

# LAKE GENEVA PUBLIC LIBRARY

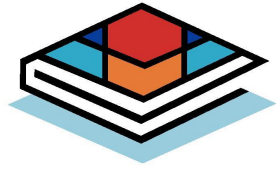
## MINUTES

Lake Geneva Public Library Board Meeting

Smith Meeting Room, Lake Geneva Public Library, 918 W Main Street, Lake Geneva WI 53147

Thursday, April 14, 2022 - 5:00 pm

1. Board president Lyon called the meeting to order at 5:00 p.m.
2. Roll call and introduction of guests: Lyon, Gramm, Kersten, Halverson, Bartz, Pennington, Dinan, Schoolfield present. Kundert excused. Also present: Kornak
3. Pennington/Gramm motion to approve previous meeting minutes passed unanimously.
4. Finance, building & grounds report (Gramm)
  - a. Gramm/Lyon motion to approve FBG recommendation to accept previous month invoices totaling \$55,156.74 passed unanimously.
  - b. Building and grounds items:
    - i. Vibe smart board in Swanson room - on order
    - ii. HVAC duct repair - Vorpagel quote accepted and in progress from operating budget.
    - iii. Window treatments for tech bar area - pending price quote
    - iv. Door closers on 4 lobby doors - pending (est. \$7500)
    - v. Quarry tile deep cleaning: \$550 current lowest estimate - holding, no action
    - vi. Northwind planting on west end: \$615 - will come from building maintenance budget.
5. President's report (Lyon) - City election results - board focus on renovation. Late May - approx - review project and recap at Strategic Planning Committee level. City finance feedback all positive. Kersten/Halverson motion to give staff (employed in 2021) \$250 gift cards (7 total) for appreciation of work during renovation passed unanimously.
6. Director's report (Kornak) - Library reopened at noon on April 4. High foot traffic - replacement door counters are still working out technical glitches / data transfer. Lots of new library card sign ups. Usage statistics will resume with May board meeting - will provide summary of 2022 through current. Paver donations still incoming. DPW will fix irrigation hose near patio in coming weeks. Signage will be planned and installed after all remaining shelving, shelf end panels, and furniture has been delivered and installed. Will likely have temporary signage for donor acknowledgements at grand reopening week celebrations.
7. Committee reports (Halverson, Kersten, Lyon): Personnel, PR, Strategic Planning - part-time library circulation assistant position will be posted shortly. PR committee has been working hard on reopening week celebrations. Emily to ask VLG to send weeklong invite to their list. Emily send invite to school principals and librarians (Wendy send)
8. Friends and Foundation reports (Kundert) - friends are working on various projects (feathered friends initiative with birdhouses), book sale, reopening week



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9. City report (Halverson) - Year round paid parking off the table.
10. Adjournment