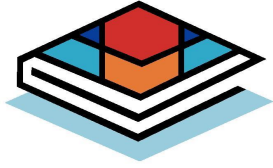


LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board Meeting
School Administration Building, 208 E South Street, Lake Geneva WI 53147
Thursday, March 10, 2022 - 5:00 pm

1. Gramm called the meeting to order at 5:03 p.m.
2. Present: Gramm, Bartz, Kundert, Kersten, Pennington, Halverson. Excused: Lyon, Dinan, Schoolfield. Also present - Kornak.
3. Kundert/Halverson motion to approve previous meeting minutes passed unanimously.
4. Renovation and reopening update - Kornak noted the library is now closed to the public and staff is moving everything from City Hall back to the library. Shelving configuration is making good progress, and we are waiting for the arrival of some interior doors, completion of contractor work, loose furniture, additional shelves and shelving end panels. Deliveries will likely be ongoing through April but should not significantly affect reopening plans. Kornak hopes to have all deliveries and installations completed by the grand reopening week starting on 4/24/2022. Staff is working hard on moving materials and supplies and shifting existing collections in the library building. We are very grateful to City Hall for hosting us the past few months and making accommodations for library services.
5. Finance, building & grounds report (Kundert)
 - a. Review and approval of monthly expenditures (regular operating budget), other financial / renovation / building updates
 - i. Per Kundert, utility bills are high but that is not surprising right now due to economic conditions, rate increases, and construction.
Kundert/Pennington motion to approve the previous month invoice total of \$40,304.38 passed unanimously. Kundert reviewed our renovation budget and funding sources and concluded we are well-positioned to finance the remaining construction costs as well as shelving and furniture payments when due. Kornak/Gramm will meet with the City Finance Director to review account balances and schedule future transfers to the City.
6. Vice-President's report: Gramm thanked board members for their collaboration and outreach efforts during the renovation project and reopening celebration planning. She also noted the hard work, engagement and dedication of library staff during transition periods and the accommodations made by City Hall in order to keep library services going during renovation construction.
7. Director's report - Kornak reviewed an old promotion of summer library cards from several years prior; the board decided not to continue summer cards and instead to promote the availability of non-resident fee cards (\$50/year). Kersten/Pennington motion to approve lobby ceiling painting not to exceed \$600 passed unanimously;



LAKE GENEVA PUBLIC LIBRARY

Kornak will proceed when at least three quotes have been received, and will allocate to operating budget #53500 building maintenance category.

8. Committee reports (Halverson, Kersten, Lyon): Personnel, PR, Strategic Planning
 - a. Personnel: Halverson/Kersten motion to go into closed session pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: a) Youth Librarian passed unanimously.
 - b. Halverson/Bartz motion to return to open session pursuant to Wis. State. 19.85(2) and take action on any items discussed in closed session passed unanimously.
9. City report (Halverson) - election coming up, no major council changes, lots of permits being processed.
10. Kundert/Pennington motion to adjourn at 5:53 p.m. passed unanimously