

LAKE GENEVA PUBLIC LIBRARY

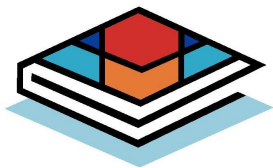
MINUTES

Lake Geneva Public Library Board Meeting

Smith Meeting Room, Lake Geneva Public Library, 918 W Main Street, Lake Geneva WI 53147

Thursday, July 14, 2022 5:00 pm

1. Board president Lyon called the meeting to order at 5:00 p.m.
2. Roll call and introduction of guests:
 - a. Present: Lyon, Gramm, Schoolfield, Kersten, Brookes, Halverson, Dinan, Pennington. Excused: Kundert
Also present: Kornak
3. Dinan/Pennington motion to approve previous meeting minutes passed unanimously.
4. Finance, building & grounds
 - a. Gramm/Dinan motion to approve previous month expenses of \$81,749.34 passed unanimously.
 - b. Gramm/Pennington motion to approve Just Mechanical/Vorpagel HVAC maintenance contract proposal passed unanimously.
5. President's report - Board president Lyon noted the CBS58 feature on the library (<https://www.cbs58.com/news/historical-lake-geneva-public-library-renovated-with-history-in-mind>) and discussed coordinating funding requests with the library volunteer support organizations in conjunction with the annual budget proposal - review library needs and formalize process
6. Director's report
 - a. Kornak noted she is working on the 2023 operating budget draft, wage study from the City of Lake Geneva is pending, as well as county reimbursement numbers via the library system. 2023 will need to include some computer and technology hardware updates which we may need to ask our support organizations for assistance with as the wage study could change our operating budget request significantly.
 - b. Free COVID-19 PCR tests are available at the library outside the staff entrance. The library receives \$5/completed test and does not pay for supplying these or distributing them. This is a partnership project with ARSL and Color Health.
 - c. Window shades for public computer area are being installed which will help people working on the computers.
 - d. Wisconsin Library Association is holding the 2022 annual conference at Grand Geneva November 1-4. Kornak is presenting a program session with Jodi Sweeney of the Sweeney Group; Kornak and Ward-Packard are helping with all other local arrangements and are also coordinating with Visit Lake Geneva.



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- e. First amendment audits and resource reconsiderations are on our radar as these increase in our area; staff is preparing and our policies will be reviewed and updated.
- f. Today was Lake Geneva Day and the Friends of the LGPL sponsored coffee and cookies and an Amazon gift card giveaway for patrons checking out items - very successful event
- g. We're looking into partnering with McHenry County (IL)'s VITA program to provide tax preparation assistance next year.
- h. Kornak will be on FMLA leave the month of September but working part-time remotely again.
- i. Library system merger update: Gramm/Dinan motion to support the Lakeshores and Arrowhead system merger with a statement to the system and county boards passed unanimously.
- j. Kersten/Brookes motion to pass updated meeting room policy passed unanimously.
- k. Pennington/Schoolfield motion to purchase 4 ottomans as quoted from LFI passed unanimously.
- l. The library board expressed interest in a potential library branch location with other City departments (Fire, PD, etc.) if a new facility is built and the library can be included with a programming and browsing collection space.
- 7. Committee reports (Halverson, Kersten, Lyon): Personnel, PR, Strategic Planning
 - a. no updates
- 8. Friends and Foundation reports (Brookes)
 - a. StoryCorps is in progress and recordings are being uploaded - we are encouraging everyone to schedule a session as soon as possible to take advantage of a) facilitators and b) archiving of recordings at the Library of Congress. Cart book sale continues to do very well thanks to Larry and Lynelle and all other volunteers.
- 9. Lyon/Dinan motion to adjourn at 6:02 p.m. passed unanimously.